

Solano County

675 Texas Street
Fairfield, California 94533
www.solanocounty.com



Agenda - Final

Tuesday, April 24, 2018

8:30 AM

Board of Supervisors Chambers

Board of Supervisors

John M. Vasquez (Dist. 4), Chair
(707) 784-6129

Erin Hannigan (Dist. 1), Vice-Chair
(707) 553-5363

Monica Brown (Dist. 2)
(707) 784-3031

James P. Spering (Dist. 3)
(707) 784-6136

Skip Thomson (Dist. 5)
(707) 784-6130

SOLANO COUNTY BOARD OF SUPERVISORS
HOUSING AUTHORITY, SPECIAL DISTRICTS,
SOLANO FACILITIES CORPORATION, AND
IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY

Temporary parking permits for the County Parking Garage are available from the Board Clerk for visitors attending the Board of Supervisors' meeting for more than 2 hours.

The County of Solano does not discriminate against persons with disabilities and is an accessible facility. If you wish to attend this meeting and you will require assistance in order to participate, please call the Office of the Clerk of the Board of Supervisors at 707-784-6100 at least 24 hours in advance of the event to make reasonable arrangements to ensure accessibility to this meeting.

Non-confidential materials related to an item on this Agenda submitted to the Board after distribution of the agenda packet are available for public inspection at the Solano County Government Center, 6th Floor Receptionist's Desk, 675 Texas Street, Fairfield, during normal business hours.

If you wish to address any item listed on the Agenda, or Closed Session, please submit a Speaker Card to the Board Clerk before the Board considers the specific item. Cards are available at the entrance to the Board chambers. Please limit your comments to three minutes. For items not listed on the Agenda, please see items from the public below.

AGENDA

CALL TO ORDER - 8:30 A.M.

ROLL CALL

CLOSED SESSION

- 1 [18-260](#) Conference with Legal Counsel - Existing litigation: County of Solano v. CMT Federal Credit Union et al. and related cross-actions

Attachments: [A - Memorandum](#)

RECONVENE - 9:00 A.M.

REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)

SALUTE TO THE FLAG AND A MOMENT OF SILENCE

PRESENTATIONS

Public Defender:

- 2 [18-280](#) Receive a presentation by the Public Defender on the selection of Brianna Nobil as "Employee of the Month" for May 2018

Health and Social Services:

- 3 [18-233](#) Adopt and present a resolution recognizing May 2018 as Mental Health Month in Solano County (Supervisor Brown)
Attachments: [A - Resolution](#)
 [B - Event Calendar](#)
- 4 [18-238](#) Adopt and present a resolution recognizing May 2018 as Older Americans Month in Solano County (Supervisor Hannigan)
Attachments: [A - Resolution](#)

ITEMS FROM THE PUBLIC

This is your opportunity to address the Board on a matter not listed on the Agenda, but it must be within the subject matter jurisdiction of the Board. Please submit a Speaker Card before the first speaker is called and limit your comments to three minutes. The Board will hear public comments for up to fifteen minutes. Any additional public comments will be heard at the conclusion of the meeting. Items from the public will be taken under consideration without discussion by the Board and may be referred to staff.

ADDITIONS TO OR DELETIONS FROM THE AGENDA

APPROVAL OF THE AGENDA

PUBLIC COMMENT ON CONSENT CALENDAR

Each speaker shall have 3 minutes to address any or all items on the Consent Calendar.

APPROVAL OF THE CONSENT CALENDAR

The Board considers all matters listed under the Consent Calendar to be non-controversial or routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion unless Board members request specific items be discussed and/or removed from the Consent Calendar.

CONSENT CALENDAR

GENERAL GOVERNMENT

Clerk of the Board of Supervisors:

- 5 [18-283](#) Receive and file the Meeting Attendance Reports from the members of the Board of Supervisors

Attachments: [A - Appointment List](#)

- 6 [18-284](#) Approve the minutes of the Solano County Board of Supervisors meetings of March 13 and March 27, 2018

Attachments: [A - Minutes - March 13, 2018](#)

[B - Minutes - March 27, 2018](#)

Auditor-Controller:

- 7 [18-286](#) Receive the Review of HealthRIGHT 360 Compliance with Solano County Department of Health and Social Services' Contracts for the period July 1, 2015 to June 30, 2017

Attachments: [A - Report](#)

General Services:

- 8 [18-266](#) Approve a resolution authorizing acceptance of a grant offer agreement from the Federal Aviation Administration (FAA) for construction of the Nut Tree Airport Fence and Gate Project for up to \$527,000; and Delegate authority to the County Administrator to execute and administer the grant agreement

Attachments: [A - Resolution](#)

[B - Fence and Gate Layout Plan](#)

Information Technology-Registrar of Voters:

- 9 [18-274](#) Approve an agreement with DXC technology for design, programming and testing interfaces with Solano County's Hosted Communications Service for integration with the CalWIN telephone contact center in the amount of \$138,014, for the term of April 24, 2018 through December 30, 2018; and Authorize the Chief Information Officer to execute the agreement and any future amendments and change orders up to 15% of the contract amount

Attachments: [A - Agreement](#)

Library:

- 10 [18-253](#) Approve a 5-year contract with Lyngsoe Systems, Inc. to provide automated library materials handling (AMH) equipment and maintenance services for a total amount not to exceed \$785,697 for the period April 1, 2018 through March 31, 2023; and Authorize the Director of Library Services to execute the contract and any amendments not to exceed 10% on the contract amount

Attachments: [A - Link to Contract](#)

CRIMINAL JUSTICEProbation:

- 11 [18-185](#) Approve a contract with Thomas F. White for an amount not to exceed \$96,000 for the term of April 1, 2018 through June 30, 2019 to provide consulting services in developing and implementing a new evidence-based supervision and treatment model within juvenile probation, and continue to refine processes in adult probation; and Authorize the County Administrator to execute the contract, pending County Counsel concurrence, and any future amendments including changes to terms and conditions, scope of services and modifications to contract limits up to 20% of the total contract amount not to exceed \$19,000

Attachments: [A - Contract](#)

LAND USE/TRANSPORTATIONResource Management:

- 12 [18-248](#) Adopt a resolution and plaque of appreciation honoring Diane Gilliland, Office Assistant III, upon her retirement from the Department of Resource Management with over 20 years of dedicated public service to Solano County

Attachments: [A - Resolution](#)

- 13 [18-269](#) Adopt a resolution proclaiming the month of May 2018 as Building Safety Month in Solano County

Attachments: [A - Resolution](#)

- 14 [18-282](#) Authorize the Chair of the Board of Supervisors to sign and transmit a letter to the U.S. Economic Development Administration in support of the final Vision, Goals and Objectives of the Bay Area Regional Comprehensive Economic Development Strategy and for establishment of a Bay Area Economic Development District

Attachments: [A - Bay Area CEDS Support Letter](#)
 [B - Bay Area CEDS Key Elements](#)
 [C - Vision, Goals and Objectives](#)

MISCELLANEOUS ITEMS

General Services:

- 15 [18-272](#) Approve the re-appointments of Elissa DeCaro, Mary Ellsworth, and Jim Kern to the Solano County Historical Records Commission for terms to expire on April 26, 2022

Attachments: [A - SCHRC Membership Roster](#)

REGULAR CALENDAR

Rescheduled Consent Items

Consider the following:

- A)
- B)
- C)

GENERAL GOVERNMENT

First 5 Solano:

- 16 [18-264](#) Consider introducing an ordinance amending Solano County Code Chapter 7.3, Section 05 (2)(g), related to preparation of First 5 Solano Children and Families Commission's annual audit
- Attachments:** [A - Ordinance](#)
- 17 [18-275](#) Consider approval of the Solano County Individualized Child Care Subsidy Pilot Plan
- Attachments:** [A - Individualized Child Care Subsidy Pilot Plan](#)

County Administrator:

- 18 [18-273](#) Receive a presentation and consider adopting a resolution establishing the Solano Commission for Women and Girls as the Board of Supervisors advisory board on issues pertaining to women and girls

Attachments: [A - Letters of Support](#)
 [B - Enabling Mandate](#)
 [C - Purpose, Mission, and Goals](#)
 [D - Resolution](#)

- 19 [18-175](#) Receive a presentation on the Court Appointed Special Advocates (CASA) program and delegate authority to the County Administrator to address a request from CASA to increase the dedicated County owned space in the County Courthouse at 600 Union Avenue in Fairfield California to CASA

Attachments: [A - CASA Request Letter](#)

- 20 [18-276](#) Conduct a Public Hearing on the proposed new and revised user fee schedules; Authorize Resource Management's Parks and Recreation to add fee exemption periods to reflect fee waivers; and Adopt fee schedules by separate resolutions amending the exhibits to Chapters 2.4 and 11 of the Solano County Code, modifying and establishing various fees, effective July 1, 2018 for various departments

Attachments: [A - Summary of Proposed FY201819 Fee Changes by Department](#)
 [B - FY1819 Resolutions and Exhibits](#)
 [C - Notice of Public Hearing](#)

2:00 P.M.

LAND USE/TRANSPORTATIONResource Management:

- 21 [18-268](#) Receive and approve Solano County's Amended Public Works Five Year Capital Improvement Plan for FY2018/19 through FY2022/23 from the Department of Resource Management

Attachments: [A - Capital Improvement Plan 2018](#)

BOARD MEMBER COMMENTS AND REPORTS ON MEETINGS**ADJOURN:**

To the Board of Supervisors meeting of May 1, 2018 at 8:30 A.M., Board Chambers, 675 Texas Street, Fairfield, CA



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Agenda Submittal

Agenda #:	1	Status:	Closed Session
Type:	Closed Session	Department:	County Counsel
File #:	18-260	Contact:	Dennis Bunting, 784-6145
Agenda date:	04/24/2018	Final Action:	
Title:	Conference with Legal Counsel - Existing litigation: County of Solano v. CMT Federal Credit Union et al. and related cross-actions		
Governing body:	Board of Supervisors		
District:	All		
Attachments:	A - Memorandum		

Date:	Ver.	Action By:	Action:	Result:
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Published Notice Required? Yes ____ No X

Public Hearing Required? Yes ____ No X

CLOSED SESSION MEMO

- A. LICENSE/PERMIT DETERMINATION (GC § 54956.7)
 - a. Number of applicants:_____
- B. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (GC § 54956.8)
- C. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION

County of Solano v. CMT Federal Credit Union et al. County of Solano v. CMT Federal Credit Union et al. and related cross-actions
- D. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION (GC § 54956.9)
 - a. Significant exposure to litigation pursuant to GC § 54956.9 (b):
 - b. Initiation of litigation pursuant to GC § 54956.9(c):
- E. LIABILITY CLAIMS-JOINT POWERS AUTHORITY (GC § 54956.95)
 - a. Claimant:_____
 - b. Agency against whom claim filed:_____
- F. THREAT TO PUBLIC SERVICES OR FACILITIES (GC § 54957)
 - a. Consultation with:_____
- G. PUBLIC EMPLOYEE APPOINTMENT
 - a. Title:
- H. PUBLIC EMPLOYMENT (GC § 54957)
 - a. Title:
- I. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (GC § 54957)
 - a. Title:
- J. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE (GC § 54957)
 - a. No information required
- K. CONFERENCE WITH LABOR NEGOTIATORS (GC § 54957.6);
- L. CASE REVIEW/PLANNING (GC § 54957.8)
- M. REPORT INVOLVING TRADE SECRET (GC § 54962, etc.)
 - a. Estimated year of public disclosure:_____
- N. HEARINGS
 - a. Subject matter:_____
(nature of hearing, i.e. medical audit comm.,
quality assurance comm., etc.)



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Agenda Submittal

Agenda #: 2
Type: Presentation
File #: 18-280
Agenda date: 04/24/2018
Title: Receive a presentation by the Public Defender on the selection of Brianna Nobil as "Employee of the Month" for May 2018
Governing body: Board of Supervisors
District: All
Attachments:

Status: Presentation
Department: Public Defender
Contact: Lesli M. Caldwell, 784-6899
Final Action:

Date:	Ver.	Action By:	Action:	Result:
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Published Notice Required? Yes ____ No X
Public Hearing Required? Yes ____ No X

DEPARTMENTAL RECOMMENDATION:

It is recommended that the Board receive a presentation by the Public Defender on the selection of Brianna Nobil as the May 2018 "Employee of the Month" making her eligible to use the parking space designated for this program.

SUMMARY:

On September 13, 2005, the Board of Supervisors established the County Government Center "Employee of the Month" parking program for County employees. Each month a County department is designated to select one of its employees as "Employee of the Month." The Public Defender has been designated to select an employee for May 2018.

FINANCIAL IMPACT:

The cost associated with preparing this agenda item is nominal and absorbed by the department's FY2017/18 Adopted Budget.

DISCUSSION:

To bestow the Board's "Employee of the Month" parking award, the Public Defender and Alternate Public Defender management staff was asked to nominate a member of the staff for the "Employee of the Month" designation, detailing the reason for the nomination, and to submit nominations to the Public Defender. The employee selected for 2018 is Brianna Nobil.

Brianna was born in San Jose, CA and raised in Gilroy CA. In 2008, she purchased her home in Vallejo and has been a Solano resident ever since. In 2014, she began working in Solano County in General Services as an Office Assistant II and in October 2016 she joined the Public Defender's Office as the Administrative

Assistant. Once she found her footing in the Admin position, she has been the backbone of the office ever since. For at least six months, she covered numerous assignments while the Department sought to hire a Staff Analyst. We are proud to announce Brianna Nobil as the Public Defender's Employee of the Month.

ALTERNATIVES:

The Board could elect to name someone else as the Employee of the Month; however, this alternative is not recommended as Brianna is deserving of the Board of Supervisors' "Employee of the Month Parking" program.

OTHER AGENCY INVOLVEMENT:

The County Administrator's Office concurs with the Department's recommendation.

CAO RECOMMENDATION:

APPROVE DEPARTMENTAL RECOMMENDATION



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Agenda Submittal

Agenda #:	3	Status:	Presentation
Type:	Resolution-Presentation	Department:	Health and Social Services
File #:	18-233	Contact:	Gerald Huber, 784-8400
Agenda date:	04/24/2018	Final Action:	
Title:	Adopt and present a resolution recognizing May 2018 as Mental Health Month in Solano County (Supervisor Brown)		
Governing body:	Board of Supervisors		
District:	All		
Attachments:	A - Resolution, B - Event Calendar		

Date:	Ver.	Action By:	Action:	Result:
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Published Notice Required? Yes _____ No X
Public Hearing Required? Yes _____ No X

DEPARTMENTAL RECOMMENDATION:

The Department of Health and Social Services (H&SS) recommends that the Board adopt and present a resolution recognizing May 2018 as Mental Health Month in Solano County.

SUMMARY/DISCUSSION:

Mental Health Awareness Month, also referred to as "Mental Health Month," has been observed in May every year since it began in 1949. It provides an opportunity to raise public awareness of the vital role mental wellness plays in an individual's overall health and well-being. May as Mental Health Awareness serve as a national effort to reach millions of people through the media, local events and screenings, spreading the word that mental health is something everyone should care about. One in five adults experience mental health issues each year, ranging from mild episodes to serious and persisting illness. The Behavioral Health Division provides a range of specialty mental health services to over 6,000 individuals, in addition to over 800 served by the Medical Services Division in the County's Federally Qualified Health Centers (FQHC) or the County clinics.

Solano County is sponsoring or participating in a variety of activities and events throughout the month of May to celebrate mental wellness. This year's events include The 4th Annual Mental Health Celebration, an all day celebration hosted by Behavioral Health, which will include various educational presentations, community-wide mental health outreach and education efforts, and consumer art. Circle of Friends, one of the County's Wellness and Recovery Centers is hosting two events, Sip and Paint on May 7th and a Health Fair and BBQ on May 14th. Caminar, a provider of mental health supportive services, is hosting its annual Cammie Awards on May 17th, which celebrates consumers and their journey to wellness. All activities are identified in Attachment B. These activities offer an opportunity to address the public's need for information about mental and emotional illnesses, as well as inform the community of the services provided by H&SS to address the mental health needs of children, adults, and families.

FINANCIAL IMPACT:

The costs associated with preparing the agenda item is nominal and absorbed by the department's FY2017/18 Adopted Budget. The costs associated with preparation and purchase of the resolution materials are included in the Board's FY2017/18 Adopted Budget.

ALTERNATIVES:

The Board may choose not to adopt the resolution. This is not recommended because this is an opportunity to raise awareness and promote community discussion regarding the impact of mental illness and the services available to address these issues.

OTHER AGENCY INVOLVEMENT:

The Solano County Mental Health Advisory Board endorses the resolution and activities. Various County Mental Health contract agencies and community organizations will host events to support Mental Health Awareness Month in May.

CAO RECOMMENDATION:

APPROVE DEPARTMENTAL RECOMMENDATION

Resolution No. 2018 -

RESOLUTION OF THE SOLANO COUNTY BOARD OF SUPERVISORS RECOGNIZING MAY 2018 AS MENTAL HEALTH MONTH

WHEREAS, mental health is essential to everyone's overall health and well-being; and

WHEREAS, mental health conditions affect children, adults, and their families in Solano County; and

WHEREAS, Solano County Behavioral Health provides services and supports that are person-centered, safe, effective, efficient, timely and equitable, that are supported by friends and the community, that promote wellness and recovery; and

WHEREAS, Solano County Behavioral Health Division values shared decision making between consumers, family members, and providers when developing treatment plans; and

WHEREAS, care is provided in a culturally and linguistically competent manner with sensitivity to and awareness of the person's self-identified culture, race, ethnicity, language preference, age, gender identity, sexual orientation, disability, religious and spiritual beliefs, and socio-economic status; and

WHEREAS, prevention is an effective way to reduce the burden of mental health conditions; and with early and effective treatment, those individuals experiencing mental health conditions can recover and lead full, productive lives; and

WHEREAS, each business, school, government agency, healthcare provider, organization and citizen shares the responsibility to promote mental wellness and support prevention efforts across the community.

NOW, THEREFORE, BE IT RESOLVED, that the Solano County Board of Supervisors hereby recognizes May 2018 as Mental Health Month in Solano County and recognizes mental health professionals throughout the community.

Dated this 24th day of April, 2018

JOHN M. VASQUEZ, Chair
Solano County Board of Supervisors

ATTEST:
BIRGITTA E. CORSELLO, Clerk
Solano County Board of Supervisors

By: _____
Jeanette Neiger, Chief Deputy Clerk

May is Mental Health Awareness Month **2018**

County and Community Activities

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3 <i>Area Agency on Aging</i> Older Adult Mental Health First Aid Training 8:30am-5pm Suisun	4	5 <i>NAMI</i> 5k Walk 8am-5pm William Land Park, Sacramento
6	7 <i>Circle of Friends</i> Sip and Paint *FREE* 11am-2pm 349 Travis Blvd. Fairfield, CA	8	9	10 <i>UC Davis</i> Healthful Apps, Meditation 101 & Mindful Walks *FREE* 12-1pm 203 Mrak Hall Drive, Davis, CA	11	12 <i>Solano County Behavioral Health</i> 4th Annual Mental Health Celebration *FREE* 10-3pm 1234 Empire St. Fairfield, CA
13	14 <i>Circle of Friends</i> Health Fair & BBQ 10am-2pm 349 Travis Blvd. Fairfield, CA	15 <i>Wellness & Recovery Unit</i> "Crazy Wise" Film viewing and discussion *FREE* 3pm-5pm 2101 Courage Drive, Multi-Purpose Room Fairfield, CA	16 <i>Wellness & Recovery Unit</i> "Crazy Wise" Film viewing and discussion *FREE* 6pm-8pm 2101 Courage Drive, Multi-Purpose Room Fairfield, CA	17 <i>Caminar</i> Camie Awards "Blooming in Recovery" *FREE* 11:30am-1:30pm Foley Cultural Center, 1499 N. Camino Alto, Vallejo	18	19
20	21	22	23 <i>Mental Health America of California</i> Mental Health Matters Day *FREE* 9:30am-2pm State Capitol Building, East Side, Sacramento	24	25	26
27	28 MEMORIAL DAY	29	30	31		



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Agenda Submittal

Agenda #:	4	Status:	Presentation
Type:	Resolution-Presentation	Department:	Health and Social Services
File #:	18-238	Contact:	Gerald Huber, 784-8400
Agenda date:	04/24/2018	Final Action:	
Title:	Adopt and present a resolution recognizing May 2018 as Older Americans Month in Solano County (Supervisor Hannigan)		
Governing body:	Board of Supervisors		
District:	All		
Attachments:	A - Resolution		

Date:	Ver.	Action By:	Action:	Result:
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Published Notice Required? Yes _____ No X
Public Hearing Required? Yes _____ No X

DEPARTMENTAL RECOMMENDATION:

The Department of Health and Social Services (H&SS) recommends the Board adopt and present a resolution recognizing May 2018 as Older Americans Month in Solano County.

SUMMARY/DISCUSSION:

Older Americans Month was established in 1963 and has continued to gain relevancy as the nation's population ages. According to the Population Reference Bureau, residents age 65 and over made up 14 percent of the U.S. population in 2012 and are expected to make up 20 percent by 2029. Solano County's older adult population continues to grow with a five percent increase in the last year, from 12.4 percent in 2016 to 17.4 percent in 2017.

The Administration on Aging, an agency of the United States Department of Health and Human Services, leads the nation's observance of Older Americans Month. This year's theme is *Engage At Every Age*, which emphasizes that no one is ever too old to participate in activities that support the well-being of their community, family, and of themselves.

It is important to acknowledge and celebrate the many contributions seniors make in community and civic life. Older County residents own businesses, serve as volunteers, run nonprofits and associations, own farms, hold elected office, serve in the armed forces, the arts, medicine, the judiciary and clergy; and sit on numerous boards and commissions, both local and statewide. And, they are the revered, strong foundation of their families.

Cities and counties across the country will take part in celebrations acknowledging the contributions that older adults make every day in their communities. In celebration of Older Americans Month and to recognize the value of being well prepared when a natural disaster strikes, such as the recent wildfires, the Senior Coalition of Solano County is planning a disaster preparedness conference for seniors and their families on May 19th,

from 9:00 am to 1:00 pm at the Solano County Events Center.

FINANCIAL IMPACT:

The costs associated with preparing the agenda item is nominal and absorbed by the department's FY2017/18 Adopted Budget. The costs associated with preparation and purchase of the resolution materials are included in the Board's FY2017/18 Adopted Budget.

ALTERNATIVES:

The Board may choose not to adopt this resolution. This is not recommended because older adults make up a growing share of the County's population and their contributions of enriching life throughout the County deserve recognition.

OTHER AGENCY INVOLVEMENT:

H&SS worked with the Senior Coalition of Solano County on this Board item.

CAO RECOMMENDATION:

APPROVE DEPARTMENTAL RECOMMENDATION

Resolution No. 2018 -

RESOLUTION OF THE SOLANO COUNTY BOARD OF SUPERVISORS RECOGNIZING MAY 2018 AS OLDER AMERICANS MONTH IN SOLANO COUNTY

WHEREAS, Older Americans in Solano County continue to be a growing population with over 65,000 residents ages 65 and older; and

WHEREAS, the County strives to provide exemplary services to support the health and well-being of all senior residents and their ability to continue to live independently; and

WHEREAS, over the past 11 years, the County has supported the Senior Coalition of Solano County, a collaborative advisory board relating to senior issues; and

WHEREAS, the County celebrates the accomplishments of older residents each year at the Centenarian ceremony and other Senior Coalition annual activities; and

WHEREAS, the County acknowledges and appreciates the national Administration on Aging's theme for this year's observance of Older American Month, "Engage at Every Age," which emphasizes that no one is ever too old to participate in enriching activities that support overall health; and

WHEREAS, the County's seven cities have senior centers and other agencies that provide a myriad of opportunities for seniors to stay active and engaged in maintaining their own physical and mental health and the well-being of their communities; and

WHEREAS, Solano County can provide opportunities to enrich the lives of all ages by involving older adults in social and wellness activities; promoting home and community-based services that support independent living.

NOW, THEREFORE, BE IT RESOLVED, that the Solano County Board of Supervisors does hereby recognize the month of May 2018 as Older Americans Month and encourages all seniors to stay actively engaged in family, community and civic life and all residents to support them in their efforts.

Dated this 24th day of April, 2018

JOHN M. VASQUEZ, Chair
Solano County Board of Supervisors

ATTEST:
BIRGITTA E. CORSELLO, Clerk
Solano County Board of Supervisors

By: _____
Jeanette Neiger, Chief Deputy Clerk



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Agenda Submittal

Agenda #:	5	Status:	Consent Calendar
Type:	Meeting Attendance Report	Department:	Clerk of the Board of Supervisors
File #:	18-283	Contact:	Jeanette Neiger, 784-6125
Agenda date:	04/24/2018	Final Action:	
Title:	Receive and file the Meeting Attendance Reports from the members of the Board of Supervisors		
Governing body:	Board of Supervisors		
District:	All		
Attachments:	A - Appointment List		

Date:	Ver.	Action By:	Action:	Result:
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Published Notice Required? Yes ☐ No ☒
Public Hearing Required? Yes ☐ No ☒

DEPARTMENTAL RECOMMENDATION:

Receive and file the Meeting Attendance Reports for the month of March 2018 from the members of the Board of Supervisors.

SUMMARY:

The Monthly Meeting Attendance Reports may disclose meetings attended by each supervisor where compensation and reimbursement was received from the County and/or other agencies.

The Meeting Attendance Reports for March 2018, submitted by the Supervisors or their staff on their behalf, are on file with the Clerk of the Board and available for public inspection. These reports are also available for review in the public agenda packet binder during Board meetings. This report is submitted on a monthly basis to reflect the meeting attendance from the previous month.

A listing of the 2017 Board of Supervisors Appointments to various Boards and Commissions, some of which include per diem reimbursements, is attached for reference and in compliance with California Code of Regulations (Fair Political Practices Commission), title 2, section 18702.5(b)(3). The current Board of Supervisors Appointments is posted on the County's website at:

[<http://www.solanocounty.com/depts/bos/assignments.asp>](http://www.solanocounty.com/depts/bos/assignments.asp)

Government Code section 53232.3(d) requires that members of legislative bodies provide brief reports on meetings they attended for which they receive an expense reimbursement, such as meals, lodging and travel. Claims for reimbursement from the County for meeting attendance related expenses are processed by the Auditor/Controller and available for public inspection.

2018 BOARD OF SUPERVISORS APPOINTMENTS

2 CCR 18702.59(b)(3)/Form 806

Committee	Contact Information	District 1 Supervisor Hannigan	District 2 Supervisor Brown	District 3 Supervisor Spering	District 4 Supervisor Vasquez	District 5 Supervisor Thomson	Appointment Date	Length of Term	Meeting Time	Compensation	Estimated Annual	Economic Interest Statement Required
NATIONAL												
NACO		Primary	Primary	Primary	Primary	Primary	Jan. 9, 2018	1 year				
REGIONAL/STATE												
ABAG Executive Board	Fred Castro, Clerk of the Board 415-820-7900	Primary	Alternate				Jan. 9, 2018	June 30, 2018	Board every 2 months, 3rd Thurs. 7 p.m.	\$150.00	\$0-\$1,000	Yes
ABAG General Assembly	Fred Castro, Clerk of the Board 415-820-7900	Primary	Alternate				Jan. 9, 2018	June 30, 2018	Twice a year	No		No
ABAG Regional Planning Committee	Miriam Chion 415-820-7900		Primary				Jan. 9, 2018	1 year	1st Wed. alternative months 1:00-3:00 p.m.	\$150.00	\$0-\$1,000	No
Bay Area Air Quality Management District (BAAQMD). Term ends January 2021.	Marcy Hiratzka 415-749-5073			Primary			Jan. 9, 2018	4 year	1st and 3rd Wed., 9:45 a.m.	\$100 + tolls & mileage	\$2,000-\$3,000	Yes
BAAQMD Sub Committees	Marcy Hiratzka 415-749-5073			Primary			Jan. 9, 2018	4 year	9:30 a.m.	\$100 + tolls & mileage	\$2,000-\$3,000	Yes
Bay Conservation and Development Commission	Lawrence Goldzband 415-352-3600			Primary	Alternate		Jan. 9, 2018	1 year	1st & 3rd Thurs., 1p.m.	\$100	\$2,000-\$3,000	Yes
California Fairs Financing Authority	Becky Bailey-Findley 916-263-6177				Primary		Jan. 9, 2018	1 year	Quarterly	No		Yes
CSAC, Board of Directors	Matt Cate, Executive Director 916-327-7500 ext. 506	Primary	Alternate				Jan. 9, 2018	1 year	2/16, 5/18, 9/7, 11/30	No		No
Delta County Coalition	Roberta Goulart 784-7914				Alternate	Primary	Jan. 9, 2018	1 year	As Needed	No		No
Delta Protection Commission	Ashley Medina 916-375-4800				Alternate	Primary	Jan. 9, 2018	1 year	Every other month	No		Yes
Delta Conservancy Board	Brandon Chapin 916-375-2091				Primary	Alternate	Jan. 9, 2018	2 year	4th Wed. alternate months beginning Jan. 9:00 - 12:00 p.m.			Yes
Delta Stewardship Council	Jessica Pearson 916-445-4500					Primary	Jan. 9, 2018	2 year	4th Thurs.(and often Friday) of the month	\$3,759.00	\$45,108	Yes
Northern California Counties Tribal Matters Consortium	Nancy Huston 784-6107 & Michelle Heppner 784-3002	Alternate			Primary		Jan. 9, 2018	1 year	As needed			No
Yolo-Solano Air Quality Board	Denise Almaguer 530-757-3675		Primary	Alternate	Primary	Primary	Jan. 9, 2018	1 year	2nd Wed., 9:00 a.m.	\$100.00	\$1,001-\$2,000	Yes
4 C's	Michelle Heppner 784-3002	Primary	Primary	Primary	Primary	Primary	Jan. 9, 2018	1 year	1/12, 3/9, 5/11, 8/10, 11/9 @ 7 pm	No		Yes
4 C's Joint Steering Committee *Vice Chair of 4C's and Chair of Board of Supervisors	Michelle Heppner 784-3002	Primary			Primary		Jan. 9, 2018	1 year	As Needed	No		Yes
REGIONAL/STATE - OTHER												
Metropolitan Transportation Commission (MTC) <i>(Appointment to MTC is through nomination by the Mayor's City Selection Committee and affirmed by the Board of Supervisors every four years)</i>	Steven Heminger, Executive Director 510-817-5810			Primary			Feb. 10, 2015	4 years	4th Wed., 9:30 am	\$100 + tolls & mileage	\$2,000-\$3,000	Yes
Bay Area Toll Authority (BATA) (MTC Member)	Steven Heminger, Executive Director 510-817-5810			Primary			Feb. 10, 2015	4 years	4th Wed., 9:30 am	\$100 + tolls & mileage	\$1,001-\$2,000	Yes
Service Authority for Freeways & Expressways (SAFE) (MTC Member)	Steven Heminger, Executive Director 510-817-5810			Primary			Feb. 10, 2015	4 years	As Needed	\$100 + tolls & mileage	\$0-\$1,000	Yes

