



County of Solano
Standard Contract

For County Use Only
CONTRACT NUMBER:
(Dept., Division, FY, #)
BUDGET ACCOUNT:
SUBJECT ACCOUNT:

1. This Contract is entered into between the County of Solano and the Contractor named below:

Terracon Consultants, Inc.
CONTRACTOR'S NAME

2. The Term of this Contract is:

This agreement is for a period of three years, beginning July 25, 2017 and ending July 24, 2020.

3. The maximum amount of this Contract is:

Determined by the aggregate of Adjusted Services Authorizations (ASAs)/Work Orders executed pursuant to this Contract.

4. The parties agree to comply with the terms and conditions of the following exhibits which are by this reference made a part of this Contract:

Exhibit A - Scope of Work

Exhibit B - Budget Detail and Payment Provision

Exhibit C - General Terms and Conditions

This Contract is made on July 25, 2017.

Table with 2 columns: CONTRACTOR and COUNTY OF SOLANO. Rows include names, titles, addresses, and signatures for Terracon Consultants, Inc. and County of Solano officials.

Rev. 1/25/12

CONTRACT MUST BE EXECUTED BEFORE WORK CAN COMMENCE

EXHIBIT A
SCOPE OF WORK

1. PERFORMANCE STATEMENT

The purpose of this Agreement and Scope Work is to secure a master agreement with the Contractor to provide any, all, or individual hazardous materials evaluation and monitoring services to support Division of Capital Projects Management (CPM) needs in a timely fashion. CPM shall oversee and facilitate the interface of the Contractor with other County agencies and departments. The Contractor shall act as extension of CPM staff and provide professional services and expertise to manage hazardous material issues related to capital improvement projects for the County.

The Contractor, as the single point of contact and responsibility, will use its best knowledge and efforts to manage project budgets, schedules, work of other the Contractor/County personnel and all other activities required to complete individual work tasks or successfully deliver completed, accepted projects to Solano County. The Contractor expressly agrees to present proposed Project Manager(s) and other personnel for approval by Solano County. Once approved by Solano County, the Contractor agrees that no change in the designated Project Manager or approved personnel shall occur without the prior written consent of the County.

The Contractor acknowledges that work efforts and projects will be administered using the County's Project Management Organization:

Executive Committee - This group has authority to make final decisions concerning project issues that are outside the established scope, cost and schedule of each project/work effort. This committee, whose composition may vary from project to project, consists of representatives from the Executive Management Group of County personnel. The selected firm may be called on as required to provide or coordinate provision of graphic information and make presentations before the Executive Committee to facilitate issue resolution.

Steering Committee – This group has authority to make final decisions concerning project issues within the project's established scope, cost and schedule. This committee normally consists of representatives from various County Departments/Divisions who are stakeholders in the project. The selected firm may be called-on to provide (or coordinate provision of) graphic information, make presentations before the Steering Committee to facilitate issue resolution.

Work Group - This group, who performs the day-to-day work required to progress each project/work effort, implements the decisions made by the Executive/Steering Committees and formulates recommendations for consideration by these committees. This group, whose composition may vary from project to project, consists of representatives from various County Departments/Divisions who are stakeholders in the project/work effort. The selected firm will provide technical information and recommendations to the Work Group as required pertaining to Hazardous Material and Monitoring Services performed by the selected firm. The selected firm may be called on as required by the Work Group as required to provide or coordinate provision of graphic information and make presentations before the Work Group to facilitate issue resolution.

General Services, Capital Projects Management Division– Officially acts as the managing Department/Division in carrying out the day to day responsibilities of developing/managing projects.

Authorities Having Jurisdiction – The Department of Resource Management acts as the primary local regulatory authority having jurisdiction in matters regarding building codes, planning and environmental issues for County-owned projects. Other agencies, such as each city fire departments, will also have regulatory authority over specific aspects of the work performed under the agreements resulting from this solicitation. Depending on specific project needs, other federal, state, and local agencies may also be authorities having jurisdiction.

2. GENERAL SCOPE OF SERVICES

The Contractor will provide comprehensive Hazardous Material Evaluation and Monitoring services specifying scope of work incorporated in field investigations including survey methodologies/procedures that will be used to evaluate structures for mold, asbestos, lead, PCBs (polychlorinated biphenyls), and other material such as pigeon and rodent droppings. If it is determined that a destructive testing is necessary to adequately survey the various materials, the Contractor shall perform the work in accordance to all governing laws and all materials impacted shall be repaired to its original condition. All such work and associated efforts shall be accounted for including monitoring during the construction phase.

3. TASK LIST

The following list of activities is anticipated to be required to successfully complete individual projects/work efforts, although specific scopes of work for each project/task may vary based on actual project need. Other activities, which are not listed, may be required and will be performed by the Contractor(s), provided that these activities are necessary to deliver the completed project/work efforts contracted for under this agreement within the overall scope established for each project/work effort.

A. TASK 1 – RECORD REVIEW

The Contractor will review record documents in possession of Solano County before conducting any physical survey to conduct a thorough evaluation of the existing structures. Such documents can be available via electronically and/or at the Solano County Department of General Services, Capital Projects Management Division, located at 675 Texas Street, Suite 2500, Fairfield, CA 94533. In selected instances, information is also available through State agencies, such as the Geotracker, which is a database of information with known soil and groundwater contamination maintained by the California State Water Resources Control Board.

