

Solano County

675 Texas Street
Fairfield, California 94533
www.solanocounty.com



Agenda - Final

Tuesday, April 25, 2017

8:30 AM

Board of Supervisors Chambers

Board of Supervisors

John M. Vasquez (Dist. 4), Chair
(707) 784-6129

Erin Hannigan (Dist. 1), Vice-Chair
(707) 553-5363

Monica Brown (Dist. 2)
(707) 784-3031

James P. Spering (Dist. 3)
(707) 784-6136

Skip Thomson (Dist. 5)
(707) 784-6130

SOLANO COUNTY BOARD OF SUPERVISORS
HOUSING AUTHORITY, SPECIAL DISTRICTS,
SOLANO FACILITIES CORPORATION, AND
IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY

Temporary parking permits for the County Parking Garage are available from the Board Clerk for visitors attending the Board of Supervisors' meeting for more than 2 hours.

The County of Solano does not discriminate against persons with disabilities and is an accessible facility. If you wish to attend this meeting and you will require assistance in order to participate, please call the Office of the Clerk of the Board of Supervisors at 707-784-6100 at least 24 hours in advance of the event to make reasonable arrangements to ensure accessibility to this meeting.

Non-confidential materials related to an item on this Agenda submitted to the Board after distribution of the agenda packet are available for public inspection at the Solano County Government Center, 6th Floor Receptionist's Desk, 675 Texas Street, Fairfield, during normal business hours.

If you wish to address any item listed on the Agenda, or Closed Session, please submit a Speaker Card to the Board Clerk before the Board considers the specific item. Cards are available at the entrance to the Board chambers. Please limit your comments to three minutes. For items not listed on the Agenda, please see items from the public below.

AGENDA

CALL TO ORDER - 8:30 A.M.

ROLL CALL

CLOSED SESSION

- 1 [17-304](#) Conference with Legal Counsel - Potential Litigation: One case

Attachments: [A - Memorandum](#)

RECONVENE - 9:00 A.M.

REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)

SALUTE TO THE FLAG AND A MOMENT OF SILENCE

PRESENTATIONS

Resource Management:

- 2 [17-284](#) Present a plaque of appreciation to Suganthi Krishnan, Senior Staff Analyst, upon her retirement from the Department of Resource Management with over 16 years of distinguished service to Solano County (Supervisor Spering)

Public Defender:

- 3 [17-279](#) Receive a presentation from the Solano County Public Defender's Office on the selection of Laurie Fischer for "Employee of the Month" for May 2017

ITEMS FROM THE PUBLIC

This is your opportunity to address the Board on a matter not listed on the Agenda, but it must be within the subject matter jurisdiction of the Board. Please submit a Speaker Card before the first speaker is called and limit your comments to three minutes. The Board will hear public comments for up to fifteen minutes. Any additional public comments will be heard at the conclusion of the meeting. Items from the public will be taken under consideration without discussion by the Board and may be referred to staff.

ADDITIONS TO OR DELETIONS FROM THE AGENDA

APPROVAL OF THE AGENDA

PUBLIC COMMENT ON CONSENT CALENDAR

Each speaker shall have 3 minutes to address any or all items on the Consent Calendar.

APPROVAL OF THE CONSENT CALENDAR

The Board considers all matters listed under the Consent Calendar to be non-controversial or routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion unless Board members request specific items be discussed and/or removed from the Consent Calendar.

CONSENT CALENDAR

GENERAL GOVERNMENT

Clerk of the Board of Supervisors:

- 4 [17-303](#) Receive and file the Meeting Attendance Reports from the members of the Board of Supervisors

Attachments: [A - Board Appointment List](#)

Board of Supervisors:

- 5 [17-285](#) Authorize the County's contribution of \$750 from the General Fund contribution allocated to District 5 to benefit the Robotics Clubs of Vanden High School (\$250), Armijo High School (\$250), and Grange Middle School (\$250)
- 6 [17-289](#) Adopt a resolution honoring the retirement of California Highway Patrol Solano Area Lieutenant Kathy Bassett
Attachments: [A - Resolution](#)
- 7 [17-291](#) Adopt a resolution recognizing Georges Roumas, member of Boy Scout Troop 265 in Vacaville, California, on achieving the rank of Eagle Scout
Attachments: [A - Resolution](#)

General Services:

- 8 [17-300](#) Approve an agreement for \$328,000 with CWS Construction Group, Inc. of Novato for the Vallejo Veterans Memorial Hall Improvement Project at 420 Admiral Callaghan Lane; and Authorize the County Administrator or designee to execute the agreement and any amendments within the approved project budget
Attachments: [A - Agreement](#)

Library:

- 9 [17-277](#) Approve overdue library material fine waivers for all Solano County Library customers who are military veterans from May 1 - 31, 2017 to bring awareness to the grant funded Veterans Resource Center located at the Vacaville Public Library-Cultural Center

HEALTH AND SOCIAL SERVICESHealth and Social Services:

- 10 [17-298](#) Approve a first contract amendment with Solano Coalition for Better Health (SCBH) for \$90,000 for a total contract amount of \$190,000 utilizing supplemental Department of Health Care Services funding to provide additional outreach and application enrollment assistance for Solano County residents to retain and re-enroll into California's Medi-Cal health coverage program for the current period through June 30, 2017; and Authorize the County Administrator to execute the amendment
Attachments: [A - Amendment](#)
 [B - Link to Original Contract](#)

- 11 [17-297](#) Adopt a resolution and plaque of appreciation honoring Edna Davis-Peters, Employment Resources Specialist III, upon her retirement from the Health & Social Services Department, Employment & Eligibility Services Division with over 28 years of distinguished service to Solano County
- Attachments:** [A - Resolution](#)

LAND USE/TRANSPORTATION

Resource Management:

- 12 [17-280](#) Adopt a resolution authorizing the purchase of the 148.62 acres of real property on American Canyon Road in Fairfield (APN 0180-050-020) from TDC Brown, LLC for \$1,486,200 which is within the parameters of funding available under the George Miller SAFETEA-LU high priority project funding grant; Authorize the Director of Resource Management to execute all documents necessary to complete the purchase; and Authorize an Appropriation Transfer Request for \$1,500,000 of federal funds through the Road Fund to cover the purchase costs of the property acquisition (4/5 vote required)
- Attachments:** [A - Purchase and Sale Agreement](#)
 [B - Location Map](#)
 [C - Agreement](#)
 [D - Resolution](#)

OTHER

Workforce Development Board:

- 13 [17-292](#) Approve submittal of the 2017-2021 Final Workforce Innovation and Opportunity Act Regional and Local Plans to the California Workforce Development Board
- Attachments:** [A - WIOA Regional and Local Plans](#)
- 14 [17-296](#) Ratify the selection of Ms. Heather Henry to serve as the Executive Director/President of the Workforce Development Board of Solano County, Inc.
- Attachments:** [A - Resume](#)

MISCELLANEOUS ITEMSBoard of Supervisors:

- 15 [17-263](#) Approve the appointment of Nicole Neff to the First 5 Commission, representing District 5, for a four year term to expire April 25, 2021

REGULAR CALENDAR**Rescheduled Consent Items****Consider the following:**

- A)
- B)
- C)

GENERAL GOVERNMENTCounty Administrator:

- 16 [17-276](#) Conduct a Public Hearing on the proposed new and revised user fee schedules; Adopt a resolution authorizing a twelve month moratorium and reduction on the assessment and collection of certain Probation Department's Juvenile Administrative Fees effective May 1, 2017; Authorize the Sheriff's Animal Care to annually offer a dog license amnesty program by waiving the late fee for a 30-day period; Authorize the Resource Management's Parks and Recreation to add fee exemption periods to reflect fee waivers; and Adopt fee schedules by separate resolutions amending the exhibits to Chapters 2.4 and 11 of the Solano County Code, modifying and establishing various fees, effective July 1, 2017 for various departments

Attachments: [A - Summary of Proposed FY201718 Fee Changes by Department](#)
[B - FY2017-18 Fee Resolutions and Exhibits](#)
[C1 - Notice of Public Hearing - April 13, 2017](#)
[C2 - Notice of Public Hearing - April 19, 2017](#)
[D - Resolution for Probation Department](#)

10:00 A.M.

County Administrator/Workforce Development Board:

- 17 [17-266](#) Receive a status report on the progress of implementing the Workforce Development Review recommendations approved by the Board on August 26, 2016

Attachments: [A - Solano County Workforce Development Review](#)

10:30 A.M.

Board of Supervisors:

- 18 [17-271](#) Adopt a resolution and receive a presentation proclaiming the week of April 23 - 29, 2017 as National Volunteer Week in Solano County

Attachments: [A - Resolution](#)
 [B - Volunteer Hours and Descriptions](#)
 [C - Presentation](#)

RECESS/LUNCH BREAK

Recess to a reception honoring Solano County volunteers; County Administration Center Board Chambers Foyer, 675 Texas Street, Fairfield, California

RECONVENE - 1:00 P.M.

Reconvene the Regular Calendar

EDUCATION/COOPERATIVE EXTENSION

Library:

- 19 [17-286](#) Receive a presentation and accept a new five-year Strategic Plan for the Department of Library Services (2017- 2022)

Attachments: [A - Strategic Plan Presentation](#)
 [B - Strategic Plan Executive Summary](#)

Information Technology-Registrar of Voters

- 20 [17-224](#) Receive a progress report from the Department of Information Technology on the implementation of their Service Delivery Model; Consider recommendations for organizational changes and adopting a resolution amending the List of Numbers and Classifications of Positions by adding 1.0 FTE IT Manager (TBD), 4.0 FTE IT Analyst, Principals (TBD), and 1.0 IT Analyst IV (TBD) effective May 7, 2017; Authorize the Chief Information Officer to negotiate and execute contracts for the acquisition of service management software licenses in an amount not to exceed \$75,000 and implementation services not to exceed \$460,000; and Authorize the Chief Information Officer to proceed with developing and issuing requests for proposals for contracted technology services

Attachments: [A - Presentation](#)

[B - Resolution](#)

County Administrator/Solano EDC:

- 21 [17-294](#) Receive a report on the Solano County 2016 Index of Economic and Community Progress

Attachments: [A - 2016 Index](#)

BOARD MEMBER COMMENTS AND REPORTS ON MEETINGS**ADJOURN:**

*To the Board of Supervisors meeting of May 2, 2017 at 8:30 A.M., Board Chambers,
675 Texas Street, Fairfield, CA*



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Agenda Submittal

Agenda #: 1 **Status:** Closed Session
Type: Closed Session **Department:** County Counsel
File #: 17-304 **Contact:** Dennis Bunting, 784-6140
Agenda date: 4/25/2017 **Final action:**
Title: Conference with Legal Counsel - Potential Litigation: One case

Governing body: Board of Supervisors

District: All

Attachments: [A - Memorandum](#)

Date	Ver.	Action By	Action	Result
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Published Notice Required? Yes ☐ No ☒

Public Hearing Required? Yes ☐ No ☒

CLOSED SESSION MEMO

- A. LICENSE/PERMIT DETERMINATION (GC § 54956.7)
 - a. Number of applicants:_____
- B. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (GC § 54956.8)
- C. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION
- D. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION (GC § 54956.9)
 - a. Significant exposure to litigation pursuant to GC § 54956.9 (b): One case
 - b. Initiation of litigation pursuant to GC § 54956.9(c):
- E. LIABILITY CLAIMS-JOINT POWERS AUTHORITY (GC § 54956.95)
 - a. Claimant:_____
 - b. Agency against whom claim filed:_____
- F. THREAT TO PUBLIC SERVICES OR FACILITIES (GC § 54957)
 - a. Consultation with:_____
- G. PUBLIC EMPLOYEE APPOINTMENT
 - a. Title:
- H. PUBLIC EMPLOYMENT (GC § 54957)
 - a. Title:
- I. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (GC § 54957)
 - a. Title:
- J. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE (GC § 54957)
 - a. No information required
- K. CONFERENCE WITH LABOR NEGOTIATORS (GC § 54957.6);
- L. CASE REVIEW/PLANNING (GC § 54957.8)
- M. REPORT INVOLVING TRADE SECRET (GC § 54962, etc.)
 - a. Estimated year of public disclosure:_____
- N. HEARINGS
 - a. Subject matter:_____
(nature of hearing, i.e. medical audit comm.,
quality assurance comm., etc.)



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Agenda Submittal

Agenda #: 2 **Status:** Presentation
Type: Presentation **Department:** Resource Management
File #: 17-284 **Contact:** Bill Emlen, 784-6062
Agenda date: 4/25/2017 **Final action:**
Title: Present a plaque of appreciation to Suganthi Krishnan, Senior Staff Analyst, upon her retirement from the Department of Resource Management with over 16 years of distinguished service to Solano County (Supervisor Sperring)
Governing body: Board of Supervisors
District: District 3
Attachments:

Date	Ver.	Action By	Action	Result
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Published Notice Required? Yes ☐ No ☒
Public Hearing Required? Yes ☐ No ☒

DEPARTMENTAL RECOMMENDATION:

The Department of Resource Management recommends that the Board of Supervisors present a plaque of appreciation to Suganthi Krishnan, Senior Staff Analyst, upon her retirement from the Department of Resource Management with over 16 years of distinguished service to Solano County.

SUMMARY/DISCUSSION:

Suganthi Krishnan, or Su as she is known by her coworkers, began her career with Solano County on March 19, 2001 as an Accountant Auditor I in the Property Tax division of the Auditor-Controller's Office. Su later transferred to the Financial Reporting division and was promoted to an Accountant Auditor II. Among her duties at the Auditor-Controller's Office Su managed and monitored debt service funds, including creation of a cash flow projection methodology. She also assisted with the preparation of the County's Comprehensive Annual Financial Report.

On August 23, 2009, Su accepted a promotion to a Senior Staff Analyst position with the Department of Resource Management's Public Works Administration division and became an integral and important part of our management team. As a Senior Staff Analyst, Su oversaw fiscal staff for Public Works, and assisted with fiscal issues Department wide. Su improved fiscal efficiency for Public Works by starting a federal invoice tracking system and implementing a process to reconcile the department's cost accounting management system with the County's general ledger system. Su also improved yearend accrual procedures for federal cost accounting to ensure accurate reporting of federal funding in the County's general ledger and in the annual financial report to the state. Her detailed and diligent work resulted in improved project cost tracking, invoicing and reporting, which has led to consistently successful audits of the Road Fund by internal and external auditors.

Su did more than just look at the fiscal books. She was also involved in management of the Rural North Vacaville Water District. Not only did Su work on billing with CalWater and helped resolve discrepancies, she also worked with Engineering and Planning Divisions to ensure that water infrastructure was adequate to

support development. Su is also the Department's Safety Coordinator and conducts our quarterly safety meetings.

In addition to her high level of professionalism and expertise, Su happens to be an excellent cook. Su blessed a number of Department events with phenomenal dishes, including her Chicken Curry with rice. Needless to say, we hope Su can make occasional appearances at future Department events and continue to share her delicious creations.

Because of her commitment to her work and desire and ability to improve fiscal processes, Su has earned the respect and admiration of her colleagues. Suganthi Krishnan will be retiring as a Senior Staff Analyst on April 30, 2017 after 16 years of dedicated service to Solano County and its residents.

FINANCIAL IMPACT:

The cost of providing this plaque of appreciation is included in the County's FY2016/17 Adopted Budget. There is no additional impact to the General Fund.

ALTERNATIVES:

The Board could choose to not approve the plaque of appreciation. This alternative is not recommended because Ms. Krishnan's service to Solano County is worthy of recognition and provides a positive example for others.

OTHER AGENCY INVOLVEMENT:

The County Administrator's Office has reviewed the item and concurs with the Department's recommendation.

CAO RECOMMENDATION:

APPROVE DEPARTMENTAL RECOMMENDATION



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Agenda Submittal

Agenda #: 3 **Status:** Presentation
Type: Presentation **Department:** Public Defender
File #: 17-279 **Contact:** Lesli M. Caldwell, 784-6700
Agenda date: 4/25/2017 **Final action:**
Title: Receive a presentation from the Solano County Public Defender's Office on the selection of Laurie Fischer for "Employee of the Month" for May 2017

Governing body: Board of Supervisors

District: All

Attachments:

Date	Ver.	Action By	Action	Result
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Published Notice Required? Yes ☐ No ☒
Public Hearing Required? Yes ☐ No ☒

DEPARTMENTAL RECOMMENDATION:

It is recommended that the Board receive a presentation from the Solano County Public Defender's Office on the selection of Laurie Fischer for "Employee of the Month" for May 2017, making her eligible to use the parking space designated for this program.

SUMMARY/DISCUSSION:

On September 13, 2005 the Board of Supervisors established the County Government Center "Employee of the Month" parking program for County Employees. Each month a County department is designated to select one of its employees as "Employee of the Month." The Solano County Public Defender's Office has selected Laurie Fischer as the deserving employee.

Ms. Fischer has almost 23 years of service with Solano County, 18 of those years have been with the Public Defender's Office. On June 14, 1994, Ms. Fischer started with the Health and Social Services Department as a Clerk. In April 1999, she promoted to the Public Defender's Office as a Legal Secretary. In 2005, her leadership skills were recognized as she was promoted to the lead position of Legal Secretary, Senior.

Ms. Fisher believes in the work of the Public Defender's office and is a vital member of the Public Defender's team. She supports the Public Defender and Deputy Public Defenders in capital cases, other felony cases, and works with Conservatorship clients. Due to her vast experience, Ms. Fischer is the most versatile secretary within the office. She uses this versatility and knowledge to train new legal secretaries. Ms. Fisher's demonstrated professionalism and excellence in performance of duties serves as a role model for others and reflects well on the Public Defender's Office and the County. Because of her abilities, her work ethic, and positive attitude, Ms. Fischer is deserving of the "Employee of the Month" recognition.

Ms. Fischer works and lives in Solano County. She has been married to Michael Fischer for 36 years. They have raised five children together. Dylan is her only grandson, and she is expecting her first granddaughter in

June.

FINANCIAL IMPACT:

No additional financial impact is associated with the agenda item.

ALTERNATIVES:

The Board could elect to name someone else as the “Employee of the Month”; however, this alternative is not recommended as Ms. Laurie Fisher is deserving of the Board’s “Employee of the Month” parking program.

OTHER AGENCY INVOLVEMENT:

None.

CAO RECOMMENDATION:

APPROVE DEPARTMENTAL RECOMMENDATION



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Agenda Submittal

Agenda #: 4
Status: Consent Calendar
Type: Meeting Attendance Report
Department: Clerk of the Board of Supervisors
File #: 17-303
Contact: Jeanette Neiger, 784-6125
Agenda date: 4/25/2017
Final action:
Title: Receive and file the Meeting Attendance Reports from the members of the Board of Supervisors

Governing body: Board of Supervisors
District: All
Attachments: [A - Board Appointment List](#)

Date	Ver.	Action By	Action	Result
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Published Notice Required? Yes ☐ No ☒
Public Hearing Required? Yes ☐ No ☒

DEPARTMENTAL RECOMMENDATION:

Receive and file the Meeting Attendance Reports for the month of March 2017 from the members of the Board of Supervisors.

SUMMARY:

The Monthly Meeting Attendance Reports may disclose meetings attended by each supervisor where compensation and reimbursement was received from the County and/or other agencies.

The Meeting Attendance Reports for March 2017, submitted by the Supervisors or their staff on their behalf, are on file with the Clerk of the Board and available for public inspection. These reports are also available for review in the public agenda packet binder during Board meetings. This report is submitted on a monthly basis to reflect the meeting attendance from the previous month.

A listing of the 2017 Board of Supervisors Appointments to various Boards and Commissions, some of which include per diem reimbursements, is attached for reference and in compliance with California Code of Regulations (Fair Political Practices Commission), title 2, section 18702.5(b)(3). The current Board of Supervisors Appointments is posted on the County's website at:

[<http://www.solanocounty.com/depts/bos/assignments.asp>](http://www.solanocounty.com/depts/bos/assignments.asp)

Government Code section 53232.3(d) requires that members of legislative bodies provide brief reports on meetings they attended for which they receive an expense reimbursement, such as meals, lodging and travel. Claims for reimbursement from the County for meeting attendance related expenses are processed by the Auditor/Controller and available for public inspection.

2017 BOARD OF SUPERVISORS APPOINTMENTS

2 CCR 18702.59(b)(3)/Form 806

Committee	Contact Information	District 1 Supervisor Hannigan	District 2 Supervisor Brown	District 3 Supervisor Spering	District 4 Supervisor Vasquez	District 5 Supervisor Thomson	Appointment Date	Length of Term	Meeting Time	Compensation	Estimated Annual	Economic Interest Statement Required
NATIONAL												
NACO		Primary	Primary	Primary	Primary	Primary	Jan. 10, 2017	1 year				
REGIONAL/STATE												
ABAG Executive Board	Fred Castro, Clerk of the Board 415-820-7900	Primary	Alternate				Jan. 10, 2017	June 30, 2018	Board every 2 months, 3rd Thurs. 7 p.m.	\$150.00	\$0-\$1,000	Yes
ABAG General Assembly	Fred Castro, Clerk of the Board 415-820-7900	Primary	Alternate				Jan. 10, 2017	June 30, 2018	Twice a year	No		No
ABAG Regional Planning Committee	Miriam Chion 415-820-7900		Primary				Jan. 10, 2017	1 year	1st Wed. alternative months 1:00-3:00 p.m.	\$150.00	\$0-\$1,000	No
Bay Area Air Quality Management District (BAAQMD). Term ends January 2021.	Marcy Hiratzka 415-749-5073			Primary			Jan. 10, 2017	4 year	1st and 3rd Wed., 9:45 a.m.	\$100 + tolls & mileage	\$2,000-\$3,000	Yes
BAAQMD Sub Committees	Marcy Hiratzka 415-749-5073			Primary			Jan. 10, 2017	4 year	9:30 a.m.	\$100 + tolls & mileage	\$2,000-\$3,000	Yes
Bay Conservation and Development Commission	Lawrence Goldzband 415-352-3600			Primary	Alternate		Jan. 10, 2017	1 year	1st & 3rd Thurs., 1p.m.	\$100	\$2,000-\$3,000	Yes
California Fairs Financing Authority	Becky Bailey-Findley 916-263-6177				Primary		Jan. 10, 2017	1 year	Quarterly	No		Yes
CSAC, Board of Directors	Matt Cate, Executive Director 916-327-7500 ext. 506	Primary	Alternate				Jan. 10, 2017	1 year	2/16, 5/18, 9/7, 11/30	No		No
Delta County Coalition	Roberta Goulart 784-7914				Alternate	Primary	Jan. 10, 2017	1 year	As Needed	No		No
Delta Protection Commission	916-375-4800				Alternate	Primary	Jan. 10, 2017	1 year	Every other month	No		Yes
Delta Conservancy Board (<i>Mayor Elizabeth Patterson</i>) - <i>Primary. Term expires Dec. 31, 2018</i>	Brandon Chapin 916-375-2091				Alternate		Jan. 10, 2017	2 year	4th Wed. alternate months beginning Jan. 9:00 - 12:00 p.m.			Yes
Delta Stewardship Council	Jessica Pearson 916-445-4500					Primary	Jan. 10, 2017	2 year	4th Thurs.(and often Friday) of the month	\$3,759.00	\$45,108	Yes
Northern California Counties Tribal Matters Consortium	Nancy Huston 784-6107 & Michelle Heppner 784-3002	Alternate			Primary		Jan. 10, 2017	1 year	As needed			No
Yolo-Solano Air Quality Board	Denise Almaguer 530-757-3675		Primary	Alternate	Primary	Primary	Jan. 10, 2017	1 year	2nd Wed., 9:00 a.m.	\$100.00	\$1,001-\$2,000	Yes
4 C's	Michelle Heppner 784-3002	Primary	Primary	Primary	Primary	Primary	Jan. 10, 2017	1 year	1/12, 3/9, 5/11, 8/10, 11/9 @ 7 pm	No		Yes
4 C's Joint Steering Committee *Vice Chair of 4C's and Chair of Board of Supervisors	Michelle Heppner 784-3002	Primary			Primary		Jan. 10, 2017	1 year	As Needed	No		Yes
REGIONAL/STATE - OTHER												
Metropolitan Transportation Commission (MTC) (<i>Appointment to MTC is through nomination by the Mayor's City Selection Committee and affirmed by the Board of Supervisors every four years</i>)	Steven Heminger, Executive Director 510-817-5810			Primary			Feb. 10, 2015	4 years	4th Wed., 9:30 am	\$100 + tolls & mileage	\$2,000-\$3,000	Yes
Bay Area Toll Authority (BATA) (MTC Member)	Steven Heminger, Executive Director 510-817-5810			Primary			Feb. 10, 2015	4 years	4th Wed., 9:30 am	\$100 + tolls & mileage	\$1,001-\$2,000	Yes
Service Authority for Freeways & Expressways (SAFE) (MTC Member)	Steven Heminger, Executive Director 510-817-5810			Primary			Feb. 10, 2015	4 years	As Needed	\$100 + tolls & mileage	\$0-\$1,000	Yes

2017 BOARD OF SUPERVISORS APPOINTMENTS

2 CCR 18702.59(b)(3)/Form 806

Committee	Contact Information	District 1 Supervisor Hannigan	District 2 Supervisor Brown	District 3 Supervisor Spering	District 4 Supervisor Vasquez	District 5 Supervisor Thomson	Appointment Date	Length of Term	Meeting Time	Compensation	Estimated Annual	Economic Interest Statement Required
COUNTYWIDE												
Community Action Partnership (CAP) Solano JPA Tripartite Advisory Board	Debbie Vaughn 784-6113	Primary					Jan. 10, 2017	2 year	As Needed	No		No
East Vallejo Fire Protection District	Magen Yambao 784-1969	Primary	Primary	Primary	Primary	Primary	Jan. 10, 2017	1 year	Quarterly	No		Yes
First 5 Solano Commission	Christiana Lewis 784-1492	Primary					Jan. 10, 2017	1 year	1/10, 3/7, 4/4, 6/6, 8/8, 10/3, 10/21 Retreat 10-3 p.m., 12/5	\$100	\$0-\$1,000	Yes
In-Home Supportive Services Public Authority	Teri Ruggiero 784-8803	Primary	Primary	Primary	Primary	Primary	Jan. 10, 2017	1 year	Jan., March, April, June, Aug., Oct., Nov. 3rd Mon. 2-4 p.m.			Yes
Juvenile Justice Coordinating Council	Christopher Hansen 784-4803	Primary					Jan. 10, 2017	1 year	As Needed	No		No
Law Library Board of Trustees	Bonnie Katz 784-1502	Primary					Jan. 10, 2017	1 year	Monthly	No		No
LAFCO	Michelle McIntyre 439-3897			Primary	Primary	Alternate	Jan. 10, 2017	1 year	2nd Mon. of even numbered months, 1:30 p.m.	\$100	\$0-\$1,000	Yes
Mental Health Advisory Board	Cindy Limerick 784-8336		Primary				Jan. 10, 2017	1 year	3rd Tues of the month with exception of July 4:30 - 6:00 p.m.	No		Yes
Remote Access Network Board	Angelica Russell 784-7048					Primary	Jan. 10, 2017	1 year	Last Thurs. in Feb., or March & Oct. 10:00 a.m.	No		No
Solano County Blue Ribbon Commission on Children in Foster Care	Sara Jones 207-7619	Primary					Jan. 10, 2017	1 year	As Needed	No		No
Solano Economic Development Corp.	Pat Uhrich 864-1855	Primary			Alternate		Jan. 10, 2017	1 year	1/12, 3/9, 5/11, 7/13, 9/14, 11/9 @ 9:00 am	No		No
Solano Land Trust	Nicole Byrd 432-0150 ext. 210				Primary		Jan. 10, 2017	1 year	1st Wed. at 5:30 p.m.	No		Yes
Solano Open Space <i>(formerly Tri-City & County Cooperative Planning Group)</i>	Resource Management Matt Walsh 784-3168	Alternate	Primary				Jan. 10, 2017	1 year	Quarterly	No		Yes
Solano Transportation Authority	Johanna Masiclat 424-6008	Alternate		Primary			Jan. 10, 2017	1 year	2nd Wed., 6:00 p.m.	\$100	\$1,001-\$2,000	Yes
Solano County Water Agency	Sandra McLean 455-1100	Primary	Primary	Primary	Primary	Primary	Jan. 10, 2017	1 year	2nd Thurs., 6:30 p.m.	100 + mileage	\$1,001-\$2,000	Yes
Solano Water Authority	Natasha Montgomery 455-4080			Primary	Alternate		Jan. 10, 2017	1 year	As Needed	No		Yes
Solid Waste Independent Hearing Panel	Jag Sahota 784-3308				Primary		Jan. 10, 2017	1 year	As Needed	\$100	\$0-\$1,000	Yes
Travis Community Consortium	Dawn LaBar 428-7749				Alternate	Primary	Jan. 10, 2017	1 year	As Needed			No
Vacaville-Fairfield-Solano Greenbelt Authority	Brian Miller 428-7446			Primary	Primary		Jan. 10, 2017	1 year	As Needed	No		
Vallejo Sanitation & Flood Control District	Holly Charlety 644-8949 x202	Primary	Alternate				Jan. 10, 2017	1 year	2nd Tues. Jan.-July 6-7 p.m., 3rd Tues. Aug. 6-7 p.m., 2nd Tues. Sept.- Dec. 6-7 p.m.	\$100	\$1,001-\$2,000	Yes
Winters Branch Library Financing Authority	Chris Crist, Business Svcs. Manager 530-666-8083				Primary	Primary	Jan. 10, 2017	1 year	As Needed	No		Yes

2017 BOARD OF SUPERVISORS APPOINTMENTS

2 CCR 18702.59(b)(3)/Form 806

Committee	Contact Information	District 1 Supervisor Hannigan	District 2 Supervisor Brown	District 3 Supervisor Spering	District 4 Supervisor Vasquez	District 5 Supervisor Thomson	Apointment Date	Length of Term	Meeting Time	Compensation	Estimated Annual	Economic Interest Statement Required
BOARD OF SUPERVISORS COMMITTEES												
Cannabis Committee	Bill Emlen 784-6765	Primary			Primary		Dec. 6, 2016	1 year	As Needed	No		No
City of Vallejo Interagency Committee	City Manager's Office, City of Vallejo 648-4576	Primary	Primary				Jan. 10, 2017	1 year	As Needed	No		No
Health & Social Services & Family Justice Committee Inactive		Primary	Primary				Jan. 10, 2017	1 year	As Needed	No		No
Historical Records Committee	Dianne Luna 784-3105		Primary			Primary	Jan. 10, 2017	1 year	As Needed	No		No
Law & Justice Committee Inactive							Jan. 10, 2017	1 year	As Needed	No		
Legislation	Michelle Heppner 784-3002	Primary			Primary		Jan. 10, 2017	1 year	As Needed	No		No
Military & Veterans Affairs Committee	Ted Puntillo 784-6590				Primary	Primary	Jan. 10, 2017	1 year	As Needed	No		No
Public Art Committee	Kanon Artiche 784-2781	Primary			Alternate		Jan. 10, 2017	1 year	As Needed	No		No
Regional Park Committee	Resource Management Bill Emlen 784-6765	Primary			Primary		Jan. 10, 2017	1 year	As Needed	No		No
Senior Issues Committee	Rochelle Sherlock 864-3984		Primary		Primary		Jan. 10, 2017	1 year	As Needed	No		No
Solano 360 Committee Project	Nancy Huston 784-6107	Primary		Primary			Jan. 10, 2017	1 year	As Needed	No		No
Solano 360 Implementation Committee	Nancy Huston 784-6107	Primary		Primary			Jan. 10, 2017	1 year	As Needed	No		No
Solano Children's Alliance	Alan Kerzin 421-7229		Primary				Jan. 10, 2017	1 year	1st Wed., 12 p.m.	No		No
Transportation Land Use Committee	Resource Management Bill Emlen 784-6765			Primary	Primary		Jan. 10, 2017	1 year	As Needed	No		No
University of California Cooperative Extension Capital Corridor Multi-County Partnership Leadership Advisory Committee	Morgan Doran 784-1317				Primary	Alternate	Jan. 10, 2017	1 year	As Needed	No		No
TOTAL ASSIGNMENTS		27	18	19	29	16						
REDEVELOPMENT SUCCESSOR AGENCY OVERSIGHT COMMITTEE MEMBERSHIP												
City	Contact Information	Committee Members				Appointment Date		Length of Term	Meeting Time	Compensation		Economic Interest Statement Required
Dixon	Joan Michaels-Aguilar 678-7000 ext. 108	Supervisor Vasquez Debbie Muhl-Public-at-Large				11/8/2016		June 30, 2018	Jan. 27 @ 6:30 p.m	No		Yes
Fairfield	David White 428-7399	Supervisor Spering Anthony Russo - Public-at-Large Chuck Timm - Public-at-Large				7/26/2016		June 30, 2018	As Needed	No		Yes
Rio Vista	Finance Mgr. Mary Lee Sharer 374-2176 or Interim City Mgr. Joseph Tanner 374-6451	Supervisor Thomson Jon Blegen - Public-at-Large				7/26/2016		June 30, 2018	As Needed	No		Yes
Suisun	Jason Garben 421-7347	Supervisor Spering Vacant - Public-at-Large				7/26/2016		June 30, 2018	As Needed	No		Yes
Vacaville	Claudia Archer 449-5112	Supervisor Thomson Dilenna Harris - Public-at-Large (primary) Ralph Cotton - Public-at-Large (alternate)				7/26/2016		June 30, 2018	4th Wed. each month @ 6 p.m. beginning in Feb.	No		Yes
Vallejo	Dawn Abrahamson 648-4527	Supervisor Hannigan Gary Truelsen - Public-at-Large				7/26/2016		June 30, 2018	3rd Thurs. each month at 8:30 a.m.	No		Yes

Updated 1/23/17



Solano County

675 Texas Street
Fairfield, California 94533
www.solanocounty.com

Agenda Submittal

Agenda #: 5 **Status:** Consent Calendar
Type: Educational Fund **Department:** Board of Supervisors
File #: 17-285 **Contact:** Anna Louzon, 784-6131
Agenda date: 4/25/2017 **Final action:**
Title: Authorize the County's contribution of \$750 from the General Fund contribution allocated to District 5 to benefit the Robotics Clubs of Vanden High School (\$250), Armijo High School (\$250), and Grange Middle School (\$250)
Governing body: Board of Supervisors
District: District 5
Attachments:

Date	Ver.	Action By	Action	Result
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Published Notice Required? Yes ☐ No ☒
Public Hearing Required? Yes ☐ No ☒

DEPARTMENTAL RECOMMENDATION:

Supervisor Thomson requests that the Board of Supervisors authorize the County's contribution of \$750 from the General Fund contribution allocated to District 5 to benefit the Robotics Clubs of Vanden High School (\$250), Armijo High School (\$250), and Grange Middle School (\$250).

SUMMARY/DISCUSSION:

Justification:

During FY2016/17 budget hearings, the Board of Supervisors appropriated \$5,000 in non-County contributions to District 5 to support community service and educational programs. Robotics clubs in schools promote the important subjects of science, technology, engineering and mathematics and create a pathway for students to pursue these fields professionally as adults. District 5 is requesting to allocate \$750 from non-County contributions to the following programs:

Vanden High School Robotics Club (\$250): The Vanden Robotics Foundation operates a non-profit to fund the team's competition costs. The Vanden team, "RoboVikes 701" is eligible to compete at the World Championships in Houston, Texas in April, 2017. The foundation is seeking donations to assist the team with associated costs.

Armijo High School Robotics Club (\$250): The Armijo Robotics team has won the "Rookie of the Year" recognition and is invited to compete in the World Championships in Houston, Texas in April, 2017. The robotics team is seeking donations to assist with costs associated with the World Championship competition.

Grange Middle School Robotics Club (\$250): The Grange Middle School team, "The Grizzlybots," has advanced to the VEX Robotics World Championships in Louisville, Kentucky in April 2017. The team is seeking donations to assist with costs associated with the competition.

Guidelines for Grant Funding Requests:

During the 2016/17 Budget Hearings, the Board appropriated \$25,000, \$5,000 to each supervisorial district, to allow Board members to support community service programs. The Board directed County Counsel to provide guidelines on how to recommend funding for qualifying agencies or programs. The guidelines are as follows:

- 1) Each supervisor must submit the proposed expenditure to the County Counsel and the Auditor/Controller for initial review.
- 2) The Board must approve the expenditure by a majority vote.
- 3) The Board must determine that the expenditure is for a public purpose.
- 4) The Board may authorize an expenditure of public funds to a nonprofit organization so long as the County retains ultimate control over the exercise of judgment and discretion of the intended program.
- 5) To ensure accountability, all expenditures are subject to periodic audit by the Auditor/Controller; and
 - a) If the recipient provides an activity, program or service ("activity"), it shall provide an activity report within 30 days of the activity that states the number of persons attending (if applicable) or participating activities carried out, feedback from participants (if applicable) and benefits of the activity. The recipient's failure to provide a report may result in its being considered ineligible for future funding.
 - b) If the recipient is purchasing property or making improvements, it shall use the funds for only the specified purposes and allow representatives of the county to inspect and/or audit the purchase or the contractor's performance, the facility or the portion improved with the funds and/or the records pertaining to the expenditures. The recipient shall retain for inspection and audit purposes any and all books, receipts, documentation and other records of the expenditures for three (3) years from date of receiving funds.

FINANCIAL IMPACT:

This expenditure is included in the District 5 FY2016/17 budget.

ALTERNATIVES:

The Board could choose not to authorize this expenditure. However, this is not recommended as this item is consistent with Board policy.

OTHER AGENCY INVOLVEMENT:

This report was prepared in coordination with the County Administrator's Office, County Auditor-Controller's Office and County Counsel.



Solano County

675 Texas Street
Fairfield, California 94533
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Agenda Submittal

Agenda #:	6	Status:	Consent Calendar
Type:	Resolution	Department:	Board of Supervisors
File #:	17-289	Contact:	John M. Vasquez, 784-6129
Agenda date:	4/25/2017	Final action:	
Title:	Adopt a resolution honoring the retirement of California Highway Patrol Solano Area Lieutenant Kathy Bassett		
Governing body:	Board of Supervisors		
District:	District 4		
Attachments:	A - Resolution		

Date	Ver.	Action By	Action	Result
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Published Notice Required? Yes ☐ No ☒
Public Hearing Required? Yes ☐ No ☒

DEPARTMENTAL RECOMMENDATION:

Chair Vasquez requests that the Board adopt a resolution honoring the retirement of California Highway Patrol Solano Area Lieutenant Kathy Bassett.

SUMMARY:

Lieutenant Kathy Bassett began her career with the California Highway Patrol (CHP) in December 1996 as a cadet at the CHP Academy. Upon her graduation, Lieutenant Bassett reported to San Francisco as a California Highway Patrol Officer. Solano County was fortunate to have Lieutenant Bassett report to the CHP Solano Area Office in 2000. For the next six years she worked assignments in the Solano Area and the CHP Academy where she helped train future CHP officers. She promoted to the rank of sergeant in 2007 while working out of the Hayward office and a promotion to lieutenant followed in 2012 while she served in the Risk Management Unit. Lieutenant Bassett returned to the Solano Area Office in 2015 where she served out the remainder of her career. Lieutenant Bassett earned numerous positive recognitions throughout her career, including those for her work on the Command Inspection Program Team in the Golden Gate Division. She also aided recruitment efforts by hosting a seminar for women interested in starting a career with the CHP.

FINANCIAL IMPACT:

There is no fiscal impact associated with this resolution.

ALTERNATIVES:

The Board could choose not to adopt this resolution. This is not recommended because this is an opportunity to recognize the retirement of CHP Lieutenant Kathy Bassett and commend her for many years of dedicated service to the residents of Solano County and the State of California.

OTHER AGENCY INVOLVEMENT:

This resolution was prepared in conjunction with the California Highway Patrol and with the assistance of CHP Officer David Harvey.

CAO RECOMMENDATION:

APPROVE DEPARTMENTAL RECOMMENDATION

Resolution No. 2017-

RESOLUTION OF THE SOLANO COUNTY BOARD OF SUPERVISORS HONORING THE RETIREMENT OF CALIFORNIA HIGHWAY PATROL SOLANO AREA LIEUTENANT KATHY BASSETT

WHEREAS, Lieutenant Kathy Bassett began her career with the California Highway Patrol (CHP) in December 1996 as a cadet at the CHP Academy. Upon her graduation, Lieutenant Bassett reported to San Francisco as a California Highway Patrol Officer; and

WHEREAS, Solano County was fortunate to have Lieutenant Bassett report to the CHP Solano Area Office in 2000. For the next six years she worked assignments in the Solano Area and the CHP Academy where she helped train future CHP officers; and

WHEREAS, for the following decade, Lieutenant Bassett led a distinguished career in the CHP. She promoted to the rank of sergeant in 2007 while working out of the Hayward office and a promotion to lieutenant followed in 2012 while she served in the Risk Management Unit. Lieutenant Bassett returned to the Solano Area Office in 2015 where she served out the remainder of her career; and

WHEREAS, Lieutenant Bassett earned numerous positive recognitions throughout her career, including those for her work on the Command Inspection Program Team in the Golden Gate Division. She also aided recruitment efforts by hosting a seminar for women interested in starting a career with the CHP; and

WHEREAS, the CHP Golden Gate Division covers the nine Bay Area counties and consists of 12 area offices, three commercial Vehicle Enforcement Facilities, a consolidated communications center and Air Operations Unit; and

WHEREAS, the mission of the CHP Golden Gate Division is to provide the highest level of safety, service and security to those who live and drive within the Bay Area, as well as assist our local allied law enforcement agencies when requested; and

WHEREAS, Lieutenant Bassett is now honorably retiring after 20 years of public service with the California Highway Patrol. Her dedication to the residents of the State of California and her commitment and contributions to the safety of the motoring public is worthy of considerable praise and appreciation.

NOW, THEREFORE, BE IT RESOLVED, that the Solano County Board of Supervisors hereby honors Lieutenant Kathy Bassett, of the California Highway Patrol, on her retirement and commends her for many years of dedicated service to the citizens of Solano County and the State of California.

Dated this 25th day of April, 2017

JOHN M. VASQUEZ, Chair
Solano County Board of Supervisors

ATTEST:
BIRGITTA E. CORSELLO, Clerk
Solano County Board of Supervisors

By: _____
Jeanette Neiger, Chief Deputy Clerk



Solano County

675 Texas Street
Fairfield, California 94533
www.solanocounty.com

Agenda Submittal

Agenda #: 7 **Status:** Consent Calendar
Type: Resolution **Department:** Board of Supervisors
File #: 17-291 **Contact:** John M. Vasquez, 784-6129
Agenda date: 4/25/2017 **Final action:**
Title: Adopt a resolution recognizing Georges Roumas, member of Boy Scout Troop 265 in Vacaville, California, on achieving the rank of Eagle Scout

Governing body: Board of Supervisors
District: District 4
Attachments: [A - Resolution](#)

Date	Ver.	Action By	Action	Result
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Published Notice Required? Yes ☐ No ☒
Public Hearing Required? Yes ☐ No ☒

DEPARTMENTAL RECOMMENDATION:

Chair Vasquez requests that the Board adopt a resolution recognizing Georges Roumas, member of Boy Scout Troop 265 in Vacaville, California, on achieving the rank of Eagle Scout.

SUMMARY:

The rank of Eagle Scout is the highest award a member of the Boy Scouts of America can receive and represents many years of hard work and dedication. To become an Eagle Scout, one has demonstrated leadership, citizenship, and responsibility. A senior at Vacaville High School, Georges earned his Eagle Scout rank by completing extensive work on the grounds of the Caligiuri Ranch in rural north Vacaville. The project, which required Georges to coordinate fundraising and the organization of volunteers, took several years to complete. More than 260 hours of volunteer labor were recorded, giving Georges the opportunity to learn valuable leadership skills.

FINANCIAL IMPACT:

There is no fiscal impact associated with this resolution.

ALTERNATIVES:

The Board could choose not to adopt this resolution. This is not recommended because this is an opportunity to recognize Georges Roumas on achieving the highest rank in the Boy Scouts of America.

CAO RECOMMENDATION:

APPROVE DEPARTMENTAL RECOMMENDATION

Resolution No. 2017-

RESOLUTION OF THE SOLANO COUNTY BOARD OF SUPERVISORS RECOGNIZING GEORGES ROUMAS, MEMBER OF BOY SCOUT TROOP 265 IN VACAVILLE, CALIFORNIA, ON ACHIEVING THE RANK OF EAGLE SCOUT

WHEREAS, the rank of Eagle Scout is the highest award a member of the Boy Scouts of America can receive and represents many years of hard work and dedication. To become an Eagle Scout, one has demonstrated leadership, citizenship, and responsibility; and

WHEREAS, earning the rank of Eagle Scout is not an easy task. Scouts are required to earn at least 21 merit badges, including those of: First Aid, Citizenship in the Community, Citizenship in the Nation, Citizenship in the World, Communication, Environmental Science, Personal Fitness, Camping, Family Life, Personal Management, Emergency Preparedness or Lifesaving, and Hiking. Eagle Scouts also plan, develop, and give leadership to a service project for any community, school or religious organization; and

WHEREAS, a senior at Vacaville High School, Georges earned his Eagle Scout rank by completing extensive work on the grounds of the Caliguiri Ranch in rural north Vacaville. The project, which required Georges to coordinate fundraising, took several years to complete. More than 260 hours of volunteer work was recorded, giving Georges the opportunity to learn valuable leadership skills; and

WHEREAS, Georges has been involved in Scouting since the summer following first grade. Now an Eagle Scout, Georges is preparing for college and has already garnered an engineering scholarship. Outside of his work with Troop 265, Georges regularly volunteers at the Opportunity House Thrift Store in Vacaville. In school, he enjoys Advanced Placement courses in calculus, computers and culinary arts. A violinist in the school orchestra, Georges has earned varsity letters in music as well as wrestling and football.

NOW, THEREFORE, BE IT RESOLVED, that the Solano County Board of Supervisors does hereby honor Georges Roumas for his personal achievements and for his contributions to the citizens of Solano County. In addition, we extend our appreciation to his family members, troop leader, and community members that encouraged and inspired Georges' achievements.

Dated this 25th day of April, 2017

JOHN M. VASQUEZ, Chair
Solano County Board of Supervisors

ATTEST:
BIRGITTA E. CORSELLO, Clerk
Solano County Board of Supervisors

By: _____
Jeanette Neiger, Chief Deputy Clerk



Solano County

675 Texas Street
Fairfield, California 94533
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Agenda Submittal

Agenda #: 8 **Status:** Consent Calendar
Type: Contract **Department:** General Services
File #: 17-300 **Contact:** Mark Hummel, 784-7908
Agenda date: 4/25/2017 **Final action:**
Title: Approve an agreement for \$328,000 with CWS Construction Group, Inc. of Novato for the Vallejo Veterans Memorial Hall Improvement Project at 420 Admiral Callaghan Lane; and Authorize the County Administrator or designee to execute the agreement and any amendments within the approved project budget
Governing body: Board of Supervisors
District: All
Attachments: [A - Agreement](#)

Date	Ver.	Action By	Action	Result
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Published Notice Required? Yes ☐ No ☒
Public Hearing Required? Yes ☐ No ☒

DEPARTMENTAL RECOMMENDATION:

The Department of General Services recommends that the Board of Supervisors:

1. Approve an agreement for \$328,000 with CWS Construction Group, Inc. of Novato for the Vallejo Veterans Memorial Hall Improvement Project at the Vallejo Veterans Memorial Hall, 420 Admiral Callaghan Lane; and
2. Authorize the County Administrator or designee to execute the agreement and any amendments within the approved project budget.

SUMMARY:

The Department of General Services recommends that the Board of Supervisors approve an agreement with CWS Construction Group, Inc. of Novato for \$328,000 (Attachment A) as the lowest responsible bidder for the Vallejo Veterans Memorial Hall Accessibility Improvement Project (Project).

FINANCIAL IMPACT:

The total approved budget for the Project is \$450,000 (Budget Unit 1679). The project is funded from the Capital Renewal Reserve Fund for \$300,000 and the Accumulated Capital Outlay Fund for \$150,000.

DISCUSSION:

The Project consists of interior access improvements and includes remodeling existing restrooms, providing drinking fountains, upgrading the kitchen and providing an accessible ramp to the stage. The Project was advertised as required by Public Contract Code. A total of two bids were received: CWS Construction Group, Inc. of Novato for \$328,000; and the other one from B Bros Construction, Inc. of San Leandro for \$406,340.

The Department of General Services recommends that the Board of Supervisors approve a contract for \$328,000 with CWS Construction Group, Inc. of Novato, as the lowest responsible bidder, to construct the Project.

ALTERNATIVES:

1. The Board could reject the bids. This action is not recommended since it would terminate the Project and result in a loss of the County's investment in the Project.
2. The Board could choose to postpone or re-bid the Project. This action is not recommended since the bid process was conducted in conformance with the Public Contract Code. Re-bidding the Project could potentially increase the overall project costs and delay implementation.

OTHER AGENCY INVOLVEMENT:

County Counsel provided legal guidance and approved the construction contract as to form. The Department of Resource Management Environmental Health Services and Building and Safety Services Division approved the plans for the Project.

CAO RECOMMENDATION:

APPROVE DEPARTMENTAL RECOMMENDATION

AGREEMENT

This Agreement is made as of April 25, 2017 between the COUNTY OF SOLANO, a political subdivision of the State of California, (referred to as 'Owner') and the Contractor: **CWS Construction Group, Inc.**

The Project: **Veterans Building ADA Upgrade**
420 Admiral Callaghan Lane in Vallejo

Architect/Engineer: Kitchell
2450 Venture Oaks Way, Suite 500
Sacramento, CA 95833

The Owner and the Contractor agree as set forth below.

ARTICLE 1 **THE CONTRACT DOCUMENTS**

The Contract documents consist of this Agreement, the General Conditions and those documents enumerated in Sub-paragraph 1.1.1 of the General Conditions, which documents are incorporated into and made a part of this Agreement

ARTICLE 2 **THE WORK**

The Contractor shall perform all the Work required by the Contract Documents for **Veterans Building ADA Upgrade, 420 Admiral Callaghan Lane in Vallejo.**

ARTICLE 3 **TIME OF COMMENCEMENT AND SUBSTANTIAL COMPLETION**

The Work to be performed under this Contract shall commence no later than five (5) calendar days after the Notice to Proceed is issued to the Contractor, and shall be carried out and completed according to the schedule set forth in Document 00 73 00/ Supplementary Conditions, and Section 00 11 00/ Notice To Bidders.

The Contractor agrees that the Work will be completed in 45 calendar days from the Notice to Proceed. The Contractor agrees that the County will suffer economic damages, which may be difficult to quantify, in the event that the Work is not completed within this time period and therefore, Contractor agrees to pay the County liquidated damages in the amount outlined in Document 00 73 00/ Supplementary Conditions, Article 1.4, Liquidated Damages for each and every calendar day of delay beyond the 45 calendar days provided above.

ARTICLE 4 **CONTRACT SUM**

The County shall pay the Contractor for the performance of the Work, subject to additions and deductions by Change Order or as otherwise provided in the Contract Documents, the Sum of

the Base Bid plus add/alt #1 of Three Hundred Twenty Eight Thousand Dollars And No Cents (\$328,000.00).

ARTICLE 5

PROGRESS PAYMENTS

Based upon Applications for Payment submitted to the Project Manager by the Contractor and Project Certificates for Payment issued by the Project Manager, the County shall make progress payments on account of the Contract Sum to the Contractor as provided in the Contract Documents as follows:

Progress Payments: The Contractor shall on or before the first day of each month, make an estimate of the work performed during the preceding month and submit same to the Project Manager for checking and approval. On or about the 20th day of the month following the month in which the work was performed, the County shall pay to the Contractor ninety five (95%) percent of the value of said work in place, as checked and approved by the Project Manager. The balance of five (5%) percent of the estimate shall be retained by the County until the time of final acceptance of said work.

The remaining retention would be held until 35 days after the Notice of Completion is filed with the Solano County Recorder's Office if the following requirements have been met:

1. The Contractor shall be seventy-five (75%) percent complete with the Work, not including stored materials.
2. The Work shall be on schedule.
3. The Contractor shall be maintaining a good practice of schedule and quality control as determined by the Project Manager.
4. Proof of payment to all sub-contractors shall be provided to the County in the form of unconditional lien release upon progress payment prior to the following application.
5. There are no claims, pending or anticipated.
6. County is satisfied with Contractor's performance and with the Work completed up to, and including, the time of request for reduction in retention.

ARTICLE 6

FINAL PAYMENT

Final payment, constituting the entire unpaid balance of the Contract Sum, shall be paid by the County to the Contractor when the Work has been completed, the Contract fully performed, the Project Manager has issued a Project Certificate for Payment which approves the final payment due the Contractor, Board of Supervisors of Solano County has formally accepted the project as complete by Resolution and Notice of Completion filed by the County Recorder's Office.

ARTICLE 7

MISCELLANEOUS PROVISIONS

7.1 Terms used in this Agreement, which are defined in the Document 00 72 00/ General Conditions of the Contract for Construction, shall have the meanings designated in those Conditions.

7.2 Notices shall be addressed as follow:

OWNER:
COUNTY OF SOLANO
Birgitta E. Corsello, County Administrator
675 Texas Street
Fairfield, CA 94533

CONTRACTOR:
CWS Construction Group, Inc.
Charlie Slack
94 San Bonito Way
Novato, CA 94945

7.3 **Prevailing Wages.** The Contractor agrees that State Prevailing Wages apply to this Project, and that the Contractor will pay the rates for each trade or craft and shall require the subcontractors on the project to pay the rates for each trade and craft. The Payroll Submittal Information attached as Section 00 45 46/ Payroll Information is incorporated as if set forth in full and is a part of this Contract. The Contractor agrees to repay the County any and all amounts paid to any subcontractor in violation of Public Contract Code Section 6109.

7.4 **Execution of Contract in Counterparts.** This Contract may be executed in two or more counterparts, each of which together shall be deemed an original, but all of which together shall constitute one and the same instrument, it being understood that all parties need not sign the same counterpart. In the event that any signature is delivered by facsimile or electronic transmission (e.g., by e-mail delivery of a ".pdf" format data file), such signature shall create a valid and binding obligation of the party executing (or on whose behalf such signature is executed) with the same force and effect as if such facsimile or electronic signature page were an original signature.

ARTICLE 8

EXECUTION OF AGREEMENT

The parties have executed this Agreement as of the day and year first above written.

COUNTY:

By: _____
Birgitta E. Corsello, County Administrator
Solano County

Date: _____

CONTRACTOR:

By: _____
Charlie Slack

Date: 4/13/17

APPROVED AS TO FORM:

County Counsel of Solano County, California

By: Am. Burtis

NOTE: If the Contractor is a corporation, attach to this Contract a certified copy of the by-laws, resolutions, or excerpts of a meeting of the Board of Directors of the Corporation authorizing the person executing this Agreement to do so for the Corporation.

END OF SECTION



Solano County

675 Texas Street
Fairfield, California 94533
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Agenda Submittal

Agenda #: 9 **Status:** Consent Calendar
Type: Report **Department:** Library
File #: 17-277 **Contact:** Bonnie A Katz, 784-1500
Agenda date: 4/25/2017 **Final action:**
Title: Approve overdue library material fine waivers for all Solano County Library customers who are military veterans from May 1 - 31, 2017 to bring awareness to the grant funded Veterans Resource Center located at the Vacaville Public Library-Cultural Center
Governing body: Board of Supervisors
District: All
Attachments:

Date	Ver.	Action By	Action	Result
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Published Notice Required? Yes ☐ No ☒
Public Hearing Required? Yes ☐ No ☒

DEPARTMENTAL RECOMMENDATION:

The Department of Library Services (Library) recommends that the Board of Supervisors approve fine waivers for overdue materials for all County Library customers who are military veterans from May 1 - 31, 2017 to bring awareness to the grant funded Veterans Resource Center located at the Vacaville Public Library-Cultural Center.

SUMMARY:

The Library, in partnership with the California Department of Veterans Affairs (CalVet) and the California State Library, offers a free Veterans Resource Center that is available to all residents of Solano County. This pilot program will be located at the Vacaville Public Library-Cultural Center and managed by the branch manager. Both the branch manager who oversees both Vacaville Libraries and the supervising librarian of the Vacaville-Town Square Library are veterans. To bring awareness to the Veterans Connect @ the Library program, the Library recommends offering all County Library customers who are military veterans the opportunity to have their overdue library fines waived during the month of May 2017.

FINANCIAL IMPACT:

There is no financial impact to the County General Fund. The Library is funded primarily through property and sales tax revenue. The projected loss of revenue from waived overdue fines for the Library's FY2016/17 budget would not exceed \$1,600 if this recommendation is accepted.

DISCUSSION:

Libraries represent a proactive, cost-effective solution for extending outreach and services to veterans. California initiated a statewide effort to increase use of veteran benefits by improving information and outreach to its veterans through public libraries. Veterans Connect @ the Library is a program that allows library staff and volunteers to assist veterans and their families in their time of need. The Library is one of 50 grant funded

libraries across the state to offer a Veterans Resource Center as part of the Veterans Connect @ the Library program. Considering roughly 33,000 veterans live in Solano County, this is a critical service that works one-on-one with veterans and their families to get them assistance and resources for which they are eligible. Approval of this recommendation from the Board of Supervisors will bring greater awareness to the Veterans Resource Center, and will facilitate greater access for military veterans to Library resources by waiving veterans' overdue fines.

ALTERNATIVES:

The Board of Supervisors could choose not to approve this proposal; however, this alternative is not recommended by the Department. This recommendation supports the Board's ongoing efforts to ensure that the Library remains relevant, provides services tailored to community needs, and offers free programs and resources for county residents, including local veterans.

OTHER AGENCY INVOLVEMENT:

The Library worked in partnership with California Department of Veterans Affairs (CalVet) and the California State Library to connect veterans and their families to library benefits and services for which they are eligible. The Department of Veterans Services was consulted and supports this program.

CAO RECOMMENDATION:

APPROVE DEPARTMENTAL RECOMMENDATION



Solano County

675 Texas Street
Fairfield, California 94533
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Agenda Submittal

Agenda #: 10 **Status:** Consent Calendar
Type: Contract **Department:** Health and Social Services
File #: 17-298 **Contact:** Gerald Huber, 784-8400
Agenda date: 4/25/2017 **Final action:**
Title: Approve a first contract amendment with Solano Coalition for Better Health (SCBH) for \$90,000 for a total contract amount of \$190,000 utilizing supplemental Department of Health Care Services funding to provide additional outreach and application enrollment assistance for Solano County residents to retain and re-enroll into California's Medi-Cal health coverage program for the current period through June 30, 2017; and Authorize the County Administrator to execute the amendment
Governing body: Board of Supervisors
District: All
Attachments: [A - Amendment](#)
[B - Link to Original Contract](#)

Date	Ver.	Action By	Action	Result
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Published Notice Required? Yes ☐ No ☒
Public Hearing Required? Yes ☐ No ☒

DEPARTMENTAL RECOMMENDATION:

The Department of Health and Social Services (H&SS) recommends that the Board approve a first contract amendment with Solano Coalition for Better Health (SCBH) for \$90,000 for a total contract amount of \$190,000 utilizing supplemental Department of Health Care Services funding to provide additional outreach and application enrollment assistance for Solano County residents to retain and re-enroll into California's Medi-Cal health coverage program for the current period through June 30, 2017; and Authorize the County Administrator to execute the amendment.

SUMMARY:

On March 2014 Solano County received funds from the Department of Health Care Services (DHCS) to enroll uninsured Solano County residents into Medi-Cal who were newly eligible for Medi-Cal (these funds are known as Assembly Bill 82 funds). In January 2015 additional funds were received from DHCS to assist clients in re-enrolling into Medi-Cal and retaining Medi-Cal coverage (these funds are known as Senate Bill 18 funds). On June 28, 2016, H&SS contracted with the Solano Coalition for Better Health (SCBH) to provide outreach and expand efforts to enroll uninsured clients into Medi-Cal and help beneficiaries maintain coverage. On January 27, 2017, Solano County received additional funding from DHCS of \$64,716. As a result, the agreements with DHCS now total \$324,872 (AB 82 is \$206,376 and SB 18 is \$118,496 respectively) with funding extended through June 30, 2018.

H&SS is requesting that the Board approve a first contract amendment with SCBH for \$90,000 (which includes the increase in DHCS funding received as well as unexpended funds from the prior years) for a total contract amount of \$190,000 for the current period through June 30, 2017 to provide additional outreach and application enrollment assistance to eligible Medi-Cal beneficiaries.

FINANCIAL IMPACT:

DHCS is providing the funding to Solano County for the first contract amendment with SCBH. There are no County General funds associated with this contract.

DISCUSSION:

The Department of Health Care Services received funds from The California Endowment to enroll and retain uninsured clients into California's Medi-Cal health coverage program. This funding was part of efforts to enroll newly eligible clients for health coverage under the Affordable Care Act (ACA). DHCS used the funds from the California Endowment to draw down federal matching funds.

In March 2014, Solano County received funding from DHCS to expand Medi-Cal outreach and enrollment efforts (AB82). In January 2015, Solano County received additional funds from DHCS to continue providing Medi-Cal application enrollment assistance (SB18). Per terms of the DHCS agreement, almost all of the Senate Bill 18 funds (90%) were to be contracted out to a community based organization. The Solano County ACA Steering Committee selected Solano Coalition for Better Health (SCBH) as the community based organization to conduct outreach, enrollment, and retention activities for hard to reach populations.

H&SS is proposing to amend the contract with SCBH from \$100,000 to \$190,000 in FY2016/17. SCBH has been successful at enrolling County residents into health coverage. With the funds received from DHCS in FY2015/16, SCBH enrolled forty-one uninsured clients into Medi-Cal; these clients were newly eligible to Medi-Cal through the passage of the Affordable Care Act. SCBH also assisted 1,314 clients in re-enrolling and retaining Medi-Cal coverage. With this proposed contract amendment, SCBH will continue to enroll newly eligible Solano County residents into public health coverage and continue to assist existing enrollees in maintaining coverage.

ALTERNATIVES:

The Board may choose not to approve the contract amendment with SCBH. This is not recommended because it would prevent SCBH from providing additional assistance to uninsured Solano County residents.

OTHER AGENCY INVOLVEMENT:

H&SS worked with the County Administrator's Office and County Counsel to develop the contract with Solano Coalition for Better Health and secure the new agreements with Department of Health Care Services. In the effort to enroll and retain Solano County residents into Medi-Cal, Solano Coalition for Better Health has worked with numerous community based organizations, the Employment & Eligibility Division of Solano County Health & Social Services, the Sheriff's Office, and the Public Defender's Office.

CAO RECOMMENDATION:

APPROVE DEPARTMENTAL RECOMMENDATION

**FIRST AMENDMENT TO STANDARD CONTRACT
BETWEEN COUNTY OF SOLANO AND SOLANO COALITION FOR BETTER HEALTH, INC.**

This First Amendment is made on April 12, 2017, between the COUNTY OF SOLANO, a political subdivision of the State of California ("County") and Solano Coalition for Better Health, Inc. ("Contractor").

1. Recitals

- A. The parties entered into a contract dated July 1, 2016 (the "Contract"), in which Contractor agreed to conduct outreach to uninsured adults and children and assist them with enrolling into public health coverage or other health coverage.
- B. The County now needs to modify the Scope of Work and the Budget of the Contract.
- C. This First Amendment represents an increase of \$90,000 of the Contract.
- D. The parties agree to amend the Contract as set forth below.

2. Agreement

A. Amount of Contract

Section 3 is deleted in its entirety and replaced with: "The maximum amount of this Contract is \$190,000."

B. Scope of Work

Exhibit A is deleted in its entirety and replaced with the additional Scope of Work attached to and incorporated by this reference as Exhibit A-1.

C. Budget

(1) Exhibit B-1 is deleted in its entirety and replaced with the Budget attached to and incorporated by this reference as Exhibit B-1-1.

(2) Exhibit B is amended to delete all references to Exhibit B-1 and replaced with Exhibit B-1-1.

3. Effectiveness of Contract

Except as set forth in this First Amendment, all other terms and conditions specified in the Contract remain in full force and effect.

COUNTY OF SOLANO, a Political
Subdivision of the State of California

CONTRACTOR

By _____
Birgitta E. Corsello
County Administrator

By   04/12/2017
04:16 PM PDT
Joanie Erickson, Executive Director

APPROVED AS TO FORM

APPROVED AS TO CONTENT

  04/13/2017
By Curry 04:02 PM PDT
County Counsel

  04/13/2017
By Gerald Huber 02:53 PM PDT
Gerald R. Huber, Director
Health and Social Services Department

Amended Scope of Work with Solano Coalition for Better Health (contract no. 517-17) to include the AB 82 & SB 18 activities listed below

Activity 1 – Program Planning and Startup

Activity 1: Identify major O&E planning and startup milestones, strategies, and activities. Identify the AB 82 population groups each effort will target and for each targeted group (e.g., persons with mental health disorder needs, persons with substance use disorder needs, homeless, young men of color, persons in jails, prison, parole probation or post release community supervision, families of mixed immigration, and person with limited English proficiency), how many you intend to enroll (i.e. Increase the number of Medi-Cal eligible clients targeted by O&E efforts by X).

MILESTONE: For each objective, list each partner separately and indicate the number of individuals that they plan to enroll into Medi-Cal.	DESCRIPTION OF STRATEGY/ACTIVITY: Describe below what and or how each partner plans on achieving their goals that are identified in the adjacent milestones. What methods/means will be used to achieve these goals and objectives?			
MILESTONES	STRATEGIES/ACTIVITIES	AB 82 POPULATION GROUP(S)	TIMELINE	WHO IS RESPONSIBLE
FY 2016-17	Solano County will establish a collaborative group to address outreach enrollment for AB 82 population groups. The group will consist of Health & Social Services, Public Health, Behavioral Health, Employment & Eligibility, County Administrator's Office, Sheriff's Office Probation Department, Solano Coalition for Better Health.	Young Men of Color Homeless Clients with Substance Use Disorders Persons in jail, prison, parole, probation or post release community supervision	July 1, 2016 – June 30, 2017	Solano County Health & Social Services (H&SS)
FY 2016-17	Identify community based organization(s) to conduct Medi-Cal outreach and enrollment to AB 82 population groups and secure contract with vendor.	Young Men of Color Homeless Clients with Substance Use Disorders Persons in jail, prison, parole, probation or post release community supervision	July 1, 2016 – June 30, 2017	H&SS

Amended Scope of Work with Solano Coalition for Better Health (contract no. 517-17) to include the AB 82 & SB 18 activities listed below

FY 2016 - 2017	Secure approval from Solano County Board of Supervisors to accept AB 82 funds.	Young Men of Color Homeless Clients with Substance Use Disorders Persons in jail, prison, parole, probation or post release community supervision	July 1, 2016 – June 30, 2017	H&SS
FY 2016-2017	Develop contract with contractor(s) to conduct Medi-Cal outreach and enrollment to AB 82 population groups, including Scope of Work and Budget. Secure approval from Board of Supervisors.	Young Men of Color Homeless Clients with Substance Use Disorders Persons in jail, prison, parole, probation or post release community supervision	July 1, 2016 – June 30, 2017	H&SS

Activity 2 – Outreach and Enrollment Activities

Activity 2. Identify major O&E activities. Identify the AB 82 population groups each effort will target and for each targeted group (e.g., persons with mental health disorder needs, persons with substance use disorder needs, homeless, young men of color, persons in jails, prison, parole probation or post release community supervision, families of mixed immigration, and person with limited English proficiency), how many you intend to enroll (i.e. Increase the number of Medi-Cal eligible clients targeted by O&E efforts by X).

MILESTONE: For each objective, list each partner separately and indicate the number of individuals that they plan to enroll into Medi-Cal.		DESCRIPTION OF STRATEGY/ACTIVITY: Describe below what and or how each partner plans on achieving their goals that are identified in the adjacent milestones. What methods/means will be used to achieve these goals and objectives?			
MILESTONES	STRATEGIES/ACTIVITIES	LOCATION	TARGET POPULATION AND NUMBER OF ENROLLEMENTS	TIMELINE	WHO IS RESPONSIBLE
FY 1: Solano Coalition for Better Health (SCBH) will enroll 25 clients into expanded Medi-Cal by June 30, 2017.	SCBH will conduct (2) outreach and education presentations to faith based groups about expanded Medi-Cal to reach target populations. SCBH will partner with Solano County Probation Department to conduct outreach and enrollment activities during new client orientation and other activities.	Fairfield Vacaville Vallejo	Young men of color Persons in jail, prison, parole, probation or post release community supervision	July 1, 2016 – June 30, 2017	SCBH—Health Access Specialist

Activity 3 – Retention

Activity 3. Identify major O&E retention activities. Identify the AB 82 population groups each effort will target and for each targeted group (e.g., persons with mental health disorder needs, persons with substance use disorder needs, homeless, young men of color, persons in jails, prison, parole probation or post release community supervision, families of mixed immigration, and person with limited English proficiency), how many you expect to re-enroll (i.e. Increase the number of targeted Medi-Cal enrollees who retain their Medi-Cal eligibility by X).

MILESTONE: For each objective, list each partner separately and indicate the number of individuals that they plan to retain into Medi-Cal.	DESCRIPTION OF STRATEGY/ACTIVITY: Describe below what and or how each partner plans on achieving their goals that are identified in the adjacent milestones. What methods/means will be used to achieve these goals and objectives?				
MILESTONES	STRATEGIES/ACTIVITIES	LOCATION	TARGET POPULATION AND NUMBER OF ENROLLEMENTS	TIMELINE	WHO IS RESPONSIBLE
FY 1: 50% of clients (13) enrolled in FY 1 will maintain health insurance.	Outreach calls will be made 3x's/year: calls made at 2-mos and 6-mos to ensure that benefits were received and are being utilized. A call at 10-mos to inform the client that his or her renewal period is near and will be advised to contact SCBH for assistance w/renewal.	Solano County	Young Men of Color Homeless Clients with Substance Use Disorders Persons in jail, prison, parole, probation or post release community supervision	July 1, 2016 to June 30, 2017	SCBH—Health Access Specialist

County of Solano
Standard Contract

Solano Coalition for Better Health, Inc.
00517-17 A1
Exhibit A-1
Scope of Work
Ex. A

Amended Scope of Work with Solano Coalition for Better Health (contract no. 517-17) to include the AB 82 & SB 18 activities listed below

			(5) clients will maintain health insurance		

Activity 4 – Tracking and Reporting

Activity 4: Identify your intent and list the AB 82 population groups that you will contract to target. Identify for each targeted group, how many you intend to enroll (i.e. Increase the number of Medi-Cal eligible clients in XXX County who receive outreach, education and information regarding the AB 82 targeted populations (e.g., persons with mental health disorder needs, persons with substance use disorder needs, homeless, young men of color, persons in jails, prison, parole probation or post release community supervision, families of mixed immigration, and person with limited English proficiency).

MILESTONE: For each objective, list each partner separately and indicate the number of individuals that they plan to enroll into Medi-Cal.	DESCRIPTION OF ACTIVITY: Describe below what and or how each partner plans on achieving their goals that are identified in the adjacent milestones. What methods/means will be used to achieve these goals and objectives?	Beginning & Ending Dates: Identify the timeframe for each partner to achieve their goals and objectives.		
STRATEGIES/ACTIVITIES	LOCATION	TARGET POPULATION AND NUMBER OF ENROLLEMENTS	TIMELINE	WHO IS RESPONSIBLE
SCBH will track the following information: <ul style="list-style-type: none"> No. of outreach events No. of organizations/agencies outreached to: <ul style="list-style-type: none"> Name or organization No. of attendees No. of referral agreements established with agencies and organizations: <ul style="list-style-type: none"> Name of organization Copy of referral agreement No. of clients assisted with Medi-Cal application <ul style="list-style-type: none"> Age of client Race/ethnicity of client Target population of client (young men of color, homeless, substance use disorders, persons in jail, prison, probation or post release) No. of clients successfully enrolled into Medi- 	Solano County	Young Men of Color Homeless Clients with Substance Use Disorders Persons in jail, prison, parole, probation or post release community supervision 100 clients enrolled	July 1, 2016 – June 30, 2017	SCBH—Health Access Specialist

County of Solano
Standard Contract

Amended Scope of Work with Solano Coalition for Better Health (contract no. 517-17) to include the AB 82 & SB 18 activities listed below

<p>Cal</p> <ul style="list-style-type: none"> No. of clients called at 2, 6 and 10 months No. of clients called and reached at 2, 6, and 10 months No. of clients assisted with re-enrollment into Medi-Cal No. of clients successfully enrolled into Medi-Cal <p>SCBH will provide this information and data in a report to Solano County quarterly:</p> <ul style="list-style-type: none"> Oct 15 Jan 15 Apr 15 The final report is due by June 30, 2017. 				
<p>SCBH will track all Medi Cal applications submitted under this contract and will not seek application reimbursement fees from other sources for these activities.</p>			<p>July 1, 2016 – June 30, 2017</p>	<p>SCBH—Health Access Specialist</p>

Amended Scope of Work with Solano Coalition for Better Health (contract no. 517-17) to include the AB 82 & SB 18 activities listed below

Activity 1 – Program Planning and Startup

Activity 1: Identify major renewal assistance planning and startup milestones, strategies, and activities. Identify the SB 18 renewal assistance efforts (e.g., the extent permissible for training, testing, certifying, supporting and compensating persons and entities providing renewal assistance and any other permissible renewal assistance related activities), how many you intend to renew (e.g., increase the renewal response rate and ensure continuity of care for Medi-Cal beneficiaries).

MILESTONE:

For each objective, list each partner separately and indicate the number of individuals that they plan to renew Medi-Cal benefits for.

DESCRIPTION OF STRATEGY/ACTIVITY:

Describe below what and or how each partner plans on achieving the objectives identified in the adjacent milestones. What methods/means will be used to achieve these objectives? How long will it take you to achieve the objective (timeline), and who is responsible for ensuring the objectives are met on time.

MILESTONES	STRATEGIES/ACTIVITIES	TIMELINE	WHO IS RESPONSIBLE
FY 1: (2016-2017) – 210 consumers will receive renewal assistance by June 2017.	<ul style="list-style-type: none"> Solano Coalition for Better Health (SCBH) will provide retention services. Develop systems to contact clients via phone, text or appropriate correspondence. Develop working agreement with Solano County Health & Social Services, Employment and Eligibility about identifying clients who have failed to renew Medi-Cal. Develop and build upon working agreement with Sheriff's Office and/or Probation Department on assisting clients with renewals. 	July 1, 2016 through June 30, 2017	<p>Full-time Equivalent (FTE)</p> <p>2.03 FTE: (1.18FTE) SKIP representatives, (.40FTE) Director of Operations and (.45 FTE) Administrative Coordinator</p>

Amended Scope of Work with Solano Coalition for Better Health (contract no. 517-17) to include the AB 82 & SB 18 activities listed below

	<ul style="list-style-type: none"> SCBH will develop system to track and report program data. 		
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Activity 2 – Renewal Assistance Activities

Activity 2: Identify major renewal assistance activities. Identify how many individuals you intend to keep on Medi-Cal.

MILESTONE: List each partner separately and indicate the number of individuals they plan to renew Medi-Cal benefits for.	DESCRIPTION OF STRATEGY/ACTIVITY: Describe below what and or how each partner plans on achieving the objectives identified in the adjacent milestones. What methods/means will be used to achieve these objectives? How long will it take you to achieve the objective (timeline), and who is responsible for ensuring the objectives are met on time.		
MILESTONES	STRATEGIES/ACTIVITIES	TIMELINE	WHO IS RESPONSIBLE
FY 1: (2016-2017) - 210 consumers will be assisted with renewal services by June 30, 2017	Renewal Activities for Fiscal Year 1: <ul style="list-style-type: none"> Completion of renewal forms that have been received by the consumer in the mail from Solano County department of Employment and Eligibility. Receive referrals from Employment & Eligibility about clients who have not completed renewal applications and assist those clients to complete the renewal application. 	July 1, 2016 through June 30, 2017	Full-time Equivalent (FTE) 2.03 FTE: (1.18) SKIP representatives, (.40) Director of Operations and (.45) Administrative Coordinator

Amended Scope of Work with Solano Coalition for Better Health (contract no. 517-17) to include the AB 82 & SB 18 activities listed below

	<ul style="list-style-type: none">• Reach out to clients in jails and/or probation who need to renew applications.• Retention calls to clients on (3) separate occasions (clients who were assisted with enrollment).<ul style="list-style-type: none">• 1st call: Two months after the initial appointment.• 2nd call: Six months after the initial appointment.• 3rd call: Ten months after the initial appointment. Client will be informed that renewal time will start over again and to watch their mailbox for the forms coming from the County.• A correspondence will be mailed to the last known address, in an attempt to reach those consumers who the outreach representative could not reach by telephone, text or email.• Mail all completed renewals to the appropriate Employment and Eligibility office.		
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Activity 3 – Tracking and Reporting

Activity 3: Identify your intent and list how you intend to renew Medi-Cal for existing beneficiaries.

DESCRIPTION OF ACTIVITY:

Describe below what and or how each partner plans on tracking and reporting renewal activities. What methods/means will be used to track and report renewal activities?

Beginning & Ending Dates:

Identify the timeframe in which reports will be submitted and who is responsible to submit the report.

STRATEGIES/ACTIVITIES	TIMELINE	WHO IS RESPONSIBLE
<p>FY 1: (2016-2017) -To ensure that the intended outcomes are accomplished, the following information will be tracked:</p> <ul style="list-style-type: none"> Track demographic data Track number of referrals received from Employment and Eligibility. Track the number of referrals received from jails and/or probation. Track the number of clients assisted with renewal services per month. Track the number of renewals submitted. Track the number of consumers who receive preventative care/utilization education from an outreach representative. 	<p>July 1, 2016 through June 30, 2017</p>	<p>Full-time Equivalent (FTE)</p> <p>2.03 FTE: (1) SKIP representatives, (1) Director of Operations and (1) Administrative Coordinator</p>

Exhibit B-1-1
Budget Modification Request Form

Agency: Solano Coalition for Better Health

Date: March 9, 2017

Line Item	FTE	Approved Budget	Approved Budget	Approved Budget	Requested Modification
<u>Personnel</u>		CGF	AB-82	SB-18	
Staff Member 1	0.40	30,923	8,476	11,548	50,947
Staff Member 2	0.26	11,544		10,994	22,538
Staff Member 3	0.63	18,367		9,184	27,551
Staff Member 4	0.55		20,203		20,203
Benefits		17,907	7,000	7,447	32,354
Subtotal Personnel		78,741	35,679	39,173	153,593
<u>Operating Expenses</u>					
Rent & Utilities		9,710	4,800	1,659	16,169
Office Supplies & Materials		442			442
Telephone/Communications		1,000			1,000
Marketing		500			500
Travel		1,000	150		1,150
<u>Subtotal Operating Expenses</u>		12,652	4,950	1,659	19,261
<u>Indirect Costs</u>					
Subtotal Indirect		8,607	4,371	4,168	17,146
Grand Total Expenses		100,000	45,000	45,000	190,000

The above requested modification to the budget is to provide: Additional support to community outreach, enrollment and retention services. The administrative coordinator (Staff Member #2) will be removed from the contract, but the line item amount will remain the same. A health access specialist will absorb the remaining amount in the line item, as the work of the outreach is conducted. The rent line has increased, allowing SCBH to meet the obligation for workspace rental. Overhead and Profit was taken at less than 10%.

Grantee Signature

Date

Jayleen Richards
Public Health Administrator

Due to file size, the following document can be accessed via the link in the list below, in addition to being on file with the Clerk of the Board.

[A - Original Contract #00517-17](#)



Solano County

675 Texas Street
Fairfield, California 94533
www.solanocounty.com

Agenda Submittal

Agenda #: 11 **Status:** Presentation
Type: Resolution **Department:** Health and Social Services
File #: 17-297 **Contact:** Gerald Huber
Agenda date: 4/25/2017 **Final action:**
Title: Adopt a resolution and plaque of appreciation honoring Edna Davis-Peters, Employment Resources Specialist III, upon her retirement from the Health & Social Services Department, Employment & Eligibility Services Division with over 28 years of distinguished service to Solano County
Governing body: Board of Supervisors
District:
Attachments: [A - Resolution](#)

Date	Ver.	Action By	Action	Result
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Published Notice Required? Yes ☐ No ☒
Public Hearing Required? Yes ☐ No ☒

DEPARTMENTAL RECOMMENDATION:

The Department of Health & Social Services (H&SS) recommends that the Board of Supervisors adopt a resolution and plaque of appreciation honoring Edna Davis-Peters, Employment Resources Specialist III, upon her retirement from the Health & Social Services Department, Employment & Eligibility Services Division with over 28 years of distinguished service to Solano County.

SUMMARY/DISCUSSION:

Ms. Edna Davis-Peters began her career with Solano County as an Eligibility Worker II on September 1, 1988 in H&SS. Ms. Davis-Peters was responsible for maintaining cash aid, food stamps (also known as CalFresh), and Medi-Cal to the local community. Prior to joining Solano County, Ms. Davis-Peters worked for Alameda County as an Eligibility Worker II for eight years where she provided vulnerable residents access to critical programs and services leading towards self-sufficiency while ensuring adherence to State and Federal regulations.

In 1990, Ms. Davis-Peters was successful in her transfer to the Medi-Cal Unit as an Outstation Intake Worker where she provided services directly at Sutter Medical Center in addition to performing her job functions at the local H&SS office. She provided outreach to individuals and families within the community who needed assistance with their health coverage. In 1994, Ms. Davis-Peters became a Transitional Medi-Cal and Transitional Child Care Worker where she was responsible for determining eligibility for north County clients (Fairfield, Suisun, Vacaville, Rio Vista and Dixon) for cash assistance who were qualified for Medi-cal and child care services. Subsequently, Ms. Davis-Peters again successfully transferred to the Foster Care Unit and was responsible for Foster Care and Group Home payments as well as processing semi-annual payments for clothing allowance for children in Solano County.

In 1999, Ms. Davis-Peters transferred to Employment Resource Specialist II for the California Work Opportunity and Responsibility to Kids (CalWORKs) program providing services for vulnerable families and in 2004, she facilitated orientation and workshops for the Welfare-to-Work program encouraging and supporting the participants with support services and helping them to become self-sufficient and retain employment. Her compassion and ability to connect with participants from various socioeconomic backgrounds helped to increase the County's Work Participation Rate for Solano.

In 2012, Ms. Davis-Peters was promoted to an Employment Resource Specialist III working as a Quality Control Analyst for the Employment and Eligibility Division where she was responsible for reviewing records for various public assistance programs, ensuring compliance with State and Federal regulations. Ms. Davis-Peters did intensive research and had the knowledge and experience to apply the regulations to CalFresh recipients that helped to lower the error rate for the CalFresh program.

Ms. Davis-Peters retired on March 30, 2017 after providing over 28 years of commitment, dedication and outstanding services for Solano County which has benefited the well-being of Solano County residents.

FINANCIAL IMPACT:

There is no additional financial impact to the County General Fund.

ALTERNATIVES:

The Board could choose not to adopt this resolution and plaque of appreciation. This is not recommended as this is an opportunity to recognize Edna Davis-Peters outstanding dedication and contributions to Solano County.

OTHER AGENCY INVOLVEMENT:

None.

CAO RECOMMENDATION:

APPROVE DEPARTMENTAL RECOMMENDATION

Resolution No. 2017 -

RESOLUTION OF THE SOLANO COUNTY BOARD OF SUPERVISORS HONORING EDNA CHRISTINE DAVIS-PETERS, EMPLOYMENT RESOURCES SPECIALIST III, FOR OVER 28 YEARS OF DISTINGUISHED SERVICE

WHEREAS, Edna Davis-Peters began her career with Solano County as an Eligibility Worker II on September 1, 1988 in the Health and Social Services (H&SS) Department where she was responsible for maintaining cash aid, food stamps (also known as CalFresh) and Medi-Cal to the local community; and

WHEREAS, In 1990 Ms. Davis-Peters successfully transferred to the Medi-Cal Unit as an Outstation Intake Worker where she provided services directly at Sutter Medical Center in addition to performing her job functions at the local H&SS office; and

WHEREAS, in 1994, Ms. Edna-Davis became a Transitional Medi-Cal and Transitional Child Care Worker where she was responsible for determining eligibility for north County clients (Fairfield, Suisun, Vacaville, Rio Vista and Dixon) for cash assistance who were qualified for medical and child care services; and

WHEREAS, in Ms. Davis-Peters promoted to an Employment Resource Specialist II for the California Work Opportunity and Responsibility to Kids (CalWORKs) program providing services for vulnerable families; and

WHEREAS, in 2012, Ms. Davis-Peters was again promoted to an Employment Resource Specialist III working as a Quality Control Analyst for the Employment and Eligibility Division where she was responsible for reviewing cases for various public assistance programs, ensuring compliance with State and Federal regulations; and

WHEREAS, Ms. Davis-Peters did intensive research and had the knowledge and experience to apply the regulations to CalFresh recipients that helped to lower the error rate for the CalFresh program; and

WHEREAS, Ms. Davis-Peters retired on March 30, 2017 after providing over twenty-eight years of commitment, dedication and outstanding services for Solano County which has benefited the well-being of local residents.

NOW, THEREFORE, BE IT RESOLVED, that the Solano County Board of Supervisors hereby honors Edna Davis-Peters for outstanding and dedicated service and wishes her well in her retirement and future endeavors.

Dated this 25th day of April, 2017

JOHN M. VASQUEZ, Chairman
Solano County Board of Supervisors

ATTEST:
BIRGITTA E. CORSELLO, Clerk
Solano County Board of Supervisors

By: _____
Jeanette Neiger, Chief Deputy Clerk



Solano County

675 Texas Street
Fairfield, California 94533
www.solanocounty.com

Agenda Submittal

Agenda #: 12 **Status:** Consent Calendar
Type: Resolution **Department:** Resource Management
File #: 17-280 **Contact:** Bill Emlen, 784-6062
Agenda date: 4/25/2017 **Final action:**
Title: Adopt a resolution authorizing the purchase of the 148.62 acres of real property on American Canyon Road in Fairfield (APN 0180-050-020) from TDC Brown, LLC for \$1,486,200 which is within the parameters of funding available under the George Miller SAFETEA-LU high priority project funding grant; Authorize the Director of Resource Management to execute all documents necessary to complete the purchase; and Authorize an Appropriation Transfer Request for \$1,500,000 of federal funds through the Road Fund to cover the purchase costs of the property acquisition (4/5 vote required)
Governing body: Board of Supervisors
District: District 1
Attachments: [A - Purchase and Sale Agreement](#)
[B - Location Map](#)
[C - Agreement](#)
[D - Resolution](#)

Date	Ver.	Action By	Action	Result
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Published Notice Required? Yes ☒ No ☐
Public Hearing Required? Yes ☐ No ☒

DEPARTMENTAL RECOMMENDATION:

The Department of Resource Management recommends that the Board of Supervisors consider adopting a resolution:

1. Authorizing the purchase of the 148.62 acres of real property on American Canyon Road in Fairfield (APN 0180-050-020) from TDC Brown, LLC for \$1,486,200; and
2. Authorizing the Director of Resource Management to execute all documents necessary to complete the purchase

The department further recommends that the Board authorize an Appropriation Transfer Request (ATR) for \$1,500,000 of federal funds through the Road Fund to cover the purchase costs of the acquisition (4/5 vote required)

SUMMARY:

The Solano Land Trust was granted federal SAFETEA-LU funds for the acquisition of open space and entered into an agreement with Solano County to manage the project given the County's familiarity with delivering federal transportation projects. The parties signed the agreement on December 8, 2009 and began work to environmentally clear the project. In February of 2014 the project was environmentally cleared and received concurrence from US Fish and Wildlife.

On Tuesday, November 22, 2016, the Board authorized the Department of Resource Management to re-enter into negotiations for the acquisition of the 148.62 acres of real property on American Canyon Road in Fairfield (APN 0180-050-020) from TDC Brown, LLC. A purchase price of \$1,486,200 was negotiated and a Purchase and Sale Agreement (PSA) was executed by TDC Brown, LLC on March 27, 2017. The PSA includes a 30-day contingency period to conduct due diligence. The negotiated purchase price of \$1,486,200 (\$10,000/Acre) was derived from an appraisal report that was conducted by the County's consultant utilizing federal guidelines for property acquisition. The purchase price/appraised value reflects fair market value. Notice of today's public meeting to consider the acquisition was published in the Fairfield Daily Republic as required by Government Code sections 25350 and 6063. On behalf of the County of Solano, the Board of Supervisors is authorized to acquire real property under California Government Code section 25350 through the adoption of a Resolution. Adoption of the Resolution authorizing the purchase will allow the transaction to be consummated through the close of escrow. The Purchase and Sale Agreement is attached (A - Purchase and Sale Agreement).

FINANCIAL IMPACT:

The total cost of acquisition is \$1,486,200 plus an estimated \$13,800 in other small costs related to the transaction. This purchase is funded by federal High Priority Project Program (HPPP), and toll credits secured by the California Department of Transportation for 100% funding. Authorization of the ATR will allow the Department to utilize Road Fund for the purchase which will be reimbursed by the federal funds after invoicing Caltrans. There is no impact to the General Fund or Road Fund.

DISCUSSION:

The Department of Resource Management has been working on the Cordelia Hills Sky Valley Project, in partnership with the Solano Land Trust and the Solano Transportation Authority, for acquisition of open space and trail construction in the Cordelia Hills and Sky Valley area. A location map of the property in question for acquisition is attached (B - Location Map). In 2008, staff from the County and the Solano Land Trust worked together to define a concept for land acquisition and trail enhancement utilizing the federal fund allocation. In November of 2016, the County and the Solano Land Trust entered into an amended agreement for the Project, with the County acting as the lead administering agency. The amended agreement is attached (C - Agreement)

The current agreement established between the Solano Land Trust and the County has a focus on acquiring the parcel adjacent to Lynch Canyon (APN 0180-050-020, 148.6 acres) which has a willing seller. The property acquisition is within the original federal grant intent to enhance and upgrade the Cordelia Hills and Sky Valley pedestrian and bicycle corridors. Construction of a parking lot with a walking trail and footbridge will be completed after acquisition with funds from Solano Land Trust. Once construction of the trail is complete, and an easement for access is established, the Department will return to the Board at a future date to acquire an easement from Caltrans for access, obtain construction authorization for the trail and pedestrian improvements and finally for the transition the property to the Solano Land Trust per the Agreement.

ALTERNATIVES:

The Board may choose not to authorize the purchase and execution of all documents necessary to complete the purchase, nor authorize the appropriation transfer request for budgeting the purchase. This is not recommended, as acquisition fulfills the original objectives of the earmark.

OTHER AGENCY INVOLVEMENT:

County Counsel has reviewed this item and approved it as to form. General Services, which is the primary Department dealing with property acquisitions has also reviewed the item and approved it as to form.

CAO RECOMMENDATION:

APPROVE DEPARTMENTAL RECOMMENDATION

SOL-013
PARCEL NO.: 0180-050-020
TITLE REPORT NO.: FSOL-STO1501697
PROJECT: Cordelia Hills Sky Valley Open Space
and Pedestrian Bike Path Project

**AGREEMENT FOR ACQUISITION OF REAL PROPERTY
(ESCROW INSTRUCTIONS)**

THIS AGREEMENT is entered into this _____ day of _____, 2017 by and between the SOLANO COUNTY, A POLITICAL SUBDIVISION OF THE STATE OF CALIFORNIA (hereinafter called "Buyer"), and TCD BROWN, LLC, A CALIFORNIA LIMITED LIABILITY COMPANY WHICH ACQUIRED TITLE IN PART AS TCD BROWN, LLC (hereinafter called "Seller") for acquisition by Buyer of certain real property hereinafter set forth.

RECITALS

A. Seller owns approximately 148.62 acres of unimproved pasture lands in the County of Solano, California ("Property" as defined below). The Buyer has approved plans for the expansion of open space and for the upgrade of its pedestrian and bicycle corridors ("Project"). The Buyer has determined that it requires ownership of the Property in order to implement the Project.

B. By letter dated April 19, 2016, and sent to the Seller, the Buyer's acquisition agent informed the Seller that "this Project requires the acquisition of the fee simple interest in [the] property" Said letter also stated that in the event that the Seller and Buyer cannot reach agreement on the price and terms of Buyer's acquisition of the Property, an acquisition policy and procedures brochure attached to the letter explained the steps the County would take in order to take ownership of the Property without the Seller's consent, including initiating eminent domain proceedings in order to condemn the Property in the name of the Buyer.

C. The parties acknowledge and agree that the Buyer intended to initiate condemnation proceedings to acquire the Property in the event that the Seller did not agree to sell the Property pursuant to this Agreement. Furthermore, the parties acknowledge and agree that Buyer has threatened to initiate such proceedings to acquire the Property and that the only reason that Seller is involuntarily selling the Property to Buyer is because of said threat, and for no other reason.

AGREEMENT

IT IS HEREBY MUTUALLY AGREED BETWEEN THE PARTIES AS FOLLOWS:

1. AGREEMENT TO SELL AND PURCHASE. Seller agrees to sell to Buyer, and Buyer agrees to purchase from Seller, upon the terms and for the consideration set forth in this Agreement, all that certain real property (hereinafter called "Property") situated in the unincorporated area, County of Solano, State of California, and legally described as follows:

SEE EXHIBIT "A" ATTACHED HERETO
AND BY THIS REFERENCE MADE A PART HEREOF

2. PURCHASE PRICE. The total Purchase Price, payable in cash through escrow, shall be the sum of

ONE MILLION FOUR HUNDRED EIGHTY SIX THOUSAND TWO HUNDRED AND NO/100 DOLLARS

(\$1,486,200.00)

3. CONVEYANCE OF TITLE. Seller agrees to convey by Grant Deed to Buyer marketable fee simple title to the Property free and clear of all recorded and unrecorded liens, encumbrances, assessments, easements, leases, and taxes EXCEPT:

- A. All taxes for the current fiscal year prorated as per Section 5 hereinafter.
- B. Quasi-public utility, public alley, public street easements, and rights of way of record.
- C. All liens, encumbrances, qualifications and exceptions to title reflected in the Preliminary Title Report to be provided by Fidelity National Title Company and approved by Buyer pursuant to Section 3(D), below.
- D. Grazing Lease expiring upon 90 days written notice or November 30th, 2016. See Exhibit "B" attached hereto and by this reference made a part hereof. "Buyer acknowledges the November 30, 2016 Lease Agreement expiration date has expired with Tenants, Steve and Shari Sanders, still in hold over possession. The Lease's Section Nine, Termination, is the only expiration/termination proviso in the Lease. It requires a ninety (90) day written notice by either party. Seller agrees to notify the Tenants commencing the ninety (90) day Lease Termination Notice after receiving written confirmation from Buyer that the Buyer's Board of Supervisors approved the agreement as set forth in Paragraph #5, Escrow, Hereof"
- E. Buyer shall notify Seller in writing within five (5) business days after receipt of the Preliminary Title Report of Buyer's disapproval of any exception therein. All other exceptions in the Preliminary Title Report shall be referred to as Approved Exceptions, except for liens of deeds of trust or other monetary liens or encumbrances to be paid upon close of escrow. Seller shall have five (5) business days after such notice to advise Buyer of any disapproved exceptions which will not be removed by Seller prior to the Closing. If Seller indicates that it will not correct any of the disapproved exceptions, Buyer may elect to:
 - (i) terminate this Agreement without liability on the part of either party and Escrow Agent shall return all funds and documents deposited in escrow to the party submitting them to the Escrow Agent; or
 - (ii) consummate the purchase of the Property subject to such exceptions without reduction in the Purchase Price and without any liability on Seller's part relative to the title to the Property.

4. TITLE INSURANCE POLICY. Escrow Agent shall, following recording of deed to Buyer, provide Buyer with CLTA Standard Coverage Policy of Title Insurance in the amount of \$1,486,200.00 issued by Fidelity National Title Company showing the title to the property vested in Buyer, subject only to the exceptions set forth in Section 3 and the printed exceptions and stipulations in said policy. Buyer agrees to pay the premium charged therefore.

5. ESCROW. Buyer agrees to open an escrow in accordance with this Agreement at Fidelity National Title Company (hereinafter referred to as "Escrow Agent"), located at 1375 Exposition Drive, Suite 240, Sacramento, CA 95815 and cause to be issued a Preliminary Title Report ("Preliminary Title Report") of title of the Property to Buyer and Seller no later than three (3) days after this Agreement is fully executed. This Agreement constitutes the joint escrow instructions of Buyer and Seller, and Escrow Agent to whom these instructions are delivered is hereby empowered to act under this Agreement. The parties hereto agree to do all acts necessary to close this escrow in the shortest possible time; provided, however, that escrow shall close no later than Sixty (60) days after Buyer's Board of Supervisors approves this Agreement ("close of escrow" or "Closing"). Buyer's Board of Supervisors shall meet to approve or deny this Agreement For Acquisition of Real Property no later than thirty (30) days after execution of this document hereof.

- A. Prior to close of escrow, Seller shall execute and deliver to the Escrow Agent a Grant Deed concurrent with this Agreement. As soon as possible after opening of escrow, Buyer will deposit the Certificate of Acceptance with Escrow Agency. Buyer agrees to deposit the purchase price upon demand of Escrow Agent. Buyer and Seller agree to deposit with Escrow Agent any additional instruments as may be necessary to complete this transaction.
- B. Insurance policies for fire or casualty are not to be transferred, and Seller will cancel its own policies after close of escrow.
- C. All funds received in this escrow shall be deposited with other escrow funds in a general escrow account(s) and may be transferred to any other such escrow trust account in any State or National Bank doing business in the State of California. All disbursements shall be made by check from such account.
- D. ESCROW AGENT IS AUTHORIZED AND IS INSTRUCTED TO COMPLY WITH THE FOLLOWING TAX ADJUSTMENT PROCEDURE:
 - 1. Pay and charge Seller for any unpaid delinquent taxes and/or penalties and interest thereon, and for any delinquent or non-delinquent assessments or bonds against the property;
 - 2. In the event this escrow closes between July 1 and November 1, and current tax information is not available from title insurer, Escrow Agent is instructed to withhold from Seller's proceeds an amount equal to 120% of the prorated amount due based upon the previous fiscal year's second half tax bill. At such time that the tax information is available, Escrow Agent shall make a check payable to the

County Tax Collector for Seller's prorated portion of taxes and forward same to the Buyer and shall refund any difference to the Seller. In the event the amount withheld is not sufficient to pay Seller's prorated portion of taxes due, the Seller herein agrees to immediately pay the difference;

In the event said tax information is available, Seller's taxes shall be prorated in accordance with Section "C" below.

3. From the date that tax information is available, as per Section 5-A (B), up to and including June 30th, Seller's current taxes, if unpaid, shall be prorated to date of close of escrow on the basis of a 365 day year in accordance with Tax Collector's proration requirements, together with penalties and interest, if said current taxes are unpaid after December 10 and/or April 10. At close of escrow, check payable to the County Tax Collector for Seller's prorata portion of taxes shall be forwarded to Buyer with closing statement.
4. Any taxes which have been paid by Seller, prior to opening of this escrow, shall not be prorated between Buyer and Seller, but Seller shall have the sole right, after close of escrow, to apply to the County Tax Collector of said county for refund. This refund would apply to the period after Buyer's acquisition, pursuant to Revenue and Taxation Code Section 5096.7.

E. ESCROW AGENT IS AUTHORIZED TO, AND SHALL:

1. Pay and charge Seller, upon Seller's written approval, for any amount necessary to place title in the condition necessary to satisfy Section 3 of this Agreement, excluding any penalty for prepayment to any lienholder in compliance with 1265.240 of the Eminent Domain Law
2. Pay and charge Buyer for any escrow fees, charges, and costs payable under Section 6 of this Agreement;
3. Disburse funds and deliver deed when conditions of this escrow have been fulfilled by Buyer and Seller.

F. The term "close of escrow", if and where written in these instructions, shall mean the date necessary instruments of conveyance are recorded in the office of the County Recorder and all funds necessary to pay the Purchase Price have been delivered to Seller. Recordation of instruments delivered through this escrow is authorized if necessary or proper in the issuance of said policy of title insurance.

G. All time limits within which any matter herein specified is to be performed may be extended by mutual agreement of the parties hereto. Any amendment of, or supplement to, any instructions and/or this Agreement must be in writing.

H. TIME IS OF THE ESSENCE IN THESE INSTRUCTIONS AND ESCROW IS TO

CLOSE AS SOON AS POSSIBLE. If (except for deposit of money by Buyer, which shall be made by Buyer upon demand of Escrow Agent before close of escrow) this escrow is not in condition to close in accordance with Section 5, any party who then shall have fully complied with its instructions may, in writing, demand the return of its money or property; but if none have complied no demand for return thereof shall be recognized until five (5) days after Escrow Agent shall have mailed copies of such demand to all other parties at the respective addresses shown in these escrow instructions, and if any objections are raised within said five (5) day period, Escrow Agent is authorized to hold all papers and documents until instructed by a court of competent jurisdiction or by mutually agreed-upon substitute instructions. If no demands are made, proceed with closing of this escrow as soon as possible and in accordance with the terms hereof.

Responsibility for Escrow Agent under this Agreement is expressly limited to Sections 1, 2, 3, 4, 5, 6, 7, 9, 10, 18, 20 and to its liability under any policy of title insurance issued in regard to this transaction.

6. ESCROW FEES, CHARGES AND COSTS. Buyer agrees to pay all Buyer's and Seller's usual fees, charges, and costs which arise in this escrow, including but not limited to transfer taxes and recording fees.

7. WARRANTY. Seller warrants that there are no oral or written leases on all or any portion of property exceeding a period of one month, and Seller further agrees to hold Buyer harmless and reimburse Buyer for any and all of its losses and expenses occasioned by reason of any lease of said property held by any tenant of Seller for a period exceeding one month, EXCEPT

Grazing Lease. See Exhibit "B" attached and incorporated by this reference.

8. PERMISSION TO ENTER ON PREMISES. Seller grants to Buyer, or its authorized agents, permission to enter upon the Property at all reasonable times prior to close of escrow for the purpose of making necessary or appropriate inspections. Buyer shall provide to Seller a minimum of One (1) day advance notice before entering the property to allow Seller to provide notice to Lessee.

9. COUNTERPARTS. This Agreement may be executed in counterparts, each of which so executed shall, irrespective of the date of its execution and delivery, be deemed an original, and all such counterparts together shall constitute one and the same instrument.

10. CLOSING STATEMENT. Seller instructs Escrow Agent to release a copy of Seller's statement to Buyer and to Overland, Pacific & Cutler, Inc.; purpose being to ascertain if any reimbursements are due Seller.

11. EMINENT DOMAIN DISMISSAL. Seller and Buyer acknowledge that this transaction is a result of Buyer threatening to condemn the Property in the event that Seller did not agree to

enter this Agreement, and provided that this transaction closes in accordance with its terms, Seller hereby agrees and consents to the dismissal or abandonment of any eminent domain action in the Superior Court of the State of California in and for the County of Solano, wherein the herein described Property is included and also waives any and all claims to any money on deposit in said action and further waives all attorney's fees, costs, disbursements, and expenses incurred in connection therewith. In this connection, however, Buyer warrants and represents that no such eminent domain action has been filed as of the date this Agreement is approved by the Buyer's Board of Supervisors and that no such eminent domain action shall be filed prior to Closing.

12. POSSESSION OF REAL PROPERTY AND DISPOSITION OF SELLER'S PERSONAL PROPERTY. Subject to Grazing Lease attached hereto as Exhibit B, possession of real property shall be given to Buyer upon the recording of Seller's Deed. All personal property remaining on the Property shall become the property of Buyer and Buyer may dispose of same without liability as it alone sees fit. Buyer shall not be liable for any loss of or damage to said personal property, regardless of when such loss or damage occurs.

Buyer understands that Seller makes no express or implied warranty with respect to the condition of any of the Property, improvements (if any) or personal property. Seller makes no oral or written representation regarding the age of improvements, the size and square footage of the Property or its property lines.

13. SOILTESTING.

- A. It is understood and agreed upon and between the parties hereto that this escrow is subject to and conditioned upon acceptable soils conditions and the absence from the property of toxic or hazardous substances and any other kind of soil or water contamination and Seller further authorizes the Buyer, its agents or assigns to enter upon the subject property for the purpose of conducting a soils, toxic, and hazardous substance test.
- B. Any other provision of this Agreement notwithstanding, at Buyer's discretion, Buyer may elect to rescind this Agreement and cancel any escrow which may have been opened pursuant hereto in the event soils conditions are not acceptable to Buyer or there is present on the Property toxic or hazardous substances or any other kind of soil or water contamination. Notwithstanding the foregoing, the parties acknowledge and agree that Buyer has been afforded ample opportunity to conduct all soils and hazardous waste explorations and investigations on and with respect to the Property and has concluded those explorations and investigations and, based thereon, has satisfied itself with respect to the conditions which the Buyer has found. Furthermore, Buyer will not rescind this Agreement nor cancel escrow pursuant to this Section.

14. BUYER'S TESTS AND DUE DILIGENCE. This Agreement affords Buyer a reasonable period of time to perform any and all due diligence as Buyer believes is reasonably necessary to

make the decision to consummate the transactions described in this Agreement. Except as to the representations and warranties made by Seller as contained in this Agreement (as qualified by Section 16), Buyer is relying and shall rely solely upon its own investigation and inspection of the Property and the improvements thereon and upon the aid and advice of Buyer's independent expert(s) in purchasing the Property, and (except as otherwise specifically provided to the contrary in this Agreement) shall take title to the Property without any other warranty, express or implied, by Seller or any employee or agent of Seller.

