

**SECOND ADDENDUM TO MEMORANDUM OF UNDERSTANDING
BETWEEN THE SUPERIOR COURT OF CALIFORNIA, COUNTY OF SOLANO
and SOLANO COUNTY PROBATION DEPARTMENT
PRETRIAL PROGRAM**

This is a second addendum to the Memorandum of Understanding between The Superior Court of California, County of Solano (hereinafter referred to as "COURT"), and the County of Solano through the Probation Department (hereinafter referred to as "COUNTY").

1. PURPOSE AND SCOPE

- A. The parties entered into a Memorandum of Understanding (MOU) dated July 1, 2021, through June 30, 2024, in which the COURT, in partnership with COUNTY, is responsible to meet requirements of the Pretrial Project.
- B. The parties amended the MOU on April 28, 2023, adding additional services to support the Pretrial Program and increase utilization of ongoing fund for FY2022-2023 and FY2023-2024.
- C. The parties now wish to add additional services to support the Pretrial Program and increase utilization of one-time fund for FY2023/2024 by \$199,000 for the development and implementation of the Pretrial Interface between the Probation Department's case management system (eProbation) and the California Superior Court, County of Solano case management system (eCourt), increase the FTE for the Legal Procedures Clerk position.
- D. The purpose of this second addendum is to include the development and implementation of a Pretrial Interface and to increase the FTE of the Legal Procedures Clerk position to support the Military Diversion Program.
- E. The parties agree to amend the MOU as set forth below.

2. MOU

- A. The Second Addendum to the MOU's Exhibit A, Project Requirement shall include the following.

- i. COUNTY shall lead the development and implementation of a Pretrial Interface between eProbation, the Probation Department's case management system and eCourt, the COURT's case management system for the period April 2, 2024 to June 28, 2024. The Pretrial Interface will assist the COUNTY and the COURT in exchanging information, reports, Court decisions, and subsequent Court actions related to Pretrial services.

COUNTY will contract for the professional services of a Business Systems Analyst who will work with the parties to identify the requirements for the interface and a Project Manager who will lead the overall project. The COUNTY will contract with the case management vendor, Journal Technologies, Inc., to develop and implement the interface.

- ii. COUNTY shall increase the Legal Procedures Clerk to .60 FTE to the COURT to provide data-entry into the COURT case management system for the Military Diversion program. The COURT will provide training for this position on court-specific applications and

business practices to support the judicial officer and case manager and the Military Diversion program. The COUNTY will provide an additional one-time allotment of ten(10) hours to the COURT to complete the backlog of data-entry for Military Diversion client records.

B. Exhibit B, 2. a. COMPENSATION, the first sentence of the paragraph is deleted in its entirety and replaced with:

a. The updated budget detail associated with this addendum is outlined in Budget Detail Attachment D, the First Addendum Budget Detail Attachment D-1, Budget Details Attachment D-2, as attached and incorporated by reference.

3. EFFECTIVENESS OF MEMORANDUM OF UNDERSTANDING

This Second Addendum to the MOU shall be effective upon the signature of those persons or officials authorized to act on behalf of their respective agencies. It shall be in force from April 2, 2024 to June 30, 2024. Except as set for this in this Addendum, all other terms and conditions specified in the MOU remain in full force and effect.

COUNTY OF SOLANO,
Superior Court of California

COUNTY OF SOLANO,
a Political Subdivision of the State of California

By: Brian Taylor Date: 03/15/24
Brian K. Taylor, Court Executive Officer

By: _____ Date: _____
Bill Emlen, County Administrator

APPROVED AS TO FORM

By: J. Barga Date: 3/18/24
County Counsel

Attachment D-2 – Pretrial Service Provider budget detail sheet (One –time Funding)

PRETRIAL SERVICE PROVIDER NAME: Solano County Probation Department
FISCAL YEAR: July 1, 2023, to June 30, 2024

PERSONNEL SALARIES AND FRINGE BENEFITS

Position	Computation <i>Yearly Salary (include benefits) x FTE</i>	Cost
PERSONNEL SALARIES AND FRINGE BENEFITS TOTAL		\$ -

OPERATING EXPENSES

MONITORING EQUIPMENT		
Item Description	Computation	Cost
MONITORING EQUIPMENT TOTAL		\$ -

EQUIPMENT - OTHER <i>(minor and major equipment - IT hardware, vehicles, kit)</i>		
Item Description	Computation	Cost
EQUIPMENT TOTAL		\$ -

SUPPLIES <i>(expendable items such as office supplies, training materials, etc.)</i>		
Item Description	Computation	Cost
SUPPLIES TOTAL		\$ -

TRAVEL		
Purpose of Travel	Computation <i>(include location, number of travellers etc.)</i>	Cost
California Assoc of Pretrial Services (C	Three-day conference California \$1800 x 4 person	\$ 7,200.00
NAPSA Annual Conference and Trainin	Four-day conference California \$2,250 x 4 person	\$ 9,000.00
NAPSA Annual Conference and Trainin	Annual fee \$75 x 4 person	\$ 300.00
American Probation and Parole Assoc	Three-day conference any state \$1980 x 4 person	\$ 7,920.00
On Demand CPOC Pretrial webinar	\$400 x 8 person	\$ 3,200.00
TRAVEL TOTAL		\$ 27,620.00

CONSULTANTS/CONTRACTORS		
Item Description	Computation	Cost
Volunteers of America	\$9,259.26 x 12 months x 2.25 FTE	\$ 250,000.02
GPS Cost - Electronic and Alcohol Mo	(\$9 per day x 85 units x 91 days)	\$ 69,615.00
JTI	CLETS - eProbation interface for adult summary probation	\$ 70,000.00
AgreeYa contract	2 IT staff	\$ 129,000.00
CONSULTANTS/CONTRACTORS TOTAL		\$ 518,615.02

OTHER COSTS <i>(necessary project costs not included above)</i>		
Item Description	Computation	Cost
Treatment Services	three year contract costs (housing, transportation)	\$ 193,903.00
OTHER TOTAL		\$ 193,903.00

OPERATING EXPENSES TOTAL \$ 746,138.02

PROGRAM TOTAL \$ 740,138.02