

**FIFTH AMENDMENT TO
SOLANO COUNTY STANDARD CONTRACT #2014-104**

This FIFTH AMENDMENT TO SOLANO COUNTY STANDARD CONTRACT #2014-104 ("Fifth Amendment") is entered into as of the 25th day of June 2019, between the County of Solano, a political subdivision of the State of California, for the benefit of First 5 Solano Children and Families Commission ("**Commission**"), and Solano Family and Children's Services ("**Contractor**") (collectively, the "Parties").

WHEREAS, the Parties entered into that certain Solano County Standard Contract known as contract number 2014-104, dated September 1, 2014 ("**Agreement**"), for trainings to providers of services to children 0-5 and their families; and

WHEREAS, the Parties entered into a First Amendment to the Agreement on September 6, 2016 to allocate additional funding for services; and

WHEREAS, the Parties entered into a Second Amendment to the Agreement on June 13, 2017 to extend the Agreement for an additional year; and then executed a third amendment on September 12, 2017; and

WHEREAS, the Parties entered into a Fourth Amendment to the Agreement on June 26, 2018 to allocate additional funding for services; and

WHEREAS, now the Parties desire to amend the Agreement as set forth below.

NOW THEREFORE, Commission and Contractor mutually agree to amend the Agreement as follows:

- A. Section 4 of the Agreement is deleted and replaced in its entirety with the following: The maximum amount of this Contract is: Up to \$980,833 for the term of the contract; with up to \$45,833 for Year 1 (9/12/2014 – 6/30/2015); up to \$55,000 for Year 2 (7/1/2015 – 6/30/2016); up to \$175,000 for Year 3 (7/1/2016 – 6/30/2017); up to \$255,000 for Year 4 (7/1/2017 – 6/30/2018); up to \$200,000 for Year 5 (7/1/2018-6/30/2019) and up to 250,000 for Year 6 (7/1/2019-6/30/2020) .
- B. Exhibit A (Scope of Work) of the Agreement is amended to add an updated Scope of Work for Year 6 (FY2019/20), which is attached and incorporated into this Fifth Amendment as Exhibit A-1.5.
- C. Exhibit B (Budget) of the Agreement is amended to add an updated Budget for Year 6 (FY2019/20), which is attached to and incorporated into this Fifth Amendment as Exhibit B-1.5.
- D. Except as expressly set forth in this Fifth Amendment, the terms and conditions of the Original Agreement shall remain unchanged and continue in full force and effect.

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IN WITNESS WHEREOF, the Parties have executed this Fifth Amendment as of the day and year first written above.

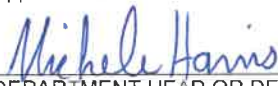
CONTRACTOR			COUNTY OF SOLANO	
Solano Family and Children's Services CONTRACTOR'S NAME			 Birgitta E. Corsello	6/25/19 DATED
 SIGNATURE			Solano County Administrator TITLE	
Kathy Lago, Executive Director PRINTED NAME AND TITLE			Approved as to Content:  DEPARTMENT HEAD OR DESIGNEE	
421 Executive Court North ADDRESS			6/6/19 DATED	
Fairfield	CA	94534	Approved as to Form:  COUNTY COUNSEL	
CITY	STATE	ZIP CODE	6/6/19 DATED	

EXHIBIT A-1.5.
SCOPE OF WORK

YEAR 6 FY2019/20

Activity	TASKS	SERVICE COUNTS		OUTCOME
		# Served	Service Unit Type/Length	
Contractor will perform the following activities:	What services, events and other actions make up the program?	# Served: The counts of services provided (to unduplicated clients) and people served over the course of the program. Service Unit Type/Length of Time: The level of services rendered (how often and how long).		Outcome: The percentage and number of people for whom the program will affect a desired change. The required percentage must be met regardless of total number served.
Activity 1 Linkages – Help Me Grow (HMG)	Tasks Within Activity A. Provide customer service to support the Help Me Grow (HMG) system by staffing the centralized access call line/web portal. Ensure staff coverage during Solano Family and Children's Services (SFCS) business hours; and, ensure a response to a call, email, or fax is received within one business day	1,300 calls/fax referrals/web inquiries	15-30 minutes on average	Outcome 90% of families accessing Help Me Grow will be provided a referral to at least one program or service

Activity	TASKS	SERVICE COUNTS		OUTCOME
Activity 2 Developmental Screenings- Help Me Grow (HMG)	B. Triage and assign referrals that come through the HMG line/web to appropriate agencies in Solano County or to SFCS for family needs such as: domestic violence, basic needs, childcare, housing, insurance, legal services and others.			90% of screenings will be connected to community agencies within 2 business days
	C. Triage and assign referrals that come through the HMG line/web for mental/developmental health screenings to appropriate agencies in Solano County. Family Navigators will triage and assign developmental screenings based on the following criteria: Low Risk: SFCS will provide the ASQ3 or ASQSE either in-person, mail, or electronically, to parents requesting screenings (in cases where there is not an identified or urgent concern for the child's development) Medium Risk: SFCS will give parent option for screening through SFCS or referral to partner agency (in cases where the parent has minor concerns about the child's development) High Risk: SFCS will make referral to partner agencies for all referrals coming from physicians, public health, etc. or if the parent has several or significant concerns about the child's development	350 screenings	150 completed electronically	Secure a contract with Brookes Publishing to provide screenings electronically and implement using HMG Solano website by October 2019