15. AS IS SALE. Seller has not made any express or implied representations, guarantees, promises, statements, assurances or warranties as to the suitability for any purpose of owning and operating any or all of the Property, or as to the physical condition thereof, or as to the net or gross acreage contained therein, or as to the zoning thereof, or any other past, present or future matter whatsoever, or as to the completeness or accuracy of any report issued by any third party. No other representations or warranties have been made and that the Property is being purchased on an AS IS WITH ALL FAULTS basis. Buyer further acknowledges that, as of the Closing Date, Buyer (1) will have had a full, complete and unfettered right to inspect the Property to its entire satisfaction, and (2) shall have investigated, to Buyer's complete satisfaction, all items, matters and conditions described in Sections 14 and 15. Buyer further acknowledges that it is entering into this Agreement on the basis of Buyer's own investigation of the physical and environmental conditions of the Property, and Buyer assumes the risk that adverse physical and environmental conditions may not have been revealed by its own investigations. Buyer further acknowledges and agrees that it has investigated and has knowledge of operative or proposed governmental laws, regulations and requirements (including but not limited to those pertinent to the County of Solano and/or building code, disability access, zoning, environmental and land use laws and regulations) (collectively, Applicable Laws) to which the Property is or may be subject and accepts the Property solely upon the basis of Buyer's review and determination of the applicability and effect of such Applicable Laws. Notwithstanding anything to the contrary stated herein, Buyer further acknowledges that Seller, its agents and employees and other persons acting on Seller's behalf have made no representations or warranty of any kind in connection with any matter relating to the physical or environmental condition of, value of, fitness of, suitability of or Applicable Laws pertinent to the Property upon which Buyer has relied directly or indirectly for any purpose. Buyer hereby waives, releases and forever discharges Seller, Seller's agents, employees, and any other person acting on behalf of Seller, of and from any claims, actions, causes of action, demands, rights, damages, costs, and liabilities of any sort, known or unknown, foreseen or unforeseen, which Buyer now has or which may arise in the future on the account of or in any way growing out of or connected with the physical or environmental condition of the Property or any Applicable Laws, excepting only those claims, actions, causes of action, demands, rights, damages, costs, and liabilities resulting from a breach by Seller of this Agreement.

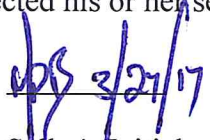
16. FULL AND COMPLETE SETTLEMENT.

- A. Seller hereby acknowledges that the compensation paid to Seller through this Agreement constitutes the full and complete settlement of any and all claims against Buyer, by reason of Buyer's acquisition of the property and any dislocation of Seller from same, specifically including, but not limited to, the value of the Property, any and all claims in inverse condemnation and for pre-condemnation damages, any and all loss of business goodwill and any and all relocation benefits

that Seller may be entitled to, the nature of which is fully known by Seller and any and all other claim that Seller may have, whether or not specifically mentioned herein, relating directly or indirectly to the acquisition by Buyer of this Property, however Seller and Buyer, and each and all of their individual and collective agents', representatives, attorneys, principals, predecessors, successors, assigns, administrators, executors, heirs, and beneficiaries, hereby release the other party, and each of them from any and all obligations, liabilities, claims, costs, expenses, demands, debts, controversies, damages, causes of action, including without limitation those relating to just compensation or damages, which any of them now have, or might hereafter have by reason of any matter or thing arising out or in any way relating to any condemnation action affecting the subject Property. The terms and conditions, covenants, and agreements set forth herein shall apply to and bind the heirs, executors, administrators, assigns and successors of the parties hereto.

- B. Seller hereby acknowledges that it has been advised by its attorney concerning, and are familiar with, the provisions of California Civil Code section 1542, which provides as follows:

A general release does not extend to claims which the creditor does not know or suspect to exist in his or her favor at the time of executing the release, which if known by him or her must have materially affected his or her settlement with the debtor.

 _____
Seller's Initials

- C. Seller acknowledges that it may have sustained damage, loss, costs or expenses which are presently unknown and unsuspected, and such damage, loss, costs or expenses which may have been sustained may give rise to additional damage, loss, costs or expenses in the future. Seller also acknowledges that changes in law may occur in the future which may apply retroactively and may allow Seller to be entitled to further claims for damage, loss, costs or expenses which are presently unknown and unsuspected. Nevertheless, Seller hereby acknowledges that this Agreement has been negotiated and agreed upon in light of that situation, and hereby expressly waives any and all rights which it may have under California Civil Code section 1542, or under any statute or common law or equitable principle of similar effect.

This acknowledgment and release shall survive the close of escrow.

17. CONTINGENCY. It is understood and agreed between the parties hereto that the completion of this transaction, and the escrow created hereby, is contingent upon the Buyer's Board of Supervisor's approval of this Agreement. The Solano County Board of Supervisor's approval of this Agreement and its Exhibits constitute said acceptance and approval.

18. If Seller wishes to enter into a tax deferred exchange for the Property or to apply the proceeds of the Purchase Price to take advantage of the provisions of IRC §§1033 and/or 1231,

then each party agrees to cooperate with the other in connection with such an exchange or re-investment, including the execution of any documents as may be reasonably necessary to complete such, provided that:

- A. The other party shall not be obligated to delay the Closing in this transaction;
- B. all additional costs in connection with the exchange or investment shall be borne by the party requesting same;
- C. the other party shall not be obligated to execute any note, contract, deed, or other document providing for any personal liability that would survive the exchange or investment; and
- D. the other party shall not take title to any property other than the Property described in this Agreement.
- E. The other party shall be indemnified and held harmless against any liability which arises or is claimed to have arisen on account of the exchange or investment.

19. This Agreement constitutes the entire agreement between the parties pertaining to the subject matter contained in it and supersedes all prior and contemporaneous agreements, representations and understandings of the parties. Neither party relies upon any warranty or representation not contained in this Agreement.

20. The recitals are incorporated herein by this reference.

21. AGREEMENT TO PERFORM NECESSARY ACTS

Each party agrees to perform any further acts and execute and deliver any documents that may be reasonably necessary to carry out the provisions in this Agreement.

22. NOTICES

All notices, requests, demands, and other communications under this Agreement shall be in writing and shall be deemed to have been duly given on the date of service if served personally on the person to whom notice is to be given or, on the second (2nd) day after mailing if mailed to the party to whom notice is to be given, by First Class Mail, registered or certified, return receipt requested, postage prepaid and properly addressed as follows:

To Seller at:

TCD Brown, LLC
c/o Matt Brown
12485 W. View Ridge Drive
Boise, Idaho 83709

To Buyer at:

SOLANO COUNTY
Department of Resource Management
Public Works Engineering
675 Texas Street, Suite 5500
Fairfield, CA 94533

Any party may change its address for purposes of this paragraph by giving the other party written notice of the new address to the other party at the address contained herein.

24. GOVERNING LAW

This Agreement has been negotiated and entered into in the State of California and shall be governed by, construed and enforced in accordance with the laws of the State of California and according to its fair meaning, and not in favor of or against any party.

25. SURVIVAL OF REPRESENTATIONS AND WARRANTIES

All covenants, representations, warranties, and other agreements under this Agreement shall survive the close of escrow.

26. TIME IS OF THE ESSENCE

Time is of the essence and performance of this Agreement in respect to all provisions of this Agreement that specify a time for performance, and failure to comply with this provision shall be a material breach of this Agreement.

27. SATURDAYS, SUNDAYS, AND HOLIDAYS

If any date by which an election or a notice must be given falls on a Saturday, Sunday or holiday, then the date by which an election or notice must be given is extended to 5:00 p.m. on the next business day following such Saturday, Sunday or holiday.

28. WAIVER

No breach of any provision of this Agreement can be waived unless in writing. Waiver of any one breach of a provision hereof shall not be deemed to be a waiver of any other breach of the same or any other provision, including the time for performance of any such provision. The exercise by a party of any remedy provided in this Agreement or at law shall not prevent the exercise by that party of any other remedy provided in this Agreement or at law.

In witness whereof, THE PARTIES HERETO HAVE EXECUTED this Agreement the day and year set forth hereinabove.

MAILING ADDRESS OF BUYER

SOLANO COUNTY
Department of Resource
Management
Public Works Engineering
675 Texas Street, Suite
5500
Fairfield, CA 94533

DATE: _____

MAILING ADDRESS OF SELLER

TCD Brown, LLC
c/o Matt Brown
12485 W. View Ridge
Drive Boise, Idaho 83709

DATE: 3/27/17

BUYER

SOLANO COUNTY, a political subdivision of
the State of California

BY: _____

SELLER

TCD BROWN, LLC, a California Limited
Liability Company

BY:  *1

Name: Matthew Brown

Title: Managing Member

BY: _____

Name: _____

Title: _____

*1 My Signature & Approval of this Agreement
Requires Acceptance by Buyer no later than
April 20, 2017. In the event the offer is not signed
& accepted by Buyer on that date my signature & approval
of this Agreement will expire. MB

EXHIBIT "A"

LEGAL DESCRIPTION

For APN/Parcel ID(s): 0180-050-020

THE LAND REFERRED TO HEREIN BELOW IS SITUATED IN THE UNINCORPORATED AREA, COUNTY OF SOLANO, STATE OF CALIFORNIA AND IS DESCRIBED AS FOLLOWS:

PARCEL ONE:

That certain parcel of land in Sections 21 and 22, T. 4 N., R. 3 W., M.D.B. & M., which is designated as containing 151.35 acres on Solano County Tax Assessors Parcel Map for year 1963, as Parcel No. 45-200-21 in Code Area 7101 and being that portion lying Northwest of the Northwest boundary of the Highway Right-of-Way of the land described in Deed from Manuel Borges Azevedo in favor of Mary Azevedo, dated April 28, 1952 and recorded April 30, 1952 as Recorder's Instrument No. 5997, in Book 620, Official Records, as page 227, as follows:

COMMENCING at the Southeast corner of land conveyed by John B. Frisbie to Chas J. Moseley, et al., by Deed dated October 14, 1856 and recorded December 26, 1856 in Book "K" of Deeds Page 187, thence North 13° 5' West along "Stone Line" 20.30 chains; thence North 26° East 1529.88 chains; thence North 33° 30' East 185.46' chains; thence North 52° 30' East 4.17 chains; thence North 75-3/4° West 1560.90' chains to the Southeasterly corner of land conveyed by Peter Wild to John Torney, et al., by Deed dated September 27, 1870 and recorded September 29, 1870 in Book L-1 of Deeds, Page 73; thence North 75° 55' West 765.60 chains; thence North 72° 50' West 1975.38 chains to the corner of land formerly owned by Torney, Fagan, and Lankashim; thence North 1-1/4° West 40.26 Chains; thence North 51-3/4° West 533.28 chains to the most Northerly corner of land conveyed by Vallejo Savings and Commercial Bank to Thomas Mathews, by Deed dated November 1, 1877 and recorded November 5 1877 in Book 66 of Deeds, Page 261; thence along line of land so conveyed as follows: South 1-1/4° East 1755.60 chains; thence North 59° East 127.38'; thence North 51-3/4° East 658.68'; thence South 51-3/4° East 830.28'; thence South 10° East 302.28' to the Southeasterly line of land so conveyed to Thomas Mathews; thence South 43° 30' West about 545.82' to the Easterly boundary of 38.60 acre tract of land conveyed to Francisco Borges Azevedo by Deed dated January 7, 1898 and recorded January 8, 1898, in Book 129 of Deeds, Page 272; thence South 30° 32' East 2453.22'; thence East 1697.52' to the PLACE OF BEGINNING and being property conveyed by Francisco Borges Azevedo to Manuel Borges Azevedo, by Deed dated August 13, 1894 and recorded August 14, 1894 in Book 116 of Deeds, Page 236, also property conveyed by Frank B. Azevedo to Manuel Borges Azevedo, by Deed dated March 17, 1910 and Recorded April 16, 1910 in Book 181 of Deeds, Page 8.

The highway right of way which forms the Southeasterly boundary of the land herein described is the right-of-way acquired by State of California by three instruments, to wit:

- (A) Deed from M.B. Azevedo and wife, dated July 14, 1933, recorded August 31, 1933, in Book 110 of Official Records, Page 143, as Recorder's Instrument No. 2962;
- (B) Deed from Manuel Borges Azevedo and Mary Azevedo, father and daughter, dated April 16, 1949, recorded July 8, 1949 in Book 479 of Official Records, Page 431, as Recorder's Instrument No. 7225;
- (C) Final Order of Condemnation entered in Civil Action No. 35534, dated February 8, 1962 and recorded February 8, 1962, in Book 1123 of Official Records, Page 119, as Recorder's Instrument No. 3137.

PARCEL TWO:

Parcel Two:

The roadway easement which is an appurtenance to the acreage herein described as Parcel no. Three over a strip of land approximately 40 feet in width running from Southwest corner of said acreage Southwesterly along state highway right-of-way, and connecting said acreage to highway access road, and being the easement particularly described in the Director's Deed from the State of California to Manuel P. Azevedo, husband and wife, dated August 3, 1962 recorded August 13, 1962, in Book 1156 Official Records, Page 139, as Recorder's Instrument No. 20229,

EXHIBIT "B"
(GRAZING LEASE)

LEASE AGREEMENT

Lease agreement made between **TCD Brown, LLC, 12485 W View Ridge Dr. Boise, ID 83709** a California Limited Liability Company ("Lessor"), and **Steve & Shari Sanders, 245 Watson Ln. American Canyon, CA 94503-9635** ("Lessee").

RECITALS

A. Lessee has certain animals for which lessee desires to have certain grazing and pasturage rights.

B. Lessor has certain land that would be appropriate for the grazing and pasturage of lessee's animals.

In consideration of the matters described above, and of the mutual benefits and obligations set forth in this agreement, the parties agree as follows:

SECTION ONE. PROPERTY AND TERM

A. Lessor leases to lessee the premises of lessor located in Solano County, State of California, described as follows:

TCD Brown, LLC grazing land of 148.62 acres and APN 0180-050-020-01

B. This lease shall commence on December 1, 2015, and shall be for a term of one (1) year, or until terminated as provided in this lease agreement, on the terms and conditions set forth in this agreement.

SECTION TWO. RENTAL

Lessee shall pay rent commencing December 1, 2015, at the rate of \$3,715.00 per year, or fraction of a year if this lease is terminated as set forth below in this agreement, payable in advance, at 12485 W. View Ridge Drive, Boise Idaho, 83709, or to any other person or agent and at any other time that lessor may designate.

The rent amount of \$ \$3,715.00 per year is based upon a rate of \$ 25.00 per acre per year for the full 148.62 acres.

Lessor has agreed to credit the Lessee \$1800 for repairs Lessee made to the fence on the property to make it suitable for their uses for the initial year of the lease only.

SECTION THREE. USE OF LAND

A. The premises shall be used by lessee solely and exclusively for the pasturage and grazing of lessee's cattle.

- B. Lessee shall be allowed to keep bees and beehives on the property.

SECTION FOUR. CONSTRUCTION OF STRUCTURES

Lessee shall not build structures of any character upon the leased premises without the prior, express, and written consent of lessor, except as provided in SECTION SIX of this lease agreement.

SECTION FIVE. REMOVAL OF FENCES

Lessee shall not remove or relocate any fences that are on the leased premises at the commencement of this lease without the prior, express, and written consent of lessor.

SECTION SIX. BUILDING OF FENCES

A. Lessee shall, at lessee's own expense, build neat, stock proof, lawful fences and gates enclosing the leased premises, and shall keep such fences and gates in good repair to the satisfaction of lessor and in such condition and repair to insure that lessee's cattle are securely contained therein. Lessee assumes all responsibility for the failure of the fences and gates and any consequent loss, damages or injury to the cattle or other parties.

B. At the termination of this lease agreement, lessee shall not remove such fences built by lessee.

C. Lessee may install electric wire along the fences and remove and retain this wire and associated equipment at the termination of the lease.

SECTION SEVEN. LABOR AND MATERIALS

Lessee shall fully pay for all materials joined or affixed to the premises pursuant to this lease and pay in full all persons who perform labor on the premises, and will not permit or suffer any mechanics' liens or material suppliers' liens of any kind or nature to be enforced against the premises for any work done or materials furnished on the premises at lessee's instance or request.

SECTION EIGHT. INDEMNIFICATION

Lessee shall indemnify lessor from and against any and all liability, cost, and expense for loss of or damage to property, and for injuries to or deaths of persons arising directly or indirectly from the use of the premises by lessee.

SECTION NINE. TERMINATION

In spite of anything elsewhere contained in this lease agreement, this lease may be terminated by either party on ninety (90) days' written notice delivered to the other party at the above listed address of each party.

SECTION TEN. ASSIGNMENT OR SUBLEASE

This lease agreement shall inure to the benefit and be binding upon the heirs, executors, successors, and assigns of the parties; provided, however, lessee shall not sublease all or any part of the leased premises, or assign this lease agreement, without the prior, express, and written consent of lessor; and if lessee does sublease the premises or part of the premises or assign this lease agreement, such sublease or assignment shall be void unless lessor has given its prior, express, and written consent.

SECTION ELEVEN. ATTORNEY'S FEES

If either lessor or lessee shall bring suit to compel performance of or to recover for breach of any covenant, agreement, or condition contained in this lease agreement, the prevailing party shall be entitled to recover from the other party costs and reasonable attorney's fees.

SECTION TWELVE. SURRENDER OF PREMISES

Except as provided in Section Six, subparagraph B, lessee shall, at the termination of this lease agreement, vacate the leased premises, leaving them in the same condition they were in at the time of lessee's entry on such premises under this agreement, except for reasonable use and wear, acts of God, or damage by causes beyond the control of lessee, and upon vacating shall leave the demised premises free and clear of all rubbish and debris. Lessee and Lessor agree to release liability for pre-existing conditions such as debris and the previous barn site which shall be documented by photographs.

SECTION THIRTEEN. NO WAIVER

The failure of either party to this agreement to insist upon the performance of any of the terms and conditions of this agreement, or the waiver of any breach of any of the terms and conditions of this agreement, shall not be construed as subsequently waiving any such terms and conditions, but the same shall continue and remain in full force and effect as if no such forbearance or waiver had occurred.

SECTION FOURTEEN. GOVERNING LAW

This agreement shall be governed by, construed, and enforced in accordance with the laws of the State of California.

SECTION FIFTEEN. SEVERABILITY

The invalidity of any portion of this agreement will not and shall not be deemed to affect the validity of any other provision. If any provision of this agreement is held to be invalid, the parties agree that the remaining provisions shall be deemed to be in full force and effect as if they had been executed by both parties subsequent to the expungement of the invalid provision.

SECTION SIXTEEN. ENTIRE AGREEMENT

This agreement shall constitute the entire agreement between the parties and any prior understanding or representation of any kind preceding the date of this agreement shall not be binding upon either party except to the extent incorporated in this agreement.

SECTION SEVENTEEN. MODIFICATION OF AGREEMENT

Any modification of this agreement or additional obligation assumed by either party in connection with this agreement shall be binding only if placed in writing and signed by each party or an authorized representative of each party.

SECTION EIGHTEEN. SECTION HEADINGS

The titles to the sections of this agreement are solely for the convenience of the parties and shall not be used to explain, modify, simplify, or aid in the interpretation of the provisions of this agreement.


SECTION NINETEEN. COUNTERPARTS

This agreement may be executed in any number of counterparts, each of which shall be deemed to be an original, but all of which together shall constitute but one and the same instrument.

LESSOR:

Dated: FEB 19, 2016

TCD BROWN, LLC

By: 
Matthew Brown, Manager

Dated: Jan 25, 2016

LESSEE:

By: Shari Sanders

Solano County



**AMENDED FUNDING AGREEMENT
FOR THE CORDELIA HILLS SKY VALLEY PROJECT
BETWEEN THE COUNTY OF SOLANO AND
THE SOLANO LAND TRUST**

This Amended Funding Agreement ("Agreement"), dated December 9, 2016, between the County of Solano ("County"), a body corporate and politic, and the Solano Land Trust ("Trust"), a California nonprofit public benefit corporation, collectively known as the "Parties", is based upon the following facts:

RECITALS

- A. The Parties collaborated to seek funding to acquire open space lands to be owned by the Trust. Congressman George Miller sponsored a \$2.4 million federal SAFETEA-LU high-priority project funding grant to the Trust ("Earmark") that was received for the following purpose: "Undertake Cordelia Hill Sky Valley transportation enhancement project, including upgrade of pedestrian and bicycle corridors, Solano County" ("Project"), which the Parties understand can be used for the development of pedestrian and bicycle facilities and acquisition of open space.
- B. Of the total \$2,400,000 in Earmark funds, \$2,159,760 in federal funds are available for the Project due to federal funding policies, with the remainder not available to the Parties.
- C. The County and the Trust entered into an agreement ("Original Agreement") in 2009 to facilitate the acquisition(s).
- D. The County received federal NEPA and State of California ("State") CEQA environmental clearance for the Project, and has completed appraisals and made offers for purchase of certain real property (as further described below) to facilitate the Project.
- E. The Project has recently become eligible to receive federal Toll Credits, which would relieve the Parties of their local match commitment during the Right Of Way ("ROW") phase for purchase of the Brown Property (as defined below), but may require an equivalent local match payback during the construction phase.
- F. Given these changes, the Parties wish to amend and restate the Original Agreement to reflect the latest Project conditions and funding opportunities.

AGREEMENT

The Parties agree to replace in its entirety the Original Agreement with the conditions in this Agreement, as follows:

- A. The Parties will cooperatively work towards the purchase of a 148.62-acre parcel located in Solano County identified as APN 0180-050-020 ("Brown Property").

- B. The County agrees to continue to act as the lead agency for the Project and to complete the Project on a timely basis, in consultation with the Trust.
- C. The County shall seek modification of the federal Transportation Improvement Program ("TIP") to request federal Toll Credits in the Right Of Way phase for purchase of the Brown Property.
- D. If Toll Credits are approved, then 100% federal Earmark funds will be used for the purchase of the Brown Property. However, the following local match commitments would apply, to be determined at the discretion of Metropolitan Transportation Commission ("MTC") and Caltrans (collectively, the "Regional Agencies"):
 - 1) A federal local match expenditure would be required in the construction phase (MTC Toll Credit). The local match expenditure commitment will equate to a 20% federal local match formula against federal funds expended in ROW towards purchase of the Brown Property (up to \$425,000). This will require construction administered by the County utilizing the federal process; or
 - 2) No further federal local match would be required (Caltrans Toll Credit). A locally funded construction project administered by the County would be required (approximately \$100,000) to satisfy the construction commitment of the Project.
 - i. The remainder local funds required of the Trust under this Toll Credit option (local match requirement in #1 above minus construction costs) can be expended through improvements, land management plan subject to concurrence with the County, up to 10 years of realized land management costs, and/or conservation easement costs associated with the Trust's ownership of the Brown Property.
- E. After the TIP modification is approved by the MTC and the State, the County shall confirm the Brown Property offer, and complete the purchase agreement, escrow, and purchase of the Brown Property for a base value of \$10,000 per acre.
- F. The Trust remains responsible to pay all local match costs currently expended by the County that will be unreimbursed by Toll Credits (should they be awarded). These local match costs shall be paid by the Trust to the County, within 90 days of invoice by the County to the Trust, but in no event shall such local match costs exceed the total amount of \$425,000.
- G. ~~During escrow, the Trust shall pay to the County the Toll Credits local match commitment amount for the construction phase, as determined by the Regional Agencies in Section D above; or at the Trust's election, the Trust shall provide another form of security for that amount. For example, bonding, letter of credit, or tax revenue sharing agreement would satisfy the financial assurances requirement.~~
- H. After purchase of the Brown Property, the County shall:
 - 1) Design improvements in consultation with the Trust, and in accordance with the Project's environmental commitments.

- 2) Acquire a transferrable encroachment permit across the State parcel (5295-0A-01 shown on right of way map R-196.22) to connect the Brown Property to the State ROW; or acquire a permanent easement across the State parcel to connect the Brown Property to the State ROW; or both (County will make a reasonable effort to secure a permanent easement across the State parcel and acknowledges that this is the preference of the Trust).
 - 3) Construct improvements equivalent to the Toll Credits requirement, as determined in Section D above, on the Brown Property.
- I. After satisfying the requirements in Section H above, the County agrees to convey title of the Brown Property, and any easements of interest, to the Trust. The Trust agrees to accept title of the Brown Property from the County within 60 days of formal offer, estimated to be one year after the County's purchase of the Property.
- J. After receipt of the Brown Property, the Trust agrees to manage the Brown Property in accordance with the Project commitments, and as follows:
- 1) Maintain ownership as required under federal requirements for property acquisition using federal funds.
 - 2) Pursue a Williamson Act Contract on the property.
 - 3) Manage the property in accordance with the Trust's mission.

Cooperation

The Parties understand that the following (or lack thereof), may create hardship to complete the Project:

- A. Any TIP modification and/or Toll Credit for Project funding is at the discretion of MTC and the State; and/or
- B. The Toll Credit payback may be contingent upon the receipt of grants, for which the Trust will make applications, and which are at the discretion of other agencies to award; and/or
- C. The escrow/purchase agreement is at the discretion of the private owner(s) of the Brown Property.

Should the Parties encounter such hardship(s), they agree to meet and reconsider new terms to this Agreement or relinquishment of the Earmark funds for other purposes ("Federal Repurposing").

In addition, the Parties agree to meet and consider project concepts for the remaining (unexpended) Earmark funds.

Indemnification and Defense of Claims

- A. Each party (the County and Trust individually) agrees to indemnify and hold harmless the other party, its agents, officers and employees, from any claim, action or proceeding against itself, arising solely out of its own acts or omissions in the performance of this Agreement. At its sole discretion, each party may participate at its own expense in the defense of any claim, action or proceeding, but such participation shall not relieve the other party of any obligation imposed by this Section. Each party shall notify the other party promptly of any claim, action or proceeding and cooperate fully in the defense.
- B. The County agrees to defend itself, and the Trust agrees to defend itself, from any claim, action or proceeding arising out of the concurrent acts or omissions of the County and the Trust, respectively. In such cases, the County and Trust agree to retain their own legal counsel, bear their own defense costs, and waive their right to seek reimbursement of such costs, except as provided herein.
- C. Notwithstanding the paragraphs above, in cases where the County and Trust agree in writing to a joint defense, the Parties may appoint joint defense counsel to defend the claim, action or proceeding arising out of the concurrent acts or omissions of the County and Trust. Joint defense counsel shall be selected by mutual agreement of the County and Trust. The County and Trust agree to share the costs of such joint defense and any agreed settlement as mutually agreed upon, except as otherwise provided in herein. The Parties further agree that neither party may bind the other to a settlement agreement without the written consent of the County and Trust.
- D. Where a trial verdict or arbitration award allocates or determines the comparative fault of the Parties, the allocation of County and Trust defense costs, settlement payments, judgments and awards shall be consistent with such adjudicated/arbitrated comparative fault.

Entire Agreement

This Agreement constitutes the entire agreement between the Parties, thereby replacing the Original Agreement, and there are no inducements, promises, terms, conditions or obligations made or entered into by the Parties other than those contained in this Agreement. No modification of this Agreement shall be effective unless it is in writing and signed by both Parties.

Independent Contractor

Each of the Parties is an independent contractor and neither is an officer, employee, or agent of the other. Neither Party shall have any claim against the other for employee rights or benefits, and each Party is solely obligated to pay all applicable taxes, deductions, and other obligations with respect to its own officers, employees, and agents. The Parties mutually understand that this Agreement is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture, or association.


Term

Cordelia Hills Sky Valley Amended Agreement
Solano County – Solano Land Trust
11-16-2016


This agreement shall expire in 10 years.

IN WITNESS WHEREOF, the Parties have executed this Agreement the day and year first
above written.


SOLANO LAND TRUST


Nicole Braddock
Executive Director 12/9/16

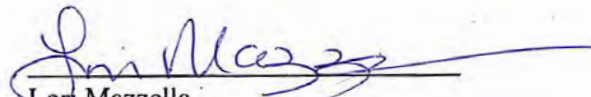
Approved as to form:


Ellen A. Fred
Attorney for Solano Land Trust

COUNTY OF SOLANO


~~Dirigita E. Corsello~~ Bill Emlen, Director
~~County Administrator~~ Resource Management

Approved as to form:


Lori Mazzella
Deputy County Counsel

RESOLUTION NO. 2017 - ____

**RESOLUTION OF THE SOLANO COUNTY BOARD OF SUPERVISORS
AUTHORIZING THE PURCHASE OF 148.62 ACRES OF REAL PROPERTY
ON AMERICAN CANYON ROAD IN FAIRFIELD
IDENTIFIED AS ASSESSOR'S PARCEL NUMBER 0180-050-020**

Whereas, the County of Solano wants to acquire privately-owned real property located on American Canyon Road in Fairfield Identified as Assessor's Parcel Number 0180-050-020 for the acquisition of open space and trail construction in the Cordelia Hills and Sky Valley areas; and

Whereas, the Purchase and Sale Agreement for the purchase of the property for \$1,486,200 was executed by the property owner on March 27, 2017; and

Whereas, on behalf of the County of Solano, the Board of Supervisors is authorized to acquire real property under California Government Code section 25350; and

Whereas, notice was published as required by Government Code sections 25350 and 6063; and

Whereas, the acquisition of the real property is in the best interests of the County of Solano and the general public.

Resolved, the Solano County Board of Supervisors authorizes the purchase of real property located on American Canyon Road in Fairfield Identified as Assessor's Parcel Number 0180-050-020 for \$1,486,200 plus an estimated \$13,800 in other closing costs.

Resolved, the Director of Resource Management is authorized to execute all documents necessary to effectuate the intent of this action.

Passed and adopted by the Solano County Board of Supervisors at its regular meeting on April 25, 2017 by the following vote:

AYES: SUPERVISORS _____

NOES: SUPERVISORS _____

EXCUSED: SUPERVISORS _____

JOHN M. VASQUEZ, Chair
Solano County Board of Supervisors

ATTEST:
BIRGITTA E. CORSELLO, Clerk
Solano County Board of Supervisors

By: _____
Jeanette Neiger, Chief Deputy Clerk



Solano County

675 Texas Street
Fairfield, California 94533
www.solanocounty.com

Agenda Submittal

Agenda #: 13 **Status:** Consent Calendar
Type: Report **Department:** Workforce Development Board
File #: 17-292 **Contact:** Robert Bloom, 863-3501
Agenda date: 4/25/2017 **Final action:**
Title: Approve submittal of the 2017-2021 Final Workforce Innovation and Opportunity Act Regional and Local Plans to the California Workforce Development Board
Governing body: Board of Supervisors
District: All
Attachments: [A - WIOA Regional and Local Plans](#)

Date	Ver.	Action By	Action	Result
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Published Notice Required? Yes ☐ No ☒
Public Hearing Required? Yes ☐ No ☒

DEPARTMENTAL RECOMMENDATION:

It is recommended that the Board of Supervisors:

- 1) Approve the Workforce Innovation and Opportunity Act (WIOA) Regional Plan for the North Bay Regional Planning Unit (RPU) and the Solano County WIOA Local Plan for the July 1, 2017 through June 30, 2021 period;
- 2) Authorize the Chair of the Board to sign the Local Plan; and
- 3) Authorize submittal of the April 25, 2017 Board minutes to the State, signifying approval of the Regional Plan.

The Workforce Development Board (WDB) approved submittal of both these Plans at its March 17, 2017 meeting. The Plans have been signed by the WDB Chairperson.

SUMMARY:

A WIOA "Regional Plan" (for the North Bay) and "Local Plan" (for Solano County) must be submitted to and approved by the Governor as one of the last transition activities from the federal Workforce Investment Act (WIA) to the new WIOA.

Staff of the WDB of Solano County has prepared both a WIOA Local Plan and, in concert with neighboring North Bay WDB staff, a WIOA Regional Plan.

Both the WDB and Board of Supervisors reviewed DRAFTs of these two documents at January 2017 meetings. An open public comment period has since been held.

The DRAFT Plans have now come to be finalized (with virtually no changes), and Board of Supervisors' final

actions are needed in order to submit these Plans to the State.

This action requests the Board of Supervisors to concur with the WDB Board of Directors to approve submittal of these two Plans.

FINANCIAL IMPACT:

There is no direct impact upon County finances based upon either the development and submittal of these two Plans, or the implementation of the WIOA Plans across their intended four-year period.

Congressional allocations and appropriations to California and Solano County provide fully for the administration and operation of the local and regional WIOA Plans.

DISCUSSION:

Background

The federal Workforce Innovation and Opportunity Act (WIOA) requires that an over-arching State WIOA Strategic Plan be prepared and submitted to the US Department of Labor for approval. Additionally, each local WIOA service area must both: a) participate in preparing and approve a Regional Plan for the Governor-approved planning area, and b) prepare and approve a Local Plan. These regional and local plans are then submitted for the Governor's approval.

Staff of the Solano WDB has worked in cooperation with the other WDBs in the North Bay region to prepare and finalize a Regional Plan - with assistance from consultant Ms. Racy Ming. Staff has additionally prepared and finalized Solano's Local Plan.

These Plans are for a four year period of July 1, 2017 through June 30, 2021. Local WDBs are required to periodically review and possibly update the Plans.

The Review and Comment Opportunity

The Solano WDB was presented with a DRAFT of both Plans at its January 20, 2017 meeting. Comments were sought from the Board; none were offered.

The County Board of Supervisors was presented both DRAFT Plans at its January 24, 2017 meeting. One comment was provided, requesting inclusion of a table of contents.

The DRAFT Plans were published for a minimum 30-day public comment period, through February 28, 2017. No comments were received from the public.

Final Plan Documents

Enclosed are copies of these plans, including Attachment A (Regional Plan) and Attachment B (Local Plan.)

Both Plans were submitted to the State by the required deadline of March 15, 2017 - as "administrative submittals" without all required signatures. As indicated above the WDB Chairperson has subsequently signed both Plans.

The ultimate deadline to submit fully-approved signed Plan documents is August 1, 2017. Per federal guidelines the required action of the Board of Supervisors is as follows.

- To approve and sign the Local Plan; and
- To approve and provide a copy of official Board minutes for approval of the Regional Plan.

State staff have indicated that all Plans will likely gain either full approval, or conditional approval (where some

clarifications or improvements to the Plan are called for.) Notice of the State's approvals will be provided by June 15, 2017. All Plans should receive full approval by September 1, 2017.

Overview of Plans

The State has developed an over-arching Strategic Workforce Development Plan. Regional and Local Plans must be in alignment with and fully supportive of the State Plan.

Per State guidance the Regional Plan is to serve as "*the primary mechanism for aligning education and training provider services with regional industry sector needs.*" The Regional Plan describes the workforce issues/challenges for the region, and the proposed solutions - via use of: a) regional sector pathways; and b) regional organizing and planning efforts.

Per State guidance the Local Plan is to "*facilitate access to workforce services at the local level.*" The Local Plan lays out the specific means by which the State and regional plans will be implemented locally - via use of: a) program alignment; b) integration of services; c) "braiding" of resources; and d) offering on-ramps for upskilling the workforce.

The expectation is that these WIOA plans be more than the traditional, bureaucratic compliance documents. The plans are to be both *strategic* and *aspirational*.

A review of the plan instructions and the resulting nature of the draft Plans here-in, demonstrates, however, that these Plans are: a) still *compliance-oriented*, to a large degree; and b) *conformance-oriented* (to strictly align to State goals/objectives/strategies, with some diminishment of local prerogatives.)

These Plans are much more robust than those previously required under the Workforce Investment Act (WIA) programs.

A 35-page limit has been placed on the length of each document (not including attachments.)

ALTERNATIVES:

The Board of Supervisors could choose not to approve one or both of these Plans, and give guidance to WDB staff on what changes are warranted.

However, the Regional Plan requires consensus across all four of the service areas in the North Bay. Solano could not unilaterally make changes.

Any delays on approving one or both of these Plans could jeopardize timely submittal of the Plans and approvals by the State.

OTHER AGENCY INVOLVEMENT:

As cited above these Plan documents are a product of major multi-party input and development processes across the North Bay Region, and Solano County itself.

In Solano the following entities provided input that was captured within this Local Plan document. This includes: The WDB Board of Directors itself, NBEC Steering Committee, County Administrator's Office, Solano Economic Development Corps, Solano Employment Connection Steering Committee, State EDD, Adult Education and Literacy providers, local training institutions, and others.

The public also had full opportunity to review and comment upon the Plans, while in DRAFT form.

CAO RECOMMENDATION:

APPROVE DEPARTMENTAL RECOMMENDATION

Due to file size, the following documents can be accessed via the link in the list below, in addition to being on file with the Clerk of the Board.

Attachments:

[A - WIOA Regional Plan](#)

[B - WIOA State Plan](#)



Solano County

675 Texas Street
Fairfield, California 94533
www.solanocounty.com

Agenda Submittal

Agenda #: 14
Type: Report
File #: 17-296
Agenda date: 4/25/2017
Status: Consent Calendar
Department: Workforce Development Board
Contact: Robert Bloom, 863-3501
Final action:
Title: Ratify the selection of Ms. Heather Henry to serve as the Executive Director/President of the Workforce Development Board of Solano County, Inc.

Governing body: Board of Supervisors

District: All

Attachments: [A - Resume](#)

Date	Ver.	Action By	Action	Result
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Published Notice Required? Yes ☐ No ☒

Public Hearing Required? Yes ☐ No ☒

DEPARTMENTAL RECOMMENDATION:

It is recommended that the Board of Supervisors ratify the selection and appointment of Ms. Heather Henry as the new President/Executive Director of the Workforce Development Board of Solano County, Inc. (WDBSC), to be effective May 15, 2017.

SUMMARY:

The current WDBSC President/Executive Director, Mr. Robert Bloom, had informed the WDBSC Board of Directors of his retirement to take effect March 30, 2017. This date has been extended in order to assist the Board in its recruitment and selection of a top candidate as his successor.

The WDBSC performed a nationwide recruitment effort utilizing both traditional and state-of-the-art online recruitment tools. A panel of WDBSC Executive Committee members and County Supervisors Hannigan and Thomson interviewed the top four finalists.

In accord with provisions provided for in the current "County-WDBSC Agreement" the Board of Supervisors is now requested to ratify the selection of the top-rated candidate, Ms. Heather Henry, to be appointed as WDBSC President/Executive Director, with the mutually-agreed-upon compensation package, effective May 15, 2015.

FINANCIAL IMPACT:

Congressional allocations and appropriations to California and Solano County provide fully for the administration and operation of the WDBSC, including provision of the WDBSC President/Executive Director's pay and benefits. There is no direct impact upon County finances based upon filling this upcoming WDBSC vacancy.

DISCUSSION:

Background

The WDBSC Board of Directors has undertaken an executive-level recruitment process across the last approximate 6 months, once notice was given by the current President/Executive Director of his upcoming Spring 2017 retirement.

The WDBSC Executive Committee was charged with overseeing the process, and reviewed/updated the job description as well as approved the process and calendar for recruitment, interviews, selection, and final appointment.

The Interview Panel

The Executive Committee was also charged with serving as the interview panel. At the suggestion of the County Administrator, two members of the Board of Supervisors were invited to participate in the interview process. Board members Erin Hannigan and Skip Thomson joined in as interview panelists, and were instrumental in making the recommendation for the selected candidate.

Special Role for the Board of Supervisors

In accord with the current "County-WDBSC Agreement", Section 2. Q. the County is to:

"Ratify, by the Board of Supervisors, WDBSC's selection of an individual to serve as WDBSC President/Executive Director. Such ratification by the Board of Supervisors must be made before the appointment is final."

This requested action by the Board of Supervisors is the final stage in the appointment process. The name of the selected candidate has been maintained as confidential, pending this final approval step.

The Application, Interview, and Selection Process

Recruitment announcements were circulated/published on a fee or non-fee basis with national, State, and local organizations and listing services. The announcement was widely broadcasted to the local Solano County community of workforce development-related providers. Candidates were provided 45 days to respond.

A total of 14 applications were received; 10 of which met minimum requirements. The WDBSC Executive Committee performed a paper review of these 10 candidates and selected four to proceed in to formal interviews.

Formal one-hour interviews were held on March 16, 2017. The top-two candidates were then invited to make brief presentations and answer questions before the full WDBSC Board of Directors on March 17, 2017.

The interview panel shared with the full WDBSC the outcome of its ratings of the top-two finalists and its final recommendation. Discussions ensued and a consensus candidate emerged.

Ms. Heather Henry of Glen Burnie, Maryland (near Washington D.C.) was selected to be the new President/Executive Director. Attached is Ms. Henry's resume outlining her qualifications and experience.

Brief Highlights on Ms. Henry's Background/Qualification

Ms. Henry has over 10 years of progressively responsible experience in workforce development, seven (7) years in management and organizational leadership, and over five (5) years of experience in supervising professional and management staff.

Highlights of her qualifications include:

- Expertise in all aspects of WIOA programming, regulations, and policy development.

- Strength in developing processes and frameworks for successful program implementation.
- Experience in managing multi-million dollar budgets.
- Strength in leading strategic planning and organizational development.
- Consistent demonstration of innovative programming to meet the needs of business and job seekers.
- Strengths-based leadership style.
- Understanding of working with union employees and familiarity with the Public Employee Relations Board and the Meyers-Milias-Brown Act.

The Conditional Job Offer

The WDBSC Chairperson, Mr. Fadi Halabi, was authorized to contact Ms. Henry with a conditional job offer - conditional upon: 1) her passing a background check; 2) successful negotiation of her compensation package; and 3) ratification by the Board of Supervisors. Ms. Henry accepted the initial, conditional offer on the afternoon of March 17.

WDBSC staff conducted the background check and presented the positive results to WDBSC Chairperson Halabi. Staff also shared the results of a salary survey for WDBSC Executive Directors in the area, and what are the standard and special benefits afforded the WDBSC President/Executive Director.

Establishment of the Compensation Package

Chair Halabi successfully negotiated and finalized the compensation package with Ms. Henry. A start date of May 15, 2017 was established. A written confirmation was signed by Ms. Henry on April 5, 2017.

Again, the appointment was still conditional on one last step - to gain Board of Supervisors' ratification.

A Transition Period

An overlap period will be provided for between outgoing incumbent Robert Bloom and Ms. Henry. Mr. Bloom will assist in introducing Ms. Henry to State and County parties as well as other major partners. This will help afford a smooth transition on both internal and external matters for the agency.

ALTERNATIVES:

The Board of Supervisors could choose not to ratify the selection and appointment of Ms. Henry, and provide feedback to the WDBSC Board of Directors on what criteria and/or recruitment process should be deployed for a new recruitment and selection process to follow.

The incumbent President/Executive Director still maintains his plans to retire in May. Any delay in appointing the successor would likely require the WDBSC to step in and appoint a temporary, interim President/Executive Director to head the agency until such time as the permanent selection is made.

OTHER AGENCY INVOLVEMENT:

Both the County Administrators Office and the offices of Supervisors Hannigan and Thomson have been involved in this recruitment, interview, and selectin process.

CAO RECOMMENDATION:

APPROVE DEPARTMENTAL RECOMMENDATION

Heather Henry

Highly focused professional with 10 years in Workforce Development, and over 5 years of leadership experience. Background managing workforce and training initiatives, devising innovative services, and building strong partnerships to enhance programs. Dedication to quality performance and passion for creating economic impact.

SUMMARY OF QUALITIES

Workforce Development Initiatives

- Success in leading strategic and demand-driven workforce initiatives.
- Consistently met funder project deliverables; projects identified as best practices.
- Presented on local, state, and national platforms on emerging workforce initiatives and best practices.
- Maintain expertise on industry trends and federal and state regulations.

Leadership

- Strengths-based, authentic leadership style that creates positive work environment.
- Skilled in developing staff to reach career potential and achieve results.
- Use project management principles and tools to guide project implementation.
- Experience leading organizational change and develop administrative processes.

Workplace Excellence

- Strong analytical and proactive approach.
- Collaborative approach to developing solutions.
- Balance of strategic focus and creative energy.
- Ability to effectively engage with staff, stakeholders, businesses, and public officials.

KEY WORKFORCE PROJECTS

Business Services Approach	Human-Centered Design
Career Pathways Framework	Job Center Redesign
Cultivating Innovation	Navigation Model
Data Dashboard Development	Targeted Population Strategies
Implementation of Technology Platforms	Work and Learn Strategies
Industry Sector Strategies Development	WIOA Policy Transition

PROFESSIONAL EXPERIENCE

VP of Industry Engagement and Job Services

2016

Present

WorkSource Montgomery, Inc, Rockville, MD

Heather Henry

- Provide oversight to WIOA job seeker and business service operations in county Job Centers. Manage WIOA program operator contracts, performance measures, and \$4.1 million annual budgets.
- Develop local policies and procedures governing WIOA activities.
- Facilitate workforce integration and alignment across core partners in the county to develop a customer-centric, integrated workforce system.
- Oversee discretionary grants for career seekers.
- Support business solutions and industry alliance implementation.
- Serve as staff liaison on Local Workforce Development Board committees.

Chief Innovation Officer*

2009 – 2016

Anne Arundel Workforce Development Corporation, Millersville, MD

***Multiple Promotions from Lead Employment Facilitator**

- Served on the executive committee driving organizational leadership and change and guiding programmatic and budgetary direction of 52-person staff and \$6 million annual budget. Drove innovation development across the organization.
- Demonstrated success in developing and managing innovative and complex workforce initiatives. Oversaw professional/technical and management staff implementing sector strategy and regional initiatives.
- Developed professional development initiatives and organizational change strategies to support continuous improvement.
- Incubated initiatives based on new workforce or industry trends and implemented innovative programming in coordination with program directors.
- Managed grant proposal and RFP processes, securing over \$20 million in six years.
- Directly responsible for multiple program budgets and \$2 million annual budget.
- Analyzed national trends and policies; served as county legislative liaison.
- Worked with regional and statewide partners to ensure coordination of services.
- Engaged in national workforce and training discussions through professional associations, professional development, and learning communities.
- Guided data analysis and labor market study to direct organization-wide initiatives.
- Oversaw industry sector partnerships in three sectors, including industry-led training initiatives, work and learn strategies, and industry awareness campaigns.
- Served as project director for \$9.9 million grant from the Department of Labor to connect long-term unemployed individuals to opportunities in tech industries.

Coordinator of Educational Programs and Publications

2007 – 2008

National Alliance on Mental Illness of Maryland, Glen Burnie, MD

- Coordinated statewide educational programs in Maryland, providing consultation and technical assistance to affiliates on program development and execution.
- Managed diverse foundation grants and government contracts for multiple programs and projects; tracked program budgets and ensured funding compliance.
- Responsible for coordinating trainings and special events at the state level.

Deputy Director

2006 – 2007

Heather Henry

Truth to New Life Post Release Center, Glen Burnie, MD

- Oversaw daily workings of non-profit post-release center for ex-offender population. Worked with Director in strategic planning and project development.
- Developed grant proposals for program and operational expenses.
- Increased intake by 200% through improved outreach and service delivery.

WIA Youth Intake Counselor; *Anne Arundel Community College, Hanover, MD; 2006–2007*

Life Skills Instructor; *Ordnance Road Correctional Center; Glen Burnie, MD; 2004–2006*

Social Studies Teacher; *Greenwood Middle School; Greenwood, MS; 2003–2004*

EDUCATION/CERTIFICATIONS

Certified Workforce Development Professional (CWDP) Certification 2014

National Association of Workforce Development Professionals

Masters of Arts in History (focus on Social History) 2003

Mississippi State University, Starkville, MS

Garner's Fellowship Award, Teaching Assistantship

Bachelors of Arts in History and German 2001

Mississippi State University, Starkville, MS

Excellence in Education Award, Phi Theta Kappa Best Regional Paper Award

INDUSTRY AFFILIATIONS & MEMBERSHIPS

National Association of Workforce Development Professionals (NAWDP) ♦ National

Transitional Jobs Network ♦ National Association of Workforce Boards (NAWB)

SPEAKING ENGAGEMENTS

NAWB Annual Conference, "2Gen and Workforce: Building Alliances for Success" –
Scheduled March 2017

NAWDP Annual Conference, "Navigating Sector Strategies: An Approach to Staffing and
Implementation" - Scheduled May 2017

NAWDP Annual Conference, "Cultivating Innovation," Innovation Lab Facilitator – 2016

Department of Labor (DOL) Voices of Experience: Sector Strategies Podcast Series,
"Importance of Sector Strategies," "Partnering with Businesses," "Lessons Learned" - 2015

DOL Sector Strategies Peer Learning, "Staffing Industry Sector Strategies" - 2015

DOL Youth Webinar, "Engaging Youth through Online Means" - 2014

NAWDP Annual Conference, "Using an Integrated Learning Approach to Prepare Low-Skilled
Job Seekers for In-Demand Occupations" - 2014

Heather Henry

Maryland Department of Labor, Licensing, and Regulation Business Services Institute,
"Industry-Sector Strategies: One WIB's Best Practices" – 2014

NAWDP Youth Symposium, "Engaging and Educating Youth through Online Means" -
<http://prezi.com/lhmv69rickhv/engaging-youth-online/> - 2013



Solano County

675 Texas Street
Fairfield, California 94533
www.solanocounty.com

Agenda Submittal

Agenda #: 15 **Status:** Consent Calendar
Type: Appointment **Department:** Board of Supervisors
File #: 17-263 **Contact:** Anna Louzon, 784-6131
Agenda date: 4/25/2017 **Final action:**
Title: Approve the appointment of Nicole Neff to the First 5 Commission, representing District 5, for a four year term to expire April 25, 2021

Governing body: Board of Supervisors
District: District 5
Attachments:

Date	Ver.	Action By	Action	Result
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Published Notice Required? Yes ☐ No ☒
Public Hearing Required? Yes ☐ No ☒

DEPARTMENTAL RECOMMENDATION:

Supervisor Thomson requests that the Board of Supervisors approve the appointment of Nicole Neff to serve on the First 5 Commission, representing District 5, for a four year term to expire April 25, 2021.

SUMMARY/DISCUSSION:

Mrs. Nicole Neff is a resident of Vacaville and has been active countywide as a volunteer with Parents Empowering Parents, a support group for parents of children with special needs. Mrs. Neff's professional experience is rooted in education and includes experience as an Autism Services Coordinator with the Children's Nurturing Project. As a parent of a special needs child, Mrs. Neff understands what is happening in our community and is looking forward to bringing that perspective to the continuing work of the First 5 Commission. Supervisor Thomson is excited to welcome Nicole Neff to the First 5 Commission.



Solano County

675 Texas Street
Fairfield, California 94533
www.solanocounty.com

Agenda Submittal

Agenda #: 16 **Status:** Regular Calendar
Type: Resolution **Department:** County Administrator
File #: 17-276 **Contact:** Magen Yambao, 784-1969
Agenda date: 4/25/2017 **Final action:**
Title: Conduct a Public Hearing on the proposed new and revised user fee schedules; Adopt a resolution authorizing a twelve month moratorium and reduction on the assessment and collection of certain Probation Department's Juvenile Administrative Fees effective May 1, 2017; Authorize the Sheriff's Animal Care to annually offer a dog license amnesty program by waiving the late fee for a 30-day period; Authorize the Resource Management's Parks and Recreation to add fee exemption periods to reflect fee waivers; and Adopt fee schedules by separate resolutions amending the exhibits to Chapters 2.4 and 11 of the Solano County Code, modifying and establishing various fees, effective July 1, 2017 for various departments
Governing body: Board of Supervisors
District: All
Attachments: [A - Summary of Proposed FY201718 Fee Changes by Department](#)
[B - FY2017-18 Fee Resolutions and Exhibits](#)
[C1 - Notice of Public Hearing - April 13, 2017](#)
[C2 - Notice of Public Hearing - April 19, 2017](#)
[D - Resolution for Probation Department](#)

Date	Ver.	Action By	Action	Result
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Published Notice Required? Yes X No
Public Hearing Required? Yes X No

DEPARTMENTAL RECOMMENDATION:

The County Administrator recommends that the Board of Supervisors:

- 1) Conduct a Public Hearing on the proposed new and revised user fee schedules and consider adoption of fee schedules by separate resolutions amending Chapters 2.4 and 11 of the Solano County Code, modifying and establishing various fees:
 - Exhibit I - Agricultural Commissioner / Sealer of Weights and Measures
 - Exhibit II - Assessor/Recorder
 - Exhibit III-A - Resource Management - Environmental Health Division
 - Exhibit III-B - Resource Management - Planning Division
 - Exhibit III-C - Resource Management - Building and Safety Division
 - Exhibit III-E - Resource Management - Public Works, Engineering, Surveyor
 - Exhibit IV - Public Guardian (H&SS - Adult Protective Services section)
 - Exhibit V - Tax Collector/County Clerk
 - Exhibit VI - Auditor/Controller
 - Exhibit VII - Registrar of Voters
 - Exhibit VIII - Clerk of the Board

- Exhibit IX - County Counsel
- Exhibit XI - Health and Social Services
- Exhibit XIII - Sheriff/Coroner
- Exhibit XIV - Probation Department
- Exhibit XVI - Parks and Recreation
- Exhibit XVII - Sheriff - Animal Care and Control
- Exhibit XX - Nut Tree Airport

3.) Adopt a resolution authorizing a twelve month moratorium and reduction on the assessment and collection of certain Probation Department's Juvenile Administrative Fees effective May 1, 2017.

4.) Authorize the Sheriff's Animal Care to annually offer a dog license amnesty program by waiving the late fee for a 30-day period.

5.) Authorize the Resource Management's Parks and Recreation to add fee exemption periods to reflect fee waivers.

6.) After closing the noticed/published hearing, adopt the 18 attached fee resolutions amending the Solano County Code, modifying and establishing various fees for the departments listed above and authorizing the enactment of fees by resolution, effective July 1, 2017 for all the listed departments.

SUMMARY:

This is the annual submission of updates and revisions to the countywide user fee schedules. The County Administrator's Office facilitates and supports County departments in the update of their fees on an annual basis. Seventeen established fee exhibits included in Chapter 11 of the Solano County Code are being revised to reflect updated salary/benefit costs and programmatic changes. In addition, the Nut Tree Airport fee exhibit (Exhibit XX) included in Chapter 2.4 of the Solano County Code is also proposed to be revised to reflect fees that are tied to the Consumer Price Index, comparable market rates and new development application fees.

Since 1992, the Board has supported the need to recover 100% of the costs associated with a service provided by the County to members of the public when allowed by law. For FY2017/18, the majority of the fees are recommended to remain unchanged; however, there are a number of fees for which the recommendation is to adjust the fee. Most of the adjustments are due to changes in the respective department's productive hourly rate to provide a service, and depending on the specific department, may have increased or decreased due to staffing levels and operational costs. And in many cases, the public may obtain the service online at no cost.

The fee schedules also contain fee adjustments based on federal and state mandates that are set by statute, which is noted on the fee schedules.

Each department has provided a summary of proposed fee revisions, including new fees, and an explanation for the fee revisions which are included in Attachment A. If all proposed fee charges are approved by the Board, there would be a net increase of approximately \$65,792 in fee revenues collected in FY2017/18. Resolutions for adopting the revised Fee Schedules include the corresponding listing of all provided fee exhibits (Attachment B). Subject to Board adoption of the department fee resolutions, the new and revised fees will be effective July 1, 2017.

FINANCIAL IMPACT:

The cost of preparing this report is borne in part by the departments who prepare and charge fees for services, and is covered within their existing budgets. This year's annual fee review and update reflects that most departments project only nominal fee adjustments, and therefore, nominal adjustments in revenue should the

Board adopt the resolutions.

The following departments anticipate additional FY2017/18 revenue should the Board adopt the fee resolutions: \$36,109 for Resource Management Environmental Health, \$5,335 for Resource Management's Planning Services, \$12,948 for Resource Management Building and Safety, \$9,400 for Public Work's Engineering Surveyor, \$11,000 for the Sheriff's Office and \$78,000 for Animal Care Services. These revenue increases are offset by a projected decrease of \$87,000 for the Probation department. These fee adjustments will be reflected in the FY17/18 recommended budget.

DISCUSSION:

In 1992, the Board directed staff to hire a consultant to develop a user fee model and a countywide standardized cost methodology, and the establishment of user fees for chargeable services. Using the cost documentation compiled by the consultant, staff began the implementation of fees for provided County services based on 100% cost recovery.

Since 1992, Solano County departments have used this standardized cost methodology for calculating countywide user fees. Annually, fees are reviewed and charges recommended which adhere to the Board of Supervisors' policy to recover 100% of the costs associated with the services provided by the County to members of the public when allowed by law. The basic fee methodology is as follows:

Direct Costs + Indirect Costs = Total Cost of Services

While there are exceptions to the above policy each department's goal is to have 100% cost recovery whenever possible. Between 2009 and 2014, during the economic downturn, departmental review of the fees focused on minimizing the impact to the community in an effort to encourage economic recovery and to minimize cost burdens to the public. Departments remain aware of the need to balance between recovering costs through fees versus minimizing cost burdens to the public from fees and the associated suppression of economic activity. Recognizing that need for balance, some of the fees do not reflect an increase or decrease, but reflect a narrower gap between actual cost to provide service and fee amount.

Departments also review market factors which would show a decline in demand if the costs of the fees were increased beyond what the market would allow, i.e. park reservations, health and social services, library, animal adoptions.

The Auditor-Controller's Office has reviewed the application of the standard fee methodology used by each department in the calculation of their productive hourly rates and indirect overhead rates, and concurred that the methodology used was sound for calculating their fees. The Auditor-Controller's staff did not review any of the statutory fees as they are federal or state mandated and set by the statute or law. However, the County Counsel reviewed the fee authority as noted on the fee schedules under the Fee Authority column.

Other departments refined their calculations to more accurately reflect the cost of providing the service . Several fees have been recommended to be eliminated and new fees are proposed to be established. Most of the adjustments are due to changes in the respective department's productive hourly rate and largely attributed to wage and benefit increases and retirement cost increases. Depending on the specific department, fees may have increased or decreased due to staffing levels and operational costs. Check marks in the New Fee or Revised Fee columns of each department's Fee Exhibit (Attachment B), reflects changes to current approved fees (addition of new fees, increases/decreases, deletions, consolidations, etc.).

The majority of the departmental fees remain unchanged with the exception of the Department of Health and Social Services (H&SS). The majority of H&SS fees are based on the 2016 Medicare Economic Index and the

State Department of Healthcare Services' contract rates and Schedule of Maximum Allowance.

A summary of the proposed FY2017/18 fee changes, including new fees, are listed by department in Attachment A.

The Probation Department is asking the Board for a twelve-month moratorium and reduction on the assessment and collection of certain Probation Department's juvenile administration fees effective May 1, 2017. This request is based on the recommendation made by the Board ad hoc committee, Supervisors Vasquez and Hannigan, which was tasked to study whether the department should continue to assess juvenile administration fees in light of the financial hardship and social impact of such fees on the families of the minors in detention. The committee will further study the current juvenile probation fee receivables in order to develop a recommendation to the Board by June 20, 2017, allowing the current State Franchise Tax Board intercept program for juvenile fees to remain in effect. Resolution for this request is attached. (Attachment D)

The Resource Management Parks and Recreation is requesting the Board to authorize the department to add two fee exemption periods to the fee schedule to reflect the fee waivers consistently approved by the Board in the previous years. The first exemption waives Day Use and Boat Launch fees for veterans and active military from the Sunday prior to Veterans Day throughout the Saturday following Veterans Day. The second exemption waives group pad rental fees at Lake Solano Park for the Annual Alvin Bonifacio Memorial Children's Fishing Derby conducted by the Vacaville Sunrise Rotary that typically occurs the last weekend in September or the first weekend in October.

The Sheriff's Animal Care is requesting that the Board authorize the department to annually offer a dog license amnesty program to encourage dog owners who have failed to obtain or renew dog license timely to have their dog licensed without penalty. Per County Code Sec 4-144:, A penalty is assessed if owner is more than 30 days delinquent. The amnesty program would be for a 30 day amnesty period each year. The Sheriff's Animal Care believes that the amnesty program will provide an incentive for dog owners to become compliant and in turn reduce the number of unlicensed dogs.

ALTERNATIVES:

- a) The Board may choose to not approve any of the new fees or proposed fee increases. This alternative is not recommended. While it may result in the nominal loss of revenues for most departments; if the Assessor/Recorder, Resource Management, Tax Collector/County Clerk, Auditor-Controller, Registrar of Voters, Clerk of the Board, County Counsel, Sheriff's Office and Animal Care proposed fees are not adopted, there may be an increased cost to the General Fund.
- b) The Board may choose to not approve any proposed fee decreases. This alternative is not recommended as it would result in the collection of fees in excess of cost.
- c) The Board may choose to approve fee schedules and resolutions by individual departments and directing or specifying modifications to the proposed adjustments to fees. If the Board chooses not to approve proposed fee revisions and additions, there may be an impact to revenue for any affected department and staff has provided initial estimates for projected revenues.

OTHER AGENCY INVOLVEMENT:

The County Administrator Office, in developing the proposed revisions and new fees as detailed in each of the respective fee exhibits included in this report, worked with the following departments: Agricultural Commissioner/Sealer of Weights and Measures, Assessor/Recorder, Resource Management (including Environmental Health, Planning, Building and Safety, Public Works and Parks and Recreation), Tax Collector/County Clerk, Auditor-Controller, Registrar of Voters, Clerk of the Board, County Counsel, Health and Human Services (including the Public Guardian), Sheriff (including Animal Care Services), Probation,

General Services - Nut Tree Airport and Board Adhoc Committee (including Supervisors Vasquez and Hannigan). The Public Notice of the proposed fee schedule revisions, including proposed fee increases, decreases and new fees was published in the Daily Republic on April 13th and April 19th.

SUMMARY OF PROPOSED FY2017/18 FEE CHANGES BY DEPARTMENT

1. AGRICULTURAL COMMISSIONER / SEALER OF WEIGHTS & MEASURES – (Exhibit I)

The fee schedule for the Agricultural Commissioner/Sealer of Weights and Measures reflects a fee range decreases of \$3 to \$8 in the productive hourly rate resulting from increased number of staffing sharing the total costs. This represents 6.2% decrease from the FY2016/17 productive hourly rate, resulting in a decreased portion of fees that are based on direct cost recovery. Despite the decrease of fees, the department anticipates a nominal increase in revenue due to increased units for inspection.

2. ASSESSOR/RECORDER – (Exhibit II)

The department recommends increasing eleven fees ranging from \$1 to \$18, representing a 3% to 7% increase in the Assessor's Office due to a 3.7% increase from the FY2016/17 productive hourly rate. The department also recommends increasing one fee for \$2, representing a 4.3% increase, in the Recorder's Office due to a 2.4% increase from the FY2016/17 productive hourly rate. In addition, there is one new fee for \$1 which is set by Statute, related to the Electronic Delivery Service fee. The department anticipates nominal increase in revenue generated from the revised fees.

3. RESOURCE MANAGEMENT – (Exhibit III)

The Department of Resource Management calculates a composite hourly rate for each division separately. The department has many of its administrative costs and services consolidated into the administrative division budgets contained in Environmental Management and Public Works. The administrative costs are allocated via administrative overhead distributions to the operating divisions within the department and are included in the hourly rate calculations. Consequently, the department's hourly rates are based on a full administrative overhead allocation, and fees are based on the average time it takes to perform a specific fee for service multiplied by the hourly rates calculated. There are no fee increases proposed for Business Licenses.

a. Environmental Health – (Exhibit III-A)

The Department proposes to revise some fees to reflect an increase of \$8, or approximately 6%, in the productive hourly rate for environmental health programs, \$1 or approximately 1% in site mitigation programs, and \$4, or approximately 3%, for hazardous materials programs. Environmental health programs fees for septic system site evaluations, preliminary site review, city garbage exemption reviews and temporary body art facilities will increase from 5% to 6%, or approximately \$8 to \$25. No change is proposed for most of the remaining environmental health fees, except the direct hourly rate charged for some services, such as additional plan review time and inspection time beyond that covered by the permit fee, is increased by \$8, or 6%. Site Mitigation program fees are increasing up to 1%, or a range of \$1 to \$24. Hazardous Materials program fees are increasing up to 3% , or a range increase of \$2 to \$45.

The Department proposes to add four new environmental health fees in Program 16-Consumer/Food and one new fee in Program 44-Solid Waste. The new proposed fees in Program 16-Consumer/Food are Catering Registration, Mobile Food Facility-One event fee, Mobile Food Facility-Seasonal mobile event, and Special Event Organizer > 20 booths. These fees are proposed to address emerging business patterns, to streamline the permitting process

related to catering and mobile food operations at temporary events, and to provide better cost recovery for time spent permitting and inspecting large temporary events. The new fee proposed in Program 44 is Solid Waste Facility-Notification Tier to address a requirement in the California Code of Regulations, Title 14, section 17403.3.1 that requires certain recycling businesses to now be regulated and inspected.

The Department also proposes to delete the Program 41-Waste Tire Enforcement category since CalRecycle has modified the method of computation for hourly rates allowed for reimbursement of state grants associated with waste tire enforcement activities, making this category inapplicable at this time.

Addition of these new fees along with the proposed increased fees will allow continued cost recovery given the time required to perform all environmental health and hazardous materials related inspections and services. The Department anticipates approximately \$36,109 increase in revenue generated from the revised fees.

b. Planning Services – (Exhibit III-B)

The FY2017/18 Planning Service fees reflect a 3% increase for all fees over FY2016/17 as a result of increases in operating costs. This results in an increase ranging between \$3 to \$244 for various fees and services. While most of the fee increases are less than the actual cost to provide the services, the department believes that they are justifiable and reasonable to support the land use policy and foster further economic growth.

The Department is recommending the establishment of a new permit and corresponding fee for a minor use permit amendment. Presently, there is a permit for a minor use permit and a minor revision to a minor use permit. However, there is not a permit or mechanism for extensive changes to an existing use approved through a minor use permit. This new permit will allow for review and approval of major changes to a use that is operating according to the conditions of approval of a minor use permit without the requirement for a new minor use permit.

If approved, the Department projects an increase of approximately \$5,335 in fee revenue

c. Building and Safety – (Exhibit III-C)

The Department recommends that the County fee table Exhibit IIIC reflect the State of California code fee table references as revised by the International Code Council in February 2017. It is anticipated that the average increase in fees due to this new table for a standard 3,000 square foot residential home will be approximately \$52 and the average increase for a standard 10,000 square foot building will be \$78. In addition, there is an approximately 5% increase for most building supplemental inspection fees and other fees as a result of increases in operating costs and the time required to perform inspection services. This results in a \$5 to \$75 increase for most fees. This increase will improve cost recovery for services while still being reasonable to support development.

The hourly rate for code compliance is increasing by \$102 or 70% and re-inspection fees are increasing by \$79 or 36% due to the current operating costs. These costs reflect increased Extra Help staffing and legal assistance to improve code compliance.

The Department anticipates a \$12,948 increase in the Building Division's revenue and a \$790 increase in the Code Compliance Division's revenue as a result of this fee revision

d. Public Works/Engineering/Surveyor – (Exhibit III-E)

The Department proposes a \$4 increase in the productive hourly rate for Engineering Technician, and decreases in productive hourly rates of \$1 for Civil Engineers and \$7 for the County Surveyor to reflect changes in operating costs. As a result of the changes in the productive hourly rates and the time required to perform the inspection or service, permit fees and service hourly rates are proposed to increase up to \$95, or 9%, with the median increase being \$18.50, or 4%. These proposed fee increases include surveyor map check fees, assembly permit, encroachment permit, grading permit fees, road signage and road vacation fees, fees associated with land development and land use review, such as those for subdivisions and building envelope reviews.

The department proposes a new fee for Permit Non-Compliance Investigation to recover the hourly investigation costs associated with confirmed cases of permit non-compliance. This fee includes the costs associated with generating and mailing the notice(s) of violation and abating non-compliance issues.

If approved the Department projects an increase of approximately \$9,400 in revenue.

4. PUBLIC GUARDIAN – (Exhibit IV)

The cost of operating the Office of Public Guardian are not covered by the fees received from various clients and estates managed by the office. The fees assessed by the Public Guardian's office are reviewed by County Counsel/Superior Court and are developed based on costs or market rates and the client's ability to pay whichever is lower. The Public Administrator's fee schedule is subject to probate code. The department proposes decrease in all of their fees as a result in the decrease of productive hourly rate.

5. TAX COLLECTOR/COUNTY CLERK – (Exhibit V)

The department is recommending a range of \$1 to \$5 increases in seven fees to reflect the increase in the productive hourly rate for other mandated services provided. The department projects a nominal increase in revenue as a result of the increases in the fees.

6. AUDITOR/CONTROLLER – (Exhibit VI)

The Auditor-Controller provides various services such as auditing, property tax information, accounting and payroll services for independent special districts, title companies and other agencies. The department proposes to increase three fees ranging from \$.16 to \$4 based on the respective services provided. However, the department also proposes decreases of \$3. for property tax services. A nominal decrease in total fee revenues is projected. The rates are based on budgeted numbers; however, the subsequent year's rate calculations include a roll forward adjustment based on actuals.

7. REGISTRAR OF VOTERS – (Exhibit VII)

The Elections Code and the Government Code establish the majority of the fees charged by the Registrar of Voters (ROV). The department's objective is to recoup all costs associated with conducting and providing election services to outside agencies.

ROV recommends revisions to five fees: (1) \$2.55 increases in three fees resulting from an increase the department's productive hourly rate; (2) a \$10 increase in the Vote-by-Mail (VBM) Subscription also resulting from an increase in the productively hourly rate for staff time to provide easily accessible downloadable VBM files that are updated daily and available to subscribers; and (3) the cost to agencies utilizing ROV's election support services, which is also based on the actual hourly rate for respective staff to provide election support services along with the department's overhead rate. The department is proposing to increase the overhead rate from 93% to 103%.

The department proposes to delete photo copy charges to align charges with the countywide copy fees.

While there were increases in their charges the department projects a decreased revenue due to anticipated decrease in customer request and decreased participants in the election.

8. CLERK OF THE BOARD – (Exhibit VIII)

The Clerk of the Board proposes to revise its fees for an increase of \$3 for Research – Clerk of the Board and a \$1 increases for two fees namely, Research-Administrative Secretary/Office Assistant and Certified Verbatim Transcript – Assessment Appeals Board. The Clerk of the Board very seldom receives research requests; therefore, no additional revenue is anticipated from the fee increases.

9. COUNTY COUNSEL – (Exhibit IX)

County Counsel's fee schedule reflects an increase of 9% in the hourly rate for services. While there is an increase in department fees, the revenue projects a nominal decrease due to a projected decrease in billable hours.

10. HEALTH & SOCIAL SERVICES – (Exhibit XI)

Health and Social Services (H&SS) Department evaluated their existing fee structure and compared it to both actual costs and similar provider fees in the market. Following these reviews, H&SS made appropriate revisions to the FY2017/18 fee schedule.

The majority of the H&SS Department service fees are dependent on federal and state reimbursement. Payments received from these programs are subject to audits that could result in cost settlements.

Fees charged to the general public represent approximately 1% of the department's fee-for-service revenues. Patients are charged on a sliding scale to ensure income or lack of insurance is not a barrier to physical, behavioral, and dental health care. In October 2009, the Board of Supervisors (BOS) approved the department's sliding scale fee policy for primary, behavioral and dental care consistent with the requirements of the Code of Federal Regulations 42 Sec. 51c.303 which governs the use of funds under Section 330 of the Public Health Act. In addition,

our Mental Health specialty clinics use the UMDAP system (Uniform Method of Determining the Ability to Pay) which is based on an annual sliding scale liability based on the client's or responsible party's ability to pay as required by WIC Sections 5709 and 5710 and the California Code of Regulations Title 9, Division 1, Subchapter 3, Article 3, Section 524.

Health and Social Services may need to adjust its fees charged to clients during the year as reimbursement rates from MediCal, Medicare or other third party payers change, actual cost per unit information becomes available via State-prescribed cost report process, or as the volume of services rendered changes to allow us to recover more of our actual costs. Any new procedures added during the fiscal year will be based on prevailing Medicare or Medi-Cal plus a multiplier, market rates, or based on actual costs established by contract amounts or invoices whichever is reasonably available.

H&SS is proposing an increase over current primary care and dental health fees based on the higher of 2017 Medicare/MediCal rates plus a multiplier or actual cost per unit to better align charges with cost of providing services as required by the federal Health Resource and Services Administration (HRSA) while continuing to maintain consistency with locally prevailing rates.

The H&SS fee schedule includes charges for Behavioral Health Services and Public Health Services.

a. Behavioral Health Services

- Mental Health

With the passage of Assembly Bill (AB) 1297, billing for Short Doyle MediCal direct services changed from using the State Maximum Allowances (SMA) billing rates to an option where Counties bill interim rates based on an approximation of their actual costs based on the Mental Health cost report. These interim rates will be reconciled with the State during a cost settlement process. The proposed rates are based on the submitted FY15/16 cost report (subject to DHCS audit) plus an inflation factor based on the most recent available home health basket market index plus 3%.

Linked with the fee schedule is a Uniform Method of Determining the Ability to Pay system (UMDAP) mandated by the State which is an annual deductible liability based on gross family income of the client/responsible person. Once the annual liability is met each treatment year, mental health services are free to the client so that critical access to services will not be impeded.

- Substance Abuse

Substance Abuse services are contracted out to a network of substance abuse providers. The published rates are based on the contract rates or the Drug MediCal SMA rates plus 15%.

b. Public Health Services

- Targeted Case Management (TCM)

TCM fees are established based on an annual cost report submitted to the Department of Health Care Services (DHCS).

- Medical Marijuana Identification Card

In June 2009, the Board of Supervisors adopted a resolution to impose an annual fee of \$100.00 for MediCal recipients and \$200.00 for non-MediCal clients to recover the costs of administering the Medical Marijuana Identification Card program.

With the passage of Proposition 64 in November 2016, counties may only charge 50% of the \$100.00 previously charged to MediCal clients or \$50.00, 50% of the \$200.00 previously charged to non MediCal clients or \$100.00, and zero charge to County Medical Services Program (CMSP) clients.

- Vital Statistics

In FY2013/14, Vital Statistics added fees to additional services requiring resources beyond the standard procedure. These included fees for transit letters for non-contagious diseases, emergency death certificate filing due to religious or cultural reasons, late payment fee for the disposition of human remains permit, and expedited service for birth certificates. A fee for standard birth certificate was added last year. Vital Statistics is not requesting any changes in fees at this time.

- California Children Services (CCS)

The CCS program may collect an assessment and/or enrollment fee based on a sliding scale established by the DHCS/CCS program.

- Family Health

The fee schedule for Family Health Services (FHS) has been set and adjusted utilizing several approaches, namely:

- a. The first method is to determine cost per unit (CPU) based on the resource requirements needed to deliver each procedure or the resource consumption requirements called Relative Value Units (RVU). RVU methodology uses data on the number of times or frequency a CPT (Current Procedural Terminology) code is used for a given period. We used FY2015/16 total costs and CPT frequency or usage data to calculate CPU.

In instances where a CPT code usage is zero, we marked the actual cost per unit as "N/A" (not applicable).

- b. The second method is to use Medicare/MediCal (or DentiCal for dental) plus a multiplier.
- c. The third approach is to use the contract rate or invoice amount for certain laboratory procedures and vaccines.

All three methodologies are reflected in the department's proposed fee schedule. In addition, H&SS also utilizes a sliding fee scale for FHS that assures the least able to pay can still access the care through the County clinics. The sliding scale helps to ensure that the mission of serving the most vulnerable at reasonable rates will still be met.

The proposed fees include an increase over current rates based on the methodologies described above to better align charges with the cost of providing services as required by HRSA, while continuing to maintain consistency with locally prevailing rates.

- Public Health Laboratory

Some of the proposed fees are changing to keep them in line with current market rates.

11. SHERIFF — (Exhibit XIII)

The Sheriff's Office recommends increasing 31 existing fees to recover actual administrative and/or service related costs as allowed by State statutes or regulations. These increases are primarily due to increases in productive hourly rates resulting from employee merit/step increases and COLAs. Additionally, the Sheriff's Office proposes to decrease 5 existing fees due to lower anticipated operational costs.

In addition, the proposed fee schedule reflects 40 fees unchanged from the current fee schedule. Specifically, two fees remain unchanged as actual costs have not increased, and 35 fees remain the same because the fees are established or capped by statute. Moreover, three existing fees tied to the Alternative to Custody program (i.e., work furlough fee, work release fee, and electronic monitoring fee) are driven by the client's hourly wage earned and their ability to pay.

The Sheriff's Office recommends deleting the Public Records Act Research Fee after statewide agreement from a large number of Sheriffs and concurrence from County Counsel.

Government Code section 29552 authorizes the State Controller to allocate funds for booking fees from the Enhancing Law Enforcement Activities subaccount in the amount of \$35M for local governments. Therefore, Solano County cannot charge booking fees under Government Code 29550.

However, pursuant to Government Code section 29551(b), Solano County may charge a jail access fee. The fee is equal to the actual costs of booking an arrestee into the local detention facility, to a local agency that exceeds their three-year average number of non-felony bookings. Arrests for municipal code violations and most misdemeanor violations are included in the criteria for billing for the non-felony bookings. Arrests for driving under the influence offenses, domestic violence misdemeanor offenses and enforcement of protective orders are excluded from the billable jail access fees. Therefore, as approved by the Board of Supervisors on April 26, 2016, the Sheriff's Office jail access fee has been included in the fees presented in this Board report.

Given the proposed fees, the Sheriff's Office estimates a revenue increase of \$11,000.

12. PROBATION – (Exhibit XIV)

The Department recommends a twelve-month moratorium and reduction on the assessment and collection of certain Probation Department's juvenile administration fees effective May 1, 2017. This request is based on the recommendation made by the Board adhoc committee, including Supervisors Vasquez and Hannigan, which it is tasked to study whether the department should continue to assess and collect juvenile administration fees in light of the financial hardship and social impact of such fees on the families of the minors in detention. The committee will further study the current juvenile probation fee receivables in order to develop a recommendation to the Board by June 20, 2017, allowing the current State Franchise Tax Board intercept program for juvenile fees to remain in effect.

13. PARKS AND RECREATION – (Exhibit XVI)

There are no proposed changes to the existing Parks and Recreation fees for FY2017/18 as the fees reflect current market conditions. The Department is recommending the addition of two fee exemption periods to the fee schedule to reflect fee waivers consistently approved by the Board in previous years. The first exemption waives Day Use and Boat Launch fees for veterans and active military from the Sunday prior to Veterans Day through the Saturday following Veterans Day. The second exemption waives Group Pad rental fees at Lake Solano Park for the Annual Alvin Bonifacio Memorial Children's Fishing Derby conducted by the Vacaville Sunrise Rotary that typically occurs the last weekend in September or the first weekend in October. The cost impact for these exemptions is already anticipated in Department's operating budget as the Board has consistently exempted these dates and activities past years. By adding these exemptions to the fee schedule, it will streamline Department activities to facilitate the events and memorialize the Board's direction to honor veterans and active military, and to promote youth activities at the Parks.

14. ANIMAL CARE – (Exhibit XVII)

The Sheriff's Office oversees the operations of Animal Care and Control Services and is proposing adding five new fees for FY2017/18 as described below.

- **Seniors for Seniors Adoption Fee.** Understanding that seniors, 65 years and older, often lead fuller lives when caring for and loving a pet; and that senior animals, six years and older, are less likely to be adopted, the Sheriff's Office is recommending a new adoption fee that matches these parties. The proposed fee is half of half the applicable regular adoption fee.
- **Feral Cat Shelter Release Fee.** Understanding that feral cats breed large numbers of offspring, the Sheriff's Office is recommending that the spay-neuter fees be reduced for feral cats to encourage County residents to bring in feral cats for spay-neuter services. These cats would then be released into the communities without the ability to reproduce, thereby helping to control the feral cat population. The \$25 proposed fee does not entirely cover the cost of the cat's spay/neuter surgery; but the benefit outweighs full cost recovery as it is anticipated the County will have future operational cost savings from less feral cats brought into the shelter and a reduced number of feral cats that would be euthanized.
- **Spay-Neuter Procedures for Authorized Rescue Organizations.** Understanding that rescue organizations have limited funds and are an important partner in the County's efforts to place animals in homes, the Sheriff's Office is recommending that authorized

rescue organizations be given a 50% discount on up to 10 spay-neuter procedures per month.

- Fees for Leptospirosis Vaccination and Feline Leukemia Vaccination - The \$18 proposed fee includes the cost to purchase and apply the vaccination.

The Sheriff's Office recommends nominally increasing 31 existing fees to recover actual administrative, and/or service related costs. These increases are primarily due to minor increases in productive hourly rates. These also include converting one existing fee to actual cost of rabies testing by the Department of Health and Social Services laboratory. The proposed fee schedule also reflects decreasing five existing fees to reflect lower operational costs resulting from improvements and efficiencies.

There are 25 existing fees that remain unchanged, of which 15 are for licensing and/or tags, and two for adoptions. Included as unchanged are three related to dangerous dog permits and hearings that are set by County ordinance, and three impound penalties established by California statute.

The Sheriff's Animal Care recommends deleting the Service Dog Tag or Replacement Fee after consultation with the cities and County Counsel. Animal Care is not legally required to issue service dog tags. A service dog tag implies that the dog owner has a "medical" need for a service dog; however, Animal Care Services is unable to confirm whether the applicant meets the criteria to have a service dog and whether the dog has been properly trained. Under American Disabilities Act, local government is limited in even inquiring about a service dog, including requiring proof that the animal has been certified, trained or licensed as a service animal. In an effort to avoid liability under these circumstances, the Sheriff's Office believes it would be best to stop issuing service dog tags.

The Sheriff's Animal Care is requesting that the Board authorize the department to offer an annual dog license amnesty program to encourage dog owners who have failed to license their dog(s) timely to do so without penalty. Per County Code Sec. 4-144; A penalty is assessed if owner is more than 30 days delinquent. The amnesty program would be waiving the late fee for a 30-day period. The Sheriff's Office believes that the amnesty program will provide an incentive for dog owners to become compliant and in turn reduce the number of unlicensed dogs.

The proposed fees will result in an estimated increase of \$78,000 in revenue.

15. GENERAL SERVICES - NUT TREE AIRPORT – (Exhibit XX)

The Nut Tree Airport's proposed fee schedule involves an adjustment to the Airport's hourly rate and fees for development application services. The purpose of Airport development application fees is to recover the cost of staff time spent on proposed private development projects. As an Enterprise Fund the County can establish reasonable rates, fees and charges to recover operating costs. The proposed fee schedule and fee adjustments are authorized under County Code Chapter 2.4-20 and California Constitution article XI, section 7. Pursuant to the County grant obligations with the Federal Aviation Administration (FAA) the County is also required to operate the Airport as a financially self-sustaining enterprise.

RESOLUTION NO. 2017 - _____

**RESOLUTION OF THE SOLANO COUNTY BOARD OF SUPERVISORS ADOPTING
REVISED FEE SCHEDULE FOR THE AGRICULTURE DEPARTMENT**

Whereas, the laws of the State of California and the provisions of the Solano County Code authorize the Solano County Board of Supervisors to establish and adjust fees that the County Agricultural Commissioner proposes.

Resolved, that the Solano County Board of Supervisors adopts the fees set forth in attached Exhibit I to Solano County Code section 11-110.2, to be effective on July 1, 2017.

Passed and adopted by the Solano County Board of Supervisors at its regular meeting on April 25, 2017 by the following vote:

AYES: SUPERVISORS _____

NOES: SUPERVISORS _____

EXCUSED: SUPERVISORS _____

JOHN M. VASQUEZ, Chair
Solano County Board of Supervisors

ATTEST:
BIRGITTA E. CORSELLO, Clerk
Solano County Board of Supervisors

By: _____
Jeanette Neiger, Chief Deputy Clerk

**SOLANO COUNTY
COST AND RECOMMENDED FEE SCHEDULE
FY2017/18**

**AGRICULTURAL COMMISSIONER / SEALER OF WEIGHTS AND MEASURES
EXHIBIT I**

Ref. #	Service	Est. # of Units 2017/18	Current Fee Per Unit	Actual Cost per Unit	Recm'd Fee/Unit 2017/18	New Fee	Revised Fee	Fee Authority	Description/Exception
AGRICULTURAL COMMISSIONER									
2831-02	Apiary Registration	8	\$10.00	\$35.00	\$10.00			F&A 29044	Set By Law
2831-07	Apiary Colony Certificate for Export	1	\$90.00 + Mileage @ IRS Rate	\$85.01 + Mileage @ IRS Rate	\$85.00 + Mileage @ IRS Rate		✓	F&A 29140-29144	Hourly Rate plus mileage at current IRS rate
2831-08	Certified Producer Certificate	45	\$90.00	85.01	\$85.00		✓	CA Code of Reg 1392.8	Hourly Rate
2831-09	Certified Producer Certificate with Site Inspection-Amended	3	\$45.00	\$42.50	\$42.50		✓	CA Code of Reg 1392.8	One-half of the cost of the Certified Producer Certificate
2831-24	Farm Labor Contractor		\$67.50	\$63.76	\$63.75		✓	Labor 1695 (a)(9)(b)	3/4 Hourly Rate
2831-25	Farmers Market Certificate	3	\$337.00	\$318.78	\$318.75		✓	CA Code of Reg 1392.8	Hourly Rate
2831-26	Farmers Market Permit (1-4 events only)	0	\$70.00	\$66.59	\$66.58			CA Code of Reg 1392.8	1-4 events over a calendar year
2831-33	Maintenance Gardener Registration	45	\$25.00	N/A	\$25.00			F&A 11734	Set By Law
2831-40	Pest Control Advisor Home Registration	12	\$10.00	N/A	\$10.00			F&A 12034	Set By Law
2831-41	Pest Control Advisor (Other Based) Registration	70	\$5.00	N/A	\$5.00			F&A 12034	Set By Law
2831-42	Pest Control Business Registration	100	\$67.50	\$63.76	\$63.75		✓	F&A 11734	3/4 Hourly Rate
2831-43	Pest Control Pilot (Home Based) Registration	1	\$10.00	N/A	\$10.00			F&A 11923	Set By Law
2831-44	Pest Control Pilot (Other County) Registration	25	\$5.00	N/A	\$5.00			F&A 11923	Set By Law
2831-54	Phytosanitary Field Inspection	875	\$90.00 + Mileage @ IRS Rate	\$85.01 + Mileage @ IRS Rate	\$85.00 + Mileage @ IRS Rate		✓	F&A 5202 & 5204	Hourly Rate plus mileage at current IRS rate
2831-62	State & Federal Phytosanitary or Quarantine Compliance Certificate	325	\$67.50	\$63.76	\$63.75		✓	F&A 5202 & 5204	3/4 Hourly Rate
2831-62a	State & Federal Phytosanitary or Quarantine Compliance Cert- Additional	500	\$33.75	\$31.88	\$31.88		✓	F&A 5202 & 5204	Additional certificate must be issued in conjunction with inspection visit to qualify for discount.
2831-62b	In Person Front Counter State & Federal Phytosanitary or Quarantine Compliance Certificate	5	\$15.00	\$14.45	\$14.00			F&A 5202 & 5204	One sixth of hourly rate.
2831-86	Structrural Pest Control Operator Registration Branches 2 & 3	80	\$10.00	N/A	\$10.00			F&A 15204	Set By Law

**SOLANO COUNTY
COST AND RECOMMENDED FEE SCHEDULE
FY2017/18**

**AGRICULTURAL COMMISSIONER / SEALER OF WEIGHTS AND MEASURES
EXHIBIT I**

Ref. #	Service	Est. # of Units 2017/18	Current Fee Per Unit	Actual Cost per Unit	Recm'd Fee/Unit 2017/18	New Fee	Revised Fee	Fee Authority	Description/Exception
2831-82	Structrural Pest Control Operator Registration Branch 1	5	\$25.00	N/A	\$25.00			F&A 15204.5	Set By Law
2831-82a	Structrural Pest Control Operator Registration Amendment	0	\$10.00	N/A	\$10.00			F&A 15204.5	Set By Law
2831-83	Truck Shipment Inspection (Sealed)	0	\$90.00 + Mileage @ IRS Rate	\$85.01 + Mileage @ IRS Rate	\$85.00 + Mileage @ IRS Rate		✓	F&A 6303(d)	Hourly Rate plus mileage at current IRS rate
2831-84	Apple Maggot Trapping	35	\$90.00 + Mileage @ IRS Rate	\$85.01 + Mileage @ IRS Rate	\$85.00 + Mileage @ IRS Rate		✓	County Code 11-110.2	Hourly Rate plus mileage at current IRS rate
2831-85	Environmental Impact Review		\$103.00	\$97.76	\$97.75		✓	County Code 11-110.2	Hourly Rate
2831-86	Research - Staff Time	32	\$90.00	85.01	\$85.00		✓	GC 54985	Hourly Rate (1/2 hr. minimum)
2831-89	Hazardous Materials	45	\$73.50	\$69.42	\$69.42		✓	County Code 11-110.2	Agricultural portion of an annual fee collected by Resource Mgmnt.
2831-90	Certified Weed Free Forage Inspection	0	\$90.00 + Mileage @ IRS Rate	\$85.01 + Mileage @ IRS Rate	\$85.00 + Mileage @ IRS Rate		✓	CA Code of Reg 4500 & 4600	Hourly Rate plus mileage at current IRS rate
2831-91	Hourly Service Rate	N/A	\$90.00 + Mileage @ IRS Rate	\$85.01 + Mileage @ IRS Rate	\$85.00 + Mileage @ IRS Rate		✓	County Code 11-110.2	Hourly Rate plus mileage at current IRS rate
WEIGHTS AND MEASURES									
2840-01	Annual Business Location Fee	698	\$100.00	N/A	\$100.00			B&P 12240(f)	Set By Law
2840-01a	Scales (other than Livestock) greater than 10,000 lbs.	45	\$250.00	N/A	\$250.00			B&P 12240(h)	Set By Law
2840-01b	Livestock Scales greater than 10,000 lbs.	8	\$150.00	N/A	\$150.00			B&P 12240(k)	Set By Law
2840-01c	Scales greater than 10,000 lbs. capacity-State Admin Fee		\$12.00	N/A	\$12.00			B&P 12240(f)	Set By Law
2840-01d	Scales (other than Livestock) 2,000 lbs. to 10,000 lbs.	30	\$150.00	N/A	\$150.00			B&P 12240(h)	Set By Law
2840-01e	Liquefied Gas Meter & Scales 2,000 - 10,000 pounds capacity		\$8.00	N/A	\$8.00			B&P 12240	Set By Law
2840-01f	Livestock Scales 2,000 lbs. To 10,000 lbs.	7	\$100.00	N/A	\$100.00			B&P 12240(k)	Set By Law
2840-01g	LPG Meters (Stationary or Truck Mounted)	49	\$185.00	N/A	\$185.00			B&P 12240(l)	Set By Law
2840-01h	Wholesale & Vehicle Meters	77	\$75.00	N/A	\$75.00			B&P 12240(m)	Set By Law
2840-01i	All Other Commercial Weighing & Measuring Devices	3,000	\$20.00	N/A	\$20.00			B&P 12240(n)	Set By Law

**SOLANO COUNTY
COST AND RECOMMENDED FEE SCHEDULE
FY2017/18**

**AGRICULTURAL COMMISSIONER / SEALER OF WEIGHTS AND MEASURES
EXHIBIT I**

Ref. #	Service	Est. # of Units 2017/18	Current Fee Per Unit	Actual Cost per Unit	Recm'd Fee/Unit 2017/18	New Fee	Revised Fee	Fee Authority	Description/Exception
2840-02a	Marinas, Mobilehome Parks, Recreational Vehicle Parks, & Apartment Complexes Location Fee	54	\$100.00	N/A	\$100.00			B&P 12240(f)	By Law \$100 Flat Rate Fee per location using utility sub-meters
2840-02b	Sub-Meter Registration-Electric	4,500	\$3.00	N/A	\$3.00			B&P 12240(g)(1)(B)	Set By Law
2840-02c	Sub-Meter Registration-Vapor	2,500	\$4.00	N/A	\$4.00			B&P 12240(g)(1)(C)	Set By Law
2840-02d	Sub-Meter Registration-Water	2,750	\$2.00	N/A	\$2.00			B&P 12240(g)(1)(A)	Set By Law
2840-02e	Sub-meter State Admin Fee - Electric, Vapor, Water Sub-meter	10,551	\$0.10	N/A	\$0.10			B&P 12240(f)	Set By Law
2840-04	Requested Commercial Test	0	\$90.00	85.01	\$85.00		✓	B&P 12210.5	Hourly Rate for request of out- of-county vehicle calibration
2840-04a	Requested Commercial Test	0	\$90.00 + Mileage @ IRS Rate	\$85.01 + Mileage @ IRS Rate	\$85.00 + Mileage @ IRS Rate		✓	B&P 12210.5	Hourly Rate plus mileage at current IRS rate -- device in- county
2840-05	Non-Commercial W&M Device Field Test	18	\$90.00 + Mileage @ IRS Rate	\$85.01 + Mileage @ IRS Rate	\$85.00 + Mileage @ IRS Rate		✓	B&P 12210.5	Hourly Rate plus mileage at current IRS rate
	Penalty Fee/Late Device Registration	23	Varies	Varies	Varies			County Code 32- 12	100% of Current Fee Charged. Late Fee charged after 60 days
2840-16	Second Callback	0	\$90.00 + Mileage @ IRS Rate	\$85.01 + Mileage @ IRS Rate	\$85.00 + Mileage @ IRS Rate		✓	County Code 11-110.2	Hourly Rate plus mileage at current IRS rate
2840-17	Equipment Request	1	\$90.00 + Mileage @ IRS Rate	\$85.01 + Mileage @ IRS Rate	\$85.00 + Mileage @ IRS Rate		✓	County Code 11-110.2	Hourly Rate plus mileage at current IRS rate
2840-20	Standards Verification	0	\$90.00	85.01	\$85.00		✓	County Code 11-110.2	Hourly Rate
2840-21	Service Agent Exam Fee	5	\$35.00	85.01	\$35.00			B&P 12540	Set By Law
	Miscellaneous Scales Less than 2,000 pounds capacity - State Admin Fee, CNG Meter, Fabric Cordage, Wire Meter, Grease and Lube Meter, Odometer, Retail Motor Fuel Dispenser, Retail Meter, Retail Water Meter, Tank (Liquid Test), Taximeter, Vehicle Meter, Wholesale Meter.	5737	\$1.10	N/A	\$1.10			B&P 12240(f)	Set By Law
2840-22	Odomoters (Ambulance, Towing)	75	\$60.00	N/A	\$60.00			B&P 12240(q)	Set By Law

**SOLANO COUNTY
COST AND RECOMMENDED FEE SCHEDULE
FY2017/18**

**AGRICULTURAL COMMISSIONER / SEALER OF WEIGHTS AND MEASURES
EXHIBIT I**

Ref. #	Service	Est. # of Units 2017/18	Current Fee Per Unit	Actual Cost per Unit	Recm'd Fee/Unit 2017/18	New Fee	Revised Fee	Fee Authority	Description/Exception
2840-23	Jewelry & Precious Metals	0	\$80.00	N/A	\$80.00			B&P 12240(o)	Set By Law
2840-24	Scales >100<2,000 lbs.	58	\$50.00	N/A	\$50.00			B&P 12240(p)	Set By Law

RESOLUTION NO. 2017 - _____

**RESOLUTION OF THE SOLANO COUNTY BOARD OF SUPERVISORS ADOPTING
REVISED FEE SCHEDULE FOR ASSESSOR/RECORDER DEPARTMENT**

Whereas, the laws of the State of California and the provisions of the Solano County Code authorize the Solano County Board of Supervisors to establish and adjust fees that the Assessor/Recorder Department proposes.

Resolved, that the Solano County Board of Supervisors adopts the fees set forth in attached Exhibit II to Solano County Code section 11-110.3, to be effective on July 1, 2017.

Passed and adopted by the Solano County Board of Supervisors at its regular meeting on April 25, 2017 by the following vote:

AYES: SUPERVISORS _____

NOES: SUPERVISORS _____

EXCUSED: SUPERVISORS _____

JOHN M. VASQUEZ, Chair
Solano County Board of Supervisors

ATTEST:
BIRGITTA E. CORSELLO, Clerk
Solano County Board of Supervisors

By: _____
Jeanette Neiger, Chief Deputy Clerk

**SOLANO COUNTY
COST AND RECOMMENDED FEE SCHEDULE
FY2017/18**

**ASSESSOR/RECORDER
EXHIBIT II**

Ref. #	Service	Estimated No of Units 2017/18	Current Fee per Unit	Actual Cost Per Unit	Rec'md. Fee per Unit 2017/18	New Fee	Revised Fee	Fee Authority	Description/Exception
	FY2017/18	ASSESSOR-- BUDGET UNIT 1150							
1150-1	Mapping Charge -- Filed Final Maps (By Lot)		\$184	\$192.00	\$192		X	Govt Code 54985	Charge per created lot or parcel
1150-2	Mapping Charge -- Parcel Maps (By Lot)		\$184	\$192.00	\$192		X	Govt Code 54985	Charge per created lot or parcel
1150-3	Mapping Charge -- Condominium Plan/CCR (By Lot)		\$184	\$192.00	\$192		X	Govt Code 54985	Charge per created lot or parcel
1150-4	Mapping Charge -- Record of Surveys (By Map)		\$146	\$152.70	\$153		X	Govt Code 54985	Charge per created map
1150-5	Boundary Line Adjustments -- LLA (By Document)		\$211	\$220.07	\$220		X	Govt Code 54985	Charge per document
1150-6	Certificate of Completion (LAFCO) (By Assessment Parcel Document)		\$117	\$122.38	\$122		X	Govt Code 54985	Charge per document
1150-7 & 8	Assessment Change Request -- Segregations and Combinations(Per Request)		\$342	\$357.05	\$357		X	Code 54985	Charge per submittal
1150-35	Copy Fee -- Final Filed Map copy and sale per page		\$29	\$30.32	\$30		X	R&T 409	see column B
1150-10	Copy Fee -- Assessment Map copy and sale per page		\$14	\$14.60	\$15		X	R&T 409	see column B
1150-11	Copy Fee -- Assessment Record Print Screen copy and sale per screen		\$4	\$4.49	\$4			R&T 409	see column B
1150-37	Assessment Map Records (Electronic Digital Format) Disk		\$34	\$34.00	\$34			R&T 409	Attorney General opinion No.04-1105,dated 10/3/2005 This is the base charge for Assessment Map Records Digital Format
1150-36	Appraisal Record copy and sale per record		\$12	\$12.35	\$12			R&T 409	see column B
1150-12	Research Fee (Per Hour)		\$108	\$112.28	\$112		X	R&T 409	
1150-16	Bond Letter Fee		\$403	\$421.05	\$421		X	R&T 409	see column B
1150-17	Redevelopment Project Fee		\$500 plus \$2/parcel	\$500 plus \$2/parcel	\$500 plus \$2/parcel			R&T 409, H&S 33328.7	Rate per hour .25hr minimum

**SOLANO COUNTY
COST AND RECOMMENDED FEE SCHEDULE
FY2017/18**

**ASSESSOR/RECORDER
EXHIBIT II**

Ref. #	Service	Estimated No of Units 2017/18	Current Fee per Unit	Actual Cost Per Unit	Rec'md. Fee per Unit 2017/18	New Fee	Revised Fee	Fee Authority	Description/Exception
1150-18	Property Sales Information		\$85	\$85.00	\$85			R&T 409	This is the base charge. Per record charge (ref#1150-19) will be added to the base amount
1150-19	Property Sales Information, per record charge		\$0.15	\$0.15	\$0.15			R&T 409	Total varies, depending on # of records Base Charge (ref#1150-18) will be added to the per record charge
1150-20	Current Assessment Roll Information		\$100	\$100.00	\$100			R&T 409	This is the base charge. Per record charge (ref#1150-22) will be added to the record charge
1150-21	Prior Year's Assessment Roll Information		\$110	\$110.00	\$110			R&T 409	see column B
1150-22	Assessment Roll Information, per record charge		\$0.01	\$0.01	\$0.01			R&T 409	Total varies, depending on # of records Base Charge will be added (ref#1150-20) to the per record charge
1150-23	Property Characteristics Information-Single Family Homes, County-Wide		\$90	\$90.00	\$90			R&T 409	This is the base charge. Per record charge (ref#1150-24) will be added to the base amount
1150-24	Property Characteristics Information, per record charge		\$0.12	\$0.12	\$0.12			R&T 409	Total varies, depending on # of records Base Charge will be added (ref#1150-23) to the per record charge
1150-25	Boat Ownership Information		\$90	\$90.00	\$90			R&T 409	see column B
1150-26	Situs (Physical) Address Information		\$109	\$109.00	\$109			R&T 409	see column B
1150-27	Subdivision to Parcel Index		\$103	\$103.00	\$103			R&T 409	see column B
1150-28	Reference to All Recorded Documents (affecting ownership change) Per Parcel		\$195	\$195.00	\$195			R&T 409	System generated data
1150-29	Reference to Most Current Document (affecting ownership change) Per Parcel		\$170	\$170.00	\$170			R&T 409	System generated data

**SOLANO COUNTY
COST AND RECOMMENDED FEE SCHEDULE
FY2017/18**

**ASSESSOR/RECORDER
EXHIBIT II**

Ref. #	Service	Estimated No of Units 2017/18	Current Fee per Unit	Actual Cost Per Unit	Rec'md. Fee per Unit 2017/18	New Fee	Revised Fee	Fee Authority	Description/Exception
1150-30	Property Information by Fund		\$100	\$100.00	\$100			R&T 409	see column B
1150-31	Property System Special Project Request (Programmer Analyst or System Analyst)		\$81	\$81.00	\$81			R&T 409	Hourly rate
1150-32	Old to new parcel index		\$105	\$105.00	\$105			R&T 409	Charge per parcel
1150-33	Customer access to Assessor database		\$25	\$25.00	\$25			R&T 409	Monthly per user fee
RECORDER -- BUDGET UNIT 2909									
2909.01	Certification of Official Records		\$4	\$4.29	\$4			Gvt Cde 27364	BOS Authority
2909.02	Lien Notice Program (Ea Debtor)		\$7	\$7.16	\$7			Gvt Cde 27361.9, 27387	BOS Authority
2909.03	Microfiche Frame Copy Service		\$9	\$9.30	\$9			Gvt Cde 27366	BOS Authority
2909.07a	Official Records Copies (1st Pg)		\$7	\$7.16	\$7			Gvt Cde 27366	BOS Authority
2909.07b	Official Records Copies (1st Page CoinOp)		\$2	\$2.15	\$2			Gvt Cde 27366	BOS Authority
2909.08	Official Records Copies (Additional Pages)		\$1	\$1.07	\$1			Gvt Cde 27366	BOS Authority
2909.09	Pre Lien Notice Program (Per Document)		\$47	\$48.66	\$49		X	Gvt Cde 27361.9, 27387	BOS Authority
2909.1	Record. Fee (1st Page) Base Costs + Mandated Fees		\$13		\$13			BOS Resolution No. 2010-159 Gvt Cde 27361, 27361.4	Code Mandated Standard Fee of \$10 (BOS approved and not to exceed \$10, per Gov't code) plus \$1 Micrographics, \$1 Establish days of operation, and \$1 SSN Truncation
2909.11	Recording Fee (Additional Pages)		\$3		\$3			Gvt Cde 27361, 27361.4	Code Mandated Standard Fee
2909.12	Recording Fee (Incentive Compliance Fee)		\$3		\$3			Gvt Cde 27361.2	Code Mandated Standard Fee
2909.13	Recording Fee (Combined Document Fee)		\$13		\$13			Gvt Cde 27361.1, 27361.4	Code Mandated Standard Fee
2909.14	Recording Fee (Penalty Print)		\$1		\$1			Gvt Cde 27361	Code Mandated Standard Fee

**SOLANO COUNTY
COST AND RECOMMENDED FEE SCHEDULE
FY2017/18**

**ASSESSOR/RECORDER
EXHIBIT II**

Ref. #	Service	Estimated No of Units 2017/18	Current Fee per Unit	Actual Cost Per Unit	Rec'md. Fee per Unit 2017/18	New Fee	Revised Fee	Fee Authority	Description/Exception
2909.15	Recording Fee (IRS Documents)		\$13		\$13			Gvt Cde 27361	Code Mandated Standard Fee
2909.16	Recording Fee (Public Agency Releases)		\$12		\$12			Gvt Cde 27361.4	Code Mandated Standard Fee
2909.17	Recording Fee (Additional Indexing -- >10 names, per group of 10)		\$1		\$1			Gvt Cde 27361.8	Code Mandated Standard Fee
2909.18	Recording Fee (Additional Indexing -- Each Reference)		\$1		\$1			Gvt Cde 27361.2	Code Mandated Standard Fee
2909.19	Recording (Survey Monument Fee)		\$10		\$10			Gvt Cde 27585	\$10 fee goes to Public Works
2909.2	Recording Fee (No Preliminary Change of Ownership Report)		\$20		\$20			R&T 480.3	Code Mandated Standard Fee
2909.21	Recording Fee (UCC Forms -- 2 pages or less)		\$10		\$10			UCC 9403-07, Gvt Cde 12194	Code Mandated Standard Fee
2909.21	Recording Fee (UCC Forms -- 3 or more pages)		\$20		\$20			UCC 9403-07, Gvt Cde 12194	Code Mandated Standard Fee
2909.22	Filing Fee (Maps 1st Page)		\$12		\$12			Gvt Cde 27361, 27361.4, 27372	Code Mandated Standard Fee
2909.23	Filing Fee (Maps Extra Page)		\$4		\$4			Gvt Cde 27361, 27361.4, 27373	Code Mandated Standard Fee
2909.24	Filing Fee (Contracts)		\$5		\$5			Gvt Cde 27361.4, 27380	Code Mandated Standard Fee Effect of \$3 plus \$1 Micrographics and \$1 Establish days of operation
2909.25	Vital Record Copies (Marriage)		\$17		\$17			H&S 103525.5, 103625, 103628	Code Mandated Standard Fee & AB2010 (H&S 103628) BOS authority 2014 AB110.
2909.26	Vital Record Copies (Death/Govt. Death)		\$23		\$23			H&S 103525.5, 103625, 103629	Code Mandated Standard Fee & AB2010 (H&S 103628) BOS authority 2014 AB1053 AB110.