2018 BOARD OF SUPERVISORS APPOINTMENTS

2 CCR 18702.59(b)(3)/Form 806

Committee	Contact Information	District 1 Supervisor Hannigan	District 2 Supervisor Brown	District 3 Supervisor Spering	District 4 Supervisor Vasquez	District 5 Supervisor Thomson	Appointment Date	Length of Term	Meeting Time	Compensation	Estimated Annual	Economic Interest Statement Required
COUNTYWIDE												
Community Action Partnership (CAP) Solano JPA Tripartite Advisory Board	Tonya Nowakowski 784-8401 & Debbie Vaughn 784-6113	Primary					Jan. 9, 2018	2 year	As Needed	No		No
East Vallejo Fire Protection District	Magen Yambao 784-1969	Primary	Primary	Primary	Primary	Primary	Jan. 9, 2018	1 year	Quarterly	No		Yes
First 5 Solano Commission	Andrew Boatright 784-1492	Primary					Jan. 9, 2018	1 year	1/10, 3/7, 4/4, 6/6, 8/8, 10/3, 10/21 Retreat 10-3 p.m., 12/5	\$100	\$0-\$1,000	Yes
In-Home Supportive Services Public Authority	Teri Ruggiero 784-8803	Primary	Primary	Primary	Primary	Primary	Jan. 9, 2018	1 year	Jan., March, April, June, Aug., Oct., Nov. 3rd Mon. 2-4 p.m.			Yes
Juvenile Justice Coordinating Council	Christopher Hansen 784-4803	Primary					Jan. 9, 2018	1 year	As Needed	No		No
Law Library Board of Trustees	Bonnie Katz 784-1502	Primary					Jan. 9, 2018	1 year	Monthly	No		No
LAFCO	Michelle McIntyre 439-3897			Primary	Primary	Alternate	Jan. 9, 2018	1 year	2nd Mon. of even numbered months, 1:30 p.m.	\$100	\$0-\$1,000	Yes
Mental Health Advisory Board	Cindy Limerick 784-8336		Primary				Jan. 9, 2018	1 year	3rd Tues of the month with exception of July 4:30 - 6:00 p.m.	No		Yes
Remote Access Network Board	Angelica Russell 784-7048					Primary	Jan. 9, 2018	1 year	Last Thurs. in Feb., or March & Oct. 10:00 a.m.	No		No
Solano County Blue Ribbon Commission on Children in Foster Care	Sara Jones 207-7619	Primary					Jan. 9, 2018	1 year	As Needed	No		No
Solano Economic Development Corp.	Pat Uhrich 864-1855	Primary			Alternate		Jan. 9, 2018	1 year	1/12, 3/9, 5/11, 7/13, 9/14, 11/9 @ 9:00 am	No		No
Solano Land Trust	Nicole Byrd 432-0150 ext. 210				Primary		Jan. 9, 2018	1 year	1st Wed. at 5:30 p.m.	No		Yes
Solano Open Space (formerly Tri-City & County Cooperative Planning Group)	Resource Management Matt Walsh 784-3168	Alternate	Primary				Jan. 9, 2018	1 year	Quarterly	No		Yes
Solano Transportation Authority	Johanna Masielat 424-6008	Alternate		Primary			Jan. 9, 2018	1 year	2nd Wed., 6:00 p.m.	\$100	\$1,001-\$2,000	Yes
Solano County Water Agency	Sandra McLean 455-1100	Primary	Primary	Primary	Primary	Primary	Jan. 9, 2018	1 year	2nd Thurs., 6:30 p.m.	100 + mileage	\$1,001-\$2,000	Yes
Solano County Consolidated Oversight Board (effective July 1, 2018) Public Member: Jerry Wilkerson	Jeanette Neiger, 784-6125			Primary		Alternate	Mar 13, 2018	1 year	TBD	No		Yes
Solano Subbasin Groundwater Sustainability Agency Board of Directors (Dist. 4 & 5 permanent primaries. Alternate Board member appointed annually)	Misty Kaltreider 784-3311			Alternate	Primary	Primary	Jan. 9, 2018	Alternate 1 year	2nd Thurs. each month @ 5:00 p.m.	No		Yes
Solano Water Authority	Natasha Montgomery 455-4080			Primary	Alternate		Jan. 9, 2018	1 year	As Needed	No		Yes
Solid Waste Independent Hearing Panel	Jag Sahota 784-3308				Primary		Jan. 9, 2018	1 year	As Needed	\$100	\$0-\$1,000	Yes
Travis Community Consortium	David White, Fairfield City Manager 428-7400				Alternate	Primary	Jan. 9, 2018	1 year	As Needed			No
Vacaville-Fairfield-Solano Greenbelt Authority	Brian Miller 428-7446			Primary	Primary		Jan. 9, 2018	1 year	As Needed	No		
Vallejo Flood & Wastewater District	Holly Charley 644-8949 x202	Primary	Alternate				Jan. 9, 2018	1 year	2nd Tues. Jan.-July 6-7 p.m., 3rd Tues. Aug. 6-7 p.m., 2nd Tues. Sept.-Dec. 6-7 p.m.	\$100	\$1,001-\$2,000	Yes
Winters Branch Library Financing Authority	Chris Crist, Business Svcs. Manager 530-666-8083				Primary	Primary	Jan. 9, 2018	1 year	As Needed	No		Yes

2018 BOARD OF SUPERVISORS APPOINTMENTS

2 CCR 18702.59(b)(3)/Form 806

Committee	Contact Information	District 1 Supervisor Hannigan	District 2 Supervisor Brown	District 3 Supervisor Spering	District 4 Supervisor Vasquez	District 5 Supervisor Thomson	Apointment Date	Length of Term	Meeting Time	Compensation	Estimated Annual	Economic Interest Statement Required
BOARD OF SUPERVISORS COMMITTEES												
Cannabis Committee	Bill Emlen 784-6765	Primary			Primary		Jan. 9, 2018	1 year	As Needed	No		No
City of Vallejo Interagency Committee	City Manager's Office, City of Vallejo 648-4576	Primary	Primary				Jan. 9, 2018	1 year	As Needed	No		No
Fair Governance Committee	Nancy Huston, 784-6107		Primary			Primary	Feb. 6, 2018	1 year	As Needed	No		No
Health & Social Services & Family Justice Committee Inactive	Jerry Huber, 784-8400	Primary	Primary				Jan. 9, 2018	1 year	As Needed	No		No
Historical Records Committee	Dianne Luna 784-3105		Primary			Primary	Jan. 9, 2018	1 year	As Needed	No		No
Law & Justice Committee Inactive							Jan. 9, 2018	1 year	As Needed	No		
Legislation	Michelle Heppner 784-3002	Primary			Primary		Jan. 9, 2018	1 year	As Needed	No		No
Military & Veterans Affairs Committee	Ted Puntillo 784-6590				Primary	Primary	Jan. 9, 2018	1 year	As Needed	No		No
Public Art Committee	Kanon Artiche 784-2781	Primary			Alternate		Jan. 9, 2018	1 year	As Needed	No		No
Regional Park Committee	Resource Management Bill Emlen 784-6765	Primary			Primary		Jan. 9, 2018	1 year	As Needed	No		No
Senior Issues Committee	Jerry Huber, 784-8400		Primary		Primary		Jan. 9, 2018	1 year	As Needed	No		No
Solano 360 Committee Project	Nancy Huston 784-6107	Primary		Primary			Jan. 9, 2018	1 year	As Needed	No		No
Solano 360 Implementation Committee	Nancy Huston 784-6107	Primary		Primary			Jan. 9, 2018	1 year	As Needed	No		No
Solano Children's Alliance	Alan Kerzin 421-7229		Primary				Jan. 9, 2018	1 year	1st Wed., 12 p.m.	No		No
Transportation Land Use Committee	Resource Management Bill Emlen 784-6765			Primary	Primary		Jan. 9, 2018	1 year	As Needed	No		No
University of California Cooperative Extension Capital Corridor Multi-County Partnership Leadership Advisory Committee	Morgan Doran 784-1317				Primary	Alternate	Jan. 9, 2018	1 year	As Needed	No		No
TOTAL ASSIGNMENTS		27	19	21	30	19						

REDEVELOPMENT SUCCESSOR AGENCY OVERSIGHT COMMITTEE MEMBERSHIP (end date of June 30, 2018)								
City	Contact Information	Committee Members	Appointment Date	Length of Term	Meeting Time	Compensation		Economic Interest Statement Required
Dixon	Joan Michaels-Aguilar 678-7000 ext. 108	Supervisor Vasquez Debbie Muhl-Public-at-Large	11/8/2016	June 30, 2018	Jan. 27 @ 6:30 p.m	No		Yes
Fairfield	David White 428-7399	Supervisor Spering Anthony Russo - Public-at-Large Chuck Timm - Public-at-Large	7/26/2016	June 30, 2018	As Needed	No		Yes
Rio Vista	Robert Hickey, City Manager 374-6451 Ext. 1101	Supervisor Thomson Jon Blegen - Public-at-Large	7/26/2016	June 30, 2018	As Needed	No		Yes
Suisun	Jason Garben 421-7347	Supervisor Spering Vacant - Public-at-Large	7/26/2016	June 30, 2018	As Needed	No		Yes
Vacaville	Claudia Archer 449-5112	Supervisor Thomson Dilenna Harris - Public-at-Large (primary) Ralph Cotton - Public-at-Large (alternate)	7/26/2016	June 30, 2018	4th Wed. each month @ 6 p.m. beginning in Feb.	No		Yes
Vallejo	Dawn Abrahamson 648-4527	Supervisor Hannigan Gary Truelsen - Public-at-Large	7/26/2016	June 30, 2018	3rd Thurs. each month at 8:30 a.m.	No		Yes
Updated 03-13-18								



Solano County

675 Texas Street
Fairfield, California 94533
www.solanocounty.com

Agenda Submittal

Agenda #:	6	Status:	Consent Calendar
Type:	Minutes	Department:	Clerk of the Board of Supervisors
File #:	18-284	Contact:	Jeanette Neiger, 7847-6125
Agenda date:	04/24/2018	Final Action:	
Title:	Approve the minutes of the Solano County Board of Supervisors meetings of March 13 and March 27, 2018		
Governing body:	Board of Supervisors		
District:	All		
Attachments:	A - Minutes - March 13, 2018, B - Minutes - March 27, 2018		

Date:	Ver.	Action By:	Action:	Result:
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Published Notice Required? Yes ____ No X

Public Hearing Required? Yes ____ No X

DEPARTMENTAL RECOMMENDATION:

Presented for your approval are the minutes of the Solano County Board of Supervisors meetings of March 13 and March 27, 2018 .



Solano County

675 Texas Street
Fairfield, California 94533
www.solanocounty.com

Minutes - Draft Board of Supervisors

*John M. Vasquez (Dist. 4), Chair
(707) 784-6129*

*Erin Hannigan (Dist. 1), Vice-Chair
(707) 553-5363*

*Monica Brown (Dist. 2)
(707) 784-3031*

*James P. Spering (Dist. 3)
(707) 784-6136*

*Skip Thomson (Dist. 5)
(707) 784-6130*

Tuesday, March 13, 2018

9:00 AM

Board of Supervisors Chambers

CALL TO ORDER

The Solano County Board of Supervisors met on the 13th day of March 2018 in regular session in the Board of Supervisors' Chambers at the Solano County Government Center, 675 Texas Street, Fairfield, California at 9:00 A.M. Present were Supervisors Brown, Hannigan, Spering, Thomson and Chair Vasquez. Chair Vasquez presided. Also present were County Administrator Birgitta E. Corsello and Assistant County Counsel Azniv Darbinian.

ROLL CALL

Present 5 - John M. Vasquez, Erin Hannigan, Monica Brown, James P. Spering and Skip Thomson

SALUTE TO THE FLAG AND A MOMENT OF SILENCE

This meeting of the Solano County Board of Supervisors continued with the Salute to the Flag and a Moment of Silence.

PRESENTATIONS

- 1 [18-111](#) Present a plaque of appreciation honoring Stephen Henderson, Appeals Specialist, upon his retirement from the Health & Social Services Department, Special Investigations Bureau (SIB) with over 19 years of dedicated service to Solano County (Chair Vasquez)

Attachments: [Minute Order](#)

Received

- 2 [18-139](#) Receive a presentation from the County Administrator on the selection of Tammi Ackerman and Melinda Sandy for "Employee of the Month Parking" for March 2018

Attachments: [Minute Order](#)

Received

- 3 [18-152](#) Adopt and present a resolution recognizing the 90th anniversary of the Future Farmers of America (Chair Vasquez)

Attachments: [A - Resolution](#)
 [Minute Order](#)
 [Adopted Resolution](#)

On motion of Supervisor Hannigan, seconded by Supervisor Thomson, the Board adopted and presented Resolution No. 2018-34 recognizing the 90th anniversary of the Future Farmers of America. So ordered by 5-0 vote. (see Resolution Book)

Enactment No: Resolution 2018-34

- 4 [18-150](#) Adopt and present a resolution recognizing March 20, 2018 as Ag Day in Solano County and March 18-24, 2018 as National Ag Week (Chair Vasquez)

Attachments: [A - Resolution](#)
 [Adopted Resolution](#)
 [Minute Order](#)

On motion of Supervisor Thomson, seconded by Supervisor Hannigan, the Board adopted and presented Resolution No. 2018-35 recognizing March 20, 2018 as Ag Day in Solano County and March 18-24, 2018 as National Ag Week. So ordered by 5-0 vote. (see Resolution Book)

Enactment No: Resolution 2018-35

- 5 [18-147](#) Adopt and present a resolution recognizing the distribution of one-quarter of a million books dispersed to Solano County children through the Reach Out and Read Pediatric Literacy Program and the participating pediatric clinics and Solano County organizations that support the program (Supervisor Brown)

Attachments: [A - Resolution](#)
 [Adopted Resolution](#)
 [Minute Order](#)

On motion of Supervisor Brown, seconded by Supervisor Spering, the Board adopted and presented Resolution No. 2018-36 recognizing the distribution of one-quarter of a million books dispersed to Solano County children through the Reach Out and Read Pediatric Literacy Program and the participating pediatric clinics and Solano County organizations that support the program. So ordered by 5-0 vote. (see Resolution Book)

Enactment No: Resolution 2018-36

6 **18-135**

Adopt and present a resolution recognizing March 24, 2018 as World Tuberculosis Day (Supervisor Hannigan)

Attachments: [A - Resolution](#)
 [Adopted Resolution](#)
 [Minute Order](#)

On motion of Supervisor Hannigan, seconded by Supervisor Spering, the Board adopted and presented Resolution No. 2018-37 recognizing March 24, 2018 as World Tuberculosis Day. So ordered by 5-0 vote. (see Resolution Book)

Enactment No: Resolution 2018-37

ITEMS FROM THE PUBLIC

Chair Vasquez invited members of the public to address the Board on matters not listed on the agenda but within the subject matter jurisdiction of the Board. The following comments were received:

A) Donald Tipton, unincorporated Vallejo, commented on funding for the lighting district.

B) George Guynn, Jr., Suisun City, commented on Regional Measure 3, regional government and on SB827 and SB828 regarding housing development.

In response to a question from Supervisor Thomson, County Administrator Birgitta Corsello noted that she would follow up with the Auditor and Mr. Tipton.

In response to a question from Supervisor Spering, Ms. Corsello noted that the issue was likely a difference of opinion about the apportionment of taxes into the lighting district versus other parts of the county and advised that she would follow up with the Auditor concerning what her advice to Mr. Tipton was.

Supervisor Spering requested that staff come back with the facts on the lighting district.

Chair Vasquez commented on the history of the consolidation of the lighting district.

ADDITIONS TO OR DELETIONS FROM THE AGENDA

There were no additions to or deletions from the Solano County Board of Supervisors' agenda for March 13, 2018.

APPROVAL OF THE AGENDA

On motion of Supervisor Hannigan, seconded by Supervisor Thomson, the Board approved the agenda of the Solano County Board of Supervisors for March 13, 2018 as submitted. So ordered by 5-0 vote.

PUBLIC COMMENT ON CONSENT CALENDAR

Supervisor Brown requested that Item 14 and Item 19 be moved to the Regular Calendar for discussion.

Chair Vasquez invited members of the public to address the Board on items listed on the Consent Calendar. The following comments were received:

A) Donald Tipton, unincorporated Vallejo, commented on Item 20 regarding the financial report for Parks and Recreation.

APPROVAL OF THE CONSENT CALENDAR

On motion of Supervisor Hannigan, seconded by Supervisor Spering, the Board approved the following Consent Calendar items by 5-0 vote.

CONSENT CALENDAR

- 7 [18-163](#) Adopt 2 resolutions to recognize the month of March as National Women's History Month and the selection of Jennifer Barton as Solano County's "Woman of the Year 2018"

Attachments: [A - Women's History Month Resolution](#)
 [B - Resolution](#)
 [Women's History Month Adopted Resolution](#)
 [Adopted Resolution](#)
 [Minute Order](#)

Adopted

Enactment No: Resolution 2018-38 and Resolution 2018-39

- 8 [18-164](#) Approve the FY2017/18 Property Tax Administration Fee to recover the cost to administer the property tax system from cities and local agencies in accordance with the Revenue and Taxation Code section 95.3(f)

Attachments: [A - Property Tax Admin Cost Summary](#)
 [B - Property Tax Admin Fee Distribution](#)
 [Minute Order](#)

Approved

- 9 [18-165](#) Accept the Quarterly Review of the Statement of Assets of the Solano County Treasury as of September 30, 2017

Attachments: [A - Treasury Review Report Q1](#)
 [Minute Order](#)

Accepted

- 10 [18-133](#) Adopt 3 resolutions to: 1) Amend the collective bargaining agreements between the County of Solano and Solano HSS Association of Professional Employees (SHAPE) representing Unit 6 - Health and Social Services Supervisors, Stationary Engineers Local 39 representing Unit 10 - Skilled Craft and Service Maintenance, Solano Probation Peace Officers Association representing Unit 12 - Probation Employees and Unit 15 - Probation Supervisors, and Association of Mid-Management Professionals at Solano County (AMMPS) representing Unit 16 - Mid-Management by amending the 2018 lump sum payment by replacing the eight (8) hours lump sum payment with a flat dollar payment of \$225 and amending Section 14, Holidays, by adding one (1) floating holiday beginning January 1, 2019; 2) Amend, as it relates to Unit 30 - Confidential Employees, the Alphabetical Listing of Classes and Salaries by amending the 2018 lump sum payment by replacing the eight (8) hours lump sum payment with a flat dollar payment of \$225; and 3) Amend the Personnel and Salary Resolution by adding one floating holiday beginning January 1, 2019

Attachments: [A - Resolution to Amend MOUs](#)
 [B - Side Letters](#)
 [C - Resolution Alphabetical Listing](#)
 [D - Resolution Amend PSR](#)
 [Executed Side Letter Agreements](#)
 [Adopted Resolution to Amend MOUs](#)
 [Adopted Resolution Alphabetical Listing](#)
 [Adopted Resolution Amend PSR](#)
 [Minute Order](#)

Adopted

Enactment No: Resolution 2018-40 through Resolution 2018-42

- 11 [18-140](#) Approve a plaque of appreciation honoring Lani A. Clarke, Library Branch Manager, upon her retirement from the Department of Library Services with over 18 years of dedicated public service to Solano County

Approved

- 12 [18-141](#) Adopt a resolution and plaque of appreciation honoring Mary Anne Peterson, Library Assistant, upon her retirement from the Department of Library Services with over 31 years of dedicated public service to Solano County

Attachments: [A - Resolution](#)
 [Adopted Resolution](#)
 [Minute Order](#)

Adopted

Enactment No: Resolution 2018-43

- 13 [18-142](#) Adopt a resolution and plaque of appreciation honoring Morgan Green, Librarian, upon her retirement from the Department of Library Services with over 27 years of dedicated public service to Solano County

Attachments: [A - Resolution](#)
 [Adopted Resolution](#)
 [Minute Order](#)

Adopted

Enactment No: Resolution 2018-44

- 15 [18-108](#) Approve an Appropriation Transfer Request (ATR) of \$275,630 recognizing unanticipated revenue for Fiscal Year 2017/18 for the Oral Health Program funded by the California Healthcare, Research and Prevention Tobacco Tax Act of 2016 and overseen by California Department of Public Health to address education and prevention of dental diseases (4/5 vote required)

Attachments: [Minute Order](#)

Approved

- 16 [18-127](#) Approve 2 contract amendments with Seneca Family of Agencies for the current contract period through June 30, 2018 pursuant to the Solano County Mental Health Services Act Integrated Three-Year Program Plan FY2017/20; a first contract amendment for \$347,899 for a total contract amount of \$912,253 to provide Full Service Partnership services for high-risk, transition-aged youth ages 16-25, including Commercially Sexually Exploited Children/Youth ages 10-25, and a first contract amendment for \$200,000 for a total contract amount of \$650,000 to provide Early and Periodic Screening Diagnosis and Treatment Medi-Cal services for children/youth who meet criteria for services and the AB 403 Continuum Care Reform presumptive transfer; and Authorize the County Administrator to execute the amendments and any subsequent amendments that remain within budgeted appropriations

Attachments: [A - Seneca Center FSP First Amendment](#)
 [B - Seneca Center EPSDT First Amendment](#)
 [C - Links to Original Contracts](#)
 [Executed Seneca Center FSP First Amendment](#)
 [Executed Seneca Center EPSDT First Amendment](#)
 [Minute Order](#)

Approved

- 17 [18-134](#) Approve an Appropriation Transfer Request (ATR) of \$25,000 recognizing unanticipated revenue for FY2017/18 from the California Department of Public Health to support the Adolescent Family Life Program (4/5 vote required)

Attachments: [Minute Order](#)

Approved

- 18 [18-130](#) Approve a plaque of appreciation honoring Eugene M. Ledo, Traffic Maintenance Supervisor, upon his retirement from the Department of Resource Management with over 14 years of dedicated public service to Solano County and a total of over 32 years of dedicated public service in California counties

Attachments: [Minute Order](#)

Approved

- 20 [18-102](#) Accept a report on the Department of Resource Management Parks and Recreation Division FY2018-2020 Work Plan

Attachments: [A - Work Plan](#)
 [B - Attendance Trends](#)
 [C - Organization Chart](#)
 [Minute Order](#)

Accepted

- 21 [18-148](#) Approve a Workforce Development Board of Solano County contract amendment with Quali-Serv Janitorial for janitorial, maintenance, and facilities services to extend the term of the contract by one year beginning April 1, 2017 through March 31, 2019 by \$50,362 for a total contract amount of \$100,724; and Authorize the Executive Director of the Workforce Development Board to sign the contract amendment

Attachments: [A - First Amendment](#)
 [B - Link to Original Contract](#)
 [Executed First Amendment](#)
 [Minute Order](#)

Approved

MISCELLANEOUS ITEMS

- 22 [18-145](#) Approve the appointments of Brenna Benjamin and Wendy Loomas as members-at-large to the Solano Partnership Against Violence (SPAV) Advisory Board with terms to expire March 13, 2020

Attachments: [Minute Order](#)

Approved

REGULAR CALENDAR

14 [18-170](#)

Approve a sole source agreement with Trane for an amount not to exceed \$499,684 for the manufacturing of custom heating, ventilation and air conditioning (HVAC) equipment to replace the current failing HVAC equipment at the Solano County Library Headquarters/Fairfield Civic Center Library; Authorize the Director of Library Services or her designee to sign the agreement necessary for the manufacturing and purchase of the equipment; and Approve an Appropriation Transfer Request (ATR) of \$499,684 from the Library's Contingency Fund for the purchase of the equipment (4/5 vote required)

Attachments: [A - Trane Proposal](#)
 [B - Sole Source Form](#)
 [C - Project Budget](#)
 [Minute Order](#)

In response to questions from Supervisor Brown, Capital Projects Manager Mark Hummel provided information on the contract lead time, noting that it was important to get the air conditioning unit on site quickly because the lead time was approximately 3-4 months. He also provided information on the remaining work that would be completed and noted that the intent was to put the remaining work under one contract or one additional bid.

Chair Vasquez noted that the second portion of work would not be sole source.

Mr. Hummel noted that the second portion would be competitively bid and that the sole source portion was for the custom-built unit.

On motion of Supervisor Brown, seconded by Supervisor Thomson, the Board approved a sole source agreement with Trane for an amount not to exceed \$499,684 for the manufacturing of custom heating, ventilation and air conditioning (HVAC) equipment to replace the current failing HVAC equipment at the Solano County Library Headquarters/Fairfield Civic Center Library; Authorized the Director of Library Services or her designee to sign the agreement necessary for the manufacturing and purchase of the equipment; and Approved an Appropriation Transfer Request (ATR) of \$499,684 from the Library's Contingency Fund for the purchase of the equipment. So ordered by 5-0 vote.

19 [18-149](#)

Accept the 2017 Annual Biosolids Land Application Report from the Department of Resource Management

Attachments: [A - 2017 Annual Biosolids Report](#)
 [B1 - Exhibit A - Biosolids Research Report](#)
 [B2 - Link to Exhibit B- 2017 BACWA Report](#)
 [Minute Order](#)

Chair Vasquez invited members of the public to address the Board on this matter and the following comments were received:

A) Ravi Krishnaiah, Biosolids Manager for the City and County of San Francisco, commented on their partnership with farmers and businesses within the County to manage biosolids.

In response to a question from Supervisor Brown, Lystek International General Manager Jim Dunbar provided information on technology that the company was using to produce quality fertilizer.

Supervisor Thomson commented on past work done to bring about the biosolids program.

On motion of Supervisor Brown, seconded by Supervisor Thomson, the Board accepted the 2017 Annual Biosolids Land Application Report from the Department of Resource Management. So ordered by 5-0 vote.

23 **18-144**

Conduct Quarterly Meeting of the East Vallejo Fire Protection District Board of Directors

Attachments: [Minute Order](#)

Vallejo Fire Chief Jack McArthur reported on activities at the East Vallejo Fire Protection District and thanked the County for the new emergency notification system.

Chair Vasquez opened the public hearing.

Chair Vasquez invited members of the public to address the Board on this matter and the following comments were received:

A) Donald Tipton, unincorporated Vallejo, commented on a recent tour of the area and thanked the Chief for recent improvements.

Chair Vasquez closed the public hearing.

Conducted

24 **18-172**

Receive a presentation from Gabriel Lanusse, General Manager of the Greater Vallejo Recreation District, on the district's FY2016/17 Annual Report

Attachments: [A - Presentation](#)
 [Minute Order](#)

Greater Vallejo Recreation District General Manager Gabriel Lanusse provided an overview of the district's FY2016/17 Annual Report.

Supervisor Hannigan commented on improvements being made to Cunningham Pool. She suggested that fresh fruits and vegetables or a healthy eating program be brought to the pool as well.

In response to questions from Supervisor Brown, Mr. Lanusse provided information on additional future improvements for Glen Cove Park and noted that equal distribution of future improvements to all areas was a priority for the district.

Supervisor Spering commented on the importance of Little League programs in the community and encouraged the district to keep providing a facility for them.

Chair Vasquez invited members of the public to address the Board on this matter and the following comments were received:

A) Donald Tipton, unincorporated Vallejo, commented on recent implementation of rental fees for meetings held in the GVRD building and the need for unincorporated area representation on the GVRD Board.

In response to a question from Supervisor Hannigan, Mr. Tipton noted that the building he was referring to was located at the rose garden.

Received

25 [18-124](#)

Consider Senator Feinstein's request for all California counties and cities to adopt a resolution protecting our ocean and coasts from offshore drilling and fracking in federal and state waters as a show of the County's support for protecting California's coast

Attachments: [A - U. S. Senator Diane Feinstein Letter](#)
[B - Resolution](#)
[Adopted Resolution](#)
[Minute Order](#)

Legislative, Intergovernmental and Public Affairs Officer Michelle Heppner provided an overview of the item.

Supervisor Brown commented on the need to reduce dependence on fossil fuels.

Supervisor Thomson commented on past oil spills off of the coasts, potential impacts of oil spills on the Delta and in support of the resolution.

In response to a question from Supervisor Spering, Ms. Heppner noted that rapid phase out language in the resolution mirrored that of other resolutions from counties.

Supervisor Spering commented on using language to ensure that existing rigs were safer and to protect the environment and noted that a rapid closure would likely have a large economic impact. He suggested changing the language to add making the existing rigs safer and that they protect the environment and remove the rapid phase out.

Supervisor Thomson commented on potential costs of oil spills and the need to make a statement to federal government that California values its coastline and that the economic impact of an oil spill outweighed the slowing of the industry. He then made a motion to adopt the resolution as written.

Supervisor Brown seconded the motion and commented on past oil spills in Louisiana and Southern California and in support of the resolution.

Supervisor Spering made a substitute motion to exclude rapid phase out language and include language making existing oil rigs safe and in support of an eventual phase out.

Supervisor Hannigan seconded the substitute motion

Chair Vasquez invited members of the public to address the Board on this matter and the following comments were received:

A) George Guynn, Jr., Suisun City, commented on benefits and management of petroleum products.

Chair Vasquez suggested that the item be tabled and brought back to the Board.

Supervisor Spering noted that his concern was with the rapid phase out language and was in support of eventual phase out.

Supervisor Thomson suggesting removing the word rapid from the phase out.

Supervisor Spering noted the importance of including language to ensure existing oil wells were safe and to protect the environment.

Supervisor Thomson concurred with the change to the language.

Supervisor Spering withdrew the substitute motion.

On motion of Supervisor Thomson, seconded by Supervisor Brown, the Board adopted Resolution No. 2018-45 protecting our ocean and coasts from offshore drilling and fracking, as amended. So ordered by 5-0 vote. (see Resolution Book)

Enactment No: Resolution 2018-45

26

18-125

Receive an update from the Workforce Development Board on their Midyear Financial Forecast and progress of Workforce Programs and Activities

Attachments: [A - Midyear Budget Projections](#)
 [B - Programmatic Impact](#)
 [C - Presentation](#)
 [Minute Order](#)

Legislative, Intergovernmental and Public Affairs Officer Michelle Heppner introduced the item.

Executive Director of the Workforce Development Board (WDB) Heather Henry and WDB Fiscal Manager Kitt Lee provided an overview of the Workforce Development Board's Midyear Financial Forecast and progress of programs and activities.

Supervisor Brown commented on funding to integrate services with the Foundation for California Community College's Work Based Learning Systems Innovation Network.

Ms. Henry commented on the grant to the Foundation and noted that San Bernardino and Solano counties were sub grantees. She then provided information on activities taking place by the Foundation to build capacity of internships and efforts by the WDB to look at how to work together to fill the needs of businesses.

In response to a question from Supervisor Brown, Ms. Henry noted that the Programmatic Impact attachment contained data for services and outcomes of employment and provided information on data collection.

Supervisor Hannigan commented on the need to track how long individuals are employed.

Chair Vasquez commented on the importance of collaboration and having a ready workforce.

Received

28

[18-173](#)

Consider the appointment of a board member, a public member and alternates to the Solano County Consolidated Oversight Board pursuant to Health and Safety Code § 34179(j) effective July 1, 2018; and Affirm the location and video recording of future meetings

Attachments: [A - Board Assignments](#)
 [B - Auditor-Controller Memorandum](#)
 [C - Links to the February 12 and 28, 2012 Agenda Items](#)

Supervisor Thomson nominated Jerry Wilkerson to be appointed to the position.

Assistant County Administrator Nancy Huston provided an overview of the item.

Chair Vasquez noted that he had not received any interest from anyone else for the position.

Supervisor Hannigan commented in support of appointing Mr. Wilkerson.

Supervisor Thomson nominated Supervisor Spering as the Board representative and Mr. Wilkerson as the public appointee.

Ms. Huston recommended that the Board select an alternate appointee for the Board and that the Board review the appointments annually in January.

Chair Vasquez nominated Supervisor Thomson as the alternate appointment for the Board.

On motion of Supervisor Thomson, seconded by Supervisor Hannigan, the Board appointed Supervisor Spering as the primary and Supervisor Thomson as the alternate appointments from the Board of Supervisors and Jerry Wilkerson as the public member appointment to the Solano County Consolidated Oversight Board pursuant to Health and Safety Code § 34179(j) effective July 1, 2018; and Affirmed the location and video recording of future meetings. So ordered by 5-0 vote.

27 [18-47](#)

Receive the FY2017/18 Midyear Financial Report and consider taking action on the recommendations contained in the Report

Attachments: [A - FY2017/18 MY Financial Report](#)
[B - FY2017/18 MY Projections - General Fund](#)
[C - FY2017/18 MY Projections - Other Funds](#)
[D - FY2017/18 MY Projections - ISF](#)
[E - GF Year-End Fund Balance MY Projection](#)
[F - FY2017/18 MY Appropriation Transfer Requests \(ATR\)](#)
[G - Position Resolution](#)
[H - Budget Preparation Assumptions](#)
[Adopted Resolution](#)
[Presentation](#)
[Minute Order](#)

County Administrator Birgitta Corsello provided an overview of the FY2017/18 Midyear Financial Report.