B. TASK 2 – ASBESTOS SURVEY

The Contractor will conduct a thorough site survey and inspect all construction materials including but not limited to roofing materials, linoleum, vinyl and ceramic tiles including mastic, wallboard, joint compound, and utility chases. The Contractor will abide by Asbestos Hazard Emergency Response Act (AHERA) protocols for sampling including, but not limited to, using laboratory approved containers for sample collection, labeling each container, completing a chain of custody for each sample, and transporting the samples under chain of custody to the laboratory for analysis.

C. TASK 3 – LEAD SURVEY

The Contractor will conduct a thorough site survey using an X-ray fluorescence (XRF) analyzing method to find materials with lead-based paints (LPB) for each structure per standards specified in Title 17, California Code of Regulations (CCR), Division 1, Chapter 8. Sufficient samples shall be collected for lead analysis for soil lead concentrations surrounding each structure. The laboratory analysis for soil lead concentrations will initially be requested for total lead (milligrams per kilogram); however, if elevated lead concentrations are found, the County may request soluble lead be analyzed using the Waste Extraction Test specified in Title 12, CCR, Division 4.5.

D. TASK 4 – MOLD SURVEY

The Contractor will conduct a thorough site survey making an initial determination of the locations, general types and extent of potential contamination. As appropriate, provide interim recommendations for actions which may be needed to protect human health, prevent the spread of the contaminants, or prevent further deterioration of building systems or materials. When necessary, develop and implement sampling, restoration and/or remediation, moisture plans according to Cal OSHA Health and Safety Code and established industry standards.

E. TASK 5 – PCB SURVEY

The Contractor will conduct a thorough site survey and required testing in order to discover, and locate PCB containing material.

F. TASK 6 – OTHER HAZARDOUS MATERIAL TESTING AND MONITORING

The Contractor will conduct additional and/or other tests as required to meet specific project-related needs.

G. TASK 7 – REPORT PREPARATION

The Contractor will prepare a report on each building / effort to comply with the State of California Department of Health Services, Lead Hazard Evaluation Report no. 8552 (06/07) and include:

- i. A narrative summary of the site work that identifies the project description, location, and hazardous material clearly identified. This summary will list the areas, types, amounts and location of the hazardous materials.
- ii. Description of conditions that affect access or egress for workers and equipment such as confined spaces, crawl spaces or elevated working surfaces. Identify the utility systems which may require shutdown or be relocated during the project.
- iii. Provide all results in table/matrix format. Include site diagrams clearly identifying sample locations. Include copies of all laboratory results, quality assurance/quality control (QA/QC) reports, chain of custody receipts, and sampling plans.
- iv. Provide a summary of local and state laws and regulations that affect asbestos and lead removal and disposal relative to each effort/project, such as project size, limitations and protocol on removal methods, air monitoring requirements and confirm compliance with referenced procedures and protocol. Include notifications as required, permit fees, licensing, independent third-party monitoring, and other specialized requirements as may be required.

- v. For any soil contamination and pigeon droppings, provide a summary of state and local laws that affect removal of soil and pigeon droppings, and disposal requirements for the project and confirm compliance with referenced procedures and protocol.
- vi. Provide the relative volume calculations for the hazardous materials waste streams. These calculations will include all assumptions made in determining the final estimated quantities. Provide recommendations on asbestos and lead abatement methodologies.
- vii. Develop procedure for spot removal/disposal of hazardous materials in compliance with local and state laws.

H. TASK 8 – REPORT DISTRIBUTION

The Contractor will provide to Solano County five (5) copies of the evaluation reports relative to each project. In addition, the Contractor will submit one copy each of the reports to BAAQMD for their review / comment. The report shall clearly delineate the scope, extent, and approximate quantities for removal in order to properly quantify costs for removal. Also, the Contractor will send a copy of the State Lead Hazard Evaluation Report form #8552 to State Department of Health Services.

I. TASK 9 – ABATEMENT WORK PLAN/SPECIFICATIONS AND COST ESTIMATE

The work plan/specification of each building shall include all appropriate drawings for the abatement of all hazardous materials. The Contractor shall submit deliverables as noted in Task 7 above (Report Distribution) of plans and specifications and one electronic version of the specification and drawings on CD to the owner. Estimate shall also be prepared on probable abatement cost and provided on the CD or thumb drive.

J. TASK 10 – CONSULTATION AND ABATEMENT MONITORING

The Contractor shall have the ability to provide on-site observation monitoring services on each building and be available to provide consultation to the County for questions related to the results of monitoring. Identify staff to be utilized for monitoring and submit their resumes.