**SOLANO COUNTY
COST AND RECOMMENDED FEE SCHEDULE
FY2017/18**

**ASSESSOR/RECORDER
EXHIBIT II**

Ref. #	Service	Estimated No of Units 2017/18	Current Fee per Unit	Actual Cost Per Unit	Rec'md. Fee per Unit 2017/18	New Fee	Revised Fee	Fee Authority	Description/Exception
2909.29	Vital Record Copies (Birth)		\$30		\$30			H&S 103525.5, 103625, 103630	Code Mandated Standard Fee & AB2010 (H&S 103628) BOS authority 2014 AB1053 AB110.
2909.3	Vital Record Copies (Govt. Birth)		\$21		\$21			H&S 103525.5, 103625, 103631	Code Mandated Standard Fee & AB2010 (H&S 103628) BOS authority 2014 AB1053 AB110.
2909.31	Vital Record Copies (Govt. Marriage)		\$13		\$13			H&S 103525.5, 103625, 103632	Code Mandated Standard Fee & AB2010 (H&S 103628) BOS authority 1/01/14 AB110.
2909.32	Compact Disc (CD) of Daily Images of Real Estate Recordings		\$16	\$16.09	\$16			GC27366	BOS Authority: To Recover Cost
2909.33	Set Up Charge for Specialized Compact Disc Jobs		\$63	\$64.40	\$64		X	GC27366	BOS Authority: To Recover Cost
2909.36	Compact Disc (CD) of Weekly/Quarterly Images of Real Estate Recordings		\$26	\$26.82	\$27		X	GC27366	BOS Authority: To Recover Cost
2909.37	SSN Truncation Program (Per Document)		\$1		\$1		Delete	GC 27361(d)	Code Mandated BOS Authority Double Reported: See 2909.1 w/
2909.38	Electronic Recording Delivery System (ERDS) per document		0.00	N/A	\$1	X		GC 27397	Code Mandated standard fee. To be collected when Solano Recorder is ERDS certified by the California Attorney General per Govt Code 27390-97

RESOLUTION NO. 2017 - _____

**RESOLUTION OF THE SOLANO COUNTY BOARD OF SUPERVISORS ADOPTING
REVISED FEE SCHEDULE FOR RESOURCE MANAGEMENT
ENVIRONMENTAL HEALTH DIVISION**

Whereas, the laws of the State of California and the provisions of the Solano County Code authorize the Solano County Board of Supervisors to establish and adjust fees that the County Resource Management Environmental Health Division proposes.

Resolved, that the Solano County Board of Supervisors adopts the fees set forth in attached Exhibit III-A to Solano County Code section 11-110.4, to be effective on July 1, 2017.

Passed and adopted by the Solano County Board of Supervisors at its regular meeting on April 25, 2017 by the following vote:

AYES: SUPERVISORS _____

NOES: SUPERVISORS _____

EXCUSED: SUPERVISORS _____

JOHN M. VASQUEZ, Chair
Solano County Board of Supervisors

ATTEST:
BIRGITTA E. CORSELLO, Clerk
Solano County Board of Supervisors

By: _____
Jeanette Neiger, Chief Deputy Clerk

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2017/18**

**RESOURCE MANAGEMENT - ENVIRONMENTAL HEALTH DIVISION
EXHIBIT III-A**

Fee Code	Category	Estimated No of Units 2017/18	Current Fee Per Unit	Actual Cost per Unit	Rec'md. Fee/Unit 2017/18	New Fee	Revised Fee	Fee Authority	Description/ Exception
PROGRAM 16 CONSUMER/FOOD									
601	Food Establishment < 300 sq ft High Risk	0	\$482	\$481.71	\$482			H&S Code § 114381(d)	Permit
602	Food Establishment < 300 sq ft Medium Risk	14	\$394	\$393.62	\$394			H&S Code § 114381(d)	Permit
603	Food Establishment < 300 sq ft Low Risk	37	\$316	\$316.55	\$316			H&S Code § 114381(d)	Permit
604	Food Establishment 301 - 1,000 sq ft High Risk	26	\$748	\$747.33	\$748			H&S Code § 114381(d)	Permit
605	Food Establishment 301 - 1,000 sq ft Medium Risk	95	\$644	\$644.11	\$644			H&S Code § 114381(d)	Permit
606	Food Establishment 301 - 1000 sq ft Low Risk	91	\$515	\$514.74	\$515			H&S Code § 114381(d)	Permit
607	Food Establishment 1,001 - 3,000 sq ft High Risk	275	\$1,069	\$1,069.39	\$1,069			H&S Code § 114381(d)	Permit
608	Food Establishment 1,001 - 3,000 sq ft Medium Risk	341	\$878	\$878.08	\$878			H&S Code § 114381(d)	Permit
609	Food Establishment 1,001 - 3,000 sq ft Low Risk	201	\$700	\$700.54	\$700			H&S Code § 114381(d)	Permit
610	Food Establishment 3,001 - 6,000 sq ft High Risk	85	\$1,477	\$1,476.77	\$1,477			H&S Code § 114381(d)	Permit
611	Food Establishment 3,001 - 6,000 sq ft Medium Risk	66	\$1,209	\$1,209.77	\$1,209			H&S Code § 114381(d)	Permit
612	Food Establishment 3,001 - 6,000 sq ft Low Risk	25	\$973	\$973.04	\$973			H&S Code § 114381(d)	Permit
613	Food Establishment 6,001 - 40,000 sq ft High Risk	36	\$1,929	\$1,929.57	\$1,929			H&S Code § 114381(d)	Permit
614	Food Establishment 6,001 - 40,000 sq ft Medium Risk	19	\$1,582	\$1,582.75	\$1,582			H&S Code § 114381(d)	Permit
615	Food Establishment 6,001 - 40,000 sq ft Low Risk	15	\$1,264	\$1,264.82	\$1,264			H&S Code § 114381(d)	Permit
616	Food Establishment > 40,000 sq ft High Risk	14	\$2,155	\$2,155.29	\$2,155			H&S Code § 114381(d)	Permit
617	Food Establishment > 40,000 sq ft Medium Risk	11	\$1,767	\$1,767.17	\$1,767			H&S Code § 114381(d)	Permit
618	Food Establishment > 40,000 sq ft Low Risk	1	\$1,413	\$1,413.46	\$1,413			H&S Code § 114381(d)	Permit
619	Food Establishment, Veteran Exemption High Risk	3	\$0	\$411.38	\$0			Bus. & Professions Code § 16102	Permit
620	Food Establishment, Veteran Exemption Med Risk	3	\$0	\$393.68	\$0			Bus. & Professions Code § 16102	Permit
621	Food Establishment, Veteran Exemption Low Risk	22	\$0	\$316.03	\$0			Bus. & Professions Code § 16102	Permit

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2017/18**

**RESOURCE MANAGEMENT - ENVIRONMENTAL HEALTH DIVISION
EXHIBIT III-A**

Fee Code	Category	Estimated No of Units 2017/18	Current Fee Per Unit	Actual Cost per Unit	Rec'md. Fee/Unit 2017/18	New Fee	Revised Fee	Fee Authority	Description/ Exception
622	Food Establishment, Non-profit High Risk	3	\$0	\$411.38	\$0			H&S Code § 114381(d)	Permit
623	Food Establishment, Non-profit Med Risk	21	\$0	\$393.68	\$0			H&S Code § 114381(d)	Permit
624	Food Establishment, Non-profit Low Risk	41	\$0	\$316.03	\$0			H&S Code § 114381(d)	Permit
625	Catering Registration	2	\$0	\$396.37	\$397	✓		H&S Code § 114381(d)	Permit
627	Food Facility, Veteran Exemption	25	\$0	\$102.17	\$0			Bus. & Professions Code § 16102	Permit
628	Food Facility, Non-profit Exemption	21	\$0	\$102.17	\$0			H&S Code § 114381(d)	Permit
632	Food Establishment - Public School Cafeterias	108	\$0	\$393.68	\$0			H&S Code § 114381(d)	Permit
644	Food Facility - Vending Machine Site Fee	11	\$166	\$166.53	\$166			H&S Code § 114381(d)	Permit
117	Each Additional Vending Machine	27	\$33	\$33.03	\$33			H&S Code § 114381(d)	Permit
645	Food Facility - Vend. Machine Vet Exempt Site Fee	1	\$0	\$166.53	\$0			H&S Code § 114381(d)	Permit
118	Each Additional Vending Machine	5	\$0	\$33.03	\$0			H&S Code § 114381(d)	Permit
646	Mobile Food Facility- One event fee	5		\$137.63	\$138	✓		H&S Code § 114381(d)	Permit
647	Mobile Food Facility- Seasonal mobile event	15		\$339.95	\$340	✓		H&S Code § 114381(d)	Permit
648	Food Facility - Temp. Food Booth High Risk (1 event) **	541	\$102	\$101.85	\$102			H&S Code § 114381(d)	Permit
649	Food Facility - Temp. Food Booth High Risk Seasonal **	147	\$267	\$267.00	\$267			H&S Code § 114381(d)	Permit
650	Food Facility - Temp. Food Booth Low Risk - 1 event **	185	\$47	\$46.79	\$47			H&S Code § 114381(d)	Permit
651	Food Facility - Temp Food Booth Low Risk Seasonal **	105	\$149	\$148.64	\$149			H&S Code § 114381(d)	Permit
671	Cottage Food- Dierct and/or Wholesale-permit	11	\$316	\$316.55	\$316			H&S Code § 114289.5	Permit
672	Cottage Food Permit- Veteran Exemption	1	\$0	\$316.55	\$0			Bus. & Professions Code § 16102	Permit
677	Farm Stand	3	\$126	\$126.62	\$126			H&S Code § 114381(d)	Permit
678	Food Facility - Certified Farmers Market	7	\$421	\$421.15	\$421			H&S Code § 114381(d)	Permit
683	Food Establishment - Private School	4	\$490	\$489.96	\$490			H&S Code § 114381(d)	Permit

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2017/18**

**RESOURCE MANAGEMENT - ENVIRONMENTAL HEALTH DIVISION
EXHIBIT III-A**

Fee Code	Category	Estimated No of Units 2017/18	Current Fee Per Unit	Actual Cost per Unit	Rec'md. Fee/Unit 2017/18	New Fee	Revised Fee	Fee Authority	Description/ Exception
688	Food Establishment - Day Care	0	\$423	\$422.52	\$423			H&S Code § 114381(d)	Permit
691	Food Establishment - Seasonal	5	\$268	\$268.38	\$268			H&S Code § 114381(d)	Permit
692	Special Event Organizer- Non-Profit	50	\$0	\$225.71	\$0			H&S Code § 114381(d)	Permit
696	Food Facility - Special Event Organizer 2 - 5 booths **	135	\$225	\$225.71	\$225			H&S Code § 114381(d)	Permit
697	Food Facility - Special Event Organizer 6 - 10 booths **	59	\$338	\$338.57	\$338			H&S Code § 114381(d)	Permit
698	Food Facility - Special Event Organizer > 10 booths **	27	\$449	\$448.67	\$449			H&S Code § 114381(d)	Permit
699	Food Facility- Speciali Event organizer > 20 booths	5	-	\$590.43	\$590	✓		H&S Code § 114381(d)	Permit
101 102 104 105 112 113 116	Food Facility - Motorized Vehicle	50	\$171	\$170.66	\$171			H&S Code § 114381(d)	Permit
114	Food Facility - Veterans Exempt Vehicle	17	\$0	\$170.60	\$0			Bus. & Professions Code § 16102	Permit
115	Food Facility - Non Profit Vehicle	5	\$0	\$170.66	\$0			H&S Code § 114381(d)	Permit
103 109	Food Facility - Mobile Food Prep. Vehicle	68	\$208	\$207.82	\$208			H&S Code § 114381(d)	Permit
106 107 108 110 111 119 120	Food Facility - Non-motorized food cart	66	\$113	\$112.86	\$113			H&S Code § 114381(d)	Permit
Plan Checking Fee/Construction Insp. (See Below)									
111	Food Establishment < 300 sq ft	3	\$902	\$902.85	\$902			H&S Code § 114381(d)	Permit
112	Food Establishment 301-1,000 sq ft	8	\$1,311	\$1,311.61	\$1,311			H&S Code § 114381(d)	Permit
113	Food Establishment 1,001-3,000 sq ft	10	\$1,509	\$1,509.80	\$1,509			H&S Code § 114381(d)	Permit
114	Food Establishment 3,001-9,000 sq ft	8	\$1,784	\$1,783.68	\$1,784			H&S Code § 114381(d)	Permit
115	Food Establishment > 9,000 sq ft	3	\$2,500	\$2,500.74	\$2,500			H&S Code § 114381(d)	Permit
116	Remodel Plan Check	27	\$594	\$594.56	\$594			H&S Code § 114381(d)	Permit
	Minor Plan Checks (hourly rate)	20	\$130	\$137.63	\$138		✓	H&S Code § 114381(d)	Permit

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2017/18**

**RESOURCE MANAGEMENT - ENVIRONMENTAL HEALTH DIVISION
EXHIBIT III-A**

Fee Code	Category	Estimated No of Units 2017/18	Current Fee Per Unit	Actual Cost per Unit	Rec'md. Fee/Unit 2017/18	New Fee	Revised Fee	Fee Authority	Description/ Exception
PROGRAM 16R FOOD REGISTRATION									
600	Cottage Food-Direct Sales Only- Registration	51	\$96	\$96.34	\$96			H&S Code § 114289.5	Registration
605	Cottage Food-Direct Sales Only- Registration	8	\$0	\$96.34	\$0			Bus. & Professions Code § 16102	Registration
PROGRAM 21 HAZARDOUS MATERIALS / WASTE PROGRAM*									
160	Unmanned Facility	232	\$444	\$452.88	\$453		✓	H&SC §§ 255404.5, 25513	Permit
161	1-4 Personnel	627	\$302	\$308.04	\$308		✓	H&SC §§ 255404.5, 25513	Permit
162	5-9 Personnel	252	\$496	\$505.92	\$506		✓	H&SC §§ 255404.5, 25513	Permit
163	10-19 Personnel	137	\$818	\$834.36	\$834		✓	H&SC §§ 255404.5, 25513	Permit
164	20-49 Personnel	107	\$1,197	\$1,220.94	\$1,221		✓	H&SC §§ 255404.5, 25513	Permit
165	50-99 Personnel	37	\$1,599	\$1,630.98	\$1,631		✓	H&SC §§ 255404.5, 25513	Permit
166	100-249 Personnel	26	\$2,238	\$2,282.76	\$2,283		✓	H&SC §§ 255404.5, 25513	Permit
167	> 250 Personnel	16	\$3,287	\$3,352.74	\$3,353		✓	H&SC §§ 255404.5, 25513	Permit
168	> 10,000 gal & < 10 Personnel	8	\$1,610	\$1,642.20	\$1,642		✓	H&SC §§ 255404.5, 25513	Permit
197	City/County/School Facility	178	\$0	\$1,220.94	\$0			H&SC §§ 255404.5, 25513	Permit
198	Injection Well Permit	3	\$1,051	\$1,072.02	\$1,072		✓	Solano County Code	Permit
222	Environmental Management Ag Hazmat Fee	129	\$19.50	\$19.89	\$19.50			255404.5, 25513	
* The system is adjusted annually by the Secretary for Environmental Protection under H&SC 25404.5(b)(1) to include a surcharge assessment.									
PROGRAM 22 EMERGENCY RESPONSE									
246	Emergency incident response (hourly rate)	14	\$145	\$149.05	\$149		✓	H&S Code § 101325	

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2017/18**

**RESOURCE MANAGEMENT - ENVIRONMENTAL HEALTH DIVISION
EXHIBIT III-A**

Fee Code	Category	Estimated No of Units 2017/18	Current Fee Per Unit	Actual Cost per Unit	Rec'md. Fee/Unit 2017/18	New Fee	Revised Fee	Fee Authority	Description/ Exception
PROGRAM 23A ABOVE GROUND TANKS									
110	10,000 to 100,000 gallons per facility	44	\$292	\$297.84	\$298		✓	H&SC § 25270.6	permit
111	100,001 to 1,000,000 gallons per facility	6	\$438	\$446.76	\$447		✓	H&SC § 25270.6	permit
112	1,000,001 to 10,000,000 gallons per facility	0	\$730	\$744.60	\$745		✓	H&SC § 25270.6	permit
113	10,000,001 to 100,000,000 gallons per facility	1	\$1,022	\$1,042.44	\$1,042		✓	H&SC § 25270.6	permit
114	> 100,000,001 gallons per facility	1	\$1,314	\$1,340.28	\$1,340		✓	H&SC § 25270.6	permit
197	City/County/School Facility Above Ground Storage Tank 10,000 - 100,000 gallons per facility	0	\$292	\$297.84	\$298		✓	H&SC § 25270.6	HSC 25270.6(b) - no fee exemption can be provided for municipal/ school above ground tanks.
PROGRAM 23U UNDERGROUND STORAGE TANK									
310	Underground storage tanks -- facilities other than service stations								
	Permit to store (+)	30	\$453	\$462.06	\$462		✓	H&SC § 25287	Permit
	Each tank charged @	57	\$273	\$278.46	\$278		✓	H&SC § 25287	Permit
311	Underground storage tank service station facility								
	Permit to store (+)	132	\$453	\$462.06	\$462		✓	H&SC § 25287	Permit
	Each tank charged @	397	\$273	\$278.46	\$278		✓	H&SC § 25287	Permit
326	County/City/School Tank Site	14	\$0	\$462.06	\$0			H&SC § 25287	Permit
	Each tank charged @	24	\$0	\$278.46	\$0			H&SC § 25287	Permit
305	Plan check/Construction Inspection								
	1-2 tanks per facility	1	\$1,109	\$1,131.18	\$1,131		✓	H&SC § 25287	Permit
	Each additional tank	1	\$156	\$159.12	\$159		✓	H&SC § 25287	Permit
322	Agricultural Tank	0	\$453	\$462.06	\$462		✓	H&SC § 25287	Permit
	Each tank charge @	0	\$273	\$278.46	\$278		✓	H&SC § 25287	Permit
360	Underground Storage Tanks at Federal Facilities	4	\$453	\$462.06	\$462		✓	H&SC § 25287	Permit
	Each tank charge @	12	\$273	\$278.46	\$278		✓	H&SC § 25287	Permit

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2017/18**

**RESOURCE MANAGEMENT - ENVIRONMENTAL HEALTH DIVISION
EXHIBIT III-A**

Fee Code	Category	Estimated No of Units 2017/18	Current Fee Per Unit	Actual Cost per Unit	Rec'md. Fee/Unit 2017/18	New Fee	Revised Fee	Fee Authority	Description/ Exception
370	Underground Storage Tanks at State Facilities	1	\$453	\$462.06	\$462		✓	H&SC § 25287	Permit
	Each tank charge @	7	\$273	\$278.46	\$278		✓	H&SC § 25287	Permit
382	Modification/Repair (Tank)								
	1-2 tanks per facility	1	\$857	\$874.14	\$874		✓	H&SC § 25287	Permit
	Each additional tank	1	\$156	\$159.12	\$159		✓	H&SC § 25287	Permit
380	Modification/Repair (Piping Only)	4	\$424	\$432.48	\$432		✓	H&SC § 25287	Permit
390	Removal of Tanks								
	1-2 tanks per facility	1	\$943	\$961.86	\$961		✓	H&SC § 25287	Permit
	Each additional tank	1	\$156	\$159.12	\$159		✓	H&SC § 25287	Permit
381	Permit to Remove & Install New Tanks								
	1-2 tanks per facility	1	\$1,657	\$1,690.14	\$1,690		✓	H&SC § 25287	Permit
	Each additional tank	1	\$156	\$159.12	\$159		✓	H&SC § 25287	Permit
399	Temporary Closure Application	0	\$103	\$105.06	\$105		✓	H&SC § 25287	Permit
	Hazardous Waste / Hazardous Materials-Activity Not Already Covered (Hourly rate)	1	\$145	\$149.05	\$149		✓	H&SC § 25287	
PROGRAM 24 HOUSING AND INSTITUTIONS									
11	Housing dwelling unit complaint investigation hourly rate	20	\$130	\$137.63	\$138		✓	H&S Code § 101325	Permit
130	Hotel/Motel/Bed and Breakfast	67	\$232	\$232.59	\$232			H&S Code § 101325	Permit
	-each additional unit	4311	\$17	\$16.52	\$17			H&S Code § 101325	Permit
PROGRAM 26 LAND USE									
613	Subdivisions - Up to four parcels	1	\$1,487	\$1,487.78	\$1,487			H&S Code § 101325	Permit
611	- each additional parcel after 4	0	\$338	\$338.57	\$338			H&S Code § 101325	Permit
612	Subdivision - major map revision	0	\$833	\$832.66	\$833			H&S Code § 101325	Permit
614	Subdivision - minor map revision	0	\$415	\$415.64	\$415			H&S Code § 101325	Permit
623	Lot line adjustment/Boundary line modification	3	\$416	\$415.64	\$416			H&S Code § 101325	Permit
624	Building Envelope Modification	1	\$319	\$319.30	\$319			H&S Code § 101325	Permit
664	Use permit (Planning Commission)	1	\$1,815	\$1,815.34	\$1,815			H&S Code § 101325	Permit

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2017/18**

**RESOURCE MANAGEMENT - ENVIRONMENTAL HEALTH DIVISION
EXHIBIT III-A**

Fee Code	Category	Estimated No of Units 2017/18	Current Fee Per Unit	Actual Cost per Unit	Rec'md. Fee/Unit 2017/18	New Fee	Revised Fee	Fee Authority	Description/ Exception
667	Use permit - Agriculture	0	\$1,361	\$1,361.16	\$1,361			H&S Code § 101325	Permit
680	Use Permit (Minor or Minor Revision)	26	\$647	\$646.86	\$647			H&S Code § 101325	Permit
683	Use Permit (Minor or Minor Revision)- Agriculture	0	\$485	\$485.83	\$485			H&S Code § 101325	Permit
692	Marsh Development Permit (ZA)	0	\$242	\$242.23	\$242			H&S Code § 101325	Permit
695	Marsh Development Permit (PC)	0	\$647	\$646.86	\$647			H&S Code § 101325	Permit
696	Marsh Development (PC) Revision	0	\$415	\$415.64	\$415			H&S Code § 101325	Permit
	Hourly rate for Land-use review in excess of fee/hourly rate	0	\$130	\$137.63	\$138		✓	H&S Code § 101325	
PROGRAM 29 HAZARDOUS MATERIALS SITE MITIGATION- NON LOP									
	Initial Review Phase I/II (up to 8 hours)	4	\$1,175	\$1,187.12	\$1,187		✓	H&S Code § 101325	voluntary project oversight fee
	Contaminated Site Investigation/Remedial Action (up to 16 hours)	1	\$2,350	\$2,374.24	\$2,374		✓	H&S Code § 101325	voluntary project oversight fee
	Hourly rate for review in excess of time covered by permit fee	4	\$147	\$148.38	\$148		✓	H&S Code § 101325	
PROGRAM 36 RECREATIONAL HEALTH FACILITIES									
605	Pool/Spa Municipal/School sites	25	\$0	\$176.17	\$0			H&S Code § 101325	Permit
501	Pool/Spa Site Fee (non municipal/school)	255	\$176	\$176.17	\$176			H&S Code § 101325	Permit
601 602	Pool/Spa	397	\$257	\$257.37	\$257			H&S Code § 101325	Permit
	Swimming Pool/Spa Plan Check	0	\$1,591	\$1,591.00	\$1,591			H&S Code § 101325	Permit
	Each Additional Pool/Spa Plan Check	0	\$435	\$434.91	\$435			H&S Code § 101325	Permit
	Swimming Pool/Spa Remodel (hourly rate)	0	\$130	\$137.63	\$138		✓	H&S Code § 101325	Permit
PROGRAM 41 WASTE TIRE ENFORCEMENT PROGRAM									
	Hourly reimbursemet rate	1	\$145	\$145.13	\$0		Delete	Pub Resources Code § 42847	FY17/18 to delete

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2017/18**

**RESOURCE MANAGEMENT - ENVIRONMENTAL HEALTH DIVISION
EXHIBIT III-A**

Fee Code	Category	Estimated No of Units 2017/18	Current Fee Per Unit	Actual Cost per Unit	Rec'md. Fee/Unit 2017/18	New Fee	Revised Fee	Fee Authority	Description/ Exception
PROGRAM 42 LIQUID WASTE									
211	Septic Tank/Sewage Complaint Investigations (hourly rate)	17	\$130	\$137.63	\$138		✓	Health & Safety Code § 101325	
212	Septic tank destruction	3	\$327	\$327.56	\$327			Health & Safety Code § 101325	Permit
214	Septic tank-new installation	10	\$1,349	\$1,348.77	\$1,349			Health & Safety Code § 101325	Permit
215	VA/FHA/Loan application inspection	0	\$406	\$406.01	\$406			Health & Safety Code § 101325	Permit
224	VA/FHA/Loan App Combined Well/Septic + \$25.00 sample	0	\$563	\$562.91	\$563			Health & Safety Code § 101325	Permit
213	Alternative sewage disposal system	26	\$2,369	\$2,368.61	\$2,369			Health & Safety Code § 101325	Permit
	per hour charge over 17.25 hours	0	\$130	\$137.63	\$138		✓	Health & Safety Code § 101325	Permit
219	Septic tank-repair/maintenance	40	\$559	\$558.78	\$559			Health & Safety Code § 101325	Permit
220	Septic Tank - tightline connection to existing system only	7	\$263	\$262.87	\$263			Health & Safety Code § 101325	Permit
201, 202, 203	Septic tank/chemical toilet/grease pumper truck	44	\$186	\$185.80	\$186			Health & Safety Code § 101325	Permit
255	Chemical toilet company <50 units	6	\$419	\$419.77	\$419			Health & Safety Code § 101325	Permit
256	Chemical toilet company >50 units	2	\$841	\$840.92	\$841			Health & Safety Code § 101325	Permit
	Site evaluation (soil profile/percolation test review per project per lot)	13	\$526	\$550.52	\$551		✓	Health & Safety Code § 101325	Permit
	-over 4.00 hours (hourly rate)	0	\$130	\$137.63	\$138		✓	Health & Safety Code § 101325	Permit
270	Preliminary site review (surface features only)	0	\$263	\$275.26	\$275		✓	Health & Safety Code § 101325	Permit
	-over 2 hours (hourly rate)	0	\$130	\$137.63	\$138		✓	Health & Safety Code § 101325	Permit

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2017/18**

**RESOURCE MANAGEMENT - ENVIRONMENTAL HEALTH DIVISION
EXHIBIT III-A**

Fee Code	Category	Estimated No of Units 2017/18	Current Fee Per Unit	Actual Cost per Unit	Rec'md. Fee/Unit 2017/18	New Fee	Revised Fee	Fee Authority	Description/ Exception
	Building Permit Review	177	\$217	\$217.46	\$217			Health & Safety Code § 101325	Plan review
481 482 483 484 485 486 487	Operational Permit	337	\$202	\$202.32	\$202			Health & Safety Code § 101325	Permit
488	Graywater dispersal system	0	\$263	\$262.87	\$263			Health & Safety Code § 101325	Review and/or Permit
	-over 2.03 hours (per hour)	0	\$130	\$137.63	\$138		✓	Health & Safety Code § 101325	Review and/or Permit
PROGRAM 44 SOLID WASTE									
422	Garbage collection permit fee	4	\$258	\$258.74	\$258			Public Resources Code § 43213	Permit
401 402 403 404 423	refuse or tallow swill hauling vehicle	93	\$174	\$174.79	\$174			Public Resources Code § 43213	Permit
424	Solid Waste Facility-Notification Tier fee	4		\$2,325.95	\$2,325	✓		Public Resources Code § 43213	
434	Class I Facility	0	\$8,562	\$8,561.96	\$8,562			Public Resources Code § 43213	Permit
435	Drilling Mud Disposal Facility	1	\$8,562	\$8,561.96	\$8,562			Public Resources Code § 43213	Permit
436	Solid Waste Disposal Facilities per ton Local Enforcement Agency (LEA) fee	2	\$1.03	\$1.03	\$1.03			Public Resources Code § 43213	Permit
437	Animal Burial Site Solid Waste Facility	1	\$1,579.00	\$1,578.62	\$1,579			Public Resources Code § 43213	Permit
442	Composting/Chipping and Grinding Facility (not operated w/ local landfill)	2	\$2,325	\$2,325.95	\$2,325			Public Resources Code § 43213	Permit

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2017/18**

**RESOURCE MANAGEMENT - ENVIRONMENTAL HEALTH DIVISION
EXHIBIT III-A**

Fee Code	Category	Estimated No of Units 2017/18	Current Fee Per Unit	Actual Cost per Unit	Rec'md. Fee/Unit 2017/18	New Fee	Revised Fee	Fee Authority	Description/ Exception
479	Closed Solid Waste Facility	3	\$2,171	\$2,171.80	\$2,171			Public Resources Code § 43213	Permit
445	Garbage transfer station	1	\$6,514	\$6,514.03	\$6,514			Public Resources Code § 43213	Permit
461	Septage Disposal Site	0	\$4,654	\$4,654.65	\$4,654			Public Resources Code § 43213	Permit
462	Biosolid Landspreading Site Registration	8	\$1,061	\$1,061.13	\$1,061			H&S Code § 101325	Permit
	Biosolid site inspection (per hour) after 95.7 hours per site field + office time	0	\$130	\$137.63	\$138		✓	H&S Code § 101325	Permit
463	Biosolid Landspreading Notification	3	\$13,162	\$13,161.56	\$13,162			H&S Code § 101325	Permit
NP44	Biosolids Research and Education Fee per acre land applied	1,100	\$15	\$0.00	\$15			Solano County Code, Chapter 25, section 25- 402(a)8	Research fee
496	Closed Class I Facility	2	\$1,371	\$1,370.79	\$1,371			H&S Code	Permit
446	Waste disposal plan check fee (Other than Class III)	0	\$574	\$573.92	\$574			H&S Code	Permit
424	Garbage Service Exemption initial review fee (incorporated area)	1	\$130	\$137.63	\$138		✓	H&S Code	Permit
425	Garbage Service Exemption renewal review fee (incorporated area)	1	\$66	\$66.06	\$66			H&S Code	Permit
PROGRAM 46 SMALL WATER SYSTEMS									
660	State small water system	10	\$376	\$375.73	\$376			H&S Code § 101325	Permit
666	Private well water sampling (Plus \$25.00 each add'l sample)	0	\$249	\$249.11	\$249			H&S Code § 101325	voluntary inspection service
681	Private well general inspection w/sample (R/E Transaction)	0	\$378	\$378.48	\$378			H&S Code § 101325	voluntary inspection service
WATER WELL FEES									
644	Monitoring or Cathodic protection well (construction or destruction permit)	85	\$475	\$474.82	\$475			H&S Code § 101325	Permit
	-each additional well after 2	0	\$160	\$159.65	\$160			H&S Code § 101325	Permit

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2017/18**

**RESOURCE MANAGEMENT - ENVIRONMENTAL HEALTH DIVISION
EXHIBIT III-A**

Fee Code	Category	Estimated No of Units 2017/18	Current Fee Per Unit	Actual Cost per Unit	Rec'md. Fee/Unit 2017/18	New Fee	Revised Fee	Fee Authority	Description/ Exception
688	Well Destruction Permit	15	\$475	\$474.82	\$475			H&S Code § 101325	Permit
	-water supply well: each additional well	7	\$160	\$159.65	\$160			H&S Code § 101325	Permit
669	Well Construction Permit	20	\$613	\$613.83	\$613			H&S Code § 101325	Permit
	- each additional well	5	\$475	\$474.82	\$475			H&S Code § 101325	Permit
	- destruction at the same time	9	\$160	\$159.65	\$160			H&S Code § 101325	Permit
691	Well Repair	0	\$258	\$258.74	\$258			H&S Code § 101325	Permit
668	Boring permit (Per project site, 5 borings maximum)	123	\$258	\$258.74	\$258			H&S Code § 101325	Permit
PROGRAM 48 MISCELLANEOUS FEES									
4891	Business License Review	38	\$78	\$78.45	\$78			H&S Code § 101325	
4892	Hourly rate- Environmental Health activity not otherwise specified	0	\$130	\$137.63	\$138		✓	H&S Code § 101325	
6	Reinspection Fee	10	\$258	\$258.74	\$258			H&S Code § 101325	
PROGRAM 48G-CONFINED ANIMAL FACILITY OPERATION (CAFO)									
	Construction Permit- Initial Review (Review construction plans, comprehensive nutrient management plans and construction oversight--does not include well construction or inspection)	0	\$5,166	\$5,166.63	\$5,166			H&S Code § 101325	Permit
	-Each additional hour over 37.5 hours	0	\$130	\$137.63	\$138		✓	H&S Code § 101325	
	Plan Check Fee Confined Animal Facility Operation Expansion (Review construction plans, comprehensive nutrient management plans and construction oversight--does not include well construction or inspection)	0	\$1,292	\$1,292.35	\$1,292			H&S Code § 101325	plan review
	-Each additional hour over 9.4 hours	0	\$130	\$137.63	\$138		✓	H&S Code § 101325	
400	Operational Permit (Review of sampling analysis data and records, site inspections)	2	\$3,468	\$3,468.28	\$3,468			H&S Code § 101325	Permit
	-Each additional hour over 25.2 hours	0	\$130	\$137.63	\$138		✓	H&S Code § 101325	

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2017/18**

**RESOURCE MANAGEMENT - ENVIRONMENTAL HEALTH DIVISION
EXHIBIT III-A**

Fee Code	Category	Estimated No of Units 2017/18	Current Fee Per Unit	Actual Cost per Unit	Rec'md. Fee/Unit 2017/18	New Fee	Revised Fee	Fee Authority	Description/ Exception
	Per hour charge for staff time for activity not otherwise specified (Response to complaints, review of site specific data)	0	\$130	\$137.63	\$138		✓	H&S Code § 101325	

PROGRAM 49 BODY ART

911	Permanent Body Art Facility-Practice Site	34	\$197	\$196.81	\$197			H&S Code § 119312	Permit
912	Permanent Body Art Facility - Mobile Practice Site	0	\$197	\$196.81	\$197			H&S Code § 119316	Permit
913	Temporary Body Art Facility	0	\$130	\$137.63	\$138		✓	H&S Code § 119317.5	Permit
914	Temporary Body Art Event Sponsor	0	\$197	\$196.81	\$197			H&S Code § 119318	Permit
915	Body Art Practitioner Registration	90	\$99	\$99.09	\$99			H&S Code § 119306	Registration
916	Plan Review- Permanent Body Art Facility Practice Site	0	\$329	\$328.94	\$329			H&S Code § 119312	plan review
917	Plan Review- Permanent Body Art Facility Mobile Practice Site	0	\$197	\$196.81	\$197			H&S Code § 119312	plan review

PROGRAM 50 EXTREMELY HAZARDOUS MATERIALS (RMP's)

560	Unmanned Facility	3	\$756	\$771.12	\$771		✓	H&SC § 25535.5	Permit
561	Federal Facility	0	\$756	\$771.12	\$771		✓	H&SC § 25535.5	Permit
562	UGT Facility/RMPP Discl	0	\$756	\$771.12	\$771		✓	H&SC § 25535.5	Permit
563	RMP 10-19 Employees	5	\$756	\$771.12	\$771		✓	H&SC § 25535.5	Permit
564	RMP 20-49 Employees	1	\$756	\$771.12	\$771		✓	H&SC § 25535.5	Permit
565	RMP 50-99 Employees	0	\$756	\$771.12	\$771		✓	H&SC § 25535.5	Permit
566	RMP 100-249 Employees	1	\$756	\$771.12	\$771		✓	H&SC § 25535.5	Permit
567	RMP > 250 Employees	2	\$756	\$771.12	\$771		✓	H&SC § 25535.5	Permit
568	RMP < 10 employees	3	\$756	\$771.12	\$771		✓	H&SC § 25535.5	Permit
597	School/County/City Facility	4	\$0	\$0.00	\$0			H&SC § 25535.5	Permit

All delinquent fees are subject to an additional penalty of double the fee amount.

RESOLUTION NO. 2017 - _____

**RESOLUTION OF THE SOLANO COUNTY BOARD OF SUPERVISORS ADOPTING
REVISED FEE SCHEDULE FOR RESOURCE MANAGEMENT
PLANNING SERVICES DIVISION**

Whereas, the laws of the State of California and the provisions of the Solano County Code authorize the Solano County Board of Supervisors to establish and adjust fees that the County Resource Management Planning Services Division proposes.

Resolved, that the Solano County Board of Supervisors adopts the fees set forth in attached Exhibit III-B to Solano County Code section 11-110.4, to be effective on July 1, 2017.

Passed and adopted by the Solano County Board of Supervisors at its regular meeting on April 25, 2017 by the following vote:

AYES: SUPERVISORS _____

NOES: SUPERVISORS _____

EXCUSED: SUPERVISORS _____

JOHN M. VASQUEZ, Chair
Solano County Board of Supervisors

ATTEST:
BIRGITTA E. CORSELLO, Clerk
Solano County Board of Supervisors

By: _____
Jeanette Neiger, Chief Deputy Clerk

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2017/18**

**RESOURCE MANAGEMENT - PLANNING SERVICES DIVISION
EXHIBIT III-B**

Ref. #	Service	Estimated No of Units 2017/18	Current Fee Per Unit*	Actual Cost per Unit*	Rec'md. Fee/Unit* 2017/18	New Fee	Revised Fee	Fee Authoritv	Description/Exception
PLANNING DIVISION									
2912-01	Agriculture Preserve Application	0	\$1,096	\$1,234.52	\$1,129		✓	Gov 65104	
2912-03	Alquist-Priolo Proposal Processing	0	\$783	\$881.80	\$806		✓	PRC 2625	
2912-04	Architectural Review	1	\$783	\$881.80	\$806		✓	Gov 65909.5	
2912-04.1	Waiver of Architectural Standard	6	\$313	\$352.72	\$322		✓	Gov 65909.5	
2912-05	Business License Review	24	\$157	\$176.36	\$161		✓	Cal. Business & Professions Code §16100	
2912-05.1	Business License Renewal Review	300	\$94	\$105.82	\$97		✓	Cal. Business & Professions Code §16100	
2912-06	Development Agreement	0	\$8,140	\$9,170.72	\$8,384		✓	Gov 65104	
2912-07	Development Agreement Revision	0	\$1,409	\$1,587.24	\$1,451		✓	Gov 65104	
2912-08	Environmental Review - Initial Study	10	\$704	\$793.62	\$726		✓	PRC 21089(a)	
2912-09	Environmental Review - Negative Declaration	14	\$2,113	\$2,380.86	\$2,177		✓	PRC 21089(a)	
2912-11	Negative Declaration Mitigation Monitoring	1	\$1,565	\$1,763.60	\$1,612		✓	PRC 21089(a)	
2912-12	Environmental Review - Process EIR (20% of Contract)	0	Varies	Varies	Varies			PRC 21089(a)	
2912-14	General Plan Amendment - Merit Hearing	0	\$3,131	\$3,527.20	\$3,225		✓	Gov 65104	
2912-15	General Plan Amendment - Completed Application	0	\$4,696	\$5,290.80	\$4,837		✓	Gov 65104	
2912-16	Contracted General Plan Amendment (Composite Hourly Rate or 20% of Contract)	0	Varies	Varies	Varies			Gov 65104	
2912-17	Marsh Development Permit (MDP) Application with Use Permit	0	\$783	\$881.80	\$806		✓	PRC 29520(b)	
2912-18	MDP Application - Zoning Administrator (ZA)	1	\$2,348	\$2,645.40	\$2,419		✓	PRC 29520(b)	
2912-19	MDP - ZA Revision	0	\$626	\$705.44	\$645		✓	PRC 29520(b)	
2912-20	MDP - ZA Extension	0	\$626	\$705.44	\$645		✓	PRC 29520(b)	
2912-21	MDP Application - Planning Commission	0	\$3,914	\$4,409.00	\$4,031		✓	PRC 29520(b)	
2912-22	MDP - Planning Commission Revision	0	\$1,252	\$1,410.88	\$1,290		✓	PRC 29520(b)	

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2017/18**

**RESOURCE MANAGEMENT - PLANNING SERVICES DIVISION
EXHIBIT III-B**

Ref. #	Service	Estimated No of Units 2017/18	Current Fee Per Unit*	Actual Cost per Unit*	Rec'md. Fee/Unit* 2017/18	New Fee	Revised Fee	Fee Authoritv	Description/Exception
2912-23	MDP - Planning Commission Extension	0	\$1,096	\$1,234.52	\$1,129		✓	PRC 29520(b)	
2912-24	Mutual Agreement - Utility Lines/Facilities	0	\$3,914	\$4,409.00	\$4,031		✓	Gov 65104	
2912-25	Planned Unit Development (PUD)	0	\$3,522	\$3,968.10	\$3,628		✓	Gov 65909.5	
2912-27	PUD: Extension to Exercise	0	\$1,096	\$1,234.52	\$1,129		✓	Gov 65909.5	
2912-28	PUD: Minor Revision	0	\$1,409	\$1,587.24	\$1,451		✓	Gov 65909.5	
2912-29	Performance Standards (Composite Hourly Rate applied)	0	\$1,565	\$1,763.60	\$1,612		✓	Gov 65909.5	
2912-30	Review & Report as required by Permit	0	\$548	\$617.26	\$564		✓	Gov 65909.5	
2912-31	Reclamation Plan Application	2	\$4,696	\$5,290.80	\$4,837		✓	Gov 65104	
2912-32	Reclamation Plan Application with Use Permit	0	\$1,878	\$2,116.32	\$1,935		✓	Gov 65104	
2912-33	Reclamation Plan Annual Site Visit	6	\$939	\$1,058.16	\$967		✓	Gov 65104	
2912-33.1	Interim Reclamation Management Plan	0	\$939	\$1,058.16	\$967		✓	Gov 65104	
2912-33.2	Extension of Interim Reclamation Management Plan	0	\$470	\$529.08	\$484		✓	Gov 65104	
2912-34	Planning Commission (PC) Interpretation	0	\$1,252	\$1,410.88	\$1,290		✓	Gov 65909.5	
2912-35	Request for Specific Information	0	\$157	\$176.36	\$161		✓	Gov 65104	
2912-36	Rezone	1	\$3,131	\$3,527.20	\$3,225		✓	Gov 65909.5	
2912-37	Specific Plan Review	0	\$3,287	\$3,703.56	\$3,386		✓	Gov 65456	
2912-38	Sign Permit	0	\$470	\$529.08	\$484		✓	Gov 65909.5	
2912-39	Subdivision - Lot Line Adjustment	7	\$1,565	\$1,763.60	\$1,612		✓	Gov 66451.2	
2912-40	Subdivision - Minor Subdivision Tentative Map	5	\$2,739	\$3,086.30	\$2,822		✓	Gov 66451.2	
2912-41	Subdivision - Revision to approved Tentative Parcel Map	0	\$783	\$881.80	\$806		✓	Gov 66451.2	
2912-42	Subdivision - Waiver Parcel Map	0	\$470	\$529.08	\$484		✓	Gov 66451.2	
2912-43	Subdivision - Extension of Parcel Map Filing	0	\$470	\$529.08	\$484		✓	Gov 66451.2	
2912-44	Major Subdivision - Tentative Map	0	\$3,914	\$4,409.00	\$4,031		✓	Gov 66451.2	
2912-45	Major Subdivision - Review of Revised Tentative Map	0	\$1,565	\$1,763.60	\$1,612		✓	Gov 66451.2	

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2017/18**

**RESOURCE MANAGEMENT - PLANNING SERVICES DIVISION
EXHIBIT III-B**

Ref. #	Service	Estimated No of Units 2017/18	Current Fee Per Unit*	Actual Cost per Unit*	Rec'md. Fee/Unit* 2017/18	New Fee	Revised Fee	Fee Authoritv	Description/Exception
2912-46	Revision to Approved Tentative Map	0	\$1,590	\$1,798.87	\$1,645		✓	Gov 66451.2	
2912-47	Final Map Filing Date Extension	0	\$1,172	\$1,322.70	\$1,209		✓	Gov 66451.2	
2912-48	Recordation of Certificate of Compliance	4	\$470	\$529.08	\$484		✓	Gov 66451.2	
2912-49	Reversion to Acreage	0	\$1,096	\$1,234.52	\$1,129		✓	Gov 66499.14	
2912-50	Minor Use Permit Application	3	\$1,565	\$1,763.60	\$1,612		✓	Gov 65909.5	
2912-51	Minor Use Permit Application - Extension	0	\$470	\$529.08	\$484		✓	Gov 65909.5	
2912-52	Minor Use Permit Application - Minor Revision	1	\$783	\$881.80	\$806		✓	Gov 65909.5	
2912-53	Use Permit Application - Planning Commission (PC)	3	\$3,914	\$4,409.00	\$4,031		✓	Gov 65909.5	
2912-54	Use Permit Application - PC Extension	0	\$1,018	\$1,146.34	\$1,048		✓	Gov 65909.5	
2912-55	Use Permit - PC Minor Revision	2	\$2,348	\$2,645.40	\$2,419		✓	Gov 65909.5	
2912-56	Variance Permit Application	0	\$1,174	\$1,322.70	\$1,209		✓	Gov 65909.5	
2912-57	Variance Permit - Minor Revision	0	\$783	\$881.80	\$806		✓	Gov 65909.5	
2912-58	Appeal to Planning Commission or Board of Supervisors	1	\$150	-	\$150		✓	Gov 65104	
2912-59	Copies of Meeting Tapes (plus \$5.00 per tape)	1	\$94	\$105.82	\$97		✓	Gov 65104	
2912-60	Zone Text Amendment	2	\$3,131	\$3,527.20	\$3,225		✓	Gov 65909.5	
2912-61	Administrative Permit	2	\$783	\$881.80	\$806		✓	Gov 65909.5	
2912-62	Minor Use Permit- Amendment	1		\$1,322.70	\$1,209	✓			
2912-66	Building Permit Plan Review (BPPR) - New Residential Bldg	28	\$50	\$56.44	\$52		✓	Gov 65104	
2912-66.1	BPPR - New Commercial/Industrial (major)	10	\$391	\$440.90	\$403		✓	Gov 65104	
2912-66.2	BPPR - New Commercial/Industrial (minor)	14	\$391	\$440.90	\$403		✓	Gov 65104	
2912-66.3	BPPR Residential Addition/Remodel	35	\$157	\$176.36	\$161		✓	Gov 65104	
2912-66.5	BPPR - Swimming Pool	14	\$78	\$88.18	\$81		✓	Gov 65104	

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2017/18**

**RESOURCE MANAGEMENT - PLANNING SERVICES DIVISION
EXHIBIT III-B**

Ref. #	Service	Estimated No of Units 2017/18	Current Fee Per Unit*	Actual Cost per Unit*	Rec'md. Fee/Unit* 2017/18	New Fee	Revised Fee	Fee Authoritv	Description/Exception
2912-66.6	BPPR - Barn, Garage, Carport	24	\$335	\$379.17	\$347		✓	Gov 65104	
2912-66.7	BPPR - Conversion of Accessory Structure	2	\$313	\$352.72	\$322		✓	Gov 65104	
2912-66.10	BPPR Structures Other than Building	20	\$157	\$176.36	\$161		✓	Gov 65104	
2912-67	Composite Staff Hourly Rate		\$157	\$176.36	\$161		✓	BOS	
2912-69	ALUC Staff Review	5	\$157	\$176.36	\$161		✓	Gov 65104	
2912-74	Address Assignment and Road Name	34	\$157	\$176.36	\$161		✓	Gov 65104	
2912-76	Initiate EIR Process (NOP,RFQ, Consult. select)	0	\$5,244	\$5,908.06	\$5,402		✓	PRC 21089(a)	
2913-01	Solid Waste Planning Fee	N/A	\$50,000	\$50,000	\$50,000			PRC 41901	
2913-02	Solid Waste Mitigation Fee	N/A	\$0.21 per ton of waste landfilled	\$0.21 per ton of waste landfilled	\$0.21 per ton of waste landfilled			PRC 41901	
2912-63	Administrative Permit - Agriculture	2	\$589	\$663.11	\$606		✓	Gov 65909.5	
2912-64	Minor Use Permit - Agriculture	2	\$1,177	\$1,326.23	\$1,213		✓	Gov 65909.5	
2912-65	Use Permit - Agriculture	4	\$2,941	\$3,313.80	\$3,030		✓	Gov 65909.5	
2912-73	Use Permit - Amendment P.C.	1	\$2,348	\$2,645.40	\$2,419		✓	Gov 65909.5	
2912-74	Type II Home Occupation Permit	0	\$70	\$79.36	\$73		✓	Gov 65909.5	
2912-77	Zoning Clearance	3	\$157	\$176.36	\$161		✓	Gov 65909.5	

* Staff time exceeding 100% of the per unit hours is subject to billing at the Composite Hourly Rate.

** The Application Filing Fee for an after-the fact entitlement is double the adopted fee not to exceed \$1,000.

RESOLUTION NO. 2017 - _____

**RESOLUTION OF THE SOLANO COUNTY BOARD OF SUPERVISORS ADOPTING
REVISED FEE SCHEDULE FOR RESOURCE MANAGEMENT
BUILDING AND SAFETY DIVISION**

Whereas, the laws of the State of California and the provisions of the Solano County Code authorize the Solano County Board of Supervisors to establish and adjust fees that the County Resource Management Building and Safety Division proposes.

Resolved, that the Solano County Board of Supervisors adopts the fees set forth in attached Exhibit III-C to Solano County Code section 11-110.4, to be effective on July 1, 2017.

Passed and adopted by the Solano County Board of Supervisors at its regular meeting on April 25, 2017 by the following vote:

AYES: SUPERVISORS _____

NOES: SUPERVISORS _____

EXCUSED: SUPERVISORS _____

JOHN M. VASQUEZ, Chair
Solano County Board of Supervisors

ATTEST:
BIRGITTA E. CORSELLO, Clerk
Solano County Board of Supervisors

By: _____
Jeanette Neiger, Chief Deputy Clerk

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2017/18**

**RESOURCE MANAGEMENT - BUILDING AND SAFETY DIVISION
EXHIBIT III-C**

BUILDING SERVICES DIVISION - BUILDING FEES

Building Fees - Building permit fees are those prescribed in the 2001 California Building Code, Chapter 1, Section 107.2 & Table 1-A, except buildings shall be valued per the table published by the Building Standards Journal in May 2003 applied to the occupancies and types of construction in the "Square Foot Construction Costs" table published by the International Code Council in February 2017, or as most recently published, except for hourly service rates and supplemental fees. (See Supplemental Service Fees, below)

	Plan Review - The plan review fee shall be as set forth in the 2001 California Building Code, Chapter 1, Section 107.3 and Table 1-A, except for hourly services rates. (See Supplemental Services Fees, below)
	Plumbing - Fees shall be set forth in the 2001 California Plumbing Code, Chapter 1, Section 103.4 and Table 1-1, except for hourly services rates. (See Supplemental Services Fees, below)
	Electrical - Fees shall be set forth in the 1996 adopted edition of the Uniform Administrative Code provisions for the National Electrical Code, Chapter 3, Section 304 and Table 3-A, except for hourly service rates. (See Supplemental Service Fees, below)
	Mechanical - Fees shall be set forth in the 2001 edition of the California Administrative Code of the Uniform Mechanical Code, Chapter 1, Section 115 and Table 1-1, except for hourly service rates. (See Supplemental Services Fees, below)

BUILDING SERVICES DIVISION - SUPPLEMENTAL SERVICE FEE

Ref. #	Service	Estimated No of Units 2017/18	Current Fee Per Unit	Actual Cost per Unit	Rec'md. Fee/Unit 2017/18	New Fee	Revised Fee	Fee Authority	Description/Exception
	New Residential Building (VB/R3)	12	\$1,449	\$1,524.00	\$1,524		✓	Cal. Health & Safety Code §17951 and CBC	*Net per trip rate of \$127 is calculated by taking the hourly service rate and multiplying it by the Supplemental Fee Factor (57 minutes) or 95%.
	New Commercial or Industrial Building	12	\$1,449	\$1,524.00	\$1,524		✓	Cal. Health & Safety Code §17951 and CBC	*Net per trip rate of \$127 is calculated by taking the hourly service rate and multiplying it by the Supplemental Fee Factor (57 minutes) or 95%.
	New Commercial or Industrial Remodel	8	\$966	\$1,016.00	\$1,016		✓	Cal. Health & Safety Code §17951 and CBC	*Net per trip rate of \$127 is calculated by taking the hourly service rate and multiplying it by the Supplemental Fee Factor (57 minutes) or 95%.
	Residential Addition (VB/R3)	8	\$966	\$1,016.00	\$1,016		✓	Cal. Health & Safety Code §17951 and CBC	*Net per trip rate of \$127 is calculated by taking the hourly service rate and multiplying it by the Supplemental Fee Factor (57 minutes) or 95%.

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2017/18**

**RESOURCE MANAGEMENT - BUILDING AND SAFETY DIVISION
EXHIBIT III-C**

Ref. #	Service	Estimated No of Units 2017/18	Current Fee Per Unit	Actual Cost per Unit	Rec'md. Fee/Unit 2017/18	New Fee	Revised Fee	Fee Authority	Description/Exception
	Residential Remodel (VB/R3)	5	\$604	\$635.00	\$635		✓	Cal. Health & Safety Code §17951 and CBC	*Net per trip rate of \$127 is calculated by taking the hourly service rate and multiplying it by the Supplemental Fee Factor (57 minutes) or 95%.
	Swimming Pool (VB/M1)	5	\$604	\$635.00	\$635		✓	Cal. Health & Safety Code §17951 and CBC	*Net per trip rate of \$127 is calculated by taking the hourly service rate and multiplying it by the Supplemental Fee Factor (57 minutes) or 95%.
	Barns, Garage, Carport (VB/U), Mnfg. Home, Carport (VB/U), & Similar Accessory Bldg.	5	\$604	\$635.00	\$635		✓	Cal. Health & Safety Code §17951 and CBC	*Net per trip rate of \$127 is calculated by taking the hourly service rate and multiplying it by the Supplemental Fee Factor (57 minutes) or 95%.
	Conversion of Accessory Structure	5	\$604	\$635.00	\$635		✓	Cal. Health & Safety Code §17951 and CBC	*Net per trip rate of \$127 is calculated by taking the hourly service rate and multiplying it by the Supplemental Fee Factor (57 minutes) or 95%.
	Structures other than buildings (e.g. loading platforms, retaining walls, residential towers, sidings, patio covers, etc.)	2	\$241	\$254.00	\$254		✓	Cal. Health & Safety Code §17951 and CBC	*Net per trip rate of \$127 is calculated by taking the hourly service rate and multiplying it by the Supplemental Fee Factor (57 minutes) or 95%.
	Change/repair of electrical service or Power Pole	2	\$241	\$254.00	\$254		✓	Cal. Health & Safety Code §17951 and CBC	*Net per trip rate of \$127 is calculated by taking the hourly service rate and multiplying it by the Supplemental Fee Factor (57 minutes) or 95%.
	Mechanical	1	\$121	\$127.00	\$127		✓	Cal. Health & Safety Code §17951 and CBC	*Net per trip rate of \$127 is calculated by taking the hourly service rate and multiplying it by the Supplemental Fee Factor (57 minutes) or 95%.

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2017/18**

**RESOURCE MANAGEMENT - BUILDING AND SAFETY DIVISION
EXHIBIT III-C**

Ref. #	Service	Estimated No of Units 2017/18	Current Fee Per Unit	Actual Cost per Unit	Rec'md. Fee/Unit 2017/18	New Fee	Revised Fee	Fee Authority	Description/Exception
	Plumbing change	1	\$121	\$127.00	\$127		✓	Cal. Health & Safety Code §17951 and CBC	*Net per trip rate of \$127 is calculated by taking the hourly service rate and multiplying it by the Supplemental Fee Factor (57 minutes) or 95%.
	Net Per Trip & Reinspection Fee	1	\$121	\$127.00	\$127		✓	Cal. Health & Safety Code §17951 and CBC	*Net per trip rate of \$127 is calculated by taking the hourly service rate and multiplying it by the Supplemental Fee Factor (57 minutes) or 95%.
	Demolition (Commercial, Residential, other)	1	\$121	\$127.00	\$127		✓	Cal. Health & Safety Code §17951 and CBC	*Net per trip rate of \$127 is calculated by taking the hourly service rate and multiplying it by the Supplemental Fee Factor (57 minutes) or 95%.
	Hourly Service Rate & Rate exceeding the estimated number of units.		\$134	\$133.18	\$133		✓	Cal. Health & Safety Code §17951 and CBC	Inspections exceeding the number of units will be charged at an hourly rate with a minimum of one hour.

Inspections exceeding the estimated number of units will be charged at an hourly rate with a minimum of one hour.

* Net Per Trip Rate of \$127 per trip is calculated by taking the Hourly Service Rate and multiplying it by the Supplemental Fee Factor(57 minutes) or 95%.

BUILDING SERVICES DIVISION - MISCELLANEOUS FEES

	Preparation of Title 24 Documents (Minor) additions	1	\$168	\$173.13	\$173		✓	Calif. Building Code (CBC)	
	Title 24 Plan Check Fee	1	\$134	\$139.84	\$140		✓	CBC	
	Micro Graphics or Document Storage (per permit)	925	\$10	\$10	\$10			CBC	
	Sprinkler System Review (per square foot)	30	\$0.15	\$0.15	\$0.15			CBC	
	Records Research (per hour - 1/4 hour minimum)	24	\$134	\$133.18	\$133		✓	CBC	
	Fire Plan Check (Minor) - additions	20	\$134	\$139.84	\$140		✓	CBC	
	Fire Plan Check (Major) - New Structures Except Ag Barns	18	\$268	\$279.68	\$280		✓	CBC	

BUILDING SERVICES DIVISION - ABANDONED VEHICLE ABATEMENT & CODE COMPLIANCE FEE

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2017/18**

**RESOURCE MANAGEMENT - BUILDING AND SAFETY DIVISION
EXHIBIT III-C**

Ref. #	Service	Estimated No of Units 2017/18	Current Fee Per Unit	Actual Cost per Unit	Rec'md. Fee/Unit 2017/18	New Fee	Revised Fee	Fee Authority	Description/Exception
	Hourly Rate for Abandoned Vehicle Abatement & Code Compliance	15	\$145	\$246.69	\$247		✓	CBC § 107.1 & H&S § 17951 (b)	
	Code Enforcement Reinspection - Initial reinspection no fee. Second and subsequent reinspections. Does not preclude court judgment for actual costs.	25	\$217	\$296.03	\$296		✓	CBC § 107.1 & H&S § 17951 (b)	Reinspections are 1.2 hours
	Business License Renewal Code Enforcement Review	321	\$25	\$25.00	\$25			B&P § 16100 (a)	Flat fee

All direct charges incurred by the County for towing services, vehicle impound facilities, property title search cost, and any other charges incurred directly related to the abatement of the vehicles in question, will be accounted for and their recovery(s).

All delinquent fees are subject to an additional penalty of double the fee amount.

RESOLUTION NO. 2017 - _____

**RESOLUTION OF THE SOLANO COUNTY BOARD OF SUPERVISORS ADOPTING
REVISED FEE SCHEDULE FOR RESOURCE MANAGEMENT
SURVEYOR AND COUNTY ENGINEERING DIVISION**

Whereas, the laws of the State of California and the provisions of the Solano County Code authorize the Solano County Board of Supervisors to establish and adjust fees that the County Resource Management Surveyor and County Engineering Division proposes.

Resolved, that the Solano County Board of Supervisors adopts the fees set forth in attached Exhibit III-E to Solano County Code section 11-110.4, to be effective on July 1, 2017.

Passed and adopted by the Solano County Board of Supervisors at its regular meeting on April 25, 2017 by the following vote:

AYES: SUPERVISORS _____

NOES: SUPERVISORS _____

EXCUSED: SUPERVISORS _____

JOHN M. VASQUEZ, Chair
Solano County Board of Supervisors

ATTEST:
BIRGITTA E. CORSELLO, Clerk
Solano County Board of Supervisors

By: _____
Jeanette Neiger, Chief Deputy Clerk

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2017/18**

**RESOURCE MANAGEMENT - PUBLIC WORKS, ENGINEERING AND SURVEYOR
EXHIBIT III-E**

Ref. #	Service	Estimated No of Units 2016/17	Current Fee Per Unit	Actual Cost per Unit	Rec'md. Fee/Unit 2017/18	New Fee	Revised Fee	Fee Authority	Description/Exception
SURVEYOR/ENGINEER DIVISION									
1904-02	Civil Engineer Hourly Rate	N/A	\$121	\$120.01	\$120		X	Gov. Code § 66451.2	Average weighted hourly rate. Actual rate will be charged per individual employee at the time of service.
1904-04	Map Check: Parcel	5	\$1,473	\$1,531.11	\$1,531		X	Gov. Code § 66451.2	*First two sheets; additional sheets are \$750; separate map sheets or supplemental documents are \$150
1904-05	Map Check: Record of Survey	28	\$831	\$861.25	\$861		X	Gov. Code § 27372	*First sheet; additional sheets are \$435
1904-06	Map Check: Subdivisions	1	\$1,031	\$1,052.64	\$1,053		X	Gov. Code § 66451.2	*First sheet; additional sheets are \$490; separate map sheets or supplemental documents are \$115
1904-12	Map Reproduction-Mylar and Vellum up to 18" X 26" sheets	50	\$14	\$14	\$14			Gov. Code § 66451.2	\$4.30 per square foot for larger sheets
1904-15	Map Reproduction-Microfilm & Blackline 18" X 26" sheets	250	\$6.50	\$6.50	\$6.50			Gov. Code § 66451.2	\$2.00 per square foot for larger sheets
1904-19	Record of Survey, Parcel Map: Indexing - first sheet	28	\$5	N/A	N/A			Gov. Code § 27372	Amount fixed by code.
1904-19b	Record of Survey, Parcel Map: Indexing - additional sheets	15	\$2	N/A	N/A			Gov. Code § 27372	Amount fixed by code.
1904-20	Map Amendment, Correction & Survey Filing	2	\$5	N/A	N/A			Gov. Code § 27372	Amount fixed by code.
1904-21	Filing of Corner Record	16	\$6	N/A	N/A			B&P Code § 8773.2	Amount fixed by code.
1904-26	County Surveyor Hourly Rate	N/A	\$138	\$130.89	\$131		X	Gov. Code § 66451.2	Weighted hourly rate. Actual rate will be charged per individual employee at the time of service.
1904-36	Engineering Technician Hourly Rate	N/A	\$94	\$97.92	\$98		X	Gov. Code § 66451.2	Average weighted hourly rate. Actual rate will be charged per individual employee at the time of service.
ROADS DIVISION									
3010-01	Encroachment Permit	138	\$445	\$465.13	\$465		X	Street & Hwy Code § 1460 Cal. Const. Art. XI, § 7	* Fee listed is for standard permits, including single-family residential driveways. The fee is \$610 for major permits involving trenching in the roadway, traffic control, commercial driveways or other complex items. The fee for annual permits is \$120 per 1/10 mile, plus \$0.23 per foot under 1/10 mile; adjoining owners, public utilities and public agencies are exempt.
3010-05	Subdivision Plan Check & Inspection	6	\$2,420	\$2,456.16	\$2,456		X	GC65104	*
3010-08	Road Vacation Application Processing	1	\$2,924	\$2,934.63	\$2,935		X	Streets & Highways Code § 8321	

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2017/18**

**RESOURCE MANAGEMENT - PUBLIC WORKS, ENGINEERING AND SURVEYOR
EXHIBIT III-E**

3010-09	Transportation Permit-Trip	650	\$29	\$29.38	\$29		X	Cal Veh. Code § 35795	
3010-10	Transportation Permit-Annual	100	\$98	\$97.92	\$98		X	Cal Veh. Code § 35795	
3010-11	Assembly Permits	2	\$466	\$489.61	\$490		X	Cal. Const. Art. XI, § 7	Non-profit organizations are exempt
3010-12	Renaming of Private Road	0	\$425	\$446.57	\$447		X	Cal. Const. Art. XI, § 7	
3010-22	Installation of Private Road Signs	1	\$466	\$489.61	\$490		X	Cal. Const. Art. XI, § 7	
3010-22a	Private Road Sign Replacement - Special trip	0	\$412	\$416.17	\$416		X	Cal. Const. Art. XI, § 7	
3010-22b	Private Road Sign Replacement - Routine	0	\$293	\$293.77	\$294		X	Cal. Const. Art. XI, § 7	
3010-23a	Use Permit Review	40	\$351	\$370.02	\$370		X	Gov Code 65909.5	*
3010-24a	General Plan Amendment	1	\$316	\$318.98	\$319		X	Gov Code 65104 and 66014	*
3010-25a	Zoning Amendment	4	\$316	\$318.98	\$319		X	Gov Code 65909.5	*
3010-27a	Minor Subdivision: Tentative Map	5	\$936	\$956.95	\$957		X	Gov. Code § 66451.2	*
3010-27c	Minor Subdivision: Review Map Extension	2	\$379	\$382.78	\$383		X	Gov. Code § 66451.2	*
3010-28a	Major Subdivisions: Tentative Map	1	\$1,820	\$1,913.89	\$1,914		X	Gov. Code § 66451.2	*
3010-28b	Major Subdivisions: Review Revised Map	1	\$1,294	\$1,339.72	\$1,340		X	Gov. Code § 66451.2	*
3010-28c	Major Subdivisions: Review Map Extension	1	\$1,294	\$1,307.83	\$1,308		X	Gov. Code § 66451.2	*
3010-29	Lot Line Adjustment	5	\$684	\$701.76	\$702		X	Gov. Code § 66451.2	
3010-30	Building Envelope Review	0	\$473	\$478.47	\$478		X	California Building Code section 109	
3010-33	Building Permit Checklist Review	50	\$81	\$88.13	\$88		X	California Building Code section 109	
3010-34	Oil and Gas Well Drilling Security	10	\$553	\$587.54	\$588		X	BOS	Plus \$50,000 min. road damage bond per site
3010-35	Certificate of Compliance	12	\$484	\$510.37	\$510		X	Gov. Code § 66451.2	*
3010-36	Grading Permit Application/Determin	42	\$121	\$132.01	\$132		X	California Building Code section 109	
3010-37	Grading Permit (Minor)	30	\$626	\$660.07	\$660		X	California Building Code section 109	*
3010-38	Grading Permit (Major)	12	\$1,825	\$1,920.21	\$1,920		X	California Building Code section 109	*
3010-39	Land Leveling Permit	2	\$759	\$780.09	\$780		X	California Building Code section 109	*
3010-40	Flood Zone Determination	200	\$47	\$48.96	\$49		X	California Building Code section 109	

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2017/18**

**RESOURCE MANAGEMENT - PUBLIC WORKS, ENGINEERING AND SURVEYOR
EXHIBIT III-E**

3010-41	Environmental Review of Initial Study	0	\$210	\$223.29	\$223		X	PRC 21089(a)	*
3010-42	Marsh Development Permit	2	\$158	\$165.87	\$166		X	PRC 29520(b)	* Planning Commission review is \$575 minimum deposit
3010-43	Construction Plans and Specifications	60	\$40	\$40.00	\$40			California Building Code section 109	Fee is for construction specifications with 120 or fewer pages. Specifications with more than 120 pages cost \$50 per set. Oversize plan sheets cost \$4 per sheet.
3010-44	Permit Non-Compliance Investigation (hourly rate)	N/A		\$120.01	\$120	X		BOS	Fee charged per hour for investigation of permit non-compliance and issuance of a Notice of Violation.

* The amount listed is the minimum deposit. An additional deposit will be taken for applications requiring extensive review. The applicant will be charged for the actual cost of performing the work.

RESOLUTION NO. 2017 - _____

**RESOLUTION OF THE SOLANO COUNTY BOARD OF SUPERVISORS ADOPTING
REVISED FEE SCHEDULE FOR THE PUBLIC GUARDIAN**

Whereas, the laws of the State of California and the provisions of the Solano County Code authorize the Solano County Board of Supervisors to establish and adjust fees that the Public Guardian proposes.

Resolved, that the Solano County Board of Supervisors adopts the fees set forth in attached Exhibit IV to Solano County Code section 11-110.5, to be effective on July 1, 2017.

Passed and adopted by the Solano County Board of Supervisors at its regular meeting on April 25, 2017 by the following vote:

AYES: SUPERVISORS _____

NOES: SUPERVISORS _____

EXCUSED: SUPERVISORS _____

JOHN M. VASQUEZ, Chair
Solano County Board of Supervisors

ATTEST:
BIRGITTA E. CORSELLO, Clerk
Solano County Board of Supervisors

By: _____
Jeanette Neiger, Chief Deputy Clerk

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2017/18**

**PUBLIC GUARDIAN
EXHIBIT IV**

Ref. #	Service	Hours Per Unit	Estimated No of Units 2017/18	Current Fee Per Unit	Actual Cost per Unit	Rec'md. Fee/Unit 2017/18	New Fee	Revised Fee	Fee Authority	Description /Exception
1041-01	Conservatorship Fee	7	150	\$663	\$ 629	\$629		√	Probate Code	Per Month
1041-03	Extraordinary Fee	1	15	\$95	\$ 90	\$90		√	Probate Code	Hourly Rate
1041-04	Final Accounting Fee	8	46	\$758	\$ 719	\$719		√	Probate Code	Per Estate
1041-06	Property Management	4	5	\$379	\$ 360	\$360		√	Probate Code	Per Month
1041-07	Property Sales Fee	12	2	\$1,137	\$ 1,079	\$1,079		√	Probate Code	Per Real Estate Transaction
1041-09	Property Disposal Fee	3	7	\$284	\$ 270	\$270		√	Probate Code	Per Transaction

RESOLUTION NO. 2017 - _____

**RESOLUTION OF THE SOLANO COUNTY BOARD OF SUPERVISORS ADOPTING
REVISED FEE SCHEDULE FOR THE
TAX COLLECTOR / TREASURER / COUNTY CLERK DEPARTMENT**

Whereas, the laws of the State of California and the provisions of the Solano County Code authorize the Solano County Board of Supervisors to establish and adjust fees that the County Tax Collector/Treasurer/County Clerk Department proposes.

Resolved, that the Solano County Board of Supervisors adopts the fees set forth in attached Exhibit V to Solano County Code section 11-110.6, to be effective on July 1, 2017.

Passed and adopted by the Solano County Board of Supervisors at its regular meeting on April 25, 2017 by the following vote:

AYES: SUPERVISORS _____

NOES: SUPERVISORS _____

EXCUSED: SUPERVISORS _____

JOHN M. VASQUEZ, Chair
Solano County Board of Supervisors

ATTEST:
BIRGITTA E. CORSELLO, Clerk
Solano County Board of Supervisors

By: _____
Jeanette Neiger, Chief Deputy Clerk

SOLANO COUNTY
COST AND RECOMMENDED FEE SCHEDULE
FY2017/18

TAX COLLECTOR / COUNTY CLERK
EXHIBIT V

Ref. #	Service	Estimated No of Units 2017/18	Current Fee Per Unit	Actual Cost per Unit	Rec'md. Fee/Unit 2017/18	New Fee	Revised Fee	Fee Authority
1300-01	Returned (Dishonored) Check	2	35.00	36.40	35.00			CC §1719, GC §6157 (b)
1300-02	Returned (Dishonored) Check Tax Collector Only	330	40.00	57.59	40.00			CC §1719, GC §6157 (b), R&T §2509.2
1300-11	Research (Per ¼ hour, ¼ hour minimum)	6	22.00	22.62	23.00		✓	GC §6253 & 54985
1300-21	Credit Card Processing Fee*	0	2.35%	-	2.35%			GC 54985
1300-22	Debit Card Processing Fee*	0	2.35%	-	2.35%			GC 54985
1300-23	Payments Received By Electronic Wire	200	9.00	8.76	9.00			GC §54985
1311-01	Delinquent Secured Taxes Collection Cost	10,000	10.00	1.41	10.00			RT §2621 & 2706
1311-02	Redemption State Cost	50	1.50	1.50	1.50			RT §4112 (a) (b)
1311-03	Redemption County Cost (Man Fee Amt, Excess rev offsets Pub Costs 1311-22)	50	150.00	7.30	150.00			RT §4112 (a) (b)
1311-04	Redemption Personal Contact	50	105.00	107.96	108.00		✓	RT §4112.4 & 3704.7 GC 54985
1311-05	Redemption Power to Sell Cost - Cost Recovery	75	40.00	38.85	40.00			RT §4112(1), 4672.2
1311-11	Tax Collector's Certificate - Lot Line Adjustment	20	35.00	37.35	37.00		✓	GC §66412(d)
1311-12	Subdivision/Parcel Maps Handling	1	35.00	37.35	37.00		✓	GC §54985
1311-13	Segregation of Parcel Handling	1	35.00	37.35	37.00		✓	GC §54985
1311-14	Redemption 5-Pay Plan Handling	300	55.00	58.56	60.00		✓	RT §4217(b) GC§54985
1311-15	Redemption Fee - Fee set by statute	300	15.00	14.14	15.00			RT §4673 & 4112 (a)(b) & 3702
1311-16	Unsecured Delinquent Account Enforcement	20	163.00	176.55	163.00			RT §2922 (e)
1311-21	Parties of Interest Search	50	150.00	151.21	150.00			RT §4673 & 4112 (a)(b) & 3702
1311-22	Redemt Pub Costs (Tax Sale). Fee does not cover full cost. Excess rev from 1311-03 Man fee covers shortfall	50	90.00	144.56	90.00			RT §4673 & 4112 (a)(b) & 3702

SOLANO COUNTY
COST AND RECOMMENDED FEE SCHEDULE
FY2017/18

TAX COLLECTOR / COUNTY CLERK
EXHIBIT V

Ref. #	Service	Estimated No of Units 2017/18	Current Fee Per Unit	Actual Cost per Unit	Rec'md. Fee/Unit 2017/18	New Fee	Revised Fee	Fee Authority
1311-23	Internet Auction Cost	56	300.00	168.28	300.00			RT §4673 & 4112 (a)(b) & 3702
1311-31	Mobile Home Duplicate Tax Clearance Certificate	55	20.00	20.38	20.00			GC §54985
1311-32	Duplicate Tax Bill	134	2.00	2.12	2.00			GC 54985
1311-41	Sec Tax Roll: Whole or Part: Electronic File	42	100.00	99.90	100.00			GC 54985
1311-42	Sec Tax Roll: Detailed Charges: Electronic	15	600.00	599.90	600.00			GC 54985
1311-43	Sec & Supp Tax Roll Detailed Charges: Electronic File	16	630.00	629.90	630.00			GC 54985
1130-44	All Redemption Charges	10	100.00	99.90	100.00			GC 54985
1130-45	Special Assessments By Fund	0	140.00	139.90	140.00			GC 54985
1311-51	SCIPS Special Project Request (Programmer Analyst or System Analyst Per Hour)	0	150.00	150.00	150.00			GC 54985
1311-61	Special Assessment Request By Fund (Corrected Tax Bills) Per Bill	0	32.00	33.94	32.00			GC §54985
1312-01	Certified Copy of Confidential License	68	16.00	17.53	17.00		✓	HS §103625,10364 0,100430, 103628(c)
1312-11	Process Server Registration (includes 1 ID card) - Fee set by statute	30	110.00	72.70	110.00			BP §22352, 22455
1312-12	Professional Photocopier	0	175.00	72.70	175.00			BP §22453- 22455
1312-13	Unlawful Detainer Assistant	0	182.00	72.70	182.00			BP §6404-6405
1312-14	Legal Document Assistant	4	182.00	72.70	182.00			BP §6402-6416
1312-15	Humane Officer Appointment	0	5.00	4.85	5.00			CC §14502(e)
1312-21	Miscellaneous Proof of Publication Filings	0	2.25	1.62	2.25			GC 26850
1311-43	Professional Photocopier Registrant is also a registered process server	1	100.00	72.70	100.00			BP §22453- 22455
1312-31	Marriage License (Public)	1,575	90.00	84.58	90.00			GC §26840 (.3,.11,.0,7), 54985,HS 100430/100435, WI 18304

SOLANO COUNTY
COST AND RECOMMENDED FEE SCHEDULE
FY2017/18

TAX COLLECTOR / COUNTY CLERK
EXHIBIT V

Ref. #	Service	Estimated No of Units 2017/18	Current Fee Per Unit	Actual Cost per Unit	Rec'md. Fee/Unit 2017/18	New Fee	Revised Fee	Fee Authority
1312-32	Marriage License (Confidential)	83	100.00	94.66	100.00			GC §26840 (.3,.11,.0,7), 54985,HS 100430/100435, WI 18304
1312-33	Declared Marriage License	0	90.00	84.58	90.00			GC §26840 (.3,.11,.0,7), 54985,HS 100430/100435, WI 18304
1312-34	Affidavit of Duplicate Marriage License	4	32.00	29.08	32.00			FC §360
1312-35	Ammended Marriage License	45	27.00	24.23	27.00			HS §103700 \$11, GC54985 \$14
1312-36	Marriage License: After Hours Issuance * Per Half Hour. OT Upcharge	5	60.00	54.93	60.00			GC §26840.2, 54985
1312-41	Marriage Ceremonies Civil Marriage Ceremonies Performed On Site	280	50.00	50.08	50.00			GC §26861
1312-42	Witness Fee For Ceremony	8	27.00	24.23	27.00			GC §54985
1312-43	Marriage Ceremony Online Non Refundable Deposit (In Development)	0	27.00	25.04	27.00			GC §54985
1312-44	Deputy Commissioner of Civil Marriages (One Day, One Ceremony)	0	100.00	90.47	100.00			GC §26861, FC 401(b)
1312-45	Marriage Ceremonies Weekend Rate	0	110.00	101.78	110.00			GC §26861, FC 401(b)
1312-51	FBNS: Fictitious Business Name Statement	2,050	50.00	45.24	50.00			BP §17929(a),(b) GC 54985
1312-52	FBNS: Each Add Owner/Business Name on FBS	720	7.00	6.46	7.00			BP §17929(a),(b) GC 54985
1312-53	FBNS: Abandonment / Withdrawal	50	40.00	35.54	40.00			BP §17929(a),(b) GC 54985
1312-54	FBNS: Weekly FNS Report	80	24.00	21.81	24.00			GC §54985
1312-55	FBNS: Certified Copy	35	11.00	9.69	11.00			GC §54985
1312-61	Notary Public Oath	390	40.00	38.77	40.00			GC 8213
1312-62	Verifying of Notary	135	15.00	14.54	15.00			GC §26852.1, 54985
1312-63	Certification of Documents	68	11.00	9.69	11.00			GC §26833

**SOLANO COUNTY
COST AND RECOMMENDED FEE SCHEDULE
FY2017/18**

**TAX COLLECTOR / COUNTY CLERK
EXHIBIT V**

Ref. #	Service	Estimated No of Units 2017/18	Current Fee Per Unit	Actual Cost per Unit	Rec'md. Fee/Unit 2017/18	New Fee	Revised Fee	Fee Authority
1312-64	Translation Certification	1	24.00	21.81	24.00			GC §54985
1312-71	Power of Attorney	1	33.00	29.89	33.00			GC §26855.1, 54985
1312-72	Power of Attorney Additional Names	5	7.00	6.46	7.00			GC §26855.1, 54985
1312-73	POA Revocation (Each Name)	0	7.00	6.46	7.00			GC §26855.1, 54985
1312-81	Professional Photocopier Additional I.D. Card	4	12.00	11.31	12.00			BP §22457,22352(c , 6404,6407

RESOLUTION NO. 2017 - _____

**RESOLUTION OF THE SOLANO COUNTY BOARD OF SUPERVISORS ADOPTING
REVISED FEE SCHEDULE FOR THE AUDITOR-CONTROLLER DEPARTMENT**

Whereas, the laws of the State of California and the provisions of the Solano County Code authorize the Solano County Board of Supervisors to establish and adjust fees that the County Auditor-Controller Department proposes.

Resolved, that the Solano County Board of Supervisors adopts the fees set forth in attached Exhibit VI to Solano County Code section 11-110.7, to be effective on July 1, 2017.

Passed and adopted by the Solano County Board of Supervisors at its regular meeting on April 25, 2017 by the following vote:

AYES: SUPERVISORS _____

NOES: SUPERVISORS _____

EXCUSED: SUPERVISORS _____

JOHN M. VASQUEZ, Chair
Solano County Board of Supervisors

ATTEST:
BIRGITTA E. CORSELLO, Clerk
Solano County Board of Supervisors

By: _____
Jeanette Neiger, Chief Deputy Clerk

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2017/18**

**AUDITOR-CONTROLLER
EXHIBIT VI**

Summary of Fees

Ref. #	Service	Estimated No of Units 2017/18	Current Fee Per Unit	Unit of Service (x)	Actual Cost per Unit*	Recommended Fee/Unit (x) 2017/18	New Fee	Revised Fee	Fee Authority	Description/Exception
1	Audit Services	1079	\$118.00		\$118.47	\$118.00			GC 26909	Rates charged to external agencies.
2	Property Tax Services	2400	\$119.00		\$116.00	\$116.00		✓	GC 25265	Rate is calculated for special project requests
3	PC4750 Reporting Services	50	\$137.00		\$140.81	\$141.00		✓	PC4750	Rate is calculated for compilation of the PC4750 claim.
4	Accounting/Financial Reporting Services	0	\$116.00		\$120.13	\$120.00		✓	GC 25265	Rate is calculated for special project requests by non-County agencies
5	General Accounting services - transaction processing fee	9,584	\$7.43	(a)	\$7.59	\$7.59		✓	GC 25265	Rate is calculated for services provided to non-county agencies
6	General Accounting services - check reissuance fee	100	up to \$20	(b)	\$111.21	up to \$20			Cal Const. Art. X Sec7	Recovery of costs
7	Payroll - special projects	731	\$82.00		\$82.05	\$82.00			GC 25265	Rate is calculated for special project requests

* Actual cost per unit is based on requested budget for FY2017/18

(a) Unit = transaction

(b) Sliding scale fee: for check amount \$100 and under the fee is \$10; check amount over \$100 the fee is \$20

(x) All units are hourly, unless noted.

The Auditor-Controller provides various services such as auditing, property tax information, accounting and payroll services to independent special districts, title companies, and other agencies. If the department fees are not increased for FY2017/18 the loss in revenues will not have a significant effect on the department.

RESOLUTION NO. 2017 - _____

**RESOLUTION OF THE SOLANO COUNTY BOARD OF SUPERVISORS ADOPTING
REVISED FEE SCHEDULE FOR THE REGISTRAR OF VOTERS**

Whereas, the laws of the State of California and the provisions of the Solano County Code authorize the Solano County Board of Supervisors to establish and adjust fees that the County Registrar of Voters proposes.

Resolved, that the Solano County Board of Supervisors adopts the fees set forth in attached Exhibit VII to Solano County Code section 11-110.8, to be effective on July 1, 2017.

Passed and adopted by the Solano County Board of Supervisors at its regular meeting on April 25, 2017 by the following vote:

AYES: SUPERVISORS _____

NOES: SUPERVISORS _____

EXCUSED: SUPERVISORS _____

JOHN M. VASQUEZ, Chair
Solano County Board of Supervisors

ATTEST:
BIRGITTA E. CORSELLO, Clerk
Solano County Board of Supervisors

By: _____
Jeanette Neiger, Chief Deputy Clerk

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2017/18**

**REGISTRAR OF VOTERS
EXHIBIT VII**

Ref. #	Service	Est. No of Units 2017/18	Current Fee Per Unit	Actual Cost Per Unit	Rec'md. Fee/Unit 2017/18	New Fee	Revised Fee	Fee Authority	Description/Exception
1550-01	Research - Staff Time (not for election district billing) customer requests only.	0	\$34.35 per 1/4 hour (w/ a minimum of 1/4 hour)	\$36.90 per 1/4 hour (min)	\$36.90 per 1/4 hour (w/ a minimum of 1/4 hour)		✓	GC 6253 GC 26854 GC 54985	
1550-02a	General Copies - First Page	14	\$0.75	\$2.46	DELETE		DEL	EC 2167, GC 54985	FY17/18 DELETE to align charges with the countywide copy fees
1550-02b	General Copies - Each Additional Page	66	\$0.10	\$0.11	DELETE		DEL	EC 2167, GC 54985	FY17/18 DELETE to align charges with the countywide copy fees
1550-03	Certified Affidavit Copies	53	\$1.50	\$9.84	\$1.50			EC 2167, GC 54985	
1550-04a	Custom Reports/Files	57	actual costs (\$34.35 per 1/4 hour & supplies)	actual costs (\$36.90 per 1/4 hour & supplies)	actual costs (\$36.90 per 1/4 hour & supplies)		✓	GC 26831	
1550-06	Vote-By-Mail File Subscription	4	\$232.00	Fixed Rate based on length of VBM period, and # of subscribers per election: \$241.90	\$242.00		✓	GC 26831	
1550-08a	Campaign Statement Copies	1,241	\$0.10 per page	\$12.30	\$0.10 per page			GC 81008 sets max at .10	
1550-08b	Campaign Statement Copies 5 years or more older	0	\$5 retrieval fee plus \$0.10 per page	\$73.80 plus \$0 .11 per page	\$5 retrieval fee plus \$0.10 per page			GC 81008	
1550-09a	Economic Interest Statement-Copy	667	\$0.10 per page	\$12.30	\$0.10 per page			GC 81008 sets max at .10	
1550-09b	Economic Interest Statement Copy 5 years or more older	0	\$5 retrieval fee plus \$0.10 per page	\$73.80 plus \$0 .11 per page	\$5 retrieval fee plus \$0.10 per page			GC 81008	
1550-10	Late Fines - Campaign & Economic Interest	0	\$10 per day up to \$100 max.	Variable	\$10 per day up to \$100 max.			GC 81013 sets max at 10.00	
1550-12	Voter Index - Walking List	0	\$0.50 per 1000 names	\$1.00 per 1000 names	\$0.50 per 1000 names			EC2184 sets max at \$.50 per 1000 names	100 names/page \$.10/page
1550-13a	Maps - All production maps excluding Fairfield/Suisun	0	\$100.00	\$100.90	\$100.00			GC 6253 / 54985	2.75'x3.66', \$10 per sq. ft.
1550-13b	Maps- Production map - Fairfield/Suisun	0	\$250.00	\$250.00	\$250.00			GC 6253 / 54985	5'x5', \$10 per sq. ft.
1550-13c	Maps - Custom All Sizes	0	\$34.35 per 1/4 hour (min) + Direct Material Cost	\$36.90 per 1/4 hour (min) + Direct Material Cost	\$36.90 per 1/4 hour (min) + Direct Material Cost		✓	GC 6253 / 54985	

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2017/18**

**REGISTRAR OF VOTERS
EXHIBIT VII**

Ref. #	Service	Est. No of Units 2017/18	Current Fee Per Unit	Actual Cost Per Unit	Rec'md. Fee/Unit 2017/18	New Fee	Revised Fee	Fee Authority	Description/Exception
1550-16	Certification of Documents - each	0	\$4.00	\$9.84	\$4.00			GC 26833 GC54985	
1550-18	Voter Search Certified	0	\$5.00	\$36.90	\$5.00			GC 26854	
1550-22	Indices Mailing	0	Actual Costs	Variable	Actual Costs			GC 54985	Direct Material Costs
1550-23	Special Request Mailings	0	Actual Costs	Variable	Actual Costs			GC 26854 GC 54985	Direct Material Costs (vendor billing to ROV)
1550-24	Staff Time Hourly Rate - Election Support	0	employee hourly benefited rate + 93% overhead	employee hourly benefited rate + 103.08% overhead	employee hourly benefited rate + 103% overhead		✓	EC 10520	
1550-32	Deposit per Registered Voter to Run Special Election	0	\$4.00	Variable	\$4.00			EC 10002	
1550-34	County Counsel Staff Time for City/School District/Special District Elections	0	Actual Costs	Variable	Actual Costs			Cal. Const. art. XI, § 7	
1550-40	Local, Special, Vacancy and Consolidated Districts	0	Direct Material Costs	Variable	Direct Material Costs			Election Code 10002,	Direct Material Costs (vendor billing to ROV)
1550-41	Recount Costs	0	Direct Material Costs	Variable	Direct Material Costs			Election Code 10002,	Direct Material Costs (vendor billing to ROV)
1550-42	Notice of Intent to Circulate Petition	0	\$200.00	Unknown	\$200.00			Election Code 9103(b)	

RESOLUTION NO. 2017 - _____

**RESOLUTION OF THE SOLANO COUNTY BOARD OF SUPERVISORS ADOPTING
REVISED FEE SCHEDULE FOR THE CLERK OF THE BOARD**

Whereas, the laws of the State of California and the provisions of the Solano County Code authorize the Solano County Board of Supervisors to establish and adjust fees that the County Clerk of the Board proposes.

Resolved, that the Solano County Board of Supervisors adopts the fees set forth in attached Exhibit VIII to Solano County Code section 11-110.9, to be effective on July 1, 2017.

Passed and adopted by the Solano County Board of Supervisors at its regular meeting on April 25, 2017 by the following vote:

AYES: SUPERVISORS _____

NOES: SUPERVISORS _____

EXCUSED: SUPERVISORS _____

JOHN M. VASQUEZ, Chair
Solano County Board of Supervisors

ATTEST:
BIRGITTA E. CORSELLO, Clerk
Solano County Board of Supervisors

By: _____
Jeanette Neiger, Chief Deputy Clerk

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2017/18**

**CLERK OF THE BOARD OF SUPERVISORS
EXHIBIT VIII**

Ref. #	Service	Estimated No of Units 2017/18	Current Fee Per Unit	Actual Cost per Unit	Rec'md. Fee 2017/18	New Fee	Revised Fee	Fee Authority	Description/Exception
1000-01	Certified Copies (per page)	0	\$6.00		\$6.00			GC 54985 & GC 6253	BOS Authority
1000-02b	Meeting Tapes (CD & Jacket)	0	\$21.00		\$21.00			GC 54985 & GC6 253	BOS Authority
1000-03	Research - Clerk of the Board	0	\$113.00	\$121.20	\$121.00		√	GC 54985 & GC 6253	Hourly rate (15 minute or \$30.25 minimum)
1000-04	Research - Administrative Secretary/Office Assistant II/III	0	\$81.00	\$82.20	\$82.00		√	GC 54985 & GC 6253	Hourly rate (15 minute or \$20.75 minimum)
1000-05	EIR Administration	102	\$50.00	N/A	\$50.00			F&G 711.4	Revision effective January 2007
1000-07	Certified Verbatim Transcript -- Assessment Appeals Board	0	\$81.00	\$82.20	\$82.00		√	RTC 1611	Hourly Rate
1000-08	Assessment Appeal Application Processing Fee (per parcel)	0	\$35.00	N/A	\$35.00			Cal. Const., Art. 13, Sec. 16	BOS Authority
1100-04	Agenda Packet Subscription (per month)	12	\$60.00	\$71.19	\$60.00			GC 54985 & GC 54954.1	BOS Authority

RESOLUTION NO. 2017 - _____

**RESOLUTION OF THE SOLANO COUNTY BOARD OF SUPERVISORS ADOPTING
REVISED FEE SCHEDULE FOR COUNTY COUNSEL**

Whereas, the laws of the State of California and the provisions of the Solano County Code authorize the Solano County Board of Supervisors to establish and adjust fees that County Counsel proposes.

Resolved, that the Solano County Board of Supervisors adopts the fees set forth in attached Exhibit IX to Solano County Code section 11-110.10, to be effective on July 1, 2017.

Passed and adopted by the Solano County Board of Supervisors at its regular meeting on April 25, 2017 by the following vote:

AYES: SUPERVISORS _____

NOES: SUPERVISORS _____

EXCUSED: SUPERVISORS _____

JOHN M. VASQUEZ, Chair
Solano County Board of Supervisors

ATTEST:
BIRGITTA E. CORSELLO, Clerk
Solano County Board of Supervisors

By: _____
Jeanette Neiger, Chief Deputy Clerk

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2017/18**

**COUNTY COUNSEL
EXHIBIT IX**

Ref. #	Service	Estimated No of Units 2017/18	Current Fee Per Unit	Actual Cost per Unit	Rec'md. Fee/Unit 2017/18	New Fee	Revised Fee	Fee Authority	Description/Exception
1400	Legal Services	Varies	165.00	180.00	180.00		✓	Cal. Const. art. XI, § 7	Hourly rate for services

RESOLUTION NO. 2017 - _____

**RESOLUTION OF THE SOLANO COUNTY BOARD OF SUPERVISORS ADOPTING
REVISED FEE SCHEDULE FOR HEALTH AND SOCIAL SERVICES DEPARTMENT**

Whereas, the laws of the State of California and the provisions of the Solano County Code authorize the Solano County Board of Supervisors to establish and adjust fees that the County Health and Social Services Department proposes.

Resolved, that the Solano County Board of Supervisors adopts the fees set forth in attached Exhibit XI to Solano County Code section 11-110.12, to be effective on July 1, 2017.