In response to a question from Chair Vasquez, Ms. Corsello provided information on how fund balances are used. She then continued to provide information on the FY2017/18 Midyear Financial Report.

In response to questions from Chair Vasquez, Ms. Corsello provided information on the Maintenance of Effort and cost-sharing between the County and the state regarding maintenance of the court buildings. She advised that there were ongoing discussions with the State due to recent determinations by the State to not provide a share of the maintenance.

In response to questions from Supervisor Spering, Assistant County Administrator Nancy Huston noted that the funded status for PERS was around 71%. She noted that unfunded liabilities were about \$417 million for Miscellaneous and \$80 million for Safety. She then advised that there was \$36 million set aside for CalPERS in reserves. Ms. Corsello provided information on past Board direction to get to 85% funded and to look at how to reduce the unfunded portion of the liability. She advised that staff was looking at what the ongoing costs would be and how to address what the unfunded liability would be.

Supervisor Spering requested that staff look at milestones and percentage triggers and bring back a presentation with this type of information given so that the Board could make a decision on whether to commit to a percentage target or not.

Chair Vasquez commented on actuarial work that would look at this issue.

Ms. Huston advised that Doug Pryor of Bartel and Associates would be coming back to the Board in May or June with what the numbers would look like in order to address reaching a 90% funded status and what options could be taken to do that. She then noted that the County was paying an annual employer rate to PERS for pension obligation bonds.

Supervisor Thomson commented on the recent jump in rates for unfunded liabilities and noted that it would take a creative approach to address the issue. He encouraged staff to keep working on possible solutions for this issue and for healthcare.

Supervisor Brown commented on a decrease in funding for behavioral health.

Director of Health and Social Services Gerald Huber noted that the reduction was primarily in IGT funding.

Supervisor Brown commented on the need for funding for mental illness.

Health and Social Services Director of Administrative Services Tess Lapira noted that the decrease in the expenditures in mental health was a result of a delay in the implementation of Prop 47, decrease in MHSA related expenditures and a decrease in state hospital and IMD placements.

Mr. Huber noted that behavioral health included mental health services and substance abuse, and noted that the department was trying to look at how to sustain and grow the services provided by behavioral health.

In response to questions from Supervisor Brown, Mr. Huber provided information on loss of funding for the CalWorks and CalFresh program and how the department would be looking at this moving forward to address what was needed. He then noted that more work needed to be done in the context of using technology.

Supervisor Thomson commented on decreases in revenues from the Public Facilities Fee.

Ms. Huston advised that the projection was accurate and based on building permit fees coming from all of the cities. She advised that building permit activity had decreased and that staff was watching this closely.

In response to a question from Supervisor Spering, Ms. Huston provided information on the timing of when the County would start receiving SB 1 funds.

Supervisor Spering requested that staff check on the status of the SB 1 funding and provide the Board with the information on how SB 1 funds fit into the Midyear budget adjustment and what the policy was for that new funding revenue.

Chair Vasquez invited members of the public to address the Board on this matter and the following comments were received:

A) Donald Tipton, unincorporated Vallejo, commented on the Board office budgets, County Counsel budget, Parks and Recreation budget, Interfund Services to address illegal dumping, lighting district funds and special districts budgets.

Chair Vasquez advised that several departments were already looking at illegal dumping hot spots.

Supervisor Hannigan commented on free dump pickups and noted that renters were not always notified of the opportunities. She then noted that the City of Vallejo was hosting an event the next day to talk about how to address illegal dumping and to provide a hotline number for residents.

Ms. Huston noted that increases in revenues for the special districts budget was a result of an increase in the amount of property taxes received.

Chair Vasquez noted that the \$30,000 in funding appropriated from the lighting fund had not been spent.

Ms. Corsello noted that the expense that was originally appropriated from the lighting fund had been paid for from the public works budget instead.

B) Alvaro Fuentes, Executive Director of the Community Clinic Consortium, commented on CMSP funds and the need for restoration of funding for community health centers.

In response to a question from Chair Vasquez, Mr. Fuentes advised that a restoration of the funding in the future was needed.

Supervisor Thomson noted that he had already requested that a meeting be convened of all non-profits to discuss target populations and who does what best. He commented that he was not supportive of any additional funding to any nonprofits until this was done. He then commented on the need to identify who does the work best and then give them resources to do that work.

C) Viola Lujan, La Clinica, commented on the need for continued funding for La Clinica and community health centers.

D) George Guynn, Jr., Suisun City, commented on responsible spending, court oversight and control of pensions.

Supervisor Thomson commented on past concerns with the Sheriff's Office budget and efforts to meet with the Sheriff regarding the concerns. He then provided a packet of documents to Undersheriff Gary Elliot and read from the County's Take-Home Vehicle Policy.

Supervisor Sperring asked if Supervisor Thomson's questions for the Sheriff's Office budget pertained to the Midyear Budget.

Supervisor Thomson noted that his comments pertained to the Sheriff's Office budget and continued to read information from a take-home vehicle log, noting that a variety of Sheriff's employees that had take-home vehicles lived outside of the county.

Undersheriff Elliot advised that the Sheriff's Office also had a policy concerning take-home vehicles that allowed for approved exceptions by the Sheriff that included exceptions for employees living outside the county. He further noted that the vehicles being taken home were emergency response vehicles.

Supervisor Thomson questioned the legal reasoning for the exception to County policy and continued to comment on the number of employees with take-home vehicles that lived outside the county.

Ms. Huston commented that a list of employees was submitted to the Auditor-Controller every year regarding who had take-home vehicles.

Supervisor Thomson commented on the number of miles that was being put on the vehicle and the resulting maintenance needs. He further advised that the department should be bringing exceptions to County policy to the Board for approval before changes were made. He then commented on the cost of overtime for the department.

Director of Administrative Services Angelica Russel provided information on recent overtime costs in comparison to previous years, noting that it had gone down. She then provided information on the activities that the department had been required to provide overtime for in the past years.

Supervisor Thomson commented on the amount of overtime being spent since 2014, noting that overtime had doubled even though the number of employees had increased. He then commented on flexing schedules to reduce overtime costs and a past audit by the Auditor-Controller concerning overtime.

Undersheriff Elliot noted that the department took all measures to comply with overtime measures and policy.

Ms. Russel noted that the department was carrying about \$3.5 million in salary savings and that overtime was used to help balance the budget.

In response to a question from Chair Vasquez, Ms. Russel noted that some overtime costs were a result of the recent fire emergency but advised that those costs were charged to a special fund.

Ms. Huston advised that those costs were charged to the Disaster Fund for reimbursement by the state later.

In response to a question from Supervisor Hannigan, Undersheriff Elliot noted that the department budget was reimbursed by the Solano County Fair and Dixon May Fair for services provided to them.

Ms. Russel advised that \$750,000 of the \$3.9 million was reimbursable for the current fiscal year.

In response to a question from Supervisor Brown, Auditor-Controller Simona Padilla-Scholtens noted that a countywide audit was done in 2009 for all departments. She advised that a review of high earners was conducted annually but that an audit had not been done on overtime.

Supervisor Brown noted that it would be helpful to have a narrative to go with the overtime figures so that it was understandable.

Undersheriff Elliot commented that there were factors that contributed to past overtime costs, including training for the opening of the Stanton Jail and high vacancy rates.

Supervisor Thomson noted that other departments such as Probation were coming in under budget and commented on the need for the Sheriff's Office budget to do the same.

In response to a question from Supervisor Thomson, Undersheriff Elliot noted that he would respond to further inquiries in the future depending on what the questions were.

Supervisor Thomson asked what an overtime audit would entail.

Assistant County Counsel Azniv Darbinian noted that the Undersheriff wouldn't be able to respond to questions regarding anything related to personnel matters but that he would be able to provide answers with general information that would answer the questions.

Supervisor Thomson advised that he would coordinate with County Counsel on his questions before he sent them to the department.

Ms. Padilla-Scholtens advised that she would work with audit managers to review what was already being done and that she would add an audit of countywide overtime and take-home vehicles to the audit plan.

This meeting of the Solano County Board of Supervisors recessed at 12:58 P.M. to change the recording tape and reconvened at 1:01 P.M. All members were present and Chair Vasquez presided.

On motion of Supervisor Spering, seconded by Supervisor Hannigan, the Board received and accepted the FY2017/18 Midyear Financial Report; Approved Appropriation Transfer Requests (ATRs) recognizing revenues and transfers in various departments; Approved adjustments to existing appropriations in various departments; Adopted Resolution No. 2018-46 amending the List of Numbers and Classifications of Positions within Solano County; Approved fixed asset purchases in the amount of \$87,000 for three

new grant funded vehicles in Probation and \$25,000 for a Petroleum Prover in Agricultural Commissioner; Affirmed budget assumptions for FY2018/19 including the General Fund; and Confirmed the FY2018/19 Budget Hearings from Tuesday June 19, 2018 through Friday June 22, 2018. So ordered by 5-0 vote. (See Resolution Book)

Enactment No: Resolution 2018-46

BOARD MEMBER COMMENTS AND REPORTS ON MEETINGS

Chair Vasquez invited members of the Board to make comments or reports on meetings. The following comments were received:

A. Supervisor Brown requested that this meeting of the Solano County Board of Supervisors be adjourned in memory of Ann Hansen, an active member of the Benicia community.

B. Supervisor Hannigan requested that this meeting of the Solano County Board of Supervisors be adjourned in memory of Harry Frank, an active member of the Vallejo community.

C. Supervisor Hannigan requested that this meeting of the Solano County Board of Supervisors be adjourned in memory of Gloria Lopez Torres, an active member of the Vallejo community.

D. Supervisor Hannigan requested that this meeting of the Solano County Board of Supervisors be adjourned in memory of Erna Deliman, an active member of the Vallejo community.

E. Supervisor Hannigan requested that this meeting of the Solano County Board of Supervisors be adjourned in memory of Bruce Gorley, an active member of the Vallejo community.

F. Supervisor Hannigan requested that this meeting of the Solano County Board of Supervisors be adjourned in memory of Louise Rose Maddox, an active member of the Vallejo community.

G. Supervisor Hannigan requested that this meeting of the Solano County Board of Supervisors be adjourned in memory of Irene Heenan, an active member of the Vallejo community.

H. Supervisor Hannigan requested that this meeting of the Solano County Board of Supervisors be adjourned in memory of Joe A. Espinoza, an active member of the Vallejo community.

I. Supervisor Sperring requested that this meeting of the Solano County Board of Supervisors be adjourned in memory of George Nunez, an active member of the Fairfield community.

J. Supervisor Sperring requested that this meeting of the Solano County

Board of Supervisors be adjourned in memory of Richard Ramirez, an active member of the Fairfield community.

K. Chair Vasquez requested that this meeting of the Solano County Board of Supervisors be adjourned in memory of Bernice Malta, an active member of the Vacaville community.

L. Chair Vasquez requested that this meeting of the Solano County Board of Supervisors be adjourned in memory of Jose De La Torre, an active member of the Vacaville community.

M. Chair Vasquez requested that this meeting of the Solano County Board of Supervisors be adjourned in memory of Abelardo Cavazos, an active member of the Vacaville community.

N. Chair Vasquez requested that this meeting of the Solano County Board of Supervisors be adjourned in memory of Warren Mark Cook, an active member of the Vacaville community.

ADJOURN:

This meeting of the Solano County Board of Supervisors adjourned at 1:12 P.M. in memory of Ann Hansen, Harry Frank, Gloria Lopez Torres, Erna Deliman, Bruce Gorley, Louise Rose Maddox, Irene Heenan, Joe A. Espinoza, George Nunez and Richard Ramirez. Next meeting of the Solano County Board of Supervisors will be March 27, 2018 at 8:30 A.M., Board Chambers, 675 Texas Street, Fairfield, California.

JOHN M. VASQUEZ, Chair
Solano County Board of Supervisors

BIRGITTA E. CORSELLO, Clerk
Solano County Board of Supervisors

By _____
Jeanette Neiger, Chief Deputy Clerk



Solano County

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Minutes - Draft Board of Supervisors

John M. Vasquez (Dist. 4), Chair
(707) 784-6129

Erin Hannigan (Dist. 1), Vice-Chair
(707) 553-5363

Monica Brown (Dist. 2)
(707) 784-3031

James P. Spering (Dist. 3)
(707) 784-6136

Skip Thomson (Dist. 5)
(707) 784-6130

Tuesday, March 27, 2018

9:00 AM

Board of Supervisors Chambers

CALL TO ORDER

The Solano County Board of Supervisors met on the 27th day of March 2018 in regular session in the Board of Supervisors' Chambers at the Solano County Government Center, 675 Texas Street, Fairfield, California at 9:00 A.M. Present were Supervisors Brown, Spering, Thomson and Chair Vasquez. Supervisor Hannigan was excused. Chair Vasquez presided. Also present were County Administrator Birgitta E. Corsello and County Counsel Dennis Bunting.

ROLL CALL

Present 4 - John M. Vasquez, Monica Brown, James P. Spering and Skip Thomson

Excused 1 - Erin Hannigan

SALUTE TO THE FLAG AND A MOMENT OF SILENCE

This meeting of the Solano County Board of Supervisors continued with the Salute to the Flag and a Moment of Silence.

PRESENTATIONS

- 1 [18-191](#) Receive a presentation from the County Counsel's Office on the selection of Shaney Brinsmead for "Employee of the Month Parking" for April 2018

Attachments: [Minute Order](#)

Received

2 **[18-198](#)**

Adopt and present a resolution recognizing April 2-8, 2018 as Public Health Week in Solano County (Supervisor Spering)

Attachments: [A - Resolution](#)
 [Adopted Resolution](#)
 [Minute Order](#)

On motion of Supervisor Brown, seconded by Supervisor Thomson, the Board adopted and presented Resolution No. 2018-47 recognizing April 2-8, 2018 as Public Health Week in Solano County. So ordered by 4-0. (see Resolution Book)

Enactment No: Resolution 2018-47

3 **[18-205](#)**

Adopt and present a resolution recognizing April 2018 as National County Government Month in Solano County (Chair Vasquez)

Attachments: [A - Resolution](#)
 [Adopted Resolution](#)
 [Minute Order](#)

On motion of Supervisor Brown, seconded by Supervisor Spering, the Board adopted and presented Resolution No. 2018-48 recognizing April 2018 as National County Government Month in Solano County. So ordered by 4-0. (see Resolution Book)

Enactment No: Resolution 2018-48

ITEMS FROM THE PUBLIC

Chair Vasquez invited members of the public to address the Board on matters not listed on the agenda but within the subject matter jurisdiction of the Board. The following comments were received:

A) Tyler Turner, Rio Vista, commented on concerns about a possible roundabout on Hwy 12 and Hwy 113.

Supervisor Thomson noted that he had spoken with Caltrans about this and ask if County staff were coordinating with them.

Director of Resource Management Bill Emlen noted that Engineering Manager Matt Tuggle had been corresponding with Caltrans and that he would follow up on Mr. Tyler's concerns.

Supervisor Spering noted that McCormick Road would be paved from funds received through SB 1. He then provided information on coordination efforts between Solano Transportation Authority and Caltrans concerning the construction of the roundabout.

County Administrator Birgitta Corsello noted that road impact fees were also being directed to the project and that the County had been working with STA on the project.

Supervisor Thomson asked that the timing of the project be looked into.

Mr. Turner noted that painting was being conducted on the Rio Vista Bridge at night and that there were other obstacles on the surrounding roads that made McCormick Road an important road to residents.

Chair Vasquez commented on impacts from road improvements.

B) George Guynn, Jr., Suisun City, commented on a recent newspaper article about citizenship.

C) Napa County Sheriff John Robertson presented a recognition to the Sheriff's Office and to Deputy Sheriff Michael Ferrando, Deputy Sheriff Daniel Ayala, Public Safety Dispatcher Brianne Glenn, Deputy Sheriff Roy Stockton and Deputy Sheriff Jessica Dew for their support of the Atlas Fire event.

ADDITIONS TO OR DELETIONS FROM THE AGENDA

County Administrator Birgitta Corsello requested that Item 7 be moved to the Regular Calendar for presentation and discussion.

APPROVAL OF THE AGENDA

On motion of Supervisor Thomson, seconded by Supervisor Spering, the Board approved the agenda of the Solano County Board of Supervisors for March 27, 2018 as amended. So ordered by 5-0 vote.

PUBLIC COMMENT ON CONSENT CALENDAR

Chair Vasquez invited members of the public to address the Board on items listed on the Consent Calendar. The following comments were received:

A) Donald Tipton, unincorporated Vallejo, commented on Item 4 regarding Meeting Attendance Reports, Item 9 regarding the number of voters and the cost in comparison to local voters and Item 10 regarding how much costs were being reduced.

APPROVAL OF THE CONSENT CALENDAR

On motion of Supervisor Brown, seconded by Supervisor Spering, the Board approved the following Consent Calendar items by 4-0 vote.

CONSENT CALENDAR

- 4 [18-212](#) Receive and file the Meeting Attendance Reports from the members of the Board of Supervisors
- Attachments:* [A - Appointment List](#)
 [Minute Order](#)
- Received and Filed**
- 5 [18-213](#) Approve the minutes of the Solano County Board of Supervisors meeting of February 6, 2018
- Attachments:* [A - Minutes - February 6, 2018](#)
 [Minute Order](#)
- Approved**
- 6 [18-208](#) Accept the Quarterly Review of the Statement of Assets of the Solano County Treasury as of December 31, 2017
- Attachments:* [A - Report](#)
 [Minute Order](#)
- Accepted**
- 8 [18-201](#) Approve the Notices of Completion for the Emergency Generator Projects at 500 Union Avenue and 740 Beck Avenue in Fairfield; and Authorize the Clerk of the Board to record the executed Notices of Completion
- Attachments:* [A - Notice of Completion 500 - Union Avenue](#)
 [B - Notice of Completion - 740 Beck Avenue](#)
 [C - Summary of Project Budget and Expenses - 500 Union Ave](#)
 [D - Summary of Project Budget and Expenses - 740 Beck Ave](#)
 [Executed Notice of Completion - 500 Union Avenue](#)
 [Executed Notice of Completion - 740 Beck Avenue](#)
 [Minute Order](#)
- Approved**
- 9 [18-195](#) Approve a 5 year contract with Democracy Live LLC to provide online ballot and accessible sample ballot delivery services for the period of April 1, 2018 through December 31, 2022 for an amount not to exceed \$230,000; and Authorize the County Administrator to execute the contract and any necessary contract amendments concerning terms and scope of services not to exceed 10% of the total contract amount
- Attachments:* [A - Contract](#)
 [Executed Contract](#)
 [Minute Order](#)
- Approved**

- 10 [18-151](#) Approve a renewal to an agreement with Gartner Incorporated for a 1 year subscription to their advanced planning and research services, in the amount of \$125,660; and Authorize the Chief Information Officer to execute the agreement

Attachments: [A - Contract](#)
 [Executed Contract](#)
 [Minute Order](#)

Approved

- 11 [18-199](#) Approve a third contract amendment with Sierra Vista Hospital for \$127,113, for a total contract amount of \$322,113, to provide additional acute psychiatric inpatient treatment services for the current contract period through June 30, 2018; and Authorize the County Administrator to execute the amendment and any subsequent amendments that remain within budgeted appropriations

Attachments: [A - Amendment](#)
 [B - Links to Original Contract and Amendments](#)
 [Executed Amendment](#)
 [Minute Order](#)

Approved

REGULAR CALENDAR

- 7 [18-138](#) Adopt a resolution to renew annual delegation of investment authority to the County Treasurer for FY2018/19; Approve the proposed County Investment Policy; and Adopt a second resolution to approve the proposed County PARS 115 Trust Investment Policy

Attachments: [A - Investment Policy Resolution](#)
 [B - PARS115 Policy Resolution](#)
 [C - Investment Policy 2018 \(Clean\)](#)
 [D - PARS 115 Policy 2018 \(Clean\)](#)
 [E - Investment Policy \(Redlined\)](#)
 [F - PARS 115 Policy \(Redlined\)](#)
 [Adopted Resolution](#)
 [Minute Order](#)

Treasurer-Tax Collector-County Clerk Chuck Lomeli provided an overview of the item and a response he provided to questions submitted by Alicia Minyen.

Supervisor Thomson commented in support of the delegation of authority to the County Treasurer to make the complex investments and thanked Ms. Minyen for sending in her questions.

In response to a question from Supervisor Sperling, Assistant Treasurer-Tax Collector-County Clerk Michael Cooper noted that there was no administrative fee charged to the 115 Trust.

Supervisor Sperling requested that the Board be provided with a spreadsheet showing the last 10 years of investments and what the return on those investments were.

Mr. Lomeli noted that the investment information was posted online annually and that he would provide this information to the Board.

Chair Vasquez invited members of the public to address the Board on this matter and the following comments were received:

A) George Guynn, Jr., Suisun City, commented on Ms. Minyen's questions and the need for prudence on investments.

On motion of Supervisor Thomson, seconded by Supervisor Sperling, the Board adopted Resolution No. 2018-49 to renew annual delegation of investment authority to the County Treasurer for FY2018/19; Approved the proposed County Investment Policy; and Adopted Resolution No. 2018-50 to approve the proposed County PARS 115 Trust Investment Policy. So ordered by 4-0. (see Resolution Book)

Enactment No: Resolution 2018-49 and Resolution 2018-50

12 **18-206**

Consider the Claim for Refund of Taxes of Solano 3 Wind, LLC, in the total amount of \$711,068.98

Attachments: [A - Claim for Refund of Taxes](#)
[Minute Order](#)

County Counsel Dennis Bunting provided an overview of the item, noting that he had contacted legal counsel for Solano 3 Wind about the agenda item.

In response to a question from Supervisor Thomson, Mr. Bunting noted that he rejection of the Claim for Refund of Taxes would still allow Solano 3 Wind to take the matter to the superior court.

Chair Vasquez invited members of the public to address the Board on this matter and the following comments were received:

A) George Guynn, Jr., Suisun City, commented on the item regarding the amount of the refund.

Mr. Bunting provided information on the calculation of the refund.

On motion of Supervisor Thomson, seconded by Supervisor Brown, the Board rejected the Claim for Refund of Taxes of Solano 3 Wind, LLC, in the total amount of \$711,068.98. So ordered by 4-0 vote.

13 **18-117**

Receive a presentation from the Registrar of Voters' Office on preparations for the 2018 Statewide Direct Primary and 2018 Statewide General Elections

Attachments: [A - Presentation](#)
[Minute Order](#)

Registrar of Voters Ira Rosenthal introduced the item.

Assistant Registrar of Voters John Gardner provided an overview of the item.

In response to a question from Supervisor Brown, Mr. Gardner provided information on conditional voting.

Mr. Rosenthal and Mr. Gardner continued to provide an overview of the item.

In response to questions from Supervisor Spering, Mr. Rosenthal provided information on transparency related to adjudication of ballots and how voters are determined to be qualified to vote.

Supervisor Thomson commented on what was being done to secure votes and asked why ballots were being printed in multiple languages.

Mr. Gardner noted that it was a state requirement that the County provide a sample ballot in Spanish and Tagalog.

Supervisor Spering thanked the department for the work they do.

Chair Vasquez invited members of the public to address the Board on this matter and the following comments were received:

A) Stephanie Cobb, Fairfield, commented on her experience with absentee ballots that were printed in error.

B) George Guynn, Jr., Suisun City, commented on determination of citizenship by the DMV and the security of ballot reviews.

Mr. Bunting commented that residents have to show a number of documents to prove their citizenship at the DMV.

Mr. Gardner noted that ballot reviews were open for public review.

County Administrator Birgitta Corsello commented on welfare fraud, noting that it was becoming harder to commit the fraud and that every jurisdiction had welfare fraud investigators.

Supervisor Brown commented on past issues with misprinted absentee ballots and noted that there was no direct communication to voters about this. She then commented on participation by Board members for future upgrades to computerized voting systems.

Mr. Gardner noted that new ballots with instructions had been sent to voters that were affected by the misprinted absentee ballots in the past. He noted that the department had switched to a digital printing process to resolve the issue of misprinted ballots in the future. He then advised that everything that was counted was in paper form and that pre-election and post-election audits were conducted.

Supervisor Brown commented on reviews of future technology by the Board.

Mr. Rosenthal noted that tabulation technology reviews were open to the public and advised that the Grand Jury also participated in the reviews. He then provided information about cyber security threats and securities in place to prevent them.

Chair Vasquez commented on past presentations of new technology to the public and suggested looking at how that outreach occurred.

Ms. Corsello noted that the department would be inviting the Board and interested parties to attend presentations of new vendors in the future once the state had certified the system.

Received

CLOSED SESSION

Chair Vasquez announced that the Board would recess to Closed Session with no expected report out and would return at 2:00 P.M.

- 14** [18-176](#) Conference with Legal Counsel: Existing Litigation: County of Solano v. Disney Construction, Inc. and related cross-action.

Conference with Legal Counsel: Potential Litigation: One case

Attachments: [A - Memorandum](#)

2:00 P.M.

- 15** [18-202](#) Receive a presentation from Health and Social Services on the In-Home Supportive Services Program and from the Public Authority Advisory Committee on In-Home Supportive Services

Attachments: [A - Presentation](#)
 [Minute Order](#)

Public Health Officer Dr. Bela Matyas introduced the item and provided an overview of the In-Home Supportive Services (IHSS) Program.

Public Authority Administrator Teri Ruggiero provided an overview of the IHSS Public Authority Advisory Committee.

IHSS Public Authority Advisory Committee Member Carl Vinson provided an overview of the committee's vision and mission.

IHSS Public Authority Advisory Committee Member Donna Brown provided an overview of the committee's goals regarding advocacy, outreach and to improve effectiveness.

IHSS Public Authority Advisory Committee Secretary Nieves Fernandez provided an overview of the committee's accomplishments towards advocacy.

IHSS Public Authority Advisory Committee Member Kathleen Mitsopoulos provided an overview of the committee's accomplishments towards outreach.

Ms. Ruggiero noted that an electronic informational newsletter from the board would be sent out on Friday, March 30th.

IHSS Public Authority Advisory Committee Member Sal Macasieb provided an overview of the committee's accomplishments to improve effectiveness.

IHSS Public Authority Advisory Committee Member Susan Rotchy provided an overview of IHSS challenges moving forward.

IHSS Public Authority Advisory Committee Chair John Metzler provided an overview of recommendations to mitigate challenges.

Chair Vasquez thanked the members for their presentation and commented on the need for in-home supportive services.

Supervisor Brown commented on the work of the committee and thanked them for their commitment.

Supervisor Thomson thanked the committee members for their service.

Supervisor Spering thanked the committee members for their work and commented on the importance of the program and on challenges to find and balance funding for programs.

In response to a question from Supervisor Spering, Ms. Ruggiero noted that the committee members have typically met with their district supervisor and shared recommendations through the newsletter to share recommendations made by the committee.

Supervisor Spering suggested that recommendations be brought to the Board annually to coincide with the budget process and in an afternoon setting.

Supervisor Thomson suggested that committee members bring recommendations to the Board Legislative Committee meetings.

Ms. Ruggiero advised that legislation typically went through the California IHSS Consumers Alliance and advised that those recommendations would be forwarded to the Legislative Committee.

Dr. Matyas advised that the recommendations for legislation local level would also be sent to the Legislative Committee.

Ms. Mitsopoulos commented on the importance of the IHSS program.

Ms. Rotchy commented on the amount of seniors that were starting to lose their homes and beginning to need IHSS services.

Received

BOARD MEMBER COMMENTS AND REPORTS ON MEETINGS

Chair Vasquez invited members of the Board to make comments or reports on meetings. The following comments were received:

A. Supervisor Spering requested that this meeting of the Solano County Board of Supervisors be adjourned in memory of Judy Leaks, an active leader for transportation programs within the County.

B. Supervisor Brown requested a study session to look at what worked and what didn't work during the recent fires. She commented on a lack of a location for the homeless to go during days of heavy smoke and the need to address where individuals with special needs should go in an emergency situation.

Chair Vasquez asked Supervisor Brown if she had an outline of what she was suggesting.

Supervisor Brown noted that she did have an outline.

C. Chair Vasquez requested that this meeting of the Solano County Board of Supervisors be adjourned in memory of Luzil Frances Whalen, an active member of the Vacaville community.

D. Chair Vasquez requested that this meeting of the Solano County Board of Supervisors be adjourned in memory of Norman K. Lee, an active member of the Vacaville community.

E. Chair Vasquez requested that this meeting of the Solano County Board of Supervisors be adjourned in memory of Robert J. Skinner, an active member of the Vacaville community.

ADJOURN:

This meeting of the Solano County Board of Supervisors adjourned at 3:11 P.M. in memory of Judy Leaks, Luzil Frances Whalen, Norman K. Lee, and Robert J. Skinner. Next meeting of the Solano County Board of Supervisors will be April 3, 2018 at 8:30 A.M., Board Chambers, 675 Texas Street, Fairfield, California.

JOHN M. VASQUEZ, Chair
Solano County Board of Supervisors

BIRGITTA E. CORSELLO, Clerk
Solano County Board of Supervisors

By _____
Jeanette Neiger, Chief Deputy Clerk



Solano County

675 Texas Street
Fairfield, California 94533
www.solanocounty.com

Agenda Submittal

Agenda #:	7	Status:	Consent Calendar
Type:	Report	Department:	Auditor-Controller
File #:	18-286	Contact:	Kirk Starkey, 784-3057
Agenda date:	04/24/2018	Final Action:	
Title:	Receive the Review of HealthRIGHT 360 Compliance with Solano County Department of Health and Social Services' Contracts for the period July 1, 2015 to June 30, 2017		
Governing body:	Board of Supervisors		
District:	All		
Attachments:	A - Report		

Date:	Ver.	Action By:	Action:	Result:
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Published Notice Required? Yes ____ No X

Public Hearing Required? Yes ____ No X

DEPARTMENTAL RECOMMENDATION:

The Auditor-Controller's Office (ACO) recommends the Board of Supervisors receive the Review of HealthRIGHT 360 (HR360) Compliance with Solano County Department of Health and Social Services' (H&SS) Contracts for the period July 1, 2015 thru June 30, 2017.

SUMMARY AND DISCUSSION:

In accordance with the Auditor-Controller's Office FY2017/18 audit plan, the ACO reviewed HealthRIGHT 360's compliance with the Department of Health and Social Services' contracts for the period July 1, 2015 thru June 30, 2017. The objective of the review focused on determining the propriety of service costs incurred by HealthRIGHT 360 and its compliance with fiscal contractual terms and conditions.

On June 23, 2015, HR360 entered into a contract with H&SS to provide residential, outpatient, and detoxification treatment services to clients for substance-related disorders to reduce the rate of substance use and to facilitate the development of personal and interpersonal functioning. Under the contract, H&SS refers clients to HR360 through Service Authorization Letters, which determine the aggregate dollar value that can be spent per client. For the fiscal years reviewed expenditures totaled \$201,069.

Based upon the ACO's review, HR360's claims for reimbursement for services rendered appear proper and in compliance with contractual terms and conditions.

FINANCIAL IMPACT:

The acceptance of the report has no financial impact. The costs associated with preparing the agenda item is nominal and absorbed by the department's FY2017/18 Adopted Budget.

ALTERNATIVES:

The Board of Supervisors could elect not to accept the report. This alternative is not consistent with sound public policy and is therefore not recommended.

OTHER AGENCY INVOLVEMENT:

The Department of Health and Social Services and HealthRIGHT 360 have reviewed and accepted the report.

CAO RECOMMENDATION:

APPROVE DEPARTMENTAL RECOMMENDATION

County of Solano
Office of the Auditor-Controller



**Review of HealthRIGHT 360
Compliance with Solano County
Department of Health and Social Services' Contracts**

February 16, 2018

**Auditor-Controller: Simona Padilla-Scholtens, CPA
Assistant Auditor-Controller: Phyllis Taynton, CPA
Deputy Auditor-Controller: Kirk Starkey
Auditor: Jay Peno**

Report No. 2018_12

**Review of HealthRIGHT 360
Compliance with Solano County
Department of Health and Social Service’s Contracts**

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INTRODUCTION

Pursuant to the fiscal year 2017/18 audit plan, we reviewed the Solano County Department of Health and Social Services' (H&SS) substance abuse program service contracts (Contract) with *HealthRIGHT 360 (HR360)* for fiscal years 2015/16 and 2016/17. We conducted our review in accordance with the auditing standards generally accepted in the United States of America as developed by the American Institute of Certified Public Accountants (AICPA) and the *International Standards for the Professional Practice of Internal Auditing* as developed by the Institute of Internal Auditors (IIA).