EXHIBIT B
BUDGET DETAIL AND PAYMENT PROVISIONS

1. METHOD OF PAYMENT

- a. Upon Initiation of an Adjusted Services Authorization (ASA)/Work Order approved by the County, compensation shall be for a total not to exceed the amount in each ASA/Work Order according to the attached Fee Schedule in Exhibit B-1 accrued on an hourly basis for task oriented work or by a separate negotiated fee for other work as mutually agreed upon by County and the Contractor. The Fee Schedule will be valid through the term of this Agreement.
- b. No compensation shall be due without prior authorization and a properly executed ASA/Work Order.
- c. Upon submission of an invoice by the Contractor, and upon approval of County's representative, County shall pay the Contractor monthly in arrears for fees and expenses incurred the prior month, up to the maximum amount provided for in each ASA/Work Order. Each Invoice must specify services rendered, to whom, date of service and the accrued charges. County will endeavor to make payment to the Contractor within thirty (30) days after acceptance and approval of the Contractor's Itemized Invoice.
- d. The Contractor's standard rate schedules will be valid through the term of this Agreement. Standard rates may be reviewed and negotiated on a yearly basis, no rate adjustment earlier than one year after start of contract. The Contractor must submit a written request for adjustment to the County and state reason why rates need adjustment prior to the adjustment of rates.

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2017 FEE SCHEDULE

PERSONNEL

	<u>HOURLY RATES</u>
PRINCIPAL / CERTIFIED INDUSTRIAL HYGIENIST	\$ 180.00
SENIOR PROJECT MANAGER	\$ 155.00
PROJECT MANAGER / PROJECT DESIGNER	\$ 125.00
CERTIFIED ASBESTOS CONSULTANT (CAC)	\$ 95.00
CERTIFIED SITE SURVEILLANCE TECHNICIAN (CSST)	\$ 85.00
CDPH LEAD INSPECTOR / ASSESSOR	\$ 95.00
CDPH LEAD PROJECT MONITOR	\$ 85.00
CDPH LEAD SAMPLING TECHNICIAN	\$ 80.00
INDUSTRIAL HYGIENIST	\$ 80.00
ADMINISTRATIVE	\$ 65.00
<i>WEEKEND RATES AT 1.25 TIMES THE HOURLY RATE FOR CAC, CSST, CDPH AND ADMINISTRATIVE STAFF</i>	

EXPENSES

MILEAGE	No Charge
MISCELLANEOUS	Cost plus 15%

ASBESTOS, LEAD AND MOLD SAMPLE ANALYSES

PLM Bulk (3-5 day Turnaround)	\$ 9.00 each
PLM Bulk (48-hour Turnaround)	\$ 9.00 each
PLM Bulk (24-hour Turnaround)	\$ 14.00 each
PLM Bulk (Rush Turnaround)	\$ 32.00 each
CARB 435 rock or soil 400 points (3-5 day Turnaround)	\$ 60.00 each
CARB 435 rock or soil 400 points (48-hour Turnaround)	\$ 60.00 each
CARB 435 rock or soil 400 points (24-hour Turnaround)	\$ 90.00 each
CARB 435 rock or soil 400 points (Rush Turnaround)	\$ 190.00 each
PLM Point Count - 400 points (3-5 day Turnaround)	\$ 27.00 each
PLM Point Count - 400 points (48-hour Turnaround)	\$ 27.00 each
PLM Point Count - 400 points (24-hour Turnaround)	\$ 40.00 each
PLM Point Count - 400 points (Rush Turnaround)	\$ 155.00 each
PLM Point Count - 1,000 points (3-5 day Turnaround)	\$ 120.00 each
PLM Point Count - 1,000 points (48-hour Turnaround)	\$ 120.00 each
PLM Point Count - 1,000 points (24-hour Turnaround)	\$ 180.00 each
PLM Point Count - 1,000 points (Rush Turnaround)	\$ 240.00 each
PCM Air (3-5 day Turnaround)	\$ 8.00 each
PCM Air (48-hour Turnaround)	\$ 8.00 each
PCM Air (24-hour Turnaround)	\$ 8.00 each
PCM Air (Rush Turnaround)	\$ 20.00 each
TEM Air (3-5 day Turnaround)	\$ 50.00 each
TEM Air (48-hour Turnaround)	\$ 60.00 each
TEM Air (24-hour Turnaround)	\$ 60.00 each

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2017 FEE SCHEDULE

TEM Air (Rush Turnaround)	\$	150.00	each
LEAD air, paint chip, bulk or wipe by flame AA (3-5 day Turnaround)	\$	11.00	each
LEAD air, paint chip, bulk or wipe by flame AA (48-hour Turnaround)	\$	11.00	each
LEAD air, paint chip, bulk or wipe by flame AA (24-hour Turnaround)	\$	13.00	each
LEAD air, paint chip, bulk or wipe by flame AA (Rush Turnaround)	\$	45.00	each
LEAD STLC or TCLP - waste stream characterization (3 day Turnaround)	\$	100.00	each
LEAD STLC or TCLP - waste stream characterization (5 day Turnaround)	\$	80.00	each
MOLD air, tape lift, bulk or swab by direct exam (3-5 day Turnaround)	\$	27.00	each
MOLD air, tape lift, bulk or swab by direct exam (48-hour Turnaround)	\$	30.00	each
MOLD air, tape lift, bulk or swab by direct exam (24-hour Turnaround)	\$	32.00	each
MOLD air, tape lift, bulk or swab by direct exam (Rush Turnaround)	\$	55.00	each