Passed and adopted by the Solano County Board of Supervisors at its regular meeting on April 25, 2017 by the following vote:

AYES: SUPERVISORS _____

NOES: SUPERVISORS _____

EXCUSED: SUPERVISORS _____

JOHN M. VASQUEZ, Chair
Solano County Board of Supervisors

ATTEST:
BIRGITTA E. CORSELLO, Clerk
Solano County Board of Supervisors

By: _____
Jeanette Neiger, Chief Deputy Clerk

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2017/18**

**HEALTH AND SOCIAL SERVICES
EXHIBIT XI**

Ref. #	Proc. #	Service	Unit of Service	Current Fee Per Unit	Actual Cost per Unit	Rec'md. Fee Per Unit FY2017/18	New Fee	Revised Fee	Fee Authority	Description/Exception
MENTAL HEALTH PROGRAM SERVICES										
7700-101	341	MH Outpatient Services	1 min	\$5.98	\$5.10	\$5.36		Revised	Department of Healthcare Services (DHCS)	FY15-16 cost report rate, plus 2% Home Health Index, plus 3% COLA
7700-102	320	MH Medication	1 min	\$11.07	\$9.45	\$9.92		Revised		
7700-103	371	MH Crisis Intervention	1 min	\$8.92	\$7.61	\$7.99		Revised		
7700-104	303	MH Case Management	1 min	\$4.64	\$3.97	\$4.17		Revised		
SUBSTANCE ABUSE PROGRAMS										
7560-101		OP Indiv Cnsl'ing - Non Perinatal	Per Visit	\$75.00	\$75.00	\$75.00			DHCS	Contract Rate
7560-103		OP Group Cnsl'ing - Non Perinatal	Per Visit	\$35.00	\$35.00	\$35.00				
7560-105		Day Care Rehab - Non Perinatal	Per Visit	\$82.00	\$82.00	\$82.00				
7560-106		Day Care Rehab - Perinatal	Per Visit	\$82.00	\$82.00	\$82.00				
7560-107		Residential Treatment - Perinatal	Per Day	\$101.00	\$101.00	\$101.00				
7560-108		Residential Treatment - Non Perinatal	Per Day	\$60.00	\$60.00	\$60.00				
PUBLIC HEALTH PROGRAMS										
7831-101		Targeted Case Management	Procedure	\$407.46	\$583.40	\$583.40		Revised	DHCS	Per FY16/17 TCM Cost Report
7809-102		Medical Marijuana ID Card (Medi-Cal Client)	Card	\$100.00	\$200.00	\$50.00		Revised	CA Dept of Public Health	
7809-103		Medical Marijuana ID Card (non-Medi-Cal Client)	Card	\$200.00	\$200.00	\$100.00		Revised	CA Dept of Public Health	
7809-104		Medi-Cal Marijuana ID Card (County Medical Services Program (CMSP)	Card	N/A	\$200.00	\$0.00	New		CA Dept of Public Health	
7809-105		Transit letter for non-contagious diseases		\$25.00	\$25.50	\$25.00			CA Dept of Public Health	Market Survey
7809-106		Emergency death certificate filing for religious or cultural needs		\$100.00	\$102.00	\$100.00			CA Dept of Public Health	
7809-107		Late payment fee for disposition of human remains permit		\$5.00	\$5.00	\$5.00			CA Dept of Public Health	
7809-108		Standard birth certificate fee		\$30.00	\$30.00	\$30.00			CA Dept of Public Health	
7809-109		Expedited service for birth certificate		\$50.00	\$20.40	\$50.00			CA Dept of Public Health	
California Children Services (CCS)										
7853-101		Assessment Fee	per family	\$0 - \$20	N/A	\$0 - \$20			DHCS / CCS	Sliding scale based on State AGI and/or Federal Poverty Guidelines
7853-102		Enrollment Fee	per family	\$0 - \$1,440	N/A	\$0 - \$1,440				
FAMILY HEALTH SERVICES										
Family Health Services - Primary Care Clinic										
7582-101	10060	Incision and Drainage	Procedure	\$201.00	\$464.53	\$207.00		Revised		
7582-102	10120	Incision & Removal of Foreign Body, Simple	Procedure	\$266.00	N/A	\$274.00		Revised		
7582-103	11000	SURGICAL CLEANSING OF SKIN	Procedure	N/A	TBD	\$96.00	New			
7582-104	11042	DEB SUBQ TISSUE 20 SQ CM/<	Procedure	N/A	TBD	\$208.00	New			
7582-105	11300	Shave Skin Lesion	Procedure	\$172.00	N/A	\$177.00		Revised		
7582-106	11301	Shave Skin Lesion	Procedure	\$209.00	N/A	\$215.00		Revised		
7582-107	11302	Shave Skin Lesion	Procedure	\$246.00	N/A	\$253.00		Revised		
7582-108	11303	Shave Skin Lesion	Procedure	\$270.00	N/A	\$278.00		Revised		
7582-109	11305	Shave Single Lesion, 0.5cm or less	Procedure	\$174.00	\$198.28	\$179.00		Revised		
7582-110	11306	Shave Skin Lesion	Procedure	\$213.00	N/A	\$219.00		Revised		
7582-111	11307	Shave Skin Lesion	Procedure	\$249.00	N/A	\$256.00		Revised		
7582-112	11308	Shave Skin Lesion	Procedure	\$260.00	N/A	\$268.00		Revised		

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Ref. #	Proc. #	Service	Unit of Service	Current Fee Per Unit	Actual Cost per Unit	Rec'md. Fee Per Unit FY2017/18	New Fee	Revised Fee	Fee Authority	Description/Exception
7582-113	11310	Shave Skin Lesion	Procedure	\$199.00	N/A	\$205.00		Revised		
7582-114	11311	Shave Skin Lesion	Procedure	\$190.00	N/A	\$196.00		Revised		
7582-115	11312	Shave Skin Lesion	Procedure	\$278.00	N/A	\$286.00		Revised		
7582-116	11313	Shave Skin Lesion	Procedure	\$319.00	N/A	\$329.00		Revised		
7582-117	11400	EXC TR-EXT B9+MARG 0.5 < CM	Procedure	\$217.00	\$379.69	\$224.00		Revised		
7582-118	11401	EXC TR-EXT B9+MARG 0.6-1 CM	Procedure	\$257.00	N/A	\$265.00		Revised		
7582-119	11402	EXC TR-EXT B9+MARG 1.1-2 CM	Procedure	\$284.00	N/A	\$293.00		Revised		
7582-120	11403	EXC TR-EXT B9+MARG 2.1-3 CM	Procedure	\$326.00	N/A	\$336.00		Revised		
7582-121	11404	EXC TR-EXT B9+MARG 3.1-4 CM	Procedure	\$369.00	N/A	\$380.00		Revised		
7582-122	11406	EXC TR-EXT B9+MARG > 4.0 CM	Procedure	\$521.00	N/A	\$537.00		Revised		
7582-123	11420	EXC H-F-NK-SP B9+MARG 0.5 <	Procedure	\$213.00	\$390.09	\$219.00		Revised		
7582-124	11421	EXC H-F-NK-SP B9+MARG 0.6-1	Procedure	\$269.00	N/A	\$277.00		Revised		
7582-125	11422	EXC H-F-NK-SP B9+MARG 1.1-2	Procedure	\$299.00	N/A	\$308.00		Revised		
7582-126	11423	EXC H-F-NK-SP B9+MARG 2.1-3	Procedure	\$342.00	\$743.43	\$352.00		Revised		
7582-127	11424	EXC H-F-NK-SP B9+MARG 3.1-4	Procedure	\$393.00	N/A	\$405.00		Revised		
7582-128	11426	EXC H-F-NK-SP B9+MARG > 4 CM	Procedure	\$550.00	N/A	\$567.00		Revised		
7582-129	11440	EXC FACE-MM B9+MARG 0.5 < CM	Procedure	\$235.00	N/A	\$242.00		Revised		
7582-130	11441	EXC FACE-MM B9+MARG 0.6-1 CM	Procedure	\$288.00	N/A	\$297.00		Revised		
7582-131	11442	EXC FACE-MM B9+MARG 1.1-2 CM	Procedure	\$321.00	N/A	\$331.00		Revised		
7582-132	11443	EXC FACE-MM B9+MARG 2.1-3 CM	Procedure	\$379.00	N/A	\$390.00		Revised		
7582-133	11444	EXC FACE-MM B9+MARG 3.1-4 CM	Procedure	\$471.00	N/A	\$485.00		Revised		
7582-134	11446	EXC FACE-MM B9+MARG > 4 CM	Procedure	\$648.00	N/A	\$667.00		Revised		
7582-135	11600	EXC TR-EXT MLG+MARG 0.5 < CM	Procedure	\$333.00	N/A	\$343.00		Revised		
7582-136	11601	EXC TR-EXT MLG+MARG 0.6-1 CM	Procedure	\$393.00	N/A	\$405.00		Revised		
7582-137	11602	EXC TR-EXT MLG+MARG 1.1-2 CM	Procedure	\$426.00	N/A	\$439.00		Revised		
7582-138	11603	EXC TR-EXT MLG+MARG 2.1-3 CM	Procedure	\$482.00	N/A	\$496.00		Revised		
7582-139	11604	EXC TR-EXT MLG+MARG 3.1-4 CM	Procedure	\$535.00	N/A	\$551.00		Revised		
7582-140	11606	EXC TR-EXT MLG+MARG > 4 CM	Procedure	\$754.00	N/A	\$777.00		Revised		
7582-141	11620	EXC H-F-NK-SP MLG+MARG 0.5 <	Procedure	\$336.00	N/A	\$346.00		Revised		
7582-142	11621	EXC H-F-NK-SP MLG+MARG 0.6-1	Procedure	\$395.00	N/A	\$407.00		Revised		
7582-143	11622	EXC H-F-NK-SP MLG+MARG 1.1-2	Procedure	\$439.00	N/A	\$452.00		Revised		
7582-144	11623	EXC H-F-NK-SP MLG+MARG 2.1-3	Procedure	\$510.00	N/A	\$525.00		Revised		
7582-145	11624	EXC H-F-NK-SP MLG+MARG 3.1-4	Procedure	\$572.00	N/A	\$589.00		Revised		
7582-146	11626	EXC H-F-NK-SP MLG+MAR > 4 CM	Procedure	\$683.00	N/A	\$703.00		Revised		
7582-147	11640	EXC FACE-MM MALIG+MARG 0.5 <	Procedure	\$347.00	N/A	\$357.00		Revised		
7582-148	11641	EXC FACE-MM MALIG+MARG 0.6-1	Procedure	\$409.00	N/A	\$421.00		Revised		
7582-149	11642	EXC FACE-MM MALIG+MARG 1.1-2	Procedure	\$464.00	N/A	\$478.00		Revised		
7582-150	11643	EXC FACE-MM MALIG+MARG 2.1-3	Procedure	\$541.00	N/A	\$557.00		Revised		
7582-151	11644	EXC FACE-MM MALIG+MARG 3.1-4	Procedure	\$664.00	N/A	\$684.00		Revised		
7582-152	11646	EXC FACE-MM MLG+MARG > 4 CM	Procedure	\$857.00	N/A	\$883.00		Revised		
7582-153	11750	Nail Avulsion 30D-F/U	Procedure	\$316.00	\$550.24	\$325.00		Revised		
7582-154	11976	Norplant Removal	Procedure	\$255.00	N/A	\$263.00		Revised		
7582-155	11981	INSERT DRUG IMPLANT DEVICE	Procedure	N/A	TBD	\$310.00	New			
7582-156	11982	REMOVE DRUG IMPLANT DEVICE	Procedure	N/A	TBD	\$275.00	New			
7582-157	11983	REMOVE/INSERT DRUG IMPLANT	Procedure	N/A	TBD	\$373.00	New			
7582-158	15851	Suture Removal	Procedure	\$191.00	\$226.54	\$197.00		Revised		
7582-159	16000	INITIAL TREATMENT OF BURN(S)	Procedure	N/A	TBD	\$118.00	New			
7582-160	16020	DRESS/DEBRID P-THICK BURN S	Procedure	N/A	TBD	\$145.00	New			
7582-161	16025	DRESS/DEBRID P-THICK BURN M	Procedure	N/A	TBD	\$254.00	New			
7582-162	17110	Destruction of Benign Lesions	Procedure	\$197.00	\$328.03	\$203.00		Revised		
7582-163	17333	SureSwab®, Vaginitis/Vaginosis Plus	Procedure	\$16.00	N/A	\$16.00				
7582-164	17340	Cryocutery	Procedure	\$84.00	N/A	\$87.00		Revised		
7582-165	20550	Injection, Single Tendon Sheath or Ligament	Procedure	\$98.00	N/A	\$101.00		Revised		
7582-166	20552	Inj Trigger Point, 1/2 Muscl	Procedure	\$94.00	\$186.93	\$97.00		Revised		
7582-167	20610	DRAIN/INJECT JOINT/BURSA	Procedure	N/A	TBD	\$102.00	New			
7582-168	27040	BIOPSY OF SOFT TISSUES	Procedure	\$598.00	\$954.22	\$616.00		Revised		
7582-169	29085	Wrist/Hand Cast	Procedure	\$214.00	\$320.64	\$220.00		Revised		
7582-170	29260	Elbow/Wrist Brace (Apply)	Procedure	\$49.00	N/A	\$50.00		Revised		
7582-171	29405	Short Leg Cast (Apply)	Procedure	\$153.00	N/A	\$158.00		Revised		
7582-172	36415	Routine Venipuncture	Procedure	\$4.00	N/A	\$4.00				
7582-173	36416	Capillary Blood Draw	Procedure	\$3.00	N/A	\$3.00		Revised		
7582-174	40819	EXCISE LIP OR CHEEK FOLD	Procedure	N/A	TBD	\$585.00	New			

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7582-175	41010	INCISION OF TONGUE FOLD	Procedure	N/A	TBD	\$384.00	New			
7582-176	57160	Insert pessary/other device	Procedure	N/A	TBD	\$132.00	New			
7582-177	57170	Fitting of diaphragm/cap	Procedure	N/A	TBD	\$102.00	New			
7582-178	57420	Colposcopy	Procedure	\$216.00	N/A	\$222.00		Revised		
7582-179	57421	Exam/biopsy of vag w/scope	Procedure	N/A	TBD	\$266.00	New			
7582-180	57452	Exam of cervix w/scope	Procedure	N/A	TBD	\$184.00	New			
7582-181	57454	Colpo w/ Biopsy	Procedure	\$293.00	\$661.71	\$302.00		Revised		
7582-182	57455	Biopsy of cervix w/scope	Procedure	N/A	TBD	\$242.00	New			
7582-183	57456	Endocerv curettage w/scope	Procedure	N/A	TBD	\$229.00	New			
7582-184	57460	Bx of Cervix w/scope, leep	Procedure	\$483.00	\$792.42	\$497.00		Revised		
7582-185	57461	Conx of cervix w/scope, leep	Procedure	\$542.00	\$917.65	\$558.00		Revised		
7582-186	57500	Cervical Biopsy	Procedure	\$220.00	\$366.95	\$227.00		Revised		
7582-187	57505	Endocervical curettage	Procedure	N/A	TBD	\$176.00	New			
7582-188	57511	Cryocautery of cervix	Procedure	N/A	TBD	\$247.00	New			
7582-189	57522	Conization of cervix	Procedure	N/A	TBD	\$445.00	New			
7582-190	58100	Endometrial Biopsy	Procedure	\$206.00	\$426.48	\$212.00		Revised		
7582-191	58110	Bx done w/colposcopy add-on	Procedure	N/A	TBD	\$80.00	New			
7582-192	58300	Insert Intrauterine Device	Procedure	\$243.00	\$262.95	\$250.00		Revised		
7582-193	58301	Remove Intrauterine Device	Procedure	\$157.00	\$332.17	\$162.00		Revised		
7582-194	69210	Removal Impacted Ear Wax	Procedure	\$83.00	\$161.77	\$85.00		Revised		
7582-195	71010	Chest E-Ray	Procedure	\$96.00	N/A	\$99.00		Revised		
7582-196	71020	Chest E-Ray	Procedure	\$124.00	N/A	\$128.00		Revised		
7582-197	88175	CYTOPATH C/V AUTO FLUID REDO	Procedure	N/A	TBD	\$34.00	New			
7582-198	90460	IM Admin 1st/Only Component	Injection	\$45.00	\$32.00	\$32.00		Revised		
7582-199	90461	IM Admin Each Addl Component	Injection	\$21.00	\$32.00	\$32.00		Revised		
7582-200	90465	Immune Admin 1 Inj, .8 yrs	Injection	\$13.00	\$32.00	\$32.00		Revised		
7582-201	90466	Immune Admin Addtl Inj, .8 yr	Injection	\$13.00	\$32.00	\$32.00		Revised		
7582-202	90467	Immune Admin O or N, < 8 yrs	Injection	\$13.00	\$11.00	\$11.00		Revised		
7582-203	90468	Immune Admin O/N Add'l, < 8 yrs	Injection	\$13.00	\$11.00	\$11.00		Revised		
7582-204	90471	Immunization Administration	Injection	\$47.00	\$32.00	\$32.00		Revised		
7582-205	90471F	Immunization Administration	Admin Fee	\$6.00	\$11.00	\$11.00		Revised		
7582-206	90472	Additional Immunization Administration	Injection	\$24.00	\$32.00	\$32.00		Revised		
7582-207	90473	Immunization Administration oral/nasal	Injection	\$45.00	\$11.00	\$11.00		Revised		
7582-208	90474	Immunization Administration Additional oral/nasal	Injection	\$21.00	\$11.00	\$11.00		Revised		
7582-209	90620	MENB PR W/OMV VACCINE IM	Injection	N/A	TBD	\$236.00	New			
7582-210	90621	MENB RLP VACCINE IM	Injection	N/A	TBD	\$177.00	New			
7582-211	90621	MENB RLP VACCINE IM	Procedure	N/A	TBD	\$177.00	New			
7582-212	90632	Hepatitis A (Adult)	Injection	\$81.00	\$62.00	\$83.00		Revised		
7582-213	90633	Hepatitis A Vaccine (Child) 2 dose schedule	Injection	\$57.00	\$35.00	\$59.00		Revised		
7582-214	90647	HIB Vaccine, PRP-OMP, IM	Injection	\$70.00	\$30.00	\$72.00		Revised		
7582-215	90648	Hemophilus Influenza b (Hib) PRP-T	Injection	\$44.00	\$30.00	\$46.00		Revised		
7582-216	90649	Human Papilloma Virus (HPV)	Injection	\$208.00	\$215.00	\$236.00		Revised		
7582-217	90650	HPV Typ Bival 3 Dose IM	Injection	\$190.00	\$215.00	\$196.00		Revised		
7582-218	90655	Flu Vaccine No Preserv 6-35M	Injection	\$49.00	N/A	Delete				
7582-219	90656	Flu Vaccine No Preserve 3& >	Injection	\$27.00	N/A	Delete				
7582-220	90657	Influenza Virus 6-35 months	Injection	\$15.00	N/A	Delete				
7582-221	90658	Influenza Virus 3 yrs +	Injection	\$24.00	N/A	Delete				
7582-222	90660	Flu Vaccine Nasal	Injection	\$32.00	N/A	Delete				
7582-223	90670	Pneumococcal vaccine	Injection	\$256.00	\$94.00	\$268.00		Revised		
7582-224	90672	Flu Vaccine 4 Valent Nasal	Injection	\$37.00	N/A	Delete				
7582-225	90675	Rabies Vaccine	Injection	\$349.00	\$337.00	\$380.00		Revised		
7582-226	90680	Rotavirus	Injection	\$113.00	\$120.00	\$118.00		Revised		
7582-227	90681	Rotavirus Vacc 2 dose oral	Injection	N/A	TBD	\$163.00	New			
7582-228	90685	Flu Vac No Prsv 4 VAL 6-35 Mo	Injection	\$41.00	N/A	Delete				
7582-229	90686	Flu Vac No Prsv 4 VAL 3 Yrs+	Injection	\$32.00	N/A	Delete				
7582-230	90696	DTAP-IPV Vacc 4-6 Yr	Injection	\$71.00	\$59.00	\$73.00		Revised		
7582-231	90698	Pentacel Vaccine	Injection	\$117.00	\$107.00	\$127.00		Revised		
7582-232	90700	Diphtheria, tetanus & pertussis (Dtap) < 7yrs	Injection	\$39.00	\$24.00	\$41.00		Revised		
7582-233	90703	Tetanus Toxoid	Injection	\$68.00	\$24.00	\$70.00		Revised		
7582-234	90707	Measles, Mumps & Rubella (MMR)	Injection	\$84.00	\$70.00	\$93.00		Revised		

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7582-235	90710	MMRV Vaccine	Injection	\$229.00	\$78.00	\$261.00		Revised	DHCS	**Higher of 2017 MediCare/MediCal rates + multiplier
7582-236	90713	Poliovirus (injection)	Injection	\$45.00	\$36.00	\$50.00		Revised		
7582-237	90714	TD Vac No PRSV>= 7IM	Injection	\$34.00	\$24.00	\$40.00		Revised		
7582-238	90714	TD VACCINE >7 IM	Injection	N/A	TBD	\$40.00	New			
7582-239	90715	Tetanus, Diphtheria & Pertussis Tdap > 7yrs	Injection	\$54.00	\$39.00	\$56.00		Revised		
7582-240	90716	Varicella (Chickenpox)	Injection	\$141.00	\$128.00	\$160.00		Revised		
7582-241	90723	DTAP Hep B IPV Vaccine, IM	Injection	\$103.00	\$81.00	\$106.00		Revised		
7582-242	90731	Hepatitis B	Injection	\$18.00	\$17.00	\$19.00		Revised		
7582-243	90732	Pneumoccal vaccine	Injection	\$125.00	\$96.00	\$136.00		Revised		
7582-244	90733	Meningococcal vaccine, sc	Injection	\$160.00	\$130.00	\$181.00		Revised		
7582-245	90734	Meningococcal Conjugate	Injection	\$156.00	\$130.00	\$168.00		Revised		
7582-246	90736	Zoster Vacc, SC	Injection	\$249.00	\$248.00	\$296.00		Revised		
7582-247	90739	Hepatitis B vaccine Adult IM	Injection	N/A	TBD	\$60.00	New			
7582-248	90740	Recombivax HB 40 mcg	Injection	\$179.00	\$128.00	\$184.00		Revised		
7582-249	90743	Hepatitis B, Adol, 2 Dose	Injection	\$67.00	\$34.00	\$69.00		Revised		
7582-250	90744	Hepatitis B, Ped/Adol	Injection	\$67.00	\$34.00	\$69.00		Revised		
7582-251	90746	Hepatitis B, Adult	Injection	\$93.00	\$60.00	\$96.00		Revised		
7582-252	90747	HEPB VACC ILL PAT 4 DOSE IM	Injection	N/A	TBD	\$184.00	New			
7582-253	90748	Hep B HIB Vaccine	Injection	\$67.00	\$76.00	\$69.00		Revised		
7582-254	Various 90633-90748 VFC	Various Vaccines (DTAP, Flu, Hep A, Hep B, Hib, HPV, Influenza, MMR, MMRV, Meningococcal, Pentacel, Pneumococcal, Poliovirus, Rotavirus, Varicella)	Injection	\$13.00	\$27.00	\$27.00		Revised		
7582-255	90791	Psychiatric Diagnostic Eval (no medical services)	Procedure	\$206.00	\$652.97	\$212.00		Revised		
7582-256	90792	Psychiatric Diagnostic Eval (w/ medical services)	Procedure	\$228.00	N/A	\$235.00		Revised		
7582-257	90832	Psychotherapy, 30 min	Procedure	\$99.00	\$325.42	\$102.00		Revised		
7582-258	90834	Psychotherapy, 45 min	Procedure	\$132.00	\$433.56	\$136.00		Revised		
7582-259	90837	Psytx Pt & Family, 60 min	Procedure	\$198.00	\$651.41	\$204.00		Revised		
7582-260	90853	Group Psychotherapy	Procedure	\$40.00	\$130.11	\$41.00		Revised		
7582-261	92250	Eye exam with photos	Procedure	\$263.00	N/A	\$271.00		Revised		
7582-262	92551	Pure Tone Hearing Test, Air	Procedure	\$21.00	\$51.93	\$22.00		Revised		
7582-263	92552	Pure Tone Audiometry, Air	Procedure	\$58.00	\$137.49	\$60.00		Revised		
7582-264	92553	Audiometry, Air & Bone	Procedure	\$69.00	N/A	\$71.00		Revised		
7582-265	93000	EKG	Procedure	\$52.00	\$78.96	\$54.00		Revised		
7582-266	93005	Electrocardiogram tracing	Procedure	N/A	TBD	\$24.00	New			
7582-267	93005	Electrocardiogram tracing	Procedure	N/A	TBD	\$24.00	New			
7582-268	93010	Electrocardiogram report	Procedure	N/A	TBD	\$18.00	New			
7582-269	94640	Airway Inhalation Treatment	Procedure	\$34.00	\$79.93	\$35.00		Revised		
7582-270	94664	Nebulizer TX Initial	Procedure	\$55.00	N/A	\$57.00		Revised		
7582-271	94728	Pulm Funct Test Oscillometry	Procedure	\$130.00	N/A	\$134.00		Revised		
7582-272	96101	Psycho Testing by Psych/Phys	Procedure	\$125.00	N/A	\$129.00		Revised		
7582-273	96111	Developmental Test. Extend	Procedure	\$207.00	N/A	\$213.00		Revised		
7582-274	96116	Neurobehavioral status exam	Procedure	\$148.00	N/A	\$152.00		Revised		
7582-275	96118	Neuropsych Tst by Psch/Phys	Procedure	\$159.00	N/A	\$164.00		Revised		
7582-276	96150	Health & Behavior Assessment (15 minutes)	Procedure	\$42.00	N/A	\$43.00		Revised		
7582-277	96151	Health & Behavior Re-Assessment (15 minutes)	Procedure	\$40.00	N/A	\$41.00		Revised		
7582-278	96152	Health & Behavior Intervention (15 minutes)	Procedure	\$38.00	N/A	\$39.00		Revised		
7582-279	96372	Ther/Proph/Diag Inj, SC/IM	Procedure	\$45.00	\$117.27	\$46.00		Revised		
7582-280	97597	RMVL DEVITAL TIS 20 CM/<	Procedure	N/A	TBD	\$138.00	New			
7582-281	97598	RMVL DEVITAL TIS ADDL 20CM/<	Procedure	N/A	TBD	\$79.00	New			
7582-282	97802	Medical Nutrition Therapy, Initial	Procedure	\$438.00	N/A	\$451.00		Revised		
7582-283	97803	Medical Nutrition Therapy, Follow-up	Procedure	\$377.00	N/A	\$388.00		Revised		
7582-284	97804	Nutrition Therapy, Group	Procedure	\$193.00	N/A	\$199.00		Revised		
7582-285	98925	Osteopathic Manipulation	Procedure	\$52.00	\$119.71	\$54.00		Revised		
7582-286	98926	Osteopathic Manipulation	Procedure	\$76.00	\$180.79	\$78.00		Revised		
7582-287	98927	Osteopathic Manipulation	Procedure	\$98.00	\$240.31	\$101.00		Revised		

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7582-288	98928	Osteopathic Manipulation	Procedure	\$119.00	\$301.38	\$123.00		Revised		
7582-289	98929	Osteopathic Manipulation	Procedure	\$143.00	\$365.57	\$147.00		Revised		
7582-290	99050	Medical svcs after hours	Procedure	\$19.00	N/A	\$20.00		Revised		
7582-291	99173	Visual Acuity Screen	Procedure	\$5.00	\$13.03	\$5.00		Revised		
7582-292	99201	New Patient Visit - Focused	Procedure	\$74.00	\$130.95	\$76.00		Revised		
7582-293	99202	New Patient Visit - Expanded	Procedure	\$125.00	\$248.74	\$129.00		Revised		
7582-294	99203	New Patient Visit - Detailed	Procedure	\$179.00	\$375.00	\$184.00		Revised		
7582-295	99204	New Patient Visit - Comprehensive	Procedure	\$271.00	\$638.53	\$279.00		Revised		
7582-296	99205	New Patient Visit	Procedure	\$337.00	\$831.50	\$347.00		Revised		
7582-297	99211	Established Patient - Minimal	Procedure	\$41.00	\$46.07	\$42.00		Revised		
7582-298	99212	Established Patient - Focused	Procedure	\$74.00	\$125.70	\$76.00		Revised		
7582-299	99213	Established Patient - Expanded	Procedure	\$122.00	\$252.73	\$126.00		Revised		
7582-300	99214	Established Patient - Detailed	Procedure	\$179.00	\$390.57	\$184.00		Revised		
7582-301	99215	Established Patient-Comprehensive	Procedure	\$239.00	\$551.17	\$246.00		Revised		
7582-302	99241	Office Consult - Lvl 1	Procedure	\$95.00	N/A	\$98.00		Revised		
7582-303	99242	Office Consult - Lvl 2	Procedure	\$168.00	\$341.54	\$173.00		Revised		
7582-304	99243	Office Consult - Lvl 3	Procedure	\$222.00	N/A	\$229.00		Revised		
7582-305	99244	Office Consult - Lvl 4	Procedure	\$314.00	\$768.25	\$323.00		Revised		
7582-306	99381	HX/PE New PT 1-11 MONTHS	Procedure	\$197.00	\$383.76	\$203.00		Revised		
7582-307	99382	HX/PE New PT 1-4 YRS	Procedure	\$209.00	\$407.64	\$215.00		Revised		
7582-308	99383	HX/PE New PT 5-11 YRS	Procedure	\$206.00	\$433.67	\$212.00		Revised		
7582-309	99384	HX/PE New PT 12+YRS	Procedure	\$221.00	\$511.16	\$228.00		Revised		
7582-310	99385	HX/PE New PT 18-39YRS	Procedure	\$310.00	\$490.53	\$319.00		Revised		
7582-311	99386	PREV VISIT, NEW, AGE 40-64	Procedure	\$329.00	\$595.97	\$339.00		Revised		
7582-312	99387	Init pm e/m new pat 65+ yrs	Procedure	N/A	TBD	\$247.00	New			
7582-313	99391	HX/PE RETURN PT 0-1 YRS	Procedure	\$147.00	\$350.41	\$151.00		Revised		
7582-314	99392	HX/PE RETURN PT 1-4 YRS	Procedure	\$163.00	\$383.76	\$168.00		Revised		
7582-315	99393	HX/PE RETURN PT 5-11 YRS	Procedure	\$161.00	\$383.76	\$166.00		Revised		
7582-316	99394	HX/PE RETURN PT 12+YRS	Procedure	\$178.00	\$433.67	\$183.00		Revised		
7582-317	99395	HX/PE RETURN PT 18-39 YRS	Procedure	\$249.00	\$446.39	\$256.00		Revised		
7582-318	99396	HX/PE RETURN PT 40-64 YRS	Procedure	\$235.00	\$485.14	\$242.00		Revised		
7582-319	99397	Per pm reeval est pat 65+ yr	Procedure	N/A	TBD	\$203.00	New			
7582-320	99406	Behav Chng Smoking 3-10 Min	Procedure	\$23.00	\$61.29	\$24.00		Revised		
7582-321	99407	Behav Chng Smoking <10 Min	Procedure	\$44.00	N/A	\$45.00		Revised		
7582-322	CHEAR	Hearing Audiometric (CHDP)	Procedure	\$19.00	N/A	\$20.00		Revised		
7582-323	CVIS6	Vision Snellen 3 to 6 Years	Procedure	\$7.00	N/A	\$7.00				
7582-324	CVIS7	Vision Snellen 7 Plus Years	Procedure	\$4.00	N/A	\$4.00				
7582-325	G0008	Admin Influenza Virus Vaccine	Injection	\$42.00	\$32.00	\$32.00		Revised		
7582-326	G0009	Admin Pneumococcal Vaccine	Injection	\$42.00	\$32.00	\$32.00		Revised		
7582-327	G0402	Initial preventive exam	Procedure	\$276.00	\$319.85	\$279.00		Revised		
7582-328	G0438	Ppps, initial visit	Procedure	\$285.00	\$319.85	\$288.00		Revised		
7582-329	G0439	Ppps, subseq visit	Procedure	\$195.00	\$319.85	\$197.00		Revised		
7582-330	G0466	FQHC PPS: visit new patient	Procedure	\$251.01	\$319.85	\$254.00		Revised		
7582-331	G0467	FQHC PPS: visit, estab pt	Procedure	\$187.10	\$319.85	\$189.00		Revised		
7582-332	G0468	FQHC PPS: visit, ippe or awv	Procedure	\$251.01	\$319.85	\$254.00		Revised		
7582-333	G0469	FQHC PPS: visit, mh new pt	Procedure	\$251.01	\$477.11	\$254.00		Revised		
7582-334	G0470	FQHC PPS: visit, mh estab pt	Procedure	\$187.10	\$477.11	\$189.00		Revised		
7582-335	H0001	Alcohol and/or Drug Assessment	Procedure	\$131.00	N/A	\$135.00		Revised		
7582-336	H0010	Alcohol and/or drug services	Procedure	\$133.00	N/A	\$137.00		Revised		
7582-337	H0040	Assert comm tx pgm per diem	Procedure	\$26.00	N/A	\$27.00		Revised		
7582-338	J0131	Acetaminophen injection	Injection	\$7.00	N/A	\$7.00				
7582-339	J0400	Abilify Maintena,300mg	Injection	\$7.00	N/A	\$8.00		Revised		
7582-340	J0456	Azithromycin	Injection	\$11.00	\$4.00	\$13.00		Revised		
7582-341	J0696	Ceftriaxone sodium injection	Injection	\$8.00	\$2.00	\$8.00				
7582-342	J1020	Methylprednisolone 20 mg inj	Procedure	N/A	TBD	\$13.00	New			
7582-343	J1030	Methylprednisolone 40 mg inj	Procedure	N/A	TBD	\$14.00	New			
7582-344	J1040	Methylprednisolone 80 mg inj	Procedure	N/A	TBD	\$20.00	New			
7582-345	J1050	Depo Proverat 150mg	Injection	\$7.00	\$36.00	\$7.00				
7582-346	J1885	Ketorolac tromethamine inj 30mg	Injection	\$21.00	\$3.00	\$22.00		Revised		
7582-347	J2794	Risperidone, long acting,12.5mg/2ml	Injection	\$16.00	N/A	\$18.00		Revised		
7582-348	J3301	Triamcinolone acetonide inj (Kenalog-10)	Injection	\$10.00	\$11.00	\$10.00				
7582-349	J3420	Vitamin B12 injection	Injection	\$9.00	\$7.00	\$13.00		Revised		

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7582-350	J3490	Drugs unclassified injection	Injection	\$1.00	N/A	\$1.00				
7582-351	J7297	Levonorgestrel - 3 Year	Injection	N/A	TBD	\$384.00	New			
7582-352	J7298	Levonorgestrel -5 year	Injection	N/A	TBD	\$384.00	New			
7582-353	J7300	Intraut copper contraceptive (ParaGard)	Injection	\$1,061.00	N/A	\$1,093.00		Revised		
7582-354	J7302	Levonorgestrel iu contracept (Mirena)	Injection	\$1,110.00	\$384.00	Delete				
7582-355	J7307	Nexplanon (Etonogestrel implant system)	Procedure	N/A	TBD	\$1,108.00	New			
7582-356	L0120	Cerv flexible non-adjustable	Procedure	\$31.00	N/A	\$32.00		Revised		
7582-357	L1825	Ko elastic knee cap	Procedure	\$12.00	N/A	\$12.00				
7582-358	L1901	Prefab ankle orthosis	Procedure	\$3.00	N/A	\$3.00				
7582-359	L3807	WHFO,no joint, prefabricated	Procedure	\$25.00	N/A	\$26.00		Revised		
7582-360	L3908	Wrist cock-up non-molded	Procedure	\$68.00	N/A	\$70.00		Revised		
7582-361	L3923	HFO, no joint, prefabricated	Procedure	\$32.00	N/A	\$33.00		Revised		
7582-362	L4350	Ankle control orthosi prefab	Procedure	\$104.00	N/A	\$107.00		Revised		
7582-363	n/a	X-Ray Services	Procedure	Various	N/A	Various				
7582-364	Q2039	NOS Flu Vaxx, >3yr IM	Injection	\$30.00	N/A	\$31.00		Revised		
7582-365	STD	STD Test	Procedure	\$29.00	\$44.00	\$44.00		Revised		
7582-366	T1017	Targeted Case Management	Procedure	\$72.00	N/A	\$74.00		Revised		
7582-367	X5752	Vitamin B-12 up to 1000 mcg	Injection	\$4.00	N/A	\$4.00				
7582-368	X5864	Sodium Ceftriaxone (250MG)	Injection	\$12.00	N/A	\$12.00				
7582-369	X6048	Phenytoin Sodium Dilantin 50mg/ml	Injection	\$7.00	N/A	\$7.00				
7582-370	X6714	Bicillin LA 600,000 units	Injection	\$4.00	N/A	\$4.00				
7582-371	Z9750	Family Planning Group Education (per person)	Procedure	\$6.00	N/A	\$6.00				
7582-372	Z9751	Family Planning Individual Education	Procedure	\$22.00	N/A	\$23.00		Revised		
7582-373	Z9752	Family Planning Counseling (up to 15 mins)	Procedure	\$32.00	N/A	\$33.00		Revised		
7582-374	Z9753	Family Planning Counseling (16-30 mins)	Procedure	\$52.00	N/A	\$54.00		Revised		
7582-375	Z9754	Family Planning Counseling (31-45 mins)	Procedure	\$74.00	N/A	\$76.00		Revised		
Supplies										
7582-376	A4466	Elastic garment/covering	Item	\$3.00	N/A	\$3.00			DHCS	Invoice
7582-377	Z7610D	Ace Wrap	Item	\$1.00	N/A	\$1.00				
7582-378	Z7610D	Dressing-Sterile	Item	\$1.00	N/A	\$1.00				
7582-379	Z7610S	Arm Sling	Item	\$4.00	\$12.00	\$12.00		Revised		
7582-380	Z7610T	Tray-Sterile/Pelvic	Item	\$43.00	N/A	\$44.00		Revised		
7582-381	29260	Wrist Brace	Item	\$13.00	N/A	\$50.00		Revised		
Family Health Services - Laboratory										
7582-382	N/A	Handling Fee for Outside Laboratory COC Procedure	Procedure	\$61.00	N/A	Delete			DHCS	** Higher of 2017 MediCare/MediCal rates + multiplier or invoice
7582-383	N/A	Handling Fee for Outside Laboratory Medical HF	Procedure	\$17.00	N/A	Delete				
7582-384	Z5218	Handling Fee for Outside Laboratory w/out Office Visit	Procedure	\$17.00	N/A	\$18.00		Revised		
7582-385	Z5220	Handling Fee for Outside Laboratory w/ Office Visit	Procedure	\$17.00	N/A	\$18.00		Revised		
Various	Various	Various laboratory procedures (organ or disease-oriented panels, drug testing, therapeutic drug assays, urinalisys, chemistry, hematology & coagulation, immunology, microbiology, include routine venipuncture & capillary blood draw)	Procedure	Contract Rate	N/A	Contract Rate				
Family Health Services - Dental Clinic										
7581-101	D0120	Periodic Oral Evaluation - Established Patient	Procedure	\$23.00	\$52.00	\$52.00		Revised		
7581-102	D0150	Comprehensive Oral Evaluation - New or Established Patient	Procedure	\$39.00	\$74.28	\$75.00		Revised		
7581-103	D0170	Re-evaluation of limited problem focused-assessing previously existing condition	Procedure	\$116.00	\$66.85	\$119.00		Revised		

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7581-104	D0180	Comprehensive Periodontal Evaluation - New or Established Patient	Procedure	\$60.00	\$74.28	\$75.00		Revised		
7581-105	D0210	Intraoral-Complete Series (including bitewings)	X-ray	\$62.00	\$148.56	\$150.00		Revised		
7581-106	D0220	Intraoral - Periapical 1st film	X-ray	\$18.00	\$37.14	\$37.00		Revised		
7581-107	D0230	Intraoral - Periapical Each Additional Film	X-ray	\$7.00	\$18.57	\$19.00				
7581-108	D0240	Intraoral - Occlusal Film	X-ray	\$15.00	\$44.57	\$45.00				
7581-109	D0270	Bitewing - Single Film	X-ray	\$8.00	\$37.14	\$37.00				
7581-110	D0272	Bitewing - Two Films	X-ray	\$23.00	\$44.57	\$45.00		Revised		
7581-111	D0273	Bitewing - Three Films	X-ray	\$39.00	\$59.42	\$59.00		Revised		
7581-112	D0274	Bitewing - Four Films	X-ray	\$30.00	\$74.28	\$74.00		Revised		
7581-113	D0330	Panoramic Film	X-ray	\$39.00	\$118.85	\$119.00		Revised		
7581-114	D0350	Oral/Facial Photographic Images	X-ray	\$9.00	\$74.28	\$74.00				
7581-115	D0363	Cone Beam-Three-Dimensional Image	X-ray	\$127.00	N/A	\$131.00		Revised		
7581-116	D0367	Cone Beam Ct Capture and Interpre View of Both Jaw	X-ray	\$127.00	N/A	\$131.00		Revised		
7581-117	D0381	Cone Beam Ct Im Capture and view of 1 full Dental	X-ray	\$77.00	N/A	\$79.00		Revised		
7581-118	D0382	Cone Beam Ct Im Capture View 1 Full Dental Arc	X-ray	\$77.00	N/A	\$79.00		Revised		
7581-119	D0383	Cone Beam Ct Im Cap View of Both Jaws Cranium	X-ray	\$77.00	N/A	\$79.00		Revised		
7581-120	D0384	Cone Beam Ct Im Cap TMJ Wseries Two or More Exposure	X-ray	\$77.00	N/A	\$79.00		Revised		
7581-121	D0460	Pulp Vitality Tests	Procedure	\$79.00	N/A	\$81.00		Revised		
7581-122	D0470	Diagnostic Casts	Procedure	\$116.00	N/A	\$119.00		Revised		
7581-123	D0482	Direct Immunofluorescence	Procedure	\$17.00	N/A	\$18.00		Revised		
7581-124	D1110	Prophylaxis - Adult	Procedure	\$62.00	\$111.42	\$111.00		Revised		
7581-125	D1120	Prophylaxis - Child	Procedure	\$46.00	\$74.28	\$74.00		Revised		
7581-126	D1206	Fluoride Varnish Child 0-5	Procedure	\$27.00	\$44.57	\$45.00				
7581-127	D1206	Fluoride Varnish Child 6-20	Procedure	\$12.00	\$44.57	\$45.00				
7581-128	D1206	Fluoride Varnish Adult 21 & over	Procedure	\$9.00	\$44.57	\$45.00				
7581-129	D1208	Topical Application of Varnish Child 0-5	Procedure	\$27.00	\$37.14	\$37.00				
7581-130	D1208	Topical Application of Varnish Child 6-20	Procedure	\$12.00	\$37.14	\$37.00				
7581-131	D1208	Topical Application of Varnish Adult 21+	Procedure	\$9.00	\$37.14	\$37.00				
7581-132	D1330	Oral Hygiene Instructions	Procedure	\$25.00	\$52.00	\$52.00		Revised		
7581-133	D1351	Sealant - Per Tooth	Procedure	\$34.00	\$59.42	\$59.00		Revised		
7581-134	D1555	Removal of Fixed Space Maintainer	Procedure	\$46.00	N/A	\$47.00		Revised		
7581-135	D2140	Amalgam - 1 surface	Procedure	\$60.00	\$148.56	\$62.00		Revised		
7581-136	D2150	Amalgam - 2 surgaces	Procedure	\$74.00	\$163.42	\$76.00		Revised		
7581-137	D2160	Amalgam - 3 surfaces	Procedure	\$88.00	\$200.56	\$91.00		Revised		
7581-138	D2161	Amalgam - 4+ surfaces	Procedure	\$93.00	\$245.12	\$96.00		Revised		
7581-139	D2330	Resin-Based Composite - 1 Surface	Procedure	\$85.00	\$148.56	\$88.00		Revised		
7581-140	D2331	Resin-Based Composite - 2 Surfaces	Procedure	\$93.00	\$222.84	\$96.00		Revised		
7581-141	D2332	Resin-Based Composite - 3 Surfaces	Procedure	\$104.00	\$259.98	\$107.00		Revised		
7581-142	D2335	Resin-Based Composite - 4+ Surfaces	Procedure	\$131.00	\$297.12	\$135.00		Revised		
7581-143	D2391	Resin-Based Composite-one surface, posterior	Procedure	\$71.00	\$148.56	\$73.00		Revised		
7581-144	D2392	Resin-Based Comp[osite-2 surfaces, posterior	Procedure	\$84.00	\$297.12	\$87.00		Revised		
7581-145	D2393	Resin-Based Composite-3 surfaces, posterior	Procedure	\$104.00	\$401.11	\$107.00		Revised		
7581-146	D2394	resin-Based Composite-4+ surfaces, posterior	Procedure	\$119.00	\$423.40	\$123.00		Revised		
7581-147	D2740	Crown - Procelain/Ceramic	Procedure	\$525.00	\$1,485.60	\$750.00		Revised		
7581-148	D2750	Crown - Procelain High Noble	Procedure	\$731.00	\$1,634.16	\$825.00		Revised		
7581-149	D2751	Crown - Procelain (fused to metal)	Procedure	\$525.00	\$1,188.48	\$600.00		Revised		
7581-150	D2790	Crown - Full Cast High Noble	Procedure	\$476.00	\$1,411.32	\$700.00		Revised		
7581-151	D2799	Provisional Crown	Procedure	\$60.00	\$430.82	\$62.00		Revised		
7581-152	D2920	Recement Crown	Procedure	\$47.00	\$111.42	\$48.00		Revised		
7581-153	D2930	Stainless Steel Crown - Primary Tooth	Procedure	\$116.00	\$297.12	\$150.00		Revised		

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7581-154	D2931	Stainless Steel Crown - Permanent Tooth	Procedure	\$139.00	\$445.68	\$225.00		Revised	DHCS	** 2017 DentiCal rates + multiplier
7581-155	D2940	Sedative Filling	Procedure	\$70.00	\$111.42	\$72.00		Revised		
7581-156	D2950	Core Buildup, Including Any Pins	Procedure	\$87.00	\$297.12	\$90.00		Revised		
7581-157	D2951	Pin Retention, Per Tooth	Procedure	\$124.00	N/A	\$128.00		Revised		
7581-158	D2952	Post and Core	Procedure	\$116.00	N/A	\$119.00		Revised		
7581-159	D2954	Prefabricated Post and Core	Procedure	\$116.00	\$371.40	\$119.00		Revised		
7581-160	D2960	Labial Veneer, Resin Laminate (office)	Procedure	\$246.00	N/A	\$253.00		Revised		
7581-161	D2961	Labial Veneer, Resin Laminate (lab)	Procedure	\$249.00	N/A	\$256.00		Revised		
7581-162	D2962	Labial Veneer, Porcelain Laminate	Procedure	\$249.00	N/A	\$256.00		Revised		
7581-163	D2970	Temporary Crown	Procedure	\$70.00	N/A	\$72.00		Revised		
7581-164	D2999	Unspecified Restorative Procedure, By Report	Procedure	\$104.00	N/A	\$107.00		Revised		
7581-165	D3110	Pulp Cap - Direct	Procedure	\$83.00	\$92.85	\$93.00		Revised		
7581-166	D3120	Pulp Cap - Indirect	Procedure	\$82.00	N/A	\$84.00		Revised		
7581-167	D3220	Therapeutic Pulpotomy	Procedure	\$110.00	\$222.84	\$113.00		Revised		
7581-168	D3221	Pulpal Debridement	Procedure	\$97.00	\$297.12	\$100.00		Revised		
7581-169	D3230	Pulpal Therapy - Anterior	Procedure	\$110.00	N/A	\$113.00		Revised		
7581-170	D3240	Pulpal Therapy - Posterior	Procedure	\$110.00	N/A	\$113.00		Revised		
7581-171	D3310	Root Canal - Anterior	Procedure	\$334.00	\$757.65	\$344.00		Revised		
7581-172	D3320	Root Canal - Bicuspid	Procedure	\$403.00	\$854.22	\$415.00		Revised		
7581-173	D3330	Root Canal - Molar	Procedure	\$511.00	\$1,039.92	\$526.00		Revised		
7581-174	D3346	Retreatment of previous root canal therapy - anterior	Procedure	\$334.00	\$817.08	\$344.00		Revised		
7581-175	D3347	Retreatment of previous root canal therapy - bicuspid	Procedure	\$403.00	N/A	\$415.00		Revised		
7581-176	D3348	Retreatment of previous root canal therapy - molar	Procedure	\$511.00	N/A	\$526.00		Revised		
7581-177	D3351	Apexification/Recalcification	Procedure	\$155.00	N/A	\$160.00		Revised		
7581-178	D3410	Apicoectomy/Periradicular Surgery - Anterior	Procedure	\$155.00	N/A	\$160.00		Revised		
7581-179	D3421	Apicoectomy/Periradicular Surgery - Bicuspid	Procedure	\$155.00	N/A	\$160.00		Revised		
7581-180	D3999	Unspecified Endodontic Procedure by Report	Procedure	\$105.00	N/A	\$108.00		Revised		
7581-181	D4210	Gingivectomy (Quad)	Procedure	\$286.00	N/A	\$295.00		Revised		
7581-182	D4211	Gingivectomy 1-3 Teeth	Procedure	\$200.00	\$259.98	\$260.00		Revised		
7581-183	D4240	Gingival Flap (4 or more teeth)	Procedure	\$349.00	N/A	\$359.00		Revised		
7581-184	D4241	Gingival Flap (less than 4 teeth)	Procedure	\$218.00	N/A	\$225.00		Revised		
7581-185	D4245	Apically Positioned Flap	Procedure	\$263.00	N/A	\$271.00		Revised		
7581-186	D4249	Clinical Crown Lengthening	Procedure	\$349.00	N/A	\$359.00		Revised		
7581-187	D4260	Osseous Surgery (Quadrant)	Procedure	\$541.00	N/A	\$557.00		Revised		
7581-188	D4261	Osseous Surgery (less than 4 teeth)	Procedure	\$401.00	N/A	\$413.00		Revised		
7581-189	D4320	Provisional Splinting (Intracoronaral)	Procedure	\$434.00	N/A	\$447.00		Revised		
7581-190	D4321	Provisional Splinting (Extracoronaral)	Procedure	\$564.00	N/A	\$581.00		Revised		
7581-191	D4341	Periodontal Scaling & Root Planing - four or more teeth per quadrant	Procedure	\$161.00	\$371.40	\$166.00		Revised		
7581-192	D4342	Periodontal Scaling & Root Planing-one to three teeth per quadrant	Procedure	\$107.00	\$200.56	\$110.00		Revised		
7581-193	D4355	Full Mouth Debridement	Procedure	\$148.00	\$185.70	\$186.00		Revised		
7581-194	D4910	Periodontal Maintenance	Procedure	\$201.00	\$148.56	\$207.00		Revised		
7581-195	D4999	Unspecified Periodontal Procedure (by report)	Procedure	\$102.00	N/A	\$105.00		Revised		
7581-196	D5110	Complete Denture - Maxillary	Procedure	\$695.00	\$1,857.00	\$950.00		Revised		
7581-197	D5120	Complete Denture - Mandibular	Procedure	\$695.00	\$1,857.00	\$950.00		Revised		
7581-198	D5130	Immediate Denture - Maxillary	Procedure	\$603.00	N/A	\$695.00		Revised		
7581-199	D5140	Immediate Denture - Mandibular	Procedure	\$603.00	\$2,042.70	\$1,020.00		Revised		
7581-200	D5211	Maxillary Partial Denture (resin base)	Procedure	\$731.00	\$1,262.76	\$753.00		Revised		
7581-201	D5212	Mandibular Partial Denture (resin base)	Procedure	\$731.00	\$1,314.75	\$753.00		Revised		
7581-202	D5213	Maxillary Partial Denture (metal base)	Procedure	\$731.00	\$2,228.39	\$1,110.00		Revised		
7581-203	D5214	Mandibular Partial Denture (metal base)	Procedure	\$731.00	\$2,228.39	\$1,110.00		Revised		

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7581-204	D5410	Adjust Complete Denture - Maxillary	Procedure	\$39.00	\$89.14	\$40.00		Revised		
7581-205	D5411	Adjust Complete Denture - Mandibular	Procedure	\$39.00	\$89.14	\$40.00		Revised		
7581-206	D5421	Adjust Partial Denture - Maxillary	Procedure	\$39.00	\$89.14	\$40.00		Revised		
7581-207	D5422	Adjust Partial Denture - Mandibular	Procedure	\$39.00	\$89.14	\$40.00		Revised		
7581-208	D5510	Repair Broken Complete Denture Base	Procedure	\$77.00	\$222.84	\$223.00		Revised		
7581-209	D5520	Replace Missing or Broken Teeth - Complete Denture (each tooth)	Procedure	\$77.00	\$148.56	\$149.00		Revised		
7581-210	D5610	Repair Resin Denture Base	Procedure	\$93.00	\$222.84	\$223.00		Revised		
7581-211	D5620	Denture Base Repair/Cast Frame	Procedure	\$355.00	N/A	\$366.00		Revised		
7581-212	D5630	Repair or Replace Broken Clasp	Procedure	\$155.00	N/A	\$160.00		Revised		
7581-213	D5640	Replace Broken Teeth - per tooth	Procedure	\$77.00	\$222.84	\$223.00		Revised		
7581-214	D5650	Add Tooth to Existing Partial Denture	Procedure	\$93.00	\$222.84	\$223.00		Revised		
7581-215	D5660	Add Clasp to Existing Partial Denture	Procedure	\$155.00	N/A	\$160.00		Revised		
7581-216	D5730	Reline Complete Maxillary Denture - Office	Procedure	\$108.00	N/A	\$111.00		Revised		
7581-217	D5731	Reline Complete Mandibular Denture - Office	Procedure	\$108.00	N/A	\$111.00		Revised		
7581-218	D5740	Reline Maxillary Partial Denture - Office	Procedure	\$108.00	\$371.40	\$371.00		Revised		
7581-219	D5741	Reline Mandibular Partial Denture - Office	Procedure	\$108.00	\$371.40	\$371.00		Revised		
7581-220	D5750	Reline Complete Maxillary Denture - Lab	Procedure	\$216.00	\$594.24	\$594.00		Revised		
7581-221	D5751	Reline Complete Mandibular Denture - Lab	Procedure	\$216.00	\$594.24	\$594.00		Revised		
7581-222	D5760	Reline Maxillary Partial Denture - Lab	Procedure	\$216.00	N/A	\$222.00		Revised		
7581-223	D5761	Reline Mandibular Partial Denture - Lab	Procedure	\$216.00	N/A	\$222.00		Revised		
7581-224	D5820	Interim Partial Denture (Maxillary)	Procedure	\$348.00	\$742.80	\$743.00		Revised		
7581-225	D5821	Interim Partial Denture (Mandibular)	Procedure	\$348.00	\$742.80	\$743.00		Revised		
7581-226	D5850	Tissue Conditioning/Partial Denture	Procedure	\$92.00	N/A	\$95.00		Revised		
7581-227	D5899	Unspecified Removable Prosthodontic Procedure, By Report	Procedure	\$158.00	N/A	\$163.00		Revised		
7581-228	D5982	Surgery Stent	Procedure	\$193.00	\$401.11	\$199.00		Revised		
7581-229	D6059	Abutment Supported Porcelain Fused to Metal Crown (high noble metal)	Procedure	\$827.00	N/A	\$852.00		Revised		
7581-230	D6060	Abutment Supported Porcelain Fused to Metal Crown (predominately base metal)	Procedure	\$788.00	N/A	\$812.00		Revised		
7581-231	D6061	Abutment Support Porcelain Fused to Metal Crown (noble metal)	Procedure	\$827.00	N/A	\$852.00		Revised		
7581-232	D6065	Implant Supported Porcelain/Ceramic Crown	Procedure	\$827.00	N/A	\$852.00		Revised		
7581-233	D6240	Pontic (porcelain fused to high noble)	Procedure	\$726.00	N/A	\$748.00		Revised		
7581-234	D6241	Pontic (porcelain fused to base metal)	Procedure	\$502.00	\$1,337.04	\$675.00		Revised		
7581-235	D6750	Crown - Porcelain Fused to High Noble Metal	Procedure	\$726.00	\$1,782.72	\$850.00		Revised		
7581-236	D6751	Crown - Porcelain Fused To Predominantly Base Meta	Procedure	\$525.00	\$1,188.48	\$600.00		Revised		
7581-237	D6930	Re-cement Fixed Partial Denture	Procedure	\$77.00	\$148.56	\$79.00		Revised		
7581-238	D6999	Unspecified Fixed Prosthodontic Procedure	Procedure	\$48.00	N/A	\$49.00		Revised		
7581-239	D7140	Extraction - Simple	Procedure	\$63.00	\$163.42	\$163.00		Revised		
7581-240	D7210	Extraction - Surgical	Procedure	\$131.00	\$297.12	\$297.00		Revised		
7581-241	D7220	Extraction - Soft Tissue	Procedure	\$155.00	\$341.69	\$342.00		Revised		
7581-242	D7230	Extraction - Partially Bony	Procedure	\$209.00	\$445.68	\$446.00		Revised		
7581-243	D7240	Extraction - Completely Bony	Procedure	\$255.00	N/A	\$263.00		Revised		
7581-244	D7250	Extraction - Root Tip	Procedure	\$155.00	\$297.12	\$297.00		Revised		
7581-245	D7270	Tooth Re-implantation	Procedure	\$270.00	N/A	\$278.00		Revised		
7581-246	D7286	Biopsy of Oral Tissue	Procedure	\$121.00	N/A	\$125.00		Revised		
7581-247	D7310	Alveoloplasty w/ Extractions	Procedure	\$77.00	\$311.98	\$79.00		Revised		
7581-248	D7320	Alveoloplasty w/o Extractions	Procedure	\$155.00	\$393.68	\$160.00		Revised		
7581-249	D7410	Excise Benign Less up to 1.25 cm	Procedure	\$155.00	N/A	\$160.00		Revised		

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7581-250	D7411	Excision of Benign Lesion greater than 1.25 cm	Procedure	\$386.00	N/A	\$398.00		Revised		
7581-251	D7412	Excision of Benign Lesion, Complicated	Procedure	\$502.00	N/A	\$517.00		Revised		
7581-252	D7440	Excision Malignant Tumor - up to 1.25 cm	Procedure	\$502.00	N/A	\$517.00		Revised		
7581-253	D7471	Removal of benign nonodontogenic cyst or tumor - lesion diameter > 1.25 cm	Procedure	\$386.00	N/A	\$398.00		Revised		
7581-254	D7472	Removal of Torus Palatinus	Procedure	\$309.00	N/A	\$318.00		Revised		
7581-255	D7473	Removal of Torus Mandibularis	Procedure	\$232.00	N/A	\$239.00		Revised		
7581-256	D7510	Incision & Drainage of Abscess	Procedure	\$77.00	\$200.56	\$201.00		Revised		
7581-257	D7530	Excision of Foreign Body	Procedure	\$93.00	N/A	\$96.00		Revised		
7581-258	D7970	Excision of Hyperplastic Tissue - per arch	Procedure	\$155.00	N/A	\$160.00		Revised		
7581-259	D7971	Excision of Pericoronal Gingiva	Procedure	\$148.00	\$252.55	\$253.00		Revised		
7581-260	D7980	Sialolithotomy	Procedure	\$363.00	N/A	\$374.00		Revised		
7581-261	D7982	Salivary Fistula Dilation	Procedure	\$564.00	N/A	\$581.00		Revised		
7581-262	D7983	Salivary fistula Closure	Procedure	\$185.00	N/A	\$191.00		Revised		
7581-263	D9110	Palliative (Emergency) Treatment of Dental Pain	Procedure	\$70.00	\$148.56	\$149.00		Revised		
7581-264	D9210	Local Anesthesia not in conjunction w/operative or surgical procedures	Procedure	\$70.00	\$66.85	\$72.00		Revised		
7581-265	D9220	Deep sedation/general anesthesia first 30 minutes	Procedure	\$157.00	N/A	\$162.00		Revised		
7581-266	D9230	Inhalation of Nitrous Oxide	Procedure	\$46.00	N/A	\$47.00		Revised		
7581-267	D9430	Office Visit	Procedure	\$31.00	\$89.14	\$32.00		Revised		
7581-268	D9440	After Hours Office Visit	Procedure	\$54.00	N/A	\$56.00		Revised		
7581-269	D9610	Therapeutic Parenteral Drug, Single Administration	Procedure	\$23.00	\$32.00	\$32.00		Revised		
7581-270	D9910	Application of Desensitizing Medicine	Procedure	\$66.00	\$66.85	\$68.00		Revised		
7581-271	D9930	Treatment of Complications (Post-Surgical) Unusual Circumstances, by Report	Procedure	\$23.00	\$126.28	\$24.00		Revised		
7581-272	D9940	Occlusal Guard/Bleaching Tray	Procedure	\$125.00	\$742.80	\$740.00		Revised		
7581-273	D9951	Occlusal Adjustment - Limited	Procedure	\$39.00	\$170.84	\$40.00		Revised		
7581-274	D9972	Bleaching - External per Arch	Procedure	\$80.00	N/A	\$82.00		Revised		
7581-275	D9973	Bleaching - External per Tooth	Procedure	\$85.00	N/A	\$88.00		Revised		
NAPA-SOLANO-YOLA REGIONAL PUBLIC HEALTH LABORATORY										
Urinalysis										
7807-101	81001	Urine Dipstick automated, with microscopic	Procedure	\$15.00	\$27.95	\$15.00				
7807-102	81002	Urine Dipstick non-automated, no microscopic	Procedure	\$15.00	\$19.01	\$15.00				
7807-103	81003	Urine Dipstick automated, no microscopic	Procedure	\$15.00	\$9.16	\$15.00				
7807-104	81015	Microscopic only	Procedure	\$15.00	\$15.98	\$15.00				
7807-105	81025	Pregnancy Test	Procedure	\$15.00	\$14.67	\$15.00				

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Chemistry										
7807-106	82270	Occult Blood	Procedure	\$10.00	\$7.57	\$10.00				
7807-107	83655	Lead	Procedure	\$5.00	\$13.89	\$5.00				
Immunology										
7807-108	86480	TB Test IFNg response	Procedure	\$86.00	\$98.69	\$86.00				
7807-109	86481	TB Test cell-mediated IFNg response	Procedure	\$80.00	\$95.02	\$86.00		Revised		
7807-110	86592	Syphilis Test, Qualitative	Procedure	\$10.00	\$9.96	\$10.00				
7807-111	86593	Syphilis Test, Quantitative	Procedure	\$10.00	\$16.31	\$10.00				
7807-112	86689	HTLV or HIV Antibody, Confirmatory Test, oral fluid	Procedure	\$65.00	\$131.95	\$65.00				
7807-113	86689	HTLV or HIV Antibody, Confirmatory Test, serum	Procedure	\$55.00	\$64.25	\$65.00		Revised		
7807-114	86703	HIV-1 and HIV-2	Procedure	\$33.00	\$68.49	\$33.00				
7807-115	86780	Treponema Pallidum	Procedure	\$18.00	\$54.08	\$18.00				
7807-116	86787	Varicella-zoster IgM antibody*	Procedure	\$30.00	\$65.00	\$65.00		Revised		
7807-117	86705	Hepatitis B core IgM antibody*	Procedure	N/A	\$45.00	\$45.00	New			
7807-118	86709	Hepatitis A IgM antibody*	Procedure	N/A	\$45.00	\$45.00	New			
7807-119	86803	Hepatitis C antibody screening*	Procedure	\$22.00	\$86.00	\$86.00		Revised		
7807-120	87340	Hepatitis B surface antigen screening*	Procedure	N/A	\$42.00	\$42.00	New			
Microbiology										
7807-121	87015	Concentration (any type) for Infectious Agents	Procedure	\$16.00	\$23.13	\$16.00				
7807-122	87040	Culture, Bacterial; Blood	Procedure	\$22.00	\$45.39	\$22.00				
7807-123	87045	Culture, Stool, Aerobic	Procedure	\$22.00	\$70.28	\$22.00				
7807-124	87046	Culture, Stool, Aerobic, Add'l Pathogens	Procedure	\$22.00	\$35.14	\$22.00				
7807-125	87070	Culture, Any Other Source	Procedure	\$22.00	\$45.39	\$22.00				
7807-126	87075	Culture, Any Source Except Blood	Procedure	\$22.00	\$45.39	\$22.00				
7807-127	87076	Culture, Anaerobic Isolate	Procedure	\$19.00	\$39.12	\$19.00				
7807-128	87077	Culture, Aerobic Isolate	Procedure	\$19.00	\$21.17	\$19.00				
7807-129	87081	Culture, Presumptive, Pathogenic Organisms	Procedure	\$16.00	\$33.81	\$16.00				
7807-130	87086	Culture, Bacterial; Quantitative Colony Count, Urine	Procedure	\$19.00	\$23.88	\$19.00				
7807-131	87088	Culture w/ Isolation	Procedure	\$19.00	\$39.12	\$19.00				
7807-132	87101	Culture, Fungi (skin, hair, nails)	Procedure	\$20.00	\$37.56	\$20.00				
7807-133	87102	Culture, Fungi Other Source (treated)	Procedure	\$20.00	\$40.68	\$20.00				
7807-134	87102	Culture, Fungi Other Source (direct)	Procedure	\$20.00	\$40.68	\$20.00				
7807-135	87103	Culture, Fungi, Blood	Procedure	\$20.00	\$103.30	\$100.00		Revised		
7807-136	87106	Fungi Identification, Yeast	Procedure	\$24.00	\$50.09	\$24.00				
7807-137	87107	Fungi Identification, Mold	Procedure	\$24.00	\$50.09	\$24.00				
7807-138	87116	Culture, Tubercle or Other Acid-Fast Bacilli	Procedure	\$25.00	\$51.64	\$25.00				
7807-139	87118	Culture, Mycobacterial, Identification	Procedure	\$28.00	\$44.29	\$28.00				
7807-140	87116	Culture, Tubercle or Other Acid-Fast Bacilli; Blood	Procedure	N/A	\$103.30	\$100.00	NEW			
7807-141	87140	Culture Typing, Immunofluorescent	Procedure	\$31.00	\$32.84	\$31.00				
7807-142	87143	Culture Typing, GLC/HPLC	Procedure	\$22.00	\$22.31	\$22.00				
7807-143	87147	Culture, Immunologic	Procedure	\$20.00	\$25.03	\$20.00				
7807-144	87149	Culture, Identification by Nucleic Acid	Procedure	\$48.00	\$52.89	\$48.00				
7807-145	87166	Darkfield examination, any source, without collection	Procedure	\$15.00	\$14.89	\$15.00				
7807-146	87168	Macroscopic Exam Arthropod	Procedure	\$7.00	\$20.06	\$20.00		Revised		
7807-147	87169	Macroscopic Exam Parasite	Procedure	\$10.00	\$20.06	\$20.00		Revised		
7807-148	87176	Tissue Homogenization, Culture	Procedure	\$10.00	\$10.14	\$10.00				
7807-149	87172	Pinworm Exam	Procedure	\$22.00	\$23.31	\$22.00				
7807-150	87177	Ova and Parasites, Direct Smears	Procedure	\$21.00	\$45.64	\$21.00				
7807-151	87181	Susceptibility Studies	Procedure	\$11.00	\$23.48	\$11.00				
7807-152	87184	Susceptibility Studies, Disk Method	Procedure	\$16.00	\$28.17	\$16.00				
7807-153	87186	Microbe Susceptible, MIC	Procedure	\$15.00	\$15.21	\$15.00				
7807-154	87188	TB Sensitivity-3 drugs	Procedure	\$16.00	\$171.42	\$16.00				
7807-155	87190	Susceptibility Studies, Proportion Method	Procedure	\$13.00	\$25.03	\$13.00				

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7807-156	87205	Smear, Primary Source	Procedure	\$10.00	\$11.24	\$10.00			DPH	Market Survey
7807-157	87206	Smear, Fluorescent/Acid Stain	Procedure	\$15.00	\$28.11	\$15.00				
7807-158	87207	Smear, Special Stain	Procedure	\$15.00	\$28.17	\$15.00				
7807-159	87209	Smear, Complex Stain	Procedure	\$31.00	\$31.44	\$31.00				
7807-160	87210	Smear, Wet Mount, Saline/Ink	Procedure	\$10.00	\$9.98	\$10.00				
7807-161	87220	Tissue examination, KOH	Procedure	\$10.00	\$9.98	\$10.00				
7807-162	87299	Antibody Detection, NOS, IF	Procedure	\$16.00	\$37.00	\$16.00				
7807-163	87300	AG Detection, Polyval, IF	Procedure	\$45.00	\$58.92	\$45.00				
7807-164	87491	Chlamydia Trachomatis, amplified probe	Procedure	\$46.00	\$52.94	\$46.00				
7807-165	87501	influenza virus, RT PCR, each type or subtype	Procedure	\$46.00	\$49.72	\$46.00				
7807-166	87502	influenza virus, RT PCR, first 2 types or subtype	Procedure	\$46.00	\$99.44	\$46.00				
7807-167	87503	influenza virus, RT PCR, each additional type or subtype beyond 2	Procedure	\$46.00	\$49.72	\$46.00				
7807-168	87517	Hepatitis B DNA Quantitative*	Procedure	N/A	\$226.00	\$226.00	NEW			
7807-169	87522	Hepatitis C RNA Quantitative*	Procedure	N/A	\$206.00	\$206.00	NEW			
7807-170	87529	Herpes Simplex Virus, Amplified Probe	Procedure	\$40.00	\$49.72	\$40.00				
7807-171	87535	HIV-1, Amplified Probe Detection	Procedure	N/A	\$186.00	\$186.00	NEW			
7807-172	87536	HIV-1 Viral Load Quantification	Procedure	N/A	\$186.00	\$186.00	NEW			
7807-173	87551	Mycobacteria Species, Amplified Probe	Procedure	\$150.00	\$165.10	\$150.00				
7807-174	87556	Mycobacterium tuberculosis complex, RT PCR	Procedure	\$100.00	\$102.40	\$100.00				
7807-175	87591	Neisseria Gonorrhoeae, Amplified Probe	Procedure	\$46.00	\$52.94	\$46.00				
7807-176	87661	Trichomonas vaginalis, Amplified Probe	Procedure	N/A	\$52.94	\$46.00	NEW			
7807-177	87798	Infectious Agent NOS, Amplified Probe, Each Organism	Procedure	\$46.00	\$49.72	\$46.00				
7807-178	87801	Amplified Probe	Procedure	\$125.00	\$149.16	\$125.00				
7807-179	87880	Strep A antigen, direct	Procedure	\$15.00	\$16.60	\$15.00				
7807-180	87899	Shiga-like toxin detection	Procedure	\$30.00	\$43.06	\$40.00		Revised		
Miscellaneous Services										
7807-181	99001	Specimen Handling Fee	Procedure	at cost	N/A	at cost				
7807-182	NA	Rabies detection - immunofluorescence	Procedure	\$45.00	\$46.06	\$45.00				
7807-183	NA	Borrelia immunofluorescence (IFA)	Procedure	\$23.00	\$11.05	\$10.00		Revised		
7807-184	NA	Water 10 tube MPN test (<3per week)	Procedure	\$45.00	\$49.26	\$45.00				
7807-185	NA	Water 10 tube MPN test (>3per week)	Procedure	\$45.00	\$49.26	\$45.00				
7807-186	NA	Water 15 tube MPN test w/ fecal (15 tubes)	Procedure	\$45.00	\$52.18	\$45.00				
7807-187	NA	Water heterotrophic plate count	Procedure	\$15.00	\$15.13	\$15.00				
7807-188	NA	Culture, water microbiological	Procedure	\$22.00	\$45.39	\$22.00				
7807-189	NA	Water presence/absence coliform (<3 per week)	Procedure	\$25.00	\$27.12	\$24.00		Revised		
7807-190	NA	Water presence/absence coliform (>3 per week)	Procedure	\$18.00	\$18.12	\$18.00				
7807-191	NA	PAC Quantitray (<3 per week)	Procedure	\$25.00	\$31.18	\$25.00				
7807-192	NA	PAC Quantitray (>3 per week)	Procedure	\$23.00	\$21.32	\$23.00				
7807-193	NA	Enterolert Quantitray (<3 per week)	Procedure	\$25.00	\$24.68	\$25.00				
7807-194	NA	Enterolert Quantitray (>3 per week)	Procedure	\$23.00	\$22.73	\$23.00				
7807-195	NA	Filter & freeze for membrane filtration testing by outside lab	Procedure	\$50.00	\$50.49	\$50.00				
7807-196	NA	Outside Environmental Chemical & Bacteriological Testing		Actual cost plus 50% handling fee (\$8 minimum)						
7807-197	NA	Non-Diagnostic Screening Permit Fee (Annual)	Permit	\$80.00	\$80.04	\$80.00				

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7807-198	NA	Health Screening Certification-Single Event	Permit	\$40.00	\$41.94	\$40.00				
7807-199	NA	Health Screening Certification-Each addl. Site w/filing	Permit	\$40.00	\$41.94	\$40.00				
7807-200	NA	Health Screening Certification-Consultation (per hour)	Permit	\$100.00	\$119.15	\$100.00				
7807-201	NA	West Nile Virus FA Testing	Procedure	\$60.00	\$60.63	\$60.00				
7807-202		STD Screening Panel - comprehensive	Procedure	\$55.00	\$68.97	\$55.00				
7807-203	NA	STD Screening Panel - limited	Procedure	N/A	\$25.76	\$25.00	New			
7807-204	NA	Food cultures per suspect pathogens	Procedure	\$80.00	\$81.18	\$80.00				
7807-205	NA	Alkalinity, total (as CaCO3)	Procedure	\$25.00	\$25.69	\$25.00				
7807-206	NA	Ammonia	Procedure	\$30.00	\$30.83	\$30.00				
7807-207	NA	Bromide	Procedure	\$27.00	\$27.75	\$27.00				
7807-208	NA	Fluoride	Procedure	\$27.00	\$17.47	\$27.00				
7807-209	NA	Sulfate	Procedure	\$27.00	\$27.75	\$27.00				
7807-210	NA	Chloride	Procedure	\$27.00	\$27.75	\$27.00				
7807-211	NA	Nitrate	Procedure	\$27.00	\$27.75	\$27.00				
7807-212	NA	Nitrite	Procedure	\$27.00	\$27.75	\$27.00				
7807-213	NA	Nitrate + Nitrite	Procedure	\$35.00	\$35.46	\$35.00				
7807-214	NA	Anion chemistry panel	Procedure	\$57.00	\$56.93	\$57.00				
7807-215	NA	pH	Procedure	\$14.00	\$14.38	\$14.00				
7807-216	NA	Phosphorus	Procedure	\$27.00	\$27.75	\$27.00				
7807-217	NA	Specific Conductance	Procedure	\$19.00	\$19.53	\$19.00				
7807-218	NA	Total Dissolved Solids	Procedure	\$22.00	\$22.61	\$22.00				
7807-219	NA	Total Suspended Solids	Procedure	\$22.00	\$22.61	\$22.00				
7807-220	NA	Turbidity	Procedure	\$19.00	\$19.53	\$19.00				
7807-221	NA	*Total Organic Carbon	Procedure	\$56.00	\$56.53	\$56.00				
7807-222	NA	Arsenic	Procedure	\$30.00	\$30.83	\$30.00				
7807-223	NA	Calcium	Procedure	\$30.00	\$30.83	\$30.00				
7807-224	NA	Potassium	Procedure	\$30.00	\$30.83	\$30.00				
7807-225	NA	Magnesium	Procedure	\$30.00	\$30.83	\$30.00				
7807-226	NA	Selenium	Procedure	\$30.00	\$30.83	\$30.00				
7807-227	NA	Sodium	Procedure	\$30.00	\$30.83	\$30.00				
7807-228	NA	Barium	Procedure	\$30.00	\$30.83	\$30.00				
7807-229	NA	Autoclave sterility testing	Procedure	N/A	\$34.49	\$20.00	New			
7807-230	NA	Autoclave sterilization of instruments or supplies	Procedure	N/A	\$7.52	\$7.00	New			

Health and Social Services may need to adjust its fees charged to clients during the year as reimbursement rates from Medi-Cal, Medicare or other third party payers change or as the volume of services rendered changes to allow us to recover more of our actual costs. If actual costs for services, procedures or supply items increase, H&SS may elect to pass the increased cost on to the client. Any new procedures added during the fiscal year will be based on the higher of prevailing rates established by Medicare/Medi-Cal plus a multiplier or based on actual costs established by contract amounts or invoices.

RESOLUTION NO. 2017 - _____

**RESOLUTION OF THE SOLANO COUNTY BOARD OF SUPERVISORS ADOPTING
REVISED FEE SCHEDULE FOR THE SHERIFF'S DEPARTMENT**

Whereas, the laws of the State of California and the provisions of the Solano County Code authorize the Solano County Board of Supervisors to establish and adjust fees that the County Sheriff's Department proposes.

Resolved, that the Solano County Board of Supervisors adopts the fees set forth in attached Exhibit XIII to Solano County Code section 11-110.14, to be effective on July 1, 2017.

Passed and adopted by the Solano County Board of Supervisors at its regular meeting on April 25, 2017 by the following vote:

AYES: SUPERVISORS _____

NOES: SUPERVISORS _____

EXCUSED: SUPERVISORS _____

JOHN M. VASQUEZ, Chair
Solano County Board of Supervisors

ATTEST:
BIRGITTA E. CORSELLO, Clerk
Solano County Board of Supervisors

By: _____
Jeanette Neiger, Chief Deputy Clerk

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2017/18**

**SHERIFF'S OFFICE
EXHIBIT XIII**

Ref #	Services	Estimated	Current/	Actual	Rec'md.			Fee Authority (1)	Description/ Exception
		No of Units	Prior Fee	Cost per	Fee	New	Revised		
		2017/18	Per Unit	Unit 2017/18	2017/18	Fee	Fee		
	General								
1	Report Processing Fee (Applies to all requests for reports maintained by Sheriff-Coroner)	445	\$19.00	\$19.93	\$20.00		X	GC 6253 (b)	Fee covers cost of processing request for copies of reports. Includes time required to maintain administrative controls, locate the requested document, prepare document for reproduction, and process payment.
2	Copy Fee	200	\$1.00 first page	\$0.07 first page	\$1.00 first page			GC 26727	Gov Code authorizes the Sheriff to charge \$1.00 per copy. Does not include retrieval, filing, or payment processing.
			\$0.20 subsequent pages	\$0.07 subsequent pages	\$0.20 subsequent pages				
3	Public Records Act Research	4	68/hour	73.08/hour	DEL		DELETE	GC6253(b)	FY17/18 to be deleted
	Records and Warrants								
3	Concealed weapon permit	440	\$105.00	\$354.50	\$107.00		X	PC 26190(b) and (d)	Fee capped by Code at \$100 plus inflation.
4	Concealed weapon permit - Renewal	630	\$25.00	\$91.64	\$25.00			PC 26190(c) and (d)	Fee capped by Code at \$25 plus inflation.
5	Concealed weapon permit - Amendment/Replacement	200	\$10.00	\$77.31	\$10.00			PC 26190(e)	Fee capped by Code at \$10 plus inflation.
6	Business License	20	\$84.00	\$76.46	\$76.00		X	County Code 14-19	Records and warrants check for business license applicants.
7	Livescan (Fingerprinting)	675	\$48.00	\$48.30	\$48.00			PC 13300(e)	Code authorizes recovery of costs to take fingerprints and process documents.
8	Notary Fee	20	\$10.00	NA	\$15.00		X	GC 8211	Fees for general notary services established at \$15 by Code
9	Report vehicle repossession	20	\$15.00	NA	\$15.00			GC 26751	Code sets fee of \$15 for receipt and filing report of repossession
10	Criminal offender record information (includes clearance letter)	25	\$40.00	\$42.03	\$42.00		X	Cal. Const. art. XI, § 7	Fee to recover cost of researching criminal offender record.
11	Clearance letter - No criminal history	20	\$13.00	\$14.15	\$14.00		X	Cal. Const. art. XI, § 7	Fee includes criminal background check when no criminal history exists.

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2017/18**

**SHERIFF'S OFFICE
EXHIBIT XIII**

Ref #	Services	Estimated	Current/	Actual	Rec'md.			Fee Authority (1)	Description/ Exception
		No of Units	Prior Fee	Cost per	Fee	New	Revised		
		2017/18	Per Unit	Unit 2017/18	2017/18	Fee	Fee		
12	Research (subpoena) (per 15 minutes)	25	\$6.00	\$14.01	\$6.00			Evid Code 1563(b)(1)	Code caps cost of research associated with a subpoena at \$24/hour, charged in increments of 15 minutes.
13	Vehicle release fee	63	\$219.00	\$222.52	\$223.00		X	Vehicle Code 22850.5	Fee consists of administrative costs relating to removal, impound, storage, and release of motor vehicles.
14	Second hand dealer (2 year fee)	0	\$59.00	\$59.55	\$60.00		X	BPC 21641	Fee is to recover costs to process application and transmit fee charged by DoJ.
15	Bingo license	1	\$50.00	\$351.69	\$50.00			PC 326.5(l)(1)	According to Code, the fee, whether for the initial license or renewal, shall not exceed fifty dollars (\$50) annually.
16	Mug shots	25	\$16.00	\$17.06	\$17.00		X	PC 11105.6	Fee is to recover costs to provide authorized individuals copy of mug shot.

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
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**SHERIFF'S OFFICE
EXHIBIT XIII**

Ref #	Services	Estimated	Current/	Actual	Rec'md.			Fee Authority (1)	Description/ Exception
		No of Units	Prior Fee	Cost per	Fee	New	Revised		
		2017/18	Per Unit	Unit 2017/18	2017/18	Fee	Fee		
	Property ID								
17	Audio/Visual Processing Fee	10	\$25.00	\$38.28	\$38.00		X	Cal. Const. art. XI, § 7	Fee to recover administrative costs associated with receiving and accomplishing requests for crime scene audio/visual data.
18	Firearm Storage (Administration Fee)	2	\$103.00	\$104.22	\$104.00		X	PC 33880(a)	Fee reflects administrative costs related to seizing, impounding, storage, and release of a firearm.
19	Firearm Storage (Daily Fee)	5	\$3.00	\$4.28	\$4.00		X	PC 33880(a)	Fee is for daily storage beyond the date the firearm is formally released to the owner.
	Criminal Justice Administration								
20	Booking Fee		NA		NA			GC 29552	Current law provides \$35 million to California counties to offset booking costs. Booking fees are prohibited until such time that state funding falls below the \$35 million threshold.
21	Jail Access		\$335.45	\$351.56	\$351.56		X	GC 29550(a)(2) GC 29552	California Code allows the County to charge other jurisdictions a jail access fee for bookings of low-level offenses in excess of an agency's three-year average of such bookings. This fee is computed by the Auditor-Controller.

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
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**SHERIFF'S OFFICE
EXHIBIT XIII**

Ref #	Services	Estimated	Current/	Actual	Rec'md.			Fee Authority (1)	Description/ Exception
		No of Units	Prior Fee	Cost per	Fee	New	Revised		
		2017/18	Per Unit	Unit 2017/18	2017/18	Fee	Fee		
	Alternative to Custody								
22	Work Furlough Application	8	\$182.00	\$185.77	\$186.00		X	PC 1208.2(b)(1)	Fee includes administrative cost associated with processing the application.
23	Work Furlough Daily Fee	90	1 1/2 Hrly. Wage per day plus applicable 3rd party costs	\$36.10	1 1/2 Hrly. Wage per day plus applicable 3rd party costs			PC 1208.2(b)(1)	According to Code, the Board of Supervisors may prescribe a program fee, not to exceed the pro rata cost of administration, to be paid by each person according to his or her ability to pay. Fee reflects Sheriff monitoring costs plus any additional costs incurred by the client and charged by the vendor.
24	Work Release Application	325	\$169.00	\$171.53	\$172.00		X	PC 4024.3(f)	Fee includes administrative cost associated with processing the application.
25	Work Release Daily Fee	1,500	1 1/2 Hrly. Wage per day plus applicable 3rd party costs	\$36.10	1 1/2 Hrly. Wage per day plus applicable 3rd party costs			PC 4024.3(f)	According to Code, the Board of Supervisors may prescribe a program fee, not to exceed the pro rata cost of administration, to be paid by each person according to his or her ability to pay. Fee reflects Sheriff monitoring costs plus any additional costs incurred by the client and charged by the vendor.
26	Electronic Monitoring Application	235	\$191.00	\$194.69	\$195.00		X	PC 1203.016(g) PC 1208.2(b)(1)	Fee includes administrative cost associated with processing the application.

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
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**SHERIFF'S OFFICE
EXHIBIT XIII**

Ref #	Services	Estimated	Current/	Actual	Rec'md.			Fee	Description/ Exception
		No of Units	Prior Fee	Cost per	Fee	New	Revised	Authority (1)	
		2017/18	Per Unit	Unit 2017/18	2017/18	Fee	Fee		
27	Electronic Monitoring Daily	285	1 1/2 Hrly. Wage per day plus applicable 3rd party costs	\$36.10	1 1/2 Hrly. Wage per day plus applicable 3rd party costs			PC1203.016(g)	According to Code, the Board of Supervisors may prescribe a program fee, not to exceed the pro rata cost of administration, to be paid by each person according to his or her ability to pay. Fee reflects Sheriff monitoring costs plus any additional costs incurred by the client and charged by the vendor.
28	Electronic Monitoring Equipment Install Fee	10	\$69.00	\$70.85	\$71.00		X	PC1203.016(g)	Fee reflects cost of assembling, installing, and recording monitoring device.
29	Drug Testing	80	\$19.00	\$20.16	\$20.00		X	PC1203.016(g)	Fee is to administer and process drug tests.
30	Follow-up Laboratory Work	10	\$49.00	\$51.97	\$52.00		X	PC1203.016(g)	Fee is to administer and process follow-up drug tests. Includes contracted laboratory analysis.
31	Electronic Monitoring Equipment Tampering Charge	2	\$143.00	\$145.76	\$146.00		X	PC1203.016(g)	Fee to respond to, and determine cause of, tampering activity by the client.

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
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**SHERIFF'S OFFICE
EXHIBIT XIII**

Ref #	Services	Estimated	Current/	Actual	Rec'md.			Fee	Description/ Exception
		No of Units	Prior Fee	Cost per	Fee	New	Revised	Authority (1)	
		2017/18	Per Unit	Unit 2017/18	2017/18	Fee	Fee		
32	ATC Rescheduling Fee	20	\$45.00	\$46.32	\$46.00		X	PC1203.016(g)	Fee for administrative cost associated with reschedules.
	Inmates								
33	Inmate Marriage	2	\$192.00	\$189.63	\$190.00		X	Cal. Const. art. XI, § 7	Fee reflects cost to review and process marriage request, and additional time of correctional officer to safely transfer the inmate to/from the ceremony. Fee does not include marriage license or cost of ceremony.
34	Transportation of Low-Risk Inmate to Inmate's personal Doctor	1	\$280.00	\$286.44	\$286.00		X	PC 4023	Code allows inmates to decline County provided health care and to obtain treatment at his/her own expense. Fee reflects additional cost to County to safely transport inmate to the care provider.
35	Transportation of High-Risk Inmate to Inmate's personal Doctor	0	\$480.00	\$483.93	\$484.00		X	PC 4023	Code allows inmates to decline County provided health care and to obtain treatment at his/her own expense. Fee reflects additional cost to County to safely transport inmate to the care provider.

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2017/18**

**SHERIFF'S OFFICE
EXHIBIT XIII**

Ref #	Services	Estimated	Current/	Actual	Rec'md.			Fee Authority (1)	Description/ Exception
		No of Units	Prior Fee	Cost per	Fee	New	Revised		
		2017/18	Per Unit	Unit 2017/18	2017/18	Fee	Fee		
36	Medical Co-pay for Inmates*	1,650	\$3.00	NA	\$3.00			PC 4011.2	Amount is set by statute and is subject to change. Fee applies to each inmate-initiated medical visit.
	Background Investigations								
37	Level 1 Background Investigation (Abbreviated 3 year) plus actual travel costs	2	\$328.00	\$359.13	\$359 plus applicable travel costs		X	Cal. Const. art. XI, § 7	Fees reflect administrative cost to accomplish background investigations. Compensation increases resulted in increased costs. These fees do not include Livescan fingerprint rolling fee, Department of Justice (DOJ) Livescan Fee, and DOJ Child Abuse Research Fee. All background investigations require an additional Livescan fingerprint rolling fee, Department of Justice (DOJ) Livescan Fee, and DOJ Child Abuse Research Fee.
38	Level 2 Background Investigation (Full 3 year) plus actual travel costs & per diem if applicable	1	\$2,404 plus applicable travel costs	\$2,643.87	\$2,644 plus applicable travel costs		X		
39	Level 3 Background Investigation, Sworn & Non-Sworn (Full 10 year) plus actual travel costs & per diem if applicable	15	\$2,804 plus applicable travel costs	\$3,043.87	\$3,044 plus applicable travel costs		X		
40	Background Investigation - Failed	100	\$466.00	\$508.51	\$509.00		X	Cal. Const. art. XI, § 7	Fee is intended to recover average cost of Level II and Level III background investigations that result in the applicant's disqualification.

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2017/18**

**SHERIFF'S OFFICE
EXHIBIT XIII**

Ref #	Services	Estimated	Current/	Actual	Rec'md.			Fee Authority (1)	Description/ Exception
		No of Units	Prior Fee	Cost per	Fee	New	Revised		
		2017/18	Per Unit	Unit 2017/18	2017/18	Fee	Fee		
	Civil Processing								
41	Automobile Levy*	0	\$100 plus applicable service fees and third party costs	NA	\$100 plus applicable service fees and third party costs			GC 26722	Fee amount is set by statute and is subject to change. The fee is for serving, executing, or processing any writ or order where the levying officer is required to take immediate possession of the property levied upon.
42	Bench Warrant (Failure to Appear on Order of Exam)*	100	\$50.00	NA	\$50.00			GC 26744	Fee amount is set by statute and is subject to change. The fee is for serving or executing a bench warrant arising from a failure to appear on order of exam.
43	Bench Warrant (Failure to Appear on Subpoena or Court Order)*	16	\$140.00	NA	\$140.00			GC 26744.5	Fee amount is set by statute and is subject to change. The fee is for serving or executing a bench warrant arising from a failure to appear on subpoena or court order.
44	Cancellation of any service before or after an attempt*	0	\$40.00	NA	\$40.00			GC 26736	Fee amount is set by statute and is subject to change. The fee is for cancellation of the service or execution of any process or notice prior to its completion.
45	Claim of Defendant*	14	\$40.00	NA	\$40.00			GC 26721	Fee amount is set by statute and is subject to change. The fee is for serving or executing any process or notice required by law or the litigants to be served.
46	Claim of Plaintiff & Order*	492	\$40.00	NA	\$40.00			GC 26721	Fee amount is set by statute and is subject to change. The fee is for serving or executing any process or notice required by law or the litigants to be served.
47	Execution Bank Levy*	500	\$40.00	NA	\$40.00			GC 26721	Fee amount is set by statute and is subject to change. The fee is for serving or executing any process or notice required by law or the litigants to be served.

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
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**SHERIFF'S OFFICE
EXHIBIT XIII**

Ref #	Services	Estimated	Current/	Actual	Rec'md.			Fee	Description/ Exception
		No of Units	Prior Fee	Cost per	Fee	New	Revised	Authority (1)	
		2017/18	Per Unit	Unit 2017/18	2017/18	Fee	Fee		
48	Execution Earnings Withholding Order (EWO) & EWO-Support*	500	\$35.00	NA	\$35.00			GC 26750	Fee amount is set by statute and is subject to change. The fee is for serving an earnings withholding order.
49	Execution Third Party Levy*	10	\$40.00	NA	\$40.00			GC 26721	Fee amount is set by statute and is subject to change. The fee is for serving or executing any process or notice required by law or the litigants to be served.
50	Keeper 8 Hour*	10	\$240.00	NA	\$240.00			GC 26722, GC 26726(a)	Fee amount is set by statute and is subject to change. Fee is for taking possession of property levied upon and keeping and caring for the property.
51	Miscellaneous Orders*	170	\$40.00	NA	\$40.00			GC 26721	Fee amount is set by statute and is subject to change. The fee is for serving or executing any process or notice required by law or the litigants to be served.
52	Not Found on Writs, Orders, Notices*	0	\$35.00	NA	\$35.00			GC 26738	Fee amount is set by statute and is subject to change. The fee is for certifying that a person or property cannot be found at the address specified.
53	Not Found Summons*	0	\$40.00	NA	\$40.00			GC 26721.2(c)	Fee amount is set by statute and is subject to change. The fee is for certifying that a person or property cannot be found at the address specified.
54	Notice to Quit*	40	\$40.00	NA	\$40.00			GC 26721	Fee amount is set by statute and is subject to change. The fee is for serving or executing any process or notice required by law or the litigants to be served.
55	Order of Examination*	40	\$40.00	NA	\$40.00			GC 26721	Fee amount is set by statute and is subject to change. The fee is for serving or executing any process or notice required by law or the litigants to be served.

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
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**SHERIFF'S OFFICE
EXHIBIT XIII**

Ref #	Services	Estimated	Current/	Actual	Rec'md.			Fee Authority (1)	Description/ Exception
		No of Units	Prior Fee	Cost per	Fee	New	Revised		
		2017/18	Per Unit	Unit 2017/18	2017/18	Fee	Fee		
56	Order to Show Cause*	350	\$40.00	NA	\$40.00			GC 26721	Fee amount is set by statute and is subject to change. The fee is for serving or executing any process or notice required by law or the litigants to be served.
57	OSC/Temporary Restraining Order*	50	\$40.00	NA	\$40.00			GC 26721	Fee amount is set by statute and is subject to change. The fee is for serving or executing any process or notice required by law or the litigants to be served.
58	Possession, Writ for Real Property*	400	\$85.00	NA	\$85.00			GC 26733.5	Fee amount is set by statute and is subject to change. The fee is for serving a writ of possession of real property on an occupant or occupants or for posting and serving a copy on the judgment debtor.
59	Prejudgment Claim of Right *	50	\$40.00	NA	\$40.00			GC 26721.1 GC 26720.9	Fee amount is set by statute and is subject to change. In an action for unlawful detainer, the non-refundable fee is set by Code for service of a summons, complaint, and pre-judgment claim of right to possession.

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
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**SHERIFF'S OFFICE
EXHIBIT XIII**

Ref #	Services	Estimated	Current/	Actual	Rec'md.			Fee	Description/ Exception
		No of Units	Prior Fee	Cost per	Fee	New	Revised	Authority (1)	
		2017/18	Per Unit	Unit 2017/18	2017/18	Fee	Fee		
60	Real/Personal Property Sale*	20	\$90 plus applicable service fees and third party costs	NA	\$90 plus applicable service fees and third party costs			GC 26730	Fee amount is set by statute and is subject to change. This fee combines Real Property Levy and Sale, and Personal Property Sale. T
61	Removal of Occupant from Premises*	750	\$60.00	NA	\$60.00			GC 26733.5	Fee amount is set by statute and is subject to change. The fee is for removing an occupants from the premises and putting a person in possession of the premises.
62	Reposting Writ for Real Property*	100	\$40.00	NA	\$40.00			GC 26733.5 GC 26721 GC 26720.9	Fee amount is set by statute and is subject to change. Fee is for reposting of a notice to vacate.
63	Subpoena/Subpoena Duces Tecum*	150	\$40.00	NA	\$40.00			GC 26721	Fee amount is set by statute and is subject to change. The fee is for serving or executing any process or notice required by law or the litigants to be served.
64	Summons & Complaint*	150	\$40.00	NA	\$40.00			GC 26721.1 GC 26720.9	Fee amount is set by statute and is subject to change. In an action for unlawful detainer, the non-refundable fee is for service of a summons, complaint, and pre-judgment claim of right to possession.
65	Summons & Complaint/Unlawful Detainer*	150	\$40.00	NA	\$40.00			GC 26721.1 GC 26720.9	Fee amount is set by statute and is subject to change. In an action for unlawful detainer, the non-refundable fee is for service of a summons, complaint, and pre-judgment claim of right to possession.

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
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**SHERIFF'S OFFICE
EXHIBIT XIII**

Ref #	Services	Estimated	Current/	Actual	Rec'md.			Fee Authority (1)	Description/ Exception
		No of Units	Prior Fee	Cost per	Fee	New	Revised		
		2017/18	Per Unit	Unit 2017/18	2017/18	Fee	Fee		
66	Summons & Petition*	250	\$40.00	NA	\$40.00			GC 26721	Fee amount is set by statute and is subject to change. The fee is for serving or executing any process or notice required by law or the litigants to be served.
67	Till Tap*	10	\$100.00	NA	\$100.00			GC 26722	Fee amount is set by statute and is subject to change. The fee is for serving, executing, or processing any writ or order where the levying officer is required to take immediate possession of the property levied upon.
68	Writ of Attachment*	1	\$40 plus applicable service fees and third party costs	NA	\$40 plus applicable service fees and third party costs			GC 26721	Fee amount is set by statute and is subject to change. The fee is for serving or executing any process or notice required by law or the litigants to be served.
69	Writ of Possession (Claim and Delivery)*	1	\$100 plus applicable third-party costs	NA	\$100 plus applicable third-party costs			GC 26722	Fee amount is set by statute and is subject to change. The fee is for serving, executing, or processing any writ or order where the levying officer is required to take immediate possession of the property levied upon.

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
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**SHERIFF'S OFFICE
EXHIBIT XIII**

Ref #	Services	Estimated	Current/	Actual	Rec'md.			Fee Authority (1)	Description/ Exception
		No of Units	Prior Fee	Cost per	Fee	New	Revised		
		2017/18	Per Unit	Unit 2017/18	2017/18	Fee	Fee		
	Coroner								
70	Handling and Removal	235	\$382.00	\$382.65	\$383.00			GC 27472 GC 54985(a)	Fee is to recover costs to transport and process decedent. Although GC 27472 caps the fee for body removal and storage at \$100, County Counsel advised that GC 54985(a) authorizes the Board of Supervisors to increase the fee to recover actual costs.
71	Storage Costs (per day)	50	\$8.00	\$9.02	\$9.00		X	GC 27472 GC 54985(a)	Fee is to recover daily cost for storage beyond release date. Fee is based on County facility costs allocated to Sheriff. Although GC 27472 caps the fee for body removal and storage at \$100, County Counsel advised that GC 54985(a) authorizes the Board of Supervisors to increase the fee to recover actual costs.
	Sheriff Service								
72	Sergeant Sheriff	NA	\$113.74 per hour	\$109.15 per hour	\$109.15 per hour		X	Cal. Const. art. XI, § 7	Fees reflects cost for dedicated, one-time, non-contract security service. Additional fees may apply if situations require focused units and equipment.
73	Deputy Sheriff	NA	\$97.59 per hour	\$97.42 per hour	\$97.42 per hour		X		
74	Security Officer	NA	\$53.78 per hour	\$52.76 per hour	\$52.76 per hour		X		
75	Dispatcher	NA	\$72.53 per hour	\$73.74 per hour	\$73.74 per hour		X		
76	Patrol Vehicle		\$43.47 per day plus \$0.52 per mile	\$47.47 per day plus \$0.52 per mile	\$47.47 per day plus \$0.52 per mile		X		
77	Daily Housing Fee	NA	\$171 per day	\$178.98	\$179 per day		X	Cal. Const. art. XI, § 7	The fee reflects the cost to house one inmate for one day; however, the marginal cost to house an inmate may fluctuate 10-50%.
* Fee is set by State statute and subject to change. Current fees reflects statute changes that became effective January 1, 2015.									

RESOLUTION NO. 2017 - _____

**RESOLUTION OF THE SOLANO COUNTY BOARD OF SUPERVISORS ADOPTING
REVISED FEE SCHEDULE FOR THE PROBATION DEPARTMENT**

Whereas, the laws of the State of California and the provisions of the Solano County Code authorize the Solano County Board of Supervisors to establish and adjust fees that the Probation Department proposes.

Resolved, that the Solano County Board of Supervisors adopts the fees set forth in attached Exhibit XIV to Solano County Code section 11-110.2, to be effective on July 1, 2017.

Passed and adopted by the Solano County Board of Supervisors at its regular meeting on April 25, 2017 by the following vote:

AYES: SUPERVISORS _____

NOES: SUPERVISORS _____

EXCUSED: SUPERVISORS _____

JOHN M. VASQUEZ, Chair
Solano County Board of Supervisors

ATTEST:
BIRGITTA E. CORSELLO, Clerk
Solano County Board of Supervisors

By: _____
Jeanette Neiger, Chief Deputy Clerk

COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2017/18

Probation Department
Exhibit XIV

Service	Estimated No. of Units 2017/18	Current Fee Unit	Actual Cost per Unit	Rec'md. Fee/Unit 2017/18	New Fee	Revised Fee	Fee Authority	Description/Exception
COLLECTION AND OTHER SERVICES								
Installment Account Processing Fee							PC 1203.1b(h) + BOS Resolution	Processing of payments made in installments, not to exceed the administrative and clerical costs of the collection of those installment payments, \$75 maximum; Fee charged must consider client's ability to pay.
Fines \$50 or less	62	\$ 25.00	\$ 36.98	\$ 25.00				
Fines from \$51 to \$100	38	\$ 40.00	\$ 52.32	\$ 40.00				
Fines \$101 to \$150	44	\$ 65.00	\$ 83.00	\$ 65.00				
Fines over \$150	76	\$ 75.00	\$ 113.69	\$ 75.00				
Victim Restitution Service Fee	249	up to 15% of the amount paid	Variable	up to 15% of the amount paid			PC 1203.1(l) W&I 730.6(q)	Offenders required by Court orders to pay victims restitution may be charged a fee to cover the actual administrative cost of collecting restitution, not to exceed 15% of the total amount ordered to be paid.
Intra-State Transfer Processing Fee	28 0	\$ 300.00	\$ 374.95	\$ 300.00			PC 1203.9(d) PC 1203.1b + County Ordinance W&I 751	Offender to pay the sending county a reasonable cost to transfer jurisdiction to the probationer's permanent county of residence, not to exceed the amount determined to be the actual average cost; Fee charged must consider client's ability to pay.
Inter-State Compact Transfer Processing Fee	12 0	\$ 300.00	\$ 357.12	\$ 300.00			PC 1203.1b + County Ordinance	Offender to pay the sending county a reasonable cost to transfer jurisdiction to the probationer's permanent state of residence, not to exceed the amount determined to be the actual average cost; Fee charged must consider client's ability to pay.
Drug Test Fee (Basic Screen + Add-ons)	794	\$ 4.50 + any applicable third-party charges	\$ 5.35 + any applicable third-party charges	\$ 4.50 + any applicable third-party charges			PC 1203.1ab W&I 729.9	Where drug testing is a condition of probation, probationer shall pay a reasonable fee, which shall not exceed the actual cost of the testing; Fee charged must consider client's ability to pay.

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2017/18**

**Probation Department
Exhibit XIV**

Service	Estimated No. of Units 2017/18	Current Fee Unit	Actual Cost per Unit	Rec'md. Fee/Unit 2017/18	New Fee	Revised Fee	Fee Authority	Description/Exception
LiveScan Background Investigation Fee	0	\$ 25.00 + any applicable third-party charges	\$ 29.64 + any applicable third-party charges	\$ 25.00 + any applicable third-party charges			PC 11105(e)	As part of a background investigation conducted on behalf of vendors and/or community partners for their staff and volunteers, a fee sufficient to reimburse the County for obtaining summary criminal history information may be charged.
Copy Fee	0	\$ 0.75 First Page \$ 0.12 Each Add'l Page	N/A	\$ 0.75 First Page \$ 0.12 Each Add'l Page			County Ordinance + GC 6253(b)	Fee conforms to charge assessed by General Services; Countywide copy fee to include copy of public records associated with a public records request.
Returned Check Fee	10	\$ 35.00	N/A	\$ 35.00			Civil Code 1719(a)(1)	Fee conforms to charge assessed by Treasurer/Tax Collector; When bank returns check, unable to deposit due to insufficient funds, payor may be charged a fee not to exceed twenty-five dollars (\$25) for the first check passed on insufficient funds and an amount not to exceed thirty-five dollars (\$35) for each subsequent check to that payee.
ADULT SERVICES								
Probation Supervision Fee (Annual)	165	\$ 840.00	\$ 4,422.26	\$ 840.00			PC 1203.1b + County Ordinance	Offender to pay a reasonable cost of any probation supervision or conditional sentence, not to exceed the amount determined to be the actual average cost; Fee charged must consider client's ability to pay.
Post-Release Community Supervision Fee	0	\$ 840.00	\$ 4,691.13	\$ 840.00			PC 1203.1b + County Ordinance	Offender to pay a reasonable cost of any probation supervision or conditional sentence, not to exceed the amount determined to be the actual average cost; Fee charged must consider client's ability to pay.
OffenderLink Set Up and Supervision Fee (Annual)	100	\$ 420.00	\$ 555.75	\$ 420.00			PC 1203.1b + County Ordinance	Offender to pay a reasonable cost of any probation supervision or conditional sentence, not to exceed the amount determined to be the actual average cost; Fee charged must consider client's ability to pay.

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2017/18**

**Probation Department
Exhibit XIV**

Service	Estimated No. of Units 2017/18	Current Fee Unit	Actual Cost per Unit	Rec'md. Fee/Unit 2017/18	New Fee	Revised Fee	Fee Authority	Description/Exception
Banked Case Supervision Fee (Annual)	89	\$ 300.00	\$ 365.38	\$ 300.00			PC 1203.1b + County Ordinance	Offender to pay a reasonable cost of any probation supervision or conditional sentence, not to exceed the amount determined to be the actual average cost; Fee charged must consider client's ability to pay.
Pre-sentence Investigation and Report Fee	101	\$ 600.00	\$ 748.91	\$ 600.00			PC 1203.1b + County Ordinance	Offender to pay a reasonable cost of conducting a pre-sentence investigation and completing Court report, not to exceed the amount determined to be the actual average cost; Fee charged must consider client's ability to pay.
Pre-plea Investigation and Report Fee	17	\$ 600.00	\$ 846.59	\$ 600.00			PC 1203.1b + County Ordinance	Offender to pay a reasonable cost of conducting a pre-plea investigation and completing Court report, not to exceed the amount determined to be the actual average cost; Fee charged must consider client's ability to pay.
Post-Termination Petition for Relief Fee	9	\$ 150.00	\$ 213.28	\$ 150.00			PC 1203.4(d)	Petition for change of plea or setting aside verdict, offender (26 years of age or older) may be required to reimburse the county for actual costs of services rendered, whether or not petition is granted and/or records are sealed or expunged, \$150 maximum; Fee charged must consider client's ability to pay.
Non-Probation Misdemeanant Petition for Relief Fee	0	\$ 60.00	\$ 201.88	\$ 60.00			PC 1203.4a(c)	Petition for dismissal of charge, offender may be required to reimburse the county for actual costs of services rendered, \$60 maximum; Fee charged must consider client's ability to pay.
Domestic Violence Batterer's Program Certification and Certification Fee	Re-0	\$ 250.00	\$ 703.21	\$ 250.00			PC 1203.097 (c)(5)(B)	Probation Dept has the sole authority to approve a batterer's program for Court referrals as probation terms and conditions, Batterer's programs may be charged a fee to cover costs of administering the approval process, \$250 maximum.

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2017/18**

**Probation Department
Exhibit XIV**

Service	Estimated No. of Units 2017/18	Current Fee Unit	Actual Cost per Unit	Rec'md. Fee/Unit 2017/18	New Fee	Revised Fee	Fee Authority	Description/Exception
Global Positioning System Monitoring Fee	0	\$ 8.96	\$ 10.58	\$ 8.96			PC 1210.15(a)	Offenders on probation may be charged for supervision that utilizes continuous electronic monitoring devices; Fee charged must consider client's ability to pay and client must have first satisfied all other outstanding base fines, local/state penalties, restitution fines and orders.
		+ any applicable third-party charges	+ any applicable third-party charges	+ any applicable third-party charges				
Probation Supervision Fee (Annual)	209	\$ 1,800.00	\$ 3,062.83	\$ 1,800.00			W&I 903.2(a)	Offender's parents may be charged for the cost to the county for probation supervision; Fee charged must consider parent's ability to pay.
Felony Diversion Probation Supervision Fee (Annual)	37	\$ 1,800.00	\$ 2,427.33	\$ 1,800.00			W&I 903.2(a)	Offender's parents may be charged for the cost to the county for probation supervision; Fee charged must consider parent's ability to pay.
Misdemeanant Diversion Probation Supervision Fee (Annual)	49	\$ 400.00	\$ 506.82	\$ 400.00			W&I 903.2(a)	Offender's parents may be charged for the cost to the county for probation supervision; Fee charged must consider parent's ability to pay.
Disposition Investigation and Report Fee	189	\$ 1,200.00	\$ 1,374.98	\$ 1,200.00			GC 54985(a)	The Board of Supervisors may impose a fee in an amount necessary to recover any product or service; Service provided as required by Juvenile CA Rules of Court Sect 5.785 is similar to Adult Pre-Sentence Investigation and Report Fee authorized by Penal Code.
Juvenile Traffic FTA/FTP Automation-Admin Fee	0	\$ 15.00	N/A	\$ 15.00			VC 40805.5 + BOS resolution	Assessment of \$15 imposed on every person who violates his or her promise to appear or fails to comply with court orders, all monies to be used for system automation.
		\$ 10.00	N/A	\$ 10.00			VC 40805.6 + BOS resolution	In conjunction with the Automation assessment, an Administrative assessment of \$10 imposed to cover the cost of recording and maintaining the offender's prior convictions and the cost of notifying DMV to attach or restrict the offender's drivers license or car registration.

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2017/18**

**Probation Department
Exhibit XIV**

Service	Estimated No. of Units 2017/18	Current Fee Unit	Actual Cost per Unit	Rec'md. Fee/Unit 2017/18	New Fee	Revised Fee	Fee Authority	Description/Exception
Electronic Monitoring Fee	2,969	\$ 23.00 + any applicable third-party charges	\$ 31.49 + any applicable third-party charges	\$ 9.00		X \$9.00 Resolution 2017 ____ For approval 4/25/17 effective 5/1/2017	W&I 903.2(a)	Effective 5/1/2017 - fee is reduced to \$9.00 per day Offender's parents may be charged for the cost to the county for electronic surveillance of the minor; Fee charged must consider parent's ability to pay.
Home Supervision Fee	2,177	\$ 20.00	\$ 27.11	\$ 20.00			W&I 903.2(a)	Offender's parents may be charged for the cost to the county for home supervision; Fee charged must consider parent's ability to pay.
Post-Notice Custody Fee	28	\$ 100.00	\$ 360.29	\$0.00		X \$0.00 Moratorium Resolution 2017 ____ For approval 4/25/17 effective 5/1/2017	W&I 903.25	Moratorium effective May 1, 2017; Allows for reasonable costs of food, shelter, and care of the minor while in custody pending release within 12 hours of parent/guardian receipt of release notice,
Juvenile Detention Facility Support Fee	7,678	\$ 30.00	\$ 86.88	\$0.00		X \$0.00 Moratorium Resolution 2017 ____ For approval 4/25/17 effective 5/1/2017	W&I 903	Moratorium effective May 1, 2017; Allows for actual costs of support (i.e., food, food prep, clothing, personal supplies, and medical expenses), excluding costs of incarceration,
New Foundations Program Support Fee	1,158	\$ 30.00	\$ 229.34	\$0.00		X \$0.00 Moratorium Resolution 2017 ____ For approval 4/25/17 effective 5/1/2017	W&I 903	treatment, or supervision, 903(c)(1) maximum cost is \$30 per day, adjusted every 3rd year beginning Jan 1, 2012 to reflect annual average CPI for All Urban Consumers, \$31.08 maximum for 2012; Fee charged must consider parent's ability to pay.

RESOLUTION NO. 2017 - _____

**RESOLUTION OF THE SOLANO COUNTY BOARD OF SUPERVISORS ADOPTING
REVISED FEE SCHEDULE FOR RESOURCE MANAGEMENT
PARKS AND RECREATION**

Whereas, the laws of the State of California and the provisions of the Solano County Code authorize the Solano County Board of Supervisors to establish and adjust fees that the County Resource Management Parks and Recreation proposes.

Resolved, that the Solano County Board of Supervisors adopts the fees set forth in attached Exhibit XVI to Solano County Code section 11-110.4, to be effective on July 1, 2017.

Passed and adopted by the Solano County Board of Supervisors at its regular meeting on April 25, 2017 by the following vote:

AYES: SUPERVISORS _____

NOES: SUPERVISORS _____

EXCUSED: SUPERVISORS _____

JOHN M. VASQUEZ, Chair
Solano County Board of Supervisors

ATTEST:
BIRGITTA E. CORSELLO, Clerk
Solano County Board of Supervisors

By: _____
Jeanette Neiger, Chief Deputy Clerk

COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2017/18

**RESOURCE MANAGEMENT - PARKS AND RECREATION
EXHIBIT XVI**

Ref. #	Service	Estimated No of Units FY2017/18	Current Fee Per Unit	Actual Cost per Unit	Rec'md. Fee/Unit FY2017/18	New Fee	Revised Fee	Fee Authority	Description/Exception
PARK ADMINISTRATION									
DUPLICATION									
001	Duplication of documents		County Standard Rate		County Standard Rate			Solano County Code Section 11-111	
PARKING									
002	Auto Parking ^E		\$6		\$6			Solano County Code Section 19-90	Per day, year round. Auto Parking Fees for veterans and active military are waived from the Sunday prior to Veterans Day through the Saturday following Veterans Day in November.
003	Annual Parking/ Launch Pass		\$89		\$89			Solano County Code Section 19-90	For 12 Months from Purchase Month - Unlimited parking and boat launching
004	Annual Parking/ Launch Pass, County Resident		\$75		\$75			Solano County Code Section 19-90	Applies to Solano County resident.. For 12 Months from Purchase Month - Unlimited parking and boat launching
005	Annual Parking/ Launch Pass - Senior/Disabled ^A		\$49		\$49			Solano County Code Section 19-90	For 12 Months from Purchase Month - Unlimited parking and boat launching
006	Annual Parking/ Launch Pass, Senior/Disabled ^A , County resident		\$42		\$42			Solano County Code Section 19-90	Applies to Solano County resident.. For 12 Months from Purchase Month - Unlimited parking and boat launching
007	Bus Parking		\$15		\$15			Solano County Code Section 19-90	Per day, 10 or more passenger capacity. Waived for publicly funded school activity.
GROUP PICNIC AREAS/OTHER									

COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2017/18

**RESOURCE MANAGEMENT - PARKS AND RECREATION
EXHIBIT XVI**

Ref. #	Service	Estimated No of Units FY2017/18	Current Fee Per Unit	Actual Cost per Unit	Rec'md. Fee/Unit FY2017/18	New Fee	Revised Fee	Fee Authority	Description/Exception
008	Less than 50 people ^E		\$34		\$34			Solano County Code Section 19-90	Per group - Lake Solano. Fees waived for Group Pad Rental at Lake Solano Park for the Vacaville Sunrise Rotary Annual Alvin Bonifacio Memorial Fishing Derby, occurring on one day annually in September or October.
009	50 to 100 people ^E		\$90		\$90			Solano County Code Section 19-90	Per group - Lake Solano. Fees waived for Group Pad Rental at Lake Solano Park for the Vacaville Sunrise Rotary Annual Alvin Bonifacio Memorial Fishing Derby, occurring on one day annually in September or October.
010	101 to 150 people ^E		\$124		\$124			Solano County Code Section 19-90	Per group - Lake Solano. Fees waived for Group Pad Rental at Lake Solano Park for the Vacaville Sunrise Rotary Annual Alvin Bonifacio Memorial Fishing Derby, occurring on one day annually in September or October.
011	151 to 300 people (no more than 250 people per big pad) ^E		\$197		\$197			Solano County Code Section 19-90	Per group - Lake Solano Fees waived Group Pad Rental at Lake Solano Park for the Vacaville Sunrise Rotary Annual Alvin Bonifacio Memorial Fishing Derby, occurring on one day annually in September or October.E

COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2017/18

**RESOURCE MANAGEMENT - PARKS AND RECREATION
EXHIBIT XVI**

Ref. #	Service	Estimated No of Units FY2017/18	Current Fee Per Unit	Actual Cost per Unit	Rec'md. Fee/Unit FY2017/18	New Fee	Revised Fee	Fee Authority	Description/Exception
012	300 to 500 people (no more than 250 people per big pad) ^E		\$225		\$225			Solano County Code Section 19-90	'Per group - Lake Solano Fees waived Group Pad Rental at Lake Solano Park for the Vacaville Sunrise Rotary Annual Alvin Bonifacio Memorial Fishing Derby, occurring on one day annually in September or October.E
013	Over 500 people (no more than 250 people per big pad) ^E		\$281		\$281			Solano County Code Section 19-90	Per group - Lake Solano. Fees waived for Group Pad Rental at Lake Solano Park for the Vacaville Sunrise Rotary Annual Alvin Bonifacio Memorial Fishing Derby, occurring on one day annually in September or October.
014	Youth Group Area, day use - over 20 people		\$84		\$84			Solano County Code Section 19-90	Per group per day - Lake Solano
015	Youth Group Area, day use - 20 people or less		\$56		\$56			Solano County Code Section 19-90	Per group per day - Lake Solano
016	Boat Rentals - hourly (for County-operated rentals only)		\$10		\$10			Solano County Code Section 19-90	Per hour - Lake Solano (rate does not apply for concessionaire operator)
017	Boat Rentals - half-day (for County-operated rentals only)		\$ 30.00		\$ 30.00			Solano County Code Section 19-90	Half day (4 hours) - Lake Solano (rate does not apply for concessionaire operator)
018	Miscellaneous Merchandise for Resale	Current Market Value		Current Market Value				Solano County Code Section 19-90	Multiple Items

COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2017/18

**RESOURCE MANAGEMENT - PARKS AND RECREATION
EXHIBIT XVI**

Ref. #	Service	Estimated No of Units FY2017/18	Current Fee Per Unit	Actual Cost per Unit	Rec'md. Fee/Unit FY2017/18	New Fee	Revised Fee	Fee Authority	Description/Exception
019	Vendor's Permit		\$25		\$25			Solano County Code Section 19-90	Per day plus 10% of gross
20	Reservation Fee (non-refundable) ^B		\$9		\$9			Solano County Code Section 19-90	Per reservation: campsites, picnic sites, other park facilities
CAMPING									
021	Campsite Fee Utility Hookup Regular -Year Round/1st Vehicle,		\$34		\$34			Solano County Code Section 19-90	Per day
022	Additional Utility Hookups Regular		\$10		\$10			Solano County Code Section 19-90	When multiple RVs are hooked up at single site
023	Campsite Fee Utility Hookup Regular w/sewer - Year Round 1st Vehicle		\$37		\$37			Solano County Code Section 19-90	Per day
024	Additional Utility Hookups with Sewer		\$15		\$15			Solano County Code Section 19-90	When multiple RVs are hooked up at single site
025	Campsite Fee - Utility Hookup -Year Round 1st Vehicle Senior ^A /Disabled		\$20		\$20			Solano County Code Section 19-90	Per day
026	Campsite Fee Utility Hookup w/sewer - Year Round 1st Vehicle Senior ^A /Disabled		\$22		\$22			Solano County Code Section 19-90	Per day
027	Campsite Fee No Utilities -Regular -Year Round/1st Vehicle		\$25		\$25			Solano County Code Section 19-90	Per day - Lake Solano
028	Campsite Fee No Utilities -Year Round/1st Vehicle Senior ^A / Disabled		\$13		\$13			Solano County Code Section 19-90	Per day - Lake Solano

COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2017/18

**RESOURCE MANAGEMENT - PARKS AND RECREATION
EXHIBIT XVI**

Ref. #	Service	Estimated No of Units FY2017/18	Current Fee Per Unit	Actual Cost per Unit	Rec'md. Fee/Unit FY2017/18	New Fee	Revised Fee	Fee Authority	Description/Exception
029	Premium Campsite		\$10		\$10			Solano County Code Section 19-90	Per day, per site (In addition to per day fee) - Lake Solano
030	Bicycle Campsite		\$5		\$5			Solano County Code Section 19-90	Per person. For campers arriving by bicycle only. Maximum stay of 2 nights.
031	Non-Camper Utility Hookups Regular		\$34		\$34			Solano County Code Section 19-90	Per day
032	Non-Camper Utility Hookups w/sewer		\$37		\$37			Solano County Code Section 19-90	Per day
033	Non Camper Shower Fee		\$7		\$7			Solano County Code Section 19-90	Per day
034	Non-Camper Dump Fee -- Regular		\$19		\$19			Solano County Code Section 19-90	Per dump
035	Youth Group Area (camping) 21 or more campers		\$84		\$84			Solano County Code Section 19-90	Per group per day - Lake Solano
036	Youth Group Area Camping under 21 people		\$56		\$56			Solano County Code Section 19-90	Reduced Fee for smaller Groups
037	Dogs (campground only with rabies certificate)		\$1		\$1			Solano County Code Section 19-90	Per day
038	Additional Vehicles (overflow parking lot)		\$10		\$10			Solano County Code Section 19-90	Per day
BOAT LAUNCH/STORAGE									

COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2017/18

**RESOURCE MANAGEMENT - PARKS AND RECREATION
EXHIBIT XVI**

Ref. #	Service	Estimated No of Units FY2017/18	Current Fee Per Unit	Actual Cost per Unit	Rec'md. Fee/Unit FY2017/18	New Fee	Revised Fee	Fee Authority	Description/Exception
039	Boat Storage		\$40		\$40			Solano County Code Section 19-90	Per month plus \$2 key deposit - Sandy Beach
040	Boat Launch Fee (with parking) ^E		\$10		\$10			Solano County Code Section 19-90	Per launch of trailered craft. Includes daily parking fee. Does not apply to car-top, hand-carried boats. Fees waived for Boat Launch Fees for veterans and active military from the Sunday prior to Veterans Day through the Saturday following Veterans Day in November.
RENTAL OF EXHIBIT ROOM AT LAKE SOLANO NATURE CENTER FOR EXHIBITIONS AND EDUCATIONAL/RECREATIONAL PROGRAMS									
041	Rental Fee, Mon-Thurs ^C		\$55		\$55			Solano County Code Section 19-90	Per Hour, renter supplies insurance or purchases county rider
042	Rental Fee, full day, Mon-Thurs ^C		\$250		\$250			Solano County Code Section 19-90	Per day, from 8:30 am-3:30 pm
043	Rental Fee, Fri - Sun and Holidays ^C		\$66		\$66			Solano County Code Section 19-90	Per Hour (20% Premium) renter supplies insurance or purchases county rider
044	Rental Fee, full day, Fri - Sun and Holidays ^C		\$300		\$300			Solano County Code Section 19-90	Per day, from 8:30 am-3:30 pm
045	Rental Fee, Mon-Thurs, commercial ^D		\$71		\$71			Solano County Code Section 19-90	Per Hour, renter supplies insurance or purchases county rider
046	Rental Fee, full day, Mon-Thurs, commercial ^D		\$314		\$314			Solano County Code Section 19-90	Per day, from 8:30 am-3:30 pm

COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2017/18

**RESOURCE MANAGEMENT - PARKS AND RECREATION
EXHIBIT XVI**

Ref. #	Service	Estimated No of Units FY2017/18	Current Fee Per Unit	Actual Cost per Unit	Rec'md. Fee/Unit FY2017/18	New Fee	Revised Fee	Fee Authority	Description/Exception
047	Rental Fee, Fri - Sun and Holidays, commercial ^D		\$85		\$85			Solano County Code Section 19-90	Per Hour (20% Premium) renter supplies insurance or purchases county rider
048	Rental Fee, full day, Fri - Sun and Holidays, commercial ^D		\$376		\$376			Solano County Code Section 19-90	Per day, from 8:30 am- 3:30 pm
049	Room Set Up and Tear Down		\$65		\$65			Solano County Code Section 19-90	Per Hour, if staff available
050	Kitchen Use Fee ^C		\$25		\$25			Solano County Code Section 19-90	Flat Fee, per event. Only available for use when renting exhibit room
051	Patio Use Fee ^C		\$25		\$25			Solano County Code Section 19-90	Flat Fee, per event for exclusive use of patio. Only available for use when renting exhibit room.
052	Outdoor Education Circle Fee ^C		\$50		\$50			Solano County Code Section 19-90	Flat Fee, per event for exclusive use of outdoor education circle. Only available for use when renting exhibit room.
053	Cleaning/Security Deposit		\$350		\$350			Solano County Code Section 19-90	Refundable
054	Room Cancellation Fee		\$55		\$55			Solano County Code Section 19-90	Collected if less than 30 day notice
SERVICE FEES									

COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2017/18

**RESOURCE MANAGEMENT - PARKS AND RECREATION
EXHIBIT XVI**

Ref. #	Service	Estimated No of Units FY2017/18	Current Fee Per Unit	Actual Cost per Unit	Rec'md. Fee/Unit FY2017/18	New Fee	Revised Fee	Fee Authority	Description/Exception
055	Ranger Staff Special Services		\$65		\$65			Solano County Code Section 19-90	Per Hour, for: Exclusive interpretive program (tour, nature walk, class presentation); or similar program; or ranger staff services required outside of park normal operating hours (e.g. opening early for program set up).
056	Interpretive Program Preparation Fee		\$65		\$65			Solano County Code Section 19-90	Flat Rate, per program
057	Parks Division Permit Processing Fee		\$65		\$65			Solano County Code Section 19-90	Flat Rate, per permit
A Senior is age 65 and over / any Disabled Citizen									
B Requires payment in advance. Campsite reservation deposit over the reservation fee of \$9.00 is refundable if reservation is cancelled more than 14 days from originally planned date of arrival.									
C Non-profit groups with current 501c(3) status and publicly funded agencies receive 25% discount on rental and use fees for the Nature Center; other fees apply.									
D Use of Nature Center for Commercial purposes will also require issuance of a vendor permit if any goods are sold.									
E Fees waived for 1) Group Pad Rental at Lake Solano Park for the Vacaville Sunrise Rotary Annual Alvin Bonifacio Memorial Fishing Derby, occurring on one day annually in September or October and 2) Auto Parking and Boat Launch Fees for veterans and active military from the Sunday prior to Veterans Day through the Saturday following Veterans Day in November.									
	Fee Authority Summary	Solano County Ordinance No. 1411, Chapter 19 of the Solano County Code concerning Parks and Recreation, Government Code and the Public Resources Code							
#144-06-200-5596A; Management Agreement with United States Dept. of the Interior									
#DACW05-01-75-721; Lease Agreement with United States Dept. of the Army									

RESOLUTION NO. 2017 - _____

**RESOLUTION OF THE SOLANO COUNTY BOARD OF SUPERVISORS ADOPTING
REVISED FEE SCHEDULE FOR
THE SHERIFF DEPARTMENT'S ANIMAL CARE SERVICES**

Whereas, the laws of the State of California and the provisions of the Solano County Code authorize the Solano County Board of Supervisors to establish and adjust fees that the Sheriff Department's Animal Care Services proposes.