BACKGROUND

The mission of HR360 is to give hope, build health, and change lives for people in need. They seek to do this by providing compassionate, integrated care that includes primary medical, mental health, substance use disorder treatment and re-entry services.

On June 23, 2015, HR360 entered into a contract with H&SS to provide residential, outpatient, and detoxification (detox) treatment for substance-related disorders to reduce the rate of substance use and to facilitate the development of personal and interpersonal functioning. H&SS contracted with HR360 specifically for their expertise in dual-diagnosis (substance abuse and mental health) treatment and utilized HR360 for both dual (\$99/day) and single (\$90/day) diagnosed Clients. Under the contract, H&SS refers clients to HR 360 through Service Authorization Letters, which determine the aggregate dollar value that can be spent per client. The total aggregate dollar value for all combined Service Authorization Letters determines the total award amount for that fiscal year.

Table I: HealthRIGHT 360's Contracts with Health and Social Services

Contract #	Term	Award Amount	Amount Paid
03584-16	7/1/2015 to 6/30/2016	Equal to the aggregate dollar value of the Service Authorization Letters.	\$97,569
03584-17	7/1/2016 to 6/30/2017	Equal to the aggregate dollar value of the Service Authorization Letters.	\$103,500

H&SS pays HR 360 monthly in arrears on a fee-for-service basis in accordance with contracted terms. HR360 submits monthly expenses via Avatar, H&SS's electronic record keeping system. In addition, HR360 submits monthly invoices and vendor claims to H&SS specifying services rendered and the related fees for reimbursement with supporting documentation.

OBJECTIVE

The objective of our review was to determine the propriety of service costs incurred by HR 360, and reimbursed by H&SS, and HR360's overall compliance with the fiscal contractual terms and conditions.

SCOPE and METHODOLOGY

The scope of our review included determining the propriety of Contractor reimbursed service costs from July 2015 thru June 2017. To achieve our objective, we reviewed internal controls for the accounting and recording of contracted services and claims for reimbursement, and performed the following:

- Inquiries of HR360 and H&SS, including staff and management.
- Examination of vendor claim and invoice records.
- Examination of Avatar records.
- Examination of HR360 records.
- Compliance tests with the fiscal terms of the contract.

Our consideration of the Contractor's internal control structure was limited to gaining an understanding of the internal controls as they related to the services defined in the contract. We relied primarily on detailed testing procedures to substantiate the propriety of expenditures for determining compliance with the fiscal contract terms. Our review did not include an assessment of the program's effectiveness in providing the contracted services.

CONCLUSION

Based upon our review, HR360's claims for reimbursement for services rendered appear proper and in compliance with contractual terms and conditions.

The Internal Audit Division thanks the Department of Health and Social Services and the staff of *HealthRIGHT 360* for their time, assistance, and cooperation during our review.



Solano County

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www.solanocounty.com

Agenda Submittal

Agenda #:	8	Status:	Consent Calendar
Type:	Resolution	Department:	General Services
File #:	18-266	Contact:	Dave Daly, 469-4600
Agenda date:	04/24/2018	Final Action:	
Title:	Approve a resolution authorizing acceptance of a grant offer agreement from the Federal Aviation Administration (FAA) for construction of the Nut Tree Airport Fence and Gate Project for up to \$527,000; and Delegate authority to the County Administrator to execute and administer the grant agreement		
Governing body:	Board of Supervisors		
District:	All		
Attachments:	A - Resolution, B - Fence and Gate Layout Plan		

Date:	Ver.	Action By:	Action:	Result:
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Published Notice Required? Yes ☐ No ☒

Public Hearing Required? Yes ☐ No ☒

DEPARTMENTAL RECOMMENDATION:

The Department of General Services recommends that the Board of Supervisors:

1. Approve a resolution authorizing acceptance of a grant offer agreement from the Federal Aviation Administration (FAA) for construction of the Nut Tree Airport Fence and Gate Project for up to \$527,000 (Attachment A); and
2. Delegate authority to the County Administrator to execute and administer the grant agreement.

SUMMARY/DISCUSSION:

The Airport Fence and Gate Project is a part of the Airport Capital Improvement Plan (ACIP) identified in the Airport Master Plan and Airport Business Plan. The Project is planned for construction during summer 2018.

The FAA requires that the County execute and return grant agreements within 10 days of receipt. The County expects to receive a grant offer from the FAA to fund the Fence and Gate Project. The recommended Resolution (Attachment A) will allow the County to be prepared to execute the grant agreement once received, which is anticipated in June 2018.

The Fence and Gate Project will involve approximately 6,350 feet of fencing to complete the Airport's fenced perimeter. The project also includes refurbishment of three existing automated drive-thru gates. Current manual access gates used for airport maintenance functions will also be rehabilitated and three additional manual gates will be installed. Attachment B provides an aerial photograph showing the location of fence and gate improvements.

The Nut Tree Airport Advisory Committee reviewed the project during the Committee's October 2017 and February 2018 meetings and recommended approval of the project and the necessary funding.

FINANCIAL IMPACT:

The Fence and Gate Project is estimated to cost \$584,906 including \$517,850 for construction, requested in FY2018/19, and \$67,056 for project design, incurred by the Airport in FY2017/18. The FAA plans to fund \$526,415 (90%) of the project design and construction cost. The recommended action by the Board authorizes the County Administrator to execute a FAA grant agreement and any necessary amendments requested by the FAA.

ALTERNATIVES:

1. The Board could choose not to approve the Resolution authorizing acceptance of a grant from the FAA. This action is not recommended as the grant will fund 90% of the Fence and Gate Project which will improve Airport security and safety.
2. The Board could elect to not delegate signing authority to staff. This action is not recommended since delegated authority will enable efficient management of the FAA grant.

OTHER AGENCY INVOLVEMENT:

Coordination has occurred with the FAA regarding the project and the scheduling of the Airport Improvement Program Grant funds. County Counsel reviewed the recommended Resolution.

CAO RECOMMENDATION:

APPROVE DEPARTMENTAL RECOMMENDATION

RESOLUTION NO. 2018 - _____

**RESOLUTION OF THE SOLANO COUNTY BOARD OF SUPERVISORS
AUTHORIZING THE ACCEPTANCE OF AN ALLOCATION OF FUNDS AND
EXECUTION OF GRANT AGREEMENTS WITH THE FEDERAL AVIATION ADMINISTRATION
FOR AN AIRPORT IMPROVEMENT PROGRAM ("AIP") MATCHING GRANT FOR
THE AIRPORT FENCE AND GATE PROJECT**

Whereas, the County of Solano operates the Nut Tree Airport for the service and benefit of the community; and

Whereas, the County of Solano submitted to the Federal Aviation Administration ("FAA") a project application, dated December 1, 2017, for a grant of Federal funds for to repair and extend Airport fencing and refurbish Airport access gates ("Project") at the Nut Tree Airport; and

Whereas, the County expects to receive a grant offer from the FAA Airport Improvement Program for the Project; and

Whereas, acceptance of the grant funding requires that the Board of Supervisors adopt a resolution authorizing the acceptance of an allocation of funds and the execution of a grant agreement.

Resolved, the Solano County Board of Supervisors:

1. Authorizes accepting the allocation of FAA Grant Offer No. 3-06-0270-022-2018 for up to \$527,000, as may be amended, for the purpose of completing the Project.
2. Authorizes the acceptance, execution of any and all documentation associated with the grant, as may be required and delegates authority to the County Administrator to execute and administer the grant agreement, as well as any amendments/modifications requested by the FAA on the County's behalf.

Passed and adopted by the Solano County Board of Supervisors at its regular meeting on April 24, 2018 by the following vote:

AYES: SUPERVISORS _____

NOES: SUPERVISORS _____

EXCUSED: SUPERVISORS _____

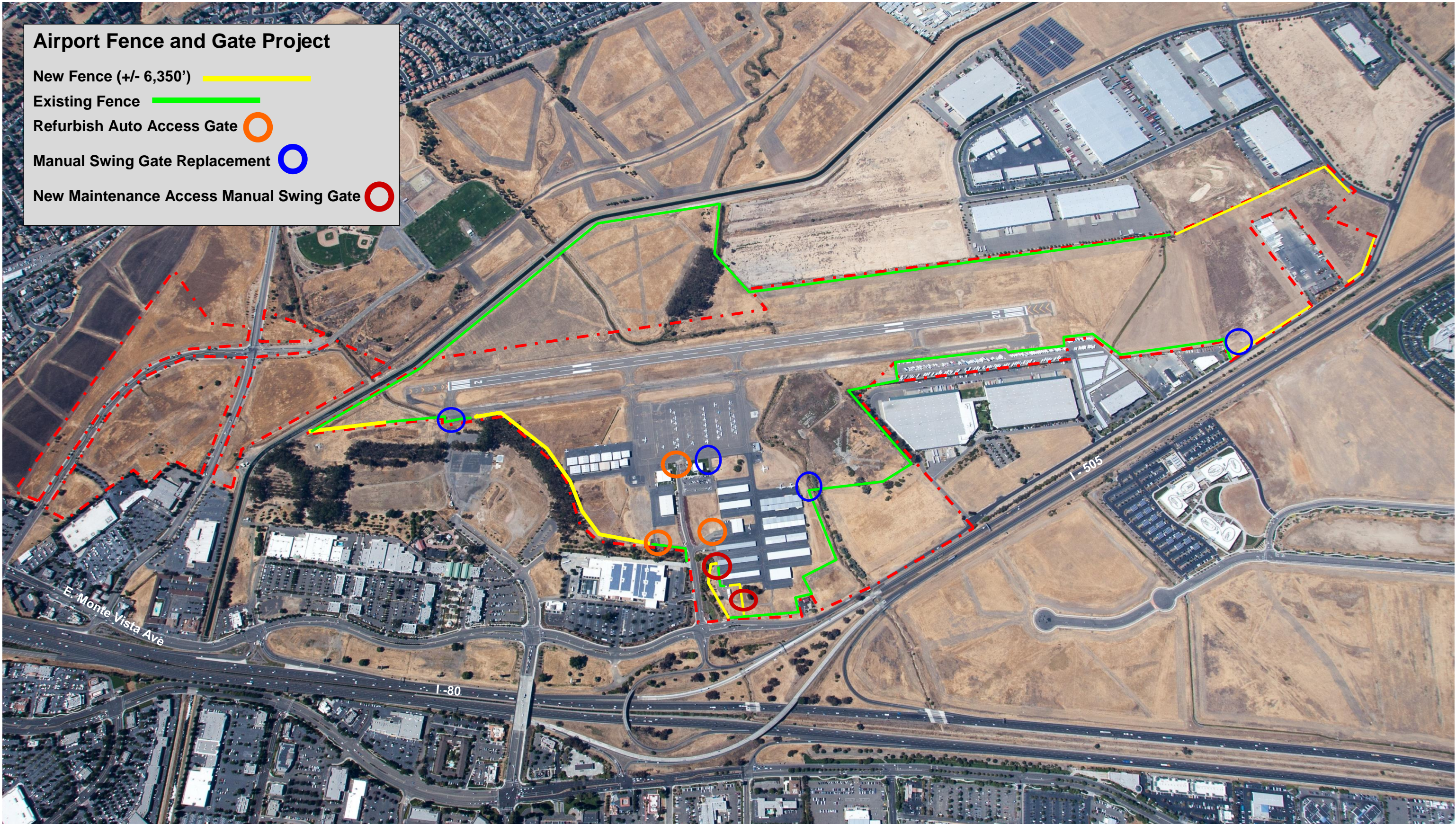
JOHN M. VASQUEZ, Chair
Solano County Board of Supervisors

ATTEST:
Birgitta E. Corsello, Clerk
Solano County Board of Supervisors

By: _____
Jeanette Neiger, Chief Deputy Clerk

Airport Fence and Gate Project

- New Fence (+/- 6,350')
- Existing Fence
- Refurbish Auto Access Gate
- Manual Swing Gate Replacement
- New Maintenance Access Manual Swing Gate





Solano County

675 Texas Street
Fairfield, California 94533
www.solanocounty.com

Agenda Submittal

Agenda #:	9	Status:	Consent Calendar
Type:	Resolution	Department:	Information Technology - Registrar of Voters
File #:	18-274	Contact:	Ira Rosenthal, 784-2703
Agenda date:	04/24/2018	Final Action:	
Title:	Approve an agreement with DXC.technology for design, programming and testing interfaces with Solano County's Hosted Communications Service for integration with the CalWIN telephone contact center in the amount of \$138,014, for the term of April 24, 2018 through December 30, 2018; and Authorize the Chief Information Officer to execute the agreement and any future amendments and change orders up to 15% of the contract amount		
Governing body:	Board of Supervisors		
District:	All		
Attachments:	A - Agreement		

Date:	Ver.	Action By:	Action:	Result:
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Published Notice Required? Yes ☐ No ☒
Public Hearing Required? Yes ☐ No ☒

DEPARTMENTAL RECOMMENDATION:

The Department of Information Technology recommends that the Board of Supervisors:

1. Approve an agreement with DXC.technology for design, programming and testing interfaces with Solano County's Hosted Communications Service for integration with the CalWIN telephone contact center in the amount of \$138,014, for the term of April 24, 2018 through December 30, 2018; and,
2. Authorize the Chief Information Officer to execute the agreement and any future amendments and change orders up to 15% of the contract amount.

SUMMARY:

The Welfare Client Data System Consortium joint powers authority (WCDS) is the sponsor of the County's human services case management and eligibility system, CalWIN. WCDS maintains centralized systems and interfaces to state-based systems and the eighteen CalWIN consortium counties.

The County's CalWIN telephone contact center integrates certain services through systems maintained by the WCDS. The interfaces provide automated voice response applications and call processing between Solano, other CalWIN counties, and the state for various social service and health programs.

The Department of Information Technology is in the process of replacing the County's obsolete telephone contact center system as part of a multi-phased project to shift telephone services to an IP-based, cloud-hosted service. Due to the replacement of the contact center system, interfaces to WCDS need to be re-developed and tested. Since this is a County-initiated change, the Department needs to contract with WCDS' contractor, DXC.technology, to perform the work.

FINANCIAL IMPACT:

The cost to modify the WCDS/CalWIN interface for the new cloud-based telephone contact center system is \$138,014. The Department has sufficient appropriation in its FY2017/18 budget for this contract. This is a one-time cost to the Department's hosted communication services (HCS) project which is estimated to save \$400,000 to \$500,000 annually once all phases are completed.

DISCUSSION:

The Department of Information Technology (DoIT) initiated a project to replace its obsolete phone services and technology with a cloud-based Hosted Communication Service (HCS) provided by West IP. The Board approved this project at its March 14, 2017 meeting. The Department completed contract negotiations in the Spring of 2017 and the project started in July 2017.

The goal of the project is to streamline the delivery of voice services to Solano County staff using current best practices. The HCS solution will improve the resiliency of our communications system, simplify our infrastructure, provide around-the-clock monitoring and support, shorten the response time on requests for changes and new services, and significantly reduce annual costs.

One aspect of the project replaces the County's contact center software. Currently, there is an interface between the County's contact center and WCDS/CalWIN for two programs called Access CalWIN and Contact CalWIN. This integration provides interactive voice response processing to clients and automated call handling and distribution. This functionality needs to be reprogrammed to work with the new HCS solution. The Department has worked with WCDS' system provider, DXC.technology, on a system design and project plan to accomplish the work. Since this is a County initiated request, the work is considered billable through a County Direct Change Agreement (Attachment 1) under the existing CalWIN contract.

ALTERNATIVES:

The Board could choose to not authorize the Chief Information Officer to proceed with executing an agreement with DXC.technology, however, this is not recommended. The CalWIN call center is a critical service component for Health & Social Services and is an integral part of the County phone system. The CalWIN call center interface will not work without the modification outlined in the County Direct Change Agreement. The Department will not be able to complete the HCS project without this work and would not benefit from the overall cost savings of the HCS project.

OTHER AGENCY INVOLVEMENT:

County Counsel has been involved in reviewing the agreement and approves it as to form. Health & Social Services has been consulted on the changes that would be made to the contact center software and interface with WCDS and will be involved in testing and accepting the work.

CAO RECOMMENDATION:

APPROVE DEPARTMENTAL RECOMMENDATION



PROJECT APPROACH AND COST (PAC)

44162 CD SOL TELEPHONE SYSTEM CHANGE COUNTY DIRECT AGREEMENT

Project Sponsor: Kimberly Grimes
Document Owner: Kimberly Grimes
Project Manager: Bern Lannan

Version 1.5
February 14, 2018



Statement of Confidentiality

This document contains confidential DXC Technology. In consideration of the receipt of this document, recipient agrees not to reproduce or make this information available in any manner to persons outside the group directly responsible for evaluation of its contents. DXC authorizes Solano County to share this document for the purposes of gaining approval to proceed, including Board of Supervisors public meeting.

1 SCOPE OF WORK

The following document outlines the County Direct Agreement between Solano County and DXC Technology, as provided under the Separate Services and Products provision (Section 13) in the CalWIN Contract.

See inserted document for scope and estimated effort.

2 PROJECT RESOURCES FRAMEWORK

Throughout the lifecycle of this project, several County and Vendor resources will be utilized. Precise titles are not as important here as understanding the level of involvement and roles that are necessary to maximize the effectiveness of the defined project methodology and approach. It would be possible for one person to be involved with multiple roles.

2.1 VENDOR ROLES

Vendor Program Managers	Contractual and executive management representative for DXC
Vendor Project Manager	Delivery oversight and the focal point to the County
Vendor Order Tracking Manager	Individual responsible for order placement and tracking
Vendor Lead Architect	Technical leadership of the project team
Vendor Engineers and Consultants	Lead technologists, subject matter experts, project workforce

2.2 COUNTY ROLES

County Project Sponsor	Management representative for the County and designated project acceptor
County Project Liaison	Project focal point for all Vendor resources
County Site Manager(s)	Contact individual for each site. Assists with scheduling and site surveys. Familiar with site layout, workgroups, and able to obtain necessary technical/logistical information from groups within the County

2.3 WCDS ROLES

WCDS Administrative Deputy Director	Management representative for the County Direct requests
WCDS Project Liaison	Project focal point for all WCDS communications

PROJECT DELIVERABLE CHANGE LOG

The Project Deliverable Change Log is used to reflect changes to this project deliverable throughout the deliverable management lifecycle.

Version	Brief Description of Change	Date (mm/dd/yyyy)	Author/ Contributor/ Reviewer
0.1.0	Document Creation	11/27/2017	Kim Grimes
0.1.1	Document update	12/27/2017	K. Grimes
0.1.2	Document update	02/14/2018	K. Grimes
0.1.3			
0.1.4			

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3 EXECUTIVE SUMMARY

The Project Approach and Cost (PAC) combines the elements of the Definitions Document (DD) and Cost Feasibility Study (CFS). This document has been developed to define the project approach and incorporate the appropriate elements of costing. It includes the following major components:

- Scope including identified business requirements
- Cost (Price)
- Assumptions, Risks, Constraints
- Benefits
- Workarounds
- Alternatives, if applicable
- Critical Success Factors
- Training
- Quality Assurance Checklist
- Requirements Traceability Matrix

Minimal Governance

Solano County is changing from Cisco UCCX contact center solution to West Communications Cloud Contact Pro contact center solution. CalWIN's CTI server is currently connected to Solano's UCCX server using TCP port 12028 for monitoring the status of the County's call queues.

4 PROJECT APPROACH AND SCOPE OF CHANGE

This section provides detailed information regarding the nature of the change, project outcomes, business drivers and other relevant information as defined in the following sections.

4.1 PROJECT STAKEHOLDERS

Role	Name
Executive Sponsor	Jan Eastes
Deputy Director	Courtney Doyle
Product Owner	Kimberly Grimes
Project Manager	Bern Lannan
SMEs	Mark Havener

4.2 BUSINESS PROBLEM OR BUSINESS DRIVERS

Solano County is changing from Cisco UCCX contact center solution to West Communications Cloud Contact Pro contact center solution. CalWIN's CTI server is currently connected to Solano's UCCX server using TCP port 12028 for monitoring the status of the County's call queues.

4.3 CURRENT FUNCTIONALITY, IF APPLICABLE

N/A

4.4 REQUIRED FUNCTIONALITY

Contact CalWIN CRE will monitor the Automated Call Distribution (ACD) queue statistics by making API calls to West (Solano's Cloud Vendor) through the CalWIN network.

VOICE: Contact CalWIN will vector calls to the Solano County phone system, via the existing MPLS. The calls will be passed by the gateway to a cube router, as they do today, and then passed to a route point and workgroup in the West Call Center, which will determine which agent to route each call to.

IVR Language Code, County of Residence, and Call Tracking ID will also be transmitted when calls are being transferred.

CalWIN will transmit in real-time the following information from outside vendors for the Contact CalWIN sub-system-

- Agents logged in
- Agents available
- Calls in queue
- Estimated wait time, if available (mm:ss)
- Total active calls (in queue + talking to agent)

CalWIN will transmit automatically the following information from outside vendors for Contact CalWIN:

- Call entering the ACD
- Agent Answering Call
- Call Disconnecting
- Agent changing state (To capture agent wrap up time)
- Via an API request (typically called every 2 minutes)

Per the Design review - The State calls into the IVR in Tulsa, they enter specific information, County of Residence, Language and #tracking. Based off that information CalWIN IVR will transfer to SOL - these are consultative warm transfers, call is always anchored to the IVR in Tulsa. (English and Spanish.)

The IVR uses CTI -API connection to BPG, it uses specific statistics to see if an agent is available and based off specific SLA will initiate/ transfer the call to the CalWIN via Audio Codes Gateway that resides at the

county and connects to the county PBX via SIP, the dialed number is received by PBX and routed over to the agent etc. The call is transferred if an agent is available.

ACCESS CalWIN-

Inbound IVR calls will come into the County, be passed to the Audiocodes gateway, and sent to the IVR in the data center across the CalWIN network. Call "Zero out" transfers will pass the call back to the Audiocodes SIP SBC/gateway to the Cube Router/Cisco PBX which will work in conjunction with **West Call Center** to determine where to send calls. Outbound Balderas calls will be sent via the same Audiocodes gateway in the same way that we are doing with other counties.

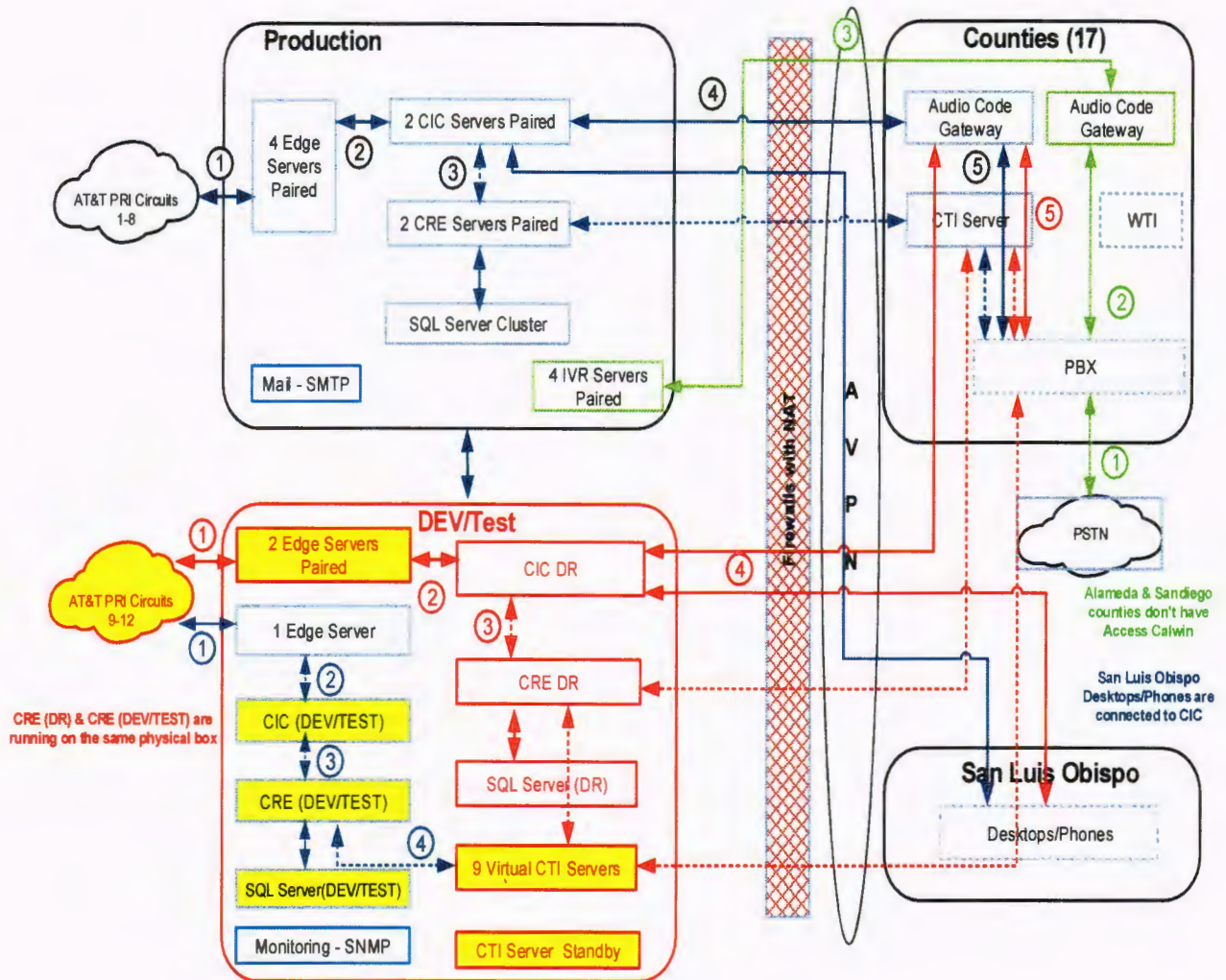
Gateways-

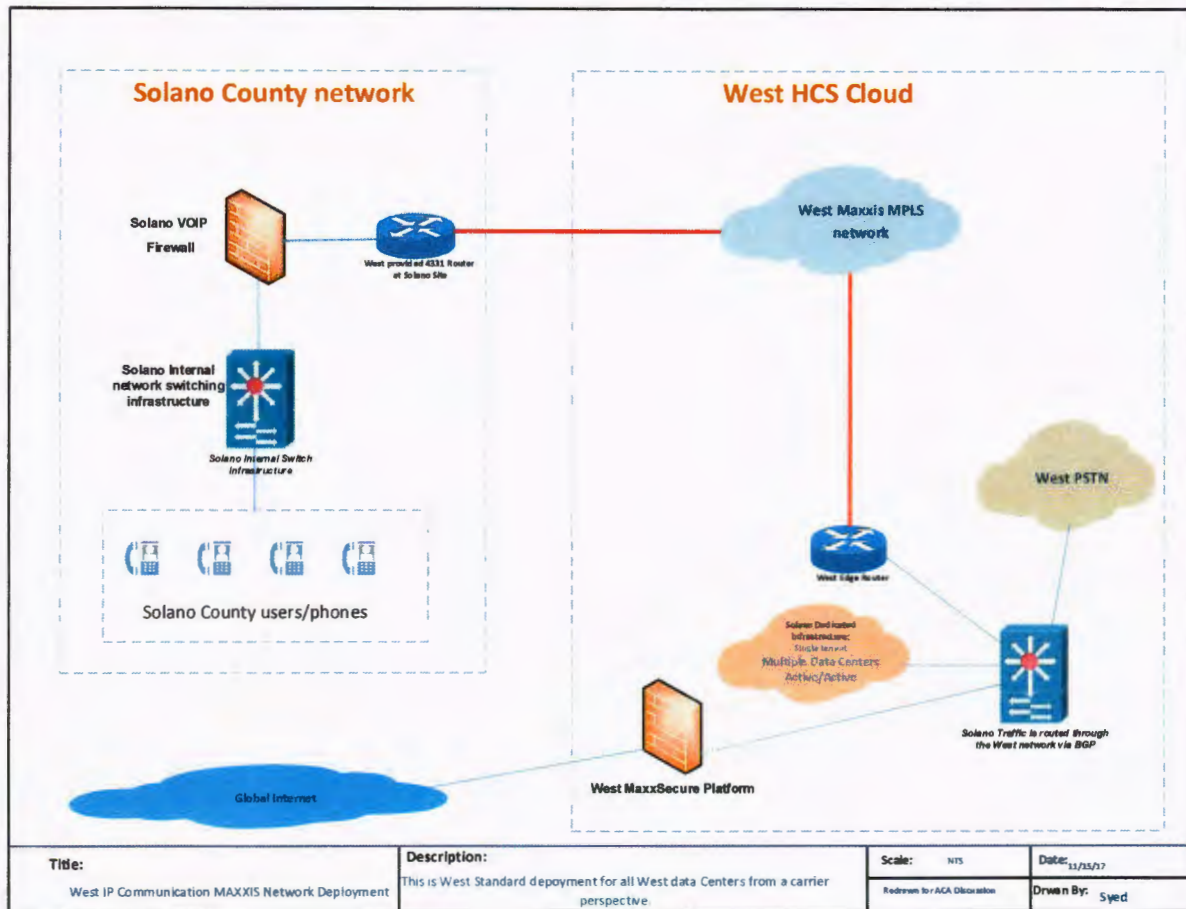
There is currently one gateway for Access CalWIN and one gateway for Contact CalWIN. Existing gateways will be re-used for this project and it is anticipated that no new gateways or WTI box will be required.

Overall Contact CalWIN Architectural Diagram for all counties

Logical Architecture - Contact CalWIN
Production – Disaster Recovery – CR6620

- Blue Boxes are components of Contact Calwin
- Green Boxes are components of Access Calwin
- Blue arrows depict Contact Calwin Call Flow
- Green arrows depict Access Calwin Call Flow
- Numbers depict sequence of Call Flow
- Red arrows depict DR





4.4.1 Population Impacted

Eligibility Programs	Population Impacted and a Description of the Affect	% of Population or Cases Impacted
N/A		

4.4.2 County Staff Impacted

County Position	Population Impacted and a Description of the Affect	% of Population Impacted
Solano Call Center Staff	DXC will schedule an after-hour time for a pre-determined duration to perform test and validation for Contact CalWIN and ACCESS CalWIN.	N/A

4.4.3 Workgroups Impacted

County Position	Population Impacted and a Description of the Affect	% of Population Impacted
N/A		

4.4.4 Programs Impacted

Program	✓	Description of the Affect
Adoption Assistance Program		No Expected Impact.
Approved Relative Caretaker (ARC)		No Expected Impact.
CalWORKs/RCA		No Expected Impact.
CalFresh		No Expected Impact.
CAPI		No Expected Impact.
Child Care		No Expected Impact.
CMSP		No Expected Impact.
County Specific		No Expected Impact.
Employment Services		No Expected Impact.
Foster Care		No Expected Impact.
General Assistance/General Relief		No Expected Impact.
Health Care – COV		No Expected Impact.
KinGap		No Expected Impact.
LIHP		No Expected Impact.
Medi-Cal		No Expected Impact.
Other (specify):		No Expected Impact.

4.4.5 Related Impacts

Proposals and Projects	Description of Potential Impacts to Counties
N/A	
Service Requests	
N/A	

4.4.6 Affected Groups

This section contains the Affected Groups for this project identified at the time of submission of this deliverable. This section will not be changed if there are changes identified in future phases of the project. If there is a Technical System Design (TSD), this will deliverable contain the final Affected Groups for this project.