Activity	TASKS	SERVICE COUNTS	OUTCOME
	D. Follow up within 30 days with clients who received a referral to identify disposition of referral per HMG national reporting requirements (e.g., placed on a waiting list, not connected to services, unable to connect)	Number of HMG calls who received a referral and documented follow-up calls	100% of Help Me Grow clients who received a referral will have a documented follow up response
	E. Families with more than one high risk factor will be paired with a HMG Family Navigator to ensure the family's understanding of services, ensure successful access and linkage, and teach families how to advocate for their needs	300 clients	30% of families accessing Help Me Grow will be provided Family Navigation for assistance in accessing multiple services
	F. Family Support Plan: Families who have multiple intense needs or multiple agencies involved with their child or family will be offered a Family Support meeting where they work with the Family Navigator and/or other agencies to create a strength-based plan by mapping out their current services and supports, interested parties work together to learn what the family hopes to accomplish, set realistic and important goals, recognize and encourage the family's strengths, identify what the family needs, find solutions that build on the family's strengths and lead to necessary changes, make a plan for who will do what and when it will be done, and agree on the next steps.	10 clients with identified targeted and focused supports for families experiencing complex and multiple issues	10 families receiving Family Navigation will be provided a Family Support Plan using whole family assessment strategy and utilizing community agencies to effect and sustain positive change for the family, individual members and the community around them. The purpose of Family Support meeting is to keep children safe, promote children's well-being and support families.

Activity	TASKS	SERVICE COUNTS		OUTCOME
Activity 3 Outreach – Help Me Grow (HMG)	G. Provide Enhanced Child Care Referral for families who identify as needing additional supports due to their child's behavioral/developmental needs that make it difficult to find child care	Number of requests for enhanced child care referrals	As appropriate based on familial need	Report out in narrative each quarter the number of families requesting enhanced referrals
	H. Provide at least one developmental screening event in the community each quarter, or at least 4 within the fiscal year.	One event	Quarterly or 4 within the fiscal year	Report out in narrative the number of screenings per event provided each quarter
	A. Community Outreach: In order to increase referrals, HMG staff will work to engage children, families and partners by participating in community outreach events; and, conducting targeted outreach to community. B. Provide Public Service Announcements through various media sources such as local radio, online radio, social media, billboards, movie theater ads and publications to increase awareness of early learning and developmental milestones	16 community outreach events 12 community/service provider meetings, presentations, or one on one meetings 2 per quarter	2+ hour community outreach events 30-60 min provider meetings/presentations/one on one meetings 8 annually	16 community outreach events meetings/presentations/activities 12 community/service provider meetings, presentations, or one on one meetings. Report out in narrative each quarter

Activity	TASKS	SERVICE COUNTS	OUTCOME
	C. Healthcare Provider Outreach: HMG staff will conduct targeted outreach to child healthcare providers to establish partnerships that result in referrals to HMG	Contact 72 child healthcare providers and present the features and benefits of HMG, either through a phone conversation or in person meeting, Conduct a minimum of 8 one on one meetings or group presentations with 36 child healthcare providers	Establish partnerships with 12 new child healthcare providers, with these providers actively referring clients to Help Me Grow
Activity 4 Coordination - Help Me Grow (HMG)	A. Connect with HMG national and state efforts to ensure that the four core components of the HMG system model are implemented to fidelity	Minimum 6 meetings, calls, events, or trainings per year	Ensure fidelity to National HMG model
	B. Collect and report all HMG data per HMG California requirements.		Report data to HMG CA as needed and report out in narrative each quarter
	C. Maintain the HMG Solano resource data base and increase the number of identified resources D. Maintain the HMG Solano website and social media sites	Add 20 new resources per year	20 new resources entered annually in the HMG Solano resource database Report out in narrative the number of families accessing the screening tool online
	E. Address barriers to effectively connecting clients to services in the community by contacting resource providers to set up systems for effective referrals	As needed based on barriers discovered	Report out in narrative each quarter

Activity	TASKS	SERVICE COUNTS	OUTCOME
	F. Convene and facilitate an HMG Solano Steering Committee to analyze data, identify gaps, and recommend system improvements	4 meetings, one per quarter	Report out in narrative each quarter

EXHIBIT B-1.5
CONTRACTOR BUDGET

Year 6 FY2019-2020

Line Item	FTE	Commission	Other	Total
<u>Personnel</u>				
Manager	.28	25,490.00		25,490.00
Family Navigator II	1.00	53,200.00		53,200.00
Family Navigator I	1.00	45,973.00		45,973.00
Family Navigator I	.50	20,280.00		20,280.00
Outreach Specialist	.75	41,330.00		41,330.00
Benefits		18,427.00		18,427.00
Subtotal Personnel		204,700.00		204,700.00
<u>Operating Expenses</u>				
Rent & Utilities		5,300.00		5,300.00
Telephone/Communications		1,800.00		1,800.00
Office Supplies & Materials		350.00		350.00
Office Equipment/Equipment Rental		6,000.00		6,000.00
Postage/Mailing/Printing		50.00		50.00
Training/Conference		2,000.00		2,000.00
Travel		500.00		500.00
Additional Screenings (including electronic screenings)		3,000.00		3,000.00
Media, PSA, Outreach, Quarterly events		16,300.00		9,300.00
Subtotal Operating Expenses		35,300.00		35,300.00
<u>Indirect Costs</u>				
Indirect Costs		10,000.00		10,000.00
Subtotal Indirect Costs		10,000.00		10,000.00
Grand Total Expenses		250,000.00		250,000.00