WEEKEND LAB RATES AT 1.5 TIMES THE PER SAMPLE RUSH COST, PLUS ANY WEEKEND LAB OPENING FEE + 15%

POLYCHLORINATED BIPHENYL (PCB) ANALYSES

BULK SAMPLE - caulking / sealants (5 day Turnaround)	\$	60.00	Sample
BULK SAMPLE - caulking / sealants (48-hour Turnaround)	\$	90.00	Sample
BULK SAMPLE - caulking / sealants (24-hour Turnaround)	\$	120.00	Sample

NOTE: All Other Laboratory Analyses Not Listed Above To Be Billed At Cost + 15%

FEE SCHEDULE WILL BE APPLICABLE FOR THREE (3) YEARS, AFTER WHICH TIME FEES WILL BE RE-NEGOTIATED WITH THE COUNTY

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2017 FEE SCHEDULE

TEM Air (Rush Turnaround)	\$	150.00	each
LEAD air, paint chip, bulk or wipe by flame AA (3-5 day Turnaround)	\$	11.00	each
LEAD air, paint chip, bulk or wipe by flame AA (48-hour Turnaround)	\$	11.00	each
LEAD air, paint chip, bulk or wipe by flame AA (24-hour Turnaround)	\$	13.00	each
LEAD air, paint chip, bulk or wipe by flame AA (Rush Turnaround)	\$	45.00	each
LEAD STLC or TCLP - waste stream characterization (3 day Turnaround)	\$	100.00	each
LEAD STLC or TCLP - waste stream characterization (5 day Turnaround)	\$	80.00	each
MOLD air, tape lift, bulk or swab by direct exam (3-5 day Turnaround)	\$	27.00	each
MOLD air, tape lift, bulk or swab by direct exam (48-hour Turnaround)	\$	30.00	each
MOLD air, tape lift, bulk or swab by direct exam (24-hour Turnaround)	\$	32.00	each
MOLD air, tape lift, bulk or swab by direct exam (Rush Turnaround)	\$	55.00	each

WEEKEND LAB RATES AT 1.5 TIMES THE PER SAMPLE RUSH COST, PLUS ANY WEEKEND LAB OPENING FEE + 15%

POLYCHLORINATED BIPHENYL (PCB) ANALYSES

BULK SAMPLE - caulking / sealants (5 day Turnaround)	\$	60.00	Sample
BULK SAMPLE - caulking / sealants (48-hour Turnaround)	\$	90.00	Sample
BULK SAMPLE - caulking / sealants (24-hour Turnaround)	\$	120.00	Sample

NOTE: All Other Laboratory Analyses Not Listed Above To Be Billed At Cost + 15%

FEE SCHEDULE WILL BE APPLICABLE FOR THREE (3) YEARS, AFTER WHICH TIME FEES WILL BE RE-NEGOTIATED WITH THE COUNTY

EXHIBIT C
GENERAL TERMS AND CONDITIONS

1. CLOSING OUT

A. County will pay Contractor's final request for payment providing Contractor has paid all financial obligations undertaken pursuant to this Contract or any other contract and/or obligation that Contractor may have with the County. If Contractor has failed to pay all obligations outstanding, County will withhold from Contractor's final request for payment the amount of such outstanding financial obligations owed by Contractor. Contractor is responsible for County's receipt of a final request for payment 30 days after termination of this Contract.

B. A final undisputed invoice shall be submitted for payment no later than ninety (90) calendar days following the expiration or termination of this Contract, unless a later or alternate deadline is agreed to in writing by the County. The final invoice must be clearly marked "FINAL INVOICE", thus indicating that all payment obligations of the County under this Contract have ceased and that no further payments are due or outstanding.

C. The County may, at its discretion, choose not to honor any delinquent final invoice if the Contractor fails to obtain prior written approval of an alternate final invoice submission deadline. Written County approval shall be sought from the County prior to the expiration or termination of this Contract.

2. TIME

Time is of the essence in all terms and conditions of this Contract.

3. TIME OF PERFORMANCE

Work will not begin, nor claims paid for services under this Contract until all Certificates of Insurance, business and professional licenses/certificates, IRS ID number, signed W-9 form, or other applicable licenses or certificates are on file with the County's Contract Manager.

4. TERMINATION

A. This Contract may be terminated by County or Contractor, at any time, with or without cause, upon 30 days written notice from one to the other.

B. County may terminate this Contract immediately upon notice of Contractor's malfeasance.

C. Following termination, County will reimburse Contractor for all expenditures made in good faith that are unpaid at the time of termination not to exceed the maximum amount payable under this Contract unless Contractor is in default of this Contract.

5. SIGNATURE AUTHORITY

The parties executing this Contract certify that they have the proper authority to bind their respective entities to all terms and conditions set forth in this Contract.

6. REPRESENTATIONS

A. County relies upon Contractor's professional ability and training as a material inducement

to enter into this Contract. Contractor represents that Contractor will perform the work according to generally accepted professional practices and standards and the requirements of applicable federal, state and local laws. County's acceptance of Contractor's work shall not constitute a waiver or release of Contractor from professional responsibility.

B. Contractor further represents that Contractor possesses current valid appropriate licensure, including, but not limited to, driver's license, professional license, certificate of tax-exempt status, or permits, required to perform the work under this Contract.

7. INSURANCE

A. Without limiting Contractor's obligation to indemnify County, Contractor must procure and maintain for the duration of the Contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work under this Contract and the results of that work by Contractor, Contractor's agents, representatives, employees or subcontractors.