Application Services	
Group	Effect Description
Data Access Services (DAS)	No Expected Impact.
Rules Engine (includes Corticon)	No Expected Impact.
Group - Eligibility	Effect Description
Authorization	No Expected Impact.
Benefit Issuance/Foster Care Issuance	No Expected Impact.
Benefit Recovery – BV	No Expected Impact.
EDBC – ARC	No Expected Impact.
EDBC – CalWORKs	No Expected Impact.
EDBC – CAPI	No Expected Impact.
EDBC – CalFresh	No Expected Impact.
EDBC - Foster Care/KinGap	No Expected Impact.
EDBC – GA/GR	No Expected Impact.
EDBC - Medi-Cal	No Expected Impact.
EDBC – Other	No Expected Impact.
EDBC – RCA	No Expected Impact.
Error Prone	No Expected Impact.
Kiosk	No Expected Impact.
Mass Update	No Expected Impact.
Redetermination – RRR	No Expected Impact.
Simulation	No Expected Impact.
Wrap-up	No Expected Impact.

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Group - Input, Interfaces and Inquiry	Effect Description
ACCESS CalWIN/IVR/VRU/FRTS	Provide oversight and validation of any changes needed to support ACCESS CalWIN for Solano County.
Alerts & Tracking	No Expected Impact.
Application Architecture	No Expected Impact.
Application Registration	No Expected Impact.
Appointment Scheduling	No Expected Impact.
Case Assignment	No Expected Impact.
Client Referral	No Expected Impact.
CalWIN Web Application (CWA) – Inquiry	No Expected Impact.
Contact CalWIN	Provide oversight and validation of any changes needed to support Contact CalWIN for Solano County.
Data Collection	No Expected Impact.
Employment Services	No Expected Impact.
General System	No Expected Impact.
Hearings	No Expected Impact.
History Maintenance	No Expected Impact.
Identity and Access Management	No Expected Impact.
Index Clearance	No Expected Impact.
Inquiry	No Expected Impact.
Inter-County Transfer (ICT)	No Expected Impact.
Interfaces	No Expected Impact.
Interfaces-Floating Views	No Expected Impact.
Interfaces - OSB	No Expected Impact.
Interfaces - Summary View	No Expected Impact.
Providers	No Expected Impact.
Reference Tables Maintenance (App Svcs)	No Expected Impact.

Security (App Svcs)	No Expected Impact.
Traffic Log	No Expected Impact.
Group – Information Reporting	Effect Description
Business Intelligence	No Expected Impact.
Client Correspondence <ul style="list-style-type: none"> a. Notices b. Triggers c. Reason Code d. Exstream including Enterprise Content Management (ECM) e. Translations Required? f. Impact to CC Maintenance Modules? 	No Expected Impact.
Fraud Referral Tracking System (San Diego County Only)	No Expected Impact.
Management Reporting <ul style="list-style-type: none"> a. Extracts b. Detail c. Summary 	No Expected Impact.
Periodic Reporting	No Expected Impact.
Group – DBA	Effect Description
CalWIN Database - SQL Server	No Expected Impact.
Case Copy/Replication (DBA)	No Expected Impact.
CIS (County Information Server): <ul style="list-style-type: none"> a. CIS Data base schéma changes b. RT changes c. MR Extract changes 	No Expected Impact.
Database objects (DBA) <ul style="list-style-type: none"> a. Database tables/columns b. Conversion SQLs c. Code SQL reviews d. Production SQL packs 	No Expected Impact.

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Reference Tables Maintenance (DBA)	No Expected Impact.
a. New RTs	
b. Columns	
c. Rows	
d. Logic	
Group – Customer Experience	Effect Description
MyBenefits CalWIN	No Expected Impact.
MyBenefits CalWIN Mobile App	No Expected Impact.
General	
Group – Quality	Effect Description
Technical Writer	Update Training Deliverables.
Testing – System	Contact CalWIN team will provide a test plan and validate. Access CalWIN team will provide a test plan and validate.
Testing – Integration	No Expected Impact.
Operations	
Group – Operations	Effect Description
Batch & Production Support	No Expected Impact.
Capacity Planning	No Expected Impact.
Configuration Management	No Expected Impact.
System DBA Support	No Expected Impact.
Engineering	No Expected Impact.
Management	No Expected Impact.
Middleware & SW Support	No Expected Impact.
Network Services	No Expected Impact.
Security	No Expected Impact.
Storage	No Expected Impact.
Tuxedo	No Expected Impact.
UNIX/Linux Services	No Expected Impact.

Windows Services

No Expected Impact.

5 CRITICAL SUCCESS FACTORS

Critical Success Factor	Description of Expected Measurable Result
Calls from Contact CalWIN IVR system and calls transferred from ACCESS CalWIN IVR will continue to be transferred to Solano county's call center.	Calls will be transferred successfully.

6 TRAINING

Training Artifact	Training Type	High Level Description of Training
Release Notes and Highlights	Documentation	N/A
Online User Manual (OLUM)	Manual Update	N/A
Best Practice Guides (BPG)/User Guides (UG)	Manual Update	N/A

7 ASSUMPTIONS

7.1 GENERAL ASSUMPTIONS

This section documents the known assumptions (as of the submission of this document) associated with the delivery of the proposal/project. The following table provides a list of the assumptions:

Assumption Identifier	Assumption Category	Assumption Description
1.0	Timing	The actual release date is established by the PCB. This PAC's Target Release is valid based on an approval by Solano County by <u>04/30/2018</u> to begin the project. If the approval date is not met, then the Targeted Release will be reassessed during the Project

Assumption Identifier	Assumption Category	Assumption Description
		Initiation phase based on the actual time that the project was authorized to begin.
2.0	County Direct	County Direct Service Requests will not impact the M&O and the Counties Change Requests of the Systems for the Counties.
3.0	Technical	Architectural design for both Contact CalWIN and ACCESS CalWIN should be as consistent as possible for support purposes, unless there are significant factors (technical/business/cost) to override this.
4.0	Technical	When SOL "Goes Live" with Contact CalWIN and ACCESS CalWIN (tentatively planned for the September 2018 timeframe), for purposes of both Contact CalWIN and ACCESS CalWIN systems, SOL will use the West Cloud-based services for their Call Center and Agents.
5.0	Technical	No infrastructure software and network upgrades have been scoped as part of this change. They will need to be addressed in a separate change or the estimates, both cost and schedule, on this change will need to be revised to include any such changes.
6.0	Technical	No new environments will be added or setup as a result of this change.
7.0	Technical	No new CTI server will be provided for this change. The CTI Server will be provided by WEST Inc.

7.2 DELIVERABLE ASSUMPTIONS

The following is a list of deliverables to be completed during the delivery of this project.

Included (Yes/No)	Deliverable Name	Deliverable Assumption/Exception
Yes	Project Plan and Work Plan (PWP) – the Work Plan is the PPM schedule	Milestone Summary only
No	Functional Business Requirements (FBR) includes requirements and Acceptance Criteria from ALM	
No	Technical Specifications Document (TSD)	
Yes	System Test Plan (STP) – includes reference to test scripts in ALM	Testing will be performed by ACCESS/Contact CalWIN and West staff

Included (Yes/No)	Deliverable Name	Deliverable Assumption/Exception
Yes	System Test Results (STR) – includes reference to test runs and artifacts in ALM	Testing will be performed by ACCESS/Contact CalWIN and West staff
No	Training Documentation (TRN) – includes updates to BPGs, User Guides, and any training materials. The Training Documentation for the Release Project will include the Release Notes, Release Highlights, Technical Specifications Worksheet, and OLUM updates.	No changes to CalWIN application
No	Delivery Documentation – includes delivery documentation such as updates to Reference Table changes and the RRS Worksheets	No RT changes as part of this request
No	Post Implementation Report (PIR)	No changes will be implemented

8 CONSTRAINTS

The following table provides a list of the known business and technical constraints at the time of the submission of this document.

Constraint ID	Type of Constraint	Constraint Description
N/A		

9 BENEFITS

Is there a cost if the change is not implemented?	YES	NO
		X

N/A

10 RISKS

This section documents high level risks identified during the Business Strategy Meeting(s). If a risk identified in the proposal phase is still open when the project is triggered, the risk will be entered into the project in PPM. Throughout the project lifecycle, the project management team will maintain a list of risks in the Project and Portfolio Management (PPM) tool for the project. This list of risks will be reviewed and updated during the course of the project.

The following table summarizes the risks associated with this proposal at the time of submission of this document.

ID	Risk Title	Brief Description of Risk Impact	Overview of the Risk Response Strategy
N/A			

10.1 BENDS

BENDS Required (Y/N)	Brief Description of BENDS Need	Responsible Party for BENDS Development	Comments
N			

County	Contact
N/A	

11 +EXECUTIVE FINANCIAL SUMMARY

11.1 FINANCIAL SUMMARY

The following outlines the cost (price) associated with scope of changes for this request in the pricing format. This represents a fixed price unless otherwise noted. This price will expire 90 days from submission and may require revision if the project inception is delayed. Once a project is started, invoicing will however occur based on the billing table shown in Appendix C.

Work	Cost Subtotals	Cost Totals
Project Planning: Project Plan and Work Plan (PWP) <i>(Includes: Initiation of project, Project Plan and Work plan creation through formal approval, project management oversight through planning phase.)</i>	\$3,747	
Requirements Analysis: Functional Business Requirements (FBR) <i>(Includes: Document creation through to formal approval, any JAD, JRP, etc., project management oversight through FBR phase.)</i>	\$0	
Design: Technical System Design (TSD) <i>(Includes: Design, Design Walkthrough and Design document creation through to formal approval, project management oversight through the TSD phase.)</i>	\$0	

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Work	Cost Subtotals	Cost Totals
Test Planning: System Test Plan (STP) <i>(Includes: Test Plan document creation through to formal approval, code and unit test, unit test walkthrough, system test script creation, regression test script updates and refinement through formal approval, project management oversight through Test Plan phase.)</i>	\$2,465	
Testing: System Test Results (STR) <i>(Includes: Integrated test, system test and regression test execution and the capture of test results, development of test results documentation through formal approval, development of training and delivery document through to formal approval, project management oversight through implementation phase.)</i>	\$7,821	
Post Implementation Report (PIR): <i>(Includes: Development and delivery of the post implementation report deliverable.)</i>	\$0	
County Direct only UAT and Release Level Support Price <i>(State assumptions of price)</i>	\$0	
<u>DXC Effort Subtotal</u>		\$14,032
Other <i>(2-Single T1Gateway includes dual power supplies, WTI Box, Vendor services-testing and Cutover)- see Section 18 for details of work effort</i>	\$123,982	
Operational Support <i>(Ongoing, post-Release)</i>	\$0	
<u>Non-Effort Subtotal</u>		
<u>Grand Total</u>		\$138,014
<u>CalHEERS B Release Level Support</u> <i>(Included in grand total)</i>		\$0

11.2 TARGETED RELEASE TIMEFRAME

The following is the targeted release timeframe based on the current schedule, scope and budget. This timeframe may need to be revised if the project inception is delayed.

Suggested Target Release ID	Suggested Target Release Date	Comments and Rationale for Target Release
Not associated to CalWIN Release	September, 2018	DXC recommends waiting for Data Center Transition project to be complete.

12 QA CHECKLIST

12.1 AREAS OF IMPACT CHECKLIST

Question	Y/N	Notes								
1. Does CalWIN do this today?	N									
2. Would this change be the same for all eligibility programs or only specific ones?	N									
3. Would this change be the same for all employment services programs or only specific ones?	N									
4. Would there be any changes to how the windows currently look?	N									
5. Would the new information need to be collected on a new or existing window? If yes, has confidentiality been assessed? Follow the confidentiality guidelines below: <table border="1" data-bbox="230 995 802 1230"> <thead> <tr> <th>New Information</th><th>Security On</th></tr> </thead> <tbody> <tr> <td>Child window</td><td>No</td></tr> <tr> <td>Search window</td><td>No</td></tr> <tr> <td>Contains Client Information</td><td>Yes</td></tr> </tbody> </table>	New Information	Security On	Child window	No	Search window	No	Contains Client Information	Yes	N	
New Information	Security On									
Child window	No									
Search window	No									
Contains Client Information	Yes									
6. Would the change affect the functionality of the window's icons?	N									
7. Do any interface partners receive this information? If Yes, note which partners.	N									
8. Is this information reported on any Management Reports? If yes, which ones and what would change? Does the change affect BI or Advanced Analytics?	N									
9. Would the existing correspondence be affected or would new correspondence be required? If so, verify that correspondence is identified in the impacts.	N									
10. Does this change how eligibility is determined?	N									

Question	Y/N	Notes
11. Would the new information need to display on the CalWIN Web application?	N	
12. Are there end-user references to Food Stamps in the system components impacted by this CR?	N	
13. Were the WCDS Guiding Principles for Standardization considered in developing this change?	Y	
14. Evaluate impact to County Direct services.	N	
15. Will this require changes to the Software Report?	N	

12.2 DELIVERABLE CHECKLIST

QA Activity	Verified/Not Applicable	Notes
Correct deliverable template is used	Verified	
No sections were removed from deliverable	Verified	
Check title page for title, project reference, sponsor, owner, version, date	Verified	
Headers/footers are correct	Verified	
Table of Contents updated	Verified	
Sections/fields are completed (except the Approval section) or N/A entered if section is not applicable	Verified	
Template instructions removed	Verified	
Correct any obvious formatting inconsistencies	Verified	
Perform grammar/spell check	Verified	
If any clarifications needed, enter comments via Comment Log.	Verified	

QA Activity	Verified/Not Applicable	Notes
If there were any QA comments requiring rework, re-review deliverable after updates are made		

13 REQUIREMENTS TRACEABILITY MATRIX

The following table includes a list of Business Requirements included in the scope of this Project Approach and Cost. If there are existing business requirements that are being modified, retired, or replaced, the source for these business requirements is ALM. If the business requirement is new, the ALM reference information is N/A. These requirements were discussed and agreed upon during the Business Strategy Proposal phase.

Business Requirement	ALM Source Project	ALM Requirement Reference	Scope of Change for ALM Requirement
Calls transferred from Solano's ACCESS CalWIN will be transferred to Solano county's call center.	N/A		
Calls from Contact CalWIN system will transfer to Solano County's call center.	N/A		

14 ACCEPTANCE SIGNOFF

Acceptance Signoff for this deliverable (44235) is captured in the Project and Portfolio Management (PPM) tool via the Deliverable Management process.

15 APPENDIX A – DESIGN NOTES IF APPLICABLE

This Appendix includes design notes related to Reference Table (RT) Only changes.

15.1 CIS CHECKLIST

Will the Implementation of the CR be reasonably expected to:	Y/N?	If Y, then specify the impact description
1. Change the way the data is being saved, deleted, updated or stored in any table?	N	
2. Change the cardinality of any table relationships?	N	
3. Create new tables?	N	
4. Create new columns in existing tables?	N	
5. Change column attributes in existing tables?	N	
6. Obsolete existing tables?	N	
7. Obsolete existing columns?	N	
8. Change the use of existing columns?	N	
9. Change the way data in a column is calculated (for calculated fields)?	N	
10. Update existing records to accommodate the change?	N	
11. Change the meaning of existing RT values?	N	
12. Use hard-coded values entered in the databases that are not based on reference table values?	N	
13. Change the standard retention of data in any table?	N	
14. Require change to existing queries used to produce CalWIN management reporting extracts?	N	

Will the Implementation of the CR be reasonably expected to:	Y/N?	If Y, then specify the impact description
15. Require change to existing queries used to retrieve and display data on CalWIN screens?	N	
16. Affect the CIS daily and/or monthly file delivery process and timing?	N	
17. Change the format or structure of the CIS daily or monthly files?	N	
18. Change CIS daily or monthly file names at any level in the compression?	N	
19. Affect the standard Oracle-based CIS load process?	N	
20. Affect the typical growth of the database size?	N	
21. Are there Reference Table changes?	N	
22. Are tables being added to the CIS Subject Area? <i>(If Yes, indicate in the Impact Description whether the tables are added to all counties' download lists or whether a county needs to make the request).</i>	N	
23. CIS Deliverables (DDL/DML, RT Views, PDM) and CIS Training Manual package generated or updated?	N	

15.2 DATABASE CHANGES

The Database Services team completes this section. Complete the Database Changes table only for **approved** exceptions to the PAC usage criteria that include database changes. Otherwise, enter N/A.

Table	Column	Data Type	Service	Window ID	Window Title	Window Field	Calculated Field Detail *
N/A							

15.3 REFERENCE TABLES

The following six sections are completed for each reference table affected by the change.

In the event that this proposal is accepted and becomes a project:

- The RT Documentation template for each reference table affected by the change is also completed as part of the design deliverables.
- For existing tables, complete the reference request spreadsheet [RRS] for EACH reference table affected by the change as part of the design deliverables.
- For new tables, the RRS will be generated during the construction phase.

15.3.1 Table Information

```
select
'TABLE NAME - ' || REFR_TBL_PHY_NM || CHR(13) || CHR(10) ||
'LOGICAL NAME - ' || REFR_TBL_LGCL_NM || CHR(13) || CHR(10) ||
'SHORT DESC - ' || REFR_TBL_DESC || CHR(13) || CHR(10) ||
'MAINT LEVEL - ' || DECODE(MAINT_LVL_CD,
        'C','COUNTY', 'N','CONSORTIUM',
        'B','BOTH CONSORTIUM AND COUNTY',
        'S','SYSTEM') || CHR(13) || CHR(10) ||
'LEAD TRACK - ' || SUBSYS_NM || CHR(13) || CHR(10)
FROM RT_REFR_TBL A, RT_SUBSYS B
WHERE REFR_TBL_PHY_NM = 'RT_XXX'
AND A.MAINT_SUB_SYS_CD = B.SUBSYS_CD(+);
```


Table Name	N/A
Logical Name	N/A
Short Description	N/A
Maint. Level	N/A
Lead Subsystem	N/A

15.3.2 County-Updatable Columns and Default Values

SELECT

B.COL_LGCL_NM || ' - ' || B.COL_PHY_NM

FROM RT_REFR_TBL A, RT_COL B

WHERE A.REFR_TBL_PHY_NM = 'RT_XXXX'

AND A.REFR_TBL_ID = B.REFR_TBL_ID AND B.COL_UPD_SW = 'Y';

Column Name	Default Value
N/A	

15.3.3 Action Information

Actions to Be Taken on the Table		Explanatory Notes
1	If inserting or updating rows, give approximate number of rows to be inserted or updated.	N/A
2	If a new table is to be created, list the key fields and the attributes pertinent to the functionality being requested.	N/A
3	If an existing table is having its structure changed (new column, change existing column length or type, change primary key, etc.), describe the structure change.	N/A
4	If data is going to be inserted or updated, specify the effective begin date to be used for the new rows.	N/A
5	<p>The standard for RTs is:</p> <ul style="list-style-type: none"> All updates will be accompanied by a change of effective begin date. No updates will be done by overlaying / overwriting existing records or data. 	N/A

	Actions to Be Taken on the Table	Explanatory Notes
	<ul style="list-style-type: none"> If a deviation from this standard is planned, note that in the FBR along with the reasons for the deviation. 	
6	If any data conversion will be needed, note the requirement. Generally, data conversion is only needed if key values are being replaced.	N/A
7	If any SQLs will need to be created for the counties to execute – for example, to identify impacted cases – indicate the need.	N/A
8	If the counties will need to take any action in conjunction with this change request, note the requirement. (Some examples of county actions would include: making updates to consortium/county tables, scheduling an extra batch job run, running SQLs to identify the impacted cases, etc.) Note if these changes are required for the User Acceptance Testing (UAT) release, for the Production release, or both. This information must also be included in the Release Notes prior to the release.	N/A
9	For RTs that have “year” or “date” fields other than effective begin and end dates, and those date fields are used in the program logic to select the appropriate RT row, make a note of the special logic and document if/how this affects the RT change, the coding, and/or the testing.	N/A

15.3.4 Structure Information

RT structure changes are typically not permitted in the Project Approach and Cost (PAC) Process. In rare instances, an exception can be approved allowing a structure change to be completed with a PAC. If a structure change was approved, this structure information section will be completed. If there are no structure changes planned for this project, this section will indicated N/A.

Column Action (Add Change Delete)	Key Column Yes/No	Physical Column Name (24 Characters Maximum)	Logical Column (Attribute Name - 50 Characters Maximum)	Column Description for RT Help (4000 Characters Maximum)	Candidate Data Type / Length	Null/Not Null	Display Order	County Update-able Yes/No
N/A	No	USR_SELCT_SW	User Select Switch	Yes/No switch signifying if the user can select the entry.	CHAR(1)	Not Null		No
N/A	No	EFF_BGN_DT	Effective Begin Date	Date from which the information in the instance of this entity is effective.	DATE	Not Null		No
N/A	No	EFF_END_DT	Effective End Date	Date up to which the information in the instance of the entity is effective.	DATE	Null		No

15.3.5 Data Information

Only Consortium rows can be added, or updated. Some reference tables are only maintained by the Counties; some reference tables have rows maintained by the Consortium and also rows maintained by the Counties. In order to verify that a particular row is a Consortium row, do any one of the following:

1. Execute the following SQL to retrieve the county maint switch for the table rows. If the switch value is Y, only the counties can maintain the data; if the value is N, it is a consortium row and you can update it.



```
SELECT A.REFR_TBL_PHY_NM, B.CNTY_MAINT_SW, B.DATA_KEY, B.ROW_DATA
FROM RT_REFR_TBL A, RT_DATA B
WHERE A.REFR_TBL_ID = B.REFR_TBL_ID
AND A.MAINT_LVL_CD = 'B'
AND A.REFR_TBL_PHY_NM = 'RT_NCMP_GDCS_RSN';
```

2. Access the reference table in CubeD and click the download button to download the data in a spreadsheet. Check the County Value column on the Reference Table Data tab.
3. Access the reference table in the CalWIN application and view the data. Check the CNTY VAL SW column.]

Row Action (Change, Delete)	Key Value (If composite key specify all key column values)	Column Name and/or Row Key	Old Value	New Value
N/A				

Value 1	Value 2	Value n	County Action
N/A			

Pgm Cd	Actn Cd	Rsn Cd	NOA Rsn Cd	EDBC Sw	Usr Selct Sw	Eff Bgn Dt	Eff End Dt
N/A							

16 APPENDIX B – HOURS SUMMARY

This Appendix includes the summary of hours upon which the Financial Summary was based. The hours allocated in each area will be further refined during the creation of the work plan and are therefore subject to change.

ITEM	HOURS
Project and Work Plan (PWP)	26.3
Functional Business Requirements (FBR)	0
Technical System Design (TSD)	0
Coding and Unit Testing (CUT)	14.4
System Test Plan (STP)	2.9
System Test Results (STR)	54.9
Training Documentation (TRN)	0
Delivery Documentation	0
Post Implementation Report (PIR)	0
CalHEERS Release B	0
TOTAL*	98.5

**Footnote: "19.9" number of contingency hours is included in the estimated total.*

17 APPENDIX C – BENEFIT LINES

This Appendix includes the financial summary used to enter the Benefit Lines in PPM.

The following outlines the cost (price) associated with scope of changes for this request in the billing format. This represents a fixed price unless otherwise noted. This price will expire 90 days from submission and may require revision if the project inception is delayed.

Work	Cost Subtotals	Cost Totals
Project Plan and Work Plan (PWP) (10% of total price) <i>(Includes: Initiation of project, Project Plan and Work plan creation through formal approval, project management oversight through planning phase.)</i>	\$1,404	
Functional Business Requirements (FBR) (0% of total price) <i>(Includes: Document creation through to formal approval, any JAD, JRP, etc., project management oversight through FBR phase.)</i>	\$0	
Technical System Design (TSD) (0% of total price) <i>(Includes: Design, Design Walkthrough and Design document creation through to formal approval, project management oversight through the TSD phase.)</i>	\$0	
System Test Plan (STP) (45% of total price) <i>(Includes: Test Plan document creation through to formal approval, code and unit test, unit test walkthrough, system test script creation, regression test script updates and refinement through formal approval, project management oversight through Test Plan phase.)</i>	\$6,314	
System Test Results (STR) (45% of total price) <i>(Includes: Integrated test, system test and regression test execution and the capture of test results, development of test results documentation through formal approval, development of training and delivery document through to formal approval, project management oversight through implementation phase.)</i>	\$6,314	
Post Implementation Report (PIR) (0% of total price) <i>(Includes: Document creation through to formal approval, project management oversight through Post Implementation Phase.)</i>	\$0	
County Direct only UAT and Release Level Support Price <i>State assumptions of price:</i>	\$0	\$14,032
<u>DXC Effort Subtotal</u>		
Other (2-Single T1Gateway includes dual power supplies, WTI Box, Vendor services-testing and Cutover.) For more details of "other", see section 18	\$123,982	
Operational Support (Ongoing, post-Release)	\$0	\$123,982
<u>Non-Effort Subtotal</u>		
<u>Grand Total</u>		\$138,014

18 PROJECT COSTS

Please see Appendix C for detailed project costs. The “other” costs listed above include the following tasks-

ACCESS CalWIN

- Configuration of test transfer point
- Inbound Testing
- Call Transfer testing- 3 tests
- Outbound testing- 3 tests
- Engineering design
- Cutover

Contact CalWIN

- Configuration
- Network support
- CIC Changes
- Setup new server (.NET, connect to call center, connect to CRE web services)
- Authentication to call web service
- Agent API validation
- CRE stats
- Testing (Queue stats, Agent stats)
- Complete testing
- Engineering design IVR
- Cutover

19 COST ASSUMPTIONS

The following assumptions were made by the Vendor, or developed in conjunction with the County, for the creation of this document. Any decisions made by the County that may modify these assumptions may affect the cost, schedule or outcome of this project.

1. DXC reserves the right to create a Modification to this PAC for additional work effort and costs that may be required for additional testing efforts while testing with West, or in the instance of any delays from Solano County and/or West Network Solutions.

20 PAYMENT SCHEDULE — TERMS AND CONDITIONS

Solano County will be invoiced upon completion of the deliverables in Appendix C. In addition, the vendor services will be invoiced upon completion of the System Test Results deliverable. Payment is due within thirty days.

PROJECT APPROACH AND COST (PAC) 44162 CD SOL Telephone System Change Agreement

21 COUNTY DIRECT APPROVAL

Solano County agrees to the terms and conditions detailed in this County Direct Agreement.

Proposal Number - Title	44162 CD SOL Telephone System Change	Total	\$138,014
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County Authorized Signature	Date
Approver's Name	
Approver's Title	
Approver's Division/Department	
Approver's Phone Number	

APPROVED AS TO FORM
Office of County Counsel

By: Seena Datta
Date: 4/16/18

<u>Robert Pento</u>	<u>2/16/2018</u>
Account Business Manager Signature	Date
Account Business Manager	
Approver's Name - Title	
<u>Christopher Van Vlack</u>	<u>4/16/2018</u>
DXCS Authorized Signature	Date
Chris Van Vlack – CalWIN Account Executive	
Approver's Name - Title	
(916) 846-7356	
Approver's Phone Number	



Solano County

675 Texas Street
Fairfield, California 94533
www.solanocounty.com

Agenda Submittal

Agenda #:	10	Status:	Consent Calendar
Type:	Contract	Department:	Library
File #:	18-253	Contact:	Nancy Wilson, 784-1503
Agenda date:	04/24/2018	Final Action:	
Title:	Approve a 5-year contract with Lyngsoe Systems, Inc. to provide automated library materials handling (AMH) equipment and maintenance services for a total amount not to exceed \$785,697 for the period April 1, 2018 through March 31, 2023; and Authorize the Director of Library Services to execute the contract and any amendments not to exceed 10% on the contract amount		
Governing body:	Board of Supervisors		
District:	All		
Attachments:	A - Link to Contract		

Date:	Ver.	Action By:	Action:	Result:
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Published Notice Required? Yes ☐ No ☒
Public Hearing Required? Yes ☐ No ☒

DEPARTMENTAL RECOMMENDATION:

The Director of Library Services recommends that the Board:

- 1) Approve a contract with Lyngsoe Systems, Inc. to provide automated library materials handling (AMH) equipment at six of the eight County branch libraries with one-time, first-year costs of \$623,356 and annual equipment maintenance service costs of \$162,341 for years two through four for a total amount not to exceed \$785,697 for the period of April 1, 2018 through March 31, 2023; and
- 2) Authorize the Director of Library Services to execute the contract and any amendments not to exceed 10% of the contract amount.

SUMMARY:

The Library is recommending the implementation of AMH technology for the handling and sorting of library materials. The use of AMH technology will improve and expedite the materials handling processes for library customers and staff. The first-year costs for the AMH equipment are budgeted in the Library's FY2017/18 budget.

FINANCIAL IMPACT:

There is no impact on the County General Fund as the Library is funded through property and sales tax revenue. The total cost of the five-year contract is not to exceed \$785,697. One-time, first-year costs of \$623,356 have been budgeted in the Library's FY2017/18 budget. Annual maintenance costs for years two through four total \$162,341 and will be included in future fiscal year budgets.

DISCUSSION:

Two important organizational development strategies from the Library's new strategic plan are to cultivate innovation through technology and strive to improve staff work processes. The implementation of AMH technology meets both of these strategies and will improve customer convenience and staff materials handling throughout the library system.

The Library plans to install AMH technology at six of the eight branch libraries. AMH equipment will be installed at the Fairfield Cordelia Library, Fairfield Civic Center Library, John F. Kennedy Library, Suisun City Library, Vacaville Cultural Center Library and Vacaville Town Square Library. Because of space constraints at the Rio Vista Library and Springstowne Library, AMH equipment will not be installed at these sites.

AMH equipment consists of an automated customer return component attached to a short conveyor through which incoming materials pass. As the materials move through the conveyor, they are automatically returned in the Library's integrated library system (ILS) and then pre-sorted into holding bins based on media type or other designation.

Currently, customers are required to return their materials either through a manual book drop available at all hours or inside the library during business hours. Items returned in the book drop are not removed from the customer's account until staff manually returns the items in the Library's ILS. When using the book drop, customers are unable to receive a return receipt. Currently, a receipt can only be offered if the customer brings their items into the library during business hours and staff return the items manually at the customer service desk. Customers frequently request a return receipt and this is often why they make a point of returning their materials at the customer service desk during business hours.

Currently, staff is required to manually return and sort each item that is returned through the book drop or delivered through the internal delivery service. This time-consuming process requires the repetitive handling of items by removing them from the book drop or delivery bin, checking each item into the Library's ILS, and sorting the items onto book trucks for shelving.

Some of the significant benefits of AMH technology include:

- 1) Customer convenience enhanced by allowing customers to return their library materials through the automated customer return 24/7, at which time the items are immediately removed from their library account.
- 2) Customer convenience enhanced by giving customers the option to receive a receipt of their items returned through the automated customer return. Customers requiring a receipt no longer have to return their items during Library business hours.
- 3) Repetitive motion reduced for staff handling returns and delivery. Items are automatically checked into the Library's ILS through the automated customer return and pre-sorted by designated categories for shelving. Staff no longer have to do these tasks manually, making the materials handling process much more ergonomic.
- 4) Staff time saved will free staff to do other critical tasks such as shelving materials and assisting with public-facing activities, programs, and events.

In 2008, the Library contracted a consultant to review materials handling workflows throughout the library system. In addition to a number of minor workflow changes that were subsequently implemented, the consultant recommended implementing automated materials handling technology. At that time, the Library was not in an operational position to implement this technology. In 2016, the Library contracted with the same consultant to re-examine current materials handling workflows throughout the library system. Again, the most significant recommendation was to implement automated materials handling technology to improve the

customer experience and staff efficiencies. The Library is now in a position to implement this technology.

In June 2017, the Library submitted a request for proposal (RFP) through General Services to purchase AMH equipment to be installed in six of the eight Solano County Library branches. The materials handling consultant worked with the Library throughout this RFP process.

Three vendors responded to the AMH RFP. The three vendors were Bibliotheca, Lyngsoe and Tech-Logic. The criteria for selection of the AMH vendor was based on the following:

- 1) Suitability of the proposed solution for each of the six branch libraries
- 2) Ability of the product to meet the technical requirements outlined in the RFP
- 3) Vendor's experience and capability
- 4) Service, support and warranties provided to the Library
- 5) Affordability of the proposed system

After reviewing the consultant's recommendations, and staff feedback from vendor demonstrations, the RFP evaluation committee chose Lyngsoe Systems, Inc. as the vendor most responsive to the needs of the Library based on the selection criteria.

