

# **Solano County**

*675 Texas Street  
Fairfield, California 94533  
[www.solanocounty.com](http://www.solanocounty.com)*



## **Agenda - Final**

**Wednesday, May 13, 2020**

**6:30 PM**

**Solano County Board of Supervisors Chambers**

**Civil Service Commission**

## SOLANO COUNTY CIVIL SERVICE COMMISSION

*Due to COVID-19 and to protect County staff and members of the public, the Board Chambers will be closed to the public during Civil Service Commission meetings. This precaution is being taken pursuant to the authority conferred by Governor Newsom's Executive Order N-29-20. All or some of the Commissioners will attend the meeting telephonically and participate in the meeting to the same extent as if they were present.*

*PUBLIC COMMENTS: To submit public comments, please see the instructions below.*

*If you wish to make a public comment under Public Comments or on any agenda topic, submit a written request by email or mail to the Clerk of the Civil Service Commission and specify if you will be submitting a written email/mail comment or will be calling in to comment. Your request must be received no later than 11:00 A.M. on the day of the meeting. The email address for the clerk is: [tlschow@solanocounty.com](mailto:tlschow@solanocounty.com). The mailing address is: Teresa Schow, Clerk of Civil Service Commission, 675 Texas Street, Suite 1800, Fairfield, CA 94533.*

*Written Email/Mail Comment:*

*If you wish to address any item listed on the Agenda or Closed Session by written comment, please submit comments in writing to the Clerk of the Civil Service Commission. Written comments must be received no later than 11:00 A.M. on the day of the meeting. Copies of comments received will be provided to the Commissioners and will become a part of the official record but will not be read aloud at the meeting.*

*Phone:*

*To make verbal comments from your phone, you may do so by dialing: 1-415-655-0001 and using the Access Code 286 190 162. No attendee ID number is required. Once you dial in, you will be able to hear the meeting and will be called upon to speak during the public speaking period for the designated agenda item.*

*Any person wishing to review the agenda materials may do so on the county website. Non-confidential materials related to an item on this agenda submitted to the Commission after distribution of the agenda packet will be emailed to you upon request. You may request materials by emailing [tlschow@solanocounty.com](mailto:tlschow@solanocounty.com).*

*The County of Solano does not discriminate against persons with disabilities. If you wish to participate in this meeting and you will require assistance in order to do so, please call the Clerk of the Civil Service Commission at 707-784-6180 at least 24 hours in advance of the event to make reasonable arrangements to ensure accessibility to this meeting.*

## TO THE PUBLIC

*In compliance with the Americans with Disabilities Act (ADA of 1990), the County will provide accommodations for persons with disabilities who attend public meetings. If you have the need for an accommodation such as interpreters or materials in alternative format, please contact Teresa Schow at 707-784-6180.*

*For items not listed on the Agenda, please see Item #3, Items from the Public.*

### 1. Call to Order/Roll Call

## 2. Pledge Of Allegiance

## 3. Items from the Public

*This is your opportunity to address the Commission on a matter not heard on the Agenda, but it must be within the subject matter jurisdiction of the Commission. Please submit a Speaker Card before the first speaker is called and limit your comments to five minutes. Items from the public will be taken under consideration without discussion by the Commission and may be referred to staff. Please note the special instructions for this meeting above.*

## 4. Approval of Minutes of the Commission

[CSC 20-0012](#)

**Attachments:** [20200311 Minutes Regular Meeting](#)

## 5. Communications

## 6. Information Items (No Action Required by Commissioners)

## 7. Additions to, or deletions from, the Agenda

## 8. Approval of the Agenda

**SCHEDULED CALENDAR**

*(All items under Scheduled Calendar require Commission Action)*

[CSC 20-0010](#) Establish the Medical Billing Supervisor classification specification

**Attachments:** [Medical Billing Supervisor Draft](#)

**MISCELLANEOUS ITEMS**

## 9. Commission/Staff Comments

**Adjourn**

*To the Civil Service Commission meeting of June 10, 2020 at 6:30 P.M., Board Chambers, 675 Texas Street, Fairfield, CA*