Resolved, that the Solano County Board of Supervisors adopts the fees set forth in attached Exhibit XVII to Solano County Code section 11-110.18, to be effective on July 1, 2017.

Passed and adopted by the Solano County Board of Supervisors at its regular meeting on April 25, 2017 by the following vote:

AYES: SUPERVISORS _____

NOES: SUPERVISORS _____

EXCUSED: SUPERVISORS _____

JOHN M. VASQUEZ, Chair
Solano County Board of Supervisors

ATTEST:
BIRGITTA E. CORSELLO, Clerk
Solano County Board of Supervisors

By: _____
Jeanette Neiger, Chief Deputy Clerk

**SOLANO COUNTY
COST AND RECOMMENDED FEE SCHEDULE
FY2017/18**

**SHERIFF - ANIMAL CONTROL
EXHIBIT XVII**

Ref. #	Service	Estimated	Current/	Actual	Recommended	New	Revised	Fee Authority	Description/Exception
		No of Units 2017/18	Prior Fee Per Unit	Cost per Unit	Fee/Unit 2017/18				
	ANIMAL ADOPTION								
001	Animal Adoption - Dog	245	\$95	\$390.85	\$150		X	F&A 31108	The public may adopt a dog from the County Shelter and the County may impose a fee to cover reasonable costs. The recommended adoption fee reflects the cost to evaluate and prepare the dog for adoption and includes the cost for spay/neuter services; Rabies, DA2PP and Bordatella vaccinations; deworming; and a microchip.
002	Animal Adoption - Cat	200	\$80	\$319.12	\$120		X	F&A 31752	The public may adopt a cat from the County Shelter and the County may impose a fee to cover reasonable costs. The recommended adoption fee reflects the cost to evaluate and prepare the cat for adoption and includes the cost for spay/neuter services; Rabies and FVRCP vaccinations; deworming; and a microchip.
003	Senior Cat/Dog 6 yrs and Older	50	Half the applicable adoption fee	\$345.93	Half the applicable adoption fee			F&A 31108 & 31752	The public may adopt a senior dog/cat from the County Shelter and the County may impose a fee to cover reasonable costs. The recommended fee is intended to encourage adoption of hard-to-adopt animals and the fee cannot exceed 1/2 the applicable adoption fee.
004	Seniors for Seniors (animals 6 years and older and citizens age 65 and above)	20	NA	\$345.93	Half of half the adoption fee	X		F&A 31108 & 31752	The senior public may adopt a senior dog/cat from the County Shelter and the County may impose a fee to cover reasonable costs. The recommended fee is intended to encourage adoption by seniors of hard-to-adopt animals and the fee cannot exceed 1/2 of 1/2 the applicable adoption fee.
005	Animal Adoption - Small animals	30	\$10	\$87.82	\$20		X	F&A 31753	The public may adopt a small animal from the County Shelter and the County may impose a fee to cover reasonable costs. The recommended adoption fee reflects the cost to evaluate and prepare the animal for adoption. Small animals include but are not limited to rabbits, guinea pigs, hamsters, birds, lizards, snakes, turtles, or tortoises.

**SOLANO COUNTY
COST AND RECOMMENDED FEE SCHEDULE
FY2017/18**

**SHERIFF - ANIMAL CONTROL
EXHIBIT XVII**

Ref. #	Service	Estimated	Current/	Actual	Recommended	New	Revised	Fee Authority	Description/Exception
		No of Units 2017/18	Prior Fee Per Unit	Cost per Unit	Fee/Unit 2017/18				
006	Animal Adoption - Livestock	5	\$75	\$124.03	\$100		X	F&A 17005; CA Constitution Art. XI, §7; County Code 4-22	The public may adopt livestock from the County Shelter and the County may impose a fee to cover reasonable costs. The recommended adoption fee reflects the cost to evaluate and prepare the animal for adoption. Livestock includes but is not limited to, cows, bulls, calves, horses, ponies, burros, sheep, lambs, and goats.
007	Barn Cat/Community Cat Program	20	\$20	\$319.12	\$45		X	F&A 31752	The public may adopt a feral cat from the County Shelter and the County may impose a fee to cover reasonable costs. The recommended adoption fee reflects the cost to evaluate and prepare the animal for adoption and includes spay/neuter services, rabies vaccination, and a microchip. Fee is intended to encourage the adoption of feral cats that would otherwise be euthanized.
008	Animal Adoption - Special Events	215	Varies	\$364.37	Varies			Constitution Art. XI, §7; County Code 4-22	The Board has authorized the Sheriff to hold special adoption events to include fee reductions to encourage and promote adoptions.

**SOLANO COUNTY
COST AND RECOMMENDED FEE SCHEDULE
FY2017/18**

**SHERIFF - ANIMAL CONTROL
EXHIBIT XVII**

Ref. #	Service	Estimated	Current/	Actual	Recommended			Fee Authority	
		No of Units 2017/18	Prior Fee Per Unit	Cost per Unit	Fee/Unit 2017/18	New Fee	Revised Fee		Description/Exception
	LICENSES, TAGS, and REGISTRATION								
	Animal License (Unaltered)								
009	1 Year	310	\$40	\$8.66	\$40			F&A 30804; Gov't Code 38792; County Code 4-139, 4-142	By County Code, dog owners must license their dogs within 30 days of ownership/possession or relocating to County. CA Code states license fees cannot exceed the cost of services related to dogs. Although County Code allows for licensing of cats, very few cat owners license their cat. This fee is for animals residing in the unincorporated areas of the County; each city establishes their own fee.
010	2 Year	5	\$76	\$8.66	\$76				
011	3 Year	13	\$113	\$8.66	\$113				
	Animal License (Altered)								
012	1 Year	555	\$20	\$8.66	\$20			F&A 30804.5, 31751.3, 31751.5; Gov't Code 38792; County Code 4-139, 4-142	By CA Code, the fee for licensing spayed/neutered animals must be at least half the amount charged for unaltered animals.
013	2 year	20	\$36	\$8.66	\$36				
014	3 year	70	\$53	\$8.66	\$53				
	Animal License (Altered) Senior Citizen (65 years +)								
015	1 Year	75	\$10	\$8.66	\$10			F&A 30804.5, 31751.3, 31751.5; Gov't Code 38792; County Code 4-139, 4-142	By County Code, senior citizens are not exempted from licensing requirements; however, licensing fees have historically been reduced for seniors to account for fixed incomes and to encourage pet ownership by older citizens. This fee is for animals residing in the unincorporated areas of the County; each city establishes their own fee.
016	2 Year	20	\$16	\$8.66	\$16				
017	3 Year	70	\$23	\$8.66	\$23				
	Animal License (Miscellaneous)								
018	Animal License Transfer	2	\$12	\$11.88	\$12			County Code 4-139(g)	Fee applies when ownership is transferred between County residents.
019	Animal License Duplicate	5	\$13	\$12.90	\$13			F&A 30804; Gov't Code; CA Constitution Art. XI, §7 38792	Fee is to obtain a replacement license.
020	Late Penalty ^(A)	220	\$25	NA	\$25			F&A 30804; Gov't Code 38792; County Code 4-139, 4-144; CA Constitution Art. XI, §7	By County Code, a penalty is assessed if owner is more than 30 days delinquent in obtaining or renewing a dog license. Beginning in FY 2017-18, the Sheriff will begin offering an annual amnesty program wherein the late fee will not be assessed. The amnesty program has been vetted with the cities and is intended to encourage animal licensing

**SOLANO COUNTY
COST AND RECOMMENDED FEE SCHEDULE
FY2017/18**

**SHERIFF - ANIMAL CONTROL
EXHIBIT XVII**

Ref. #	Service	Estimated No of Units 2017/18	Current/ Prior Fee Per Unit	Actual Cost per Unit	Recommended Fee/Unit 2017/18	New Fee	Revised Fee	Fee Authority	Description/Exception
	Tags								
021	Service Dog Tag or Replacement	50	\$19 per year	\$19.42	DELETE		DEL		There is no known legal requirement for the County to issue service tags. After consultation with city representatives and County Counsel, we recommend this service be discontinued.
022	Dangerous Dog Tag	1	\$22	\$21.62	\$22			County Code 4-55(b)8-9	In the event a dog is determined to be a dangerous dog, County Code requires that dog wear a dangerous dog tag.
	Dangerous Dog								
023	Dangerous Dog permit - First Animal	1	\$50 per year	NA	\$50 per year			F&A 31641 F&A 31683 County Code 4-55(b)	Annual fee set by County Code at \$50 (first animal) and \$25 (second animal) for dogs officially deemed dangerous.
024	Dangerous Dog permit - Second Animal	0	\$25 per year	NA	\$25 per year				
025	Dangerous Animal Hearing	0	Actual Cost (not to exceed \$1,000)	NA	Actual Cost (not to exceed \$1,000)				Fee is assessed to owners if hearing official deems dog as dangerous. Reimbursement of hearing cost is limited to \$1,000 by County Code
	Facility Licenses								
026	Commercial Kennel/Cattery License	15	\$168	\$122.85	\$123		X	County Code 4-87	By County Code, the fee includes up to 10 runs & five animal licenses.
027	Additional Commercial Runs (each)	185	\$3	\$3.53	\$4		X		By County Code, there shall be a charge for each run above the 10 run threshold.
028	Hobby Kennel/Cattery License	1	\$121	\$109.58	\$110		X		County Code requires that hobby kennels/catteries be licensed.
	BOARD, REDEMPTION, & IMPOUND								
029	Dog/Cat /Small Animal Board	1800	\$15 per day	\$ 33.52	\$20 per day		X	F&A 31251 County Code 4-22	Computed per day. Applies to dogs, cats, and other small animals not considered livestock.
030	Livestock Board	0	Actual Cost	Varies	Actual Cost			F&A 17095; County Code 4-44	Livestock includes cow, bull, calf, horse, pony, burro, sheep, lamb, goat, etc
031	Animal Redemption	750	\$25	\$87.71	\$40		X	F&A 31251 County Code 4-22	Fee includes costs associated with impounding, processing, and releasing animal to owner.
	Penalty Fine Unaltered Dogs & Cats (Failure to Spay or Neuter)								
032	1st Impound	350	\$35	NA	\$35			F&A 30804.7 F&A 31751.7	Fine is established by CA Code and does not include any other fees that may apply (for example, boarding and redemption fees)
033	2nd Impound	35	\$50	NA	\$50				
034	3rd Impound	20	\$100	NA	\$100				

**SOLANO COUNTY
COST AND RECOMMENDED FEE SCHEDULE
FY2017/18**

**SHERIFF - ANIMAL CONTROL
EXHIBIT XVII**

Ref. #	Service	Estimated	Current/	Actual	Recommended	New	Revised	Fee Authority	Description/Exception
		No of Units 2017/18	Prior Fee Per Unit	Cost per Unit	Fee/Unit 2017/18				
	OTHER SERVICES								
	Surrender								
035	Owner Surrender/Euthanasia - Dog/Cat/Small Animal	700	\$74	\$86.15	\$86		X	F&A 31251, County Code 4-22	Fee includes administrative costs and two-day board fees.
036	Owner Surrender - Litter (Any Species)	25	\$80	\$99.72	\$100		X	F&A 31251, County Code 4-22	Fee includes administrative and fostering costs for litters under 4 months of age.
	Animal Pickup/Disposal								
037	Dog/Cat/Small Animal Pickup (Requested)	4	\$86	\$85.55	\$86			CA Constitution Art. XI, §7; County Code 4-22	Includes actual salary and benefit cost of Animal Control Officer, and vehicle mileage fees. Owner will also be charged other fees that may apply, such as surrender or disposal fees.
038	Pickup of Livestock	0	Actual or invoiced cost	Varies	Actual or invoiced cost			CA Constitution Art. XI, §7; County Code 4-22	Includes actual salary and benefit cost of Animal Control Officer, vehicle mileage fees, and/or any third-party costs incurred. Owner will also be charged other applicable fees, such as surrender, quarantine, and boarding fees.
039	Dead Animal Disposal	100	\$17	\$17.81	\$18		X	CA Constitution Art. XI, §7; County Code 4-22	Fee includes processing and disposal costs.

**SOLANO COUNTY
COST AND RECOMMENDED FEE SCHEDULE
FY2017/18**

**SHERIFF - ANIMAL CONTROL
EXHIBIT XVII**

Ref. #	Service	Estimated No of Units 2017/18	Current/ Prior Fee Per Unit	Actual Cost per Unit	Recommended Fee/Unit 2017/18	New Fee	Revised Fee	Fee Authority	Description/Exception
	Rabies Control								
040	Rabies Quarantine - Home	300	\$64	\$65.33	\$65		X	H&S 121580 County Code 4-22, 4-150, and 4-153	Animal Control Officer has discretion to place the animal in home or shelter quarantine. Fee reflects administrative costs, including salary, benefits, and vehicle mileage to investigate, report, and clear quarantine.
041	Rabies Quarantine - Shelter	25	\$100 plus boarding fee	\$120.06	\$120 plus boarding fee		X		Animal Control Officer has discretion to place the animal in home or shelter quarantine. Fee reflects administrative costs, including salary, benefits, and vehicle mileage to investigate, report, monitor, and clear quarantine. The fee does not include the established daily boarding fee.
042	Health Verification	50	\$37	\$31.41	\$31		X	CA Constitution Art. XI, §7	Verification of an animal's health by an Animal Control Officer when bite reports are received more than 10 days after the bite event and rabies quarantine is not appropriate.
043	Rabies Testing (Non Mandated)	0	\$70	Varies	Actual		X	CA Constitution Art. XI, §7	Fee reflects cost of lab services.
	Spay/Neuter Services								
044	Dogs - Spay (Under 25 lbs)	75	\$109	\$118.33	\$118		X	CA Constitution Art. XI, §7; County Codes 4-22 and 4-180; F&A 30503(a)(1); F&A 31751.3 (a)(1)	The fees reflects the computed cost (including veterinary fees and medication) to accomplish the procedures. Both labor and material costs are dependent on animal size and sex.
045	Dogs - Spay (25-49 lbs)	75	\$134	\$144.77	\$145		X		
046	Dogs - Spay (50-75 lbs)	75	\$169	\$184.51	\$185		X		
047	Dogs - Neuter (Under 40 lbs)	80	\$94	\$102.20	\$102		X		
048	Dogs - Neuter (40-75 lbs)	75	\$111	\$120.49	\$120		X		
049	Cats - Spay	80	\$69	\$75.11	\$75		X		
050	Cats - Neuter	80	\$42	\$44.94	\$45		X		
051	Feral Cat Shelter Release	50	NA	\$60.03	\$25	X			Fee is intended to encourage capturing, altering, and releasing feral cats, thereby reducing the County's feral cat population without requiring euthanasia.
052	Spay-Neuter Procedures for Authorized Rescue Organizations	150	NA	\$112.91	50% of Applicable Procedure	X			This fee is applicable only to rescues authorized to pull animals from the Solano County Animal Care Facility. The fee is only applicable to ten procedures per month, per rescue organization.
053	Male - Cryptorchid	50	Add \$45	\$51.60	Add \$52		X	CA	Fee applies to both dogs and cats.

**SOLANO COUNTY
COST AND RECOMMENDED FEE SCHEDULE
FY2017/18**

**SHERIFF - ANIMAL CONTROL
EXHIBIT XVII**

Ref. #	Service	Estimated No of Units 2017/18	Current/ Prior Fee Per Unit	Actual Cost per Unit	Recommended Fee/Unit 2017/18	New Fee	Revised Fee	Fee Authority	Description/Exception
054	Female in Heat	50	Add \$45	\$51.60	Add \$52		X	Constitution Art. XI, §7; County Code 4-22	and reflects the average computed cost (including veterinary fees and medication) to accomplish the procedure.
		50	\$7 Plus	\$7.27	\$7 Plus			CA Constitution Art. XI, §7; County Code 4-22	
055	Prescription Medication	0	Actual Medication Cost	Actual Medication Cost	Actual Medication Cost			CA Constitution Art. XI, §7; County Code 4-22	Fee includes administrative cost to process and fill prescription.
056	Missed Appointment	10	\$22	\$22.95	\$23		X	CA Constitution Art. XI, §7; County Code 4-22	Fee includes administrative costs incurred to adjust schedule, contact owner, and reschedule appointment.
	Vaccinations								
057	DA2PP	650	\$13	\$14.05	\$14		X	CA Constitution Art. XI, §7; County Code 4-22	Fee includes cost to purchase and apply the vaccination.
058	Bordatella	480	\$13	\$14.31	\$14		X		
059	FVRCP	200	\$12	\$14.24	\$14		X		
060	Rabies	1500	\$10	\$12.28	\$12		X		
061	Leptospirosis	80	NA	\$18.36	\$18	X		CA Constitution Art. XI, §7; County Code 4-22	
062	FELV	80	NA	\$17.95	\$18	X		CA Constitution Art. XI, §7; County Code 4-22	
063	FELV Test	10	\$29	\$30.36	\$30		X	CA Constitution Art. XI, §7; County Code 4-22	Fee is to test for feline leukemia.

**SOLANO COUNTY
COST AND RECOMMENDED FEE SCHEDULE
FY2017/18**

**SHERIFF - ANIMAL CONTROL
EXHIBIT XVII**

Ref. #	Service	Estimated No of Units 2017/18	Current/ Prior Fee Per Unit	Actual Cost per Unit	Recommended Fee/Unit 2017/18	New Fee	Revised Fee	Fee Authority	Description/Exception
	Miscellaneous								
064	After-Hour Calls	5	1st three hours = \$210 Time in excess of three hours = \$41 per hour.	\$202.19 \$39.45	1st three hours = \$202 Time in excess of three hours = \$39 per hour.		X X	CA Constitution Art. XI, §7; County Code 4-22	Fee includes 3-hour callback pay for an Animal Control Officer, plus vehicle costs. If more than 3 hours are worked, customer will be charged the average hourly overtime rate for an Animal Control Officer.
065	Microchip	2,000	\$10	\$12.17	\$12		X	County Code 4-183	County Code requires that all cats and dogs leaving the shelter be microchipped.
066	Animal Control Officer	NA	\$53.98	\$51.79	\$51.79		X	CA Constitution Art. XI, §7	Fee reflects cost for dedicated, one-time, non-contract service. Additional fees may apply if situations require focused units and equipment.
067	Animal Control Vehicle	NA	\$176.91 per day plus \$0.22 per mile	\$179.26 per day plus \$0.22 per mile	\$179.26 per day plus \$0.22 per mile		X		

RESOLUTION NO. 2017 - _____

**RESOLUTION OF THE SOLANO COUNTY BOARD OF SUPERVISORS ADOPTING
REVISED FEE SCHEDULE FOR THE
NUT TREE AIRPORT**

Whereas, the laws of the State of California and the provisions of the Solano County Code authorize the Solano County Board of Supervisors to establish and adjust fees that the Nut Tree Airport proposes.

Resolved, that the Solano County Board of Supervisors adopts the fees set forth in attached Exhibit XX to Solano County Code section 2.4, to be effective on July 1, 2017.

Passed and adopted by the Solano County Board of Supervisors at its regular meeting on April 25, 2017 by the following vote:

AYES: SUPERVISORS _____

NOES: SUPERVISORS _____

EXCUSED: SUPERVISORS _____

JOHN M. VASQUEZ, Chair
Solano County Board of Supervisors

ATTEST:
BIRGITTA E. CORSELLO, Clerk
Solano County Board of Supervisors

By: _____
Jeanette Neiger, Chief Deputy Clerk

**COUNTY OF SOLANO
COST AND FEE SCHEDULE
FY2017/18**

**GENERAL SERVICES - NUT TREE AIRPORT
EXHIBIT XX**

Ref. #	Service	Estimated No of Units FY2017/18	Current Fee Per Unit	Actual Cost per Unit	Rec'md. Fee/Unit FY2017/18	New Fee	Revised Fee	Fee Authority	Description/ Exception
AIRCRAFT PARKING									
001	Transient Aircraft Parking Standard		\$8.00	N/A	\$8.00			California Constitution article XI, section 7	Per Day
002	Transient Parking Medium Power-in (Drive Through)		\$12.00	N/A	\$12.00			California Constitution article XI, section 7	Per Day
003	Transient Parking Large Power-in (Drive Through)		\$17.00	N/A	\$17.00			California Constitution article XI, section 7	Per Day
004	Tie Down - Standard		\$55.00	N/A	\$55.00			California Constitution article XI, section 7	Per Month
005	Tie Down -Small Power-In (Drive Through)		\$88.00	N/A	\$88.00			California Constitution article XI, section 7	Per Month
006	Tie Down - Medium Power-in (Drive Through)		\$100.00	N/A	\$100.00			California Constitution article XI, section 7	Per Month
007	Tie Down - Large Power-in (Drive Through)		\$112.00	N/A	\$112.00			California Constitution article XI, section 7	Per Month
AIRPLANE HANGARS									
008	County Hangars 1035 Sq Ft		\$308.00	\$ 317.00	\$317.00		✓	California Constitution article XI, section 7	Per Month
009	County Hangars 1412 Sq Ft		\$327.00	\$ 337.00	\$337.00		✓	California Constitution article XI, section 7	Per Month
010	County Hangars 1092 Sq Ft		\$322.00	\$ 332.00	\$332.00		✓	California Constitution article XI, section 7	Per Month
011	County Hangars 1676 Sq Ft		\$441.00	\$ 454.00	\$454.00		✓	California Constitution article XI, section 7	Per Month
012	County Hangars 2000 Sq Ft		\$589.00	\$ 607.00	\$607.00		✓	California Constitution article XI, section 7	Per Month
013	Private Hangars		Per Contracts	N/A	Per Contracts			California Constitution article XI, section 7	Per Contracts
014	Corporate Hangars		Per Contracts	N/A	Per Contracts			California Constitution article XI, section 7	Per Contracts
015	Storage Units (in Hangar Area)		\$109.00	\$ 112.00	\$112.00		✓	California Constitution article XI, section 7	Per Year
CORPORATE/BUSINESS FEES									
016	Gross Revenue Fees		Varies	N/A	Varies			California Constitution article XI, section 7	On Gross Revenue less Hangar Rent Paid to County
017	Minimum Monthly Fees		\$500.00	N/A	\$500.00			California Constitution article XI, section 7	Per Month

**COUNTY OF SOLANO
COST AND FEE SCHEDULE
FY2017/18**

**GENERAL SERVICES - NUT TREE AIRPORT
EXHIBIT XX**

Ref. #	Service	Estimated No of Units FY2017/18	Current Fee Per Unit	Actual Cost per Unit	Rec'md. Fee/Unit FY2017/18	New Fee	Revised Fee	Fee Authority	Description/ Exception
018	Flowage Fee		\$0.15	N/A	Per Contract			California Constitution article XI, section 7	Per Gallon Sold. Flowage fees are collected from fuel vendors contracted by the County to seel fuel on airfield.
019	Per Use Fees		Per Contracts	N/A	Per Contracts			California Constitution article XI, section 7	Per Contracts
020	Leased Space Fees		Per Contracts	N/A	Per Contracts			California Constitution article XI, section 7	Per Month
Administrative Fees									
021	Gate Pass Maintenance and Security Fee		\$30.00	N/A	\$30.00			California Constitution article XI, section 7	Annually (July)
022	Duplication of documents		County Standard Rate	N/A	County Standard Rate			California Constitution article XI, section 7	
023	Duplication of Document/media		County Standard Rate	N/A	County Standard Rate			California Constitution article XI, section 7	
024	Hourly Rate for direct staff service		\$166.00	\$173.00	\$173.00		✓	California Constitution article XI, section 7	
Planning and Environmental Review Fees									
025	Operating License (new)	1	\$340.00	\$364.00	\$364.00		✓	California Constitution article XI, section 7	
026	Operating License (renewal)	1	\$216.00	\$225.00	\$225.00		✓	California Constitution article XI, section 7	
027	Development Agreement (new)	1	\$8,632.00	\$8,996.00	\$8,996.00		✓	CA Government Code section 65104	
028	Development Agreement (revision)	1	\$ 1,494.00	\$1,557.00	\$1,557.00		✓	CA Government Code section 65104	
029	Master Plan Amendment	1	\$ 5,312.00	\$5,536.00	\$5,536.00		✓	CA Government Code section 65104	
030	Ground Lease	1	\$ 4,150.00	\$4,325.00	\$4,325.00		✓	CA Government Code section 65104	
031	Special Use Permit	1	\$ 2,822.00	\$2,941.00	\$2,941.00		✓	CA Government Code section 65104	
032	Special Use Permit (revision)		\$ 830.00	\$865.00	\$865.00		✓	CA Government Code section 65104	
033	CEQA Initial Study	1	\$ 1,162.00	\$1,211.00	\$1,211.00		✓	PRC 21089(a)	
034	Negative Declaration	1	\$ 2,324.00	\$2,422.00	\$2,422.00		✓	PRC 21089(a)	
035	Mitigation Monitoring Plan	1	\$ 1,660.00	\$1,730.00	\$1,730.00		✓	PRC 21089(a)	
036	Environmental Impact Report-Initiate (NOP, RFP, select consultant)	1	\$ 3,320.00	\$3,460.00	\$3,460.00		✓	PRC 21089(a)	

**COUNTY OF SOLANO
COST AND FEE SCHEDULE
FY2017/18**

**GENERAL SERVICES - NUT TREE AIRPORT
EXHIBIT XX**

Ref. #	Service	Estimated No of Units FY2017/18	Current Fee Per Unit	Actual Cost per Unit	Rec'md. Fee/Unit FY2017/18	New Fee	Revised Fee	Fee Authority	Description/ Exception
037	National Environmental Policy Act (NEPA) - Categorical Exclusion	1	\$ 2,324.00	\$2,422.00	\$2,422.00		✓	California Constitution article XI, section 7	The FAA requires that certain projects be reviewed pursuant to NEPA.
038	NEPA Environmental Assessment - Initiate (RFP, select consultant)	1	\$ 3,320.00	\$3,460.00	\$3,460.00		✓	California Constitution article XI, section 7	The FAA requires that certain projects be reviewed pursuant to NEPA.
039	Negative Declaration	1	\$ 2,210.00	\$2,210.00	\$2,210.00			PRC 21089(a)	State mandated filing fee paid to California Dept. of Fish and Wildlife (subject to change in January 2016)
040	Environmental Impact Report	1	\$ 3,069.75	\$3,069.75	\$3,069.75			PRC 21089(a)	State mandated filing fee paid to California Dept. of Fish and Wildlife (subject to change in January 2016)
041	Supervision private development projects - minor	1	\$ 664.00	\$692.00	\$692.00		✓	California Constitution article XI, section 7	
042	Supervision private development projects - major	1	\$ 1,162.00	\$1,211.00	\$1,211.00		✓	California Constitution article XI, section 7	
043	Construction Management		Per Contracts	N/A	Per Contracts			California Constitution article XI, section 7	
	Fee Authority Summary	California Constituion article XI, section 7, Government Code and Public Resources Code. Solano County Ordinance No. 1411, Chapter 2.4 of the Solano County Code concerning Airports allows County to establish fee.							

**NOTICE OF PUBLIC HEARING ON ADOPTING NEW USER FEES OR
REVISING EXISTING USER FEES
(GOV. CODE SECTION 66018)**

On April 25, 2017 at 9:00 a.m., or as soon thereafter as the matter may be heard, at the Solano County Administration Center, 675 Texas Street, Fairfield, California, the Solano County Board of Supervisors will hold a public hearing to adopt by resolution new and deleted user fees or revised existing user fees as described in the staff report and summarized below:

1. Development Project Fees

a. The Department proposes to revise some fees to reflect an increase of \$8, or approximately 6%, in the productive hourly rate for environmental health programs, \$1 or approximately 1% in site mitigation programs, and \$4, or approximately 3%, for hazardous materials programs. Environmental health programs fees for septic system site evaluations, preliminary site review, city garbage exemption reviews and temporary body art facilities will increase from 5% to 6%, or approximately \$8 to \$25. No change is proposed for most of the remaining environmental health fees, except the direct hourly rate charged for some services, such as additional plan review time and inspection time beyond that covered by the permit fee, is increased by \$8, or 6%. Site Mitigation program fees are increasing up to 1%, or a range of \$1 to \$24. Hazardous Materials program fees are increasing up to 3%, or a range increase of \$2 to \$45.

The Department proposes to add four new environmental health fees in Program 16-Consumer/Food and one new fee in Program 44-Solid Waste. The new proposed fees in Program 16-Consumer/Food are Catering Registration, Mobile Food Facility-One event fee, Mobile Food Facility-Seasonal mobile event, and Special Event Organizer > 20 booths. These fees are proposed to address emerging business patterns, to streamline the permitting process related to catering and mobile food operations at temporary events, and to provide better cost recovery for time spent permitting and inspecting large temporary events. The new fee proposed fee in Program 44 is Solid Waste Facility-Notification Tier to address a requirement in the California Code of Regulations, Title 14, section 17403.3.1 that requires certain recycling businesses to now be regulated and inspected.

The Department also proposes to delete the Program 41-Waste Tire Enforcement category since CalRecycle has modified the method of computation for hourly rates allowed for reimbursement of state grants associated with waste tire enforcement activities, making this category inapplicable at this time.

Addition of these new fees along with the proposed increased fees will allow continued cost recovery given the time required to perform all environmental health and hazardous materials related inspections and services.

b. The FY2017/18 Planning Service fees reflect a 3% increase for all fees over FY2016/17 as a result of increases in operating costs. This results in an increase ranging between \$3 to \$244 for various fees and services. While most of the fee increases are less than the actual cost to provide the services, the department believes that they are justifiable and reasonable to support the land use policy and foster further economic growth.

The Department is recommending the establishment of a new permit and corresponding fee for a minor use permit amendment. Presently, there is a permit for a minor use permit and a minor revision to a minor use permit. However, there is not a permit or mechanism for extensive changes to an existing use approved through a minor use permit. This new permit will allow for review and approval of major changes to a use that is operating according to the conditions of approval of a minor use permit without the requirement for a new minor use permit.

c. The Department recommends that the County fee table Exhibit IIIC reflects the State of California code fee table references as revised by the International Code Council in February 2017. It is anticipated that the average increase in fees due to this new table for a standard 3,000 square foot residential home will be approximately \$52 and the average increase for a standard 10,000 square foot building will be \$78. In addition, there is an approximately 5% increase for most building supplemental inspection fees and other fees as a result of increases in operating costs and the time required to perform inspection services. This results in a \$5 to \$75 increase for most fees. This increase will improve cost recovery for services while still being reasonable to support development.

The hourly rate for code compliance is increasing by \$102 or 70% and re-inspection fees are increasing by \$79 or 36% due to the current operating costs. These costs reflect increased Extra Help staffing and legal assistance to improve code compliance.

d. The Department proposes a \$4 increase in the productive hourly rate for Engineering Technician, and decreases in productive hourly rates of \$1 for Civil Engineers and \$7 for the County Surveyor to reflect changes in operating costs. As a result of the changes in the productive hourly rates and the time required to perform the inspection or service, permit fees and service hourly rates are proposed to increase up to \$95, or 9%, with the median increase being \$18.50, or 4%. These proposed fee increases include surveyor map check fees, assembly permit, encroachment permit, grading permit fees, road signage and road vacation fees, fees associated with land development and land use review, such as those for subdivisions and building envelope reviews.

The department proposes a new fee for Permit Non-Compliance Investigation to recover the hourly investigation costs associated with confirmed cases of permit non-compliance. This fee includes the costs associated with generating and mailing the notice(s) of violation and abating non-compliance issues.

2. General Government Fees

a. The Department of the Agricultural Commissioner / Sealer of Weights and Measures proposes a 5.1% to 5.6% decreases to various fees that are based on the cost recovery for the services provided.

b. The Office of the Assessor/Recorder proposes a 3% to 7% adjustment to fees that are based on the cost recovery for the services provided. It also proposes a new fee for \$1 which is set by Statute relating to Electronic Delivery Service.

c. The Public Guardian (a program in Health and Social Services) proposes adjustments in fees to recover a larger portion of the cost for providing the services.

d. The Office of the Tax Collector/County Clerk proposes a range of \$1 to \$5 increases in seven fees to reflect the increase in cost of providing services.

e. The Office of the Auditor/Controller proposes a fee schedule that reflects decrease of \$3 for property tax services and increase of \$.16 to \$4 range for three of their fees. The adjustments are based on full cost recovery for the services provided.

f. The Registrar of Voters proposes an increase to five of their fees that are based on the cost recovery for the services provided.

g. The Clerk of the Board proposes increases in the hourly rate for its services.

h. County Counsel proposes an increase in the hourly rate for its services.

i. The Health and Social Services Department proposes fee adjustments and new fees for its Behavioral Health Services and Public Health Services.(including primary care clinic, injections, dental programs and laboratory).

j. The Sheriff's Office proposes to increase 31 existing fees to recover actual administrative and/or service related costs as allowed by State statutes or regulations. Additionally, the Sheriff's Office proposes to decrease 5 existing fees due to lower anticipated operational costs. It also proposes to delete Public Records Act Research Fees in support of the Sheriff's statewide agreement.

k. Parks and Recreation does not propose any revision to their existing fees but proposes the addition of two fee exemption periods to reflect fee waivers to various groups. This move shall memorialize Board's direction to honor veterans and active military, and to promote youth activities at the county parks.

l. The Sheriff's Animal Care Services (a division under the Sheriff's Office) proposes to add five new fees. Three of these fees proposes a fee lower than the actual cost. It also proposes to increase 31 existing fees to recover actual administrative, and/or service related costs; and to decrease five existing fees to reflect lower operational costs. In addition. It also proposes to delete one fee related to the service dog tag or replacement. The department seeks to establish an annual license amnesty program for a designated short period of time.

m. The Department of General Services proposes fee adjustments ranging from 4% to 7% to the Nut Tree Airport's fees based on the cost recovery for the services provided.

If the Board of Supervisors adopts these fees, they will become effective on July 1, 2017. Supporting documentation for all these fees is available for public review in the County Administrator's Office, 675 Texas Street, Suite 6500, Fairfield.

Dated: April 13, 2017

BIRGITTA E. CORSELLO, Clerk
Solano County Board of Supervisors

By: -----
Jeanette Neiger, Chief Deputy Clerk

**NOTICE OF PUBLIC HEARING ON ADOPTING NEW USER FEES OR
REVISING EXISTING USER FEES
(GOV. CODE SECTION 66018)**

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The Department also proposes to delete the Program 41-Waste Tire Enforcement category since CalRecycle has modified the method of computation for hourly rates allowed for reimbursement of state grants associated with waste tire enforcement activities, making this category inapplicable at this time.

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The Department is recommending the establishment of a new permit and corresponding fee for a minor use permit amendment. Presently, there is a permit for a minor use permit and a

minor revision to a minor use permit. However, there is not a permit or mechanism for extensive changes to an existing use approved through a minor use permit. This new permit will allow for review and approval of major changes to a use that is operating according to the conditions of approval of a minor use permit without the requirement for a new minor use permit.

c. The Department recommends that the County fee table Exhibit IIIC reflects the State of California code fee table references as revised by the International Code Council in February 2017. It is anticipated that the average increase in fees due to this new table for a standard 3,000 square foot residential home will be approximately \$52 and the average increase for a standard 10,000 square foot building will be \$78. In addition, there is an approximately 5% increase for most building supplemental inspection fees and other fees as a result of increases in operating costs and the time required to perform inspection services. This results in a \$5 to \$75 increase for most fees. This increase will improve cost recovery for services while still being reasonable to support development.

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d. The Department proposes a \$4 increase in the productive hourly rate for Engineering Technician, and decreases in productive hourly rates of \$1 for Civil Engineers and \$7 for the County Surveyor to reflect changes in operating costs. As a result of the changes in the productive hourly rates and the time required to perform the inspection or service, permit fees and service hourly rates are proposed to increase up to \$95, or 9%, with the median increase being \$18.50, or 4%. These proposed fee increases include surveyor map check fees, assembly permit, encroachment permit, grading permit fees, road signage and road vacation fees, fees associated with land development and land use review, such as those for subdivisions and building envelope reviews.

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k. Probation Department proposes to reduce one of the fees and a moratorium of the three detention services fees effective May 1, 2017.

l. Parks and Recreation does not propose any revision to their existing fees but proposes the addition of two fee exemption periods to reflect fee waivers to various groups. This move shall memorialize Board's direction to honor veterans and active military, and to promote youth activities at the county parks.

m. The Sheriff's Animal Care Services (a division under the Sheriff's Office) proposes to add five new fees. Three of these fees proposes a fee lower than the actual cost. It also proposes to increase 31 existing fees to recover actual administrative, and/or service related costs; and to decrease five existing fees to reflect lower operational costs. In addition. It also proposes to delete one fee related to the service dog tag or replacement. The department seeks to establish an annual license amnesty program for a designated short period of time.

n. The Department of General Services proposes fee adjustments ranging from 4% to 7% to the Nut Tree Airport's fees based on the cost recovery for the services provided.

If the Board of Supervisors adopts these fees, they will become effective on July 1, 2017 except for Probation, effective May 1, 2017. Supporting documentation for all these fees is available for public review in the County Administrator's Office, 675 Texas Street, Suite 6500, Fairfield.

Dated: April 19, 2017

BIRGITTA E. CORSELLO, Clerk
Solano County Board of Supervisors

By: -----
Jeanette Neiger, Chief Deputy Clerk

RESOLUTION NO. 2017 - _____

**MORATORIUM AND REDUCTION ON THE ASSESSMENT AND COLLECTION OF CERTAIN PROBATION
DEPARTMENT'S JUVENILE ADMINISTRATIVE FEES**

Whereas, current state law authorizes counties to charge youths who have been involved in the juvenile justice system and their families to recoup court and probation expenses; and

Whereas, counties can assess administrative fees pre-investigation, supervision, placement, electronic monitoring, diversion programs and representation by public defenders; and

Whereas, Solano County currently charges the following administrative fees: Juvenile Hall placement, home supervision, probation supervision, felony and misdemeanor diversion, failure to appear in juvenile traffic and a fee for Public Defender representation; and

Whereas, the Solano County Board of Supervisors referred to an ad hoc committee the matter of whether the Probation Department should continue to assess and collect juvenile administrative fees in light of the financial hardship and social impact of such fees on the families of the minors in detention; and

Whereas, the ad hoc committee determined that juvenile fees should be charged similar to adult probation fees and recommended that some fees be waived and reduced during a twelve (12) month moratorium period for further staff evaluation on the financial and staffing impacts to the Probation Department; and

Whereas, the ad hoc committee will further study the current juvenile probation fee receivables in order to develop a recommendation to the full Board of Supervisors by June 20, 2017, allowing the current State Franchise Tax Board intercept program for juvenile fees to remain in effect.

Resolved, effective May 1, 2017 and until further action by the Board of Supervisors, the Probation Department's authority to assess certain juvenile administrative fees is temporarily suspended for up to twelve months.

Resolved, while this moratorium is in effect, the Probation Department's collection unit will not assess juvenile administrative fees defined as Post-Notice Custody Fee, Juvenile Detention Facility Support Fee and New Foundations Program Support Fee and will reduce the electronic monitoring fee to \$9 per day on or after May 1, 2017. (See Attached)

Resolved, the Probation Department and the County Administrator will report back to the Board of Supervisors on this matter on or before June 20, 2017.

Passed and adopted by the Solano County Board of Supervisors at its regular meeting on April 25, 2017, by the following vote:

AYES:	SUPERVISORS	_____

NOES:	SUPERVISORS	_____
EXCUSED:	SUPERVISORS	_____

JOHN M. VASQUEZ, Chair
Solano County Board of Supervisors

ATTEST:
BIRGITTA E. CORSELLO, Clerk
Solano County Board of Supervisors

By: _____
Jeanette Neiger, Chief Deputy Clerk

COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
Effective May 1, 2017

Probation Department

Service	Current Fee Unit	Actual Cost per Unit	New Fee	Revised Fee	Fee Authority	Description/Exception
Electronic Monitoring Fee	\$ 23.00 + any applicable third-party charges	\$ 31.49 + any applicable third-party charges		X \$9.00 Resolution 2017 ____ For approval 4/25/17 effective 5/1/2017	W&I 903.2(a)	Effective 5/1/2017 - fee is reduced to \$9.00 per day Offender's parents may be charged for the cost to the county for electronic surveillance of the minor; Fee charged must consider parent's ability to pay.
Post-Notice Custody Fee	\$ 100.00	\$ 360.29		X \$0.00 Moratorium Resolution 2017 ____ For approval 4/25/17 effective 5/1/2017	W&I 903.25	Moratorium effective May 1, 2017; Allows for reasonable costs of food, shelter, and care of the minor while in custody pending release within 12 hours of parent/guardian receipt of release notice,
Juvenile Detention Facility Support Fee	\$ 30.00	\$ 86.88		X \$0.00 Moratorium Resolution 2017 ____ For approval 4/25/17 effective 5/1/2017	W&I 903	Moratorium effective May 1, 2017; Allows for actual costs of support (i.e., food, food prep, clothing, personal supplies, and medical expenses), excluding costs of incarceration, treatment, or supervision, 903(c)(1) maximum cost is \$30 per day, adjusted every 3rd year beginning Jan 1, 2012 to reflect annual average CPI for All Urban Consumers, \$31.08 maximum for 2012; Fee charged must consider parent's ability to pay.
New Foundations Program Support Fee	\$ 30.00	\$ 229.34		X \$0.00 Moratorium Resolution 2017 ____ For approval 4/25/17 effective 5/1/2017	W&I 903	



Solano County

675 Texas Street
Fairfield, California 94533
www.solanocounty.com

Agenda Submittal

Agenda #:	17	Status:	Regular Calendar
Type:	Report	Department:	County Administrator
File #:	17-266	Contact:	Patrick Duterte, 784-8400
Agenda date:	4/25/2017	Final action:	
Title:	Receive a status report on the progress of implementing the Workforce Development Review recommendations approved by the Board on August 26, 2016		
Governing body:	Board of Supervisors		
District:	All		
Attachments:	A - Solano County Workforce Development Review		

Date	Ver.	Action By	Action	Result
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Published Notice Required? Yes ☐ No ☒
Public Hearing Required? Yes ☐ No ☒

DEPARTMENTAL RECOMMENDATION:

The County Administrator recommends that the Board of Supervisor receive a status report of the progress in implementing the recommendations for the July 26, 2016 Workforce Development Review report.

SUMMARY:

In July 2016, the Board of Supervisors received a report reviewing the County's Workforce Development effort from Patrick Duterte which identified the strengths of the existing workforce development system, looked at weaknesses, reviewed individual programs and potential duplication of services and focused on outcomes and measurable results. The review identified and culminated in fourteen (14) recommendations. This is the progress of implementing the recommendations and includes the concept for sustaining the effort. County staff will also introduce to the Board the key individuals that will help lead this effort going forward.

The full Solano County Workforce Development Review Report is attached for reference.

FINANCIAL IMPACT:

The County Administrator staff time associated with this item is budgeted within the Department's FY2016/17 budget. Bruce Wagstaff's total contract is for \$49,025 to assist in transitioning the recommended actions into to a sustainable workforce development plan and program. The contract for implementation support service is included in the FY17/18 Recommended Budget for the County Administrator's Office.

DISCUSSION:

The Board accepted a report and the 14 recommendations intended to improve workforce development efforts and services in late July 2016. The ensuing months entailed presenting the findings of workforce development review and discussing with key the workforce development partners the results of the review. The discussion also included beginning implementation and developing a sustainable approach for the implementation.

On January 4, 2017, over 40 workforce development partners met to discuss the 14 recommendations and begin the steps to implementation. The partners agreed to address the first three recommendations with individual taskforce workgroups and to form an overall steering committee to guide the coordinated efforts and work on:

- 1) Adopting a Standard Assessment Tool;
- 2) The Solano County Workforce Stakeholders adopting a practical and useable employer-driven definition of Soft Skills; and.
- 3) Forming a steering committee of providers and stakeholders to look for opportunities to coordinate, realign services, end duplicative practices and look for opportunities to braid funding and services.

At their January 4, 2017 meeting, the group agreed to establish an initial steering committee and services taskforce and agreed to meet quarterly to receive updates from the taskforces and steering committee and give feedback on progress, and provide periodic updates to the Board of Supervisors and Workforce Development Board.

The Steering Committee was formed and met in February with 16 members representing key constituencies in workforce development. These members include, **Solano Community College President, Fairfield/ Suisun Chamber of Commerce President, Central Labor Council Executive Director, Solano Adult Schools Coordinator**, County Administrator, EDD Area Director, Solano Economic Development Corporation President, Solano Office of Education, Goodwill Industries Area Coordinator, Children's Network, Senior Coalition, Solano Librarian, Solano County Probation, Workforce Development Board Representative, Solano Health and Social Services Director, Solano Transportation Executive Director. Four of the partners agreed to share co-chairing this steering committee. **(Highlighted Above)** It is fitting that this effort is led by Business, Labor and Education leaders.

The three taskforces were formed and include three areas; soft skills, skills assessment, and coordinated activities. Each taskforce has had their initial meeting during the month of March 2017 and laid the foundation of continuing collaboration and agreements.

The presentation before the Board of Supervisors today will include discussion for sustaining this effort and introducing the leaders of the Steering Committee.

ALTERNATIVES:

The Board may choose not to receive the status update on the Workforce Development Review implementation. This is not recommended because this presentation supports efforts to improve workforce development programs in Solano County by enhancing coordination between providers of workforce development services and expanding access to available services.

OTHER AGENCY INVOLVEMENT:

The Workforce Development Board, Fairfield/Suisun Adult School, Children's Network, Solano Family and Children's Services, Dreamcatchers, LCA (Probation) City of Fairfield, Sheriff, Goodwill, Fairfield-Suisun Chamber of Commerce, Caminar Jobs Plus, Solano Economic Development Corporation, Solano County Office of Education, Probation, Solano Public Health, Health and Social Services, Board of Supervisors, Solano County Library, Solano County Adult Education, Northbay Health Care, Solano Transportation Authority, Kaiser Permanente, Six Flags, Solano Community College, City of Vacaville, Central Labor Council, and Senior Coalition are all actively collaborating on workforce development program enhancements

CAO RECOMMENDATION:

APPROVE DEPARTMENTAL RECOMMENDATION

Due to file size, the following document can be accessed via the link in the list below, in addition to being on file with the Clerk of the Board.

A - [Solano County Workforce Development Review](#)



Solano County

675 Texas Street
Fairfield, California 94533
www.solanocounty.com

Agenda Submittal

Agenda #: 18
Type: Resolution-Presentation
File #: 17-271
Agenda date: 4/25/2017
Title: Adopt a resolution and receive a presentation proclaiming the week of April 23 - 29, 2017 as National Volunteer Week in Solano County

Status: Presentation
Department: Board of Supervisors
Contact: Matthew A. Davis, 784-6111
Final action:

Governing body: Board of Supervisors

District: All

Attachments: [A - Resolution](#)
[B - Volunteer Hours and Descriptions](#)
[C - Presentation](#)

Date	Ver.	Action By	Action	Result
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Published Notice Required? Yes ___ No X
Public Hearing Required? Yes ___ No X

DEPARTMENTAL RECOMMENDATION:

It is recommended that the Board of Supervisors adopt a resolution declaring National Volunteer Week and receive a presentation on community volunteer support efforts in County programs.

SUMMARY:

April 23 - 29, 2017 is National Volunteer Week. During this time, we celebrate the spirit of service in America and honor those who demonstrate the great character of our country through acts of kindness, generosity and compassion by volunteering to help others. This year the Solano County Board of Supervisors will host a recognition ceremony on April 25th at 10:30 A.M. to honor the 2,240 volunteers who gave unselfishly of their time and expertise in 2016 to support County operations. Volunteers served County departments in areas as diverse as youth and family services, agriculture, libraries, fire protection, community health, open space, the arts, parks and recreation, transportation, senior citizens, resource conservation, public safety and emergency preparedness - totaling more than 91,400 hours.

FINANCIAL IMPACT:

The cost of preparing and disseminating this resolution is included in the County Administrator's budget. The cost of the County hosted reception is modest and was included in the promotions budget.

DISCUSSION:

This year marks the 43rd anniversary of the first National Volunteer Week, which was established by executive order by President Richard Nixon as an annual celebration of volunteerism and the people who volunteer. Since that time, each U.S. President, along with many governors, mayors and other elected officials, have

signed a proclamation promoting National Volunteer Week.

According to the Bureau of Labor Statistics, an estimated 62.3 million people volunteered through or for an organization in 2016 with a volunteer rate of approximately 24.8 percent. Volunteering is central to the American character and is a fundamental expression of responsible citizenship.

This volunteer spirit benefits the County immensely, as volunteers expand the capacity of department's ability to provide programs and services to the community, whether that is reading to a child at the library, clearing a trail at the park, mentoring a child through the 4-H program, teaching residents how to garden, assisting on a search and rescue mission, helping preserve Solano County's history or serving on a board or commission.

The range of active volunteers varies greatly in Solano County. Some volunteers spend an hour or two here and there, supporting an event or cause to which they are passionate, whereas others donate hundreds of hours a year to a single cause. In 2016, 2,240 individuals volunteered more than 91,400 hours of their time to support Solano County programs and services in the community. Their efforts add up to the equivalent of more than 44 full-time County employees providing program support and services to the Solano community over the course of the year.

For a complete list of County departments that use volunteers to support their operations and a sampling of the kind of work volunteers perform, benefiting the Solano community, please see Attachment B.

ALTERNATIVES:

The Board could choose not to receive this presentation; however, this is not recommended because it provides an opportunity to pay tribute to the contributions of volunteers who make a difference in the quality of life across the county.

OTHER AGENCY INVOLVEMENT:

All County departments that are supported by volunteers working in their operations or as part of associated Boards and Commissions appreciate the contributions that volunteers make toward ensuring Solano County is a great place to live, learn, work and play.

CAO RECOMMENDATION:

APPROVE DEPARTMENTAL RECOMMENDATION

Resolution No. 2017 -

RESOLUTION OF THE SOLANO COUNTY BOARD OF SUPERVISORS DESIGNATING APRIL 23 - 29, 2017 AS NATIONAL VOLUNTEER WEEK IN SOLANO COUNTY

WHEREAS, during National Volunteer Week, we celebrate the spirit of service in America and honor those who demonstrate the great character of our country through acts of kindness, generosity, and compassion; and

WHEREAS, National Volunteer Week was created in 1974 when President Richard Nixon signed an executive order to establish the week as an annual celebration of volunteering, and every year since that time, each U.S. President, along with many governors, mayors and other elected officials, has signed a proclamation promoting National Volunteer Week; and

WHEREAS, volunteers perform valuable work every day across the county and commit to do more for their neighbors in need. The Bureau of Labor Statistics estimates about 62.3 million people volunteer through or for an organization in 2016 with a volunteer rate of approximately 24.8 percent – volunteering an average of 52 hours per year; and

WHEREAS, in Solano County, 2,240 volunteers served more than 91,400 hours in 2016, approximately 13.6 percent more hours than in 2015, all in support of County operations, serving on boards and commissions, working directly with County departments including the Sheriff, Library, Parks, Veterans Services, District Attorney, Health and Social Services, Public Defender, Historical Records collection, Emergency Operations, Search and Rescue, UC Cooperative Extension and more; and

WHEREAS, when tallied up, volunteers gave the equivalent of 44 full-time County employees time to assist and serve others in Solano County in 2016, significantly enhancing the County's programs and services.

NOW, THEREFORE, BE IT RESOLVED, that the Solano County Board of Supervisors pause in its deliberations to proclaim the week of April 23 - 29, 2017 as National Volunteer Week in Solano County.

BE IT FURTHER RESOLVED, that the Solano County Board of Supervisors salutes and commends the volunteers across this county for their countless contributions and urge all residents to continue upholding this volunteer spirit and answering the call to service.

Dated this 25th day of April, 2017

JOHN M. VASQUEZ, Chair
Solano County Board of Supervisors

ATTEST:

BIRGITTA E. CORSELLO, Clerk
Solano County Board of Supervisors

By: _____
Jeanette Neiger, Chief Deputy Clerk

ATTACHMENT B

2017 National Volunteer Week
Solano County Board of Supervisors
April 25, 2017 Meeting | 17-271
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Boards & Commissions

There are a variety of boards and commissions in which members of the public volunteer their service by providing their expertise and unique perspectives that assist the County in serving the public. They include:

- Agricultural Advisory Committee
- Airport Land Use Commission
- Alcohol & Drug Advisory Board
- Animal Care Advisory Commission
- Area Agency on Aging Serving Napa-Solano
- Arts Council
- Community Action Agency
- Cordelia Fire Protection District
- Delta Conservancy Board
- Dixon Fire Protection District
- Dixon Resource Conservation District
- Equal Employment Opportunity Committee
- Fair Board of Directors
- Historical Records Commission
- Library Advisory Council
- Local Child Care Planning Council
- Local Mental Health Board
- Montezuma Fire Protection District
- Nut Tree Airport Advisory Committee
- Park & Recreation Commission
- Senior Coalition of Solano County
- Silveyville Cemetery District
- Solano Children's Alliance
- Solano Partnership Against Violence
- Solano Resource Conservation District
- Solid Waste Independent Hearing Panel
- Suisun Fire Protection District
- Tri-City and County Citizens Advisory Committee
- Vacaville-Elmira Fire Protection District
- Workforce Development Board

Agriculture, Weights and Measures

Eleven volunteers worked 20 hours each for a combined 220 hours of service to the Agricultural, Weights and Measures department. Volunteers are all members of the Ag Advisory Committee which makes recommendations to the County Board of Supervisors.

ATTACHMENT B

2017 National Volunteer Week
Solano County Board of Supervisors
April 25, 2017 Meeting | 17-271
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District Attorney

Twenty-one volunteers assisted the District Attorney's office with 7,676 hours of volunteer service in 2016. Whether as a post-bar or pre-bar intern, an attorney or investigative assistant, a volunteer to the support staff, or even one of the canine volunteers, these individuals augment the ability of the District Attorney's Office to provide services, such as legal research, responding to motions, assisting in misdemeanor and juvenile cases and helping discovery. All of the volunteers provided at least 80 hours of service, twelve provided more than 300 hours, two provided more than 500 hours and one individual provided more than one-thousand hours.

General Services – Nut Tree Airport

Forty-seven volunteers working with the General Services Airport division worked a combined 1,140 hours, including the Nut Tree Advisory Committee, Young Eagle Flights for Kids and Legends of Flight pancake breakfast. Volunteers worked an average of 25 hours.

General Services – Historical Records Collection and Preservation

Eight volunteers worked 98 hours in support of the County's Historical Records Collection and its mission to preserve and assist the public in accessing historic records.

Health and Social Services – Public Health Division

Public Health Services had eight volunteers who spent 4,854 hours of their time developing educational materials for Sudden Infant Death Syndrome, tobacco cessation, chronic disease prevention and healthy stores for a healthy community program.

Health and Social Services – Behavioral and Mental Health Services

Behavioral and Mental Health Services had two volunteers serve 454 hours supporting programs that serve under-represented populations, including women and children. Volunteers also helped recruit, interview and assist in training In Home Support Services (IHSS) caregivers, including making recommendations on how to improve the program.

Library and Literacy Services

Combined, the Solano County Library and Literacy Services programs benefits the most from community volunteers – more than any other department, program or service. With an army of 453 volunteers, the Solano County Library and Literacy Services provided 30,022 hours of service in 2016. The Literacy Program is in its 23rd year of helping adults improve reading, writing and English speaking skills in on-on-one or small group situations.

Other volunteer opportunities that benefit the eight libraries include:

- Adopt a Shelf: Volunteers ensure shelves are tidy with the materials for that group.
- Art Class Coordinator: Host a series of art workshops at the library, teaching art techniques and strategies.
- Bilingual Internet Docent: Help Spanish-speaking users navigate the Internet and online library resources.
- Clerical Help: Help with data entry, filing, typing and other behind-the-scenes" work.
- Craft Assistant: Assist with some craft preparations for children's story times.

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- Events Helper: Provide support during community outreach events, such as free flu shots, back-to-school events, farmers markets and Earth Day events, educating attendees on the benefits of the Library services.
- Grand People and Books: Volunteers of all ages share books and their love of reading with children visiting in the library.
- Home Work Help Coordinator: Help recruit young adults and adults to help tutor elementary and middle age students after school with their homework. Help facilitate pairing between tutors and students.
- Library Buddy: "Bring the Library" to the homebound by delivering books and other library materials thus returning them to the library as needed.
- Newsletter Distributer: Distribute flyers and other promotional materials monthly to locations in their local communities and Solano County.
- PAWS: Children are invited to read their favorite book to a furry four-pawed friend, a registered therapy dog. The reader receives a free book. Volunteer does the record keeping and coordinates the attendees.
- Storytime at the Mall: Volunteers assist with reading, singing and informing children and parents about Library Services at the Fairfield Solano Town Centre Mall.
- Lawyers in the Library: Local Lawyers offer free legal advice and referral. Lawyer consultations last up to 20 minutes. There is no "attorney client" relationship. Program is held in Vacaville and Vallejo Libraries.
- Friends of the Library: They are a nonprofit organization that promotes reading and learning through sponsorship of quality library services and events. They raise money through their book sales to help sponsor many of the children's programs and family events throughout the year.
- McCune Room Volunteers: The McCune Room is staffed entirely by volunteers with the mission of promoting and enhancing the McCune Collection through acquisitions and donations, both monetary and material; and also to maintain and preserve the lasting literary and artistic legacy left by Dr. McCune.
- Library Foundation: The mission of the Solano County Library Foundation is to support the programs of the Solano County Library and literacy and lifelong learning needs of the community it serves.
- Gadget Clinic volunteers help users navigate their gadgets giving technical help and answering questions about cell phones, tablets, computers, lap tops, Nooks, and Kindles.
- Chicks with Sticks and Knot Just Knitters help people learn how to knit and crochet and sew.
- Chess Club volunteers welcome everyone from beginners to seasoned players. Welcome beginners to seasoned players.
- Writers Club volunteers lead a group of writers who encourage each other and give them advice on how to get started and get published.

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Probation and Juvenile Hall Services

Forty-seven volunteers worked a collective 2,444 hours to support Probation and Juvenile Hall services. Volunteers provided a wide range of services to incarcerated youth, including religious and church services, mentoring, asset building, assistance with school, career planning and more. Volunteers help support the departments goal of providing programs and services that help offenders change their behavior and become productive members of the community.

Public Defender and Alternate Public Defender

Eight volunteers provided 305 hours each to the Public Defender and Alternate Public Defender's Office in 2016, totaling 2,440 hours supporting attorneys with clients and casework.

Resource Management – Parks and Recreation

The Solano County Parks and Recreation Division benefited from the work of more than 1,000 volunteers who contributed 6,421 hours of volunteer service between March 2016 and February 2017. The Solano County Parks Volunteer program included many volunteer efforts and events at Lake Solano Park and Lynch Canyon Open Space, coordinated through the efforts of the County's contracted Volunteer and Outreach Coordinator from the Solano Land Trust.

Many of the volunteers are trained docents and led monthly hikes: birds-of-prey (raptors) at Lynch Canyon, and creek birds and wildlife along the shores of Putah Creek at Lake Solano Park, and canoe tours that provide a unique way to see Lake Solano. Lake Solano volunteers built exhibits at the Lake Solano Nature Center. Lynch Canyon volunteers toiled away at fixing trails that had washed out, become overgrown with vegetation, or otherwise needing renovation. These efforts both make the trails look more attractive and improve the public's safety on the well-traveled trails.

Resource Management – Integrated Waste Management

The Department of Resource Management recruited 36 volunteers from Travis Air Force Base and the Solano community to provide assistance to the public at the County's Prescription Drug Take Back events in 2016. A total of 854 hours were spent helping the public properly get rid of their old, expired and un-wanted prescriptions in a safe and environmentally friendly way.

Sheriff – Coroner's Office / Office of Emergency Services

The Sheriff's Office is supported by a comprehensive volunteer support program, which includes 192 volunteers working in seven diverse program areas and accumulating 20,145 hours of volunteer service. The volunteer programs within the Sheriff's Office include:

- Search and Rescue (SAR) – Trained volunteers who conduct missing persons and evidence searches in Solano County and neighboring counties when mutual aid requests are received
- Dive Team – Advanced Scuba volunteers trained to dive in zero visibility water to retrieve drowning victims and evidence as well as rescuing people stranded or otherwise trapped in a water environment
- Auxiliary Communications Service (ACS) – Radio communications experts capable of transmitting emergency data when all cell, landline and standard radio equipment fails

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- Office of Emergency Service (OES) Volunteers – Specially trained or experienced volunteers who support Emergency Operation Center (EOC) activations, exercises, training and programs in OES
- Sheriff's Active Volunteer Experience (SAVE) – Volunteers assisting a myriad of Sheriff's Officer (SO) activities to include Animal Shelter volunteers, Coroner and armory
- Records – Aid the SO's Records/Warrants branch.
- Coroner – Assist the Coroner's Office staff in the conduct of daily business

Veterans Services Office

Twenty volunteers gave a combined 7,061 hours in 2016 to help members of the Solano veteran's community gain access to the programs and services to which they are entitled because of their service to this country.

UC Cooperative Extension – 4H Youth Development and Master Gardener Programs

The UC Cooperative Extension's volunteers service to the community as part of its 4-H Youth Development Program and Master Gardener programs. Volunteers serve in a variety of capacities, ranging project leaders, community club leaders, resource leaders and serving on the 4-H Leadership Council. Altogether, the 187 4-H volunteers have more than 1,212 combined years of volunteer service to the community. Although their exact number of hours was not tracked, it is estimated to be in the hundreds of thousands.

The 146 Master Gardener volunteers provided 7,954 hours of volunteer service, including research-based home gardening information to the public via workshops, events, school gardens, newsletters, blogs and hands-on demonstrations.

#



VOLUNTEERS

National Volunteer Week

April 23-29, 2017 | Solano County



Presented to the Board of Supervisors
April 25, 2017 | Item no. 17-271
County Administrator's Office



CY 2016 Snapshot

Solano County Volunteers

- **2,240** volunteers / 14 departments
- **91,404** hours of service
- **Supporting** residents and visitors
- **NEW:** www.SolanoVolunteers.org





Educational Services

Solano County Library and Literary Services

- **453** volunteers
- **30,022** hours of service
 - Homework assistance
 - Reading to children
 - Adult literacy services
 - Support at events

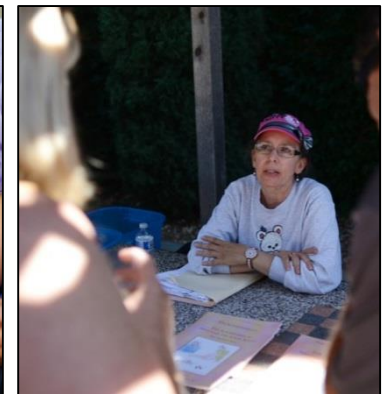
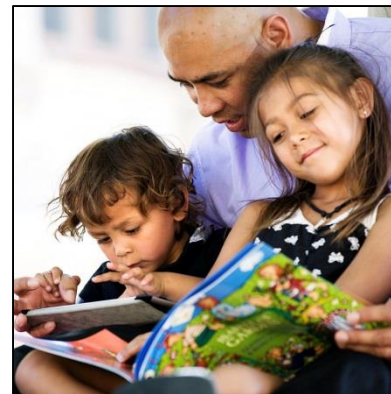


Photo credit Daily Republic



UC Cooperative Extension

UC Coop Extension

- **344** volunteers
- **8,174** hours of service
- **1,212** years of experience
 - Master Gardeners
 - Solano 4H Program





Public Safety

Photo credit the Vacaville Reporter



Sheriff / OES

- **192** volunteers
- **20,144** hours of service
 - Search and Rescue
 - Dive Team Support
 - Emergency Operations
 - Aux. Communications





Prescription Drug Take-Back Events

- 36 volunteers
- 854 hours of service
 - Expired medications (*Rx*)
 - Sharps containers
 - Open to all residents
 - Environmentally friendly





Department of Resource Management, Parks and Recreation

Enjoying the Outdoors

- **1,000+** volunteers
- **6,421** hours of service
 - Lake Solano / Lynch Canyon
 - Lead nature hikes / docents
 - Build exhibits / fix trails
 - Restoring vegetation





Veteran Services

Serving those who served our country

- **20** volunteers
- **7,061** hours of service
 - Connecting vets to services
 - Supporting local events



Photo credit Daily Republic





County Programs and Services

Volunteers aiding in other departments

PUBLIC SAFETY

- **District Attorney** – 21 volunteers: 7,676 hours
- **Probation Department** – 10 volunteers: 1,281 hours
- **Public & Alt. Defender** – 8 volunteers: 2,440 hours

GENERAL SERVICES

- **Historical Records** – 13 volunteers: 148 hours
- **Nut Tree Airport** – 42 volunteers: 1,090 hours

HEALTH AND SOCIAL SERVICES

- **Wellness Recovery** – 10 volunteers: 5,308 hours



Solano County

675 Texas Street
Fairfield, California 94533
www.solanocounty.com

Agenda Submittal

Agenda #:	19	Status:	Regular Calendar
Type:	Presentation	Department:	Library
File #:	17-286	Contact:	Bonnie Katz, 784-1500
Agenda date:	4/25/2017	Final action:	
Title:	Receive a presentation and accept a new five-year Strategic Plan for the Department of Library Services (2017- 2022)		
Governing body:	Board of Supervisors		
District:	All		
Attachments:	A - Strategic Plan Presentation B - Strategic Plan Executive Summary		

Date	Ver.	Action By	Action	Result
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Published Notice Required? Yes ☐ No ☒
Public Hearing Required? Yes ☐ No ☒

DEPARTMENTAL RECOMMENDATION:

The Department of Library Services (Library) recommends that the Board of Supervisors receive a presentation and accept a new five-year Strategic Plan for the Library from 2017 - 2022.

SUMMARY:

This new five-year Strategic Plan will help the Library address current and future library service needs for the community and enable the Library to make thoughtful service and budget decisions. The Library's consultant on this project, CIVIC Technologies, worked with the Library's administrative and management team, library staff, elected and appointed officials, library supporters and community stakeholders to facilitate the creation of this plan which addresses the proposed goals for an overall library service model, including collections, programming, technology, staffing and facilities.

FINANCIAL IMPACT:

There is no impact to the County General Fund. The Library is funded primarily through property and sales tax revenues. The Library's FY2016/17 budget includes costs associated with the acceptance of this new Strategic Plan.

DISCUSSION:

The new five-year Strategic Plan positions the Library to proactively provide resources and services that meet the changing needs of county residents in an efficient and cost-effective manner. The plan was driven by input from approximately 2,000 residents, including leaders from government, non-profits, business and education. This plan establishes specific local and County Library service priorities and enables the Library to make thoughtful service and budget decisions.

The Library issued a Request for Proposal (RFP) to help the Department develop a new Strategic Plan. CIVIC Technologies was the most responsive bidder for the project and has assisted the Library in the development of the Strategic Plan. CIVIC Technologies examined the community's growth patterns and demographics, and identified the need for services with respect to future trends and technologies. Data gathered through this process presented a comprehensive overview of the Library's service needs of the community, focusing both on library users and non-users.

The Strategic Plan also addresses the implications of the proposed goals for the Library's service model, including collections, programming, technology, staffing and facilities.

The plan includes:

- New mission, vision, and values statements.
- Clear, concise, and attainable library service goals, objectives and activities.
- A five-year plan (2017 - 2022) that focuses on the key issues in order to ensure the achievement of multi-year strategic goals.
- Prioritization of current services and new services that will address the service priorities for the next five years.
- Impact of implementation of the service priorities on delivery approaches including design, planning, programming, promoting/marketing of library services, facilities, fiscal policies and staffing.
- Projections of future demand as affected by community needs and the opportunities they offer.
- Projections of future trends in technology, trends affecting the future of public libraries in general, and community organizations that either supplement or complement library services.
- Identification of strategies to build organizational capacity for addressing community Library service needs.
- Self-assessment methodology for the administrative and management team and library staff, including appropriate tools and quantitative measures, for annual strategic planning goal achievement evaluation.

ALTERNATIVES:

The Board of Supervisors could choose not to accept this Strategic Plan; however, this alternative is not recommended by the Department. This new five-year Strategic Plan supports the Board's ongoing efforts to ensure the Library remains relevant, provides services tailored to community needs, and offers free programs and resources for county residents.

OTHER AGENCY INVOLVEMENT:

The Solano County Library Advisory Council was involved in discussions on the new five-year Strategic Plan and will receive a formal presentation at its May 2017 meeting. In addition, the following stakeholders were invited to participate in the online stakeholder survey: Vacaville Library Commission, Fairfield City Council, Rio Vista City Council, Suisun City Council, Vallejo City Council, Vacaville City Council, Vallejo City Council, Solano County Library Foundation, President of the Friends of the Fairfield, Cordelia and Suisun City

Libraries, President of the Friends of the Rio Vista Library, President of the Friends of the Vacaville Library, and President of the Friends of the Vallejo Libraries.

The County Administrator's Office has been consulted on the presentation.

CAO RECOMMENDATION:

APPROVE DEPARTMENTAL RECOMMENDATION

Presentation to the Board of Supervisors

Solano County Library

Strategic Plan

2017-2022

4.25.17

CIVICTechnologies



Solano County Library at a Glance

By the numbers in FY 2015/16



- 2.5 million items borrowed
- 1.5 million visits
- 200,000 free books distributed through its pediatric literacy program, Reach Out and Read, since 1999
- 150,000 reference questions answered
- 100,000 attended free programs
- 40,000 volunteer hours logged
- Open 22,000 hours at 8 libraries
- 3,000 free programs offered
- Over 100 years in Solano County

The plan includes...

- Mission, vision, and organizational values statements
- Market segments
- Market strategies
- Strategic framework
- Organizational and staff development strategies
- “Logic models” and actions
- Implementation plan

The plan aligns with...

- County priorities
- Community needs and aspirations
- Library staff strengths



Developing a data-driven and customer focused plan

- Gathered, integrated, mapped, and analyzed community profiles, market segmentation profiles, and library usage data
- Included extensive public and staff engagement
- Studied best practices nationwide
- Prepared key findings



Multiple public engagement methods

- Telephone survey
- Online public survey
- Online stakeholders survey
- Town hall meetings
- Stakeholder interviews
- Focus groups
- Individual conversations
- Updates featured on Library website



767 telephone interviews completed

- Only statistically valid methodology to obtain input
- Best method to obtain Library non-customer input
- 12 minute questionnaire professionally designed with Library staff input, offered in both English and Spanish
- 461 residential landlines and 306 on cell phones

Library provides excellent customer service and high ROI for residents

- 71% of all respondents completely agree that “The Library provides good value for the tax dollars invested”
- 89% of all respondents completely agree that “The Library is a trusted and important community asset”
- Library users report that they are most satisfied with staff courtesy and customer service, and cleanliness of the facilities

Most important resources and services to enhance or expand:

- Children’s books, materials, and programs
- Services for English language learners
- Quiet study spaces

*Library should improve Wi-Fi access and awareness of services and resources

- Satisfaction with the Library’s Wi-Fi and the number of computers rank the lowest of eight items surveyed
- A significant percentage of users indicate they do not know enough about a number of Library services to be able to rate their level of satisfaction

**The Library is currently addressing these concerns.*

876 responses

- Available from August 22, 2016 to September 30, 2016
- Available from a link on the Library's website
- Managed by Civic Technologies
- 18 questions
- 270 respondents provided additional comments

16 responses

- Available from August 22, 2016 to September 30, 2016
- Available from a link by personal email
- Survey managed by Civic Technologies
- 12 questions with three open ends

Stakeholders invited

- Solano County Board of Supervisors
- Solano County Library Advisory Board
- Vacaville Library Commission
- Fairfield City Council
- Rio Vista City Council
- Suisun City Council
- Vacaville City Council
- Vallejo City Council
- Solano County Library Foundation
- President, Friends of the Fairfield, Cordelia, Suisun City Libraries
- President, Friends of the Rio Vista Library
- President, Friends of the Vacaville Library
- President, Friends of the Vallejo Libraries

5 meetings in 5 cities

90 minutes in duration

- Fairfield
- Rio Vista
- Suisun City
- Vacaville
- Vallejo

We asked:

- What do you love about living in Solano County?
- What are the most pressing problems in Solano County?
- What do you love about the Library?
- What could the Library do better?
- What services and programs should the Library offer in the future?
- What advice would you offer to the Library administration?

Focus Groups and Casual Conversations

5 focus groups

90 minutes in duration

- Business
- Parents with small children
- Seniors
- Social service organizations
- Teens

20 casual conversations

- Conversed with individuals at several Library branches
- We asked:
 - What do you love about the Library?
 - What could the Library do better?

20 Stakeholder Interviews

Erin Hannigan, Board of Supervisors (2016)

Linda Seifert, Board of Supervisors (2016)

Skip Thomson, Board of Supervisors (2016)

Jim P. Spering, Board of Supervisors (2016)

John M. Vasquez, Board of Supervisors (2016)

Monica Brown, Board of Supervisors (2017)

Birgitta Corsello, County Administrator

Nancy Huston, Assistant County Administrator

Jay Speck, Solano County Superintendent of Schools
(2016)

Laura Kuhn, City Manager, Vacaville

Connie Harris, CEO, Solano Community Foundation

Adriana Bejarano, Executive Director, Rio Vista CARE

Jim Wheeler, Executive Director, Rio Vision

Doris Panduro & Damian Alarcon, Travis Credit Union

Sonja Hunt, Travis AFB Enlisted Spouses Club &
Manager of OAC

Wanda Cook, Artistic Director, Young Artists
Conservatory

Mark Frazier, Chief Academic Officer, VUSD

Tom Cashman, Executive Director, Catholic Charities
of Solano County

Hermie Sunga, Filipino American Chamber of
Commerce

Sandy Person, President, Solano Economic
Development Corporation

We asked: “What are, from your perspective, the primary issues Solano County will be facing as a community over the next three to five years?”

Extensive Staff Engagement

- Casual conversations
- Online staff survey
- Staff town halls
- Service and organizational assessment workshop
- Topic paper workshop
- Community needs/library usage workshop
- Gaps and opportunities workshop
- Strategic alternatives workshop
- Strategic directions workshop
- Telephone and online surveys workshop
- Mission, vision, values workshop



WHAT IMPACTS DO WE WANT TO MAKE?

ASPIRATIONAL/INSPIRING

SAVING PEOPLE TIME

BRING PEOPLE TOGETHER

HELP PEOPLE IMPROVE THEIR LIVES

QUITTING COMFORTABLE SPACE

PROUD TO LIVE HERE

REFUGE FOR PEOPLE

EDUCATED (BETTER)

LEVELING INCOME INEQUALITY

FUN!

Mission

Commitment; freedom of ideas
grow; freedom of thought
stories; egalitarian
knowledge; books &
Fun; humanists;
Destination
Empathy
Play
Lead you to what you seek
Deliverance
Curiosity
Possibilities

DEMONSTRATING OUR VALUE CLARIFYING OUR FOCUS HONING OUR DIRECTION

NEW SERVICE MODELS NEW WAYS OF DOING THINGS

RESULT WILL BE:

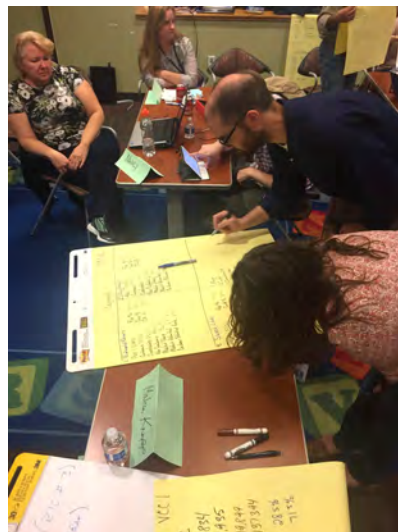
INSIDE → CULTURE CHANGE

OUTSIDE → DISCOVERY LEARNING INQUIRY.

Values

Trust
Integrity
team oriented
compassion
forward thinking
perseverance
consistency
discretion/privacy
mission-minded- we all have our purpose but all working toward same mission
freedom
resilience
fairness
FUN

enthusiasm
learning/dreaming
approachability
growth
honesty
professionalism
education
community
openmindedness
action



OVERALL DEBRIEF

DIFFERENT PRIORITIES/DIFF BRANCHES

SIM/DIFF DIMENSIONS LOCALIZED

CULTURAL CHANGE IN DIFFERENTIATION WHILE MAINTAINING EQUITY

MULTIPLE DIMENSIONS OF SIM/DIFF

SHARED SKILL SETS COUNTY WIDE

POSSIBLE DUAL MESSAGING

CAPITALIZE ON COUNTY WIDE AND LOCAL

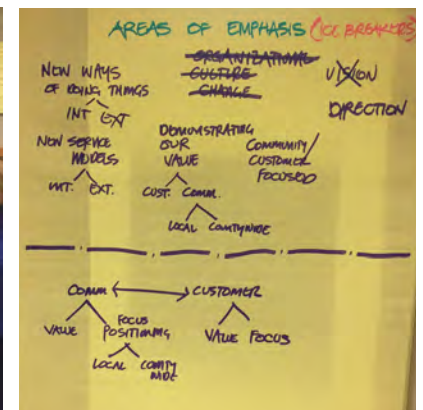
PEOPLE ARE ON A CIRCUIT OF BRANCHES

SPANISH SPEAKING STAFF

STRENGTH IN DIVERSITY ← CHALLENGE COUNTY/CITIES

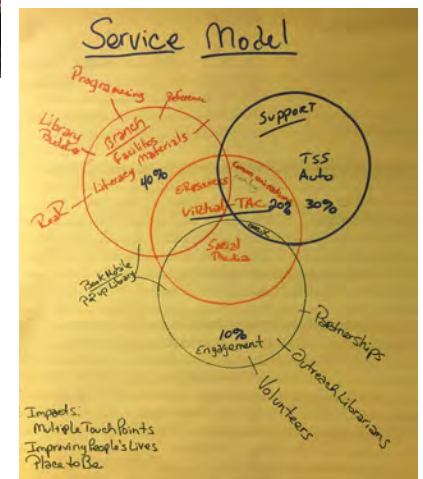
HOW DOES COUNTY HING TOGETHER

FRAGMENTED IDENTITY / AS: SHARED ID.

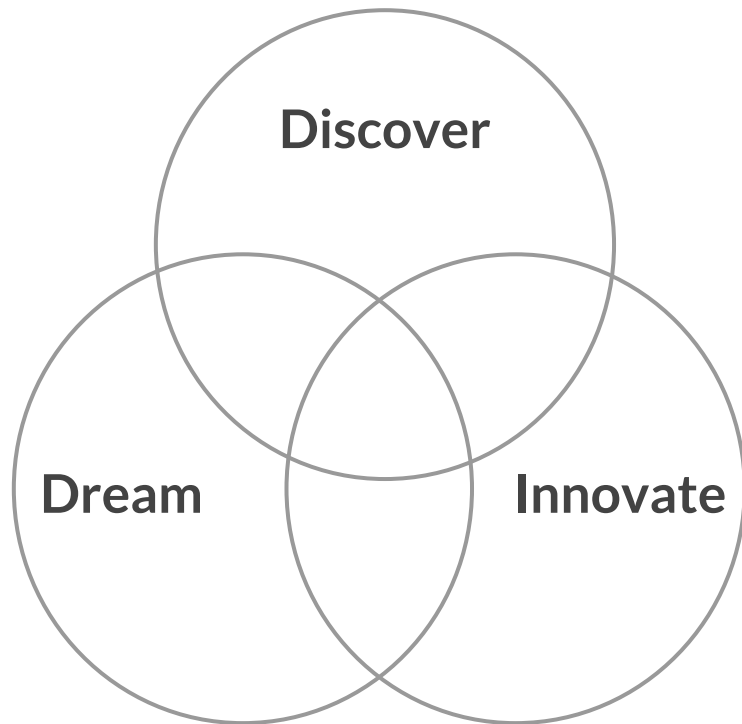


Vision

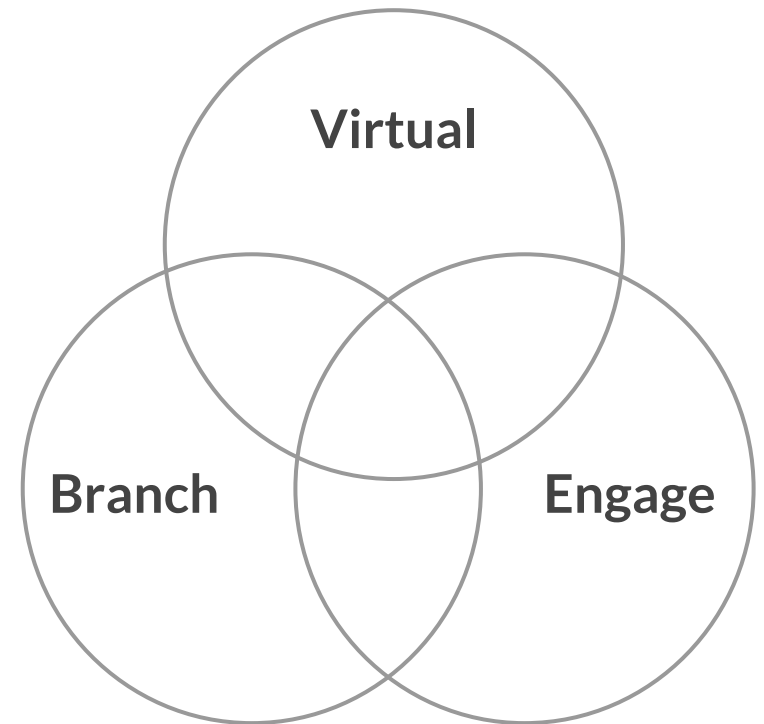
Productive employed adults
Community groups & Community members
We will have our strongest relationships w/ schools and community members.
We make communities & families stronger.
We make Solano County better.
We give people tools to improve their lives.
We give people what they want & need.
We will unite the community.
The library puts the Unity in Community.
CREATING A UNITED COMMUNITY THROUGH A STRONG AND RESOURCEFUL LIBRARY



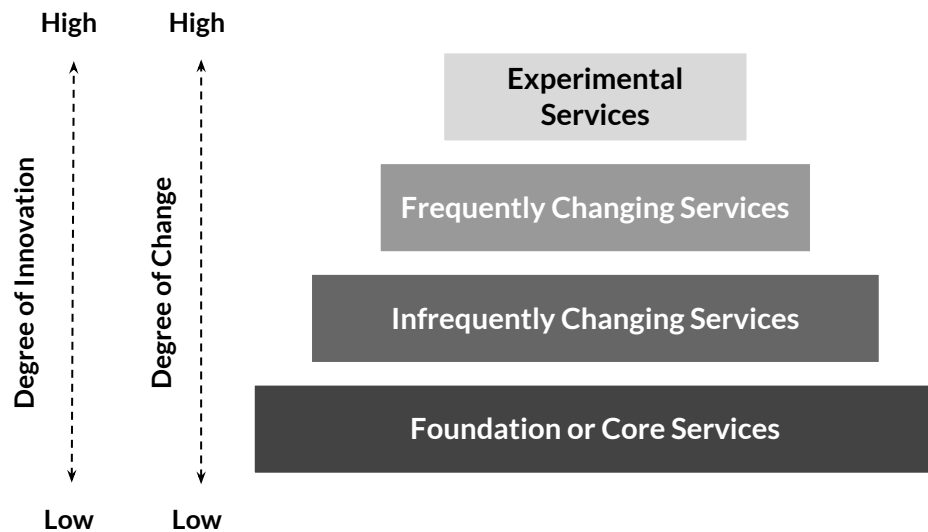
Themes



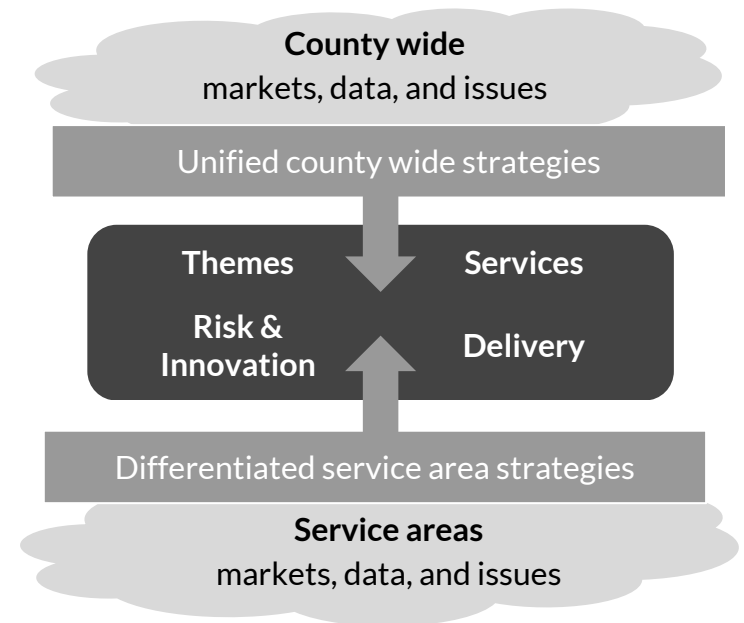
Delivery



Risk and Innovation



Approach





Market Segmentation

A model of reality

- Creates categories of existing or potential customers into groups based on age, gender, income, geography, and consumption behavior.
- Data sources include U.S. Census Bureau, demographic updates and projections, real estate transactions and housing starts, and consumer market surveys.

The difference between how **people appear** vs. how **they behave**

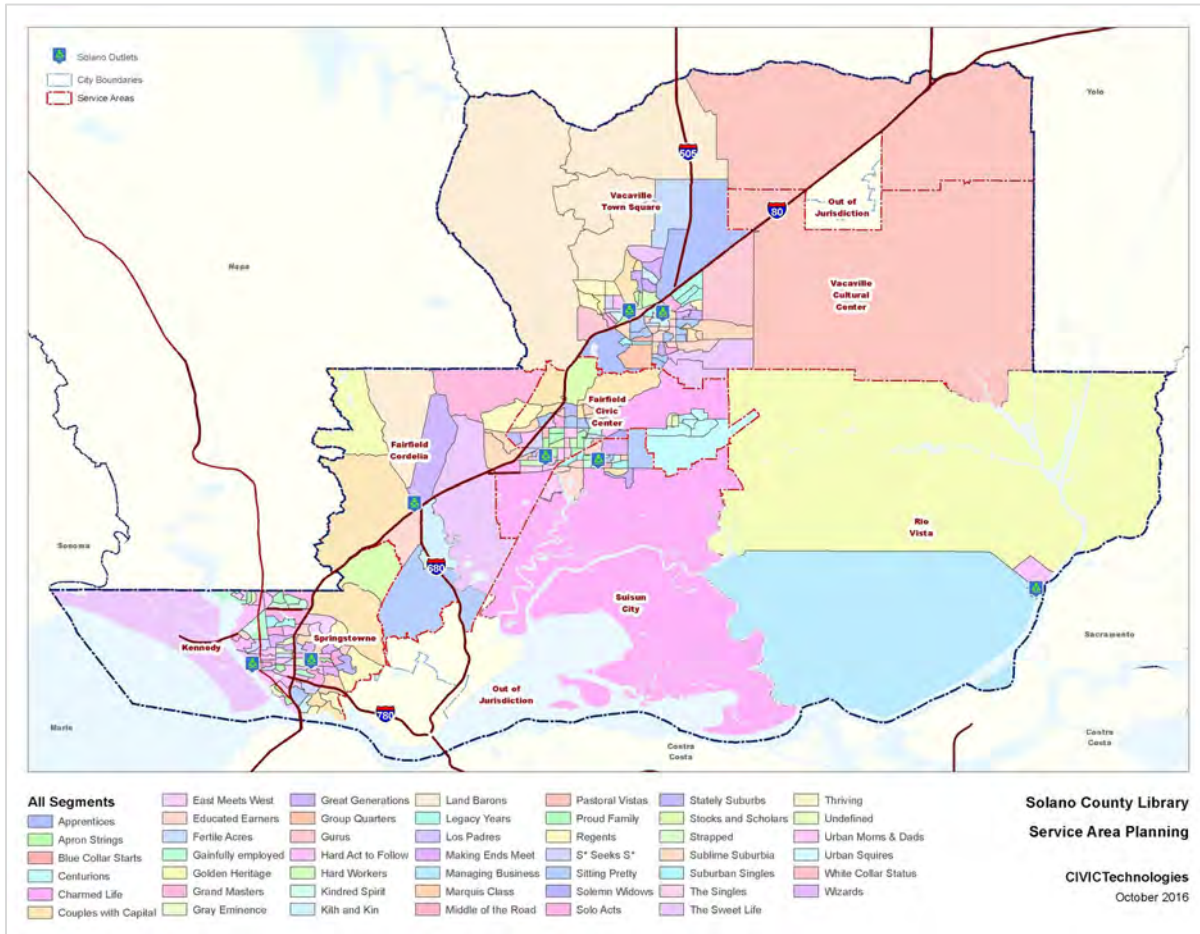
How people look		How people act	
Demographics	Lifestage	Needs	Attitudes
 <p>Married couple Household Income \$125,000</p>	<p>Two kids under 10 Both parents work</p>	<p>Looks for new menu ideas Value oriented menus Cooking club member</p>	<p>Value shopper Prefers low fat products Enjoys cooking</p>
 <p>Married couple Household Income \$125,000</p>	<p>Two kids under 10 Both parents work</p>	<p>Ready-to-eat products Pre-cooked entrees Home grocery delivery services</p>	<p>Convenience shopper Prefers organic foods Doesn't enjoy cooking</p>

- Who are our best customers?
- What are they like?
- How do we communicate with them?
- Where can we find more like them?

The advantages

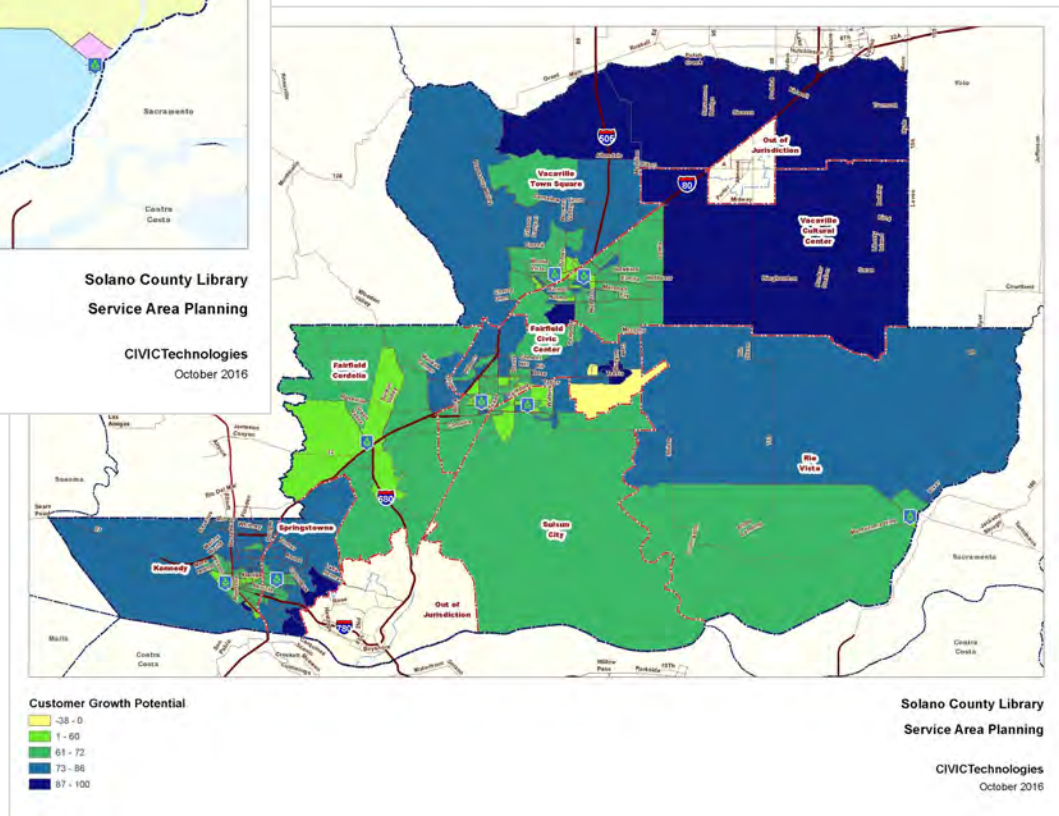
- Helps staff understand the complexity and landscape of customer households
- Aligns strategies and resources
- Improves how a library tells its stories
- Enables a library to be a data-driven, evidence-based organization
- Reveals customer similarities and differences
- Data is nationally scaled to reveal trends
- Paints a picture of the customer that informs organizational level decisions
- Helps a library manage a diverse and growing portfolio of customers

Market Segments and Growth Potential



Market Segments

Growth Potential



Our Customers and Priority Markets

Service populations

Families with Children

254,000 people (67%)



Singles/Couples without Children

104,000 people (27%)



Seniors

23,000 people (6%)



SuperGroup Summary with Segments

SuperGroup	Population
Families with Children	254,000 (67%)

Most are two-parent families, with some single parents. Most parents are under 40 years of age and children are under 15 years old.

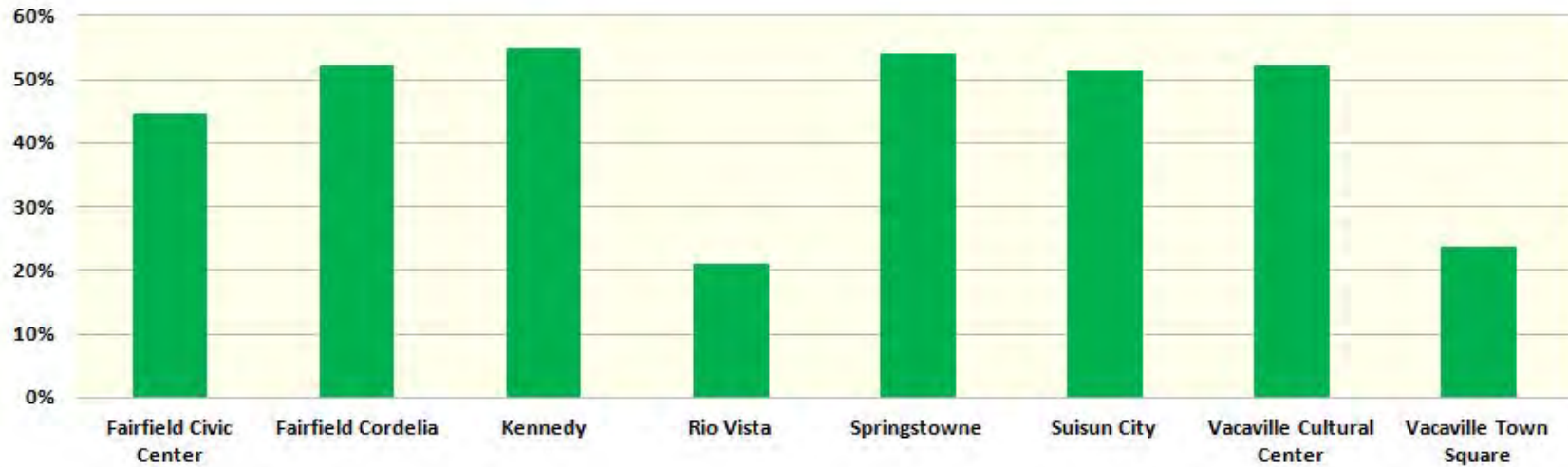
SuperGroup	Population
Singles/Couples without Children	104,000 (27%)

Generally, these include young professionals and married couples over 50 years of age.

SuperGroup	Population
Seniors	23,000 (6%)

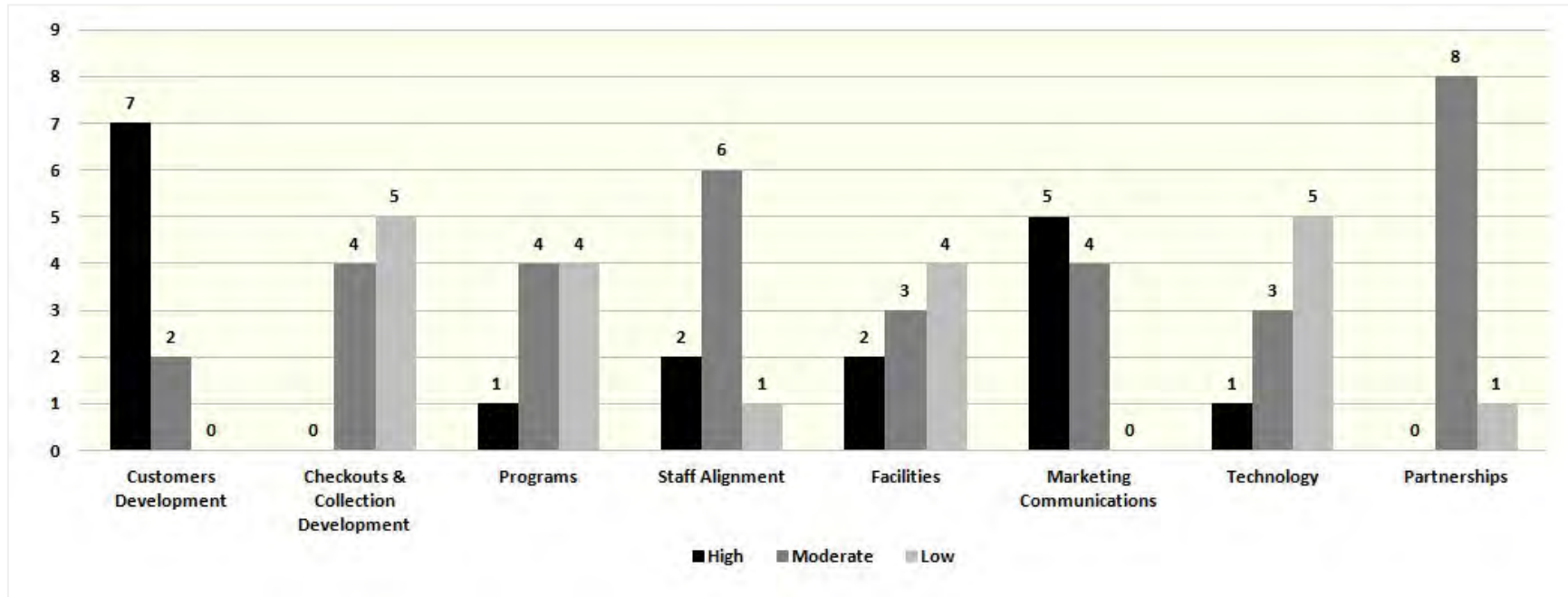
Over 65 years of age, some still working but most are retired. This group includes both married and single seniors.

Top Population Segments by Service Area



Top 8 Segments	Fairfield Civic Center	Fairfield Cordelia	Kennedy	Rio Vista	Springstowne	Suisun City	Vacaville Cultural Center	Vacaville Town Square	Grand Total
Couples with Capital	6,810	3,973	-	-	5,488	1,790	2,635	2,846	23,542
Educated Earners	2,461	2,503	1,643	-	2,675	6,589	13,441	-	29,312
Hard Act to Follow	5,547	-	10,397	1,875	2,697	-	-	1,633	22,149
S* Seeks S*	4,317	-	6,231	-	3,075	-	823	2,646	17,092
Sitting Pretty	6,879	4,463	-	-	1,945	5,152	11,335	-	29,774
Solo Acts	1,349	-	7,165	-	6,283	-	3,280	1,777	19,854
Sublime Suburbia	5,067	2,698	-	-	5,318	728	4,862	-	18,673
Urban Moms & Dads	6,009	-	10,921	-	2,690	1,176	-	-	20,796
Total	38,439	13,637	36,357	1,875	30,171	15,435	36,376	8,902	181,192
Service Area Population	85,975	26,143	66,414	8,943	55,941	30,035	69,834	37,559	380,844
Share of Top 8 Segments	45%	52%	55%	21%	54%	51%	52%	24%	48%

What Staff Finds Important



Characteristics to Focus On

Community

Convenience and speedy service

Cultural events

Economic stability and future

Education and learning

Entertainment

Families with children (and pets)

Food, wine, and beer

Health, well-being, and sports

Personal finance and investing

Social opportunities

Technology and trends

Travel

The big takeaways

Grow the Library's...