Some of the reasons Lyngsoe Systems, Inc. is the vendor of choice include:

- 1) Lyngsoe Systems, Inc. AMH equipment is more streamlined and compact, utilizing existing space more efficiently than the other vendors' products
- 2) Lyngsoe Systems, Inc. AMH equipment is significantly lower in cost than the other vendors' products
- 3) Each installation is designed and manufactured individually to meet the specific needs of each installation site

The Library has done due diligence in investigating automated materials handling (AMH) equipment in the Library setting. Lyngsoe Systems, Inc. is the vendor of choice. The Library is recommending the Board approve the negotiated five-year contract with Lyngsoe Systems, Inc. and authorize the Director of Library Services to execute the contract.

ALTERNATIVES:

The Board of Supervisors could choose not to approve this contract; however, this alternative is not recommended because the Board has consistently supported library technology and equipment that allows staff to work more efficiently and effectively, and improves the overall customer service experience.

OTHER AGENCY INVOLVEMENT:

County Counsel reviewed and approved the contract as to form. General Services was involved in the RFP process.

CAO RECOMMENDATION:

APPROVE DEPARTMENTAL RECOMMENDATION

The following document can be accessed via the link in the list below, in addition to being on file with the Clerk of the Board.

[Lyngsoe Systems Inc Contract](#)



Solano County

675 Texas Street
Fairfield, California 94533
www.solanocounty.com

Agenda Submittal

Agenda #:	11	Status:	Consent Calendar
Type:	Contract	Department:	Probation
File #:	18-185	Contact:	Christopher Hansen, 784-4803
Agenda date:	04/24/2018	Final Action:	
Title:	Approve a contract with Thomas F. White for an amount not to exceed \$96,000 for the term of April 1, 2018 through June 30, 2019 to provide consulting services in developing and implementing a new evidence-based supervision and treatment model within juvenile probation, and continue to refine processes in adult probation; and Authorize the County Administrator to execute the contract, pending County Counsel concurrence, and any future amendments including changes to terms and conditions, scope of services and modifications to contract limits up to 20% of the total contract amount not to exceed \$19,000		
Governing body:	Board of Supervisors		
District:	All		
Attachments:	A - Contract		

Date:	Ver.	Action By:	Action:	Result:
Published Notice Required?	Yes	No	<u>X</u>	
Public Hearing Required?	Yes	No	<u>X</u>	

DEPARTMENTAL RECOMMENDATION:

The Director of Probation recommends that the Board of Supervisors:

1. Approve a contract with Thomas F. White to provide consulting services in developing and implementing a new evidence-based supervision model within juvenile probation and continue to refine processes in adult probation, for an amount not to exceed \$96,000 for the term of April 1, 2018 through June 30, 2019; and
2. Delegate authority to the County Administrator, pending County Counsel concurrence, to execute the contract and any future amendments including changes to terms and conditions, scope of services and modifications to contract limits up to 20% of the total contract amount not to exceed \$19,000.

SUMMARY/DISCUSSION:

Thomas White served as the Director of Operations for the State of Connecticut Judicial Branch, Court Support Services Division from January 1999 until his retirement in June 2009. As Director of Operations he was responsible for the daily management of the state's adult and juvenile probation system, pre-trial services and the juvenile detention centers. Mr. White has also held the position of Deputy Commissioner of Operations for the Connecticut Department of Correction, Deputy Commissioner of Programs and Services for the Oklahoma Department of Correction, Director of Juvenile Detention for the Connecticut Judicial Branch, and has been a Warden at two correctional institutions for adult offenders.

Mr. White has been instrumental in defining and operationalizing evidence-based practice in community corrections and helping to move adult and juvenile probation systems toward a behavior change model of supervision, with the goal of reducing recidivism. He has provided consultation services to numerous organizations and agencies including the National Institute of Corrections (NIC), the Administrative Office of the U.S. Courts, the U.S. Courts Districts of Nevada, Utah, Hawaii, and Washington, the State of Massachusetts Supreme Judicial Court, and the Solano County California Probation Department.

Building and sustaining an evidence-based organization is a complex and difficult process that includes organizational assessment; the development of new policies and procedures; staff training and coaching, as well as the establishment of ongoing systems of quality assurance and performance evaluation. Mr. White has assisted the Solano County Probation Department in implementing these elements in adult probation, and was the architect of the Centers for Positive Change (CPC). This new contract would enable the Probation Department to replicate a similar process within juvenile probation as well as continuing to make refinements in adult probation services.

FINANCIAL IMPACT:

The cost for the consulting services is included in the FY2018/19 Probation Department Requested Budget and shall be paid by State grants. There is no additional impact to the County General Fund.

ALTERNATIVES:

The Board of Supervisors could choose not to approve the contract amendment; however, this alternative is not recommended as this contract is critical to the Department's success in developing and implementing a new evidence-based supervision and treatment model within juvenile probation, and making continued refinements within adult probation.

OTHER AGENCY INVOLVEMENT:

County Counsel has reviewed and approved the contract amendment as to form. The County Administrator's Office has reviewed this report and concurs with Department's recommendation.

CAO RECOMMENDATION:

APPROVE DEPARTMENTAL RECOMMENDATION



County of Solano Standard Contract

CONTRACT NUMBER:
(Dept., Division, FY, #)

BUDGET ACCOUNT:
6682/6701/6702/6675

SUBJECT ACCOUNT:
2245

1. This Contract is entered into between the County of Solano and the Contractor named below:

THOMAS F. WHITE

CONTRACTOR'S NAME

2. The Term of this Contract is:

April 1, 2018 – June 30, 2019

3. The maximum amount of this Contract is:

\$96,000

4. The parties agree to comply with the terms and conditions of the following exhibits which are by this reference made a part of this Contract:

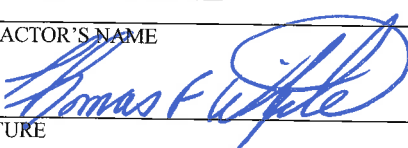
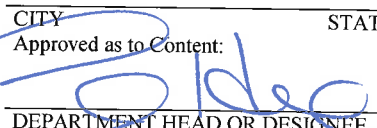
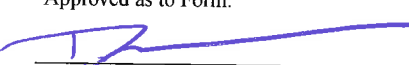
Exhibit A – Scope of Work

Exhibit B – Payment Provisions

Exhibit C – General Terms and Conditions

Exhibit D – Special Terms and Conditions

The parties have executed this Contract as of the first day of April 2018.

CONTRACTOR	COUNTY OF SOLANO
THOMAS F. WHITE	
CONTRACTOR'S NAME	AUTHORIZED SIGNATURE _____ DATED _____
 3/15/18	COUNTY ADMINISTRATOR
SIGNATURE	TITLE
THOMAS F. WHITE	475 UNION AVENUE
PRINTED NAME	ADDRESS
PRINCIPAL	FAIRFIELD CA 94533
TITLE	CITY STATE ZIP CODE
25188 MARION AVENUE, BLDG F105	Approved as to Content:  3/6/18
ADDRESS	DEPARTMENT HEAD OR DESIGNEE _____ DATED _____
PUNTA GORDA FL 33950	Approved as to Form:  4/18/18
CITY STATE ZIP CODE	COUNTY COUNSEL _____ DATED _____

CONTRACT MUST BE EXECUTED BEFORE WORK CAN COMMENCE

EXHIBIT A
SCOPE OF WORK

I. CONTRACTOR SHALL BE RESPONSIBLE FOR THE FOLLOWING DUTIES:

A. Juvenile Probation

1. Develop and implement the following policies: P-200 Client Case Classification and Supervision; P-201 Staff Supervision and Recidivism Reduction; P-202 Risk/Needs Assessments; P-203 Pre-Dispositional Report; P-205 Graduated Responses; P-206 Client Incentives; and P-208 Imminent Risk Cases. Complete any revisions as required.
2. Develop an evidence-based juvenile client treatment services continuum (similar to the Adult Centers for Positive Change) to include the specific treatment program models, the method of delivery, and projected costs for implementation and ongoing operations.
3. Assist in the development of Requests for Proposal for contracted services for youth and families.
4. Coordinate, with outside vendors, training for staff conducting any staff run treatment programs to include contracts, coaching and refresher training.
5. Develop a quality assurance and staff coaching plan to maximize treatment program fidelity and integrity.
6. Assist in developing a process for collecting, reporting, and analyzing the intermediate and outcome measures for the treatment programs provided to youth and families.

B. Adult Services

1. Conduct a review of the implementation of P-100 Client Case Classification and Supervision, and make policy changes to advance the goal of recidivism reduction.
2. Assist in developing a client incentives policy (rewards matrix) to include staff training.
3. Assist in the review of the Centers for Positive Change program model and implementation, and make improvement recommendations as needed.

C. General

1. Provide information and assistance to the Department Management team on operational issues to include programs, services, data collection, and staff training.

II. COUNTY SHALL BE RESPONSIBLE FOR THE FOLLOWING:

1. Provide Contractor with and/or access to relevant existing data necessary to fulfill his responsibilities.
2. Provide Contractor with appropriate parking passes and parking garage instructions.
3. Provide Contractor with adequate facilities and any necessary equipment for him to fulfill his responsibilities (e.g., conference room, projector, laptop plug-ins, flipchart stands/paper, whiteboards, etc.).

EXHIBIT B
PAYMENT PROVISIONS

1. TOTAL COMPENSATION

Maximum compensation for consultant services **shall not exceed \$96,000**. Compensation shall include payment for services rendered in accordance with Exhibit A, payable in arrears for fees incurred. The following rate shall be in effect:

Daily rate	\$1,600.00 onsite consultation
	\$800.00 offsite consultation

The payment rate above shall constitute the entire compensation due the Contractor for services rendered and all of Contractor's obligations in performance of this Contract regardless of the difficulty, materials, or equipment required. The payment rate includes, but is not limited to, all applicable taxes, fees, overheads, and all other direct and indirect costs incurred or to be incurred by the Contractor.

The Contractor is not guaranteed to be paid the maximum compensation during the term of this Contract, including any extension periods, as the County makes no specific guarantee of a minimum or maximum number of days that shall be required.

2. METHOD OF PAYMENT

Upon submission of an invoice by Contractor, and upon approval of County's representative, County shall pay Contractor in arrears for fees incurred the prior month, or upon demonstrated completion of deliverables, as applicable, up to the maximum amount provided for in section 1 above. Contractor shall provide County with adequate documentation to support invoice, including but not limited to, a detailed schedule of days specifying services rendered, date of service, and the number of days. Contractor's failure to provide a detailed schedule of days with invoice may result in payment being withheld until the schedule is received.

3. PROJECT BUDGET

Contractor's budget for services has been accepted by the County. The budget is incorporated by this reference as Attachment B-2.

<div style="font-size: 24px; color: blue; font-weight: bold; margin-bottom: 20px;">Company Logo</div> <div style="text-align: right; font-weight: bold; font-size: 18px;">INVOICE</div>				
Contracted services to Solano County Probation Department rendered for April 2018				
BILL TO: Solano County Probation Attn: Christopher Hansen 475 Union Avenue Fairfield, CA 94533		REMIT PAYMENT TO: Tom White		
Contract No.	Invoice Date	Invoice No.	Terms	Due Date
			Net 30	
Description		Number of Days	Daily Rate	Amount
Consultant Services				\$ X,XXX
Travel Expense				
Lodging				\$ XXX
Meals/Incidentals				\$ XXX
Airfare/Car Rental				\$ X,XXX
Other Expense Typing/Postage				\$ X,XXX
Comments: <div style="height: 100px; border: 1px solid black; margin-top: 5px;"></div>				
Attachment: <input type="checkbox"/> Detailed Schedule of Days		BALANCE DUE	\$	X,XXX

Consultant Fees and Expenses

BUDGET:

Estimated Consultant Days:

Total Consultant Days:

- 48 Onsite Consultation days x \$1,600 per day = \$76,800
- 24 Offsite Consultation days x \$800 per day = \$19,200

EXHIBIT C
GENERAL TERMS AND CONDITIONS

1. CLOSING OUT

County will pay Contractor's final claim for payment providing Contractor has paid all financial obligations undertaken pursuant to this Contract. If Contractor has failed to pay all obligations outstanding, County will withhold from Contractor's final claim for payment the amount of such outstanding financial obligations owed by Contractor. Contractor is responsible for County's receipt of a final claim for payment 30 days after termination of this Contract.

2. TIME

Time is of the essence in all terms and conditions of this Contract.

3. TIME OF PERFORMANCE

Work will not begin, nor claims paid for services under this Contract until all Certificates of Insurance, business and professional licenses/certificates, IRS ID number, signed W-9 form, or other applicable licenses or certificates are on file with the County's Contract Manager.

4. TERMINATION

A. This Contract may be terminated by County or Contractor, at any time, with or without cause, upon 30 days written notice from one to the other, unless otherwise provided for in Exhibit D.

B. County may terminate this Contract immediately upon notice of Contractor's malfeasance.

C. Following termination, County will reimburse Contractor for all expenditures made in good faith that are unpaid at the time of termination not to exceed the maximum amount payable under this Contract unless Contractor is in default of the Contract.

5. SIGNATURE AUTHORITY

The parties executing this Contract certify that they have the proper authority to bind their respective entities to all terms and conditions set forth in this Contract.

6. WARRANTY

A. County relies upon Contractor's professional ability and training as a material inducement to enter into this Contract. Contractor warrants that Contractor will perform the work according to generally accepted professional practices and standards and the requirements of applicable federal, state and local laws. County's acceptance of Contractor's work shall not constitute a waiver or release of Contractor from professional responsibility.

B. Contractor further warrants that Contractor possesses current valid appropriate licensure, including, but not limited to, drivers license, professional license, certificate of tax-exempt status, or permits, required to perform the work under this Contract.

7. INSURANCE

Without limiting Contractor's obligation to indemnify County, Contractor shall maintain the following insurance during the term of this Contract:

Automobile liability insurance covering bodily injury and property damage for all activities of Contractor arising out of or in connection with the performance of the work under this Contract, including coverage for leased and non-owned vehicles, in an amount no less than one hundred thousand dollars (\$100,000) per person or three hundred thousand dollars (\$300,000) per occurrence for personal injury/uninsured motorist, with property damage of one hundred thousand dollars (\$100,000) or three hundred thousand dollars (\$300,000) combined single limit per occurrence.

8. BEST EFFORTS

Contractor warrants that Contractor will at all time faithfully, industriously and to the best of his/her/its ability, experience and talent, perform to County's reasonable satisfaction.

9. DEFAULT

A. If Contractor defaults in Contractor's performance, County shall promptly notify Contractor in writing. If Contractor fails to cure a default within 30 days after notification, unless otherwise specified in Exhibit D, or if the default requires more than 30 days to cure and Contractor fails to commence to cure the default within 30 days after notification, then Contractor's failure shall terminate this Contract.

B. If Contractor fails to cure default within the specified period of time, County may elect to cure the default and any expense incurred shall be payable by Contractor to County.

C. If County serves Contractor with a notice of default and Contractor fails to cure the default, Contractor waives any further notice of termination of this Contract.

D. If this Contract is terminated because of Contractor's default, County shall be entitled to recover from Contractor all damages allowed by law.

10. INDEMNIFICATION

A. Contractor will indemnify, hold harmless and assume the defense of the County of Solano, its officers, employees, agents and elective and appointive boards from all claims, losses, damages, including property damages, personal injury, death and liability of every kind, directly or indirectly arising from Contractor's operations or from any persons directly or indirectly employed by, or acting as agent for, Contractor, excepting the sole negligence or willful misconduct of the County of Solano. This indemnification shall extend to claims, losses, damages, injury and liability for injuries occurring after completion of Contractor's services, as well as during the progress of rendering such services.

B. Acceptance of insurance required by this Contract does not relieve Contractor from liability under this indemnification clause. This indemnification clause shall apply to all damages or a claim for damages suffered by Contractor's operations regardless if any insurance is applicable or not.

11. INDEPENDENT CONTRACTOR

A. Contractor is an independent contractor and not an agent, officer or employee of County. The parties mutually understand that this Contract is by and between two independent contractors and is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture or association.

B. Contractor shall have no claim against County for employee rights or benefits including, but not limited to, seniority, vacation time, vacation pay, sick leave, personal time off, overtime, medical, dental or hospital benefits, retirement benefits, Social Security, disability, Workers' Compensation, unemployment insurance benefits, civil service protection, disability retirement benefits, paid holidays or other paid leaves of absence.

C. Contractor is solely obligated to pay all applicable taxes, deductions and other obligations including, but not limited to, federal and state income taxes, withholding, Social Security, unemployment, disability insurance, Workers' Compensation and Medicare payments.

D. Contractor shall indemnify and hold County harmless from any liability which County may incur because of Contractor's failure to pay such obligations.

E. As an independent contractor, Contractor is not subject to the direction and control of County except as to the final result contracted for under this Contract. County may not require Contractor to change Contractor's manner of doing business, but may require redirection of efforts to fulfill this Contract.

F. Contractor may provide services to others during the same period Contractor provides service to County under this Contract.

G. Any third persons employed by Contractor shall be under Contractor's exclusive direction, supervision and control. Contractor shall determine all conditions of employment including hours, wages, working conditions, discipline, hiring and discharging or any other condition of employment.

H. As an independent contractor, Contractor shall indemnify and hold County harmless from any claims that may be made against County based on any contention by a third party that an employer-employee relationship exists under this Contract.

I. Contractor, with full knowledge and understanding of the foregoing, freely, knowingly, willingly and voluntarily waives the right to assert any claim to any right or benefit or term or condition of employment insofar as they may be related to or arise from compensation paid hereunder.

12. RESPONSIBILITIES OF CONTRACTOR

A. The parties understand and agree that Contractor possesses the requisite skills necessary to perform the work under this Contract and County relies upon such skills. Contractor pledges to perform the work skillfully and professionally. County's acceptance of Contractor's work does not constitute a release of Contractor from professional responsibility.

B. Contractor verifies that Contractor has reviewed the scope of work to be performed under this Contract and agrees that in Contractor's professional judgment, the work can and shall be completed for costs within the maximum amount set forth in this Contract.

C. To fully comply with the terms and conditions of this Contract, Contractor shall:

(1) Establish and maintain a system of accounts for budgeted funds that complies with generally accepted accounting principles for government agencies;

(2) Document all costs by maintaining complete and accurate records of all financial transactions associated with this Contract, including, but not limited to, invoices and other official documentation that sufficiently support all charges under this Contract;

(3) Submit monthly reimbursement claims for expenditures that directly benefit Solano County;

(4) Be liable for repayment of any disallowed costs identified through quarterly reports, audits, monitoring or other sources; and

(5) Retain financial, programmatic, client data and other service records for 3 years from the date of the end of the contract award or for 3 years from the date of termination, whichever is later.

13. COMPLIANCE WITH LAW

A. Contractor shall comply with all federal, state and local laws and regulations applicable to Contractor's performance, including, but not limited to, licensing, employment and purchasing practices, wages, hours and conditions of employment.

B. Contractor warrants that it will comply with the appropriate cost principles and administrative requirements including claims for payment or reimbursement by County as outlined in the Applicable Cost Principles and Administrative Requirements table below, as currently enacted or as may be amended throughout the term of this Contract.

Applicable Cost Principles and Administrative Requirements		
The federal cost principles and administrative requirements associated with each organization type apply to that organization.		
Organization Type	Cost Principles	Administrative Requirements
Federal Governments	2 CFR Part 225	OMB A-102
State and Local Government	2 CFR, Part 225	49 CFR, Part 18
Educational Institutions	2 CFR, Part 220	2 CFR, Part 215
Non-Profit Organizations	2 CFR, Part 230	2 CFR, Part 215
For Profit Organizations	48 CFR, Chapter 1, Part 31	49 CFR, Part 18
CFR (Code of Federal Regulations)		
OMB (Office of Management and Budget)		
Related URLs:		
• Various OMB Circular:	http://www.whitehouse.gov/omb/grants_circulars	
• Code of Federal Regulations:	http://www.gpoaccess.gov/CFR	

14. CONFIDENTIALITY

A. Contractor shall prevent unauthorized disclosure of names and other client-identifying information, except for statistical information not identifying a particular client.

B. Contractor shall not use client specific information for any purpose other than carrying out Contractor's obligations under this Contract.

C. Contractor shall promptly transmit to County all requests for disclosure of confidential information.

D. Except as otherwise permitted by this Contract or authorized by the client, Contractor shall not disclose any confidential information to anyone other than the State without prior written authorization from County.

E. For purposes of this section, identity shall include, but not be limited to, name,

identifying number, symbol or other client identifying particulars, such as fingerprints, voice print or photograph. Client shall include individuals receiving services pursuant to this Contract.

15. CONFLICT OF INTEREST

A. Contractor warrants that Contractor and/or Contractor's employees and/or their immediate families and/or Board of Directors and/or officers have no interest, including, but not limited to, other projects or independent contracts, and shall not acquire any interest, direct or indirect, including separate contracts for the work to be performed hereunder, which conflicts with the rendering of services under this Contract. Contractor shall employ or retain no such person while rendering services under this Contract. Services rendered by Contractor's associates or employees shall not relieve Contractor from personal responsibility under this clause.

B. Contractor has an affirmative duty to disclose to County in writing the name(s) of any person(s) who have an actual, potential or apparent conflict of interest.

16. DRUG FREE WORKPLACE

Contractor warrants that Contractor is knowledgeable of Government Code section 8350 et. seq., regarding a drug free workplace and shall abide by and implement its statutory requirements.

17. HEALTH AND SAFETY STANDARDS

Contractor shall abide by all health and safety standards set forth by the State of California and/or the County of Solano pursuant to the Injury and Illness Prevention Program. If applicable, Contractor must receive all health and safety information and training.

18. CHILD/ADULT ABUSE

If services pursuant to this Contract will be provided to children and/or elder adults, Contractor warrants that Contractor is knowledgeable of the Child Abuse and Neglect Reporting Act (Penal Code section 11164 et seq.) and the Elder Abuse and Dependent Adult Civil Protection Act (Welfare and Institutions Code section 15600 et seq.) requiring reporting of suspected abuse.

19. INSPECTION

Authorized representatives of County, the state and/or the federal government may inspect and/or audit Contractor's performance, place of business and/or records pertaining to this Contract.

20. NONDISCRIMINATION

A. In rendering services under this Contract, Contractor shall comply with all applicable federal, state and local laws, rules and regulations and shall not discriminate based on age, ancestry, color, gender, marital status, medical condition, national origin, physical or mental disability, race, religion, sexual orientation, or other protected status.

B. Further, Contractor shall not discriminate against its employees, which includes, but is not limited to, employment upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation and selection for training, including apprenticeship.

21. SUBCONTRACTOR AND ASSIGNMENT

- A. Services under this Contract are deemed to be personal services.
- B. Contractor shall not subcontract any work under this Contract nor assign this Contract or monies due without the prior written consent of the County's Contract Manager, the County's applicable Department Head or his or her designee and the County Administrator subject to any required state or federal approval.
- C. If County consents to the use of Subcontractors, Contractor shall require and verify that its subcontractors maintain insurance meeting all the requirements stated in Section 7 above.
- D. Assignment by Contractor of any monies due shall not constitute an assignment of the Contract.

22. UNFORESEEN CIRCUMSTANCES

Contractor is not responsible for any delay caused by natural disaster, war, civil disturbance, labor dispute or other cause beyond Contractor's reasonable control, provided Contractor gives written notice to County of the cause of the delay within 10 days of the start of the delay.

23. OWNERSHIP OF DOCUMENTS

- A. County shall be the owner of and shall be entitled to possession of any computations, plans, correspondence or other pertinent data and information gathered by or computed by Contractor prior to termination of this Contract by County or upon completion of the work pursuant to this Contract.
- B. No material prepared in connection with the project shall be subject to copyright in the United States or in any other country.

24. NOTICE

- A. Any notice necessary to the performance of this Contract shall be given in writing by personal delivery or by prepaid first-class mail addressed as stated on the first page of this Contract.
- B. If notice is given by personal delivery, notice is effective as of the date of personal delivery. If notice is given by mail, notice is effective as of the day following the date of mailing or the date of delivery reflected upon a return receipt, whichever occurs first.

25. NONRENEWAL

Contractor acknowledges that there is no guarantee that County will renew Contractor's services under a new contract following expiration or termination of this Contract. Contractor waives all rights to notice of non-renewal of Contractor's services.

26. COUNTY'S OBLIGATION SUBJECT TO AVAILABILITY OF FUNDS

- A. The County's obligation under this Contract is subject to the availability of authorized funds. The County may terminate the Contract, or any part of the Contract work, without prejudice to any right or remedy of the County, for lack of appropriation of funds. If expected or actual funding is withdrawn, reduced or limited in any way prior to the expiration date set forth in this Contract, or any subsequent Amendment, the County may, upon written Notice to the Contractor, terminate this Contract in whole or in part.
- B. Payment shall not exceed the amount allowable for appropriation by the County Board of Supervisors. If the Contract is terminated for non-appropriation:
 - (1) The County will be liable only for payment in accordance with the terms of this Contract for services rendered prior to the effective date of termination; and

(2) The Contractor shall be released from any obligation to provide further services pursuant to this Contract that are affected by the termination.

C. Funding for this Contract beyond the current appropriation year is conditional upon appropriation by the Board of Supervisors of sufficient funds to support the activities described in this Contract. Should such an appropriation not be approved, this Contract will terminate at the close of the current Appropriation Year.

D. This Contract is void and unenforceable if all or part of federal or State funds applicable to this Contract are not available to County. If applicable funding is reduced, County may either:

- (1) Cancel this Contract; or,
- (2) Offer a contract amendment reflecting the reduced funding.

27. CHANGES AND AMENDMENTS

A. County may request changes in Contractor's scope of services. Any mutually agreed upon changes, including any increase or decrease in the amount of Contractor's compensation, shall be effective when incorporated in written amendments to this Contract.

B. The party desiring the revision shall request amendments to the terms and conditions of this Contract in writing. Any adjustment to this Contract shall be effective only upon the parties' mutual execution of an amendment in writing.

C. No verbal agreements or conversations prior to execution of this Contract or requested Amendment shall affect or modify any of the terms or conditions of this Contract unless reduced to writing according to the applicable provisions of this Contract.

28. CHOICE OF LAW

The parties have executed and delivered this Contract in the County of Solano, State of California. The laws of the State of California shall govern the validity, enforceability or interpretation of this Contract. Solano County shall be the venue for any action or proceeding, in law or equity that may be brought in connection with this Contract.

29. HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT

Contractor warrants that it is knowledgeable of the Health Insurance Portability and Accountability Act of 1996 ("HIPAA") and its implementing regulations issued by the U.S. Department of Health and Human Services (45 C.F.R. Parts 160-64) regarding the protection of health information obtained, created, or exchanged as a result of this Contract and shall abide by and implement its statutory requirements.

30. WAIVER

Any failure of a party to assert any right under this Contract shall not constitute a waiver or a termination of that right, under this Contract or any provision of this Contract.

31. CONFLICTS IN THE CONTRACT DOCUMENTS

The Contract documents are intended to be complementary and interpreted in harmony so as to avoid conflict. In the event of conflict in the Contract documents, the parties agree that the document providing the highest quality and level of service to the County shall supersede any inconsistent term in these documents.

32. FAITH BASED ORGANIZATIONS

A. Contractor agrees and acknowledges that County may make funds available for programs or services affiliated with religious organizations under the following conditions: (a) the funds are made available on an equal basis as for programs or services affiliated with non-religious organizations; (b) the program funded does not have the substantial effect of supporting religious activities; (c) the funding is indirect, remote, or incidental to the religious purpose of the organization; and (d) the organization complies with the terms and conditions of this resolution.

B. Contractor agrees and acknowledges that County may not make funds available for programs or services affiliated with a religious organization (a) that has denied or continues to deny access to services on the basis of race, color, religion, ancestry, national origin, sex, citizenship, or known disability; (b) will use the funds for a religious purpose; (c) will use the funds for a program or service that subjects its participants to religious education.

C. Contractor agrees and acknowledges that all recipients of funding from County must: (a) comply with all legal requirements and restrictions imposed upon government-funded activities set forth in Article IX, section 8 and Article XVI, section 5 of the California Constitution and in the First Amendment to the United States Constitution; and (b) segregate such funding from all funding used for religious purposes.

33. PRICING

Should Contractor, at any time during the term of this Contract, provide the same goods or services under similar quantity, terms and conditions to one or more counties in the State of California at prices below those set forth in this Contract, then the parties agree to amend this Contract so that such lower prices shall be extended immediately to County for all future services.

34. USE OF PROVISIONS, TERMS, CONDITIONS AND PRICING BY OTHER PUBLIC AGENCIES

Contractor and County agree that the terms of this Contract may be extended to any other public agency located in the State of California, as provided for in this section. Another public agency wishing to use the provisions, terms, and pricing of this Contract to contract for equipment and services comparable to that described in this Contract shall be responsible for entering into their own contract with Contractor, as well as providing for their own payment provisions, making all payments, and obtaining any certificates of insurance and bonds that may be required. County is not responsible for providing to any other government agency any documentation relating this Contract or its implementation. Any government agency that uses provisions, terms, or pricing of this Contract shall by virtue of doing so be deemed to indemnify and hold harmless County from all claims, demands, or causes of actions of every kind arising directly or indirectly with the use of this Contract. County makes no guarantee of usage by other users of this Contract nor shall the County incur any financial responsibility in connection with any contracts entered into by another government agency. Such other government agency shall accept sole responsibility for placing orders and making payments to Contractor.

35. DISBARMENT OR SUSPENSION OF CONTRACTOR

A. Contractor warrants that its officers, directors and employees (i) are not currently excluded, debarred, or otherwise ineligible to participate in the federal health programs as defined in 42 USC § 1320a-7b(f) (the "Federal Healthcare Programs") or any state healthcare programs; (ii) have not been convicted of a criminal offense related to the provision of healthcare items or services but have not yet been excluded, debarred, or otherwise declared ineligible to participate in the Federal Healthcare Programs or any state healthcare programs, and (iii) are not, to the best of its knowledge, under

investigation or otherwise aware of any circumstances which may result in Contractor being excluded from participation in the Federal Healthcare Programs or any state healthcare programs.

B. This representation and warranty shall be an ongoing representation and warranty during the term of this Contract and Contractor must immediately notify the County of any change in the status of the representations and warranty set forth in this section.

C. If services pursuant to this Contract involve healthcare programs, Contractor agrees to provide certification of non-suspension with submission of each invoice. Failure to submit certification with invoices will result in a delay in County processing of Contractor's payment.

36. EXECUTION IN COUNTERPARTS

This Agreement may be executed in two or more counterparts, each of which together shall be deemed an original, but all of which together shall constitute one and the same instrument, it being understood that all parties need not sign the same counterpart. In the event that any signature is delivered by facsimile transmission or by e-mail delivery of a ".pdf" format data file, such signature shall create a valid and binding obligation of the party executing (or on whose behalf such signature is executed) with the same force and effect as if such facsimile or ".pdf" signature page were an original signature.

37. LOCAL EMPLOYMENT POLICY

Solano County desires, whenever possible, to hire qualified local residents to work on County projects. A local resident is defined as a person who resides in, or a business that is located in, Solano County. The County encourages an active outreach program on the part of its contractors, consultants and agents. When local projects require subcontractors, Contractor shall solicit proposals for qualified local residents where possible.

38. ENTIRE CONTRACT

This Contract, including any exhibits referenced, constitutes the entire agreement between the parties and there are no inducements, promises, terms, conditions or obligations made or entered into by County or Contractor other than those contained.

EXHIBIT D
SPECIAL TERMS AND CONDITIONS

1. EXCHANGE OF INFORMATION

County and Contractor shall establish mutually satisfactory methods for the exchange of information as may be necessary in order that Contractor may perform Contractor's duties, including the exchange of information with any third-party agencies, service providers, or clients. Moreover, County and Contractor shall establish appropriate procedures to ensure that all information is safeguarded from improper disclosure in accordance with applicable State and Federal laws and regulations.