B. Minimum Scope of Insurance
Coverage must be at least as broad as:

- (1) Insurance Services Office Commercial General Liability coverage (occurrence Form CG 00 01).
- (2) Insurance Services Office Form Number CA 00 01 covering Automobile Liability, code 1 (any auto).
- (3) Workers' Compensation insurance as required by the State of California and Employer's Liability Insurance.

C. Minimum Limits of Insurance
Contractor must maintain limits no less than:

- | | | |
|---|---|---|
| (1) General Liability:
(Including operations, products
and completed operations.) | \$1,000,000 | per occurrence for bodily injury, personal injury and property damage, or the full per occurrence limits of the policy, whichever is greater. If Commercial General Liability insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit. |
| (2) Automobile Liability: | \$1,000,000 | per accident for bodily injury and property damage. |
| (3) Workers' Compensation: | As required by the State of California. | |
| (4) Employer's Liability: | \$1,000,000 | per accident for bodily injury or disease. |

D. Additional Insurance Coverage

To the extent coverage is applicable to Contractor's services under this Contract, Contractor must maintain the following insurance coverage:

- (1) Cyber Liability: **\$1,000,000** per incident with the aggregate limit twice the required limit.
- (2) Professional Liability: **\$1,000,000** combined single limit per claim and in the aggregate. The policy shall remain in full force and effect for no less than 3 years following the completion of work under this Contract.

E. If Contractor maintains higher limits than the minimums shown above, County is entitled to coverage for the higher limits maintained by Contractor.

F. Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to and approved by County. At the option of County, either:

- (1) The insurer will reduce or eliminate such deductibles or self-insured retentions with respect to County, its officers, officials, agents, employees and volunteers; or
- (2) Contractor must provide a financial guarantee satisfactory to County guaranteeing payment of losses and related investigations, claim administration, and defense expenses.

G. Other Insurance Provisions

The general liability and automobile liability policies must contain, or be endorsed to contain, the following provisions:

(1) The County of Solano, its officers, officials, agents, employees, and volunteers must be included as additional insureds with respect to liability arising out of automobiles owned, leased, hired or borrowed by or on behalf of Contractor; and with respect to liability arising out of work or operations performed by or on behalf of Contractor including materials, parts or equipment furnished in connection with such work or operations. General Liability coverage shall be provided in the form of an Additional Insured endorsement (CG 20 10 11 85 or both CG 20 10 and CG 20 37 if later ISO revisions are used or the equivalent) to Contractor's insurance policy, or as a separate owner's policy. The insurance afforded to the additional insureds shall be at least as broad as that afforded to the first named insured.

(2) For any claims related to work performed under this Contract, Contractor's insurance coverage must be primary insurance with respect to the County of Solano, its officers, officials, agents, employees, and volunteers. Any insurance maintained by County, its officers, officials, agents, employees, or volunteers in excess of Contractor's insurance and shall not contribute to it.

(3) Should any of the above described policies be cancelled prior to the policies' expiration date, Contractor agrees that notice of cancellation will be delivered in accordance with the policy provisions.

H. Waiver of Subrogation

(1) Contractor agrees to waive subrogation which any insurer of Contractor may acquire from Contractor by virtue of the payment of any loss. Contractor agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation.

(2) The Workers' Compensation policy must be endorsed with a waiver of subrogation in favor of County for all work performed by Contractor, its employees, agents and subcontractors.

I. Acceptability of Insurers

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII unless otherwise acceptable to County.

J. Verification of Coverage

(1) Contractor must furnish County with original certificates and endorsements effecting coverage required by this Contract.

(2) The endorsements should be on forms provided by County or, if on other than County's forms, must conform to County's requirements and be acceptable to County.

(3) County must receive and approve all certificates and endorsements before work commences.

(4) However, failure to do so shall not operate as a waiver of these insurance requirements.

(5) County reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage described above at any time.

8. BEST EFFORTS

Contractor represents that Contractor will at all times faithfully, industriously and to the best of its ability, experience and talent, perform to County's reasonable satisfaction.

9. DEFAULT

A. If Contractor defaults in Contractor's performance, County shall promptly notify Contractor in writing. If Contractor fails to cure a default within 30 days after notification, or if the default requires more than 30 days to cure and Contractor fails to commence to cure the default within 30 days after notification, then Contractor's failure shall terminate this Contract.

B. If Contractor fails to cure default within the specified period of time, County may elect to cure the default and any expense incurred shall be payable by Contractor to County.

C. If County serves Contractor with a notice of default and Contractor fails to cure the default, Contractor waives any further notice of termination of this Contract.

D. If this Contract is terminated because of Contractor's default, County shall be entitled to recover from Contractor all damages allowed by law.

10. INDEMNIFICATION

A. Contractor will indemnify, hold harmless and assume the defense of the County of Solano, its officers, employees, agents and elective and appointive boards from all claims, losses, damages, including property damages, personal injury, death and liability of every kind, directly or indirectly arising from Contractor's operations or from any persons directly or indirectly employed by, or acting as agent for, Contractor, excepting the sole negligence or willful misconduct of the County of Solano. This indemnification shall extend to claims, losses, damages, injury and liability for injuries occurring after completion of Contractor's services, as well as during the progress of rendering such services.