- *Reach*
- *Relevance*
- *Resilience*

- Reach library customers where they are
- Encourage people to dream, discover, and innovate
- Offer more virtual and community engagement
- Create an innovative service culture
- Balance unified countywide strategies with differentiated local service area strategies
- Present new mission, vision, and organizational values statements
- Prepare a strategic framework with market and organizational development strategies
- Provide implementation actions

New Mission and Vision Statements

Mission

We are the people, places, and services that spark curiosity, inspire creativity, and champion learning.

Vision

We unify the County, providing our unique and diverse communities with quality library resources and services. We inspire all residents to achieve success, live in healthy, vibrant communities, and engage in creative, collaborative, and cultural activities.

New Workplace Values

Relationships:

We are inclusive and responsive

Experiences:

We are customer-focused and results-oriented

Change:

We are flexible and embrace new challenges

Quality:

We are excellent and innovative

Market Needs and Service Strategies



Organizational Development

Evolving:

Who we are

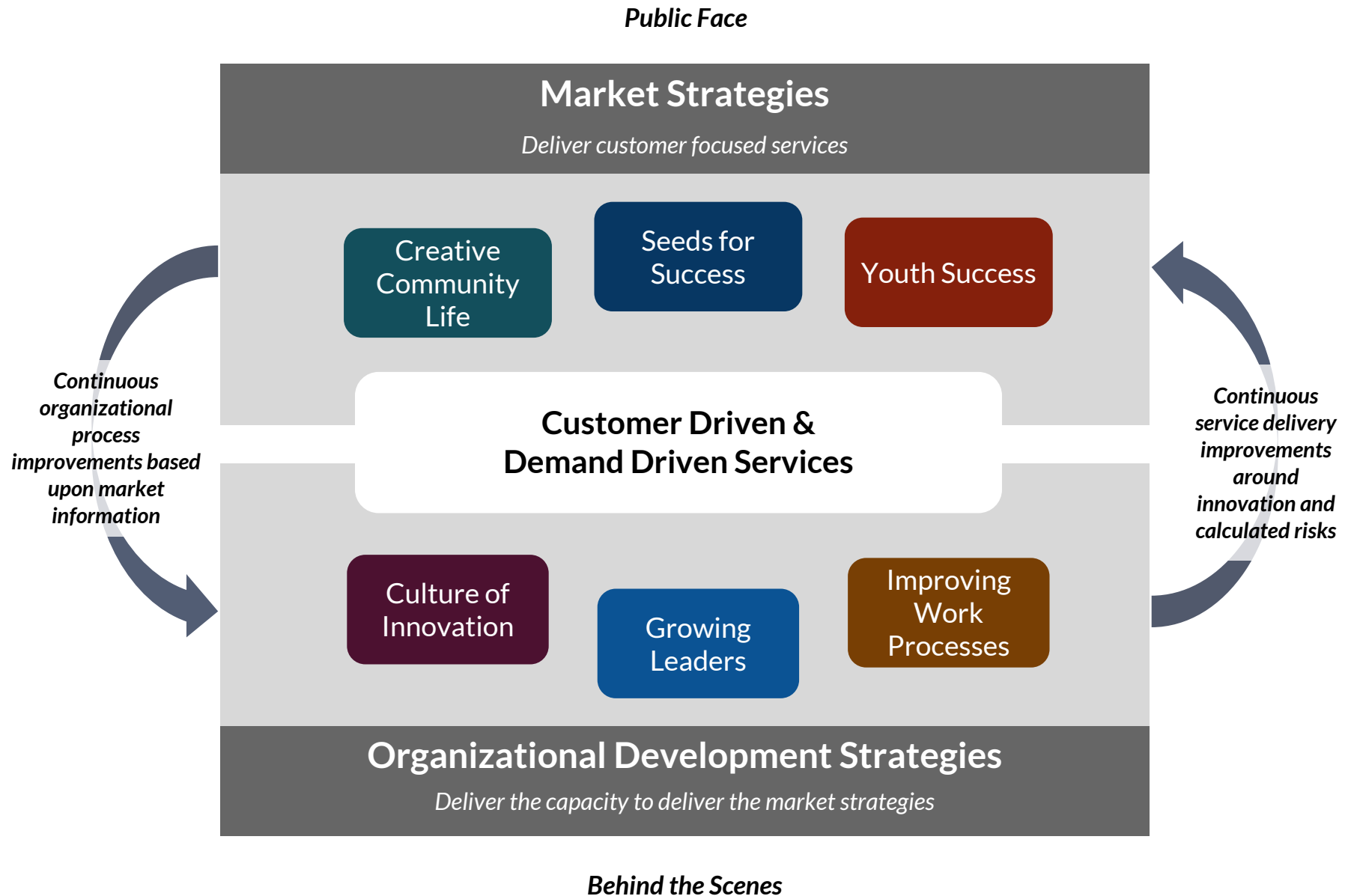
What we do

How we do it

Culture of
Innovation

Growing
Leaders

Improving
Work Process



Strategy #1: Seeds for Success

Description

The Library supports basic information needs and provides a diverse range of resources for people of all ages.

Outcome

Communities will realize the importance and impact of personal growth on the county's quality of life and long term economic vitality.

Theme: Personal Resource Development

- Learning for achievement
- Information referral service

Theme: Learning for Leisure

- Learning for leisure

Strategy #2: Creative Community Life

Description

The Library provides a diverse range of programming and cultural enrichment services, activities, and events to create connected communities outside of the Library, in branches, and online.

Outcome

A connected, creative, and diverse community.

Theme: Diverse Programming

- Diverse programming and recreational options for local audiences

Theme: Creating Community

- Meet-ups anywhere
- Transform branches

Strategy #3: Youth Success

Description

The Library provides a range of reading, programming, and learning resources to support student learning.

Outcome

Children, supported by their parents and caregivers, are prepared to succeed in school.

Theme: Bridge the Education Gap

- Children prepared to enter Kindergarten
- Children reading at grade level

Theme: Youth Self-Directed Learning

- Youth engaged in STEM
- Youth engaged in literature and arts

Strategy #1: Culture of Innovation

Description

Evolve a culture of innovation in the areas of staff engagement, risk taking, learning from mistakes, and how staff approach work.

Outcome

Library staff will take risks and learn from mistakes to effectively meet evolving community needs and interests.

Strategy #2: Growing Leaders

Description

Develop staff capacity and capabilities by building on each individual staff member's strengths, setting personal career objectives, and learning new skills to meet new challenges.

Outcome

Staff will have the capacity and capabilities to meet new challenges, achieve personal career objectives, and utilize key strengths.

Strategy #3: Improving Work Processes

Description

Utilize “lean” principles to redesign existing workflows and work processes.

Outcome

More efficient work flows and work processes will free up staff time for customer services.

Solano County Library

Strategic Plan

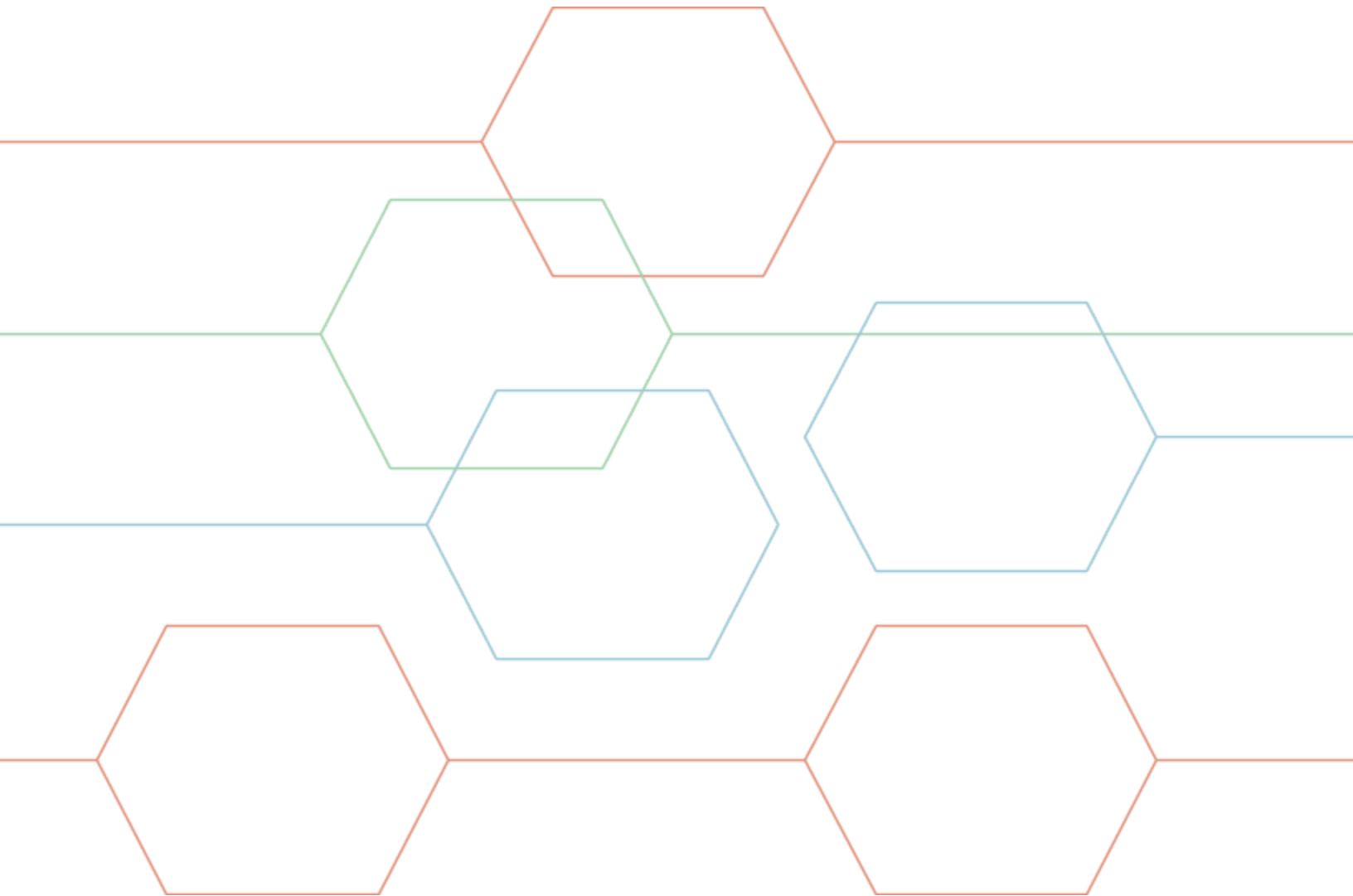
2017-2022

4.25.17

Solano County Library

Strategic Plan 2017-2022

Executive Summary



CIVICTechnologies

April 7, 2017

1.0 Introduction

The purpose of the Solano County Library's Strategic Plan for 2017-2022 is to guide the Library's investments, initiatives, actions, service approach, staff alignment, organizational development and cultural change.

The Strategic Plan has been prepared with substantial community engagement and is co-authored by Library staff. The Strategic Plan is data-driven and customer-focused. It includes the following:

- Target market segments.
- Mission, vision, and organizational values statements.
- Strategy framework.
- Market strategies to guide customer services.
- Organizational development strategies to guide cultural change.
- Implementation "logic models" and actions.
- A roll out plan.
- Technical documentation.

2.0 Inputs to the Strategic Plan

2.1 Community Engagement

The Strategic Plan was prepared utilizing several methods of community input including a telephone survey, an online public survey, an online elected and appointed officials survey, public forums, stakeholder interviews, focus groups, town hall meetings, individual conversations, and information posted to the Library's web site.

2.2 Staff Engagement

The Strategic Plan was prepared utilizing several methods of staff input. A Leadership Team of 30 staff members including line staff, supervisors, managers, and others participated extensively in the development of this plan. The Leadership Team reviewed data, discussed findings and made recommendations related to the following workshop topics: service and organizational assessment, topic paper review, community needs/library usage, gaps and opportunities, strategic alternatives, strategic directions, telephone and online survey review, and development of the mission, vision, and values. In addition, all staff were invited to participate in casual conversations, complete an online staff survey, and attend all staff town hall meetings.

2.3 Customer Needs Assessment

A detailed market segmentation and library usage analysis was prepared. This analysis identifies community needs countywide and in each outlet service area. The primary countywide service populations are as follows:

- **Families with Children: 254,000 people (67%).** Most are two-parent families with some single parents. Most parents are under 40 years of age and kids are under 15 old.
- **Singles/Couples without Children: 104,000 people (27%).** This group includes young professionals and married couples over 50 years of age.
- **Seniors: 23,000 people (6%).** Over 65 years of age, some are still working, but most are retired. There are both married couples and singles in this group.

2.4 The Big Takeaways

The following findings and recommendations inform this Strategic Plan:

- Reach library customers where they are, in the library, online, and in the community.
- Provide resources for people to dream, discover, and innovate.
- Expand virtual and community engagement.
- Evolve an organizational culture that embraces changes and innovates.
- Balance unified countywide strategies with differentiated local service area strategies.
- Implement new mission, vision, and organizational values statements.
- Prepare a strategic framework with market and organizational development strategies.
- Provide implementation “logic models,” action plans, and roll out plan.

3.0 Mission, Vision, Values

The new mission, vision, and workplace values statements are as follows:

Mission: We are the people, places, and services that spark curiosity, inspire creativity, and champion learning.

Vision: We unify the County, providing our unique and diverse communities with quality library resources and services. We inspire all residents to achieve success, live in healthy, vibrant communities, and engage in creative, collaborative, and cultural activities.

Organizational Workplace Values:

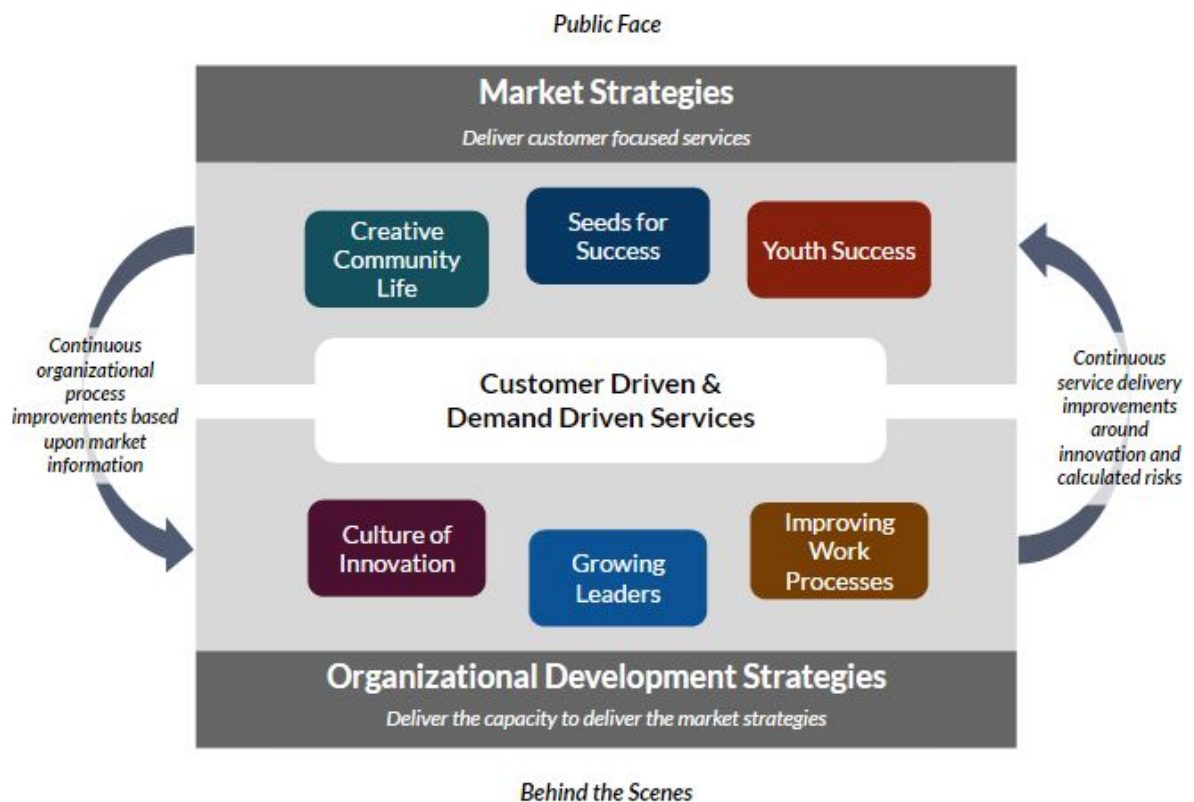
- **Relationships:** We are inclusive and responsive.
- **Experiences:** We are customer-focused and results-oriented.
- **Change:** We are flexible and embrace new challenges.
- **Quality:** We are excellent and innovative.

4.0 Strategic Plan

4.1 Framework

The following diagram describes the Strategic Plan framework. The focus is on customer- and demand-driven services through three market strategies and three organizational development strategies. These market strategies focus on services that address community needs as the public face of the Library. The organizational development strategies evolve the Library's organizational culture necessary to deliver the market strategies.

Figure 1: Strategic Framework



4.2 Market Strategies

Each of the strategies in the framework have one or more themes, and each theme has specific initiatives. Logic models are used to describe, organize, and integrate strategies, themes, and initiatives.

Strategy #1: Seeds for Success

Description: The Library supports basic informational needs and provides a diverse range of resources for people of all ages.

Outcome: Communities will realize the importance and impact of personal growth on the county's quality of life and long term economic vitality.

Theme: Personal Resource Development includes two initiatives -- Learning for Achievement and Information Referral Service.

Theme: Learning for Leisure includes one initiative -- Learning for Leisure.

Strategy #2: Creative Community Life

Description: The Library provides a diverse range of programming and cultural enrichment services, activities, and events to create connected communities outside of the Library, in branches, and online.

Outcome: A connected, creative, and diverse community.

Theme: Diverse Programming includes one initiative -- Diverse Programming and Recreational Options for Local Audiences.

Theme: Creating Community includes two initiatives -- Meet-Ups Anywhere, Transform Branches.

Strategy #3: Youth Success

Description: The Library provides a range of reading, programming, and learning resources to support in and out of school learning.

Outcome: Children, supported by their parents and caregivers, are prepared to succeed in school.

Theme: Bridge the Education Gap includes two initiatives -- Children Prepared to Enter Kindergarten and Children Reading at Grade Level.

Theme: Youth Self-Directed Learning includes two initiatives -- Youth Engaged in STEM and Youth Engaged in Literature and Arts.

4.3 Organizational Development Strategies

Strategy #1: Culture of Innovation

Description: Evolve a culture of innovation in the areas of staff engagement, risk taking, learning from mistakes, and how staff approach work.

Outcome: Staff will take risks and learn from mistakes to meet evolving community needs and interests.

Strategy #2: Growing Leaders

Description: Develop staff capacity and capabilities by building on each individual staff member's strengths, setting personal career objectives, and learning new skills to meet new challenges.

Outcome: Staff will have the capacity and capabilities to meet new challenges, achieve personal career objectives, and utilize key strengths.

Strategy #3: Improving Work Processes

Description: Utilize "lean" principles to redesign existing workflows and work processes.

Outcome: More efficient work flows and work processes will free up staff time for customer services.



Solano County

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Fairfield, California 94533
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Agenda Submittal

Agenda #: 20 **Status:** Regular Calendar
Type: Resolution **Department:** Information Technology - Registrar of Voters
File #: 17-224 **Contact:** Ira Rosenthal, 784-2703
Agenda date: 4/25/2017 **Final action:**
Title: Receive a progress report from the Department of Information Technology on the implementation of their Service Delivery Model; Consider recommendations for organizational changes and adopting a resolution amending the List of Numbers and Classifications of Positions by adding 1.0 FTE IT Manager (TBD), 4.0 FTE IT Analyst, Principals (TBD), and 1.0 IT Analyst IV (TBD) effective May 7, 2017; Authorize the Chief Information Officer to negotiate and execute contracts for the acquisition of service management software licenses in an amount not to exceed \$75,000 and implementation services not to exceed \$460,000; and Authorize the Chief Information Officer to proceed with developing and issuing requests for proposals for contracted technology services
Governing body: Board of Supervisors
District: All
Attachments: [A - Presentation](#)
[B - Resolution](#)

Date	Ver.	Action By	Action	Result
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Published Notice Required? Yes ☐ No ☒
Public Hearing Required? Yes ☐ No ☒

DEPARTMENTAL RECOMMENDATION:

The Department of Information Technology recommends that the Board:

1. Receive a progress report from the Department of Information Technology on the implementation of their Service Delivery Model;
2. Adopt a resolution amending the List of Numbers and Classifications of Positions by adding 1.0 FTE IT Manager (TBD), 4.0 FTE IT Analyst, Principals (TBD), and 1.0 IT Analyst IV (TBD) effective May 7, 2017;
3. Authorize the Chief Information Officer to negotiate and execute contracts for the acquisition of service management software licenses in an amount not to exceed \$75,000 and implementation services not to exceed \$460,000; and,
4. Authorize the Chief Information Officer to proceed with developing and issuing requests for proposals for contracted technology services

SUMMARY:

The Department has been building and improving its organization and service delivery model to adjust to changes in technology, the technology industry, and customer demands. The Department needs to take the next step in its evolution in order to provide the quantity and quality of services expected by its customers. The presentation, included as Attachment A, outlines progress to date and includes a discussion on steps being taken to improve service quality. A rebalancing of staffing between the County's IT service provider and internal staffing is also recommended. The proposed in-sourcing of six positions will be offset by a corresponding reduction in contracted services. Additionally, the current contract for technology services with

Conduent State & Local Government Inc., expires December 31, 2018. As such, staff is seeking authorization to proceed with developing and issuing requests for proposals (RFPs) for contracted technology services.

FINANCIAL IMPACT:

The Department is recommending the addition of six (6) full-time positions. The cost of these positions is expected to be fully offset by a reduction in contract services resulting in no change to total appropriations in the FY2016/17 working budget and no change to the FY2017/18 Requested Budget. The Department will work with Human Resources to finalize job classifications. DoIT estimates that the annual salary cost for these six positions will total approximately \$721,000 at the top step. Staff is requesting an effective date of May 7, 2017 for these positions for purposes of recruiting lead time.

In addition, the Department is requesting authority to negotiate and execute a software subscription contract and implementation services for a service management toolset. Funding for this project is included in current budget appropriations. The software license is a cloud-based subscription and is not expected to exceed \$75,000 per year. The cost for implementation services is not expected to exceed \$160,000 for the first phase of the project,

which includes Service Asset and Configuration Management. Subsequent phases of implementation, estimated at \$300,000, will occur next fiscal year and include Self-Service Portal, Request Fulfillment, Incident Management, Knowledge Management, and Service Level Management.

DISCUSSION:

The delivery of information technology (IT) services is of critical importance to the delivery of the County's services to constituents. Although spending on IT amounts to less than three percent of the County budget, it has an outsized impact on productivity and quality. As such, it is important that IT service delivery be as effective as possible. Since its creation in 2003, the Department has strived to follow industry best-practices, provide business value, and improve its service quality. The Board has been very supportive of the Department's recommendations to adjust its service delivery model over time. Below, is a progress report on the Department's recent activities including next-step recommendations.

History:

Prior to 1989, the County's information technology services were completely decentralized. To address problems with technology adoption and poor service levels the County signed its first out-sourcing contract in 1989 to consolidate infrastructure service delivery. The next strategic step to improve technology planning, management, and reduce costs occurred in 2003 with the centralization of all application development and support units and the infrastructure unit to form an integrated department.

Centralization of the County IT staff led to a more effective organization and improved its ability to provide services and manage contractual relationships. Soon after consolidation, the Department, working with technology consultant Gartner Inc., reviewed the County's sourcing strategy and recommended further refinements to its organization structure. A strategic sourcing and staffing plan, approved by the Board in February, 2006 rebalanced County & contractor staffing to strengthen the County's core capabilities in business applications and introduced a new service level-based contract structure.

In response to changes in the technology industry, the Board, at its May 7, 2013 meeting, approved a strategy that would shift the County from a completely outsourced model for infrastructure services support to a model that introduced a "best-of-breed", multi-sourcing approach to the provision of IT services. The approved model included in-sourcing key technical and technology management positions and an expectation that the Department would leverage managed services and cloud computing platforms from multiple providers in the future.

At its meeting on June 10, 2014, the Board approved DoIT's recommendation to have Gartner Consulting Inc. conduct an assessment of DoIT's infrastructure services delivery model and propose an organizational design that would support the Department's strategy to multi-source its infrastructure services and leverage cloud computing where that proved to be beneficial.

DoIT worked with Gartner on an organizational design to address the weaknesses and challenges inherent in DoIT's structure and recommended a new staffing structure that would enable the department to support its technology strategy. Gartner recommended a "hybrid" organizational design as the best option for the County as it provided maximum benefits with minimal short-term disruption and lowest risk. The hybrid alternative assumed that the County would continue to leverage its current contract vehicle with Xerox, in the short-run, so as not to impact progress on projects and to allow DoIT time to build its in-house staffing and technical expertise.

The assessment resulted in a recommendation, approved by the Board at their March 10, 2015 meeting, to add four technology management positions responsible for infrastructure operations as well as an assistant director position. Separately, Gartner performed a benchmark study of the County's cost for IT out-sourcing and confirmed that current expenditures were within the market range. At their April 28, 2015 meeting, the Board approved extending the Xerox contract to December 31, 2018

This phase of organizational change provided a number of benefits, including:

- The Assistant Director serving both as an executive leader to focus on infrastructure activities, and as a back up to the CIO in his absence.
- County managers to function as domain experts and proactively set strategic direction, foster innovation on infrastructure related activities, better monitor the performance of vendors and reduce risk of critical knowledge leaving the County.
- The model allows the County to effectively manage infrastructure services from one or multiple vendors including cloud providers as needed. Vendor teams get strategic direction from the appropriate County manager domain experts.
- The model gives County the flexibility to increase internal infrastructure services resources in the future under each of the County managers and maximize/optimize vendor resources based on future needs.

Progress in employing a hybrid-cloud strategy for delivering services

Cloud services refers to services or resources that are provided over the internet by a third-party host. The host invests in and manages hardware and software related to the service and organizations typically pay a subscription fee to "rent" the service or tools. The benefits of cloud services are reduced costs, reduced complexity, expansion of technology solutions, and access to expertise that would not otherwise be available or affordable. The Department is working with cloud providers that have experience in the government sector and whose services have already been vetted for compliance with rules related to data security for HIPAA, CJIS, PCI, FedRamp and the IRS.

The Department has made significant progress in strategically employing cloud-based services, including:

- Office 365 (services included e-mail, encryption, SharePoint Online, Office productivity products, mobile device management)
- Spam & Virus Protection
- Mental Health EMR System (in progress)
- Documentum (pilot project)
- County Websites (investigating hosting alternatives)
- GIS Aerial Images (investigating hosting alternatives)
- Help Desk & Service Management software (software delivered as a service)
- Hosted Communications Services (finalizing contract)

The Department is exploring other cloud service offerings to address challenges in data backup and disaster recovery, as well as data storage driven by the explosive growth of video in the law enforcement domain.

Next Steps in Evolving the Organization - Staffing

As the Department considers industry best practices for improving service delivery efficiency and quality, and plans for the next phase of contracting with IT service providers, it has identified areas in its organization that should be bolstered with internal staff. Additionally, it has identified toolsets that require updating and processes in need of improvement.

The Department has identified staffing challenges and gaps in certain functions and processes and recommends strengthening staffing in the areas of project management, service management, security, and network communications. While these needs could be met with contract staff, the Department believes that the critical roles played by these positions, the need for institutional knowledge in the performance of these jobs, and the benefit to the entire Department of integrating these positions into the fabric of the organization are important considerations in requesting these be regular County positions. These positions would work in a matrix fashion across the other divisions of the department providing both functional and project-based expertise and support.

The Department recommendation proposes adding six positions that would be responsible for:

IT Manager - Project & Portfolio Management (1)

- Provide project management expertise to application development and infrastructure teams.
- Lead the effort to develop an overall IT strategy, application and technology roadmaps, and improvements in IT governance and communications
- Lead efforts to improve business relationship management, project planning and coordination.
- Lead the IT Finance and Administration division including contract and procurement management

Principal Analysts for Network & Mobility (2)

- Implement the network and mobility roadmap for the County.
- Responsible for LAN/WAN architecture, network planning, Wi-Fi, end-user mobility, telecommunications and VoIP, and call center applications.

Principal Analyst for Service Management (1)

- Lead improvement efforts in the areas of request, incident, problem, change, and service catalog management.
- Monitor and report on service levels and customer satisfaction.
- Provide oversight on service level performance of contract providers

Principal Analyst for Information Security (1)

- Implement the information security strategy and plan for the County.
- Responsible for implementing security architecture for on-premise and cloud computing. Enforcement of the County's data and systems security compliance program; system, application, and data security policies; policy monitoring; audit support.

IT Analyst IV for Asset and Procurement Management (1)

- Assist in the areas of contract, asset, and procurement management.
- Manage license databases and asset configuration databases
- Provide system administration for the service management toolset

The proposed position classifications are based on new classification specifications that are still under development. These classification specifications will be presented to the Board in an upcoming meeting. The

Department will work with the Director of Human Resources to finalize the classifications and once finalized will initiate the recruitment process.

Next Steps in Evolving the Organization - Service Management Processes

Currently, the Department handles service requests, incidents, problems, and changes as if they were all one in the same. In reality, each of these are different ticket types that need to follow different work-flows. In fact, there are separate industry best practices in how to address each one. The Department is further hampered by the use of legacy service management software which does not address standardization of processes, process automation, asset configuration, or knowledge management.

To address these short-comings, the Department has selected a service management toolset, Service Now. Service Now is a service management tool that follows the widely accepted, industry best-practice ITIL (IT Infrastructure Library) framework. The toolset would replace the current Lagan service desk product first installed as part of the County's 311 call center. This toolset will facilitate the implementation of a Service Asset and Configuration Management (SACM) program built around a centralized Configuration Management Database (CMDB) that catalogs IT assets, their attributes, and their relationships. The CMDB will form the single authoritative source of software, hardware, supporting documents and their relationships and dependencies. This authoritative source will serve as the backbone that supports critical IT processes such as, Service Catalog Management, Request Fulfillment, Incident Management, Problem Management, Change Management, and Knowledge Management. In addition to the toolset, DoIT will be contracting for implementation services to ensure that best-practice workflows are configured into the software from the beginning and that these workflows are automated to the extent possible.

ALTERNATIVES:

Staff recommends that the Board accept the report and adopt the position resolution. The Board may choose to not approve the staffing model and resolution, but this is not recommended. The proposed staffing model is a necessary component of implementing the Department's technology and sourcing strategy. Staff is recommending this organizational change occur now so that timely planning and preparations can be made for the rebidding of the County's contracted technology services in December.

Staff also recommends that the Board authorize the CIO to procure and implement service management software. The Board may choose to not approve the acquisition, however, this is not recommended. Staff has identified the lack of appropriate service management tools as a significant challenge to improving quality, to introducing best practices, and in automating many time consuming tasks.

OTHER AGENCY INVOLVEMENT:

Staff reviewed the Department's service management and staffing plans with the Process Improvement Committee and the Committee supports the staff recommendations. The Department has worked with the Human Resources Department and County Administrators Office on the overall organizational model and classifications. The Department will work with County Counsel on the negotiation and approval of contracts for service management software and implementation services.

CAO RECOMMENDATION:

APPROVE DEPARTMENTAL RECOMMENDATION

IT Service Delivery Strategy

Progress Report



Presented to the Board of Supervisors
April 25, 2017
Department of Information Technology



Presentation Objectives

- **Service Delivery Strategy**
 - **Review**
 - **Progress**
 - **Next Steps**
- **Recommended Actions**



Service Delivery Strategy - Review

Prior Board Actions:

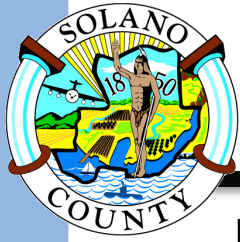
- First out-sourcing contract signed in 1989 to consolidate infrastructure service delivery and accelerate technology adoption
- Centralization of application development & support units and infrastructure unit into an integrated department in 2003 to improve planning, management, and reduce costs
- Strategic sourcing & staffing plan (assisted by Gartner), approved in 2006 -- rebalanced County & contractor staffing to strengthen core capabilities in business applications; new SLA-based contract structure



Service Delivery Strategy - Review

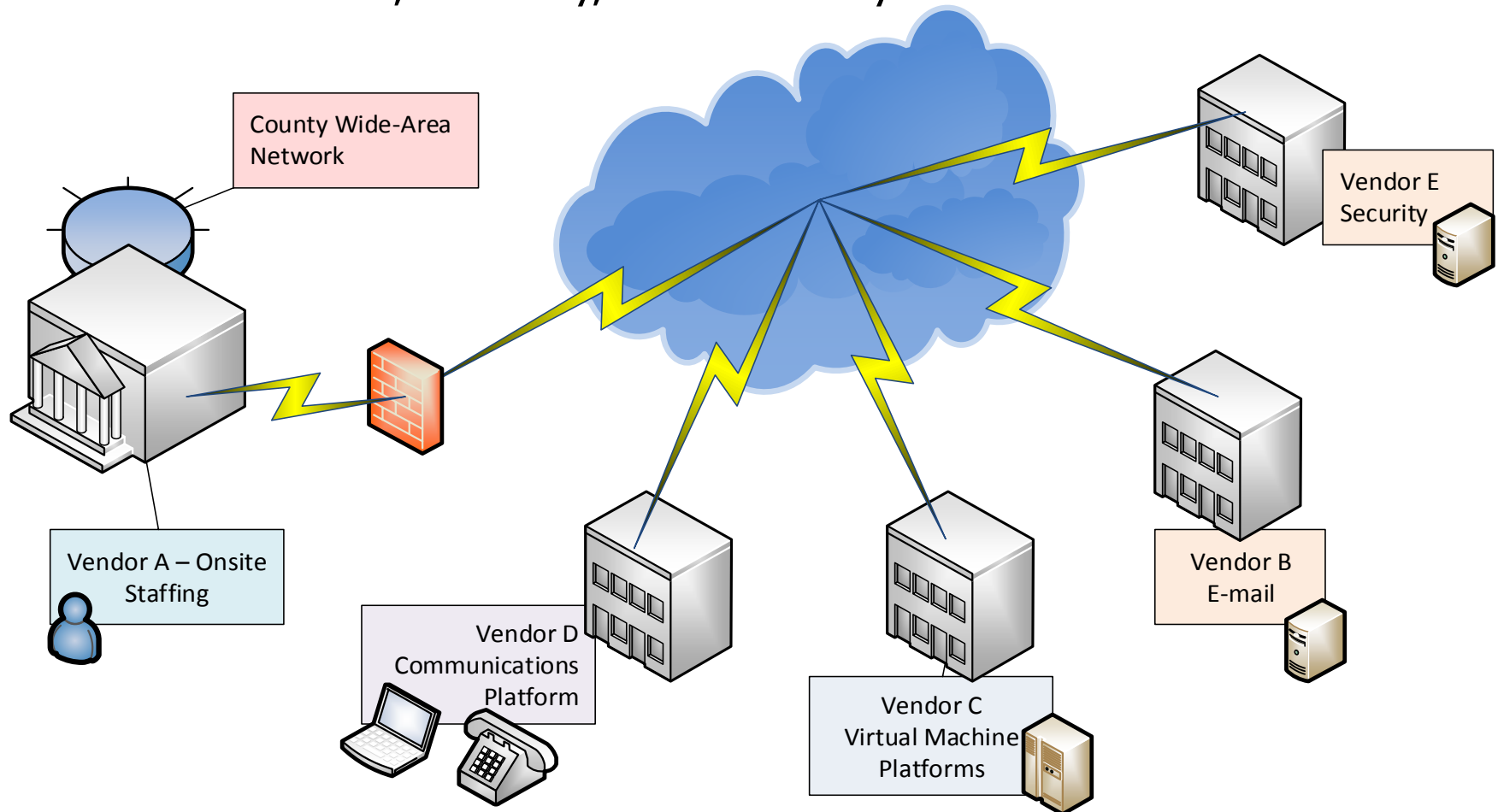
Prior Board Actions:

- Hybrid-Cloud Strategy (adopted May 7, 2013)
 - Leverage cloud-based services (to improve resiliency, availability, security)
 - Leverage “best of breed” service providers (optimize value, efficiency, quality)
- Build internal infrastructure expertise
 - New infrastructure management positions (approved March 10, 2015)
- Renewal of contract with Conduent through December 2018 (approved April 28, 2015)



Service Delivery Strategy - Review

Use cloud-based and managed services to improve cost effectiveness, flexibility, and resiliency.





Service Delivery Strategy - Progress

Hybrid-Cloud Strategy

- Office 365 (mail, encryption, SharePoint Online, Office productivity products, mobile device management)
- Spam Protection & Virus Protection
- Mental Health EMR System (in progress)
- Documentum (pilot project)
- County Websites (investigating hosting alternatives)
- GIS Aerial Images (investigating hosting alternatives)
- Help Desk & Service Management software (SaaS)
- Hosted Communications Services (finalizing contract)



Service Delivery Strategy - **Progress**

Organization Structure

- Building Infrastructure Expertise to address challenges
 - Innovation in delivering infrastructure services
 - Management of new and/or multiple service providers
 - County “ownership” of critical roles and responsibilities
- Modernize Job Classification Structure
 - Working with Human Resources and Ralph Andersen Assocs to update classification descriptions to reflect current responsibilities, necessary skills and education



Next Steps – Improve Business Value

- Majority of expenditures are focused on operations & maintenance
- Limited resources are available for business process improvement, development, and innovation
- Gaps remain in core capabilities

Goal of recommendations are to shift spending from “operate & maintain” to business process improvement, development, and innovation



Next Steps – Organization Evolution

Address Gaps in Core Capabilities

- Improve Planning
 - Develop overall Strategic Plan and specific Roadmaps for applications and infrastructure components (with consulting assistance from Gartner Inc)
- Develop processes and organizational expertise to better leverage resources
- Increase depth of capabilities in security and networking
- Increase Value from IT investments through further standardization of technology products and processes, and automation of workflows
 - Institute industry best-practice service and asset management concepts and methods



Next Steps - Rebalance Resources

- Position the County to better manage projects, service quality, and procurement of IT contract services (Conduent contract expires Dec. 2018)
 - Improve internal support within the Department
 - Build a service management oriented organization
- Strengthen areas of criticality

“Off-ramp” contract staffing and build capabilities in:

- project management
- financial administration, procurement, contract mgmt
- security & network engineering
- service management



Next Steps - Rebalance Resources

Requested positions (6 FTEs):

- IT Manager to head up Project & Portfolio Management (Planning, Governance, Reporting, Business Relationship Management)
- Senior Engineer to build on security capabilities
- Two Senior Engineers to build capabilities in networking and communications
- Service Manager (manage processes for requests, incidents, and problems; manage service catalog)
- Procurement Analyst to improve asset management



Next Steps - Rebalance Resources

County & Contractor Staffing Trend (FTEs):

	2004/05	2005/06 Sourcing Strategy	2011/12 Economic Downturn	2016/17 Current Infrastructure Strategy	Proposed
County	47	58	42	55	61
ACS/Xerox/Conduent	68	54	46	51	45
Total	115	112	88	106	106



Next Steps - Rebalance Resources

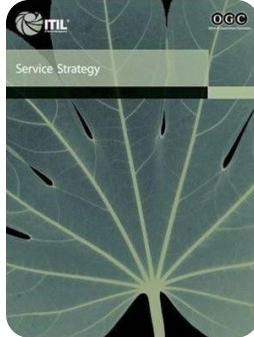
Contractor remaining Scope of Work

- Server Management
- Storage and Backup Management
- Database Administration
- Computer Operations & production support
- Help Desk
- Desktop Support



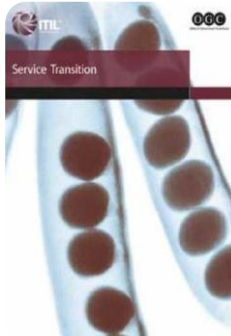
Next Steps – Improve Business Value with IT Service Management

Service Strategy



Provides guidance to design, develop and implement Service Management

Service Transition



Provides guidance for the development of capabilities for transitioning new and changed services into production

What is IT Service Management (ITSM)?

Service Design



Provides guidance for the design and implementation of services and Service Management processes

Service Operation



Provides guidance for achieving effectiveness and efficiency in delivering and supporting services

Continual Service Improvement

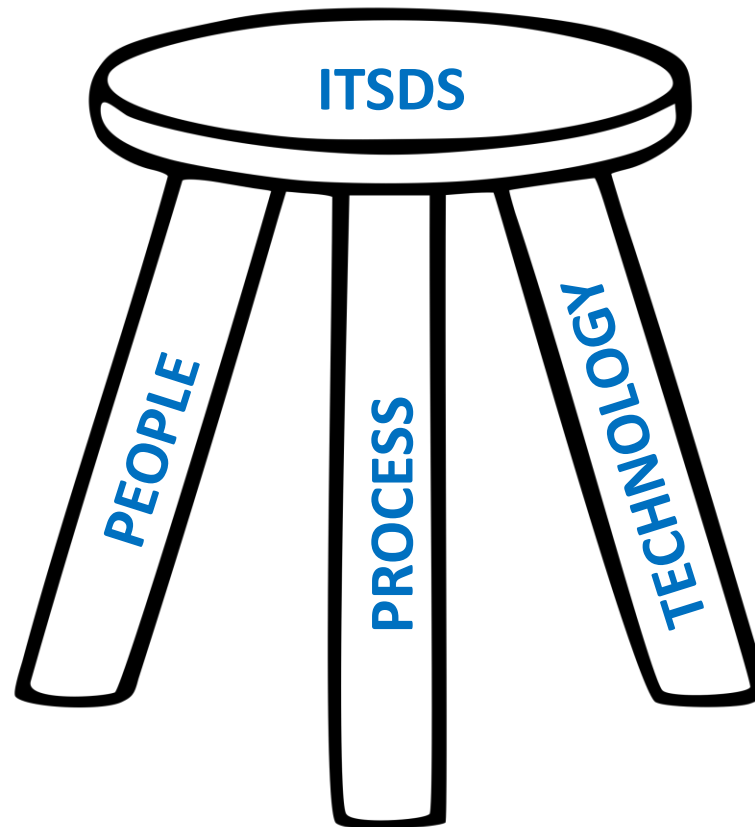


Provides guidance for maintaining value through better design, transition and operation



Next Steps – IT Service Management

How can ITSM support our IT Service Delivery Strategy (ITSDS)?

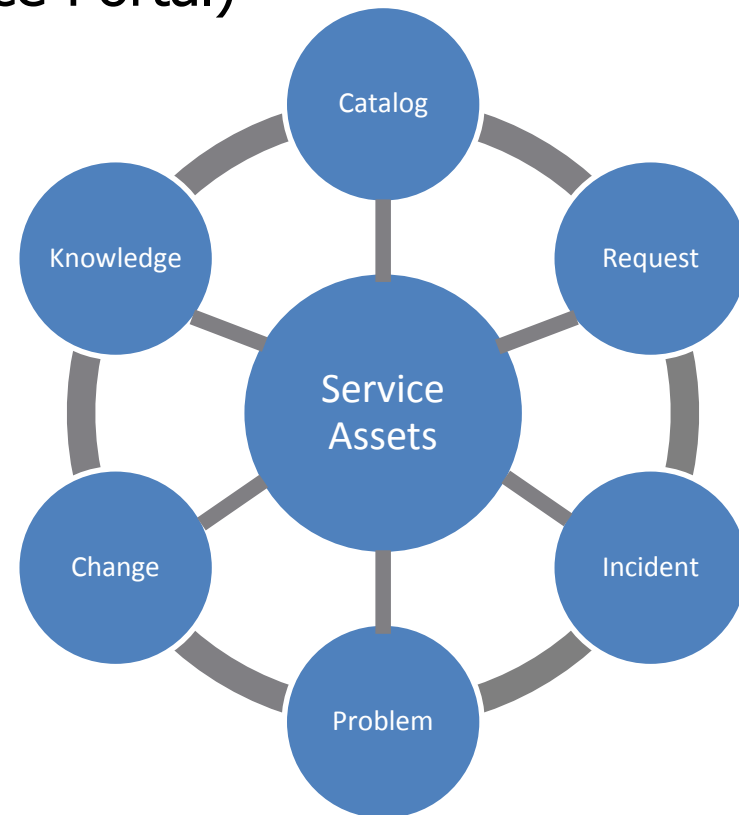




Next Steps – IT Service Management

■ Improve Value with Process Improvement

- IT Service Catalog (Self-Service Portal)
- Request Fulfillment
- Incident Management
- Problem Management
- Change Management
- Knowledge Management
- Service Asset & Configuration Management





Next Steps – IT Service Management

- **Key Service Management Outcomes**
 - Clear Roles and Responsibilities
 - Repeatable Processes
 - Process Automation
 - Higher Productivity
 - Reporting and Transparency





Recommended Actions

Approve the “off-ramping” of contract staffing and addition of 6FTE positions to DoIT (approval of Position Resolution)

Authorize the Chief Information Officer to negotiate and execute contracts for software subscriptions and implementation assistance for service management improvements

Authorize staff to proceed with developing and issuing Requests for Proposals for remaining contract services

**RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF SOLANO
AMENDING THE LIST OF NUMBERS AND CLASSIFICATIONS OF POSITIONS
WITHIN SOLANO COUNTY**

BE IT RESOLVED AND ORDERED, that the Solano County Board of Supervisors authorizes the Director of Human Resources to make any technical corrections if needed.

BE IT FURTHER RESOLVED AND ORDERED, that the Solano County Board of Supervisors does hereby amend, modify and/or alter its Allocation List of Positions of Solano County as set forth below:

Department	Budget Unit	Class No.	Position Control No.	Class Title	Effective Date	Departmental Total Positions			
						Allocated	Filled	Proposed	Change
DOIT-CDP-Admin	1871	TBD	NEW	Info Tech Manager – TBD	5/7/17	0.00	0.00	1.00	1.00
DOIT-CDP-Admin	1871	TBD	NEW	Info Tech Analyst (Principal) – TBD	5/7/17	0.00	0.00	4.00	4.00
DOIT-CDP-Admin	1871	TBD	NEW	Info Tech Analyst IV – TBD	5/7/17	0.00	0.00	1.00	1.00


Director of Human Resources

4/19/17
Date

Passed and adopted by the Solano County Board of Supervisors at its regular meeting on _____
by the following vote:

AYES: SUPERVISORS _____

NOES: SUPERVISORS _____

EXCUSED: SUPERVISORS _____

JOHN M. VASQUEZ, Chair
Solano County Board of Supervisors

ATTEST:

BIRGITTA E. CORSELLO, Clerk
Solano County Board of Supervisors

By: _____
Jeanette Neiger, Chief Deputy Clerk



Solano County

675 Texas Street
Fairfield, California 94533
www.solanocounty.com

Agenda Submittal

Agenda #:	21	Status:	Regular Calendar
Type:	Report	Department:	County Administrator
File #:	17-294	Contact:	James Bezek, 784-6112
Agenda date:	4/25/2017	Final action:	
Title:	Receive a report on the Solano County 2016 Index of Economic and Community Progress		

Governing body: Board of Supervisors
District: All
Attachments: [A - 2016 Index](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Published Notice Required? Yes ☐ No ☒
Public Hearing Required? Yes ☐ No ☒

DEPARTMENTAL RECOMMENDATION:

It is recommended the Board of Supervisors receive a report on the *Solano County 2016 Index of Economic and Community Progress*.

SUMMARY:

The *Solano County 2016 Index of Economic and Community Progress* was prepared by Dr. Robert Eyler, a principal at Economic Forensics and Analytics in Petaluma, and working in consultation with the Solano Economic Development Corporation and the County Administrator's office. The Index tracks key economic and community indicators that are shaping the local economy. The focus of the ninth edition of the Index was to answer the question: "The key to a successful economy? Jobs." The document is available online at www.solanocounty.com/economicindex <<http://www.solanocounty.com/economicindex>>

FINANCIAL IMPACT:

The cost for the consultant Economic Forensics Analysis to prepare the 2016 Index was \$20,000, which was included as part of the FY2016/17 Adopted Budget.

DISCUSSION:

Background: The *Solano County Index of Economic and Community Progress* is a project that was launched in 2007 after a series of economic summits identified a need for more fact-based information to guide efforts by leaders in both the public and private sectors to expand the long-term viability of the Solano County economy. Three comprehensive editions were produced for 2008, 2009 and 2010 by the consultant Collaborative Economics for the County of Solano and the Solano Economic Development Corporation. The Index was compiled by the County Administrator's Office for 2011 and 2012. Dr. Robert Eyler of Economic Forensics and Analytics reviewed the 2012 report and was retained to prepare the 2013, 2014, 2015 and now the 2016 Index report.

The 2016 Index highlights Solano County's continued economic growth since 2011 and expanding economic base. The 2016 Index shows that personal income and gross domestic product (GDP) per capita continue an upward trend while median household income decreased slightly. Taken as a whole, indications point to a year of increased standards of living. The County has seen increases in the number of jobs, population, gross county product, and housing values in 2016 compared to 2015.

The 2016 Index highlights how Solano County is changing demographically in the community and provides some thoughts on how to move forward into the future.

The 2016 Index reflects that Solano County continues to move from recovery out of the recession into an expansion of its economic base. The Index also demonstrates that Solano County is becoming more diversified in its number of employers/economic base with the private sector leading the way into this long awaited expansion.

Key Highlights from the 2016 Index

Our Changing Economy

- Solano County expanded with 3,700 new jobs in 2016, growth of 2.8 percent.
- There are 140,300 people working at Solano County businesses, governmental jobs and nonprofits as of January 1, 2017.
- Solano County's seasonally-adjusted unemployment rate is at 5.1 percent as 2017 begins.
- Gross County Product grew by 3.1 percent in 2015 based on most recent available data, up a bit from 2014.
- Personal income per person was rising in the 2015 (the most recent available data) while other standard of living measures were flat in 2015, suggesting the cost of living is starting to catch up to recent income growth.
- Base employment increased in 2016, led by non-durable manufacturing and logistics jobs.
- Wages in Solano County remain competitive versus counties in the core Bay Area where wages are rising quickly due to minimum wage ordinances and market forces.
- The jobs-housing ratio in Solano County was 0.95 in 2016, a sign that Solano County employment is rising faster than housing units.
- Estimates of Solano County employment indicate that 167,300 people are expected to be employed by Solano County employers by 2040.

Our Changing Community

- Population growth in Solano County was 4,794 people in 2016, growth of 1.1 percent.
- Population Solano and Sacramento counties are forecasted to be fast-growing counties from 2016 to 2040.
- In the 2014-15 academic year, Solano County's graduation rate increased, but dropout rates also slightly increased as the student population rises.
- More county students were UC and CSU ready in 2014-15 academic year than any school year in this Index's history.
- Housing prices increased 15.3 percent in 2016, and housing affordability increased slightly, a sign of income growth to come in 2017.
- Residential Building Permits activity was slower than in 2015, but commercial permits were up 41.6 percent in the same period.
- Government revenue from property and sales taxes continues to rise in 2016.

ALTERNATIVES:

The Board could chose not receive this report; however, this is not recommended as this is an opportunity for

the Board to learn about the economic indicators shaping the local economy.

OTHER AGENCY INVOLVEMENT:

The report was prepared by the County Administrator's Office in partnership with the Solano Economic Development Corporation.

CAO RECOMMENDATION:

APPROVE DEPARTMENTAL RECOMMENDATION

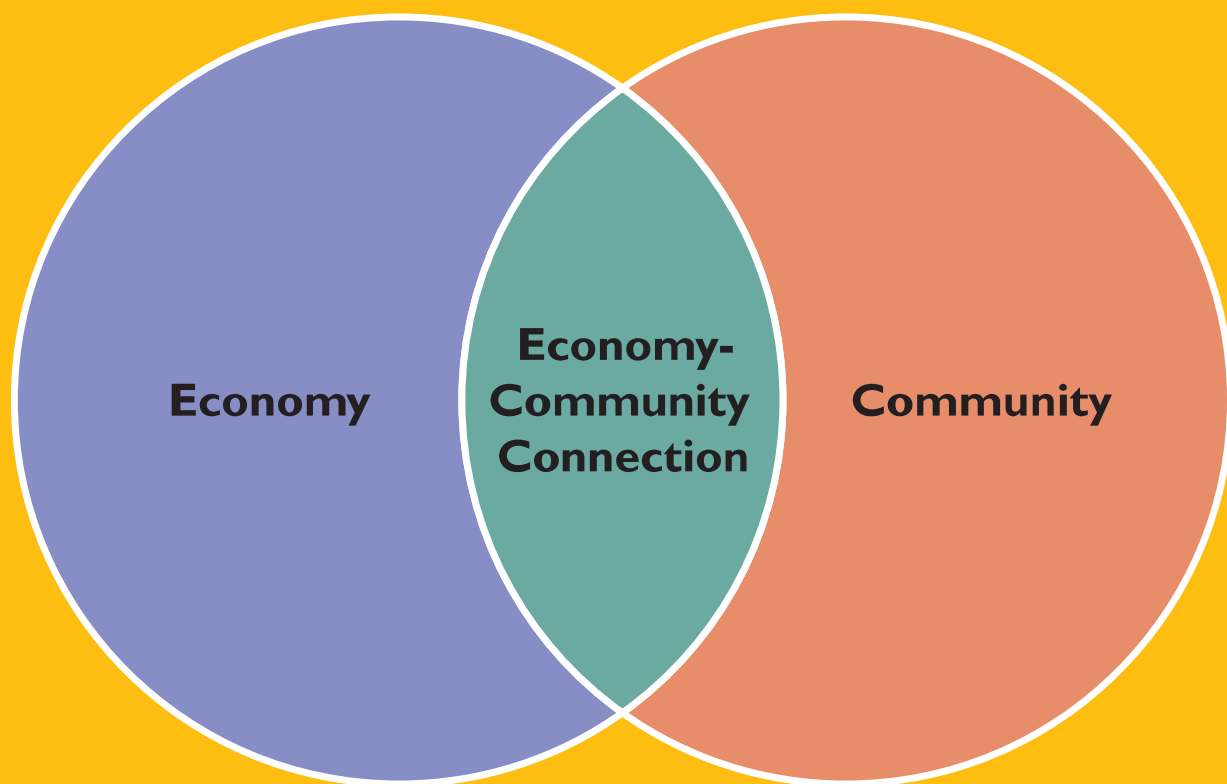


Solano County 2016

Index of Economic and Community Progress

County of Solano and Solano Economic Development Corporation

April 2017



Solano County 2016

Index of Economic and Community Progress

The *Solano County Index of Economic and Community Progress* is a project that was launched in 2007 after a series of economic summits identified a need for more fact-based information to guide efforts by public and private sector leaders to expand Solano County's economy and support its long-term viability.

Three comprehensive editions were produced for 2008, 2009 and 2010 by the consultant Collaborative Economics for the County of Solano and the Solano Economic Development Corporation. These insightful documents provided an objective analysis of key indicators shaping the local economy.

In 2011, the Index became a project for County staff, in cooperation with the Solano EDC, to maintain and update throughout the year. The Index was expanded to include comparisons in many instances to the Sacramento Area, the Bay Area, California and the United States. The 2012 to 2016 editions include the objective analysis of Dr. Robert Eyler from Economic Forensics and Analytics (www.econforensics.com).

All of the annual index reports, as well as several in-depth analyses of local industry clusters, can be found at www.solanocounty.com/economicindex.

Index of Economic and Community Progress

In this, the ninth annual Solano County Index of Economic and Community Progress (Index) prepared for the County in collaboration with Solano EDC and Dr. Robert Eyler, the report shows Solano County's continued economic recovery and a 2.8% increase in private sector hiring over 2015.

Developed in 2007, this annual report provides an in-depth look at various indicators capturing trends that shape our local economy and provides a longer-term perspective for economic development. This approach provides context for viewing today's circumstances alongside our long-term economic strategy.

Based upon the most recent federal and state data sources available (December 2014 to June 2016), this report highlights local industry employment, the "gross county product", housing, and government revenues which have made positive gains over the last year. The 2016 index shows personal income and gross domestic product (GDP) per capita continue to trend upward while median household income decreased slightly.

The key to a successful economy? Jobs.

Strong, robust economies are driven by well-paying jobs, and a well-educated and flexible workforce working and residing in vibrant communities with housing choices and excellent educational and recreational opportunities. The 2016 index further explores business and housing affordability measures – two indicators for competitiveness to attract and retain businesses providing jobs for Solano County residents.

Unemployment rates continue to fall and private sector hiring is up as is export focused industries led by non-durable manufacturing and logistics jobs. Housing prices increased by 15% in 2016, further signifying the gradual recovery of the housing market. Even with this increase, housing prices remain affordable when compared to prices in the Bay area.

The future is full of opportunities!

The 2016 index highlights opportunities for working collaboratively to forge our economic direction as well as outside influences we need to be mindful of in the coming years.

As the report shows, our economy is growing and recovering. We challenge you to review this document with an eye to the multitude of ways in which you can commit to building upon our strengths and addressing our challenges so that we can reach our positive vision for the future.

Sincerely,



John Vasquez
Chair
Solano County Board of Supervisors



Sandy Person
President
Solano Economic Development Corporation

Index of Economic and Community Progress

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Index of Economic and Community Progress

1

Solano County Key Facts

Area

Rural land area	675 square miles
Urban land area	150 square miles
Water area	84 square miles

2016 Population (January 1, 2016)

Benicia	27,501
Dixon	19,018
Fairfield	112,637
Rio Vista	8,601
Suisun City	29,091
Vacaville	97,667
Vallejo	117,322
Unincorporated	19,661

Population Change from 2015

+4,794

Solano County 2040 Population Est. (ABAG/MTC)

548,046

Top 5 Employment Sectors (as of Dec. 2016)

Education & Health Services	26,700
All Government (incl. US Military)	25,400
Retail Trade	19,700
Leisure & Hospitality	15,000
Professional & Business Services	10,100

Total Industry Jobs (Nov. 2016)

140,500

Jobs-Housing Ratio (2016)

0.95

Jobs-Housing Ratio, ABAG/MTC (2040)

0.89



Educational Attainment (2011–15 Avg.)

Less than high school	12.5%
High school graduate	23.8%
Some college, no degree	29.0%
Associate's degree	9.7%
Bachelor's degree	17.6%
Graduate or Professional degree	7.4%

Age Distribution (2011–15 Avg.)

Under 5 years old	6.2%
5 to 19	19.6%
20 to 44	33.7%
45 to 64	27.5%
65 and older	13.0%

Ethnic Composition (2011–15 Avg.)

White, non-Hispanic	39.8%
Hispanic	25.3%
Asian, non-Hispanic	14.6%
African-American, non-Hispanic	13.5%
Other (incl. mixed race/Pacific Islander)	6.8%

Building Permits Issued, New Housing Units (2015–16)

875

Sources:

1. Population data come from the California Department of Finance (www.dof.ca.gov), as of Dec 2014 availability.
2. Employment data come from the California Employment Development Department (www.edd.ca.gov), Dec 2014.
3. Demographic data from the Census Bureau's American Community Survey (factfinder.census.gov), Jan 2015.
4. Building Permits data were provided by the County of Solano for fiscal year 2015-16, ending June 30, 2016.

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Key Highlights from the 2016 Index

Our Changing Economy

- Solano County private sector employers hired 3,700 more workers in 2016; this is a 2.8 percent increase from 2015.
- Total Solano County business, government, and nonprofit employment was 140,300 as of January 1, 2017.
- Solano County's unemployment rate is 5.1 percent as 2017 begins.
- Based on the most recent available data, Gross County Product grew by 3.1 percent in 2015, up a bit from 2014.
- Farm jobs growth was flat and agriculture values slipped in 2015 (the latest year for which data are available), most likely due to commodities prices falling in 2015.
- Personal income per person increased in 2015, based on the most recent available data, while other income measures were flat in 2015, suggesting that Solano County's cost of living is rising and catching up to recent income growth, resulting in a rise in standards of living.
- Employment in export-focused industries increased between 2015 and 2016 by 2,740 jobs, led by non-durable manufacturing and logistics jobs.
- Solano County wages remain a competitive advantage and relatively low versus core Bay Area counties where wages are rising more quickly due to both local minimum wage ordinances and market forces.
- The jobs-housing ratio in Solano County was 0.95 in 2016, a sign that Solano County employment is rising faster than housing units. (This ratio was 0.84 in 2015.)
- Estimates of Solano County employment indicate that 167,300 people are expected to be employed by Solano County employers by 2040.

Our Changing Community

- Solano County's population added 4,794 residents in 2016; this is a 1.1 percent increase from 2015.
- Solano and Sacramento counties are forecasted to be fast-growing counties from 2016 to 2040.
- In the 2014–15 academic year, Solano County's graduation rate increased, but dropout rates also slightly increased as the student population rises.
- More county students were UC/CSU-ready in the 2014–15 academic year than in 2013–14.
- Housing prices increased 15.3 percent in 2016, and housing affordability increased slightly, a sign of income growth to come in 2017.
- For residential housing units, building permits activity was slower in fiscal year 2015-16 than in 2014-15. Over 1.76 million in square feet of commercial space was permitted during fiscal year 2015-16, up 41.6 percent from 2014-15
- Solano County Government revenue from property and sales taxes continued to rise in 2015, due to rising personal income levels and assessed property values rising to over \$48 billion in 2016.

Considerations for the Future

The coming year holds many new economic concerns. A new president and uncertainty in both fiscal and monetary policy may force more volatility in American financial markets. California has statewide legislation for an increased minimum wage and the allowance of legal cannabis use for recreation. These current and upcoming changes can easily pressure labor, health care, housing, and commercial real estate markets in ways that are not easy to forecast. However, as of March 2017, there are no forecasts of recession for either the national or state economies through 2020.

Index Overview

Economic Indicators: Solano County continued its strong jobs growth in 2016.

Non-farm employment grew by 2.8 percent in 2016, adding approximately 3,700 more jobs at local employers. Key growth industries include construction (+770 jobs), manufacturing (+470 jobs), health care (+530 jobs), hotels and restaurants (+350 jobs), and federal and state government (+310 jobs). Retail jobs increased by 230 employees, and agriculture jobs were flat for 2016. From 2010 to 2016, Solano County employers added a total of 16,400 jobs.

Manufacturing growth is widespread across a mix of non-durable (e.g., food and beverages) and durable goods (e.g., aircraft, machine parts, and machines) sectors. Health care, as an industry, remains a foundational employer in Solano County. Local economic development in the Advanced Materials and Logistics sectors singles out these industries as foundational to long-term economic growth for Solano County.

Previous Index reports focused on labor market comparisons to the 2008–10 recession in Solano County. That recession left deep wounds in labor markets throughout California. This 2016 version of the Index focuses on 2010 and beyond. Why? Recession has ended for Solano County; heavy effects on employment in construction, real estate, and related sectors are now somewhat reversed, and we can now focus on Solano County's economy has experienced significant changes since 2010.

The Solano County economy has many positive aspects. Construction has made an employment comeback. Residential building permits activity in fiscal year 2015-16 was for 875 new housing units, down from 1,038 units the previous fiscal year. Commercial square feet under construction was up by 41.6 percent, 94 percent was industrial space and 6 percent office.

In 2016, the economic situation outside Solano County showed continued expansion, with California employment growing by 2.5 percent. Forecasts for California's economy through 2020 are available from the California Department of Finance (www.dof.ca.gov). As has been the case since 2012, the forecast is for just over one percent jobs growth from 2017 to 2020 and for California's unemployment rate to reach a steady level of approximately 5.0 percent through 2020. Forecasts point to the national economy growing at just over 2 percent and to the California economy growing at just over 2.5 percent, assuming no unexpected events occur to disrupt these positive expectations.

Three major statewide legislative occurred in 2016. The first began in April 2016 when the California legislature agreed that a minimum wage law needed to be established statewide. Senate Bill 3's legislation went into effect on January 1, 2017. In an effort to help alleviate poverty and the detrimental effects of a rising cost of living on lower-income workers,

In 2016, Solano County employment grew by 2.8%, adding approximately 3,700 jobs.

As of March 2017, there is no recession predicted between 2017 and 2020.

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California's new minimum wage legislation signifies quicker, upward movements in pay for workers at lower wages.

The second and third changes were initiated by the November 7 election results in 2016. Proposition 64 passed in California, allowing cannabis to be grown, distributed and sold legally for recreational purposes throughout our state, starting on January 1, 2018. Proposition 64 has many social and economic implications and uncertainties, including changes in public safety demands, demand for warehousing and office space, agricultural land use, and retail demand that may shift toward the cannabis supply chain.

The election of Donald Trump as president may affect local labor force availability, port activity, and perhaps both current health care systems and the number of residents that have private or public health care insurance. Throughout this 2016 Index report, the extent to which the new presidency affects the Solano County economy in 2017 and beyond is discussed when relevant. One major concern is volatility in equity markets and interest rates, which may affect personal income growth for county residents.

In December 2016, as one year earlier, the Federal Reserve increased from 0.25 percent to 0.5 percent the interest rates used by banks to lend to each other. The Federal Reserve chairperson, Janet Yellen, stated publicly that as many as three more interest rate increases are coming in 2017. Equity markets have rallied in 2016 after a flat 2015; on January 25, 2017, the Dow Jones Industrial Average broke 20,000.

This rally likely reflects commodity price rebounds—a development that may be good for Solano County farmers in 2016 and 2017—and predicted reductions in recent regulation for both health care and financial markets. If inflation and interest rates rise more quickly than currently forecasted, growth forecasts—including those for Solano County—are likely to be revised downward. Interest rates and confidence in the overall economy also significantly affect housing market demand.

Solano County housing markets had a strong year of price growth in 2016; the California Association of REALTORS® reports that the median sale price for single-family homes in Solano County was \$405,000 in December 2016, up 15.9 percent from the previous year. Comparatively, median single-family home prices in California overall grew only 3.9 percent in 2016. With home prices rising and the growth of permits slowing down, housing market forecasts for Solano County point toward continued price growth due to low inventory and stable demand. Personal income, population, jobs growth, and relatively low interest rates, further corroborate 2017 as another year for rising Solano County home prices.

Commuting is the confluence of housing and labor markets in building a regional economy. Solano County acts as a “laborshed” or place to live for workers who commute to Sacramento, the Bay Area, and beyond. Commuters flow from, through and to Solano County for work,

Anticipate at least two interest rate increases by the Federal Reserve in 2017.

Housing prices went up 15.3 percent in Solano County in 2016.

While 65 percent of Solano County residents commute to jobs outside Solano County, 60 percent of workers hired by Solano County employers live somewhere else.

Index of Economic and Community Progress

suggesting opportunities for greater use of the local labor force by county employers as well as for greater retail capture.

Moving Solano Forward Phase II has settled on industry clusters upon which to focus economic development efforts. New clusters are now the foci of Solano Economic Development Corporation (EDC) and its economic development strategy:

- Advanced Materials;
- Biotech/Biomed;
- Food and Beverages;
- Logistics; and
- Travis Air Force Base.

Business attraction, retention, and expansion efforts by Solano County's cities and Solano EDC help fill available commercial real estate and determine occupancy and industry mix. Industrial space, including manufacturing space and warehousing, had 6.0 percent vacancy as of 2016 Q3. Prices were basically flat for both Class A and B space during 2016 (up about \$0.05 per square foot since Q3 2015). The passing of Proposition 64 (recreational use of cannabis becoming legal in 2018) may change commercial real estate demand through 2020. This is a key economic and social question to be explored and monitored.

Solano County employers' hiring of 3,700 more workers brought the total employment level to 140,300 as of January 1, 2017. This growth has happened during a time of labor force reductions in Solano County; the labor force is down from its peak in the last decade by over 7,000 people. These data suggest more imported workers and traffic from regional commuting. The farm employment total was 1,800 jobs, with no growth from 2015.

Solano County's employers kept hiring in 2016.

Solano County's goods-producing industries (building houses or making products by adding value to raw materials) grew as a proportion of the local economy. This continued diversification for Solano County businesses emphasizes export-focused industries (businesses that have customers primarily outside of Solano County). Hiring in health care, retail, bars, restaurants, and hotels grew.

**Solano County Employment
2016 Annual Average Gains and (Losses) of Jobs Since 2010, 2014 and 2015**

<i>Industry</i>	<i>Since 2010</i>		<i>Since 2014</i>		<i>Since 2015</i>	
	<i>Gain/(Loss)</i>	<i>% Chg</i>	<i>Gain/(Loss)</i>	<i>% Chg</i>	<i>Gain/(Loss)</i>	<i>% Chg</i>
Manufacturing	2,570	26.5%	1,270	11.5%	470	4.0%
Construction	2,370	32.9%	1,270	15.3%	770	8.7%
Retail Trade	2,230	13.6%	1,130	6.4%	230	1.2%
Bars and Restaurants	1,230	12.1%	530	4.9%	230	2.0%
Health Care	4,970	25.5%	1,970	8.7%	870	3.7%
Local Government Education	800	5.2%	500	3.2%	200	1.3%
Federal Government (incl. Travis AFB)	(820)	-17.8%	80	2.3%	80	2.3%
Agriculture	390	28.0%	(10)	-0.5%	(10)	-0.5%
Wholesale Trade	390	9.3%	190	4.4%	90	2.0%
Financial Activities	(250)	-4.8%	150	3.1%	50	1.0%
Information (Software and Publishing)	(210)	-16.0%	(10)	-0.8%	(10)	-0.8%
State Government Excl. Education	130	2.5%	(70)	-1.4%	30	0.5%
All Other Industries	3,000	14.2%	1,400	6.2%	700	3.0%
Total, All Industries	16,800	13.9%	8,400	6.5%	3,700	2.8%

Source: EDD (<http://www.labormarketinfo.edd.ca.gov/>), Labor Market Information, Annual Averages used in 2016

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Forecasts mentioned above in combination with the historic links of Solano County's economy to the broader economies suggest that Solano County employment is likely to continue positive growth through 2017 and perhaps to 2020, following the state of California's employment pattern closely.

Solano County Residents and the Local Labor Force

Population growth and resident employment are tied together within the local labor force. Since 2010, the number of employed residents has grown by 11.7 percent in Solano County while the labor force has grown by only 3.3 percent. These data suggest a strong conversion of unemployed residents to employed.

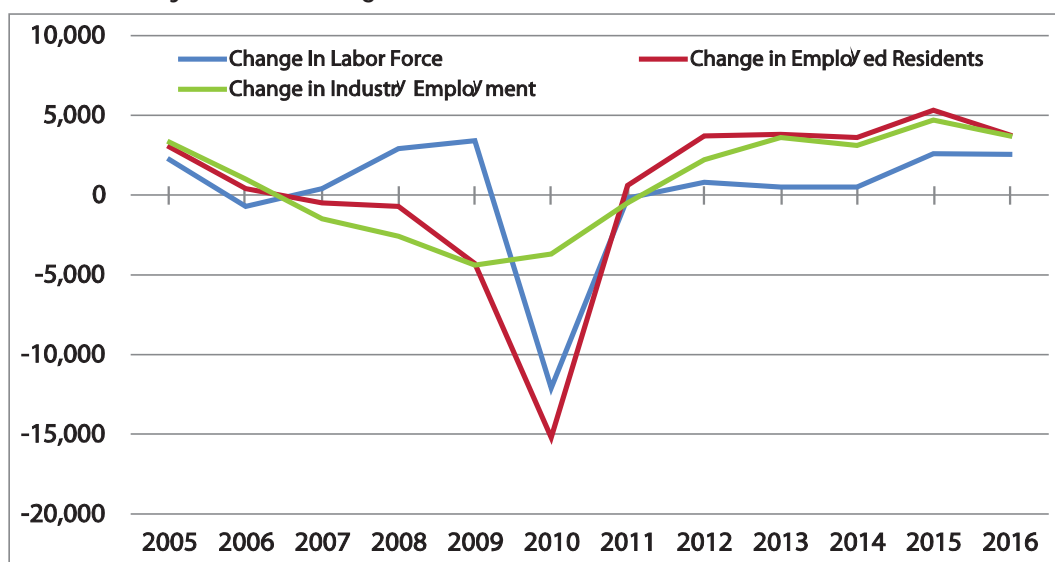
Comparison of Solano County Labor Force Components, 2010 to 2016
Number of Workers and Percent Change Annual Averages

	Number of Workers			Percent Change	
	2010	2015	2016	2010	2015
Labor Force	202,400	206,600	209,150	3.3%	1.2%
Employed Residents	177,000	194,000	197,750	11.7%	1.9%
Unemployment Residents	25,400	12,600	11,400	-55.1%	-9.5%
Industry Employment	121,000	134,100	137,800	13.9%	2.8%

Source: EDD (<http://www.labormarketinfo.edd.ca.gov/>), Labor Market Information, Annual Averages; a new benchmark of 2015 was set with some revisions

The California Employment Development Department (EDD) reports that there were 10,513 Solano County payroll businesses in 2016 Quarter 2. "Non-employer" businesses (i.e., businesses that are usually self-owned and operated) are also an important segment of the Solano County business sector. For Solano County, there were an estimated 35,110 such businesses in 2014, according to the most recent data on non-employer (self-employed) businesses. Data on the annual changes in Solano County's labor force since 2005 clearly show recession and recovery.

Solano County Annual Changes in the Labor Force, 2005–2016, Number of Workers



Source: EDD (<http://www.labormarketinfo.edd.ca.gov/>), Labor Market Information, Annual Averages

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Solano County and its cities continued growth of gross product.

Businesses in Solano County add value to raw materials and pay their owners, workers, creditors, and governments from the resulting revenue, called gross product. Economists use inflation-adjusted gross product data to assess an economy's growth rate. Goods-producing businesses generally focus on markets outside the local economy; in 2015 (the latest year for which data are available), the gross product share of such businesses in Solano County was 28.3 percent (measured in 2009 dollars). Goods-producing sector businesses increase their share of employment again in 2015; this includes a growing manufacturing sector. The share size of the services-producing sector fell in both 2014 and 2015 after increasing from 2010 to 2013. Government (the public sector) was approximately 19.8 percent of the 2015 county economy (measured in 2009 dollars) while private-sector services accounted for 51.9 percent in 2015. Solano County remains a heavy, public-sector jobs area compared to California overall, due mainly to the presence of Travis Air Force Base.

Sector Shares of Gross Product at the County, State, and National Levels Percent of Total Gross Product in 2009 Dollars, 2010–2015

Year	Goods-Producing			Services-Producing			Public Sector		
	Solano	CA	US	Solano	CA	US	Solano	CA	US
2010	27.1%	19.0%	16.8%	50.1%	67.5%	69.9%	22.8%	13.5%	13.3%
2013	27.2%	19.2%	16.3%	52.3%	68.2%	71.2%	20.5%	12.6%	12.4%
2014	27.8%	19.2%	16.3%	52.0%	68.5%	71.5%	20.2%	12.3%	12.1%
2015	28.3%	19.2%	16.3%	51.9%	68.7%	71.8%	19.8%	12.1%	11.9%

Source: Bureau of Economic Analysis (<http://www.bea.gov/regional/index.htm>)

Standard of Living: Three Measures

Standard of living is typically measured as real (inflation-adjusted) gross product per capita (per person), and higher values are considered better. Personal income per person is another measurement method, as is measuring the median income for an entire household. The Bureau of Economic Analysis tracks gross product and personal income; median household income is estimated by the Census Bureau, based on a household of four people.

In 2015, personal income per person grew faster in Solano County than for the US or California economies overall. Median household income (MHI) moderated a bit in 2015 after consistent growth since 2010. Solano County continues to be above the state average for MHI, but below the state averages for gross product and personal income per capita. Based on jobs growth and continued increases in equity markets, the 2016 data are likely to show a year of growth for all three of these indicators in real (inflation-adjusted) terms.

Standard of Living Measures at the County, State, and National Levels 2010, 2014 and 2015 (latest available data), in 2009 Dollars

Place	Gross Product per Capita			Personal Income per Person			Median Household Income		
	2010	2014	2015	2010	2014	2015	2010	2014	2015
United States	\$47,287	\$49,203	\$50,054	\$39,649	\$42,152	\$43,195	\$50,046	\$53,482	\$55,775
California	\$51,869	\$55,247	\$56,851	\$42,667	\$46,484	\$48,198	\$57,664	\$61,489	\$64,483
Solano County	\$35,389	\$37,907	\$38,692	\$36,253	\$36,217	\$38,222	\$62,948	\$67,341	\$67,202

Sources: Bureau of Economic Analysis (www.bea.gov) and Census Bureau (factfinder2.census.gov)

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Community Indicators: Continued Gains and Reduced Challenges

In 2016, Solano County's population grew by 4,794 people, increasing pressure on rising housing prices in both the rental and home sales markets. Housing affordability continues to fade, with the trade-off of higher home prices and recovered housing wealth. Education data show that Solano County schools continue to produce more graduates, both those who enter the workforce directly and those who continue on to college. City-level demographic data show that Solano County's population overall is aging and is becoming more educated but is also commuting more for work outside Solano County.

Solano County's population grew approximately 1.1 percent.

Foreign immigration versus domestic immigration (i.e., new residents from other parts of the United States) has been a key factor in Solano County's population growth from 2010 to 2015, and that growth leveled off in 2015. However, natural increases (births less deaths) remain the dominant way Solano County's population grows overall, and births exceeded deaths by 2,251 in 2015.

According to the California Department of Finance (DOF) Solano County's estimated population level increased to 431,498 as of January 1, 2016. DOF projects Solano County's population to further increase to 548,046 by 2040. Jobs and housing unit forecasts suggest that Solano County has an estimated 167,400 households (occupied housing units) by 2040. These estimates come from a joint report made in late 2016 by the Association of Bay Area Governments (ABAG) and the Metropolitan Transportation Commission (MTC), and they indicate that 2040 is an important date in terms of new policies and planning considerations for Solano County's future.

Recent ABAG and MTC estimates for Plan Bay Area imply growth of 19,579 occupied housing units in the next 24 years.

Solano County's graduation rate increased to 84.3 percent—out-pacing the state average.

During the 2014–15 academic year (the latest year for which data are available), Solano County's high school dropout rate slightly increased to 2.8 percent, as reported by the California Department of Education. The state average fell to 2.3 percent in 2014–15, and both of these percentages are down significantly since the 2008–09 academic year. Solano County graduates Hispanic and African-American students at higher rates than the state on average. The number of UC/CSU-ready students fell slightly to 36.4 percent of Solano County graduates in 2014–2015, while the share of UC/CSU-ready students in the state of California overall increased to over 43 percent of graduates. Filipino and Asian students graduate college-ready more than any other ethnicity in Solano County. Given population growth, Solano County continues to make progress in education.

Housing markets see continued growth in 2016.

According to the California Association of REALTORS®, Solano County housing prices grew at 15.3 percent on average in 2016; from December 2015 to December 2016, prices grew at 15.8 percent to reach \$405,000 at the median. California home prices grew 5.2 percent over 2016 on average. Rental prices increased approximately 8.0 percent countywide according to Zillow Research, suggesting sustained demand as available inventory levels remain relatively low.

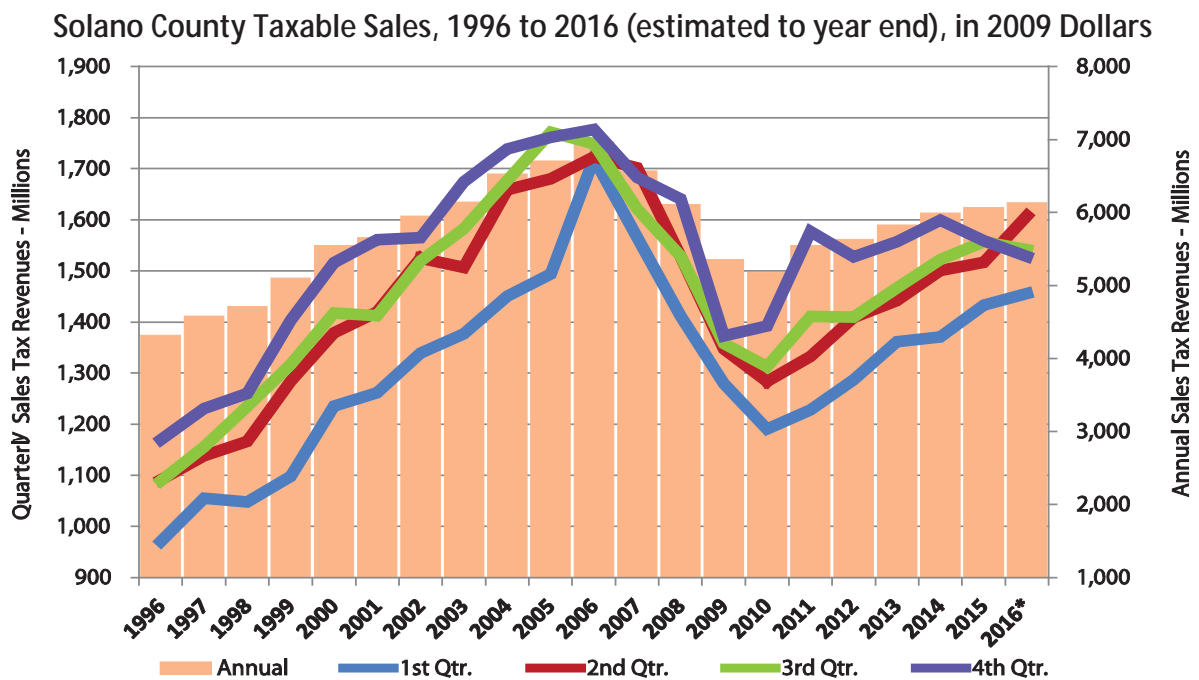
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Commuting and Economic Development Opportunities for Solano County

By the end of 2014 (the latest year for which data are available), more than 117,000 Solano County residents were commuting every week to work outside the county. There were also 64,000 people coming into Solano County for work every week. Commuting is part of any regional economy, as workers seek to balance where they live with where employers demand their skills. Approximately 54.6 percent of Solano County residents who commute to work outside the county go to what the 2016 Index calls the “Bay Area Other” counties (Contra Costa, Alameda, San Francisco, Santa Clara, Marin, and San Mateo), while those who commute into Solano County for work come mainly from Contra Costa, Yolo, Sacramento, and Napa counties.

Government revenue continues to rise

The combination of rising home prices and taxable sales suggests continued revenue increases for Solano County’s city and county governments. Overall, taxable sales grew slightly after inflation adjustments; inflation-adjusted, taxable sales have grown by 18.5 percent since 2010 when taxable sales hit bottom during the Great Recession. The assessed value of properties in Solano County continues to grow in both inflation-adjusted (2009) dollars and current values; current values are used by the Solano County Assessor’s Office to set the annual tax roll. Property tax revenue for the County of Solano continued to rise as 2016 unfolded; as of June 30, 2016, the assessed value of property in Solano County was \$48.8 billion.

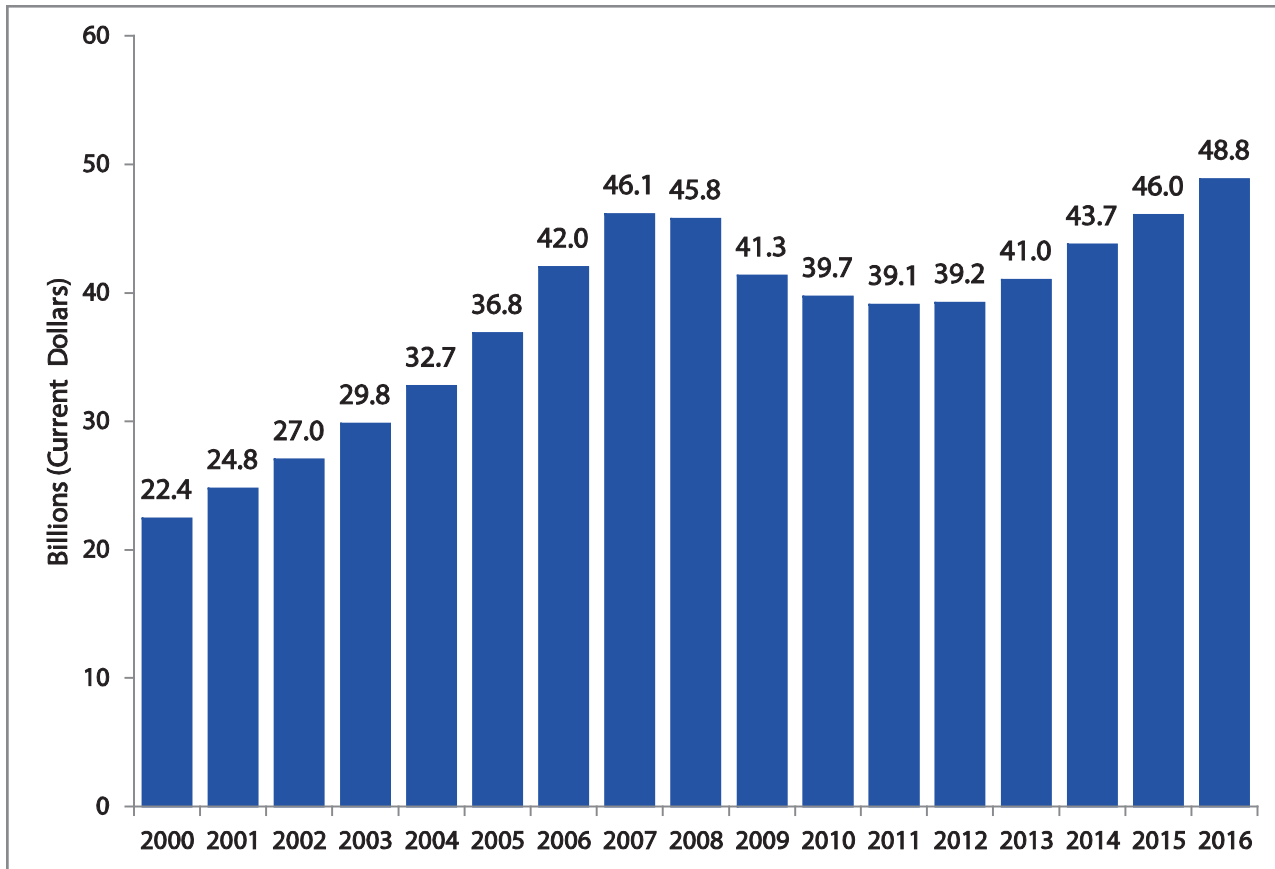


Sources: County of Solano and Calif Board of Equalization (<http://www.boe.ca.gov/news/tsalescont.htm>);

* 2016's annual and Q4 data are estimates.

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Solano County Assessed Values for Property Tax Purposes, 2000 to 2016, in Current Dollars



Source: Solano County Assessor's Office (current assessed value) and California Department of Finance (CPI forecast)

Geographic Comparisons

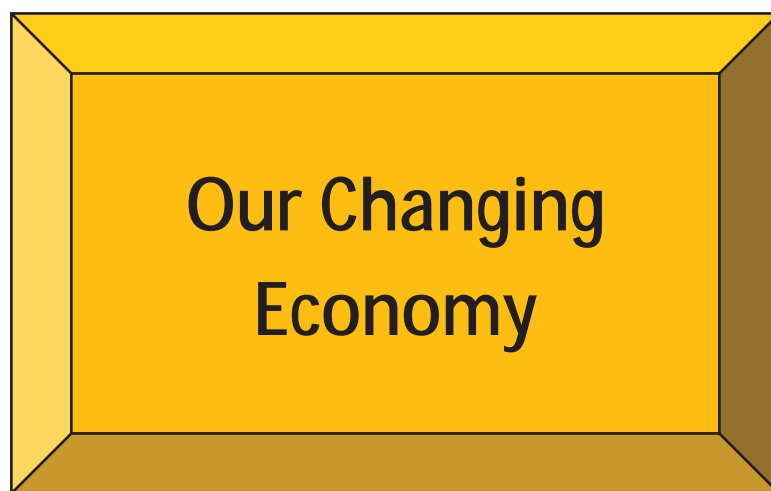
Unless stated otherwise, the 2016 Index groups counties into the following three areas in California for the purpose of making comparisons. All of these counties plus Solano County can also be seen as defining a "super region".

- Bay Area Other: San Francisco, Santa Clara, Alameda, San Mateo, Contra Costa, and Marin counties;
- North Bay: Sonoma and Napa counties;
- Sacramento Metropolitan Statistical Area (MSA): Sacramento, Placer, El Dorado, and Yolo counties.

Takeaways and What Is Important

In the pages that follow, each subsection of this report provides a brief "TAKEAWAY" statement and a "WHAT IS IMPORTANT" paragraph in order to summarize what the data indicate and to highlight considerations about how specific data affect the Solano County economy currently or in the future.

The next report section takes a look at Solano County's changing economy and what 2017 may have in store. It is followed by a section on community indicators.

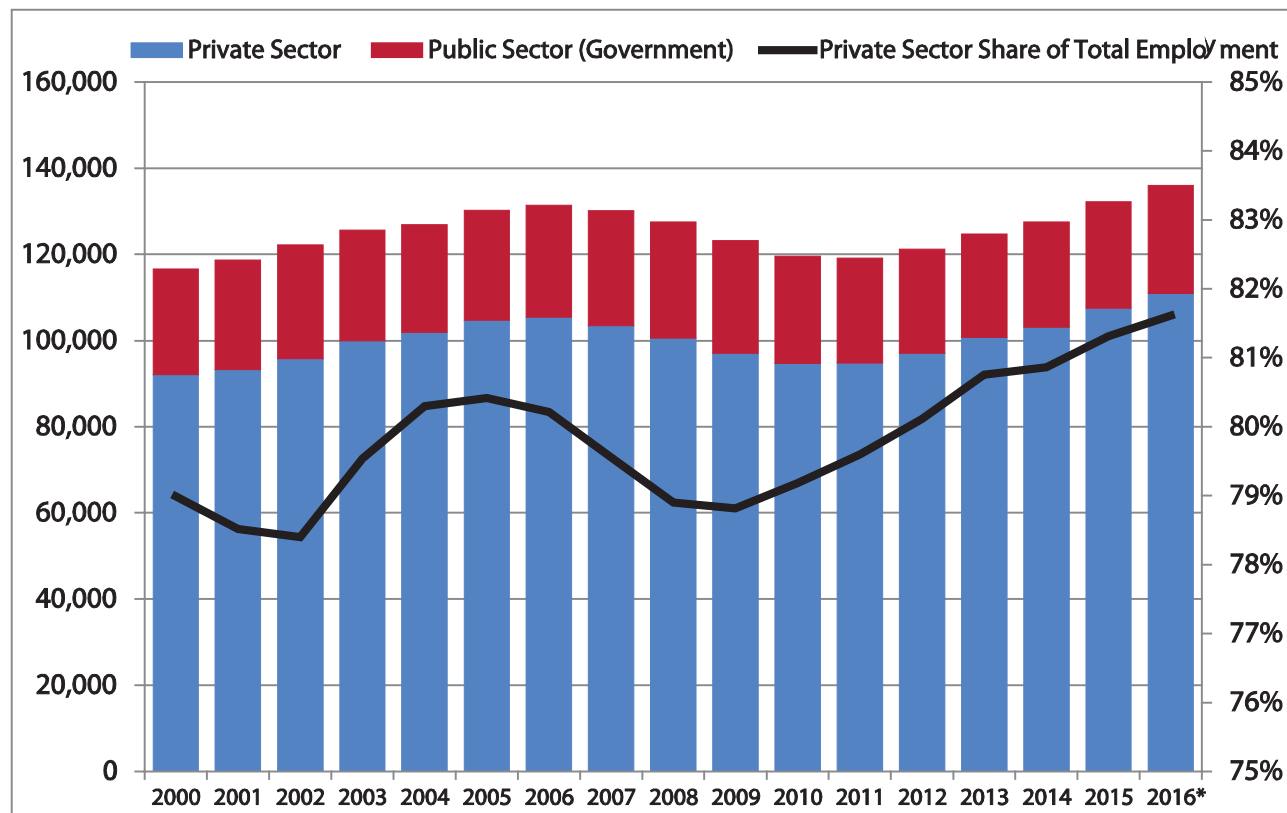


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Annual Local Industry Employment

Solano County employers continue to hire as the county economy expands; in 2016, 3,700 more private sector jobs were created. While this is a 2.8 percent increase in employment from 2015, it is slower growth than in 2015 when Solano County experienced 3.3 percent jobs growth. However, growth compounds as expansion takes place. In addition to the 3,700 jobs gained in the private sector, the public sector gained 300 new jobs across all areas of government in net.

Solano County Private and Public Sector Employment Annual Averages, 2000–2016



Source: California Employment Development Department (www.edd.ca.gov); *2016 is a 12-month average of data from January 2016 through December 2016. Private and Public Sector Employment Levels are indicated on the left-hand axis; Private Sector share of Total Employment is indicated on the right-hand axis.

In 2016, local government workers comprised 64.4 percent of public-sector workers overall, while both state and federal government employment (in Solano County) grew only slightly since 2014. The US Military employment level is estimated as 2,925 full-time equivalent workers across an array of jobs at Travis Air Force Base. Private-sector jobs grew in 2016 as a percentage of non-farm employment to just under 82 percent of workers.

TAKEAWAY: Solano County private- and public- sector employers hired over 4,000 more workers in 2016. 3,700 of those workers were in the private sector.

WHAT IS IMPORTANT: Solano County has now created over 8,400 non-farm jobs since 2014.

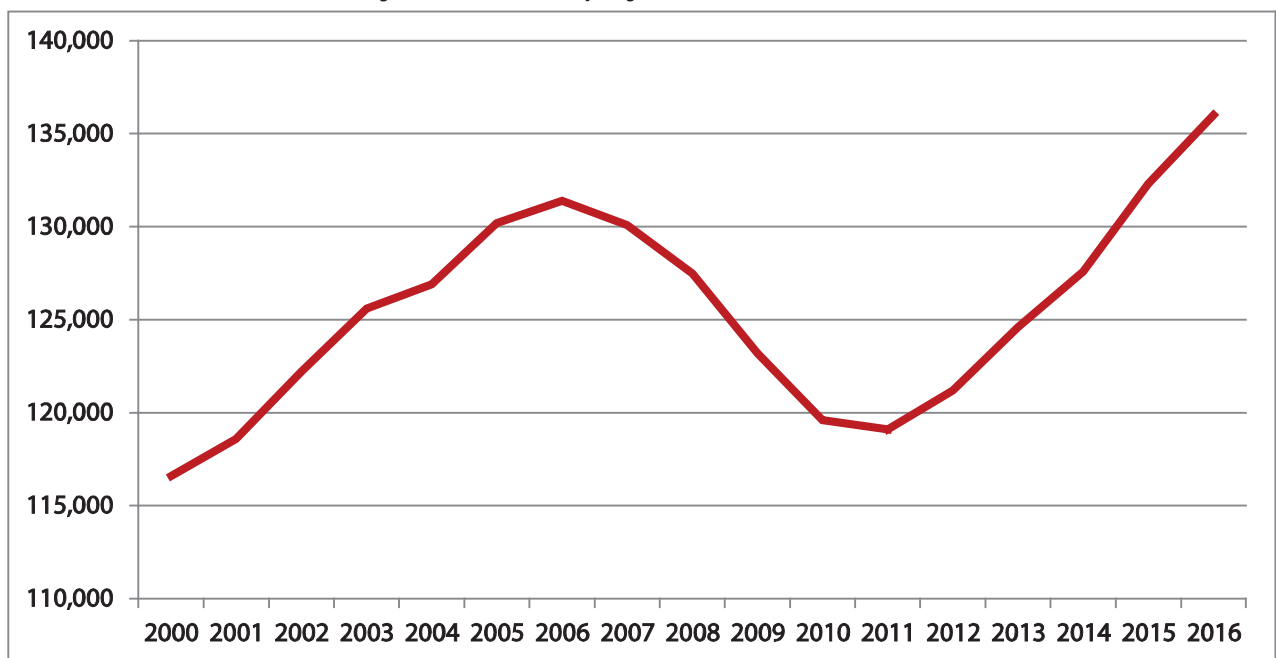
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Total Employment

Solano County has generated over 16,400 jobs since 2010, and is 11.7 percent since 2010. Informative comparisons include the area called Bay Area Other, which generated over 240,000 jobs, representing 28.6 percent growth in employment since those counties hit bottom in 2009. Napa and Sonoma combined generated over 37,000 jobs since 2010, for a growth rate of over 16 percent. California grew about 13 percent since 2010, which translates to just below 1.9 million workers. The Sacramento Metropolitan Statistical Area (MSA) grew about 11 percent, adding 90,400 jobs since 2010.

Solano County jobs growth in 2016 took place in all sectors except two: information and agriculture. While jobs growth accelerated in 2015, global economic conditions and uncertainty led to slightly slower growth in 2016. Looking across the region, Solano County had 3.3 percent growth in 2015, which is greater growth than all comparison areas except the Bay Area Other, which continued its jobs growth at 3.9 percent in 2015. The North Bay counties of Sonoma and Napa showed slower growth that was less than the state average.

Solano County Non-Farm Employment, 2000–2016, December Data



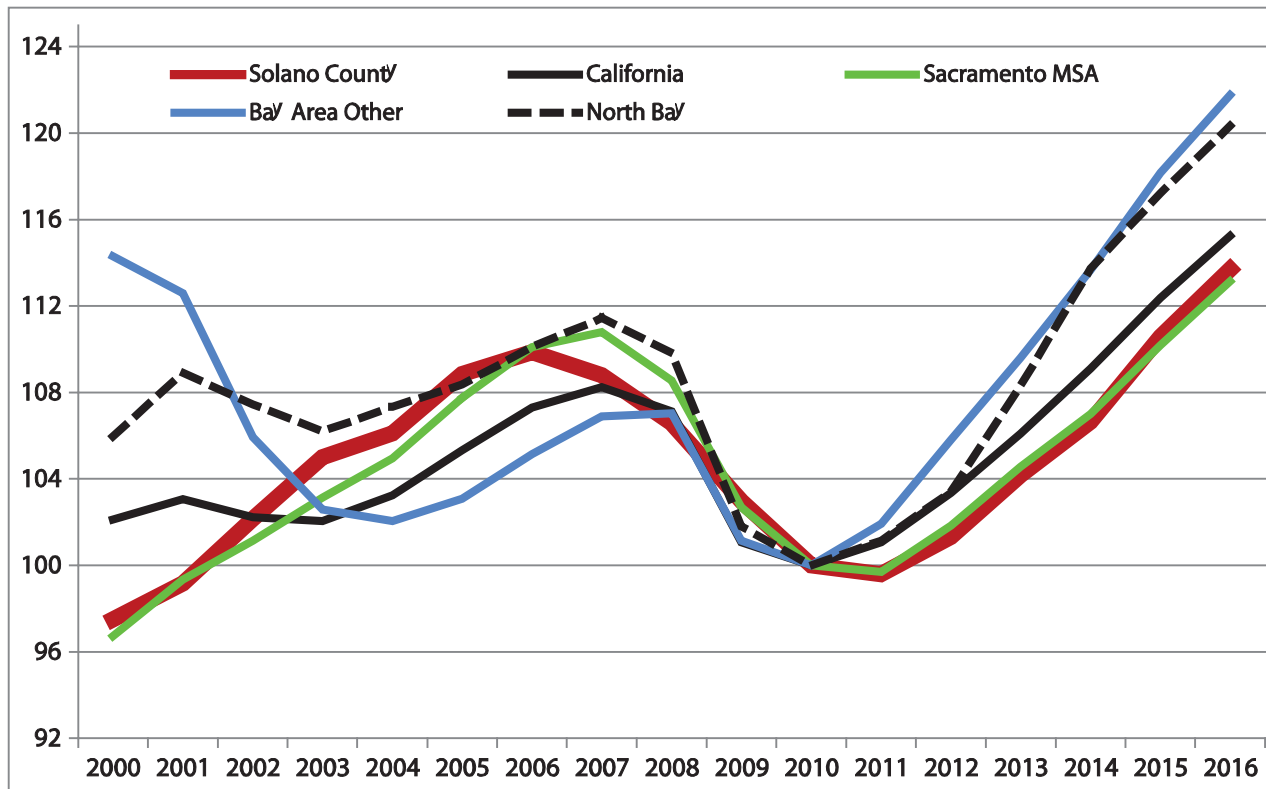
Source: California Employment Development Department (www.edd.ca.gov)

TAKEAWAY: Non-farm job growth in Solano County continues to be driven by services employment, though construction and non-durable manufacturing saw good growth in 2015. Services jobs and employers continue to be of major importance to Solano County's economy and jobs landscape.

WHAT IS IMPORTANT: In the construction, retail, financial activities, information, and local and federal government sectors, job growth remains under 2007 levels. While the non-farm employment level as of December 2015 is the highest level on record, some industries are still filling the hole left by the Great Recession. Health care and retail jobs have helped to fill the gap.

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Gain or Loss in Industry Employment (Non-Farm), 2000–2016
Comparisons Between Selected Areas, Index 2010 = 100



Source: California Employment Development Department (www.edd.ca.gov)

Change in Total Industry Employment Gain or (Loss) as a Percent of Total Solano County Employment

Place	2010–16	2014–15	2015–16
Solano County	13.7%	3.3%	2.8%
California	15.2%	3.0%	2.5%
Sacramento MSA	13.1%	2.6%	2.7%
Bay Area Other	21.8%	3.9%	3.1%
North Bay	20.3%	2.4%	2.7%

Source: www.edd.ca.gov

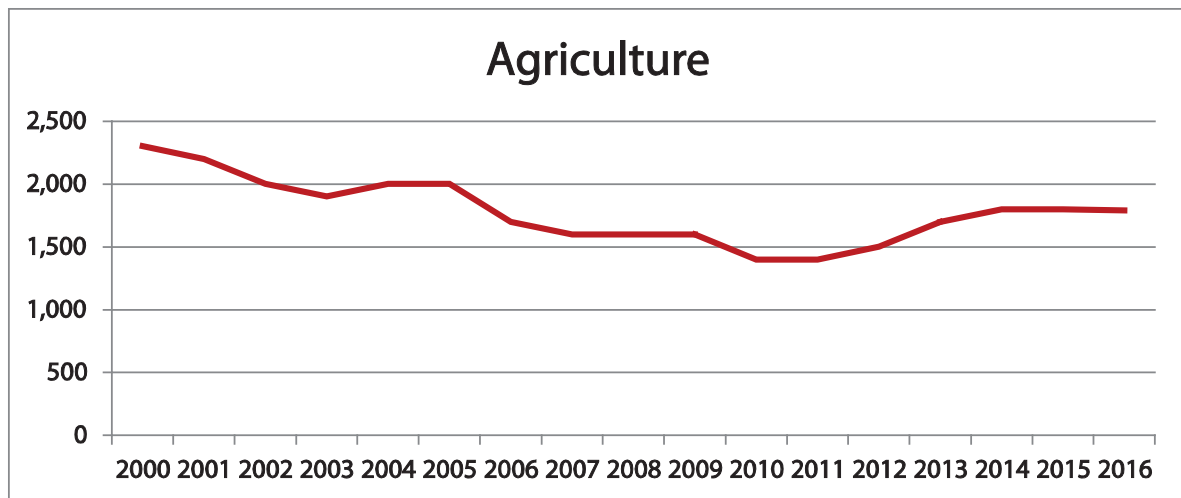
The charts on the following pages explore employment data at the industry level, including federal government jobs and local and state government jobs. In the comparison tables, 2007 is retained as a pre-2010 year of interest. In most industries, net new jobs since 2007 are positive, suggesting that there has been an expansion of those industries. Health care, manufacturing, construction, and tourism support industries were standouts for jobs growth in 2016.

TAKEAWAY: In 2016, non-farm jobs grew faster in Solano County than in most of the region and California overall.

WHAT IS IMPORTANT: Employment in the Bay Area Other counties group (including San Francisco, Alameda, Contra Costa, San Mateo, Marin, and Santa Clara counties) grew more quickly than in Solano County and the state overall. The Bay Area continues to be a competing jobs center for Solano County employers seeking workers.