2. LOCATION

County shall host all in person trainings within the scope of services enumerated in Exhibit A at locations to be determined.

3. INGRESS AND EGRESS

Contractor shall enter and exit the Probation Department office through the front lobby door and may be required to pass through the County's walk-through metal detectors.

4. CLEARANCE REQUIREMENTS

Upon requesting entrance into the County facility or anytime they are within the security perimeter of the facility, Contractor will be subject to search of their person and/or their personal belongings. While inside the facility, Contractor must wear an authorized identification badge that includes a photo in a visible manner. Items prohibited from being brought into the facility include, but are not limited to, weapons, alcoholic beverages, or drugs.

5. EMERGENCY AUTHORITY

In an emergency situation at the County facility, Contractor on the premises will report to County staff for direction and follow instructions until at which time they are allowed to exit the facility grounds.

6. CONTRACT MONITORING

The County Chief Probation Officer and Contractor shall communicate periodically to review services provided in relation to scope of Contract including status of County goals and objectives, review of deliverables, and resolve any operational issues.

7. ADDITIONAL PROJECTS

In the event Contractor is asked to perform an additional project, Contractor shall submit a proposal to include scope of work and a project budget, and such proposal shall be incorporated into Exhibits A and B of this Contract through a written amendment.

8. CONTRACT EXTENSION

Notwithstanding section 2 of the Contract, and unless terminated by either party prior to June 30, 2019, in the event Contractor is unable to meet deliverables enumerated in Exhibit A under Contractor's responsibilities this Contract shall be automatically extended through December 31, 2019 to allow sufficient time for Contractor to complete services.



Solano County

675 Texas Street
Fairfield, California 94533
www.solanocounty.com

Agenda Submittal

Agenda #:	12	Status:	Consent Calendar
Type:	Resolution	Department:	Resource Management
File #:	18-248	Contact:	Sarah Pappakostas, 784-6061
Agenda date:	04/24/2018	Final Action:	
Title:	Adopt a resolution and plaque of appreciation honoring Diane Gilliland, Office Assistant III, upon her retirement from the Department of Resource Management with over 20 years of dedicated public service to Solano County		
Governing body:	Board of Supervisors		
District:	All		
Attachments:	A - Resolution		

Date:	Ver.	Action By:	Action:	Result:
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Published Notice Required? Yes ☐ No ☒
Public Hearing Required? Yes ☐ No ☒

DEPARTMENTAL RECOMMENDATION:

The Department of Resource Management recommends that the Board of Supervisors adopt a resolution and plaque of appreciation honoring Diane Gilliland, Office Assistant III, upon her retirement from the Department of Resource Management with over 20 years of dedicated public service to Solano County.

SUMMARY/DISCUSSION:

Diane Gilliland will be retiring on April 28, 2018 as an Office Assistant III with the Department of Resource Management after 20 years of excellent service to Solano County and its residents. Ms. Gilliland began her career with the Department of Resource Management on January 13, 1998 as a Client Services Specialist. Ms. Gilliland was reclassified to an Office Assistant II in 1999, and then promoted to an Office Assistant III in the Planning Services Division in July 8, 2001. Beginning in 2012, Diane transferred to the Public Works Division where she also assisted the Department's Administration Division.

During her career, Ms. Gilliland provided administrative support to the Solano County Parks and Recreation Commission, Integrated Waste Local Task Force, Airport Land Use Commission, Planning Commission, and the Tri-City and County Cooperative Planning Group, including preparing agendas and minutes, performing major project mailings, and coordinating meetings and conferences. She provided integral administrative support for important Planning projects including the General Plan Update, the Middle Green Valley Specific Plan, the Countywide Integrated Waste Management Plan, and the Countywide Open Space Study.

Ms. Gilliland was also instrumental in the implementation of the business license program, helping process all new and renewal business licenses in unincorporated Solano County, including being the point of contact for business owners and other agencies. Her duties also included certifying payroll for Public Works, and performing general administrative support Department wide. During Ms. Gilliland's twenty years with the County, she has provided invaluable support to the Department of Resource Management, its employees, and

the public, exhibiting a “can-do” attitude, a willingness to help, and a pleasant and positive attitude that has earned her the respect of management and staff.

While she will be missed, we are glad that she will have all the time necessary to read multiple books simultaneously and to play with her Chihuahuas. We wish her well in all her future endeavors.

FINANCIAL IMPACT:

The costs associated with preparing the agenda item is nominal and absorbed by the department's FY2017/18 Adopted Budget. The costs associated with preparation and purchase of the resolution materials and plaque are included in the Board's FY2017/18 Adopted Budget.

ALTERNATIVES:

The Board may choose not to adopt this resolution and plaque of appreciation. This is not recommended as it is an opportunity to acknowledge Ms. Gilliland's dedicated service to Solano County.

OTHER AGENCY INVOLVEMENT:

There is no other agency involvement.

CAO RECOMMENDATION:

APPROVE DEPARTMENTAL RECOMMENDATION

Resolution No. 2018 -

RESOLUTION OF THE SOLANO COUNTY BOARD OF SUPERVISORS HONORING DIANE GILLILAND, OFFICE ASSISTANT III, UPON HER RETIREMENT FROM THE DEPARTMENT OF RESOURCE MANAGEMENT WITH OVER 20 YEARS OF DEDICATED SERVICE TO SOLANO COUNTY

WHEREAS, Diane Gilliland began her career with Solano County as a Client Services Specialist in the Department of Resource Management on January 13, 1998; and

WHEREAS, Ms. Gilliland was reclassified to an Office Assistant II on April 4, 1999, then was promoted to an Office Assistant III in the Planning Services Division on July 8, 2001, and then transferred to the Public Works Division, which included assisting the Department's Administration Division, on January 22, 2012; and

WHEREAS, Ms. Gilliland provided administrative support to the Solano County Parks and Recreation Commission, Integrated Waste Local Task Force, Airport Land Use Commission, Planning Commission, Tri-City and County Cooperative Planning Group, and was involved with significant Planning projects such as the General Plan Update, Middle Green Valley Specific Plan, Countywide Integrated Waste Management Plan, and the Countywide Open Space Study; and

WHEREAS, Ms. Gilliland was instrumental in implementation of the business license program and providing administrative support throughout the Department; and

WHEREAS, Ms. Gilliland's professionalism, willingness to help, hard-work ethics, and patient and calming attitude led to her receipt of the Department's Star Performer Award in 2000, 2005 and 2016 based on recommendations by her co-workers, supervisor and manager; and

WHEREAS, Ms. Gilliland will retire on April 28, 2018 with over 20 years of exceptional service to Solano County and the Department of Resource Management.

NOW, THEREFORE BE RESOLVED, that the Solano County Board of Supervisors commend Diane Gilliland for her 20 years of dedicated service to the people of Solano County, and wishes her well in her retirement and future endeavors.

Dated this 24th day of April 2018

JOHN M. VASQUEZ, Chair
Solano County Board of Supervisors

ATTEST:
BIRGITTA E. CORSELLO, Clerk
Solano County Board of Supervisors

By: _____
Jeanette Neiger, Chief Deputy Clerk



Solano County

675 Texas Street
Fairfield, California 94533
www.solanocounty.com

Agenda Submittal

Agenda #:	13	Status:	Consent Calendar
Type:	Resolution	Department:	Resource Management
File #:	18-269	Contact:	Saeed Iravani, 784-6786
Agenda date:	04/24/2018	Final Action:	
Title:	Adopt a resolution proclaiming the month of May 2018 as Building Safety Month in Solano County		
Governing body:	Board of Supervisors		
District:	All		
Attachments:	A - Resolution		

Date:	Ver.	Action By:	Action:	Result:
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Published Notice Required? Yes ☐ No ☒

Public Hearing Required? Yes ☐ No ☒

DEPARTMENTAL RECOMMENDATION:

The Department of Resource Management recommends that the Board adopt a resolution proclaiming the month of May 2018 as Building Safety month in Solano County.

SUMMARY:

Founded by the International Code Council (ICC), Building Safety Month is celebrated by jurisdictions worldwide during the month of May, along with ICC's 64,000 worldwide members and a diverse partnership of professionals from the building construction, design and safety community. Corporations, government agencies, professional associations, nonprofits and more come together to support Building Safety Month.

The goal of Building Safety Month is to improve public safety by increasing awareness of how building codes and code officials create and sustain safe and sustainable structures that improve and protect the places we live, learn, work, worship and play. The campaign reinforces the need for adoption of modern, model building codes, a strong and efficient system that facilitates code compliance, and a well-trained, professional workforce to maintain the system.

FINANCIAL IMPACT:

There is no financial impact on the County as a result of proclaiming May 2018 as Building Safety Month, and any cost for the reproduction of handouts is a typical operating expense that is absorbed within the Department of Resource Management's Budget.

DISCUSSION:

This year's Building Safety Month's theme is "Code Officials-Partners in Community Safety and Economic Growth". Each week during Building Safety Month, a specific building safety issue is highlighted by the ICC.

These issues are: Partnering with Code Officials to Build Stronger, Safer Communities (Week 1, May 1-5), Advancing Resilient Communities Through Science & Technology (Week 2, May 6-12), Protecting Communities from Disasters (Week 3, May 13-19), Safeguarding Our Water (Week 4, May 20-26), Improving Education & Training Standards for a Safer Tomorrow (Week 5, May 27-31). Additional information regarding each week's specific building safety issue, and action that can be taken to improve safety, can be found on the Building Safety Month portion of the ICC's web site at www.iccsafe.org.

The Solano County Building Official, building inspectors, plan reviewer, code compliance staff and permit technician work in concert with fire prevention officials, architects, engineers, builders and others in the construction industry to ensure the safety of the structures in our community. These individuals and the expertise they bring in an increasingly complex code environment have made great strides in making contemporary buildings safer than those constructed in prior generations. They also provide the bridge to the community in making the codes understandable to the public to facilitate a smooth and effective permitting process. The results are safer buildings that are far more energy efficient.

During Building Safety Month this year, the Department will be talking to individual clients at the Resource Management counter and encouraging them to take, read, and discuss a variety of handouts, including: "Building Green - Living Better," "Building Codes - How They Can Help You," "Flood Cleanup - Safety and Salvaging," "Careers in Code Enforcement," "Safety Preparedness - Tips for Your Home and Family," "Building Technology: Then and Now," "Benefits of Building Permits," "Prevent Accidents and Save Lives - Pool, Spa and Hot Tub Safety," and "Mold - Tips on Prevention and Control." The public is encouraged to participate and learn about the essentials of building safety in Solano County.

ALTERNATIVES:

The Board of Supervisors could choose not to approve the resolution. This is not recommended because the proclamation supports a planned event occurring in jurisdictions across the country that provides positive exposure for the County and helps to raise public awareness about building safety issues and County services.

OTHER AGENCY INVOLVEMENT:

Solano County is a member of the International Code Council, the sponsor of Building Safety Month. The Code Council develops the most widely used building safety and fire prevention codes in the nation.

CAO RECOMMENDATION:

APPROVE DEPARTMENTAL RECOMMENDATION

Resolution No. 2018 -

RESOLUTION OF THE SOLANO COUNTY BOARD OF SUPERVISORS RECOGNIZING THE MONTH OF MAY 2018 AS BUILDING SAFETY MONTH IN SOLANO COUNTY

WHEREAS, our County's continuing efforts to address the critical issues of safety, energy efficiency, water conservation and resilience in the built environment that affect our residents and visitors, both in everyday life and in times of natural disaster, give us confidence that our structures are safe and sound; and

WHEREAS, our confidence is achieved through the devotion of vigilant guardians - building safety and fire prevention officials, architects, engineers, builders, tradespeople, laborers and others in the construction industry - who work year-round to ensure the safe construction of buildings; and

WHEREAS, these guardians - dedicated members of the International Code Council - use a governmental consensus process to create and implement the highest-quality codes to protect the public in the buildings where we live, learn, work, worship, play; and

WHEREAS, the International Codes, the most widely adopted building safety and fire prevention codes in the nation, are used by cities, counties and states; these modern building safety codes also include safeguards to protect the public from natural disasters such as hurricanes, snowstorms, tornadoes, wild land fires, floods, and earthquakes; and

WHEREAS, "Building Codes Save Lives" the theme for Building Safety Month 2018, encourages all Americans to raise awareness of the importance of building safe and resilient construction; fire prevention; disaster mitigation, and new technologies in the construction industry. Building Safety Month 2018 encourages appropriate steps everyone can take to ensure that the places where we live, learn, work, worship and play are safe, and recognizes that countless lives have been saved due to the implementation of safety codes by local and state agencies; and

WHEREAS, this year, as we observe Building Safety Month, we ask everyone to consider projects to improve building safety at home and in the community, and to acknowledge the essential service provided to all of us by local and state building departments, fire prevention bureaus and federal agencies in protecting lives and property.

NOW, THEREFORE, BE IT RESOLVED, that the Solano County Board of Supervisors does hereby recognize the month of May 2018 as Building Safety Month in Solano County and encourages residents to join communities across America in raising the awareness of the importance of building safety.

Dated this 24th day of April, 2018

JOHN M. VASQUEZ, Chair
Solano County Board of Supervisors

ATTEST:
BIRGITTA E. CORSELLO, Clerk
Solano County Board of Supervisors

By: _____
Jeanette Neiger, Chief Deputy Clerk



Solano County

675 Texas Street
Fairfield, California 94533
www.solanocounty.com

Agenda Submittal

Agenda #:	14	Status:	Consent Calendar
Type:	Report	Department:	Resource Management
File #:	18-282	Contact:	Bill Emlen, 784-6062
Agenda date:	04/24/2018	Final Action:	
Title:	Authorize the Chair of the Board of Supervisors to sign and transmit a letter to the U.S. Economic Development Administration in support of the final Vision, Goals and Objectives of the Bay Area Regional Comprehensive Economic Development Strategy and for establishment of a Bay Area Economic Development District		
Governing body:	Board of Supervisors		
District:	All		
Attachments:	A - Bay Area CEDS Support Letter, B - Bay Area CEDS Key Elements, C - Vision, Goals and Objectives		

Date:	Ver.	Action By:	Action:	Result:
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Published Notice Required? Yes ☐ No ☒

Public Hearing Required? Yes ☐ No ☒

DEPARTMENTAL RECOMMENDATION:

The County Administrator's Office and the Department of Resource Management recommend that the Board of Supervisors authorize the Chair of the Board of Supervisors to sign and transmit a letter to the U.S. Economic Development Administration (EDA) in support of the final Vision, Goals and Objectives of the Bay Area Regional Comprehensive Economic Development Strategy (CEDS) and for establishment of a Bay Area Economic Development District.

SUMMARY:

The Association of Bay Area Governments (ABAG) has been developing a Comprehensive Strategy (CEDS) for the nine Bay Area counties as a pre-requisite to filing an application with the US Economic Development Administration (US-EDA) to establish a regional Economic Development District (EDD). The draft Vision, Goals and Objectives for the CEDS is attached. The District would encompass all nine Bay Area counties. The intent behind establishing the EDD is to promote regional economic collaboration and improve access to grants and technical assistance. As part of the process, ABAG has requested input on and endorsement of the Visions, Goals and Objectives of the CEDS to establish the EDD from all Bay Area counties. To date, five counties have provided their endorsement. ABAG staff intends to return to their Board sometime in May/June to adopt the CEDS and authorize filing for an EDD with the US-EDA.

FINANCIAL IMPACT:

There are no costs associated with endorsing ABAG's application to establish an EDD nor is there a cost to be part of the District. The County may gain access to grants and other technical assistance by inclusion in the District.

DISCUSSION:

The Board of Supervisors previously received a grant from the Office of Economic Adjustment (OEA) in 2013 to prepare a countywide strategic approach to further diversify the Solano County economy and a second grant in 2015 to further address economic diversification called Moving Solano Forward Phase II. As part of the Phase II project, the Board entered in to a Memorandum of Understanding with the Solano EDC to prepare a CEDS specifically for Solano County. The CEDS was approved by the Board on August 22, 2017 and ultimately by the US-EDA. At the time of Board adoption, it was noted that ABAG was preparing a Bay Area CEDS that would be complementary to what was being adopted by the County.

Solano County staff met with ABAG representatives to go over the proposed Bay Area CEDS, to compare its provisions with the Solano County CEDS and to address Solano County's questions and Comments. Attachment B documents how the adopted Solano CEDS and the proposed Bay Area CEDS augment and parallel each other in terms of selected key elements. Attachment C is the Vision, Goals and Objectives document prepared by ABAG for submission to US-EDA.

Participation in the Bay Area EDD will provide opportunities to highlight Solano County assets such as more affordable housing relative to core Bay Area counties and available land for manufacturing and commercial land uses and is meant to serve as a compatible and complimentary resource for Economic Development within our region. It also provides opportunities to address needs and resources in a larger Bay Area context including the potential to better tap in to positive economic factors experienced in the larger region. There are clear benefits to inclusion and will not exclude the County from pursuing individual goals identified in the Solano County CEDS.

ALTERNATIVES:

The Board could choose not to authorize signing of letter of support. This is not recommended as the Board will miss an opportunity to show its support for the establishment of a regional Economic Development District which will enhance the County's Economic Development efforts both locally and regionally.

OTHER AGENCY INVOLVEMENT:

CAO RECOMMENDATION:

APPROVE DEPARTMENTAL RECOMMENDATION

ERIN HANNIGAN
District 1, Vice-Chair (707) 553-5363
MONICA E. BROWN
District 2, (707) 784-3031
JAMES P. SPERING
District 3, (707) 784-6136
JOHN M. VASQUEZ
District 4, Chair (707) 784-6129
SKIP THOMSON
District 5, (707) 784-6030

BOARD OF SUPERVISORS



BIRGITTA E. CORSELLO
County Administrator
(707) 784-6100

675 Texas Street, Suite 6500
Fairfield, CA 94533-6342
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www.solanocounty.com

April 24, 2018

Malinda Matson,
Economic Development Representative for Northern and Coastal California
US Economic Development Administration
915 Second Ave
Room 1890
Seattle, WA 98174
1-916-235-0088
mmatson@eda.gov

RE: Solano County support for Bay Area Economic District and related Vision, Goals and Objectives

Dear Ms. Matson:

This letter expresses support from the Solano County Board of Supervisors for the final Vision, Goals and Objectives for incorporation in to the regional Comprehensive Economic Development Strategy (CEDS) for the establishment of a Bay Area Economic Development District..

In 2016, ABAG staff were directed by the Executive Board to partner with the U.S.-EDA and regional and local economic and workforce organizations to prepare a Comprehensive Economic Development Strategy (CEDS) that would lead to the establishment of a Bay Area Regional Economic Development District (EDD). The CEDS describes regional economic conditions and trends, identifies strengths and challenges, and includes the *Vision, Goals and Objectives* that will guide the activities of the Regional Economic Development District. The EDD will be a platform for cooperative action, shared information, and developing creative policy responses to address economic, workforce and equity issues that no single jurisdiction, organization or enterprise can solve alone. The CEDS Action Plan and Regional EDD designation will improve local jurisdiction access to federal, state and private foundation investments, foster greater public and private collaboration, and expand the effectiveness of local and regional resources. We appreciate that the CEDS is necessarily broad to reflect the range of interests and circumstances in the nine county region, while containing enough objectives applicable to the smaller counties to ensure they will have access to the potential benefits of an EDD.

On behalf of the Solano County Board of Supervisors we hereby support the *Vision, Goals and Objectives* set forth in the Bay Area's Comprehensive Economic Development Strategy (CEDS) and the establishment of Regional Economic Development District per the request of the Association of Bay Area Governments.

Sincerely,

JOHN M. VASQUEZ, Chair
Solano County Board of Supervisors

cc: Julie Pierce, President, Association of Bay Area Governments
Johnny Jaramillo, Principal Planner, Economic Program Manager

ASSOCIATION OF BAY AREA GOVERNMENTS

Representing City and County Governments of the San Francisco Bay Area



A Regional EDD and Local Economic Development—Examples for Solano County

Collaborative CEDS Efforts

The Bay Area CEDS supports and complements the Solano County CEDS. The Bay Area Comprehensive Economic Development Strategy (CEDS) has been created with participation from economic and workforce development experts and advocates throughout the region, and incorporates many of the concepts and priorities that local and subregional organizations have created through their local CEDS and other initiatives. Solano County provides resources such as industrial and commercial land and affordable housing that are in scarce supply in more expensive parts of the region, as well as examples of subregional cooperative and collaborative efforts to share with the region. From the Bay Area CEDS, a regional focus can help to leverage resources such as workforce training programs and curriculums that are not available within the county, and can highlight the importance of Solano County' businesses, workforce, housing supply, industrial and commercial land, and infrastructure investments in the regional context. When established, a Bay Area Economic Development District (EDD) can enhance communications across counties, provide technical assistance, and strengthen the voice of the region and individual counties as they pursue resources for economic and workforce development.

Solano County in Bay Area Context

Solano County can gain substantially from this collaboration. Presenting Solano County in the context of the Bay Area economic conditions can raise the profile of the area and help to identify ways that the county compliments other parts of the region. The county has relatively affordable housing compared to most of the region, but the highest unemployment rate, and the lowest household income. The opportunities for Solano County are unique. Along the highway and rail corridor between the Bay Area and Sacramento, housing in Solano County can serve a workforce in either location, while industrial clusters such as logistics are a strong match for the Solano County's location and workforce. Furthermore, there is industrial land available for a range of manufacturing cluster opportunities, from food and beverage processing to advanced manufacturing. Local serving businesses are another area of opportunity as households become more diverse. Coordinating actions beyond the region can further help to identify Solano County opportunities consistent with Bay Area and Northern California conditions and trends, while economic and workforce development programs can be strengthened by sharing curriculum development and program access across counties.

Comparing the Bay Area and Solano County CEDS Documents

The Bay Area and Solano CEDS documents present a consistent approach to economic development at the local jurisdiction, county and regional level. The table that follows illustrates the match between regional goals and objectives and the Solano County CEDS. A full list of Vision, Goals and Objectives of the Bay Area CEDS is attached.

Bay Area CEDS Selected Objectives	Examples, Solano County CEDS Elements
Objective 1.1, Support key industry clusters that drive the economy and improve the capacity for new clusters to develop throughout the region.	Regional analysis can enhance the understanding of supply chains and Solano's unique location for key clusters: -Energy, -Food Chain, -Medical and Life Sciences, -Advance Materials, -Defense related.
Objectives 1.2 Retain and expand the region's culture of innovation and enable companies to start, grow and thrive here.	The Solano CEDS supports the creation of new clusters by building on industry linkages, transportation linkages, housing and the workforce, and new opportunities (e.g. Tourism)
1.3 Improve the business climate for middle wage industries, small and medium sized firms, and entrepreneurship, especially within disadvantaged communities. 1.4 Strengthen economic resilience across business cycles and within vulnerable parts of the region.	These two objectives are focused on the portions of the region facing economic challenges, and thus dovetail with issues identified in the Solano CEDS such as the high share of residents on public assistance.
Objective 1.5, Strengthen the economic development capacity of local jurisdictions by sharing best practices and data.	Information on best practices can enhance county and local initiatives, while the Solano County inventory of 94 sites can be a resource for expanding companies from throughout the region and beyond.
Objective 2.1 Enhance the quality and access of pre-K through High School education to better prepare children and young adults for future success. Objective 2.2 Improve the Bay Area and California's higher education and other postsecondary systems to generate a globally competitive workforce. Objective 2.3 Support economic growth and economic mobility in employment and wages for all workers at all stages of life, particularly low- and moderate-wage workers.	The Solano County CEDS identifies workforce development training concerns; an action of the Solano CEDS is to recommend a model to address the workforce skills needs of key targeted sectors. Collaboration among counties and jurisdictions through the Bay Area CEDS and the Bay Area Community College Consortium can lead to new programs and improve the resources available to Solano County employers and workers.
Objective 3.1 Enhance Plan Bay Area (PBA) to ensure a land use pattern with space for all activities, particularly the "fit" between jobs and housing at the subregional level, that contribute to the regional economy. Objective 3.2 Work toward providing enough housing to meet the affordability needs at wage and salary levels that exist in the Bay Area's <i>current and future</i> population.	The Bay Area CEDS provides the opportunity to highlight the ways that Solano County's diverse housing stock and workforce offer competitive alternatives for expanding employment clusters.
Objective 4.1 Improve Regional Mobility through transportation system enhancements and investments. Objective 4.2 Increase access to jobs and economic opportunity for all workers, particularly low income workers, by expanding access to transportation.	A combination of transportation investments, creative use of new transportation technologies, and new approaches to transit delivery and pricing can enhance accessibility of Solano County to employers.
Objective 4.3 Prepare for the future by expanding investment in communications and sustainable energy infrastructure, and ensure the existing regulatory framework Objective 4.5 Improve the management of existing resources, increase funding to rebuild and expand infrastructure, and develop infrastructure to be compatible with anticipated technological changes.	The Bay Area CEDS can highlight the importance of infrastructure to day-to-day business and key Solano County initiatives. Solano County's work on infrastructure financing may provide a model approach that could be applied to other parts of the region, while other locations may have additional tools to apply to financing of Solano County projects.

Attachment 1

Vision, Goals and Objectives of the Regional Comprehensive Economic Development Strategy

Vision, Goals and Objectives of the regional Comprehensive Economic Development Strategy

STRATEGIC FRAMEWORK TO ACTION – VISION, GOALS, OBJECTIVES

VISION

A dynamic and resilient economy, spurred by a culture of innovation and inclusion, providing opportunities, shared prosperity, and a sustainable quality of life for all residents and workers.

The vision statement is the distillation of conversations among business, workforce, local government and community stakeholders, reflecting the region’s aspirations for the economy and its participants over the next 10 to 20 years.

GOALS AND OBJECTIVES

Goals and objectives reflect major concerns of business, workforce, and community organizations in the region and drive the CEDS action plan. Goals are broad outcomes that build upon the vision and are often intangible. Objectives by contrast are more specific, measurable, and support realization of the goals. Together, the vision, goals and objectives will underlie efforts to strengthen our business climate and workforce opportunities for all, while addressing regional challenges that cross-jurisdictional borders.

GOAL 1 BUSINESS CLIMATE. Develop policies to improve the business climate to retain and expand our strong economic base and culture of innovation.

- | | |
|----------------------|---|
| <i>Objective 1.1</i> | Support key industry clusters that drive the economy and improve the capacity for new clusters to develop throughout the region. |
| <i>Objective 1.2</i> | Retain and expand the region’s culture of innovation and enable companies to start, grow and thrive here. |
| <i>Objective 1.3</i> | Improve the business climate for middle wage industries, small and medium sized firms, and entrepreneurship, especially within disadvantaged communities. |
| <i>Objective 1.4</i> | Strengthen economic resilience across business cycles and within vulnerable parts of the region. |
| <i>Objective 1.5</i> | Strengthen the economic development capacity of local jurisdictions by sharing best practices and data. |

GOAL 2 WORKFORCE. Improve workforce training and provide pathways to better jobs by improving the alignment between workforce skills, business and employer needs, and working conditions and earnings in low wage occupations.

- Objective 2.1* Enhance the quality and access of pre-K through High School education to better prepare children and young adults for future success.
- Objective 2.2* Improve the Bay Area and California’s higher education and other post-secondary systems to generate a globally competitive workforce.
- Objective 2.3* Support economic growth and economic mobility in employment and wages for all workers at all stages of life, particularly low- and moderate-wage workers.
- Objective 2.4* Strengthen the local economy by supporting the role of immigrants in the region’s labor market.

GOAL 3 HOUSING AND WORK PLACES. House the labor force needed to fill the low, middle and high wage jobs required by our economy as well as the nonworking population, while providing flexibility for timely expansion of work places.

- Objective 3.1* Enhance Plan Bay Area (PBA) to ensure a land use pattern with space for all activities, particularly the “fit” between jobs and housing at the subregional level, that contribute to the regional economy.
- Objective 3.2* Work toward providing enough housing to meet the affordability needs at wage and salary levels that exist in the Bay Area’s *current and future* population.
- Objective 3.3* Encourage local regulations and permitting processes that support retention and expansion of local business and infill development.
- Objective 3.4* Advocate for changes to state regulations that impede local infill development, and strengthen the region’s ability to provide related infrastructure and services.

GOAL 4 INFRASTRUCTURE. Prioritize investments to address the growing strains on public services, transportation, water, energy and communications.

- Objective 4.1* Improve Regional Mobility through transportation system enhancements and investments.
- Objective 4.2* Increase access to jobs and economic opportunity for all workers, particularly low income workers, by expanding access to transportation.

- Objective 4.3* Prepare for the future by expanding investment in communications and sustainable energy infrastructure, and ensure the existing regulatory framework supports these developments.
- Objective 4.4* Reduce the impact of natural hazards on community infrastructure, particularly in distressed or disadvantaged communities that are most at risk.
- Objective 4.5* Improve the management of existing resources, increase funding to rebuild and expand infrastructure, and develop infrastructure to be compatible with anticipated technological changes.
- Objective 4.6* Recognize the natural environment as “green-infrastructure” that underlies some of the region’s key economic activities, attracts and retains workers, and could potentially generate new green-industries, clusters and economic activity.

Vision, Goals and Objectives of the regional Comprehensive Economic Development Strategy

STRATEGIC FRAMEWORK TO ACTION – VISION, GOALS, OBJECTIVES

VISION

A dynamic and resilient economy, spurred by a culture of innovation and inclusion, providing opportunities, shared prosperity, and a sustainable quality of life for all residents and workers.

The vision statement is the distillation of conversations among business, workforce, local government and community stakeholders, reflecting the region’s aspirations for the economy and its participants over the next 10 to 20 years.

GOALS AND OBJECTIVES

Goals and objectives reflect major concerns of business, workforce, and community organizations in the region and drive the CEDS action plan. Goals are broad outcomes that build upon the vision and are often intangible. Objectives by contrast are more specific, measurable, and support realization of the goals. Together, the vision, goals and objectives will underlie efforts to strengthen our business climate and workforce opportunities for all, while addressing regional challenges that cross-jurisdictional borders.

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| <i>Objective 1.5</i> | Strengthen the economic development capacity of local jurisdictions by sharing best practices and data. |

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- Objective 2.1* Enhance the quality and access of pre-K through High School education to better prepare children and young adults for future success.
- Objective 2.2* Improve the Bay Area and California’s higher education and other post-secondary systems to generate a globally competitive workforce.
- Objective 2.3* Support economic growth and economic mobility in employment and wages for all workers at all stages of life, particularly low- and moderate-wage workers.
- Objective 2.4* Strengthen the local economy by supporting the role of immigrants in the region’s labor market.

GOAL 3 HOUSING AND WORK PLACES. House the labor force needed to fill the low, middle and high wage jobs required by our economy as well as the nonworking population, while providing flexibility for timely expansion of work places.

- Objective 3.1* Enhance Plan Bay Area (PBA) to ensure a land use pattern with space for all activities, particularly the “fit” between jobs and housing at the subregional level, that contribute to the regional economy.
- Objective 3.2* Work toward providing enough housing to meet the affordability needs at wage and salary levels that exist in the Bay Area’s *current and future* population.
- Objective 3.3* Encourage local regulations and permitting processes that support retention and expansion of local business and infill development.
- Objective 3.4* Advocate for changes to state regulations that impede local infill development, and strengthen the region’s ability to provide related infrastructure and services.

GOAL 4 INFRASTRUCTURE. Prioritize investments to address the growing strains on public services, transportation, water, energy and communications.

- Objective 4.1* Improve Regional Mobility through transportation system enhancements and investments.
- Objective 4.2* Increase access to jobs and economic opportunity for all workers, particularly low income workers, by expanding access to transportation.

- Objective 4.3* Prepare for the future by expanding investment in communications and sustainable energy infrastructure, and ensure the existing regulatory framework supports these developments.
- Objective 4.4* Reduce the impact of natural hazards on community infrastructure, particularly in distressed or disadvantaged communities that are most at risk.
- Objective 4.5* Improve the management of existing resources, increase funding to rebuild and expand infrastructure, and develop infrastructure to be compatible with anticipated technological changes.
- Objective 4.6* Recognize the natural environment as “green-infrastructure” that underlies some of the region’s key economic activities, attracts and retains workers, and could potentially generate new green-industries, clusters and economic activity.