B. Acceptance of insurance required by this Contract does not relieve Contractor from liability under this indemnification clause. This indemnification clause shall apply to all damages or claims for damages suffered by Contractor's operations regardless if any insurance is applicable or not.

11. INDEPENDENT CONTRACTOR

A. Contractor is an independent contractor and not an agent, officer or employee of County. The parties mutually understand that this Contract is between two independent contractors and is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture or association.

B. Contractor shall have no claim against County for employee rights or benefits including, but not limited to, seniority, vacation time, vacation pay, sick leave, personal time off, overtime, medical, dental or hospital benefits, retirement benefits, Social Security, disability, Workers' Compensation, unemployment insurance benefits, civil service protection, disability retirement benefits, paid holidays or other paid leaves of absence.

C. Contractor is solely obligated to pay all applicable taxes, deductions and other obligations including, but not limited to, federal and state income taxes, withholding, Social Security, unemployment, disability insurance, Workers' Compensation and Medicare payments.

D. Contractor shall indemnify and hold County harmless from any liability which County may incur because of Contractor's failure to pay such obligations nor shall County be responsible for any employer-related costs not otherwise agreed to in advance between the County and Contractor.

E. As an independent contractor, Contractor is not subject to the direction and control of County except as to the final result contracted for under this Contract. County may not require Contractor to change Contractor's manner of doing business, but may require redirection of efforts to fulfill this Contract.

F. Contractor may provide services to others during the same period Contractor provides service to County under this Contract.

G. Any third persons employed by Contractor shall be under Contractor's exclusive direction, supervision and control. Contractor shall determine all conditions of employment including hours, wages, working conditions, discipline, hiring and discharging or any other condition of employment.

H. As an independent contractor, Contractor shall indemnify and hold County harmless from any claims that may be made against County based on any contention by a third party that an employer-employee relationship exists under this Contract.

I. Contractor, with full knowledge and understanding of the foregoing, freely, knowingly, willingly and voluntarily waives the right to assert any claim to any right or benefit or term or condition of employment insofar as they may be related to or arise from compensation paid hereunder.

12. RESPONSIBILITIES OF CONTRACTOR

A. The parties understand and agree that Contractor possesses the requisite skills necessary to perform the work under this Contract and County relies upon such skills. Contractor pledges to perform the work skillfully and professionally. County's acceptance of Contractor's work does not constitute a release of Contractor from professional responsibility.

B. Contractor verifies that Contractor has reviewed the scope of work to be performed under this Contract and agrees that in Contractor's professional judgment, the work can and shall be completed for costs within the maximum amount set forth in this Contract.

C. To fully comply with the terms and conditions of this Contract, Contractor shall:

- (1) Establish and maintain a system of accounts for budgeted funds that complies with generally accepted accounting principles for government agencies;
- (2) Document all costs by maintaining complete and accurate records of all financial transactions associated with this Contract, including, but not limited to, invoices and other official documentation that sufficiently support all charges under this Contract;
- (3) Submit monthly reimbursement claims for expenditures that directly benefit Solano County;
- (4) Be liable for repayment of any disallowed costs identified through quarterly reports, audits, monitoring or other sources; and
- (5) Retain financial, programmatic, client data and other service records for 3 years from the date of the end of the contract award or for 3 years from the date of termination, whichever is later.

13. COMPLIANCE WITH LAW

- A. Contractor shall comply with all federal, state and local laws and regulations applicable to Contractor's performance, including, but not limited to, licensing, employment and purchasing practices, wages, hours and conditions of employment.
- B. Contractor represents that it will comply with the applicable cost principles and administrative requirements including claims for payment or reimbursement by County as set forth in 2 CFR 200, as currently enacted or as may be amended throughout the term of this Contract.

14. CONFIDENTIALITY

- A. Contractor shall prevent unauthorized disclosure of names and other client-identifying information, except for statistical information not identifying a particular client.
- B. Contractor shall not use client specific information for any purpose other than carrying out Contractor's obligations under this Contract.
- C. Contractor shall promptly transmit to County all requests for disclosure of confidential information.
- D. Except as otherwise permitted by this Contract or authorized by the client, Contractor shall not disclose any confidential information to anyone other than the State of California without prior written authorization from County.
- E. For purposes of this section, identity shall include, but not be limited to, name, identifying number, symbol or other client identifying particulars, such as fingerprints, voice print or photograph. Client shall include individuals receiving services pursuant to this Contract.

15. CONFLICT OF INTEREST

- A. Contractor represents that Contractor and/or Contractor's employees and/or their immediate families and/or Board of Directors and/or officers have no interest, including, but not limited to, other projects or independent contracts, and shall not acquire any interest, direct or indirect, including separate contracts for the work to be performed hereunder, which conflicts with the rendering of services under this Contract. Contractor shall employ or retain no such person while rendering services under this Contract. Services rendered by Contractor's associates or employees shall not relieve Contractor from personal responsibility under this clause.
- B. Contractor has an affirmative duty to disclose to County in writing the name(s) of any person(s) who have an actual, potential or apparent conflict of interest.

16. DRUG FREE WORKPLACE

Contractor represents that Contractor is knowledgeable of Government Code section 8350 et seq., regarding a drug free workplace and shall abide by and implement its statutory requirements.