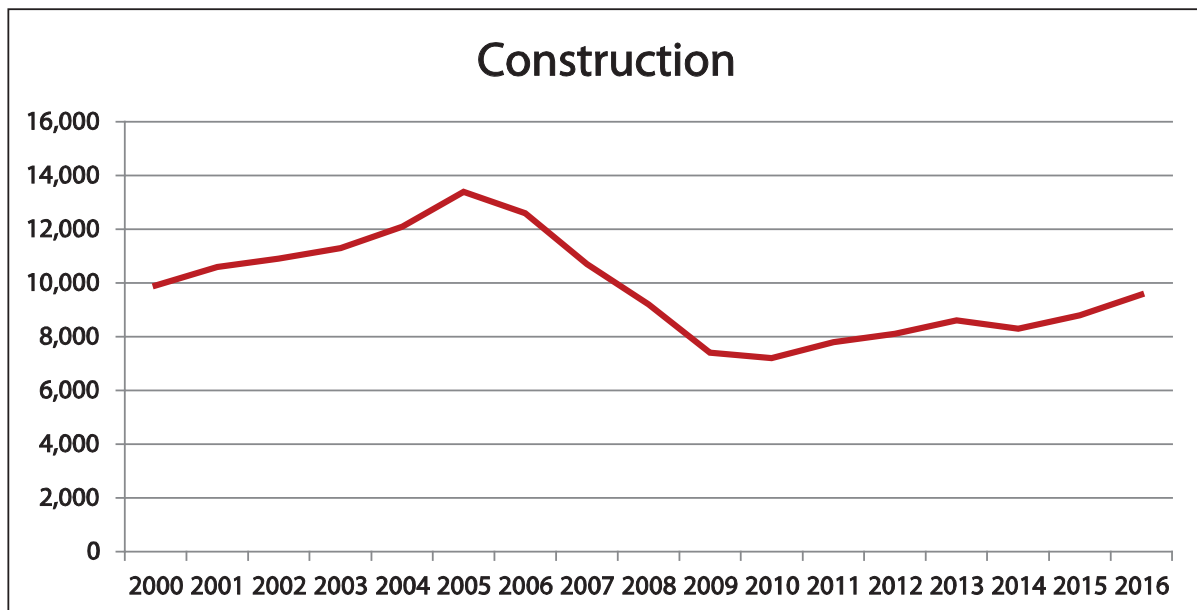
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Solano County Jobs by Industry, Percent Change, and Share of Total Jobs



Source: California Employment Development Department (www.edd.ca.gov)

<i>Agriculture</i>	<i>2007-16</i>	<i>2010-16</i>	<i>2015-16</i>
Change in Jobs	190	390	(10)
Percent Change	12.0%	28.0%	(1.3%)
	<i>2007</i>	<i>2010</i>	<i>2016</i>
Share of Total	1.2%	1.2%	1.3%

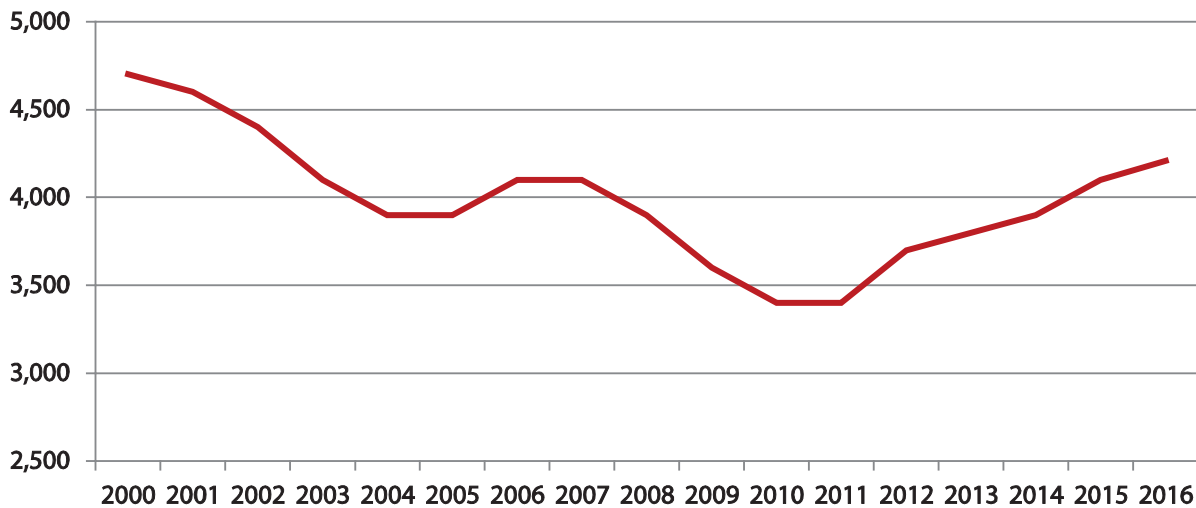


Source: California Employment Development Department (www.edd.ca.gov)

<i>Construction</i>	<i>2007-16</i>	<i>2010-16</i>	<i>2015-16</i>
Change in Jobs	(1,130)	2,370	770
Percent Change	(10.6%)	32.9%	8.7%
	<i>2007</i>	<i>2010</i>	<i>2016</i>
Share of Total	8.1%	6.0%	6.9%

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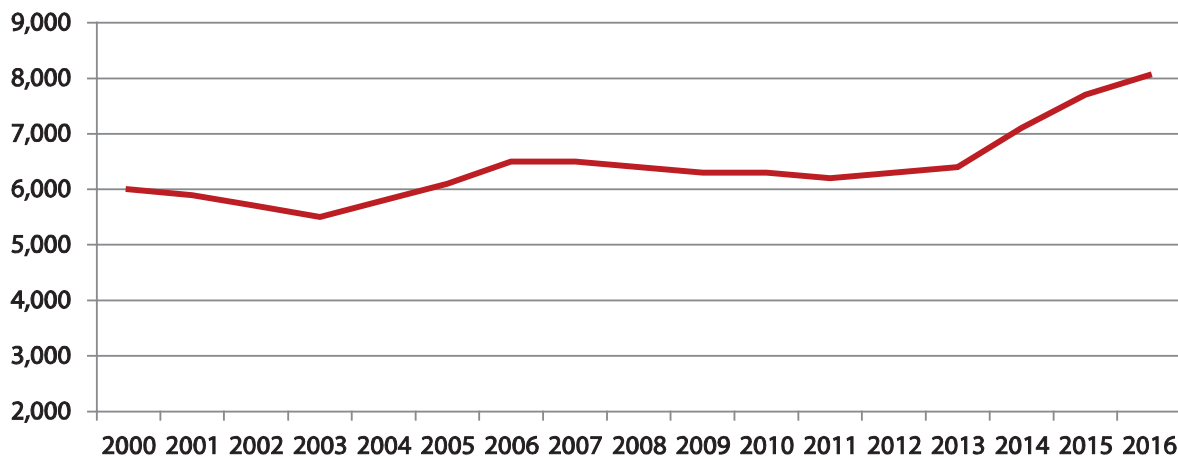
Manufacturing – Durable Goods



Source: California Employment Development Department (www.edd.ca.gov)

<i>Durable Goods</i>	<i>2007–16</i>	<i>2010–16</i>	<i>2015–16</i>
Change in Jobs	110	810	110
Percent Change	2.6%	23.8%	2.6%
	<i>2007</i>	<i>2010</i>	<i>2016</i>
Share of Total	3.1%	2.8%	3.1%

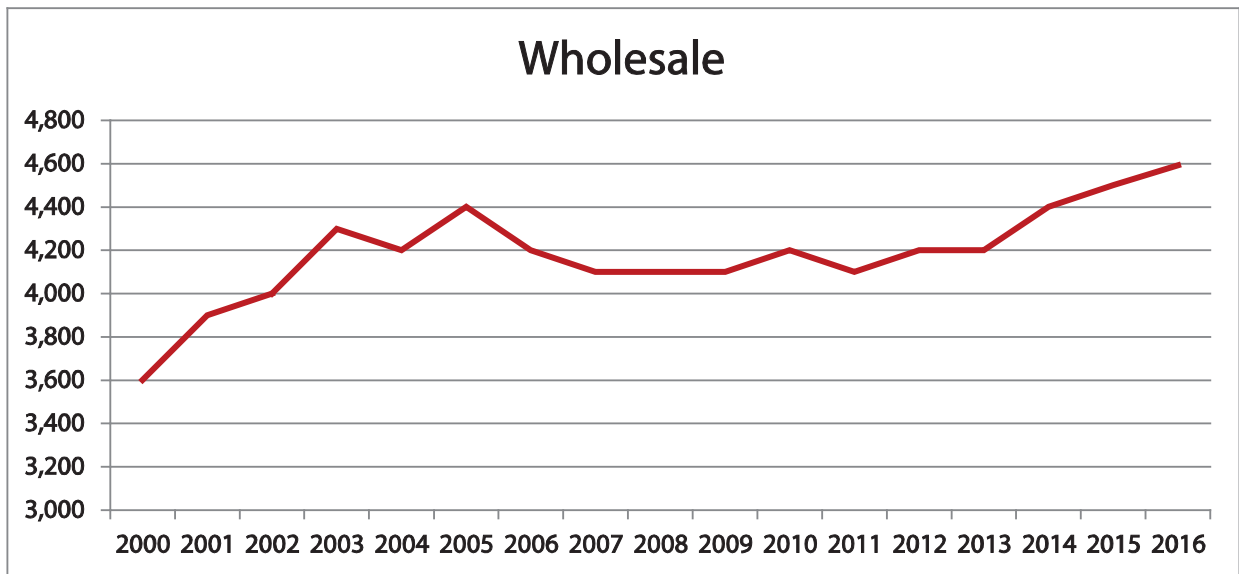
Manufacturing – Non Durable Goods



Source: California Employment Development Department (www.edd.ca.gov)

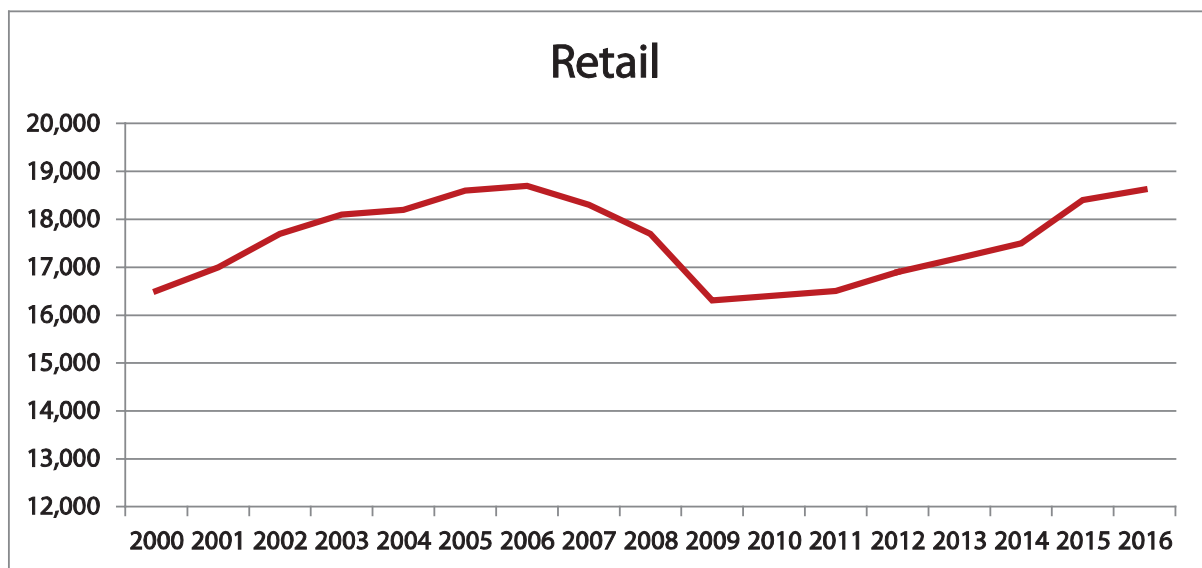
<i>Non-Durable</i>	<i>2007–16</i>	<i>2010–16</i>	<i>2015–16</i>
Change in Jobs	1,560	1,760	360
Percent Change	24.0%	27.9%	4.7%
	<i>2007</i>	<i>2010</i>	<i>2016</i>
Share of Total	4.9%	5.2%	5.8%

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Source: California Employment Development Department (www.edd.ca.gov)

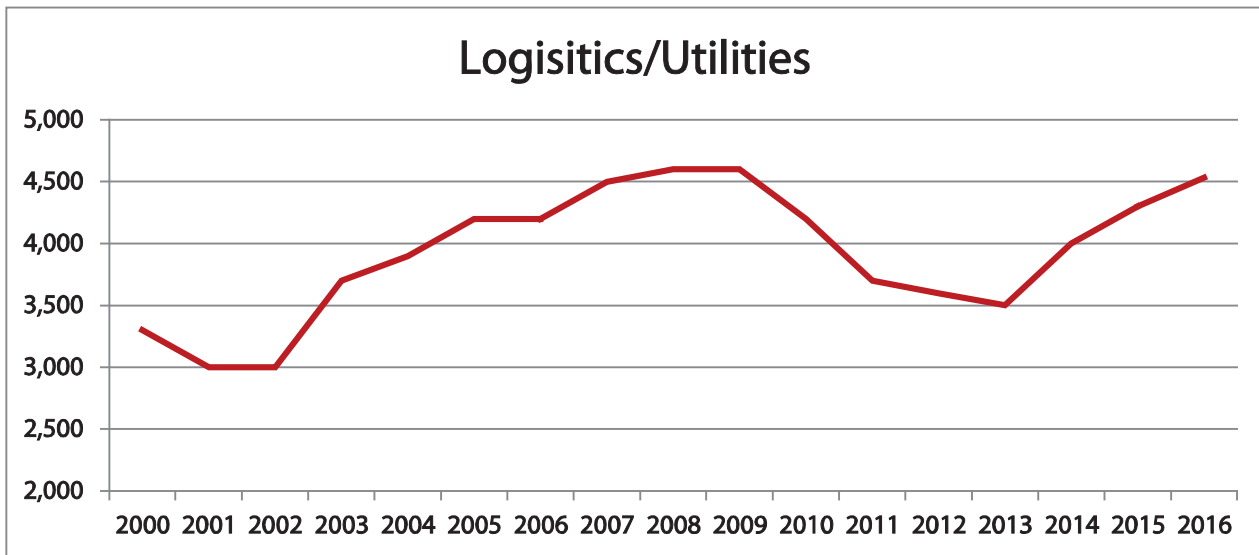
<i>Wholesale</i>	<i>2007–16</i>	<i>2010–16</i>	<i>2015–16</i>
Change in Jobs	490	390	90
Percent Change	12.0%	9.3%	2.0%
	<i>2007</i>	<i>2010</i>	<i>2016</i>
Share of Total	3.1%	3.5%	3.3%



Source: California Employment Development Department (www.edd.ca.gov)

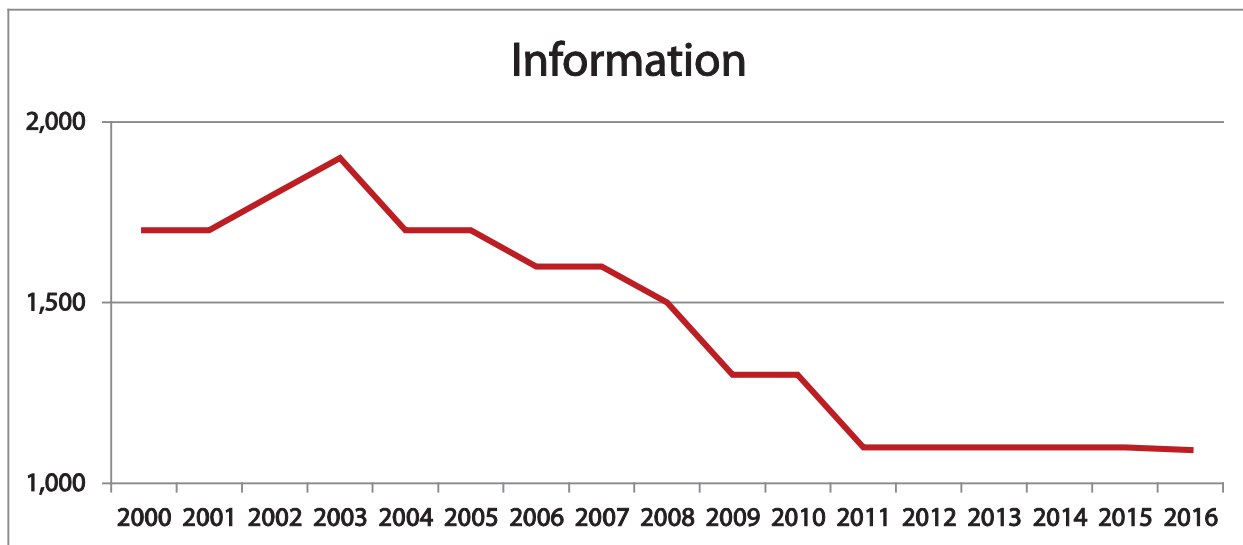
<i>Retail</i>	<i>2007–16</i>	<i>2010–16</i>	<i>2015–16</i>
Change in Jobs	(325)	1,580	230
Percent Change	(1.8%)	9.6%	1.2%
	<i>2007</i>	<i>2010</i>	<i>2016</i>
Share of Total	13.9%	13.6%	13.5%

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Source: California Employment Development Department (www.edd.ca.gov)

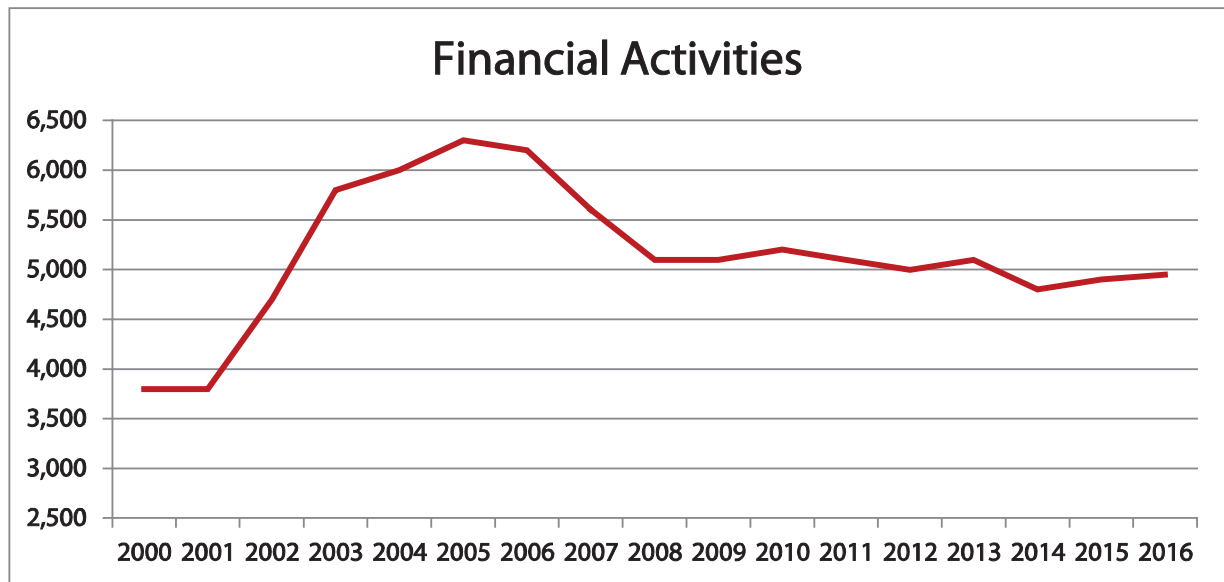
<i>Logistics/Utilities</i>	<i>2007–16</i>	<i>2010–16</i>	<i>2015–16</i>
Change in Jobs	30	330	230
Percent Change	0.7%	7.9%	5.4%
	<i>2007</i>	<i>2010</i>	<i>2016</i>
Share of Total	3.4%	3.5%	3.3%



Source: California Employment Development Department (www.edd.ca.gov)

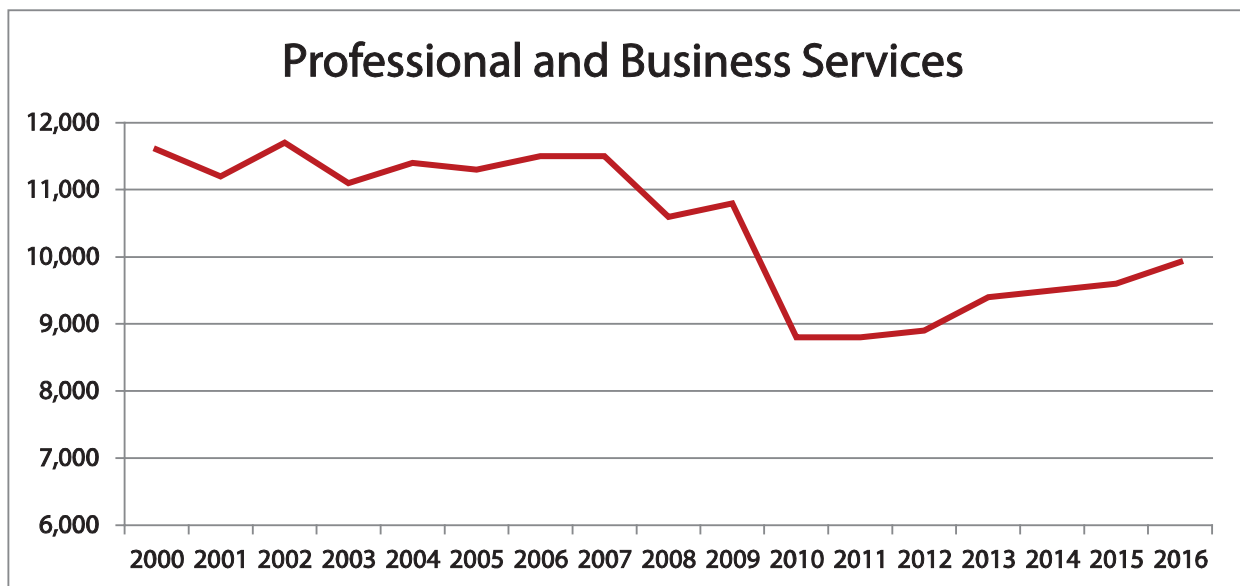
<i>Information</i>	<i>2007–16</i>	<i>2010–16</i>	<i>2015–16</i>
Change in Jobs	(510)	(210)	(10)
Percent Change	(31.8%)	(16.0%)	(0.8%)
	<i>2007</i>	<i>2010</i>	<i>2016</i>
Share of Total	1.2%	1.1%	0.8%

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Source: California Employment Development Department (www.edd.ca.gov)

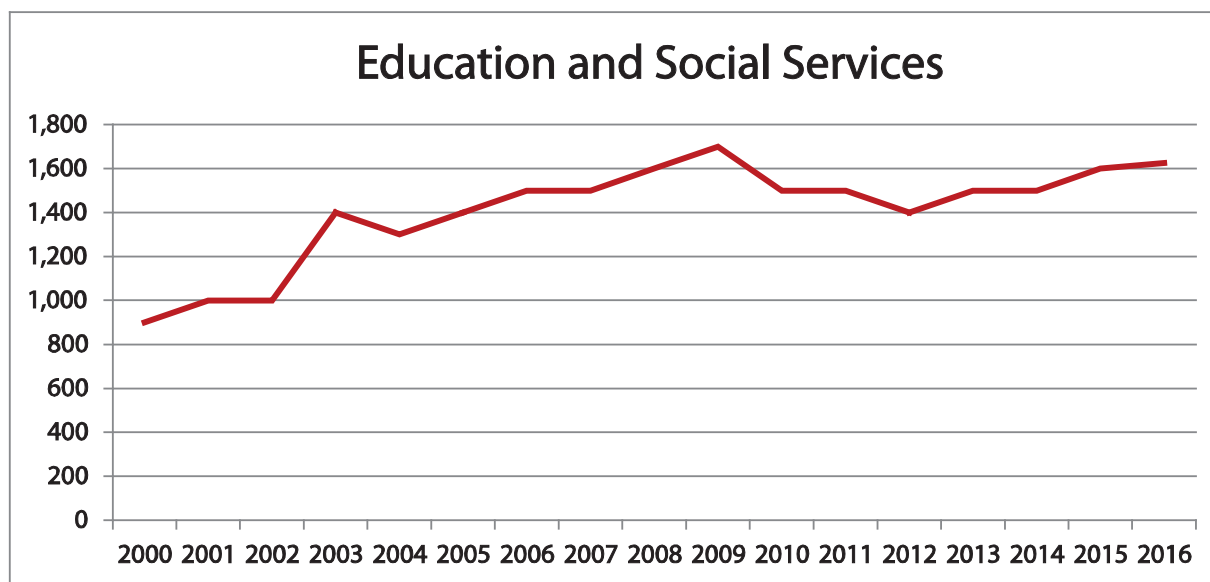
<i>Financial</i>	<i>2007–16</i>	<i>2010–16</i>	<i>2015–16</i>
Change in Jobs	(650)	(250)	50
Percent Change	(11.6%)	(4.8%)	1.0%
	<i>2007</i>	<i>2010</i>	<i>2016</i>
Share of Total	4.3%	4.3%	3.6%



Source: California Employment Development Department (www.edd.ca.gov)

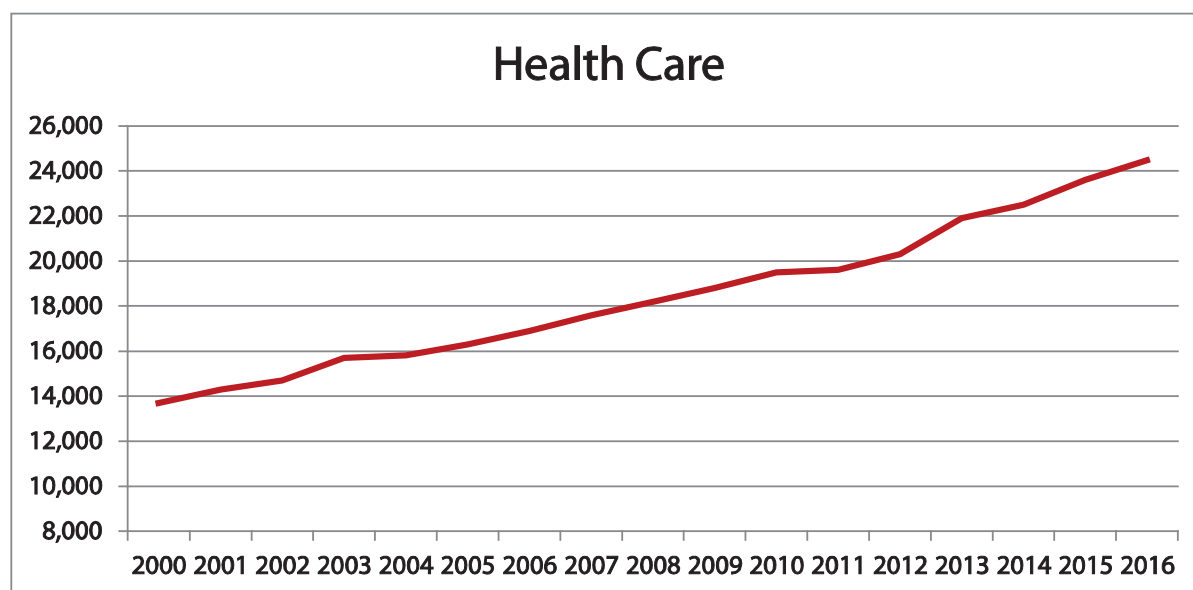
<i>Professional and Business Services</i>	<i>2007–16</i>	<i>2010–16</i>	<i>2015–16</i>
Change in Jobs	(1,570)	1,130	330
Percent Change	(13.7%)	12.8%	3.4%
	<i>2007</i>	<i>2010</i>	<i>2016</i>
Share of Total	8.7%	7.3%	7.2%

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Source: California Employment Development Department (www.edd.ca.gov)

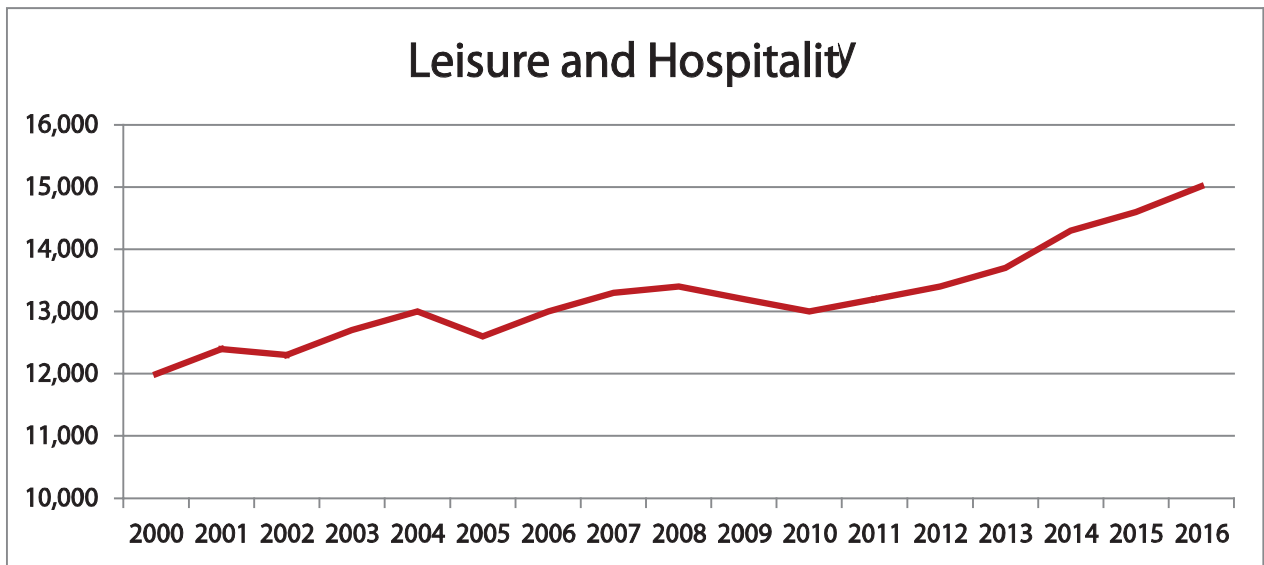
<i>Educational and Social Services</i>	<i>2007–16</i>	<i>2010–16</i>	<i>2015–16</i>
Change in Jobs	120	120	20
Percent Change	8.3%	8.3%	1.6%
	<i>2007</i>	<i>2010</i>	<i>2016</i>
Share of Total	1.1%	1.2%	1.2%



Source: California Employment Development Department (www.edd.ca.gov)

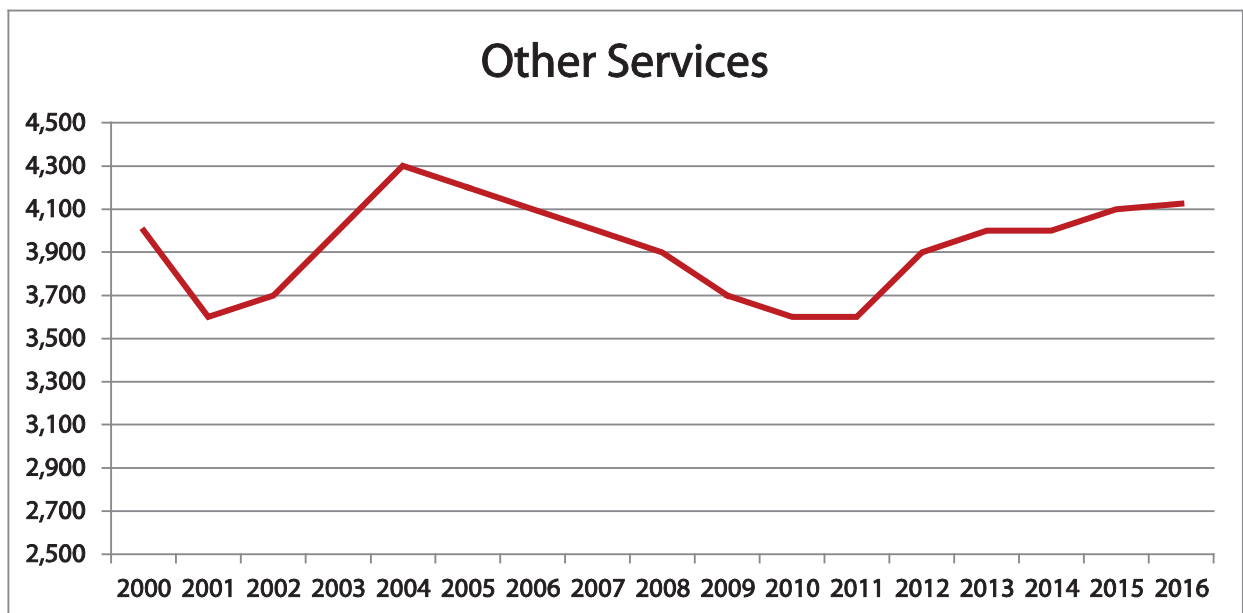
<i>Health Care</i>	<i>2007–16</i>	<i>2010–16</i>	<i>2015–16</i>
Change in Jobs	6,870	4,970	870
Percent Change	39.0%	25.5%	3.7%
	<i>2007</i>	<i>2010</i>	<i>2016</i>
Share of Total	13.4%	16.1%	17.8%

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Source: California Employment Development Department (www.edd.ca.gov)

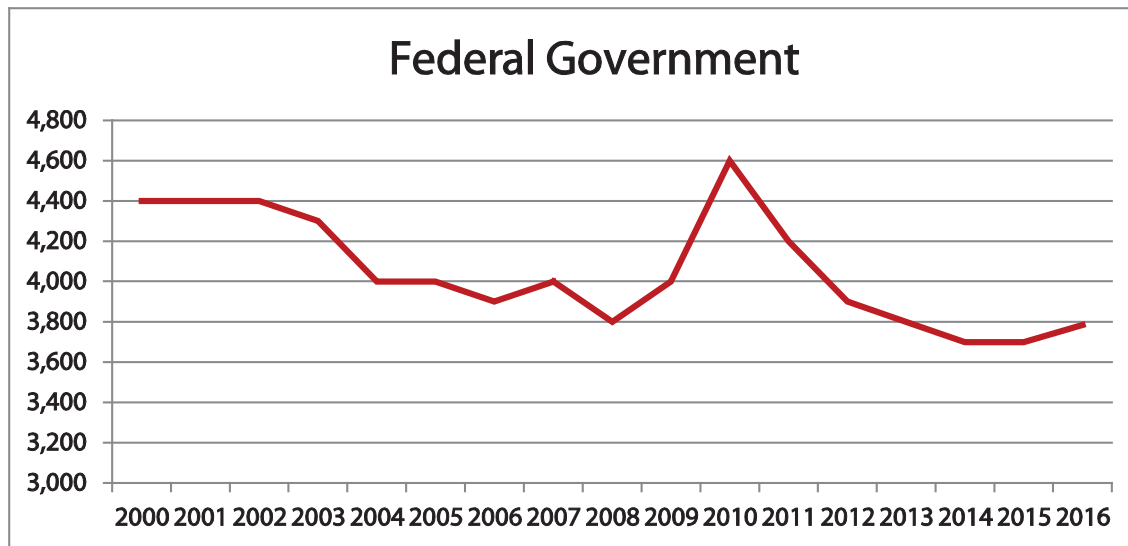
<i>Leisure and Hospitality</i>	<i>2007-16</i>	<i>2010-16</i>	<i>2015-16</i>
Change in Jobs	1,720	2,020	420
Percent Change	12.9%	15.5%	2.9%
	<i>2007</i>	<i>2010</i>	<i>2016</i>
Share of Total	10.1%	10.7%	10.9%



Source: California Employment Development Department (www.edd.ca.gov)

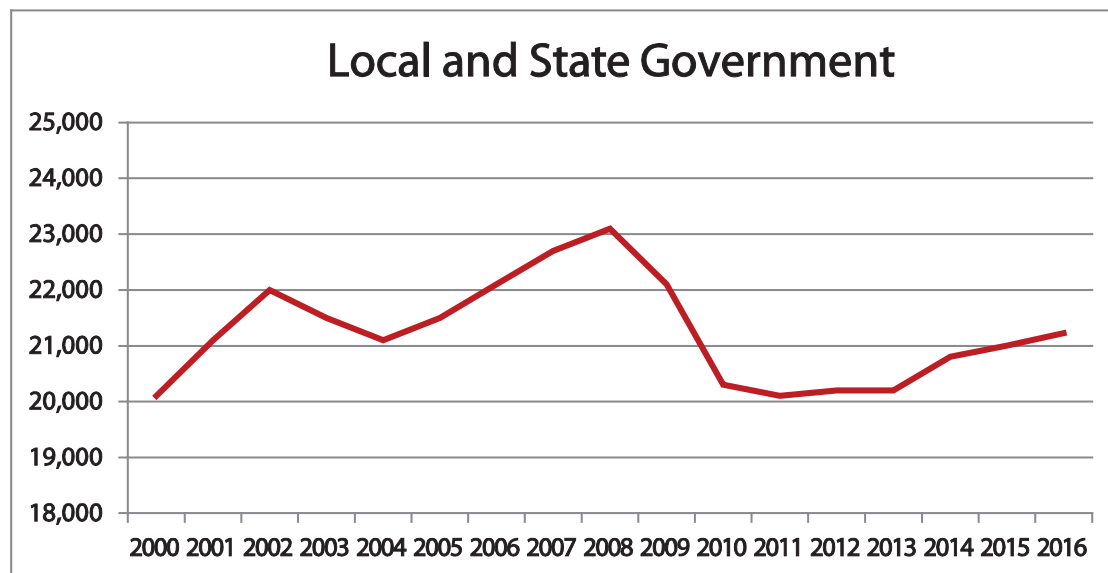
<i>Other Services</i>	<i>2007-16</i>	<i>2010-16</i>	<i>2015-16</i>
Change in Jobs	130	530	30
Percent Change	3.1%	14.6%	0.6%
	<i>2007</i>	<i>2010</i>	<i>2016</i>
Share of Total	3.0%	3.0%	3.0%

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Source: California Employment Development Department (www.edd.ca.gov)

<i>Federal Government</i>	<i>2007–16</i>	<i>2010–16</i>	<i>2015–16</i>
Change in Jobs	(220)	(820)	80
Percent Change	-5.4%	-17.8%	2.3%
	<i>2007</i>	<i>2010</i>	<i>2016</i>
Share of Total	3.0%	3.8%	2.7%



Source: California Employment Development Department (www.edd.ca.gov)

<i>Local and State Government</i>	<i>2007–16</i>	<i>2010–16</i>	<i>2015–16</i>
Change in Jobs	(1,470)	930	230
Percent Change	-6.5%	4.6%	1.1%
	<i>2007</i>	<i>2010</i>	<i>2016</i>
Share of Total	17.2%	16.8%	15.4%

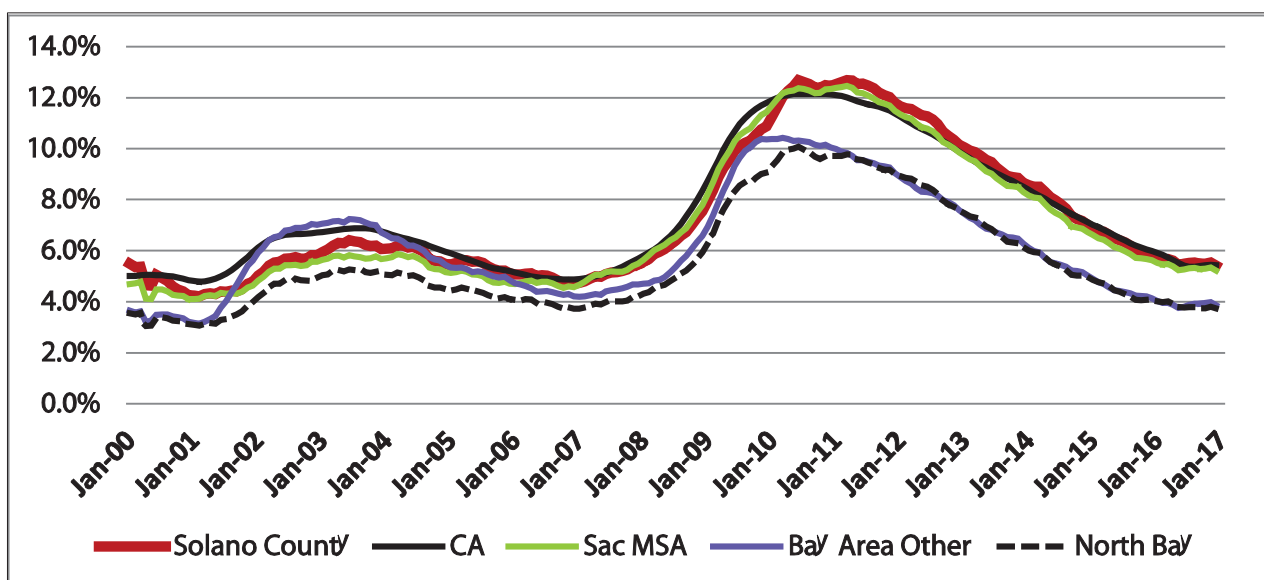
The next set of comparison charts on the following pages examine labor data at a monthly frequency.

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Unemployment Rate Comparisons

Solano County's unemployment rate was 5.1 percent as of December 2016, compared to 5.7 percent for December 2014. The current unemployment rate for Solano County residents reflects continued job growth regionally, as local residents may be employed outside the county. Solano County's cities have also seen unemployment fall across the board. Notice that city-level unemployment rates range from Rio Vista at 10.2 percent unemployment on the high end to Benicia at 3.2 percent unemployment on the low end.

Unemployment Rate
Comparisons Between Selected Areas, Monthly Data



Source: California Employment Development Department (www.edd.ca.gov)

City-Level Unemployment Rates, December of Each Year

Place	2010	2014	2015	2016
Solano County	12.5%	6.5%	5.7%	5.1%
Benicia	8.0%	4.1%	3.5%	3.2%
Dixon	10.8%	5.6%	4.8%	4.3%
Fairfield	11.3%	5.9%	5.1%	4.6%
Rio Vista	23.1%	12.8%	11.2%	10.2%
Suisun City	11.0%	5.7%	4.9%	4.4%
Vacaville	10.1%	5.2%	4.5%	4.1%
Vallejo	16.5%	8.8%	7.7%	6.9%

Source: California Employment Development Department (www.edd.ca.gov)

TAKEAWAY: Solano County continues to show improvement in residents becoming employed.

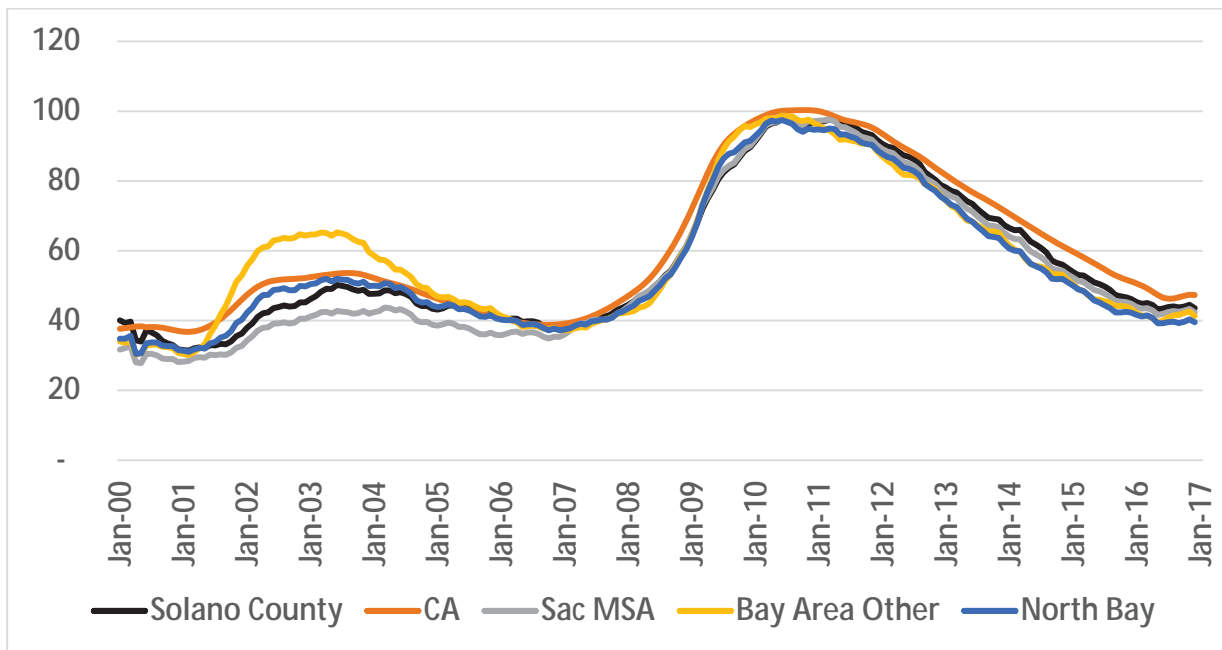
WHAT IS IMPORTANT: Unemployment rates are linked to gross product growth and also reflect regional workers, as local residents may be employed outside of Solano County.

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Total Unemployed Residents Comparisons

In 2016, the number of unemployed residents continued to fall across the region. In Solano County, a reduction in unemployed residents of 11.5 percent means that there were 1,260 county residents no longer unemployed. This does not mean that they became employed, as some may have dropped out of the labor force. However, the rise in the number of employed residents by 3,800 shows gains for Solano County overall.

Total Unemployed Residents
Comparisons Between Selected Areas, Index 2010 = 100, Monthly Data



Source: California Employment Development Department (www.edd.ca.gov)

Percent Change in Unemployed Residents, 2016 Compared to 2010

Unemployed Residents	2010	2016
Solano County	-53.9%	-11.5%
California	-52.1%	-13.5%
Sacramento MSA	-55.5%	-11.0%
Bay Area Other	-57.7%	-10.5%
North Bay (Napa/Sonoma counties)	-58.0%	-11.3%

Source: California Employment Development Department (www.edd.ca.gov)

TAKEAWAY: Fewer Solano County residents remained unemployed in 2016.

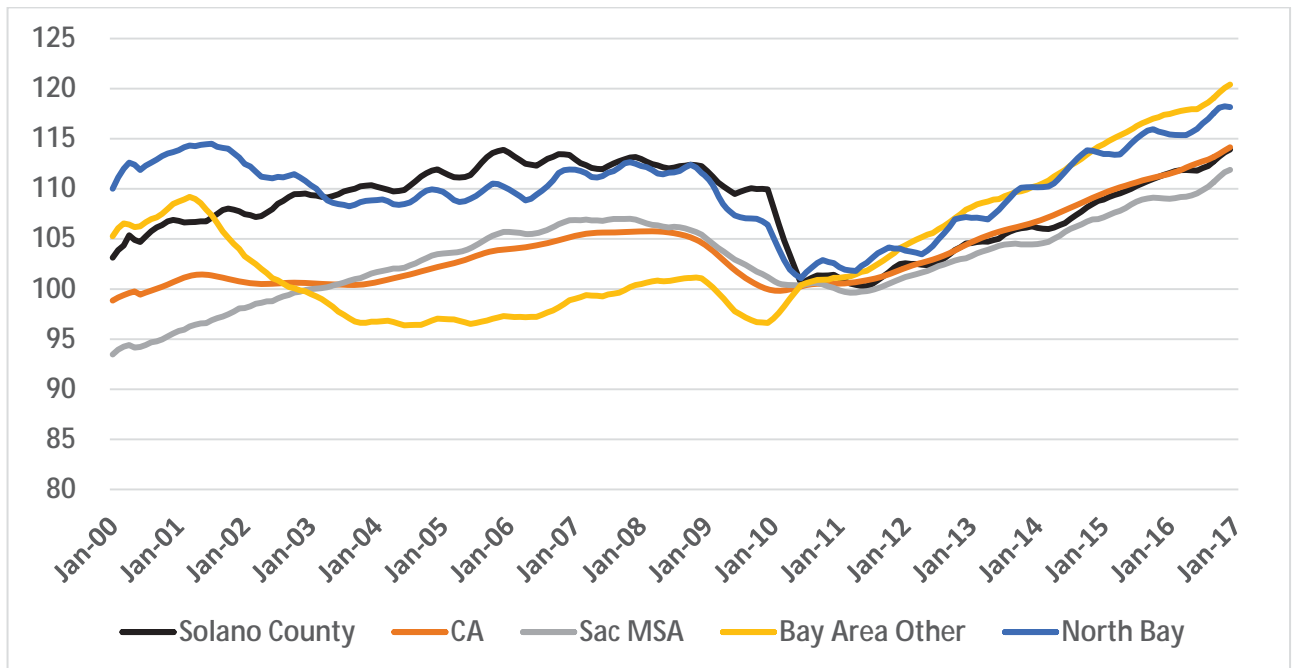
WHAT IS IMPORTANT: Monitoring changes in the labor force—specifically how the number of employed residents evolves in comparison to the number of unemployed residents—gives an indication of the degree to which any change in labor force is due to formerly-unemployed residents becoming employed versus simply dropping out of the labor force.

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Total Employed Residents Comparisons

In 2016, Solano County residents experienced greater success finding jobs, and the county experienced 2.0 percent growth in its number of employed residents. Given how Solano County employers hired, local hiring growth outpaced the growth of residents finding jobs. The North Bay counties of Sonoma and Napa saw 1.7 percent growth in employed residents in 2016; California overall grew its number of employed residents by 2.0 percent. The Bay Area Other group of counties saw 2.2 percent growth in employed residents, showing that regional employment strength remains in those counties. Compared to 2015, 3,800 more Solano County residents were employed in 2016, while the labor force grew by approximately 2,500.

Total Employed Residents
Comparisons Between Selected Areas, Index 2010 = 100, Seasonally-Adjusted Monthly Data



Source: California Employment Development Department (www.edd.ca.gov)

Percent Change in Employed Residents, As Compared to 2016

<i>Employed Residents</i>	<i>2010</i>	<i>2015</i>
Solano County	9.4%	2.0%
California	12.4%	2.0%
Sacramento MSA	9.6%	1.6%
Bay Area Other	18.8%	2.2%
North Bay (Napa/Sonoma counties)	13.6%	1.7%

Source: California EDD (www.edd.ca.gov)

TAKEAWAY: Approximately 3,800 more Solano County residents found jobs in 2016, while the labor force grew more slowly, adding only 2,500 more workers.

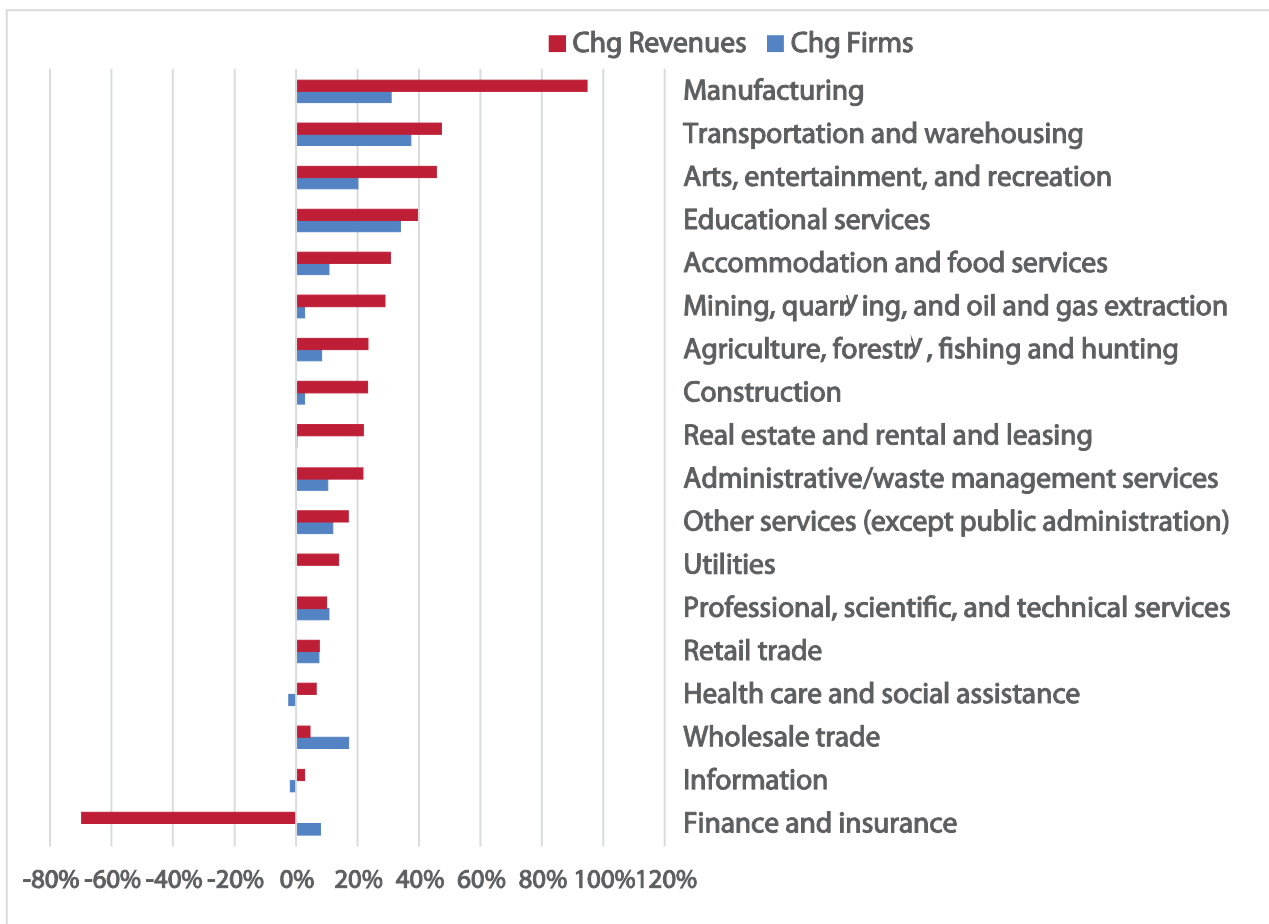
WHAT IS IMPORTANT: While Solano County employers and governments hired 4,000 more workers and 3,800 more residents were employed, we do not know how many of these new workers both live and work in Solano County.

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Non-Employer Businesses

Non-employer businesses employ fewer than four (4) workers and are mainly self-employment businesses. The Census Bureau tracks non-employer businesses as part of its estimate for total business entities by zip code. In Solano County, the number of these firms is up since 2010 by 1,977 businesses, representing growth of 9.6 percent. The following charts compare 2010 to 2014, the latest year for which data are available. The figure below shows that since the Great Recession, self-employed workers in finance and insurance remained out of the local marketplace in terms of revenue. Other industries are showing gains across the board, suggesting that expansion has come to all sizes of businesses. Finance and insurance show a loss of revenues since 2010 because the recession effects remain in that industry in terms of small employers.

Solano County Non-Employers,
Percent Change in Number of Firms and Business Revenues, 2010 to 2014



Source: Census Bureau: www.census.gov

TAKEAWAY: Small business formation is rising in Solano County, slightly slower than California (10.8 growth) and faster than the nation overall (7.8% growth) from 2010 to 2014.

WHAT IS IMPORTANT: Small business formation is a standard goal of economic development efforts; Solano County continues to be a place for such growth.

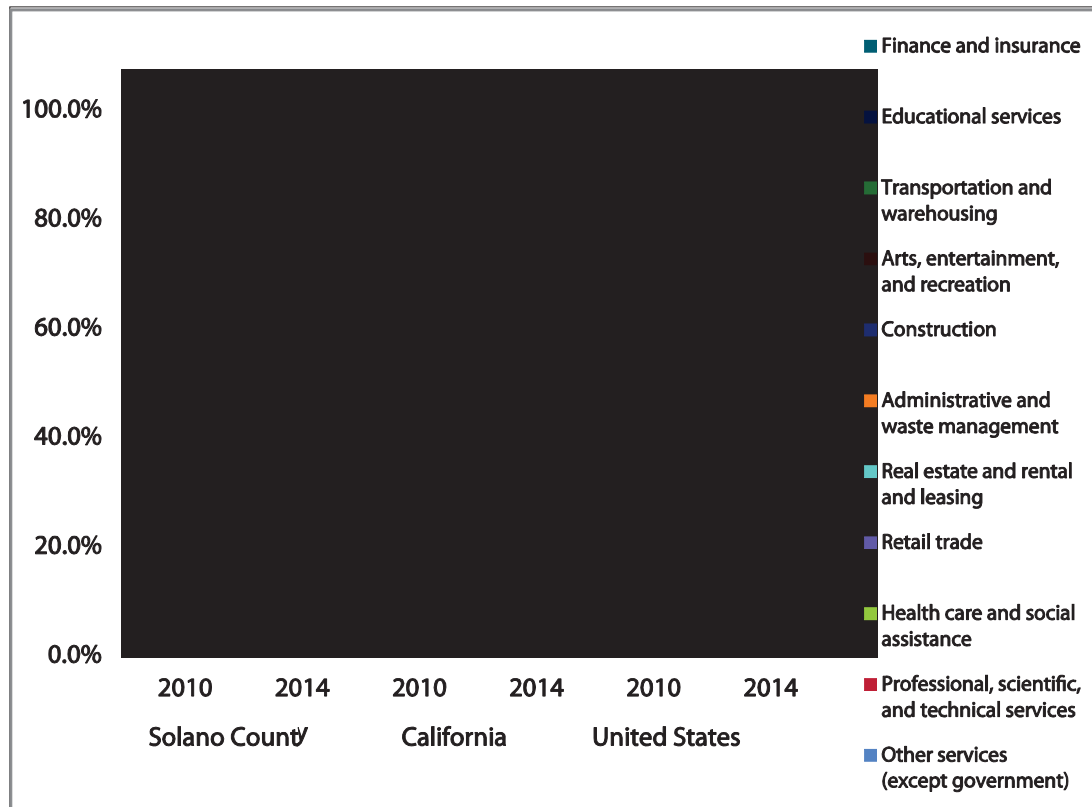
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Percent Change in Number of Non-Employers and Their Revenue, 2010 to 2014

Industry	% Chg Firms	% Chg Rev
Total for all sectors	9.6%	11.6%
Manufacturing	31.1%	94.7%
Transportation and warehousing	37.4%	47.3%
Arts, entertainment, and recreation	20.2%	45.7%
Educational services	33.9%	39.4%
Accommodation and food services	10.7%	30.7%
Mining, quarrying, and oil and gas extraction	2.8%	29.0%
Agriculture, forestry, fishing and hunting	8.3%	23.4%
Construction	2.8%	23.3%
Real estate and rental and leasing	0.3%	21.9%
Administrative and support and waste management and remediation services	10.4%	21.8%
Utilities	0.0%	13.9%
Professional, scientific, and technical services	10.7%	10.0%
Retail trade	7.5%	7.6%
Health care and social assistance	-2.3%	6.5%
Wholesale trade	17.2%	4.6%
Information	-1.9%	2.7%
Finance and insurance	8.0%	-69.8%

Source: Census Bureau: www.census.gov

Non-Employers by Industry Percentage Solano County, California and the United States, 2010 and 2014



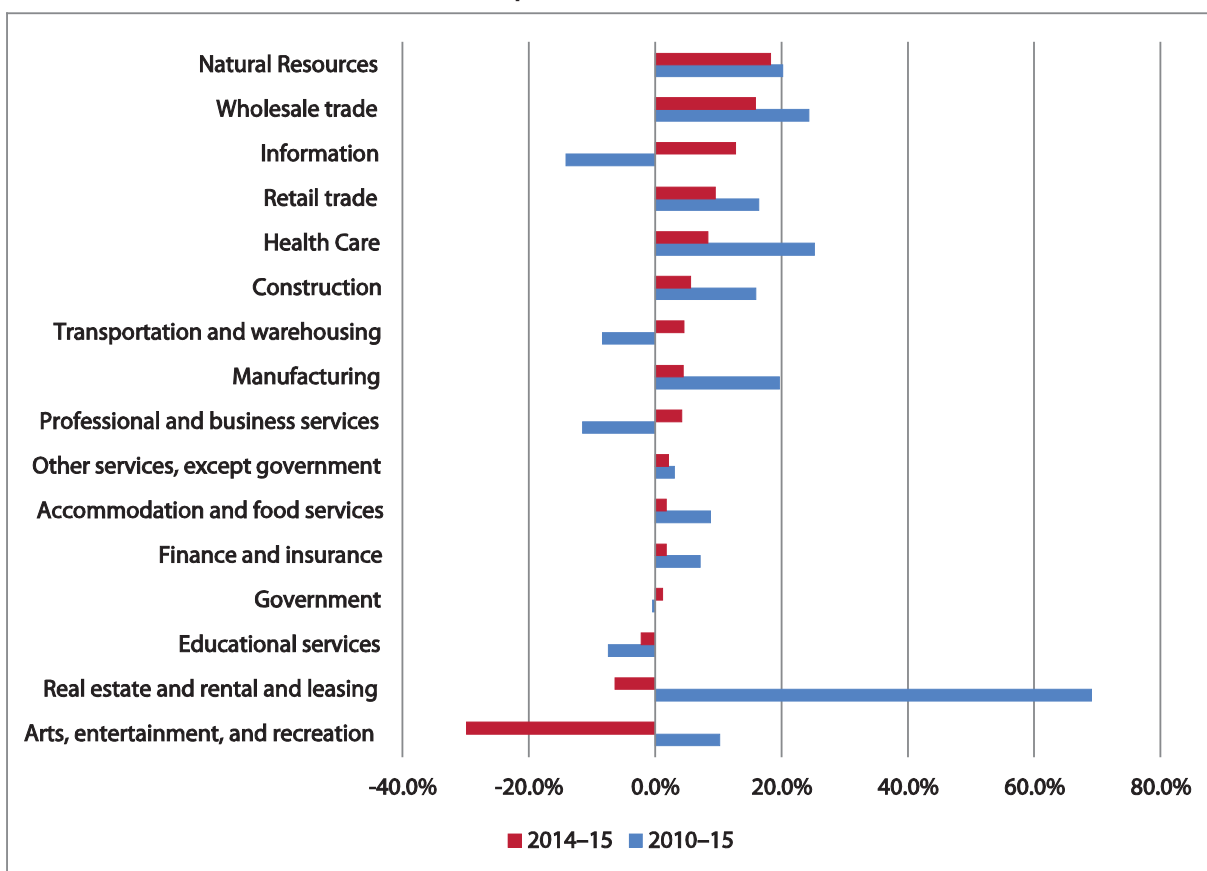
Source: Census Bureau: www.census.gov

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Gross Product Change by Industry Sector

Gross product is a measure of how businesses add value to raw materials and land. Gross County Product (GCP) data show that Solano County is growing across its industry sectors. The most recent data is from 2015. In contrast to recent years (2010 to 2014), industries such as natural resources (including agriculture), information, logistics, and professional services all had good years in 2015. Real estate, the largest growth industry since 2010, came back a bit in 2015. The arts, entertainment, and recreation industry sector had a tough year in 2015 in terms of lower gross product.

Percent Change in Solano County Gross Product by Sector
2014–2015 Compared to 2010–2015, in 2009 Dollars



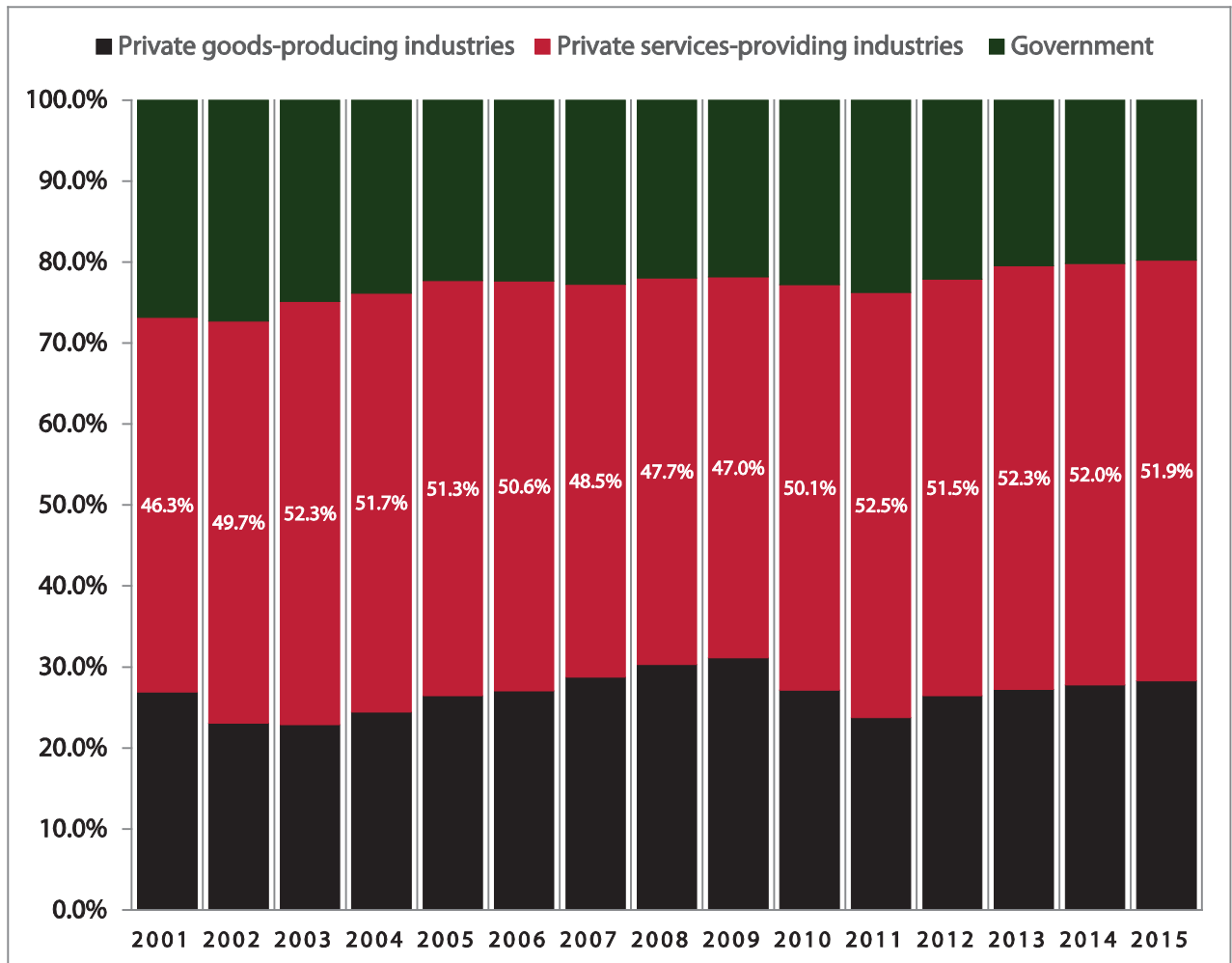
Source: Bureau of Economic Analysis (www.bea.gov)

TAKEAWAY: Gross product growth across Solano County's major employment sectors in 2015 corroborates jobs and personal income growth seen elsewhere in the 2016 Index.

WHAT IS IMPORTANT: Large percentage changes can come from industries that had growth from smaller base levels. However, it is good to see gross product growth in industries that have struggled recently, such as Information. Health care, wholesale, construction and manufacturing industries remain solid foundations of gross product in Solano County since 2010.

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Gross Product Share by Major Sector
Proportions in Solano County Over Time, in 2009 Dollars



Source: Bureau of Economic Analysis (www.bea.gov)

The goods-producing industries share of gross product in Solano County continued to increase, as government share of gross product continued to shrink. In Solano County, services businesses remain the dominant industry sector, as is the case in other counties in the Bay Area and along the I-80 corridor. The shift away from government toward private industries suggests that private sector growth continues. However, as exemplified by Travis Air Force Base, the governmental organizations in Solano County continue to bring in revenue from state and federal funding.

Non-durable manufacturing (mainly food and beverages) productivity continues to stand out among the industries in Solano County in terms of creating income. Health care and social assistance, as in other communities, remains an economic lynchpin for jobs and income. Real estate and leasing continued to climb out of the recession and saw strong growth from 2013 to 2014. In terms of countywide importance, construction fell back a bit from 2013 to 2014.

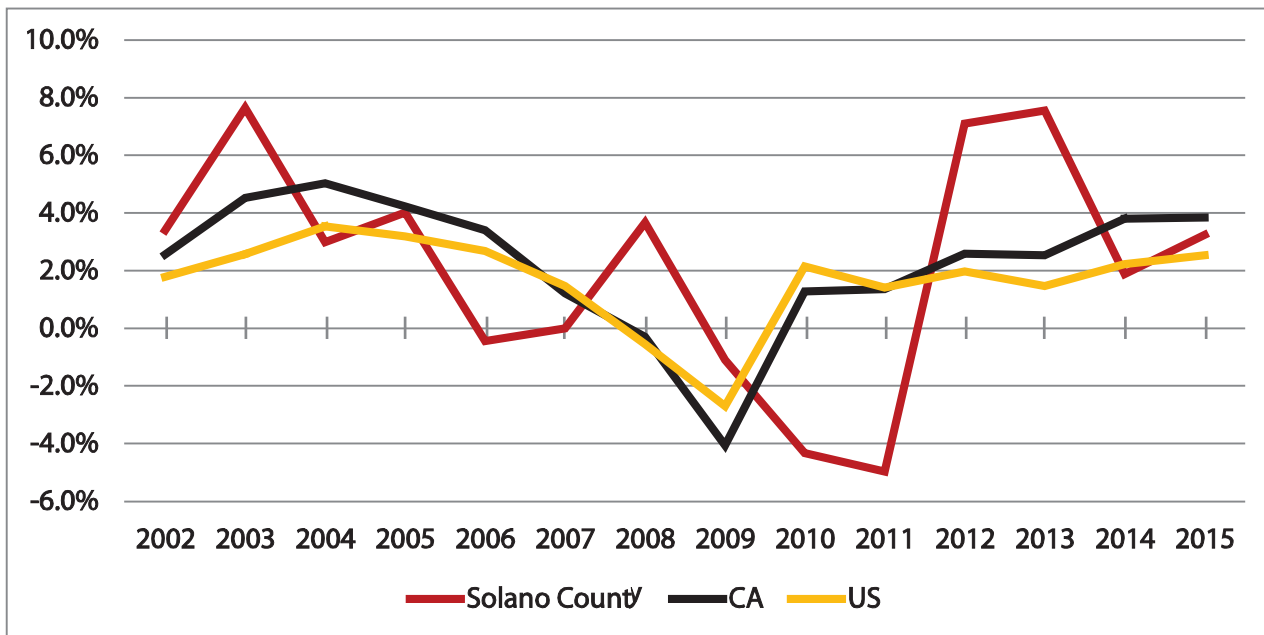
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Industry Shares of Solano County Gross Product, 2010, 2014, and 2015, in 2009 Dollars

Industry	2010	2014	2015
Agriculture and Natural Resources	0.8%	0.8%	0.9%
Construction	5.4%	5.3%	5.4%
Durable goods manufacturing	2.7%	2.7%	2.6%
Nondurable goods manufacturing	18.0%	18.5%	18.8%
Wholesale trade	4.4%	4.2%	4.7%
Retail trade	7.1%	6.8%	7.2%
Transportation and warehousing	2.0%	1.6%	1.6%
Information	1.7%	1.2%	1.3%
Finance and insurance	3.0%	2.8%	2.8%
Real estate and rental and leasing	8.0%	13.0%	11.8%
Professional and business services	6.3%	4.8%	4.8%
Educational services	0.6%	0.6%	0.5%
Health Care	10.0%	10.4%	10.9%
Arts, entertainment, and recreation	0.7%	0.9%	0.6%
Accommodation and food services	2.2%	2.1%	2.1%
Other services, except government	4.3%	4.0%	4.1%
Private industries	77.2%	79.7%	80.1%
Government	22.8%	20.1%	19.7%

Source: Bureau of Economic Analysis (www.bea.gov)

Gross Product Growth, 2002–2015
Solano County, California and the United States Overall, in 2009 Dollars



Source: Bureau of Economic Analysis (www.bea.gov)

TAKEAWAY: Solano County continued to see gross product growth in 2015 (3.2 percent) faster than county growth in 2014 (1.9 percent) and faster than the national economy in 2015 (2.3 percent), but slightly slower than California (3.8 percent).

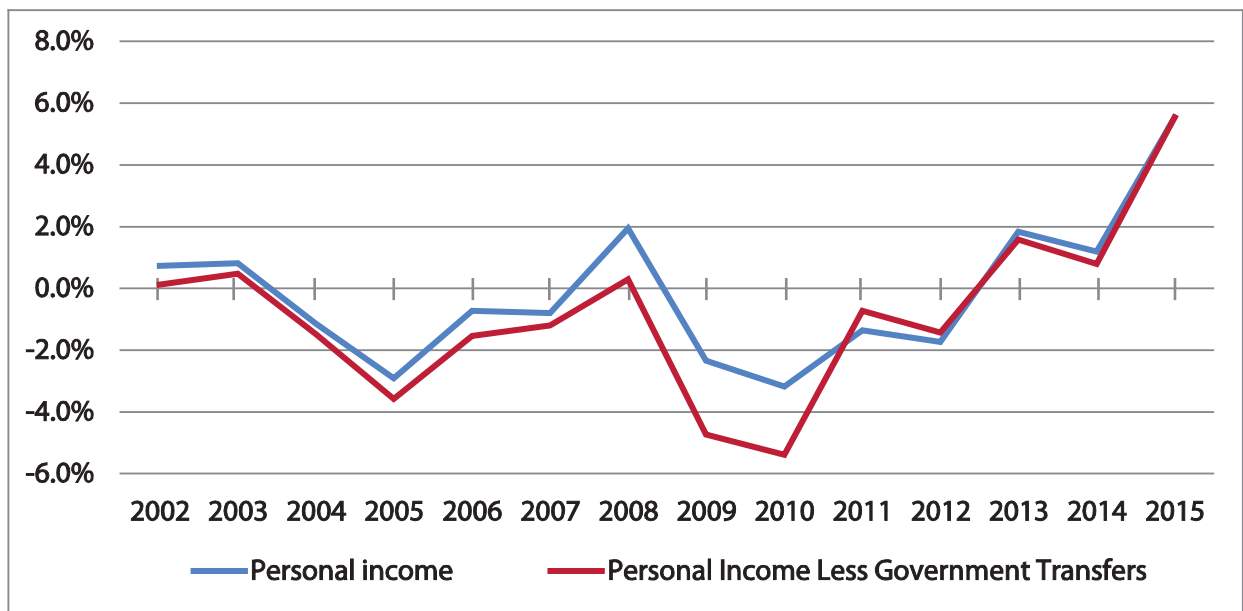
WHAT IS IMPORTANT: Manufacturing in 2015 became the largest generator of gross product in Solano County, surpassing the sum of all levels of government, measured in inflation-adjusted dollars.

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Personal Income

As part of gross product, personal income is what households use for paying taxes, buying goods and services, and also saving. Personal income is made up of wages and salaries, transfer payments from all levels of government, investment income (dividends, interest, and rents), income from owning a business (proprietor's income), and other income sources. Solano County saw further personal income gains in 2015 (the latest year for which data are available). As a percentage of total personal income, transfer payments continued to fall, while earned and investment income gains rose. These data are good signs of continued growth in Solano County, which then translates into enhanced retail sales, housing demand, and demand for other services.

Percent Change in Solano County Per Capita Personal Income, 2002–2015, in 2009 Dollars



Source: Bureau of Economic Analysis (www.bea.gov)

Percent Change in Personal Income Per Capita Compared to 2015, in 2009 Dollars
Solano County, California, and United States

Comp to 2015	Solano County	CA	US
2010	5.4%	13.0%	8.9%
2013	6.8%	7.1%	4.9%
2014	5.5%	3.7%	2.5%

Source: Bureau of Economic Analysis (www.bea.gov)

TAKEAWAY: Personal income less transfer payments grew faster in 2014 than in 2012 and 2013, a sign of continued growth and positive economic outcomes for county residents.

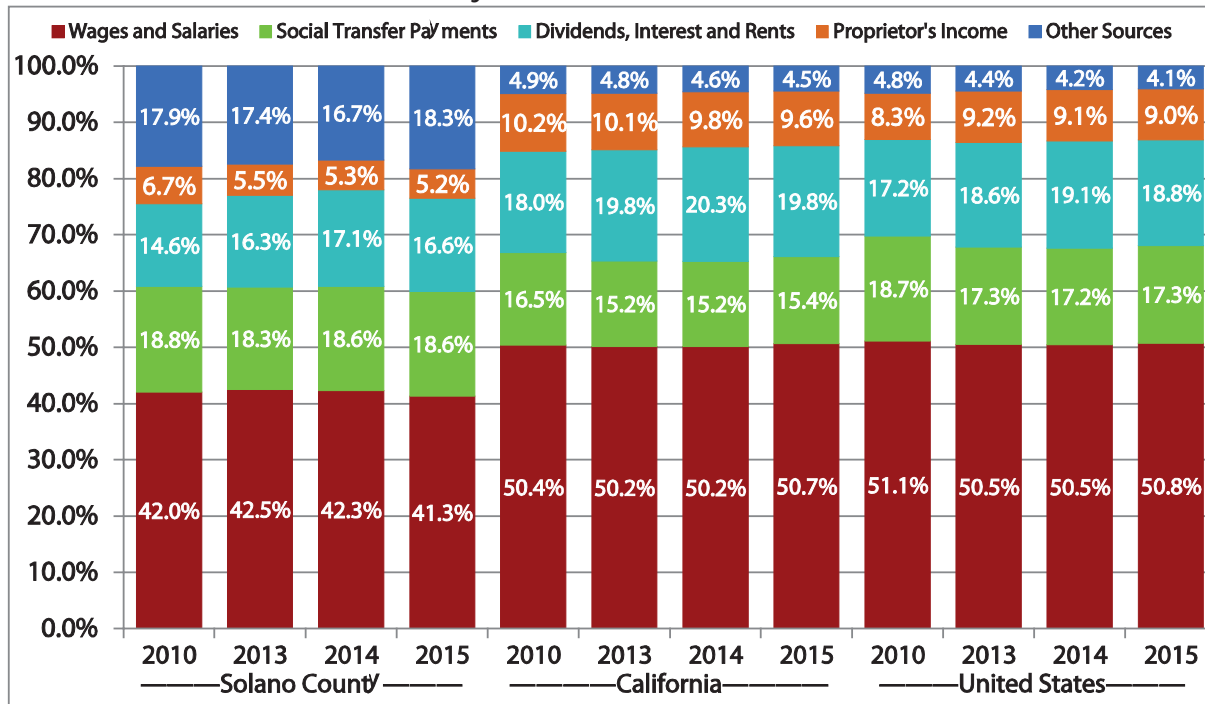
WHAT IS IMPORTANT: The growth of inflation-adjusted personal income per capita shows that the regional and national economies are generating jobs and investment gains that are increasing purchasing power for all of Solano County.

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Sources of Personal Income

Households generate personal income primarily due to earnings at work. Including Bureau of Economic Analysis adjustments for commuting residents, other sources of income saw some growth in Solano County. This other sources category is relatively large versus California and the US overall. Investment income from dividends, interest and rents increased slightly in Solano County, while government (social) transfers were relatively flat. Continued equity market growth in 2015 helped support earned income and overall personal income growth to outpace the very small growth in government transfer payments.

Sources of Personal Income, 2010–2015, in 2009 Dollars
Solano County, California, and the United States



Source: Bureau of Economic Analysis (www.bea.gov)

Percent Change in Personal Income and Its Components, 2010-15 and 2014-15
2009 Dollars; Solano County, California, and the United States

PI Component	Solano County		California		United States	
	2010-15	2014-15	2010-15	2014-15	2010-15	2014-15
Personal Income	11.0%	6.8%	18.4%	4.6%	13.2%	3.3%
Wages and Salaries	9.2%	4.4%	19.2%	5.8%	12.4%	3.9%
Social Transfer Payments	9.6%	6.8%	10.5%	6.2%	5.1%	4.2%
Dividends, Interest and Rents	26.3%	4.0%	30.0%	2.0%	24.0%	1.7%
Proprietor's Income	-13.6%	4.4%	12.1%	3.3%	23.5%	2.6%
Other Sources	13.5%	16.7%	7.9%	1.7%	-3.3%	0.9%

Source: Bureau of Economic Analysis (www.bea.gov)

TAKEAWAY: Wage and salary income is the largest part of how Solano County residents generate income to spend, save and pay taxes.

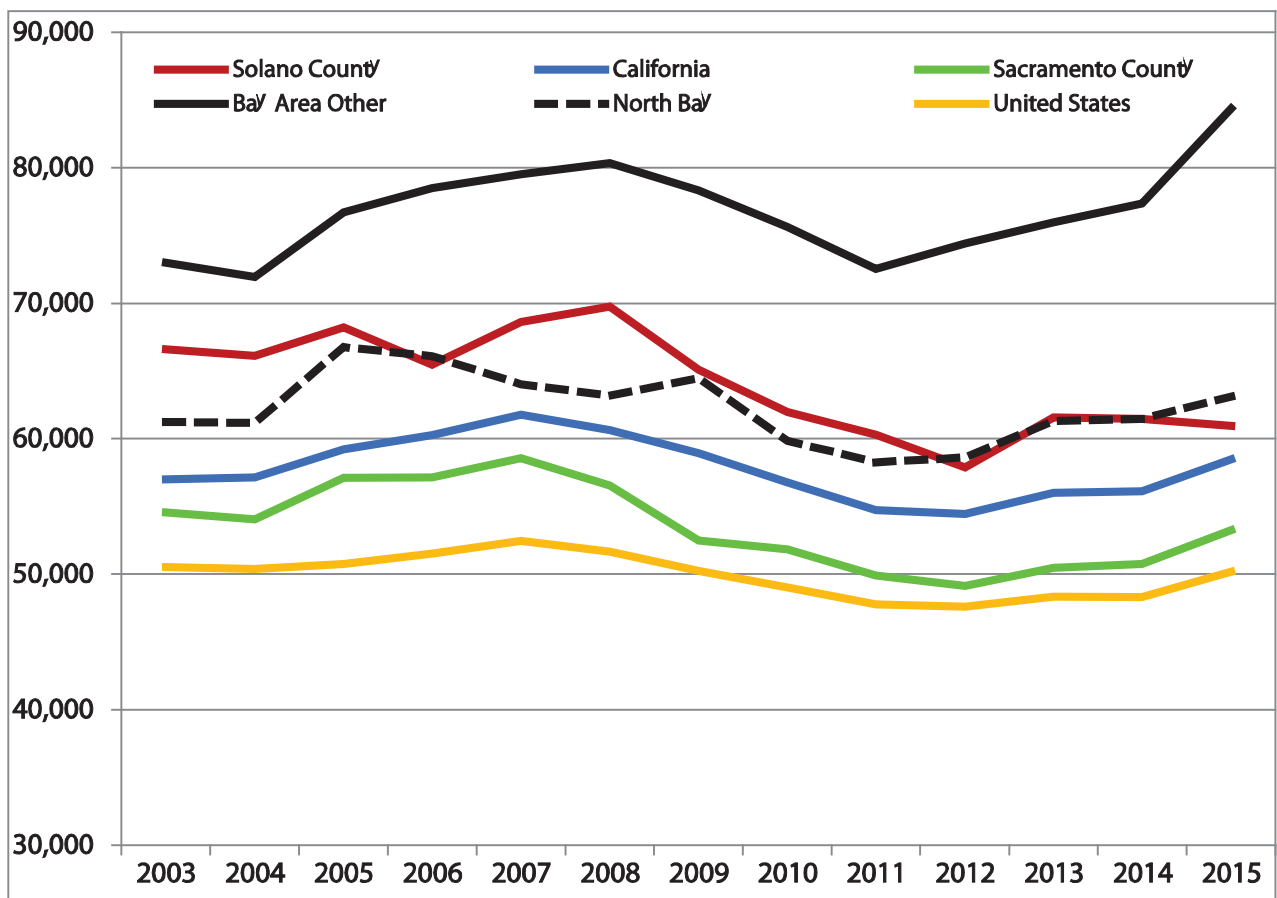
WHAT IS IMPORTANT: The size of the other sources of income category for Solano County reminds us how residents earn income beyond what they generate from work.

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Median Household Income Comparisons

Along with personal income per capita, median household income is another measure of how well typical households generate income to spend and save. For Solano County, inflation-adjusted, median household income decreased a bit again in 2015 versus comparison areas. Factoring in California's consumer price index may explain part of that: prices are rising in Solano County's region (3.0 percent for the nine Bay Area counties in 2015) more quickly than in California for 2015 (only 2.3 percent overall). The Bay Area Other counties, mainly San Francisco and San Mateo counties, continue strong median income growth.

Median Household 2003–2015, Comparisons Between Selected Areas, in 2009 Dollars



Sources: Census Bureau (Median Household Income), California Department of Finance (CPI data)

TAKEAWAY: In inflation-adjusted terms, Solano County saw median household income fall in 2015 by just \$139 per household.

WHAT IS IMPORTANT: While the drop in Solano County's median income is slight, it is a reminder that purchasing power (income after inflation) is important to a household in terms of its ability to both spend and save. If prices in the region had increased only 2.5 percent (i.e., closer to the 2.3 percent increase for California overall), the median household income for Solano County in real terms would have shown an increase in 2015. This study used 3.1 percent inflation for discounting Solano County income.

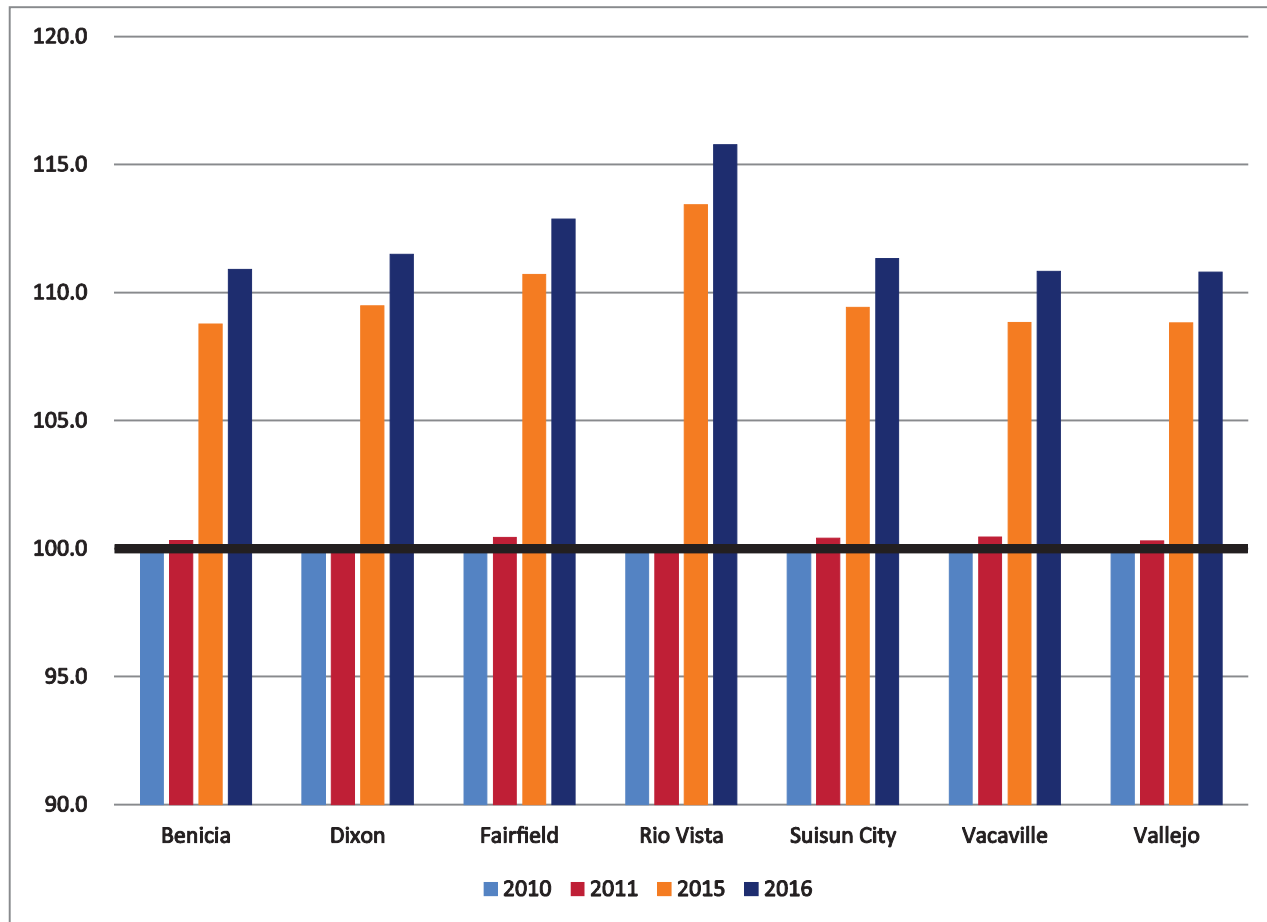
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Cities Overview

Labor data for Solano County's incorporated cities come from California's Employment Development Department (EDD) and show employment growth for the county's residents. Notice that continuing a post-recession trend, each city has more residents working in 2016.

Employment

Solano County Employed Residents by City; 2010, 2011, 2015, and 2016; Index 2010 = 100



Source: California EDD (www.edd.ca.gov)
Solid Line at 100 to show where the Index starts in 2010

TAKEAWAY: All of Solano County's cities showed employment growth in 2016.

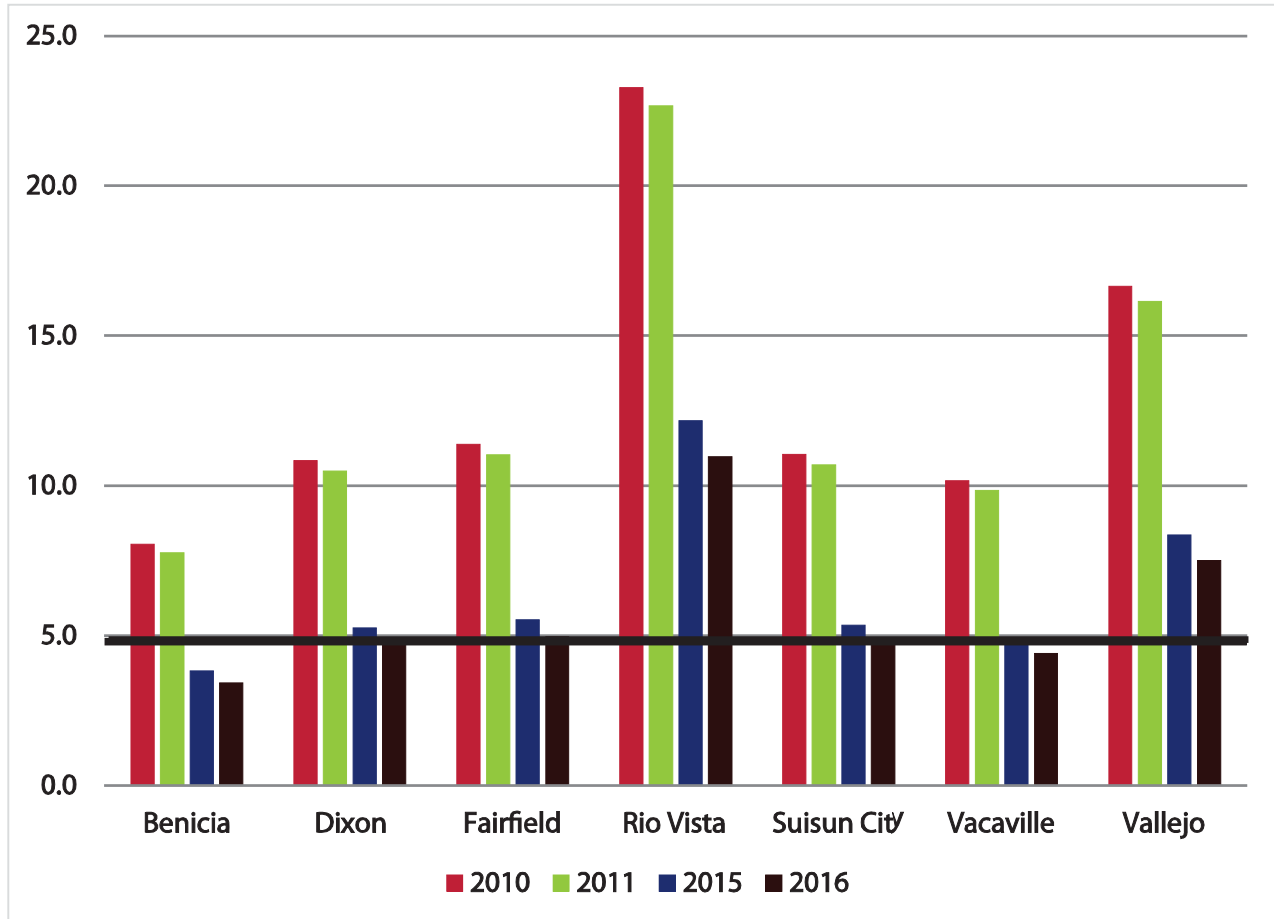
WHAT IS IMPORTANT: Growth in Rio Vista, Suisun City, and Dixon in 2015 and 2016 is strong evidence of continued economic expansion and that growth spreading to more rural communities.

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Unemployment

Solano County's larger cities have unemployment rates that are historically higher than its smaller cities, except for Rio Vista. All the cities are trending down in their unemployment rates, corroborating the countywide data and the fact that labor markets are improving throughout the county. Solano County's unemployment rate in December 2016 was 4.9 percent.

Solano County Unemployment Rate by City, December 2016 (4.9% at solid line)



Sources: California EDD (www.edd.ca.gov)

Solid Line at 4.9 percent to show Solano County Overall Unemployment Rate in Dec 2016

TAKEAWAY: While unemployment is still relatively high in some places, all of Solano County's cities are experiencing a downward trend in unemployment rates.

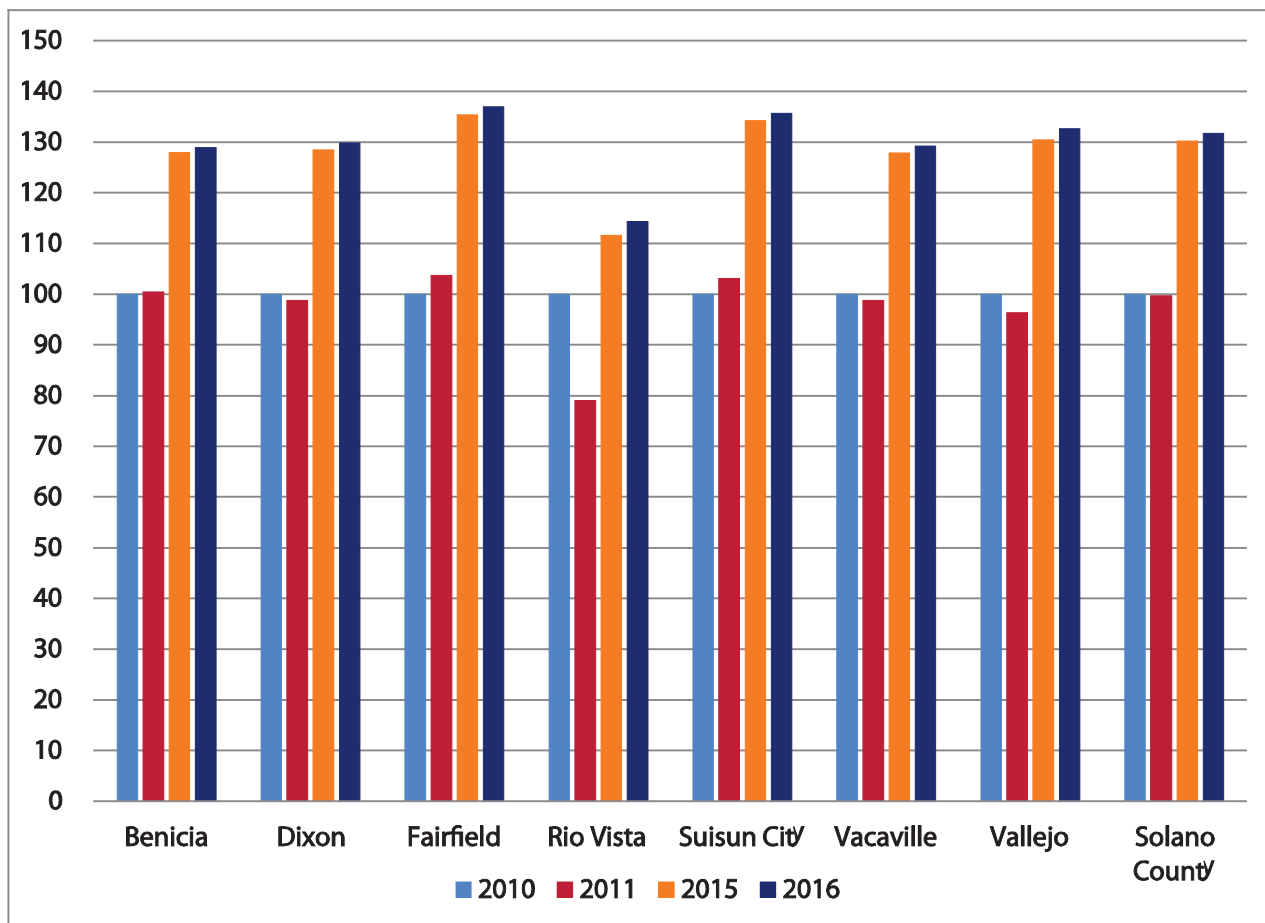
WHAT IS IMPORTANT: Labor force and industry composition affect local labor markets. Older areas farther away from a business and population center are likely to have higher unemployment rates.

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Gross City Product

Annual gross product at the city level, or Gross City Product, is the total value of all final goods and services produced in the city limits in one year, calculated using Bureau of Economic Analysis (BEA) data and EDD data combined. Each city also experienced production growth in terms of gross income from providing goods and services. Notice how many cities were at a low point in 2011 before the recent growth period following the recent recession.

Percent Difference in Gross City Product
Comparisons Between Cities, in 2009 Dollars, Index 2010 = 100



Sources: California EDD (www.edd.ca.gov), IMPLAN (www.implan.com), and BEA (www.bea.gov)

TAKEAWAY: The average change in Gross City Product from 2010 to 2016 ranges from 14 percent in Rio Vista to over 35 percent in Fairfield and Suisun City.

WHAT IS IMPORTANT: Notice that Fairfield exited the recession slightly ahead of the other cities in Solano County, as 2010 was its lowest year of gross product versus the other cities and towns except Suisun City and Benicia.

See also the City Overview subsection in the “Our Changing Community” section of this report, where additional city-level demographic data are provided for more comparisons.

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Employment in Base Industries and Locally-Serving Industries

Base industries are comprised of businesses that build wealth and income due to drawing in revenue from customers and clients outside the local area. The Solano County data show a mix of industries with components that are export-focused, thus making them base industries. Growth trends for base industries and locally-serving industries are indicated by employment data. The latest data for Solano County's labor market that are official estimates at the sub-industry level are provided by the Quarterly Census of Employment and Wages or QCEW; note that preliminary estimates for 2016 are from Quarter 2, so that quarter is used for comparison with preceding years.

Solano County Base Industry Employment
Second Quarter Data for 2010, 2014, 2015, and 2016

	2010 Q2	2014 Q2	2015 Q2	2016 Q2
<i>Base Industries Total</i>	32,401	30,779	33,955	36,735
Agriculture	1,489	1,851	1,945	1,960
Mining	223	269	238	263
Wholesale Trade	3,986	3,689	4,320	4,207
Information	612	464	458	451
Finance and Insurance	991	966	893	962
Real Estate and Rental and Leasing	119	217	232	211
Professional, Scientific, Technical Services	266	298	230	235
Management of Companies and Enterprises	1,217	787	778	790
Arts, Entertainment, and Recreation	2,455	3,524	2,786	3,035
Accommodation and Food Services	701	792	841	852
Federal government	4,975	2,861	3,739	3,702
State government	4,618	2,861	4,640	5,953
Manufacturing	6,109	7,816	8,355	9,139
Retail Trade	2,334	2,122	2,155	2,171
Transportation and Warehousing	2,306	2,262	2,345	2,804

Sources: Moving Solano Forward and Bureau of Labor Statistics (www.bls.gov) and its Quarterly Census of Wages and Employment (QCEW)

As specified in the Moving Solano Forward, Phase II project, the current set of industry clusters that act as foci for Solano County's economic development efforts are the following:

- Food and Beverage Manufacturing;
- Logistics (warehousing, transportation);
- Life Sciences (health care delivery, biotechnology research, e.g.); and
- Advanced materials (manufacturing, research and logistics for products that add value to technology and other markets).

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The evolution of economic development efforts in Solano County may change these clusters and the businesses within each sector. "Unassigned" jobs in industries that are not classified as either base industries or locally-serving industries normally serve a mix of local and export markets. Health care is a large, locally-serving employer, as is construction. Local government is also a large employer, but notice that both state and federal government jobs are considered part of the base industries. Because outside governments receive "export" income from state and federal sources outside Solano County, they are part of the base industries by that definition. However, outside of Travis Air Force Base, the state and federal government levels of employment are unlikely to be foci of economic development activities.

Solano County Locally-Serving Industry Employment Second Quarter Data for 2010, 2014, 2015, and 2016

	2010 Q2	2014 Q2	2015 Q2	2016 Q2
<i>Locally-Serving Industries Total</i>	<i>68,902</i>	<i>76,223</i>	<i>74,123</i>	<i>79,976</i>
Utilities	480	559	554	585
Construction	7,119	8,420	8,515	10,034
Information	586	544	458	451
Finance and Insurance	2,323	2,533	893	962
Real Estate and Rental and Leasing	1,218	1,065	232	211
Professional, Scientific, Technical Services	3,121	3,735	230	235
Admin and Waste Management Services	6,579	4,576	4,782	5,687
Educational Services	1,537	1,465	1,051	1,137
Health Care and Social Assistance	12,777	17,551	18,906	19,097
Arts, Entertainment, and Recreation	222	1,351	2,786	3,035
Accommodation and Food Services	438	406	404	357
Other Services	3,097	3,483	3,549	3,586
Local Government	15,380	15,357	15,805	16,061
Local Portion of Retail Trade	13,281	14,541	15,350	15,734
Local Portion of Transportation and Warehousing	744	637	608	2,804
Jobs in industries unassigned by MSF to date	21,332	17,797	23,190	17,557

Sources: *Moving Solano Forward (MSF)* and Bureau of Labor Statistics (www.bls.gov)
and its *Quarterly Census of Wages and Employment (QCEW)*

TAKEAWAY: Base industry employment increased in 2016 as the economic expansion that started in 2014 continued.

WHAT IS IMPORTANT: Growing base industry jobs drives locally-serving jobs due to compounding of economic impacts. Supply-chain jobs and industries like health care and construction are supported further by employed residents when base industries grow.

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Business Affordability: Wages

The California Employment Development Department (EDD) publishes wage survey results annually for specific types of occupations. These occupations may be for different types of employers: for example, a computer programmer may be employed by a hospital, a logistics firm, or a community college. In each case, the core occupation is computer programmer. The tables here refer only to major occupational categories. Comparisons are to selected metropolitan statistical areas (MSAs) in California and areas in Solano County's region. In a repeat from the 2015 Index, the 2010 data table is shown as a frame of reference for changing wages.

**Solano County and California 2010 Wages and Occupations
Compared to Other Areas as a Percent of State Average Wages in 2010**

<i>Occupational Categories</i>	<i>CA</i>	<i>Solano</i>	<i>Solano Wages</i>	<i>Sonoma</i>	<i>Napa</i>	<i>Sacra- mento MSA</i>	<i>Oakland</i>	<i>San Francisco</i>	<i>San Jose</i>
Total all	\$24.10	94%	\$22.65	95%	97%	98%	110%	125%	135%
Management Services	56.64	88%	49.84	88%	97%	90%	102%	114%	123%
Business and Financial Operations	34.98	93%	32.53	90%	94%	88%	106%	126%	119%
Computer and Mathematical	42.16	88%	37.10	96%	88%	87%	98%	110%	126%
Architecture and Engineering	41.56	84%	34.91	90%	90%	98%	103%	100%	116%
Life, Physical, and Social Science	35.36	102%	36.07	101%	134%	92%	107%	117%	124%
Community and Social Services	24.59	117%	28.77	88%	93%	101%	105%	107%	104%
Legal Services	56.00	86%	48.16	97%	105%	82%	95%	112%	125%
Education, Training, and Library	27.46	98%	26.91	92%	113%	95%	100%	109%	104%
Arts, Design, Entertainment, Sports, and Media	31.60	70%	22.12	80%	68%	82%	94%	109%	104%
Healthcare Practitioners and Technical	40.21	99%	39.81	95%	112%	103%	110%	112%	122%
Healthcare Support Services	14.62	104%	15.20	110%	112%	104%	109%	122%	113%
Protective Services	25.37	128%	32.47	114%	102%	97%	105%	97%	111%
Food Preparation and Serving-Related	10.66	95%	10.13	104%	113%	99%	101%	114%	101%
Building and Grounds Cleaning and Maintenance	13.23	104%	13.76	105%	103%	102%	111%	111%	104%
Personal Care and Services	12.97	96%	12.45	111%	103%	96%	109%	125%	105%
Sales and Related Services	18.93	82%	15.52	96%	102%	94%	108%	128%	129%
Office and Administrative Support	17.82	100%	17.82	101%	103%	102%	110%	117%	117%
Farming, Fishing, and Forestry	10.11	109%	11.02	121%	125%	114%	125%	177%	110%
Construction and Extraction	24.62	105%	25.85	110%	105%	99%	115%	123%	114%
Installation, Maintenance, and Repair	22.86	110%	25.15	104%	104%	101%	113%	113%	113%
Production Jobs	15.95	119%	18.98	107%	122%	107%	113%	113%	114%
Transportation and Material Moving Services	16.06	102%	16.38	99%	102%	100%	114%	123%	104%

Source: Employment Development Department, Occupations Data (www.edd.ca.gov), 2010 Q1
Wages in **GREEN** are for occupations where Solano County wages are greater than California wages

In the 2016 wage data shown in the following table, the Bay Area's metropolitan areas of Oakland, San Jose and San Francisco continue to be significantly above the state average in almost all occupations. Sacramento's MSA is just behind the state average wage level, as is Napa County. Solano County has more expensive labor in 2016 overall than in 2010 and now exceeds Napa and Sonoma counties on average.

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Solano County and California 2016 Wages and Occupations Compared to Other Areas as a Percent of State Average Wages in 2016

<i>Occupational Categories</i>	<i>CA</i>	<i>Solano</i>	<i>Solano Wages</i>	<i>Napa</i>	<i>Sonoma</i>	<i>Sacra- mento MSA</i>	<i>Alameda</i>	<i>San Francisco</i>	<i>San Jose</i>
Total all occupations	\$19.49	98.7%	\$19.24	94.2%	97.1%	104.1%	118.8%	137.6%	147.9%
Management Services	\$54.33	86.9%	\$47.20	90.2%	86.6%	89.2%	109.0%	127.8%	141.0%
Business and Financial Operations	\$35.92	95.5%	\$34.31	96.9%	90.5%	90.8%	107.8%	120.1%	125.6%
Computer and Mathematical	\$48.21	85.1%	\$41.01	77.6%	87.3%	83.4%	104.3%	111.1%	127.1%
Architecture and Engineering	\$45.20	92.5%	\$41.79	86.9%	93.8%	99.6%	102.5%	107.1%	121.6%
Life, Physical, and Social Science	\$36.26	110.6%	\$40.09	108.2%	96.8%	98.1%	111.6%	126.7%	106.8%
Community and Social Services	\$23.13	106.1%	\$24.53	108.6%	99.8%	95.4%	106.0%	101.8%	104.3%
Legal Services	\$49.58	90.5%	\$44.85	75.3%	68.1%	96.1%	99.0%	126.5%	134.4%
Education, Training, and Library	\$25.83	98.0%	\$25.32	97.4%	85.3%	91.2%	101.9%	106.5%	110.0%
Arts, Design, Entertainment, Sports, and Media	\$27.30	70.8%	\$19.33	84.8%	91.2%	82.1%	84.7%	118.5%	112.1%
Healthcare Practitioners and Technical	\$41.12	123.6%	\$50.82	105.5%	86.8%	115.8%	123.3%	131.3%	125.4%
Healthcare Support Services	\$15.87	106.4%	\$16.88	106.7%	111.2%	108.9%	115.7%	117.9%	115.8%
Protective Services	\$20.62	180.4%	\$37.20	95.5%	90.2%	91.1%	93.5%	102.5%	93.1%
Food Preparation and Serving-Related	\$10.70	96.6%	\$10.34	112.7%	106.6%	95.2%	101.9%	118.5%	107.1%
Building and Grounds Cleaning and Maintenance	\$12.95	107.3%	\$13.90	102.9%	108.3%	101.1%	116.8%	115.8%	101.0%
Personal Care and Services	\$11.42	91.6%	\$10.46	103.4%	111.3%	94.5%	105.3%	123.7%	108.1%
Sales and Related Services	\$13.81	86.6%	\$11.96	117.7%	103.6%	97.1%	109.1%	132.7%	124.5%
Office and Administrative Support	\$18.17	102.2%	\$18.57	101.8%	103.3%	101.8%	112.8%	123.7%	120.5%
Farming, Fishing, and Forestry	\$9.67	101.2%	\$9.79	128.2%	124.8%	104.9%	131.0%	153.5%	109.4%
Construction and Extraction	\$25.00	106.7%	\$26.67	108.1%	110.7%	97.6%	116.7%	124.6%	113.8%
Installation, Maintenance, and Repair	\$22.84	104.2%	\$23.81	103.9%	104.6%	99.0%	114.6%	126.0%	114.7%
Production Jobs	\$14.70	114.4%	\$16.81	124.6%	111.3%	107.8%	117.3%	123.3%	120.1%
Transportation and Material Moving Services	\$14.47	100.0%	\$14.47	100.5%	104.4%	105.4%	124.3%	118.7%	107.0%

Source: Employment Development Department, Occupations Data (www.edd.ca.gov), 2016 Q1
Wages in **GREEN** are for occupations where Solano County wages are greater than California wages.

TAKEAWAY: Solano County remains a place with less-expensive labor compared to California overall but is catching up as the Solano County economy expands.

WHAT IS IMPORTANT: Relatively high wages in the Bay Area (San Francisco, San Jose, Alameda County) and in Sacramento represent opportunities for business attraction to Solano County.

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Agriculture

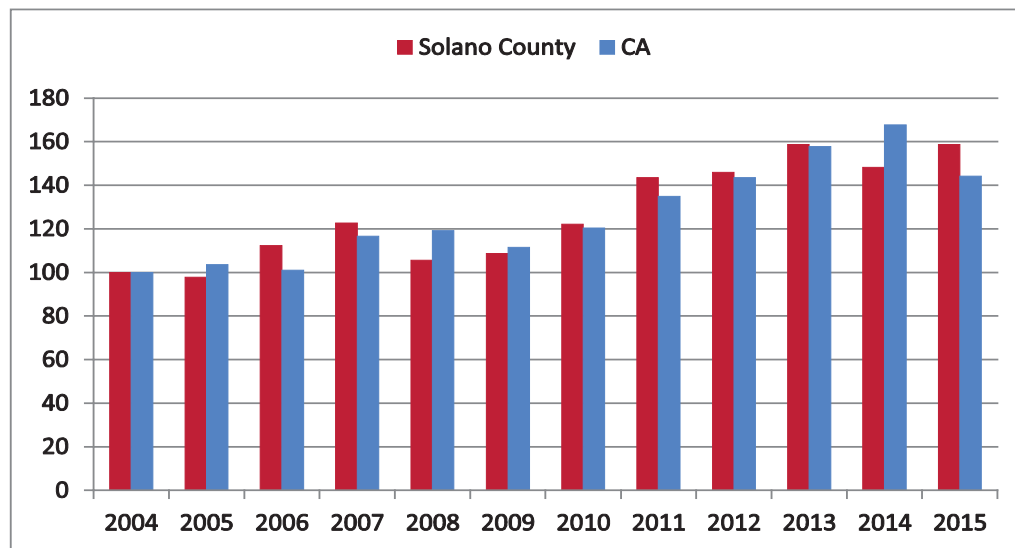
Agriculture is approximately 1.1 percent of Solano County's economy. However, agriculture comes in many forms based on its supply chain. Some local manufacturers use Solano County products as raw materials. The Solano County Agricultural Commissioner publishes annual data on agricultural outcomes in the county. The Bureau of Economic Analysis also provides such data, although at the aggregate level. Cattle and grapes have become more important since 2010. Solano County ranks among California's top producers of tomatoes. Dairy products slipped out of the top-ten industries after 2014.

**Solano County Top 10 Agricultural Industries and Revenues
2010, 2013, 2014, and 2015, Sorted by 2015 Value**

<i>Agricultural Product</i>	<i>2010</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>
Total Solano County	\$259,398,000	\$348,215,000	\$378,645,000	\$353,869,000
Tomatoes (Processed)	\$36,901,400	\$29,745,000	\$46,124,000	\$42,156,000
Walnuts	31,161,700	55,435,000	45,422,000	37,912,000
Nursery Products	23,352,000	35,144,000	35,594,000	37,648,000
Alfalfa	19,742,700	35,368,000	43,700,000	34,821,000
Cattle/Calves	22,608,000	35,795,000	31,673,000	27,556,000
Almonds	8,468,100	17,113,000	14,156,000	23,603,000
Grapes	9,274,800	17,997,000	17,621,000	14,988,000
Wheat	9,672,700	9,164,000	13,789,000	9,092,000
Sunflower Seeds	7,845,300	13,070,000	14,455,000	6,904,000
Sheep	6,355,600	5,755,000	7,912,000	6,684,000
All Other Ag Products	81,895,800	93,308,000	113,988,000	112,505,000

Source: Solano County Agricultural Commissioner
(http://solanocounty.com/depts/agriculture/crop_report/2009_2018.asp)

Total Agricultural Value, Solano County and California, 2004–2015, Index 2004 = 100



Sources: www.bea.gov and Solano County Agricultural Commissioner

TAKEAWAY: Solano County's agricultural industries fell in terms of value from 2014 to 2015, likely due to both lower commodities price pressure and continued drought impacts in 2015. Wet winters in 2016 and 2017 may provide better yields.

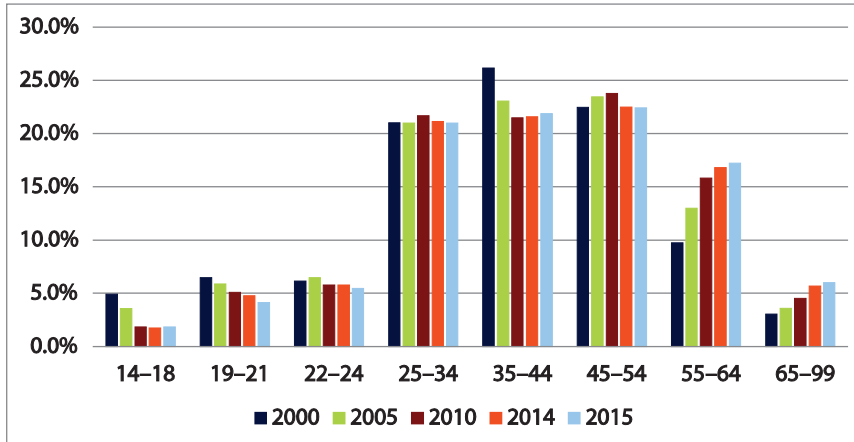
WHAT IS IMPORTANT: Agricultural goods are raw materials for food and beverage manufacturing in Solano County and beyond, so local farmers should be part of an economic development strategy that involves food and beverage manufacturing as a traded sector or base industry.

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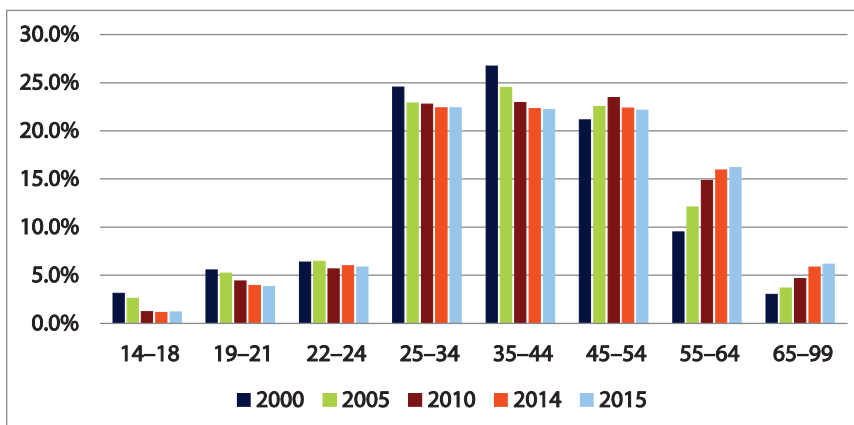
Age of the Workforce

Age of Workforce, 2000, 2005, 2010, and 2015

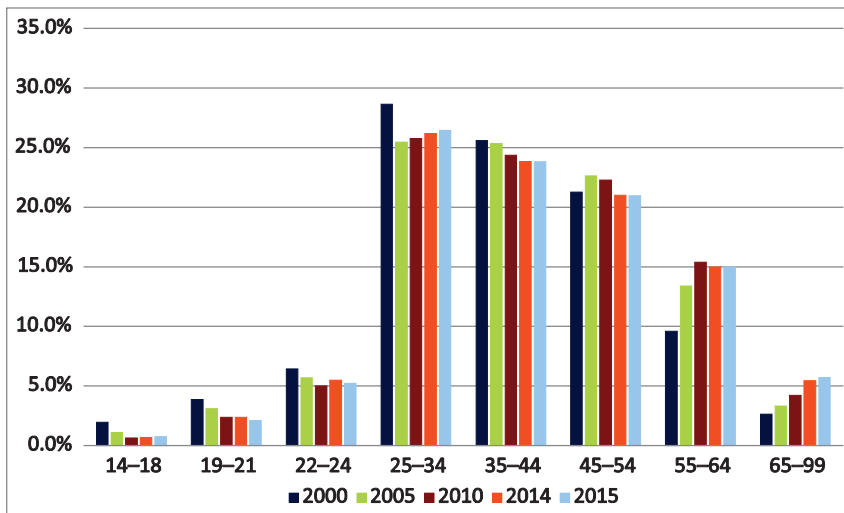
Solano County



California



San Francisco County



Data show clearly that the labor force has aged since 2000 and that after 2005, that aging gained speed. The largest effect of an aging workforce is fewer opportunities for new labor force entrants: graduating high school and college students. In comparison, San Francisco County is weighted more toward 25-34 year old workers versus California and Solano County since 2010.

TAKEAWAY: Solano County's workforce has aged in a similar way to California's workforce overall and has aged more than San Francisco County's workforce in comparison.

WHAT IS IMPORTANT: Recent work and regional partnerships on career pathways development are challenged when older workers remain in the labor force.

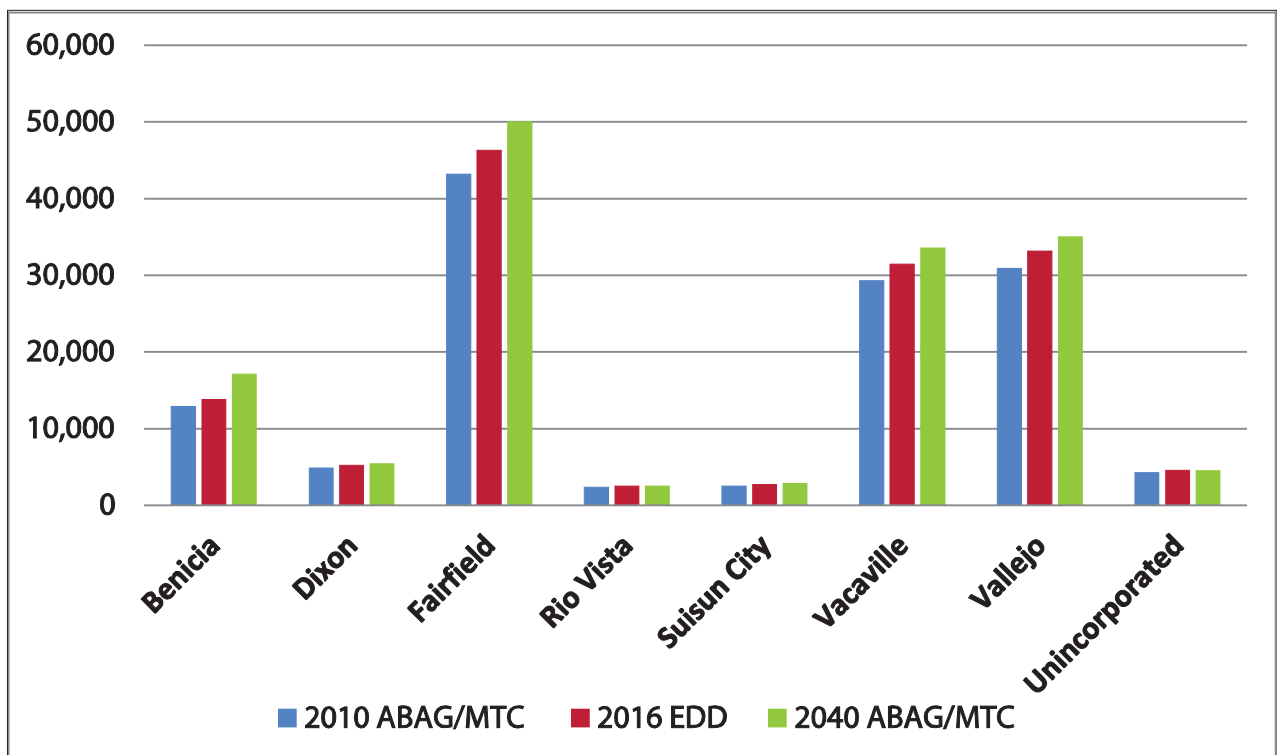
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Long-Term Jobs Forecast to 2040

In 2013, the Association of Bay Area Governments (ABAG) and the Metropolitan Transportation Commission (MTC) published a joint strategy document on jobs, housing and transportation called "Plan Bay Area 2040" (www.planbayarea.org). This strategy includes Solano County as one of the Bay Area counties, was updated in October 2016, and includes employment level forecasts. Such forecasts attempt to count both payroll and non-payroll workers with minimal duplication.

The baseline number in 2010 for the ABAG/MTC estimates is 130,160 workers in Solano County; the EDD estimate for 2010 employment is 121,000 payroll workers. The difference is assumed to be non-employers, or self-employed businesses that have no payroll employment.

Solano County Estimated Total Employment (Number of Jobs), 2010, 2016, and 2040



Sources: California EDD (www.labormarketinfo.edd.ca.gov) and ABAG/MTC (www.planbayarea.org)

TAKEAWAY: Solano County's growth of jobs through 2040 is estimated to be concentrated in its major cities in priority development areas (PDAs), according to ABAG and MTC. The Solano County forecast by ABAG/MTC is for 151,000 workers by 2040.

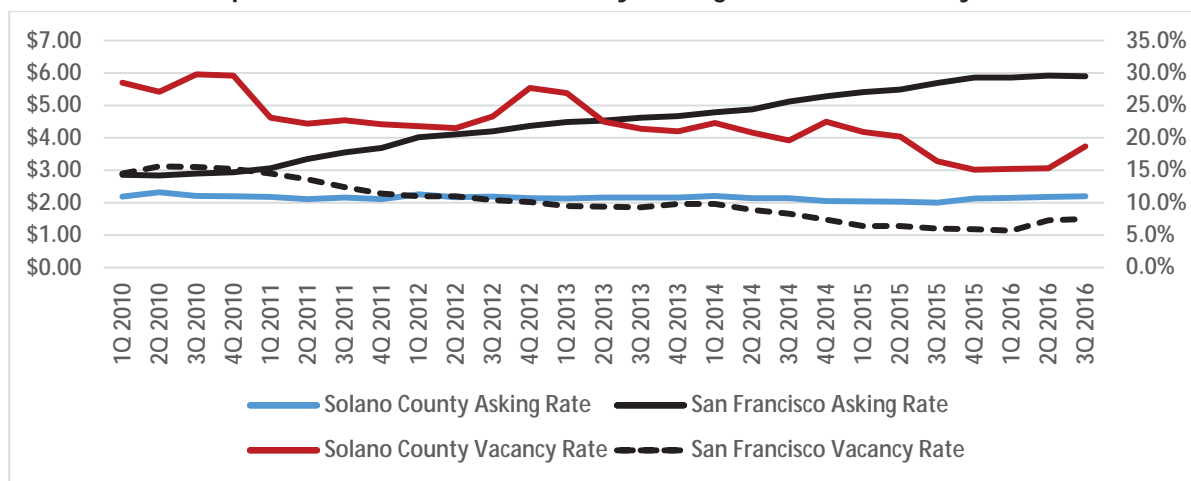
WHAT IS IMPORTANT: These data are tied to estimates of household formation because households are where workers originate.

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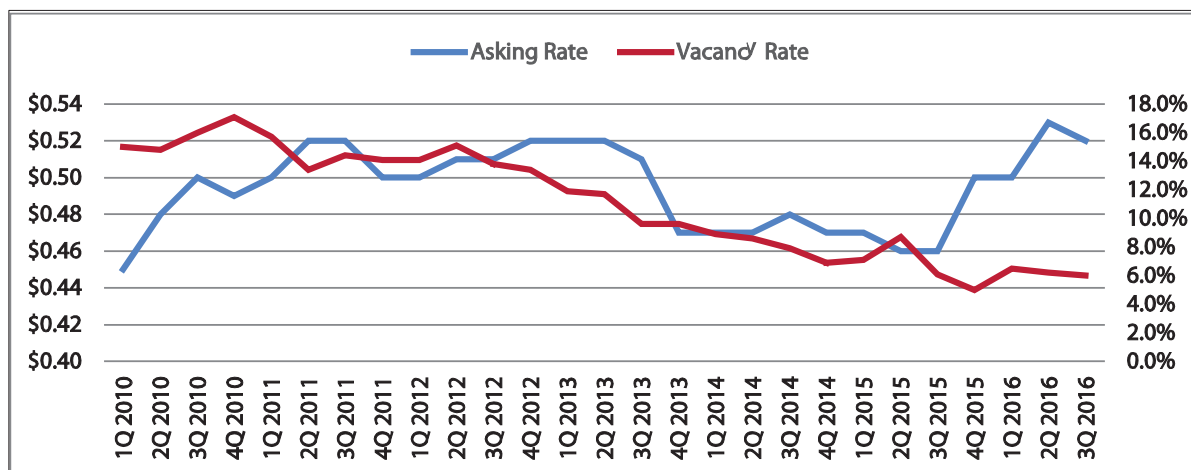
Commercial Real Estate Pricing and Vacancy

Commercial real estate data provide a way to track the available infrastructure for companies operating (or wishing to operate) in the region. This space can be office, industrial, medical, retail, or other types of specialty space. The figures here show industrial and office space, two of the most common types. As with other markets, the commercial real estate market is regional. High prices in San Francisco County provide an economic development opportunity for Solano County. San Francisco's asking price for office space is shown for comparison due to its relatively high price. There was 1.76 million square feet of space permitted in fiscal year 2015-16 for Solano County, 94 percent of which is industrial versus 6 percent as new office.

**Solano County Class A Office Space Asking Price/Sq Ft and Vacancy Rate, 2010-2016 Q3
Compared to San Francisco County Asking Price and Vacancy Rate**



Solano County Industrial Space Asking Price/Sq Ft and Vacancy Rate, 2010-2015 Q3

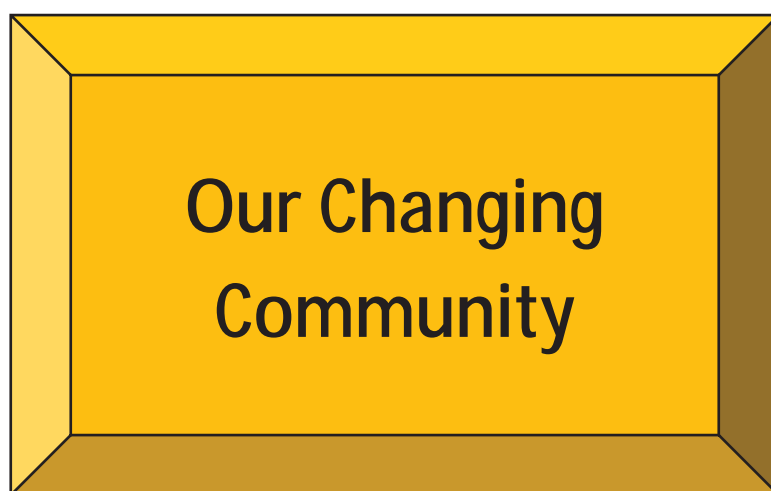


Source: Colliers International (<http://www.colliers.com/en-us/fairfield/insights>)

Asking Price is indicated on the left-hand axis; Vacancy Rate is indicated on the right-hand axis.

TAKEAWAY: Rising demand is driving higher asking rates per square foot. However, office space continues to have relatively high vacancy rates above 15 percent overall.

WHAT IS IMPORTANT: The coming legalization of cannabis for recreational use in California may increase occupancy and demand for space in industrial, office and retail markets throughout the state.



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Population Growth

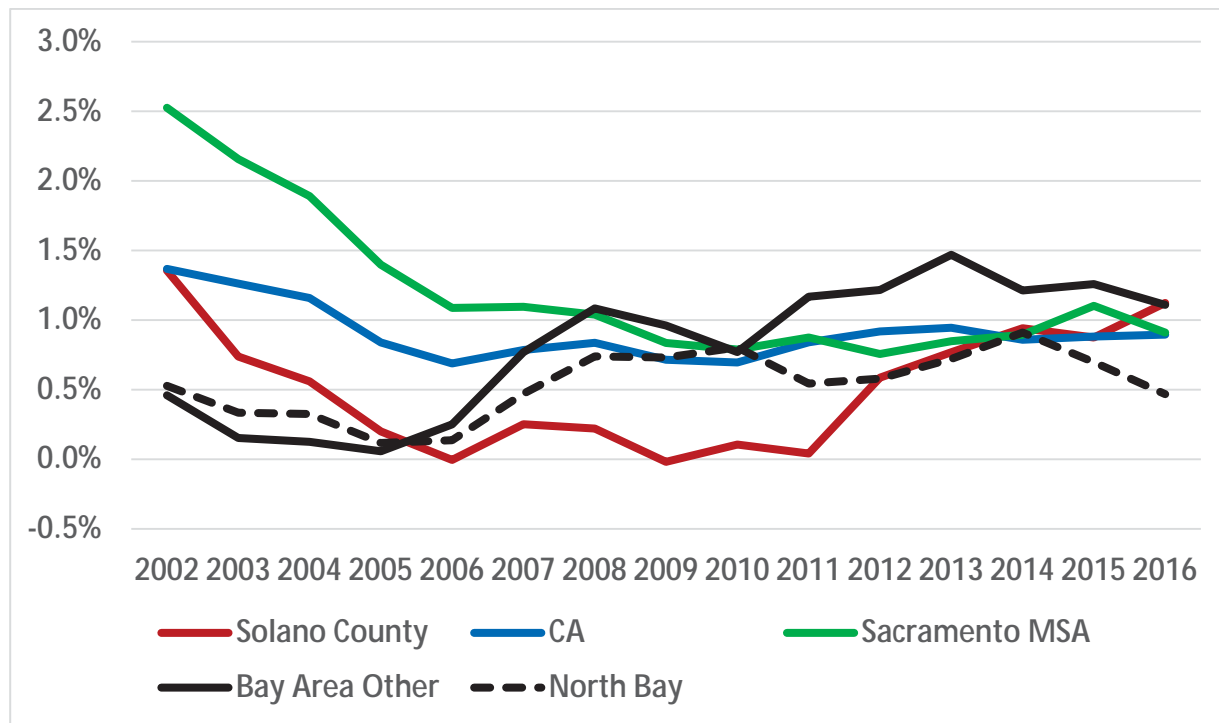
Population growth creates workforce and housing demand. Solano County's population grew by 4,794 residents from January 1, 2015 to January 1, 2016; the growth rate was approximately 1.1 percent. The Bay Area Other counties grew by 69,621 people, with a growth rate that was also 1.1 percent. California's population grew slightly slower than in Solano County, at 0.9 percent. The Sacramento MSA also grew by 0.9 percent, while the North Bay counties of Sonoma and Napa grew more slowly at 0.5 percent.

Change in Total Population, Compared to 2016

Place	2010	2015	2010	2015
Solano County	4.4%	1.1%	18,230	4,794
California	5.5%	0.9%	2,031,983	348,241
Sacramento MSA	5.5%	0.9%	78,038	13,494
Bay Area Other	7.7%	1.1%	449,588	69,261
North Bay	4.0%	0.5%	34,705	4,213

Source: California Department of Finance, Demographic Research Unit (www.dof.ca.gov)

Population Growth Percent Change from the Previous Year, 2002–2016, January 1 Estimates



Source: California Department of Finance, Demographic Research Unit (www.dof.ca.gov)

TAKEAWAY: The population in Solano County continued to grow in 2015 slightly faster than in the state on average.

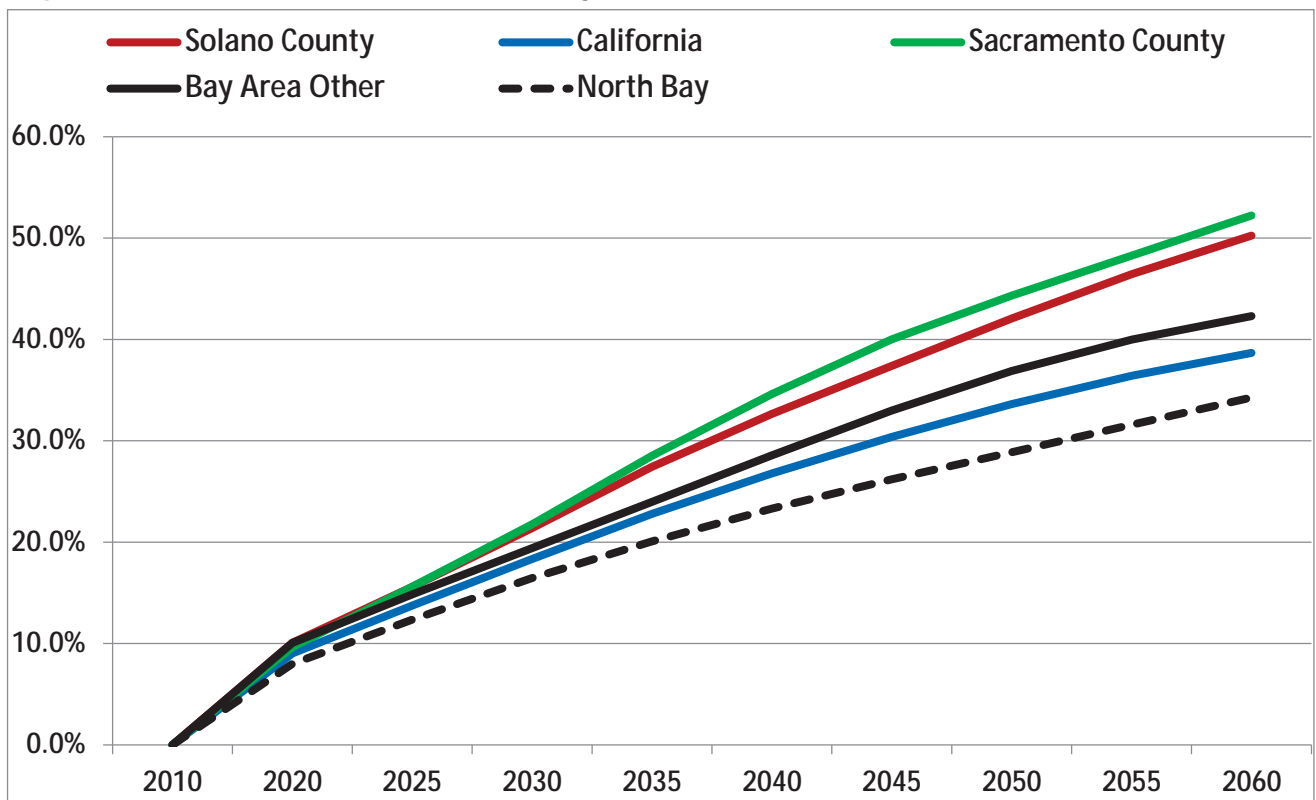
WHAT IS IMPORTANT: Solano County is part of two "laborshed" regions, the Sacramento region and the Bay Area region. Due to Solano County's location, residents live locally and provide a workforce for both regions.

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Population Growth Projections

The population in Solano County is projected to grow more quickly than the population in any of the selected comparison areas except Sacramento County. The growth accelerates for both Solano and Sacramento counties after 2030, faster than the state overall and also faster than the Bay Area other counties. This acceleration is due to assumptions that a larger Hispanic population has more children per person. California's Department of Finance (DOF) forecasts that Solano County stays on pace with the state overall to 2025. The Population Growth chart here is repeated from the 2015 Index as context for the Association of Bay Area Governments (ABAG) and Metropolitan Transportation Commission (MTC) occupied housing (households) forecasts below. (Comparisons using Sacramento MSA data include counties that are not in the ABAG/MTC document but are counties that compete with Solano County for workers and housing options.)

Population Growth Estimated Percent Change from the Previous Year, Selected Areas, 2010–2060



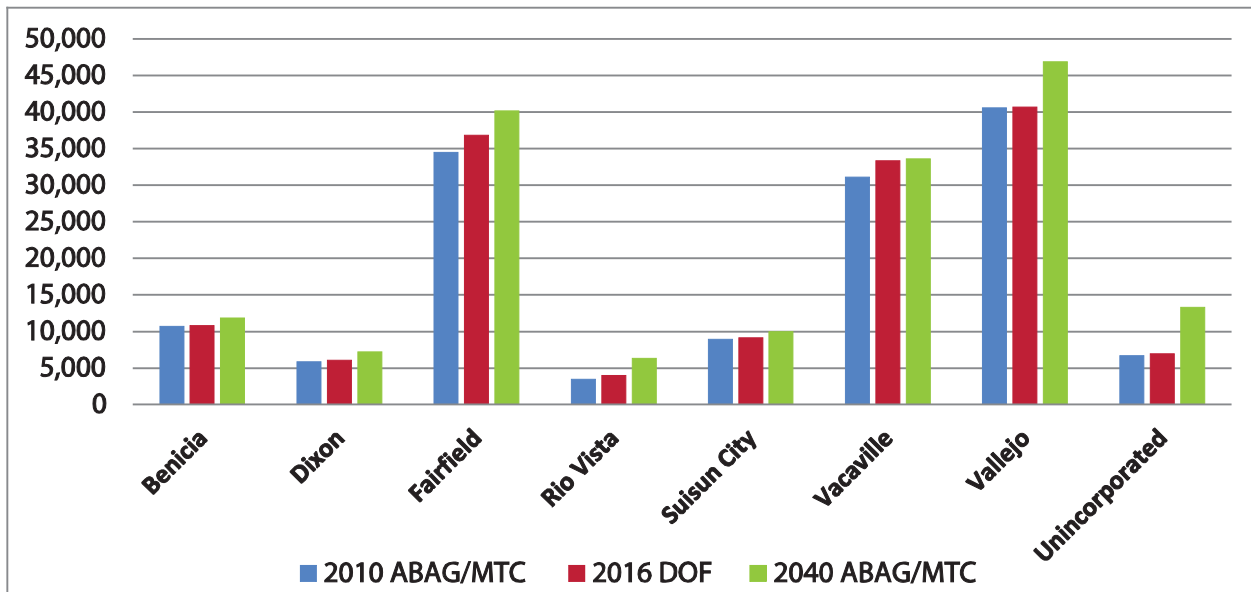
Source: California Department of Finance, Demographic Research Unit (www.dof.ca.gov), Dec 2014

Occupied Housing (Households) Forecasts

Estimates complementary to California Department of Finance (DOF) forecasts have come in October 2016 from Plan Bay Area 2040 and the ABAG/MTC planning scenario for housing and transportation, and they forecast that Solano County is expected to have 167,400 occupied housing units (households) by 2040. As of 2016, this figure is 147,821 occupied housing units with a total of 156,375 possible places to live. Jobs are also part of this scenario, with an estimated combination of payroll and non-payroll workers at 151,000.

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Solano County Occupied Housing Units (Households), 2010, 2016, and Estimated 2040



Sources: California Dept. of Finance (www.dof.ca.gov) and ABAG/MTC (www.planbayarea.org)

Population Projections

The California Department of Finance (DOF) generates population projections for all counties in California. These projections are split into categories based on ethnicity, age, and gender, and as of February 2016, they cover the period through 2060. One way to compare and contrast population data for past years with these projections is by using population pyramids. These pyramids are graphics used in demographic research to look at comparisons of age (on the vertical axis), gender mix (where females are positive values and males are negative values on the horizontal axis), and ethnicity (where shaded areas reflect each ethnicity's population proportion).

2010 Solano County Population Pyramid

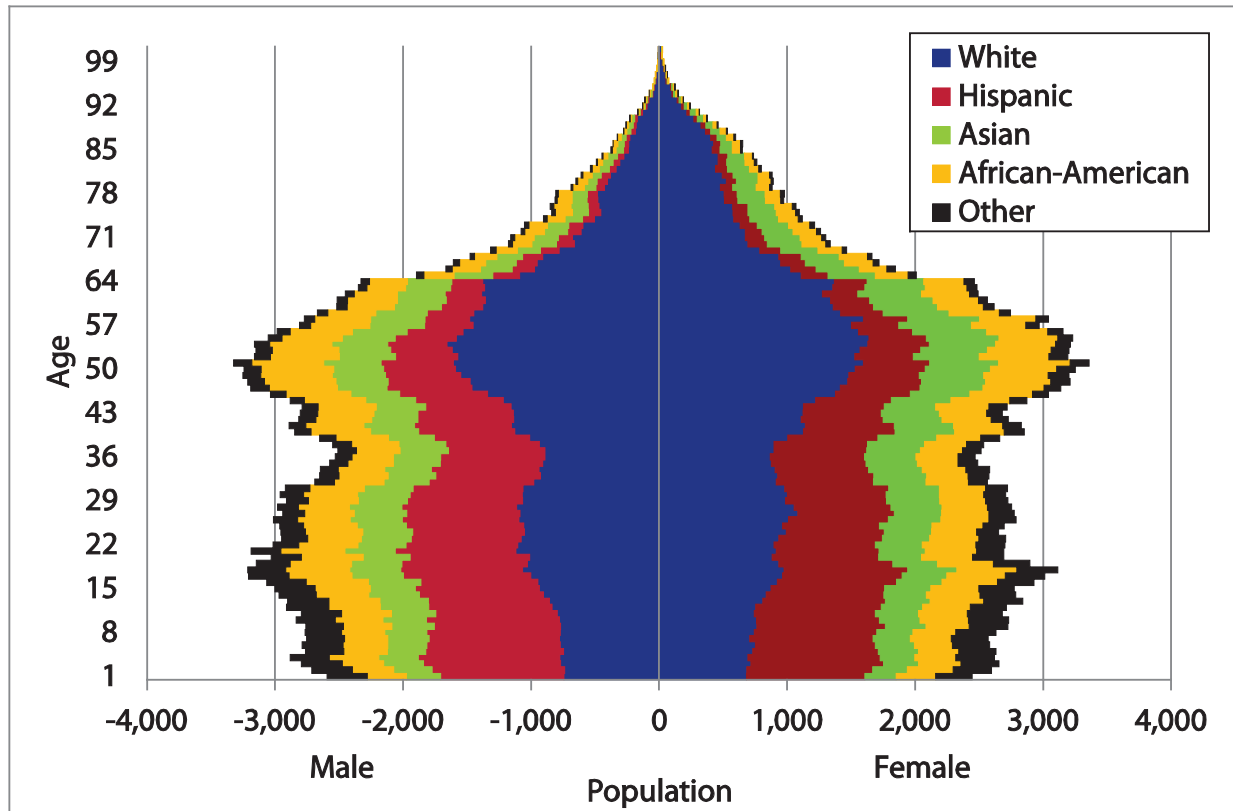


Source: California Department of Finance, Demographic Research Unit (www.dof.ca.gov)

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These figures do not change wildly from year to year unless the underlying demographic assumptions change. However, these figures remind us that Solano County is projected to become older and more ethnically diverse through 2040.

2040 Solano County Population Pyramid



Source: California Department of Finance, Demographic Research Unit (www.dof.ca.gov)

TAKEAWAY: There are now forecasts for Solano County's population and households (occupied housing units) through 2040: the California Department of Finance estimates Solano County's population as 548,046 in 2040 and ABAG and MTC estimate the number of households as 167,400.

WHAT IS IMPORTANT: The population is estimated to become more ethnically diverse by 2040 and using the estimates above, the number of people per household is expected to be 3.27. In 2015, the Census estimate for people per household for Solano County was 2.89.

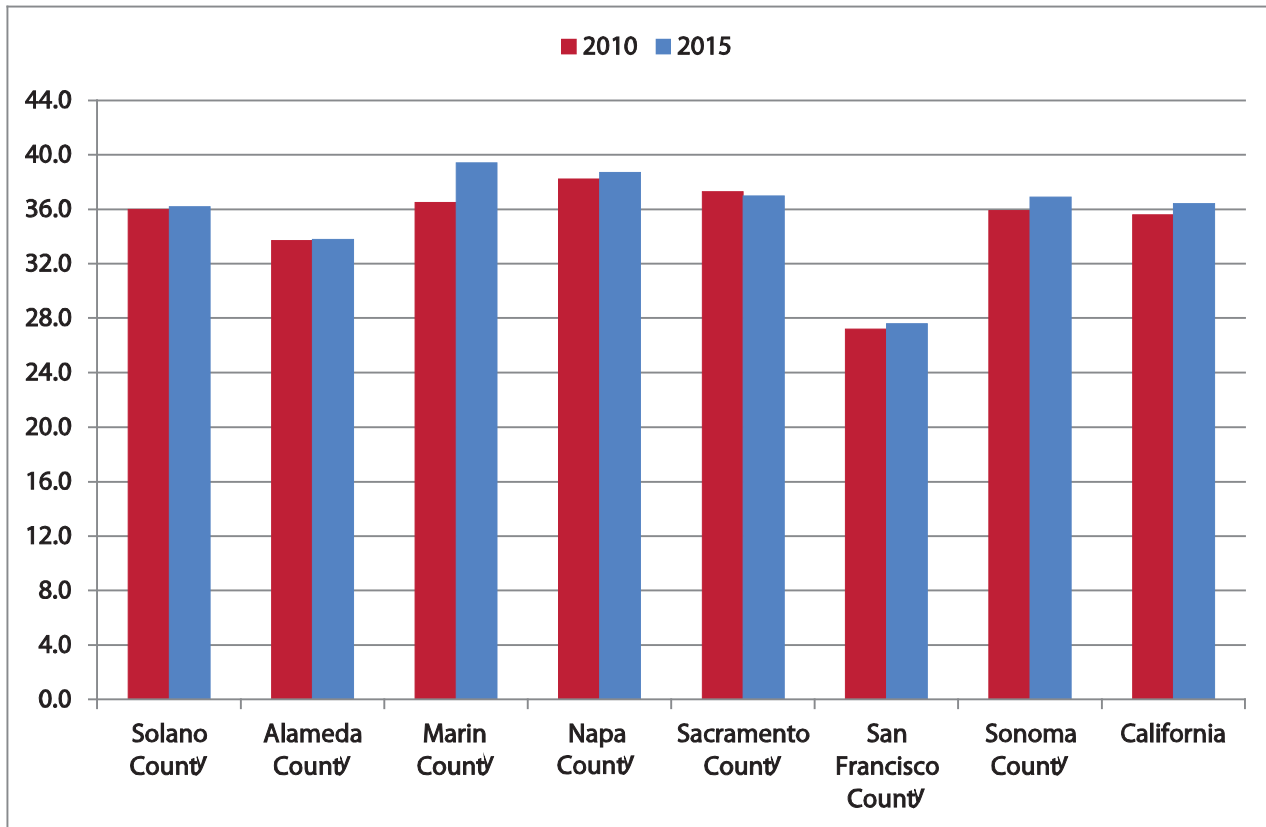
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Dependency Ratios

An area's total dependency ratio measures the percentages of residents 65 and older and under 18 years of age. As this ratio rises, there are fewer residents who are of classic working age (18–64 years old), and more young and old residents who are “dependent” on working-age residents to provide resources or to redistribute income through social programs. Solano County's dependency ratio was 36.0 percent in 2010 and was 36.2 percent in 2015.

Solano County's rising dependency ratio is driven by older residents and not as much by more children. The population under 18 years of age has fallen steadily since 2010 to 23.3 percent; residents 65 and older have increased as a proportion of Solano County's population from 10.8 to 12.4 percent between 2010 and 2015 (the latest year for which data are available). San Francisco County remains less dependent than other regional counties.

Total Dependency Ratio, Comparison Between Selected Areas, 2010 and 2015
Sum of Percentages of the Population Under 18 and 65 and Older



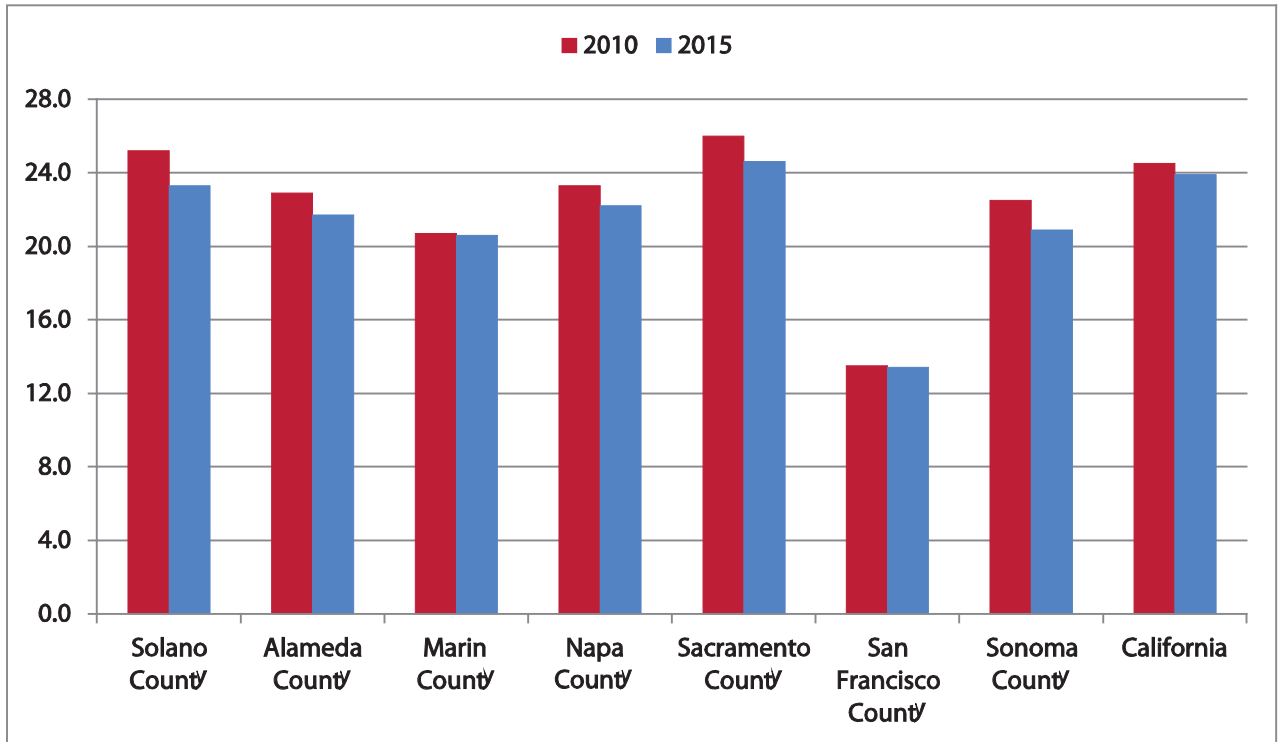
Source: Census Bureau (www.census.gov) at factfinder2.census.gov

TAKEAWAY: Like other counties in its region, Solano County is slowly aging, so a rising proportion of the population is 65 and older and outside the working-age population range of 18 to 64 years old.

WHAT IS IMPORTANT: As the total dependency ratio rises, there are fewer residents of classic working age (18 to 64 years old) and also a rising demand on government services at all levels based on more children locally, more people over 65 and older (causing rises in local use of Medicare, for example), or both.

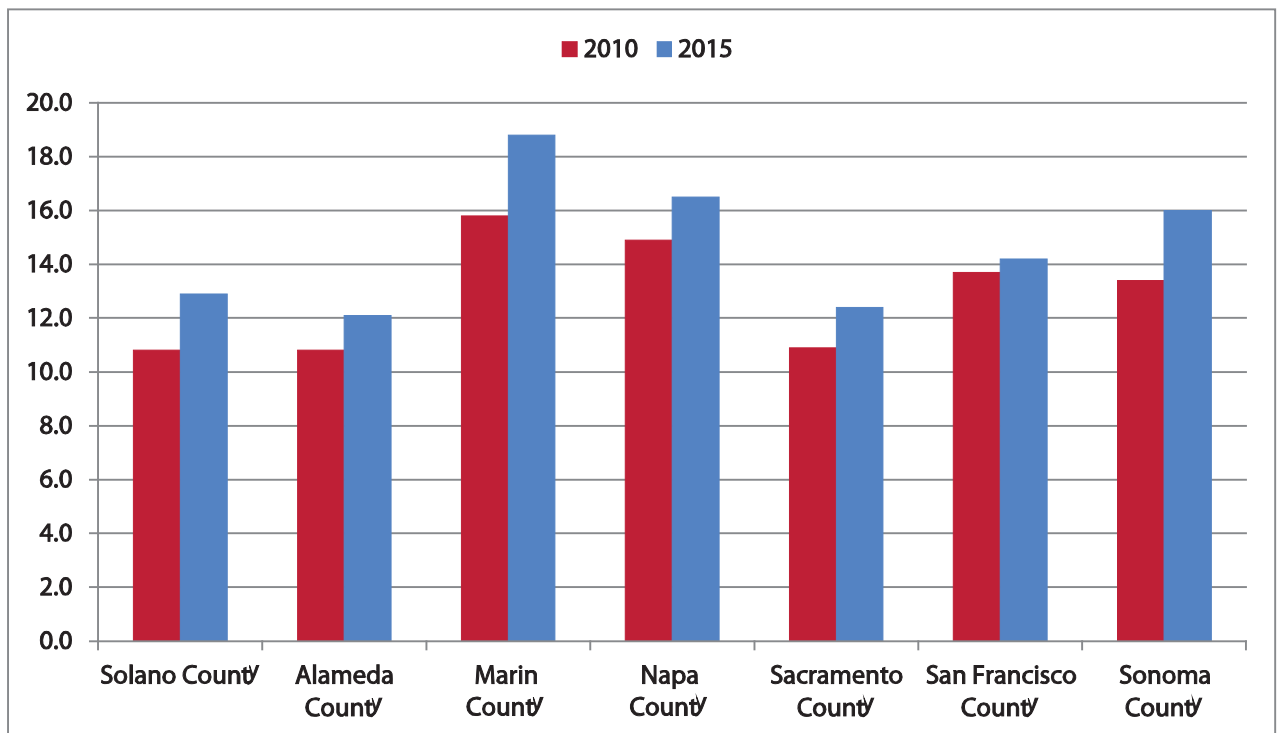
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Child Dependency Ratio, Comparisons Between Selected Areas, 2010 and 2015
Percentage of the Population Under 18 Years Old



Source: Census Bureau (www.census.gov) at factfinder2.census.gov

Old-Age Dependency Ratio, Comparisons of Selected Areas, 2010 and 2015
Percentage of the Population 65 and Older



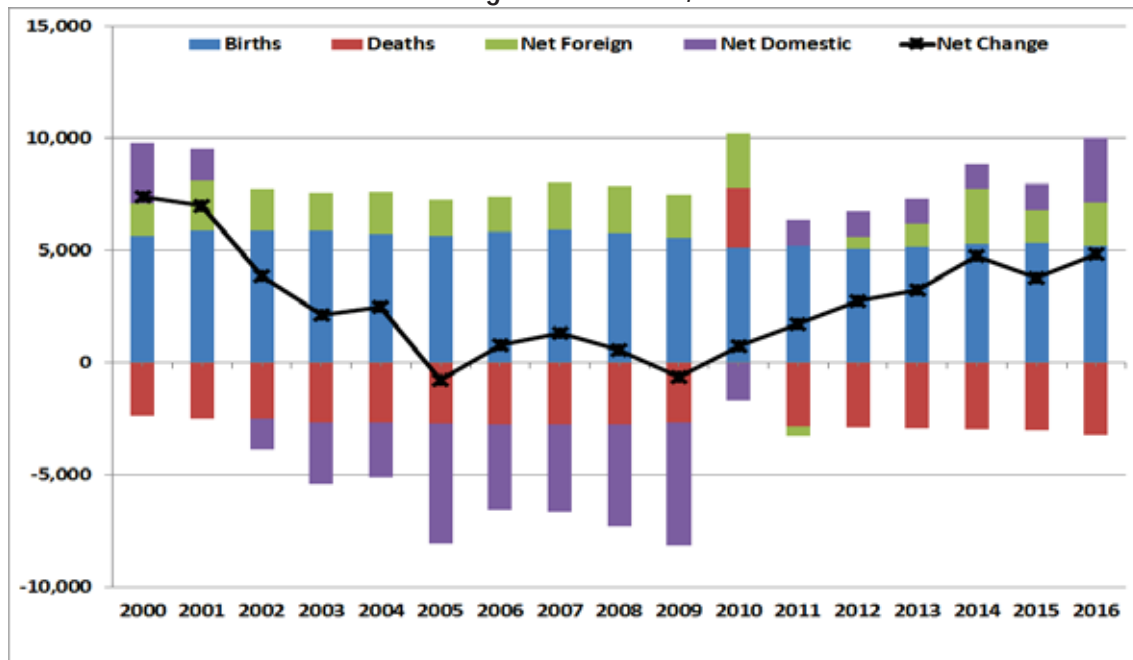
Source: Census Bureau (www.census.gov) at factfinder2.census.gov

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Components of Population Change

Solano County has seen a slight increase in the growth rate of its population, which has increased overall more due to births versus deaths than from immigration. However, immigration has been a key reason for population growth since 2010. In 2015, fewer people came to Solano County from other parts of the United States and other countries as “net foreign or domestic” migration. Net migration fell by 39 percent from 2014 but is up since 2010 by over 217 percent. In 2015, over 1,500 people immigrated to Solano County, and births exceeded deaths by 2,251.

Solano County Components of Population Change from Previous Year and Net Change in Residents, 2000–2016



Source: California Department of Finance, Demographic Research Unit (www.dof.ca.gov)

Solano County Change in Population Compared to 2016, Number of People

Year	Births	Deaths	Net Foreign	Net Domestic	Net Migration
2007	49,483	-26,828	13,630	-6,044	-7,015
2010	32,289	-18,633	7,509	7,939	847
2012	20,865	-12,214	6,940	6,299	3,042
2013	15,723	-9,288	5,925	5,179	3,147
2014	10,471	-6,293	3,442	4,055	1,788
2015	5,175	-3,248	1,927	2,908	1,420

Source: California Department of Finance, Demographic Research Unit (www.dof.ca.gov)

TAKEAWAY: Solano County’s population continues to grow, due mainly to births exceeding deaths.

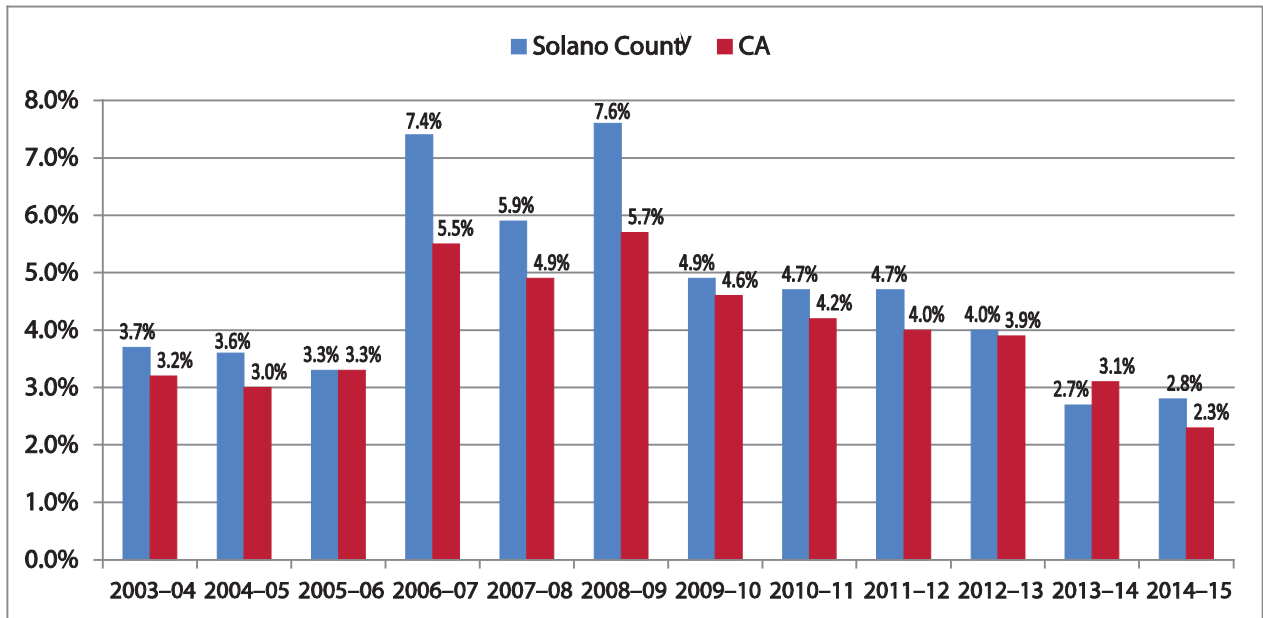
WHAT IS IMPORTANT: The recent slowdown in net migration from foreign and domestic sources may be further affected due to immigration policies coming from the new presidential administration. The 2017 data may show these changes. The population’s changing composition helps shape the number of local labor force participants.

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High School Dropout Rates and Graduation Rates

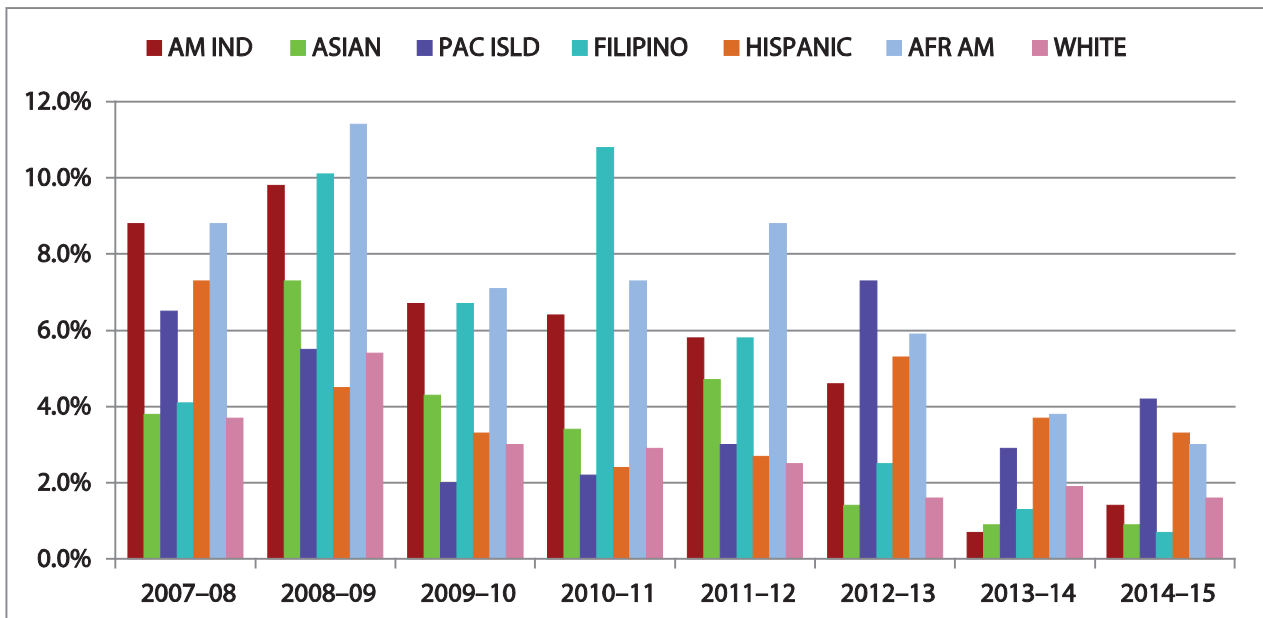
Decreasing high school dropout rates in Solano County continue to indicate strength in local education, although the overall dropout rate increased slightly to 2.8 percent in the 2014–2015 academic year. A growing population and continued economic growth can affect dropout rates. Since the 2008–09 academic year, Solano County has seen the gap narrow between the county dropout rate and the state dropout rate overall, and dropout rates are one-third as high as they were during the Great Recession. However, in the 2014–15 academic year, the Solano County dropout rate was slightly above the state average. Overall, these data show progress for both education and workforce development in Solano County.

Solano County and California High School Dropout Rates, 2003–04 to 2014–15 Academic Years



Source: California Department of Education (cde.ca.gov)

Solano County High School Dropout Rates by Ethnicity, 2006–07 to 2014–15 Academic Years

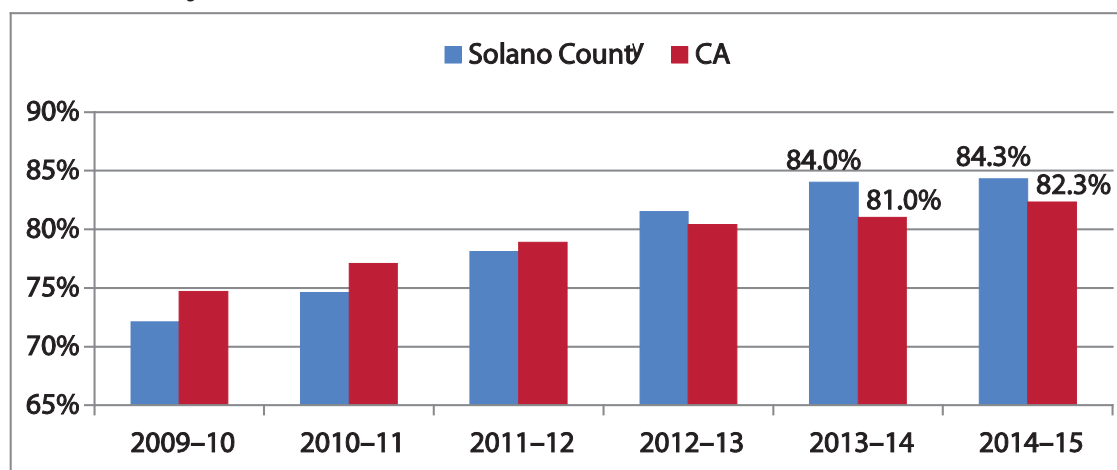


Source: California Department of Education (cde.ca.gov)

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Solano County saw its graduation rates rise above the state of California's rates in 2014–15. Overall, Solano County had 84.3 percent of those eligible to graduate do so, while California's rate was 82.3 percent. These data are good news for Solano County schools compared to the state overall. Population and economic growth can provide incentives not to graduate on time, even if a student does not drop out of school completely. These data monitor changes based on evolving labor-market incentives to stay or leave high school.

Solano County and California Graduation Rates, 2009–10 to 2014–15 Academic Years



Source: California Department of Education (cde.ca.gov)

Note: There was a methodological change at the Department of Education that does not allow a comparison before 2009-10 with the most recent data.

Solano County and California Graduation Rate by Ethnicity, 2014–15 Academic Year

Ethnicity	Solano County	California	Difference
American Indian or Alaska Native	91.7%	73.1%	18.6%
African American	77.8%	70.8%	7.0%
Two or More Races	89.0%	86.0%	3.0%
White	87.3%	88.0%	-0.7%
Asian	92.4%	92.6%	-0.2%
Hispanic or Latino	80.0%	78.5%	1.5%
Filipino	92.7%	93.0%	-0.3%
Pacific Islander	82.1%	82.2%	-0.1%

Source: California Department of Education (cde.ca.gov)

Note: There was a methodological change at the Department of Education that does not allow a comparison before 2009-10 with the most recent data.

TAKEAWAY: While the fall in Solano County dropout rates is slightly reversed for now, graduation rates continue to rise.

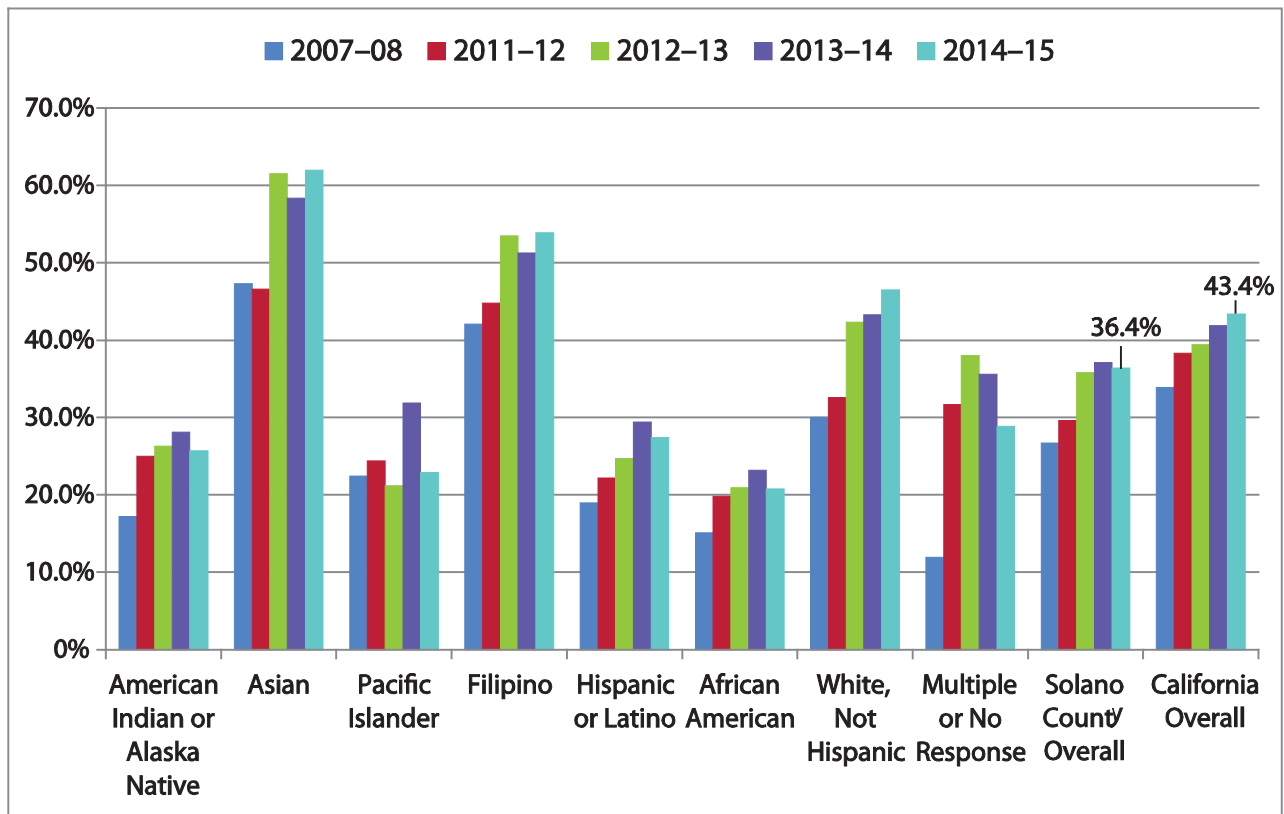
WHAT IS IMPORTANT: The African-American dropout rate continues to decrease, as has the Pacific Islander rate. These are continued signs that Solano County schools are providing incentives and opportunities for all ethnicities to stay in school in the face of continued population and economic growth.

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UC/CSU-Readiness

California's public university systems play a vital role in statewide workforce development. Solano County houses higher learning campuses at CSU Maritime, Touro University and Solano Community College; UC Berkeley is also close to Solano County, with UC Davis on Solano County's eastern border. Solano County has a similar pattern to the state of California overall in the number of college-ready graduates from high school since the 2007–2008 academic year. In the 2014–2015 academic year, Solano County experienced a decrease in the number of college-ready graduates by 0.7 percentage points, from 37.1 percent in 2013–2014 to 36.4 percent. However, overall the data suggest that Solano County's school districts are improving how they prepare students for careers beyond high school and for college educations.

Comparisons of Percentages of UC/CSU-Ready Solano County High School Graduates
Selected Academic Years



Source: California Department of Education (www.cde.ca.gov)

TAKEAWAY: Graduation rates are now higher in Solano County compared to California, and most ethnicities continue to show improvement in graduating at higher rates. As of the 2013–14 academic year, more students in Solano County are college-ready.

WHAT IS IMPORTANT: Solano County continues to get closer to the state average in UC/CSU-ready graduates overall.

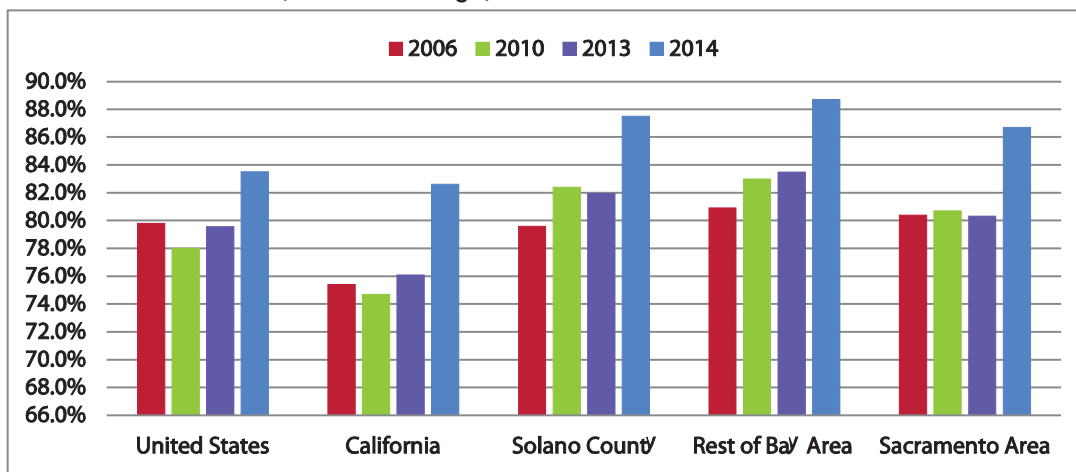
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Health Insurance Coverage

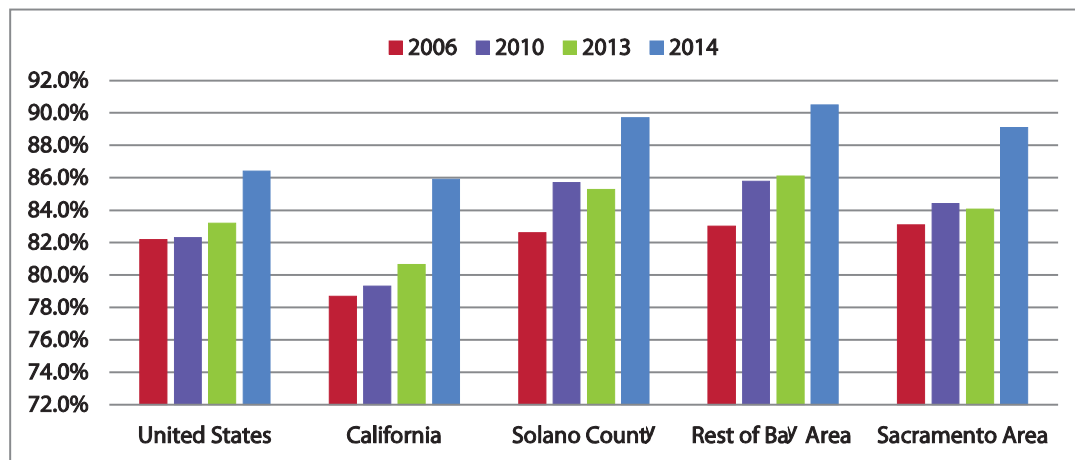
During the 2015 Index production, the authors considered no longer using this indicator due to the Affordable Care Act (ACA) providing Medi-Cal eligibility changes and expanded insurance coverage. These data from 2014 (the latest year for which data are available) help to confirm that quickly rising levels of coverage in Solano County happened due to the ACA beginning. For those of workforce age or under 18 years old, Solano County is a well-insured area in comparisons among the selected areas. The year 2006 is shown in these comparisons, as this it is the year that earlier versions of this Index started with in tracking these data over time.

Comparisons of Percentages of Insured Residents

18–64 Years Old (Workforce Age), All Incomes, 2006, 2010, 2013, and 2014



Under 18 Years Old, All Incomes, 2006, 2010, 2013, and 2014



Source: SAHIE (Small Area Health Insurance Estimates), Census Bureau, www.census.gov/did/www/sahie/

TAKEAWAY: The surge in insured residents is due mainly to the Affordable Care Act and to changing incentives and subsidies for health insurance.

WHAT IS IMPORTANT: Given the election of President Trump and the possibility that ACA may be repealed, replaced or changed in some intermediate step, the Health Insurance Coverage indicator has been retained in the 2016 Index.

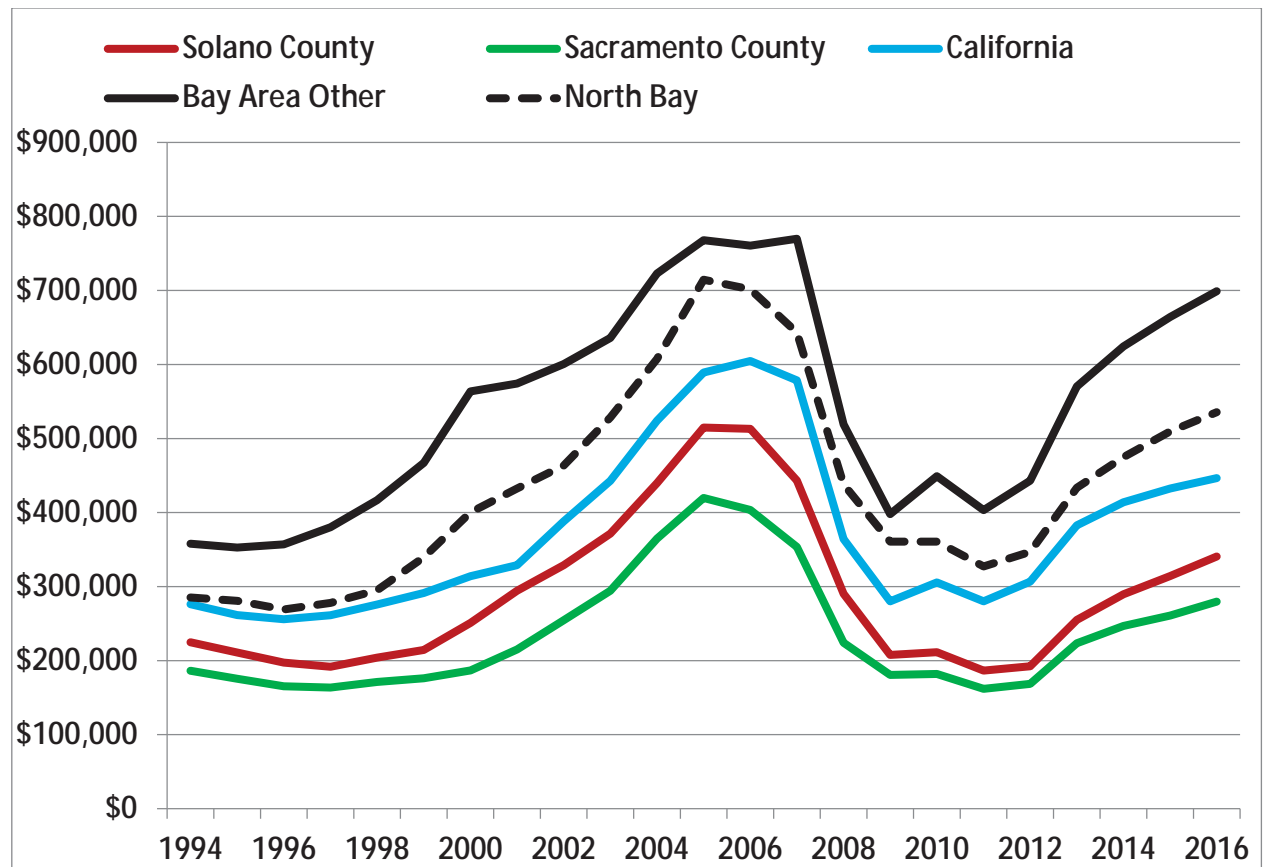
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Median Home Prices, Home Sales Volume, and Rental Prices

Housing markets continued their recovery and expansion in 2016 in terms of median home price. Sales volume was estimated at 9,524 single-family home units in Solano County for 2016, up 2.9 percent. Prices increased by 15.3 percent in Solano County between December 2015 to December 2016; in 2016, California experienced approximately 3.9 percent growth of single-family home prices.

According to the California Association of REALTORS®, Solano County's median home price has grown by 126 percent from the lowest price during the Great Recession and its aftermath (\$179,000) to \$405,000 as of December 2016. For the state of California, the bottom was hit in February 2009, and the state-level median price has grown 108 percent since that time.

Median Home Price, 1994–2016, Comparisons Between Selected Areas, in 2009 Dollars



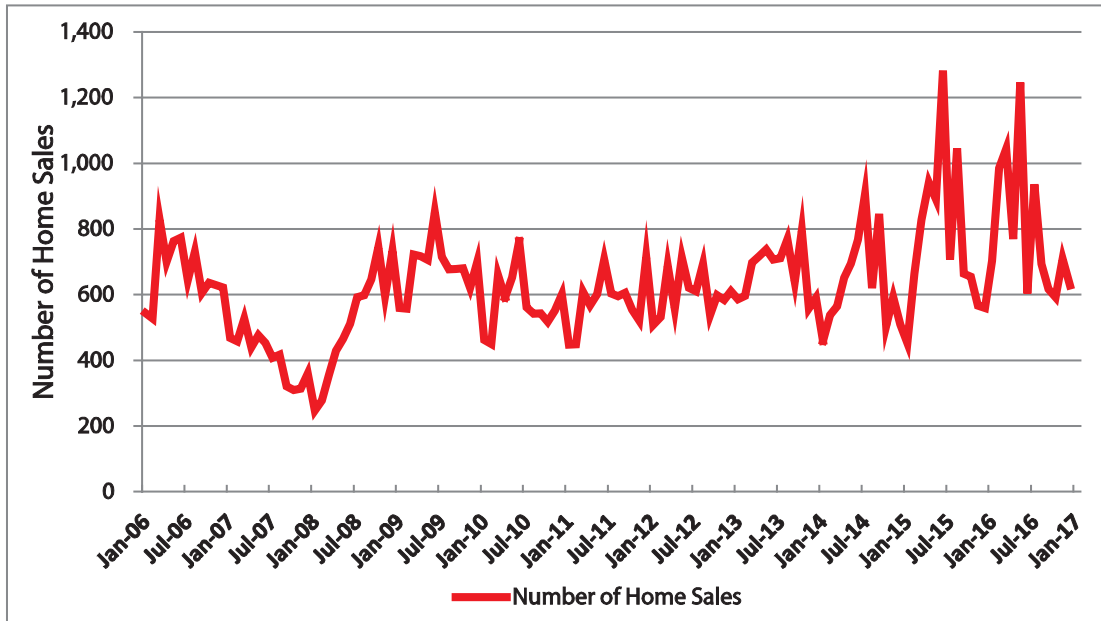
Sources: California Association of Realtors

Note: Sacramento County is shown alone (rather than the Sacramento MSA) because there is not similar data over time for Placer, Yolo, and El Dorado counties.

Rental prices have also slowly increased, another sign of both excess demand for housing purchases and for rental housing. In February 2011, the average rental price for one- and two-bedroom apartments in Solano County was \$1,687 per month, according Zillow Research. In December 2016, the figure was \$1,981 per month, an increase of 17.4 percent.

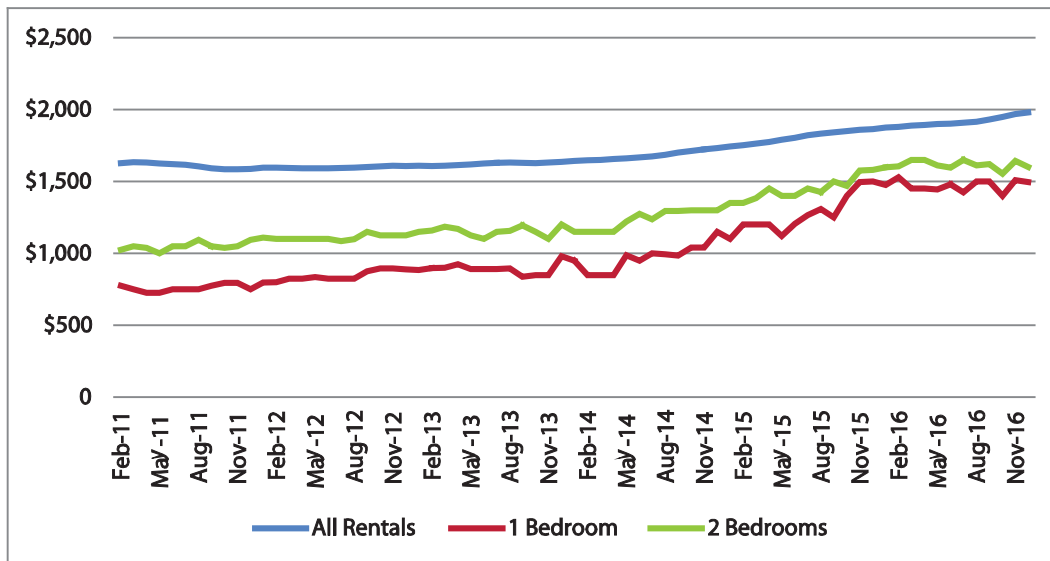
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Solano County Year-on-Year Change in Unit Sales of Single-Family Homes, 2006–2015



Sources: California Association of Realtors(www.car.org) and Author's Calculations

Rental Prices for 1-Bedroom, 2-Bedroom, and Average of All Rental Units, 2011–2016



Source: <http://www.zillow.com/research/data/#rental-data>

TAKEAWAY: 2016 was another good year for home ownership with 15.3 percent higher home prices in Solano County; the state housing market performed below expectations (original estimates were 5 percent growth) on average.

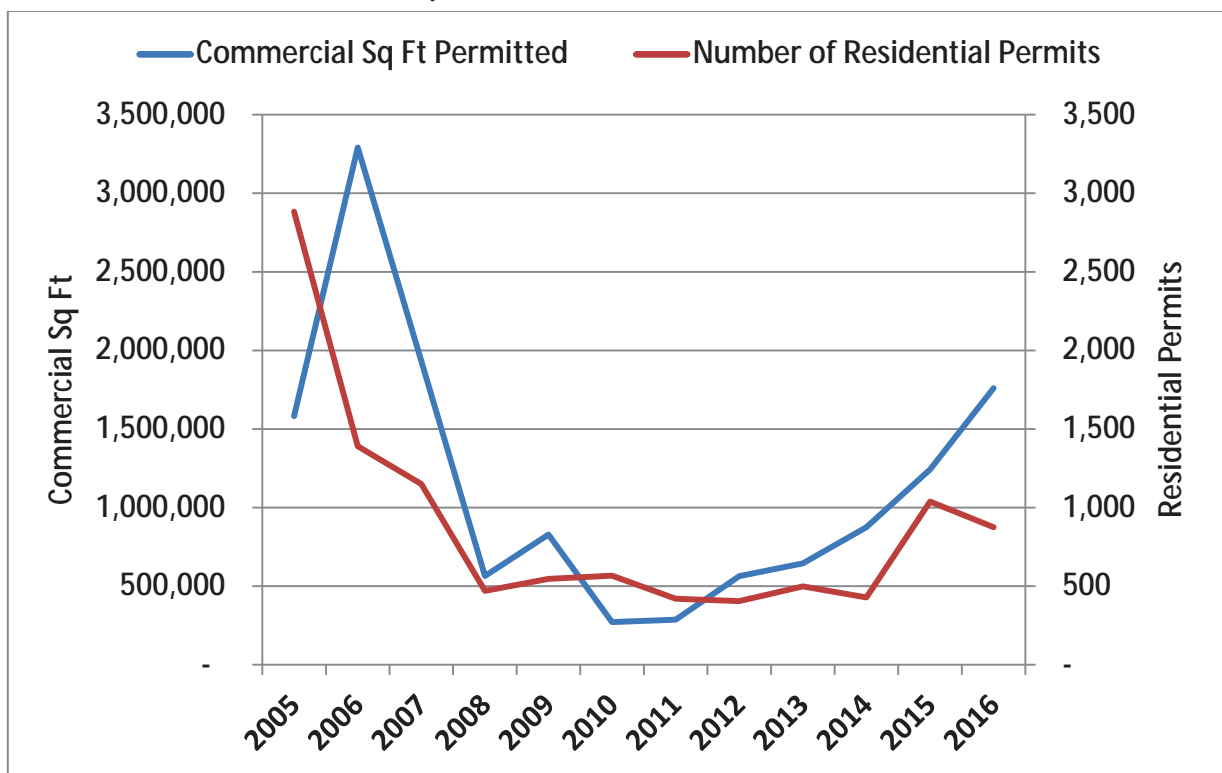
WHAT IS IMPORTANT: Rising home and rental prices put pressure on lower-income workers and families; however, Solano County's home prices being relatively low versus regional neighbors can act as an economic development tool.

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Building Permits

Residential building permits data are one way to forecast an increase in housing units, construction activity around housing, and subsequent impacts on the local economy. Commercial space construction is an indicator of confidence in the local and regional economies, as employers build or occupy more space as a business grows. The County of Solano tracks both data series as shown in the figure. Approximately 1.76 million square feet of new commercial space was permitted in fiscal year 2015–2016. There were also 875 building permits issued for residential units.

Solano County Residential and Commercial Building Permits, Fiscal Years 2005 to 2016
Commercial Square Feet and Residential Units Permitted



Sources: Census Bureau (www.census.gov/const) and County of Solano

TAKEAWAY: Building permits generally act as a leading indicator of economic activity by portending growth of construction jobs, demand for raw materials to build residential units, and increased use of credit markets.

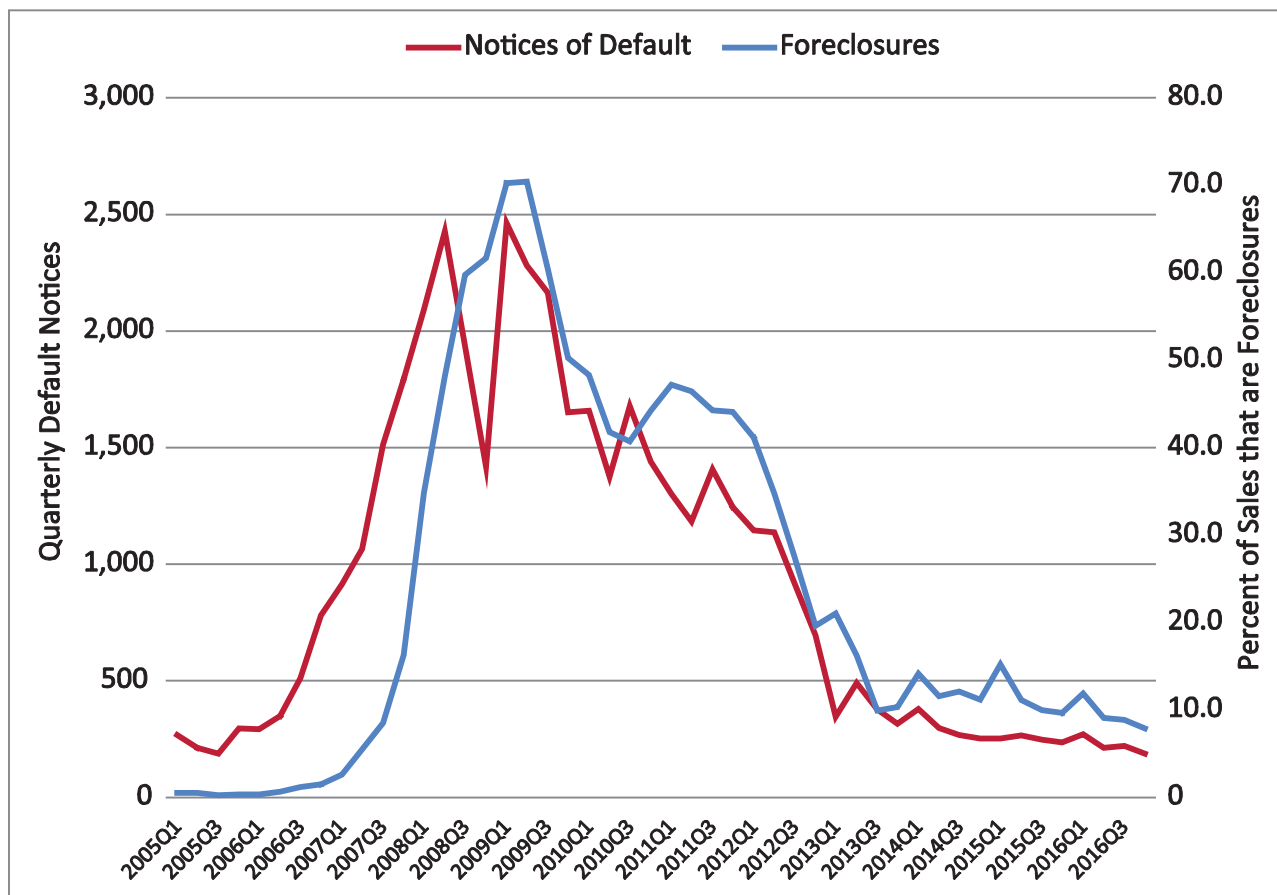
WHAT IS IMPORTANT: Solano County has experienced growth in building permits since early 2012 in a trend that is likely to see continued growth due to relatively low interest rates and rising home prices fueling developers' incentives to build.

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Notices of Default and Foreclosures

This indicator shows data that corroborate strong housing markets. Notices of default are an economic indicator for home building, home prices and construction employment. The figure below clearly shows how notices of default (the red line in the graph) lead the changes in foreclosure percentage of sales (the blue line in the graph). In Solano County, the number of notices of default was 894 in 2016 with less than 10 percent sales in foreclosure all year for the first time since 2006.

Solano County Notices of Default and Percent of Sales in Foreclosure, 2005–2016



Source: Solano County Recorder's Office (gathered by author)

TAKEAWAY: Notices of default and foreclosure activity remained low in 2016 and provide a simple forecast that housing markets are likely to remain supported for stable or higher prices in 2017.

WHAT IS IMPORTANT: These indicators conditions are reflective of macroeconomic conditions and local levels are also seen across California's counties. There are no indicators of a housing correction in 2017, even if interest rates begin to rise through Federal Reserve policy or market forces.

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Housing Affordability: Housing Prices Versus Median Household Income

The California Association of REALTORS® provides a way to look at housing affordability through a "Housing Affordability Index" or HAI. The HAI takes household income levels and estimates of the cost of owning a home (mortgage, average cost of utilities and maintenance, etc.), and then compares these data to determine what percentage of the population can afford to buy a home at the current median home price.

If household income does not keep pace with local housing prices, affordability falls; as of 2016 Q3, 45 percent of households in Solano County can afford to purchase a home at the median household income, given current rates of interest and the average cost of home ownership. Notice that the Bay Area Other counties (Alameda, Contra Costa, San Francisco, Marin, Santa Clara) as shown here all have less-affordable housing markets compared to Solano County, as does the state overall; Sacramento's housing market is comparable to Solano County.

Housing Affordability Index, 2010 Q3 to 2016 Q3
Percent of the Population That Can Afford a Median-Priced Home

<i>Quarter</i>	<i>Solano</i>	<i>Sacramento</i>	<i>Calif.</i>	<i>Sonoma</i>	<i>Napa</i>	<i>Santa Clara</i>	<i>Alameda</i>	<i>Contra Costa</i>	<i>Marin</i>	<i>San Francisco</i>
2010.3	71%	68%	46%	40%	41%	30%	31%	21%	23%	22%
2011.3	75%	72%	52%	46%	48%	34%	36%	27%	25%	26%
2012.3	77%	73%	49%	46%	45%	32%	34%	28%	27%	25%
2013.3	56%	50%	32%	31%	28%	22%	21%	22%	18%	16%
2014.3	49%	48%	29%	29%	21%	21%	21%	20%	15%	12%
2015.3	44%	46%	29%	24%	21%	19%	20%	34%	19%	10%
2016.3	45%	45%	31%	27%	25%	22%	22%	35%	19%	14%

Source: California Association of Realtors (<http://www.car.org/marketdata/data/haitraditional/>)

TAKEAWAY: Solano County housing affordability ticked up slightly between 2015 and 2016, as other parts of the region became less affordable.

WHAT IS IMPORTANT: The slow movement of household incomes suggests that housing affordability changes for Solano County may be a function of continued, relatively low interest rates; lower housing affordability comes from rising prices or lower incomes or both.

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Commuting

Solano County has experienced a net outflow of workers over time (2002 to 2014, which is the latest year for which data are available). Data from the US Census Bureau's Longitudinal Employer-Household Dynamics (LEHD) project estimate commute-flow information for all census blocks in the United States. The data show that the share of Solano County residents who work within the county (and do not commute for work outside county boundaries) is relatively high compared to other counties. In 2014 (the latest year for which data are available), 34.8 percent of working residents of Solano County worked for employers within Solano County; this implies that 65.2 percent of the county's working residents commute outside the county to work.

Where Solano County Residents Go to Work, 2007, 2010, and 2014

County	2007		2010		2014	
	Count	Share	Count	Share	Count	Share
Solano County	63,531	35.9%	59,782	35.9%	62,431	34.8%
Contra Costa County	25,064	14.2%	21,165	12.7%	22,412	12.5%
Alameda County	16,268	9.2%	14,110	8.5%	15,037	8.4%
Sacramento County	9,570	5.4%	11,318	6.8%	12,065	6.7%
Napa County	9,824	5.5%	9,613	5.8%	11,397	6.3%
San Francisco County	11,084	6.3%	10,506	6.3%	11,355	6.3%
Santa Clara County	6,387	3.6%	5,364	3.2%	6,097	3.4%
San Mateo County	5,635	3.2%	4,844	2.9%	5,293	2.9%
Marin County	4,403	2.5%	4,327	2.6%	4,791	2.7%
Sonoma County	4,261	2.4%	3,851	2.3%	4,731	2.6%
Other Locations in Laborshed	21,048	11.9%	21,450	12.9%	23,989	13.4%

Source: LEHD (<http://onthemap.ces.census.gov/>)

TAKEAWAY: Due to its relatively affordable housing, Solano County is a place where the majority of working residents live with an intention to access regional labor markets.

WHAT IS IMPORTANT: The Bay Area generally and Sacramento's metro area dominate the "laborshed" available to Solano County, where residents who commute outside the county to work.

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City Overview: Demographics, Housing and Income

The 2016 Index updates information on Solano County's cities from the US Census Bureau's American Community Survey (ACS) data. Solano County continues to show improvements in occupied housing, housing units, and the population's education level. After three years of continuous increases, it is a reminder that even slow inflation can have an effect on incomes if they too rise more slowly. These data are a five-year average, which captures the bottom of the Great Recession, and 2017 may see a jump back up in these data, given employment growth and slower inflation. Data shown here are median age; housing units and occupancy; and income and education levels compared with household size.

Benicia and Rio Vista remain different from the other cities in Solano County, based on age and median household income. These cities remind us about Solano County's contrasts between rural characteristics and ties to the greater Bay Area.

Median Age in Solano County and Its Cities, 2000, 2010, and 2015

<i>Place</i>	<i>2000</i>	<i>2010</i>	<i>2015</i>
Solano County	33.9	36.5	37.3
United States	35.3	36.9	37.6
California	33.3	34.9	35.8
Benicia	38.9	45.0	43.0
Dixon	31.5	32.3	34.1
Fairfield	31.1	32.8	34.1
Rio Vista	40.7	55.8	60.0
Suisun City	31.7	32.7	33.2
Vacaville	33.9	36.7	37.3
Vallejo	34.9	37.5	38.3

Source: Census Bureau (factfinder2.census.gov)

Housing and Occupancy, 5-Year Averages Ending in Stated Year (How many homes are there and how many are occupied or vacant.)

<i>Place</i>	<i>Total Housing Units</i>			<i>Occupied</i>			<i>Vacant</i>		
	<i>2010</i>	<i>2014</i>	<i>2015</i>	<i>2010</i>	<i>2014</i>	<i>2015</i>	<i>2010</i>	<i>2014</i>	<i>2015</i>
Solano County	151,616	153,769	154,380	91.7%	92.7%	93.0%	8.3%	7.3%	7.0%
United States	130,038,080	132,741,033	133,351,840	87.8%	87.5%	87.7%	12.2%	12.5%	12.3%
California	13,552,624	13,781,929	13,845,790	91.4%	91.5%	91.9%	8.6%	8.5%	8.1%
Benicia	11,905	11,432	11,459	91.7%	94.4%	94.6%	8.3%	5.6%	5.4%
Dixon	6,124	6,349	6,172	94.2%	95.3%	95.1%	5.8%	4.7%	4.9%
Fairfield	36,283	36,521	36,576	91.7%	94.9%	94.7%	8.3%	5.1%	5.3%
Rio Vista	3,592	3,839	4,096	92.7%	90.2%	90.5%	7.3%	9.8%	9.5%
Suisun City	9,291	8,995	9,086	93.3%	96.5%	96.3%	6.7%	3.5%	3.7%
Vacaville	31,780	32,941	33,567	94.4%	94.8%	94.7%	5.6%	5.2%	5.3%
Vallejo	45,297	46,245	45,894	88.9%	88.3%	89.8%	11.1%	11.7%	10.2%

Source: Census Bureau (factfinder2.census.gov)

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The final table of city data shown below includes median household income, average household sizes in terms of people per household, and also the relative education levels of residents (the percent of residents who are high school graduates and the percent of residents who have a bachelor's degree or better). Solano County outpaces both the state and national economies in residents who are high-school graduates, but it remains behind in the number of residents who are college graduates.

Median household income reductions in Solano County likely due to lower wages in the 2011-15 period, as the recession ended for Solano County in 2011. This reflects how Solano County's economy lagged the state and national economies coming out of the Great Recession; median household incomes are larger in Solano County and its cities than state and national counterparts otherwise since 2010 as five-year averages.

Income, Household Size, and Education, 2010, 2014, and 2015, Five-Year Averages

Place	Median Household Income (2009 Dollars)			Average Household Size			Percent of Residents with HS Diploma or Better			Percent of Residents with Bachelor's Degree or Better		
	2010	2014	2015	2010	2014	2015	2010	2014	2015	2010	2014	2015
Solano County	\$68,409	\$67,341	\$66,828	2.83	2.87	2.89	85.8%	87.5%	87.5%	24.0%	24.3%	24.9%
United States	\$51,914	\$53,482	\$53,889	2.61	2.63	2.64	85.0%	86.3%	86.7%	27.9%	29.3%	29.8%
California	\$60,883	\$61,489	\$61,818	2.93	2.95	2.96	80.7%	81.5%	81.8%	30.1%	31.0%	31.4%
Benicia	\$87,018	\$89,094	\$88,394	2.53	2.54	2.55	94.7%	95.5%	95.7%	41.2%	41.1%	43.3%
Dixon	\$69,742	\$66,818	\$72,188	3.00	3.09	3.22	82.1%	82.0%	78.1%	19.6%	20.9%	21.8%
Fairfield	\$68,009	\$66,190	\$67,364	3.00	3.03	3.10	84.8%	85.6%	85.6%	22.2%	23.2%	24.1%
Rio Vista	\$54,568	\$62,616	\$62,079	2.04	2.21	2.11	93.1%	91.8%	92.1%	25.3%	24.2%	26.9%
Suisun City	\$71,795	\$71,306	\$66,452	3.23	3.28	3.28	86.1%	88.6%	87.5%	19.3%	19.8%	18.8%
Vacaville	\$70,838	\$74,207	\$74,001	2.71	2.75	2.76	85.4%	88.1%	88.4%	21.0%	22.5%	22.2%
Vallejo	\$61,481	\$58,472	\$57,028	2.85	2.85	2.85	84.7%	87.0%	87.4%	24.7%	23.5%	24.5%

Source: Census Bureau (factfinder2.census.gov)

TAKEAWAY: Solano County saw a small slip in inflation-adjusted (real), median household income in 2015, likely due to slower wage growth versus regional prices. Household size is rising also, as is happening across California. In terms of educated residents and household income, Benicia remains different from the other incorporated areas of Solano County.

WHAT IS IMPORTANT: Attracting and retaining residents holding university degrees is a challenge for Solano County; Solano remains behind the state and the nation on this data point.

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Data Sources and Methodology

Solano County Key Facts

Area

Data provided by the Solano Economic Development Corporation (EDC).

Population

Data are from the E-I: City/County Population Estimates with Annual Percent Change report by the California Department of Finance and for Solano County. Estimates are for January 1, 2016.

Jobs

Solano County employment data are provided by the California Employment Development Department, Current Employment Statistics (CES). The industry data may include employees who live outside the county. December 2014 data is preliminary.

Foreign Immigration and Domestic Immigration

Data are from the E-6: Population Estimates and Components of Change by County – July 1, 2010–2015 report by the California Department of Finance and are for Solano County, the Bay Area Other (including Alameda, Contra Costa, Marin, San Francisco, San Mateo, Santa Clara counties), the North Bay (Napa and Sonoma counties), and for California overall.

Estimates for 2015 are provisional. Net migration includes all legal and unauthorized foreign immigrants, residents who left the state to live abroad, and the balance of hundreds of thousands of people moving to and from California from within the United States.

Adult Educational Attainment, Age Distribution, and Ethnic Composition

Data are provided by the U.S. Census Bureau American Community Survey in 2014 is an average of data over the years 2010 to 2014 for Solano County.

Our Changing Economy

Annual Employment

Solano County employment data are provided by the California Employment Development Department Current Employment Statistics (CES). The industry data reflects the number of jobs in the county that may pay employees who live outside of the county.

Change in Annual Jobs

Solano County employment data are provided by the California Employment Development Department Current Employment Statistics (CES). The industry data reflect the number of jobs in the county that may pay employees who live outside of the county. The data are as of December 2014 and are estimates.

Total Employed Residents and Total Unemployed Residents

Solano County resident employment data is provided by the California Employment Development Department (EDD) Local Area Unemployment Statistics (LAUS). The data reflects the number of residents employed and unemployed in the county. Monthly data reports for Solano County and selected areas originate at the Bureau of Labor Statistics (www.bls.gov) and EDD reports the estimates.

Non-Employer Firm Growth and Percentage of Non-Employers by Industry

Data for Non-employers are from the U.S. Census Bureau. Non-employer statistics originate from tax return information of the Internal Revenue Service. The data are subject to tax forms data, as well as errors of response, non-reporting and coverage. Values provided by each firm are slightly modified to protect the respondent's confidentiality.

Median Household Income

Data for Median Household Income are from the 2007-2014 American Community Survey data reports from the U.S. Census Bureau, including the decennial Census in 2009. All income values are inflation-adjusted and reported in 2009 dollars, using the California CPI from the California Department of Finance. This California CPI is a weighted average of consumer price index (CPI) data that the Bureau of Labor Statistics (BLS) reports for the San Francisco, Los Angeles, and San Diego metropolitan areas.

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Real per Capita Income

Total personal income and population data are from the Bureau of Economic Analysis (www.bea.gov). Income values are inflation-adjusted and reported in 2009 dollars, using the California CPI from the California Department of Finance.

Sources of Personal Income

Data are provided by the Bureau of Economic Analysis (BEA). Data are from Personal Income by Major Source and Earnings by NAICS Industry (CA05N). Personal income has been adjusted into 2009 dollars using either the California CPI from the California Department of Finance or the U.S. City Average Consumer Price Index (CPI) of all urban consumers, published by the Bureau of Labor Statistics, when the data are national.

Economic Base and Locally-Serving Industries: Moving Solano Forward Phase II

These data come from the Quarterly Census of Employment and Wages (QCEW) which allows for a look at employment, wages, and establishments data at the NAICS-4-digit level. The North American Industry Classification System (NAICS) allows for a drill down below the major industry sector. Wages have been adjusted into 2009 dollars using either the California CPI from the California Department of Finance or the U.S. City Average Consumer Price Index (CPI) of all urban consumers, published by the Bureau of Labor Statistics, when the data are national.

Agriculture

Data on county agriculture and the industries within that sector come from the Solano County Agricultural Commissioner and the Bureau of Economic Analysis (BEA). The BEA tracks farm incomes, almost like an income statement, annually with a one-year lag.

Age of the Workforce

Data for age and other workforce characteristics by county in California come from the Census Bureau's Quarterly Workforce Indicators (QWI) database, which lags about three to four quarters. These data provide education level, age, gender and ethnicity characteristics for the state's workforce.

Commercial Real Estate

Data on Solano County's commercial real estate comes from Colliers International and their research department. The tracking of office space, both class A and B, as well as industrial space, is from a survey instrument that is proprietary to Colliers. Other commercial real estate firms, such as DTZ, will likely have different estimates, but there is not a governmental source for these data.

County Revenue and Assessed Property Value

Data for sales tax revenue are from the State of California Board of Equalization and the Solano County Department of Finance. Data on the assessed value of residential properties are from the Solano County Assessor's office.

Our Changing Community

Population Growth and Domestic and Foreign Immigration

Data are from the E-6: Population Estimates and Components of Change by County – July 1, 2000–2015 report by the California Department of Finance and are for Solano County, the Bay Area Other (including Alameda, Contra Costa, Marin, San Francisco, San Mateo, and Santa Clara counties), the North Bay (Napa and Sonoma counties) and California overall. Estimates for 2010 are provisional. Net migration includes all legal and unauthorized foreign immigrants, residents who left the state to live abroad, and the balance of hundreds of thousands of people moving to and from California from within the United States.

For the population pyramids, the data used comes from the California Department of Finance, P-3 report (State and County Population Projections by Race/Ethnicity, Detailed Age, and Gender, 2010–2060 (by year)).

Dependency Ratios

Data for the dependency ratios, which are the percentage of the population that is either under 18 years of age or over 65 years of age, come from the American Community Survey from the U.S. Census Bureau, including the decennial Census in 2010, covering years between 2005 and 2014.

High School Dropout Rates

Data for the 2013–2014 academic year are provided by the California Department of Education Educational Demographics Office. The 4-year derived dropout rate is an estimate of the percent of students who would drop out in a four-year period based on data collected for a single year.

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High School Graduation Rates and UC/CSU-Readiness

Data for the 2013–2014 academic year are provided by the California Department of Education. There has been a recent change in methodology such that time periods before 2009 are not comparable to those after 2009. In theory, the methodology used calculates an approximate probability that one will graduate on time by looking at the number of 12th grade graduates and number of 12th, 11th, 10th and 9th grade dropouts over a four-year period. The adjusted dropout numbers were used which accounts for students who dropout and re-enroll, and lost transfer students.

Health Insurance Coverage

Data for health insurance coverage come from the Census Bureau's Small Area Health Insurance Estimates www.census.gov/did/www/sahie/

Trends in Home Sales

Data were provided by the California Association of REALTORS® (CAR) for median home prices and sales volume of single-family homes and also by Zillow Research (Rental Prices). CAR also calculates the percentage change in homes sales by county, and compares numerous counties across the state.

Building Permits

Building permits data are available from both the County of Solano and the Census Bureau at the metropolitan statistical area (MSA) level. The County of Solano provided both residential permit counts and square footage of new commercial construction permitted. The building permits database at the Census Bureau can be found at the following website:

<http://www.census.gov/construction/bps/>

Commuting

Data on commuting workers come from the Census Bureau and its partnership with the Bureau of Labor Statistics and the QWI called the Longitudinal Employer-Household Dynamics (LEHD) database. These data are from 2002 to 2013 as of January 2016.

City Data: Demographics

Data on the cities and their demographics come from the American Community Survey (ACS) of the Census Bureau. While this survey has some data limitation for smaller municipalities and the unincorporated portions of counties, it is the best current source of information on cities and towns between the ten-year Census dates. Data shown here are five-year averages per the ACS methodology.

Plan Bay Area: Association of Bay Area Governments and Metropolitan Transportation Commission (MTC) Jobs and Households Estimates

Data for Plan Bay Area include Solano County as part of the nine counties in the Bay Area. These data link Census estimates from 2010 to forecasts for county-level employment by employers and the number of occupied households. These data were provided in draft form in June 2013 and updated in October 2016.

<http://planbayarea.org/the-plan/Draft-Preferred-Scenario.html>

Rental Home Prices

Home rental prices come from Zillow Research, which has information on rental price estimates for most metropolitan areas and counties in the United States.

<http://www.zillow.com/research/data/#rental-data>

Notices of Default

Notices of default data were gathered by the author from the Solano County Assessor/Recorder office and its online search tool.

<http://recorderonline.solanocounty.com/Search/Pages/SearchSimple.aspx>

Percent of Home Sales in Foreclosure

Foreclosure data come from Zillow Research, which has information on foreclosures for most metropolitan areas and counties in the United States.

<http://www.zillow.com/research/data/#rental-data>

The 2016 Solano County Index of Economic and
Community Progress can be found at:
www.solanocounty.com/economicindex

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