17. HEALTH AND SAFETY STANDARDS

Contractor shall abide by all health and safety standards set forth by the State of California and/or the County of Solano pursuant to the Injury and Illness Prevention Program. If applicable, Contractor must receive all health and safety information and training from County.

18. CHILD/ADULT ABUSE

If services pursuant to this Contract will be provided to children and/or elder adults, Contractor represents that Contractor is knowledgeable of the Child Abuse and Neglect Reporting Act (Penal Code section 11164 et seq.) and the Elder Abuse and Dependent Adult Civil Protection Act (Welfare and Institutions Code section 15600 et seq.) requiring reporting of suspected abuse.

19. INSPECTION

Authorized representatives of County, the State of California and/or the federal government may inspect and/or audit Contractor's performance, place of business and/or records pertaining to this Contract.

20. NONDISCRIMINATION

A. In rendering services under this Contract, Contractor shall comply with all applicable federal, state and local laws, rules and regulations and shall not discriminate based on age, ancestry, color, gender, marital status, medical condition, national origin, physical or mental disability, race, religion, sexual orientation, or other protected status.

B. Further, Contractor shall not discriminate against its employees, which includes, but is not limited to, employment upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation and selection for training, including apprenticeship.

21. SUBCONTRACTOR AND ASSIGNMENT

A. Services under this Contract are deemed to be personal services.

B. Contractor shall not subcontract any work under this Contract nor assign this Contract or monies due without the prior written consent of the County's Contract Manager, the County's applicable Department Head or his or her designee and the County Administrator subject to any required state or federal approval.

C. If County consents to the use of subcontractors, Contractor shall require and verify that its subcontractors maintain insurance meeting all the requirements stated in Section 7 above.

D. Assignment by Contractor of any monies due shall not constitute an assignment of the Contract.

22. UNFORESEEN CIRCUMSTANCES

Contractor is not responsible for any delay caused by natural disaster, war, civil disturbance, labor dispute or other cause beyond Contractor's reasonable control, provided Contractor gives written notice to County of the cause of the delay within 10 days of the start of the delay.

23. OWNERSHIP OF DOCUMENTS

A. County shall be the owner of and shall be entitled to possession of any computations, plans, correspondence or other pertinent data and information gathered by or computed by Contractor prior to termination of this Contract by County or upon completion of the work pursuant to this Contract.

B. No material prepared in connection with the project shall be subject to copyright in the United States or in any other country.

24. NOTICE

A. Any notice necessary to the performance of this Contract shall be given in writing by personal delivery or by prepaid first-class mail addressed as stated on the first page of this Contract.

B. If notice is given by personal delivery, notice is effective as of the date of personal delivery. If notice is given by mail, notice is effective as of the day following the date of mailing or the date of delivery reflected upon a return receipt, whichever occurs first.

25. NONRENEWAL

Contractor acknowledges that there is no guarantee that County will renew Contractor's services under a new contract following expiration or termination of this Contract. Contractor waives all rights to notice of non-renewal of Contractor's services.

26. COUNTY'S OBLIGATION SUBJECT TO AVAILABILITY OF FUNDS

A. The County's obligation under this Contract is subject to the availability of authorized funds. The County may terminate the Contract, or any part of the Contract work, without prejudice to any right or remedy of the County, for lack of appropriation of funds. If expected or actual funding is withdrawn, reduced or limited in any way prior to the expiration date set forth in this Contract, or any subsequent amendment, the County may, upon written Notice to the Contractor, terminate this Contract in whole or in part.

B. Payment shall not exceed the amount allowable for appropriation by the Board of Supervisors. If the Contract is terminated for non-appropriation of funds:

i. The County will be liable only for payment in accordance with the terms of this Contract for services rendered prior to the effective date of termination; and

ii. The Contractor shall be released from any obligation to provide further services pursuant to this Contract that are affected by the termination.

C. Funding for this Contract beyond the current appropriation year is conditional upon appropriation by the Board of Supervisors of sufficient funds to support the activities described in this Contract. Should such an appropriation not be approved, this Contract will terminate at the close of the current Appropriation Year.

D. This Contract is void and unenforceable if all or parts of federal or state funds applicable to this Contract are not available to County. If applicable funding is reduced, County may either:

- (1) Cancel this Contract; or,
- (2) Offer a contract amendment reflecting the reduced funding.

27. CHANGES AND AMENDMENTS

A. County may request changes in Contractor's scope of services. Any mutually agreed upon changes, including any increase or decrease in the amount of Contractor's compensation, shall be effective when incorporated in written amendments to this Contract.

B. The party desiring the revision shall request amendments to the terms and conditions of this Contract in writing. Any adjustment to this Contract shall be effective only upon the parties' mutual execution of an amendment in writing.

C. No verbal agreements or conversations prior to execution of this Contract or requested amendment shall affect or modify any of the terms or conditions of this Contract unless reduced to writing according to the applicable provisions of this Contract.

28. CHOICE OF LAW

The parties have executed and delivered this Contract in the County of Solano, State of California. The laws of the State of California shall govern the validity, enforceability or interpretation of this Contract. Solano County shall be the venue for any action or proceeding, in law or equity that may be brought in connection with this Contract.

29. HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT

Contractor represents that it is knowledgeable of the Health Insurance Portability and Accountability Act of 1996 ("HIPAA") and its implementing regulations issued by the U.S. Department of Health and Human Services (45 C.F.R. parts 160-64) regarding the protection of health information obtained, created, or exchanged as a result of this Contract and shall abide by and implement its statutory requirements.

30. WAIVER

Any failure of a party to assert any right under this Contract shall not constitute a waiver or a termination of that right, under this Contract or any of its provisions.

31. CONFLICTS IN THE CONTRACT DOCUMENTS

The Contract documents are intended to be complementary and interpreted in harmony so as to avoid conflict. In the event of conflict in the Contract documents, the parties agree that the document providing the highest quality and level of service to the County shall supersede any inconsistent term in these documents.

32. FAITH BASED ORGANIZATIONS

A. Contractor agrees and acknowledges that County may make funds available for programs or services affiliated with religious organizations under the following conditions: (a) the funds are made

available on an equal basis as for programs or services affiliated with non-religious organizations; (b) the program funded does not have the substantial effect of supporting religious activities; (c) the funding is indirect, remote, or incidental to the religious purpose of the organization; and (d) the organization complies with the terms and conditions of this Contract.

B. Contractor agrees and acknowledges that County may not make funds available for programs or services affiliated with a religious organization (a) that has denied or continues to deny access to services on the basis of race, color, religion, ancestry, national origin, sex, citizenship, or known disability; (b) will use the funds for a religious purpose; (c) will use the funds for a program or service that subjects its participants to religious education.

C. Contractor agrees and acknowledges that all recipients of funding from County must: (a) comply with all legal requirements and restrictions imposed upon government-funded activities set forth in Article IX, section 8 and Article XVI, section 5 of the California Constitution and in the First Amendment to the United States Constitution; and (b) segregate such funding from all funding used for religious purposes.

33. PRICING

Should Contractor, at any time during the term of this Contract, provide the same goods or services under similar quantity, terms and conditions to one or more counties in the State of California at prices below those set forth in this Contract, then the parties agree to amend this Contract so that such lower prices shall be extended immediately to County for all future services.

34. USE OF PROVISIONS, TERMS, CONDITIONS AND PRICING BY OTHER PUBLIC AGENCIES

Contractor and County agree that the terms of this Contract may be extended to any other public agency located in the State of California, as provided for in this section. Another public agency wishing to use the provisions, terms, and pricing of this Contract to contract for equipment and services comparable to that described in this Contract shall be responsible for entering into its own contract with Contractor, as well as providing for its own payment provisions, making all payments, and obtaining any certificates of insurance and bonds that may be required. County is not responsible for providing to any other public agency any documentation relating this Contract or its implementation. Any public agency that uses provisions, terms, or pricing of this Contract shall by virtue of doing so be deemed to indemnify and hold harmless County from all claims, demands, or causes of actions of every kind arising directly or indirectly with the use of this Contract. County makes no guarantee of usage by other users of this Contract nor shall the County incur any financial responsibility in connection with any contracts entered into by another public agency. Such other public agency shall accept sole responsibility for placing orders and making payments to Contractor.

35. DISBARMENT OR SUSPENSION OF CONTRACTOR

A. Contractor represents that its officers, directors and employees (i) are not currently excluded, debarred, or otherwise ineligible to participate in the federal health programs as defined in 42 USC § 1320a-7b(f) (the "Federal Healthcare Programs") or any state healthcare programs; (ii) have not been convicted of a criminal offense related to the provision of healthcare items or services but or previously excluded, debarred, or otherwise declared ineligible to participate in the Federal Healthcare Programs or any state healthcare programs, and (iii) are not, to the best of its knowledge, under investigation or otherwise aware of any circumstances which may result in Contractor being excluded from participation in the Federal Healthcare Programs or any state healthcare programs.

B. This representation and warranty shall be an ongoing representation and warranty during the term of this Contract and Contractor must immediately notify the County of any change in the status of the representation and warranty set forth in this section.

C. If services pursuant to this Contract involve healthcare programs, Contractor agrees to provide certification of non-suspension with submission of each invoice. Failure to submit certification with invoices will result in a delay in County processing of Contractor's payment.

36. EXECUTION IN COUNTERPARTS

This Contract may be executed in two or more counterparts, each of which together shall be deemed an original, but all of which together shall constitute one and the same instrument, it being understood that all parties need not sign the same counterpart. In the event that any signature is delivered by facsimile or electronic transmission (e.g., by e-mail delivery of a ".pdf" format data file), such signature shall create a valid and binding obligation of the party executing (or on whose behalf such signature is executed) with the same force and effect as if such facsimile or electronic signature page were an original signature.

37. LOCAL EMPLOYMENT POLICY

Solano County desires, whenever possible, to hire qualified local residents to work on County projects. A local resident is defined as a person who resides in, or a business that is located in, Solano County. The County encourages an active outreach program on the part of its contractors, consultants and agents. When local projects require subcontractors, Contractor shall solicit proposals for qualified local residents where possible.

38. ENTIRE CONTRACT

This Contract, including any exhibits referenced, constitutes the entire agreement between the parties and there are no inducements, promises, terms, conditions or obligations made or entered into by County or Contractor other than those contained in it.