For more information and to view additional documentation, please see the ABAG Economic Development website at the following address:

<https://abag.ca.gov/planning/economic.html>



Solano County

675 Texas Street
Fairfield, California 94533
www.solanocounty.com

Agenda Submittal

Agenda #:	15	Status:	Consent Calendar
Type:	Appointment	Department:	General Services
File #:	18-272	Contact:	Dianne Luna, 784-3105
Agenda date:	04/24/2018	Final Action:	
Title:	Approve the re-appointments of Elissa DeCaro, Mary Ellsworth, and Jim Kern to the Solano County Historical Records Commission for terms to expire on April 26, 2022		
Governing body:	Board of Supervisors		
District:	All		
Attachments:	A - SCHRC Membership Roster		

Date:	Ver.	Action By:	Action:	Result:
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Published Notice Required? Yes ____ No X
Public Hearing Required? Yes ____ No X

DEPARTMENTAL RECOMMENDATION:

The Department of General Services recommends that the Board of Supervisors approve the re-appointments of Elissa DeCaro, Mary Ellsworth, and Jim Kern to the Solano County Historical Records Commission (SCHRC) for terms to expire on April 26, 2022.

SUMMARY:

The SCHRC currently has three members whose terms expire on April 26, 2018 and all three members have applied to be considered for re-appointment. A list of the current SCHRC membership roster is included in Attachment A.

FINANCIAL IMPACT:

The costs associated with preparing the agenda item is nominal and absorbed by the department's FY2017/18 Adopted Budget.

DISCUSSION:

Elissa DeCaro has served on the SCHRC for six years and was recently elected by Commissioners to serve as the 2018 Chairperson. She also volunteers her time to the Petaluma Historical Museum and Library and acts as a docent and researcher for the Pena Adobe Historical Society, Vacaville Heritage Council, and the Solano County Historical Society.

Mary Ellsworth has served on the SCHRC for four years and has served as Secretary to the SCHRC. She served in the office of City Clerk in Vallejo for almost twenty years and served eight years as the City Clerk of Orinda. She is a member of the Solano County Genealogy Society and a Board member of the Fairfield-Suisun-Rockville Cemetery District.

Jim Kern has served on the SCHRC for eight years and was recently elected by Commissioners to serve as the 2018 Vice-Chairperson. He current serves as the Executive Director of the Vallejo Naval and Historical Museum (1990-present), is a member of Sacramento History Center Docent Council, and served as the Director of Education for the Lake County History Center in Ohio.

The County received one additional application for consideration for the SCHRC from Wayne Munson. He has over ten years of document and photographic preservation volunteer work in archive facilities. The General Services Department will retain his application for consideration as a new SCHRC member when a future SCHRC vacancy occurs.

ALTERNATIVES:

The Board could choose not to reappoint the existing three Commissioners or the Board could choose to appoint Mr. Munson in lieu of an existing Commissioner; however, this is not recommended as each of the re-appointments have extensive SCHRC experience and demonstrated commitment to supporting and achieving current SCHRC objectives.

OTHER AGENCY INVOLVEMENT:

None.

CAO RECOMMENDATION:

APPROVE DEPARTMENTAL RECOMMENDATION

SOLANO COUNTY HISTORICAL RECORDS COMMISSION

Current/Proposed Member Composition

Effective April 2018

No.	Commissioner Name	Initial Appointment Date	Current Term Expiration Date	Proposed Appointments/Term Expiration Date	Membership Role
1	Elissa DeCaro	4/25/2012	4/26/2018	4/26/2022	Voting Citizen Member - Commission Chair
2	Jim Kern	2/26/2009	4/26/2018	4/26/2022	Voting Citizen Member - Vice-Chair
3	Doug Rogers	6/5/2012	4/26/2020		Voting Citizen Member - Secretary
4	Mary Ellsworth	4/25/2014	4/26/2018	4/26/2022	Voting Citizen Member - Commissioner
5	Dr. Thomas Snyder	11/1/2016	4/26/2020		Voting Citizen Member - Commissioner
6	Lezlee Sheldon	N/A	N/A	N/A	Non-voting Ex-Officio Member - Superior Courts
7	Chuck Lomeli	N/A	N/A	N/A	Non-voting Ex-Officio Member - Treasurer/Tax Collector/County Clerk
8	Frances Mesa	N/A	N/A	N/A	Non-voting Ex-Officio Member - Assessor/Recorder
9	Suzanne Olawski	N/A	N/A	N/A	Non-Voting Ex-Officio Member - Library
10	Dianne Luna	N/A	N/A	N/A	Non-voting Staff - General Services



Solano County

675 Texas Street
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Agenda Submittal

Agenda #:	16	Status:	Regular Calendar
Type:	Ordinance	Department:	First 5 Solano
File #:	18-264	Contact:	Michele Harris, 784-1332
Agenda date:	04/24/2018	Final Action:	
Title:	Consider introducing an ordinance amending Solano County Code Chapter 7.3, Section 05 (2)(g), related to preparation of First 5 Solano Children and Families Commission's annual audit		
Governing body:	Board of Supervisors		
District:	All		
Attachments:	A - Ordinance		

Date:	Ver.	Action By:	Action:	Result:
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Published Notice Required? Yes ___ No x
Public Hearing Required? Yes ___ No x

DEPARTMENTAL RECOMMENDATION:

First 5 Solano recommends that the Board of Supervisors:

1. Read the proposed ordinance by title only and waive further reading by a majority vote; and
2. Introduce an ordinance amending Solano County Code Chapter 7.3, Section 05 (2)(g) related to the preparation of First 5 Solano Children and Families Commission's annual audit.

SUMMARY/DISCUSSION:

Pursuant to California Health and Safety Code section 130150, First 5 Solano is required to complete an annual audit. As a County agency, First 5 Solano has used the Solano County Auditor to conduct its audit since inception. Each year it is more challenging to meet deadlines set by the State and costs are high. Both First 5 Solano and County Auditor mutually agree that the Commission could secure an audit by an outside contractor at a lower cost and still meet the State deadlines.

The existing Chapter 7.3, Section 05 (2)(g), of Solano County code states "The Commission shall cause the Solano County Auditor to prepare an annual audit..." The recommendation is to change this language to reflect "The Commission shall cause preparation of an annual audit..." This will allow the flexibility to use any auditing agency in the future, including the Solano County Auditor.

The First 5 Solano Children and Families Commission heard this item and recommended the code amendment at their March 6, 2018 Commission Meeting.

FINANCIAL IMPACT:

It is anticipated there will be a cost savings to First 5 Solano in auditing costs if this ordinance is adopted. The costs associated with preparing the agenda item is nominal and absorbed by the department's FY2017/18 Adopted Budget.

ALTERNATIVES:

The Board could reject the proposed technical change, but this is not recommended because the commission and the Auditor agree the cost of the audit in both time and funds are greater than necessary for both parties.

OTHER AGENCY INVOLVEMENT:

The Auditor-Controller's Office is in agreement with the recommendation to utilize an outside auditor. County Counsel was consulted on the proposed code amendment and ordinance.

ORDINANCE NO. 2018- _____

**ORDINANCE AMENDING SOLANO COUNTY CODE CHAPTER 7.3, SECTION 05(g), RELATED TO
PREPARATION OF FIRST 5 SOLANO CHILDREN AND FAMILIES COMMISSION ANNUAL AUDIT**

The Solano County Board of Supervisors ordains as follows:

Chapter 7.3 is amended as follows:

Section 1. Section 05(g) is amended to read:

The commission shall cause ~~the Solano County Auditor to prepare~~ *the preparation* of an annual audit and report pursuant to California Health and Safety Code section 130150, which shall be the subject of at least one public hearing held by the commission before its adoption by the commission on or before October 15.

Section 2. Effective Date

This ordinance shall be effective thirty (30) days after its passage.

Section 3. Publication

A summary of this ordinance shall be published once within fifteen (15) days after its adoption, in the Fairfield Daily Republic, a newspaper of general circulation in the County of Solano.

Passed and adopted by the Solano County Board of Supervisors at its regular meeting on _____ by the following vote:

AYES:	Supervisors	_____

NOES:	Supervisors	_____
EXCUSED:	Supervisors	_____

JOHN M. VASQUEZ, Chair
Solano County Board of Supervisors

ATTEST:
BIRGITTA E. CORSELLO, Clerk
Solano County Board of Supervisors

By: _____
Jeanette Neiger, Chief Deputy Clerk

Introduced:
Adopted:
Effective:

(Additions or changes indicated by *italics*; deletions by ~~strikethroughs~~)



Solano County

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www.solanocounty.com

Agenda Submittal

Agenda #:	17	Status:	Regular Calendar
Type:	Miscellaneous	Department:	First 5 Solano
File #:	18-275	Contact:	Michele Harris, 784-1332
Agenda date:	04/24/2018	Final Action:	
Title:	Consider approval of the Solano County Individualized Child Care Subsidy Pilot Plan		
Governing body:	Board of Supervisors		
District:	All		
Attachments:	A - Individualized Child Care Subsidy Pilot Plan		

Date:	Ver.	Action By:	Action:	Result:
Published Notice Required?	Yes ____ No <u>X</u>			
Public Hearing Required?	Yes ____ No <u>X</u>			

DEPARTMENTAL RECOMMENDATION:

It is recommended that the Board approve the Solano County Individualized Child Care Subsidy Pilot Plan.

SUMMARY:

AB 377 (Frazier) *Child care subsidy plans: Counties of San Diego and Solano* authorized, until January 1, 2023, the development and implementation of individualized county child care subsidy plans. The bill requires the plans to be submitted to the local planning council and the respective county board of supervisors for approval.

FINANCIAL IMPACT:

The costs associated with preparing the agenda item is absorbed by the department's FY2017/18 Adopted Budget.

DISCUSSION:

In accordance with AB 377, Children's Network and the Solano County Local Child Care and Development Planning Council (Solano LPC) worked with local community stakeholders to develop the county subsidy plan (Attachment A). Mission Analytics Group, Inc. guided the creation of the plan by providing technical assistance and policy analysis consulting services during this process. To ensure meaningful input in all phases of the plan development, the Solano LPC has been working with an ad hoc committee comprised of representatives from State child care contractors and local social service agencies.

The pilot plan will allow flexibility in local subsidized child care contracts to increase families' access to subsidized child care. The pilot plan was approved by the Solano LPC on April 4, 2018. Below is a summary of the proposed changes:

1. Increasing income threshold for subsidized care initial eligibility
2. Restoring the age eligibility for California State Preschool Program contracts to 2.9 years old as of September 1st of the fiscal year.
3. Increasing hours of services for families seeking housing or employment.
4. Establishing a family fee schedule to set fees at approximately 10% of family income following any changes in the State family fee schedule and any annual updates to the income threshold.

These changes will support subsidized child care programs to fully use available subsidies and more children and families in Solano County to be served. Bi-annual evaluation reports are required by California Department of Education and will also be submitted to the Board of Supervisors.

ALTERNATIVES:

The Board could choose not to approve the current pilot plan; however, this is not recommended as approval of this plan increases access to child care for low income families and fully utilizes Solano's subsidized child care allocation.

OTHER AGENCY INVOLVEMENT:

The Solano County Individualized Childcare Subsidy Pilot Plan was developed through a community planning process led by the Solano LPC with funding for the development of the plan provided partially by First 5 Solano. The final plan was reviewed and approved by the Solano LPC Council on April 4, 2018.

Solano County

Individualized Child Care Subsidy Pilot

Local Child Care Policy and Evaluation Plan

March 20, 2018

Prepared by:



235 Montgomery Street, Ste. 1049
San Francisco, CA 94104

SUMMARY

Assembly Bill 377 authorizes an individualized child care subsidy plan (the Pilot Plan) for the County of Solano to ensure that funding for child care subsidies addresses local needs and priorities. The Pilot Plan tackles two main concerns:

- Solano County contractors typically underutilize state funding.
- Reimbursement rates for direct service providers are well below market rates in the county.

The Pilot Plan has two main goals. First, the pilot will better meet the early education and child care needs of families in Solano County through policies that support low-income families and promote stable care. Second, the pilot will expand subsidized care by implementing policies that improve reimbursement rates for contractors (year 2), promote contractor retention, and reduce unearned contract funds. A summary of components is included below.

Pilot Components



1. Increase income threshold for initial eligibility for subsidized care to the exit threshold provided by the California Department of Finance (DOF).



2. Restore the age eligibility for CSPP contracts to 2.9 years old as of September 1st of the fiscal year.



3. Incorporate additional changes to meet the needs of low-income families in Solano County such as authorizing 6.5 hours of services to families seeking employment or housing.



4. Establish a family fee schedule to set fees at approximately 10% of family income following any changes in the state fee schedule and any annual updates to the income threshold.

Solano County plans to apply for a plan modification in year two (FY19/20) to request increased pilot rates and an associated redistribution of unearned funds once the impact of the state and pilot policy changes can be accurately assessed. At that time, Solano County's LPC will provide Early Education and Support Division (EESD) at the California Department of Education with recommended contract terms for participating pilot contractors, including maximum reimbursable amounts, child days of enrollment, and the pilot reimbursement rate.

LOCAL CHILD CARE SUBSIDY PLAN GOALS AND COMPONENTS

Subsidies for quality early education and child care services are important supports for low-income families, helping parents gain and maintain stable employment and promoting healthy development and school readiness for children. This Pilot Plan seeks to address two major breakdowns in the child care subsidy system as currently exists in Solano County. First, families barely earning enough to meet the high costs of housing in the county are too high income to qualify for child care subsidies under existing regulations and those that do qualify can easily lose subsidies with small increases in their income. Second, difficulties in finding, certifying and recertifying children as eligible for subsidies, combined with very low reimbursement rates, make it difficult for providers to utilize their full allocation of state and federal child care and child development funds. Thus, fewer children are subsidized through these providers, and funding goes unused in the county.

Recognizing these challenges, Pilot Plan components will address two goals:

1. To better meet the early education and child care needs of families in Solano County through policies that support low-income families and promote stable child care.
2. To expand subsidized care by implementing policies for child care contractors that increase earned child days of enrollment, improve reimbursement rates for contractors, reduce contractor administrative burden, reduce unearned funds, and promote contractor retention.

These policies are incorporated in four components where the local approach will differ from statewide regulations. For each component, we provide a conceptual overview, note whether the component is consistent with pilots in other counties, note relevant California Education and Welfare Code citations, and provide additional notes for background or clarification. Solano County is including CalWORKs Stage 2, CalWORKs Stage 3, and the Alternative Payment program in the Pilot. Pursuant to Section 8350 in Article 15.5 of the California Education Code, nothing in this Pilot Plan should be construed as reducing any benefits afforded to Stage 2 or 3 programs that provide a greater benefit to participating families than is provided for in local policy.



1. Increase income threshold for initial eligibility for subsidized care for contractors to the exit threshold provided by the California Department of Finance (DOF).

Families will be eligible for subsidized care if their income does not exceed the exit threshold (85% of the state median income (SMI)) as provided by the California DOF. The same pilot income threshold will apply for both entry (initial enrollment) and exit eligibility.

Matched to Other Pilots	Relevant State Regulations	Notes
<input checked="" type="checkbox"/> Alameda <input checked="" type="checkbox"/> San Francisco <input checked="" type="checkbox"/> San Mateo <input checked="" type="checkbox"/> Santa Clara	Education Code (EC) Section 8263.1 (a) states that a family's adjusted monthly income must be at or below 70% of the SMI. The entry income threshold for the pilot deviates from the entry income threshold established in the EC.	As needed, the County will seek modification of this threshold to ensure that the pilot income eligibility is the maximum allowable under federal guidelines. This component applies to Title 5, CalWORKs Stages 2 and 3, and AP programs.



2. Restore the age eligibility for CSPP contracts to 2.9 years old as of September 1st of the fiscal year.

Serving children aged 2.9 to age 5 in CSPP will allow children to receive two years of state preschool before moving into TK. It will also allow contractors to fill CSPP classrooms at the beginning of the school year.

Matched to Other Pilots	Relevant State Regulations	Notes
<input checked="" type="checkbox"/> Alameda <input checked="" type="checkbox"/> San Francisco <input checked="" type="checkbox"/> San Mateo <input checked="" type="checkbox"/> Santa Clara	This would adjust the definition of "three-year-old children" in EC Section 8208 to include children who will have their third birthday on or before December 1st in the fiscal year in which they are enrolled in a CSPP program.	



3. Authorize families for 6.5 hours of services if their only need is seeking housing or seeking employment.

This additional component will assist in meeting the needs of families in the county and help contractors maximize enrollment.

Matched to Other Pilots	Relevant State Regulations	Notes
<input checked="" type="checkbox"/> Alameda <input checked="" type="checkbox"/> San Francisco <input checked="" type="checkbox"/> San Mateo <input checked="" type="checkbox"/> Santa Clara	Services for families seeking employment are outlined in EC Section 8263. The plan allows 6.5 hours of services per day instead of 6 hours per day for families seeking housing or seeking employment.	This component applies to Title 5, CalWORKs Stages 2 and 3, and AP programs.



4. Establish a family fee schedule to set fees at approximately 10% of family income following any changes in the state family fee schedule and any annual updates to the income threshold.

The family fee scale will match those in the other pilots and will be updated following any changes in the state fees schedule and when the income threshold is updated annually.

Matched to Other Pilots	Relevant State Regulations	Notes
<input checked="" type="checkbox"/> Alameda <input checked="" type="checkbox"/> San Francisco <input checked="" type="checkbox"/> San Mateo <input checked="" type="checkbox"/> Santa Clara	The EC sections 8273 and 8447(f) requires the State Superintendent of Public Instruction to establish a family fee schedule for families receiving child care services, subject to the approval of the schedule by the California Department of Finance.	This component applies to Title 5, CalWORKs Stages 2 and 3, and AP programs. It will not take effect until and unless a modification to the income threshold under component 1 results in a pilot income range that exceeds the state eligibility threshold.

The following is the list of contractors who have agreed to participate in the pilot:

- | | |
|---|--|
| 1. Benicia Unified School District | 5. Vallejo City Unified School District |
| 2. Circle of Friends CDC, LLC | 6. Solano Family & Children's Services |
| 3. Fairfield-Suisun Unified School District | 7. Vacaville Unified School District (Pending Agreement) |
| 4. Solano Community College | |

LOCAL ECONOMIC AND CHILD CARE MARKET CONDITIONS

In developing this plan, Solano County stakeholders assessed the local child care market, economic conditions for working families, and the needs for and costs of child care. This review included consideration of:

- Level of need for various types of subsidized child care services
- General demographics
- Income eligibility levels for subsidized child care and family fees
- Trends in the County's unemployment and housing affordability index
- County's self-sufficiency income level
- Cost of providing child care
- Standard reimbursement rates and regional market rates
- Current supply of available subsidized child care

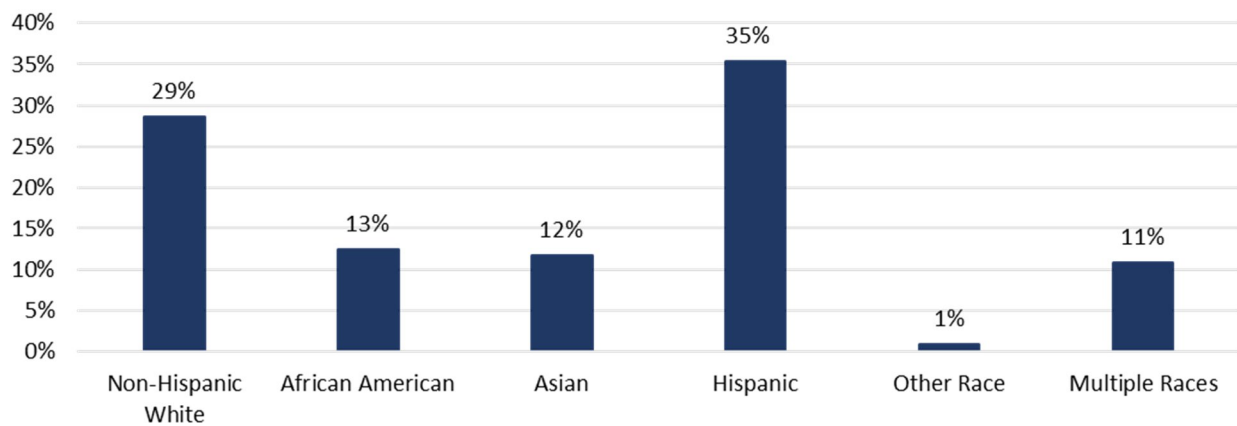
Solano County officials have reported that the cost of living and housing is predicted to increase due to an influx of higher income individuals, putting greater stress on lower income residents. Without stabilizing measures, Solano County may see higher rents pushing individuals out of the County.¹ The increase in entry eligibility to 85% of the state median income can provide subsidized care to lower income families nevertheless considered too high income for state subsidies, providing an extra degree of stability in the form of child care.

Solano County faces high levels of contractor under-earnings, with \$1,791,849 in funding having been returned to the state between 2012 and 2015. Under-earning may be attributed partly to the high cost of care. Since Title 5 regulations make care more expensive to provide, contractors may hire fewer teachers and enroll fewer children. This may cause contractors to return much of their maximum reimbursable amounts (MRAs) to the state. In an effort to enroll to full capacity and reduce unearned contract funds, Solano County is planning to propose an alternate reimbursement rate (the Pilot Reimbursement Rate) in a modification of the plan in year 2.

Figure 1: Race/Ethnicity of Solano County Children, 2016

¹ Forces of Change Summary Report for Solano County (2015),
<http://www.co.solano.ca.us/civicax/filebank/blobdload.aspx?BlobID=26699>

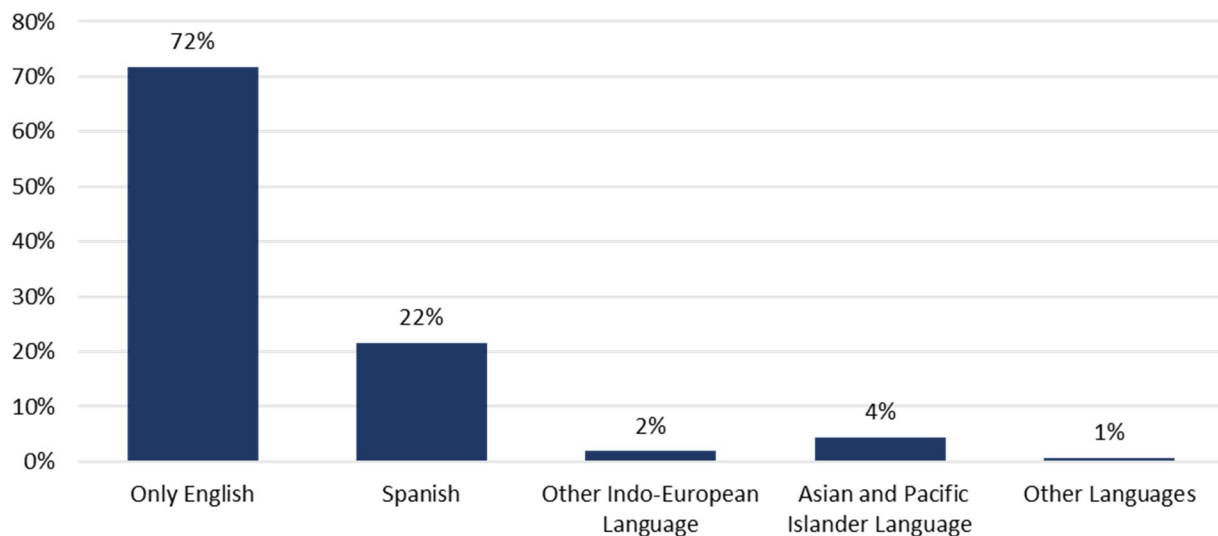
Hispanic/Latino children represent the largest share of children in Solano County, with Non-Hispanic White children representing the next highest share.



Source: Kidsdata.org from California Dept. of Finance, Race/Ethnic Population with Age and Sex Detail, 1990-1999, 2000-2010, 2010-2016; U.S. Census Bureau, Current Population Estimates, Vintage 2015 (Jun. 2016)

Figure 2: Language Spoken at Home of Solano County Children, 2016

Almost 30% of children in Solano County speak a language other than English, with 22% of all children in Solano County speaking Spanish.



Source: 2016 American Community Survey Data (Table B16007)

Table 1: Solano County Children with Working Parents, 2016 Estimates

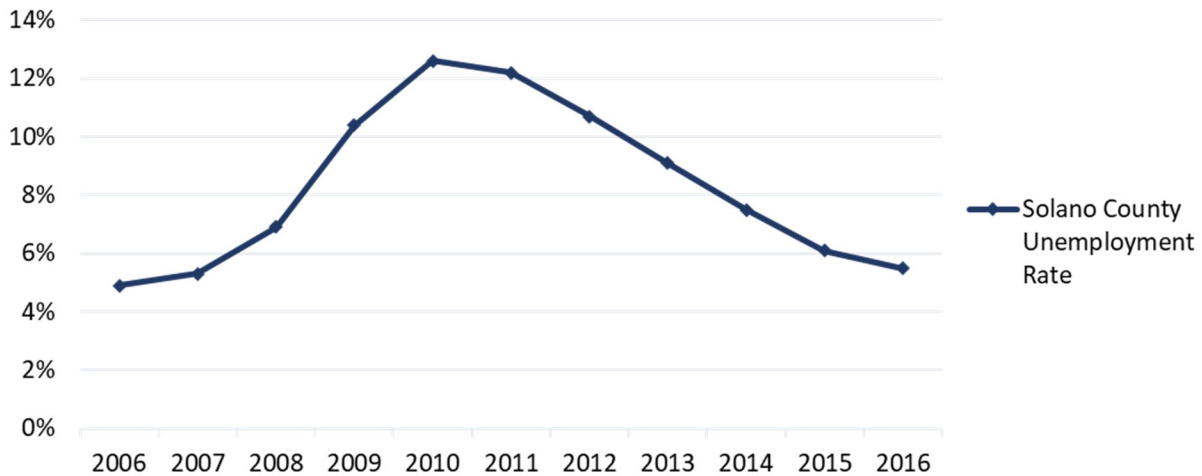
About 30,500 children in Solano County are under the age of 6, with a majority of children in this age group - and overall - in households where all parents work.

Age Category	Number of Children in Solano County	Number with All Resident Parents in Workforce	Share with All Parents Working ²
Under 6 years	30,524	20,200	66%
6 to 17 years	60,750	42,101	69%
Total	91,274	62,301	68%

Source: 2016 American Community Survey 1-Year Estimates (Table C23008)

Figure 3: Average Annual Unemployment Rate in Solano County, 2006-2016

The average unemployment rate in Solano County is about 5.4% by the most recent estimates.



Source: Bureau of Labor Statistics; Labor force data by County, 2006-2016 annual averages <http://www.bls.gov/lau/#tables>

² Includes children of working single parents and children in two-parent families where both parents work.

Table 2: Income Distribution of Solano County Families with Children Under 18, 2016

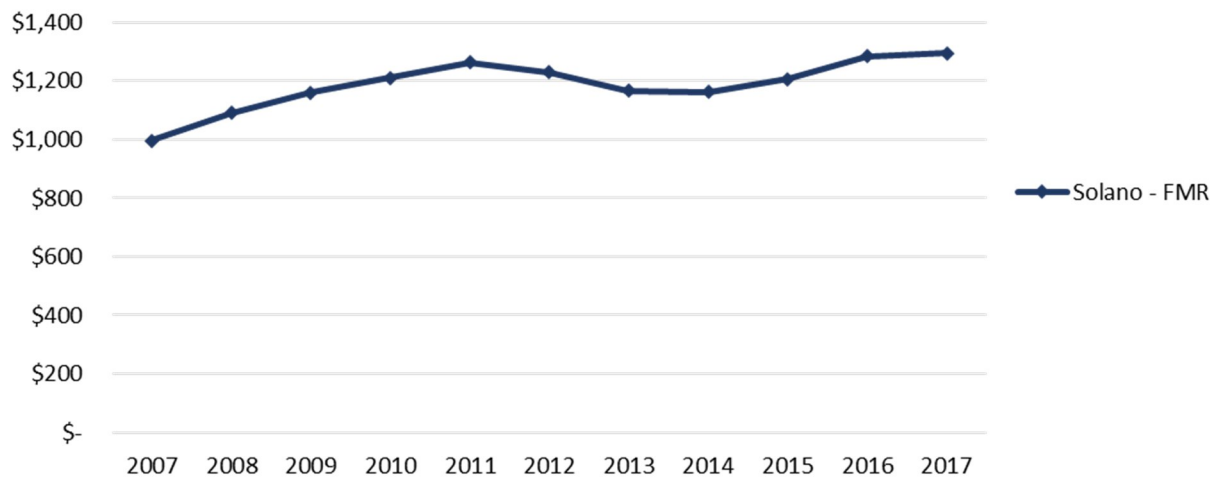
With an annual income threshold of \$58,524 per year, about 42% of families with children under 18 in Solano County qualify for subsidized childcare.

Income Category	Solano County
Up to \$20,000	12%
\$20,000 to \$40,000	17%
\$40,000 to \$60,000	13%
\$60,000 to \$100,000	23%
\$100,000 to \$150,000	20%
\$150,000 to \$200,000	8%

Source: 2016 American Community Survey 1-Year Estimates (Table B19131)

Figure 4: Fair Market Rents (FMR) for 2 Bedroom Apartments, 2007-2017

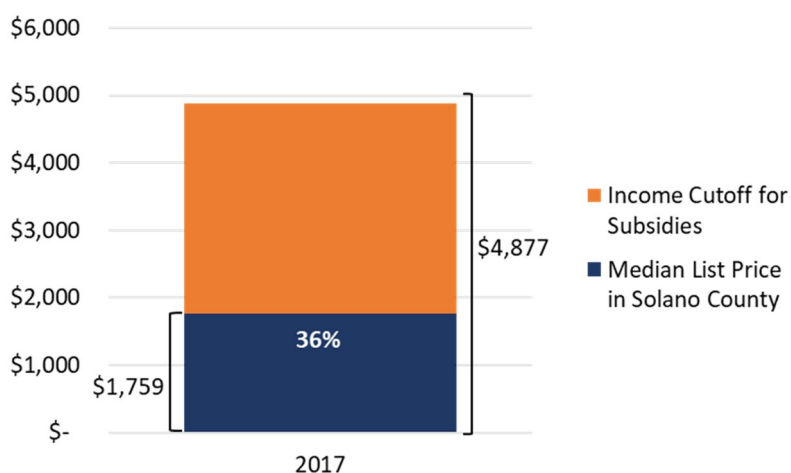
In 2017, Solano County's fair market rent (FMR), the Department of Housing and Urban Development's measure of current costs for available rental housing, for a 2-bedroom unit was \$1,294 monthly, or \$15,528 annually.



Source: Fair Market Rents (FMRs), huduser.gov

Figure 5: Median Rental Listing Price for 2 Bedroom Apartments in Solano County, 2017

The Median Rental List Price in Solano County in December 2017 was \$1,759. A family earning a monthly income of \$4,877 (the income cutoff for subsidy eligibility) would pay 36% of their income on housing at the median list price, exceeding the U.S. Department of Housing and Urban Development (HUD) 30% standard for affordability.



Source: Median List Price, <https://www.zillow.com/research/data/>

Table 3: Self-Sufficiency Standards for Solano County

California Self-Sufficiency Standards put the monthly income to cover child care in Solano County at \$6,696, more than \$1,800 dollars over the subsidy eligibility cutoff.

Monthly Income for “Basic Needs” for a Family of Four with One Infant and One Preschooler	Solano County
Income Cutoff for Child Care Subsidy (2017)	\$4,877
NLIHC Housing Wage (2017) ³	\$4,313
CBP Monthly Family Budget (December 2017) ⁴	
Without Child Care	\$4,817
With Child Care	\$6,040
California Self-Sufficiency Standards (2014) ⁵	
Without Child Care	\$4,475
With Child Care	\$6,696

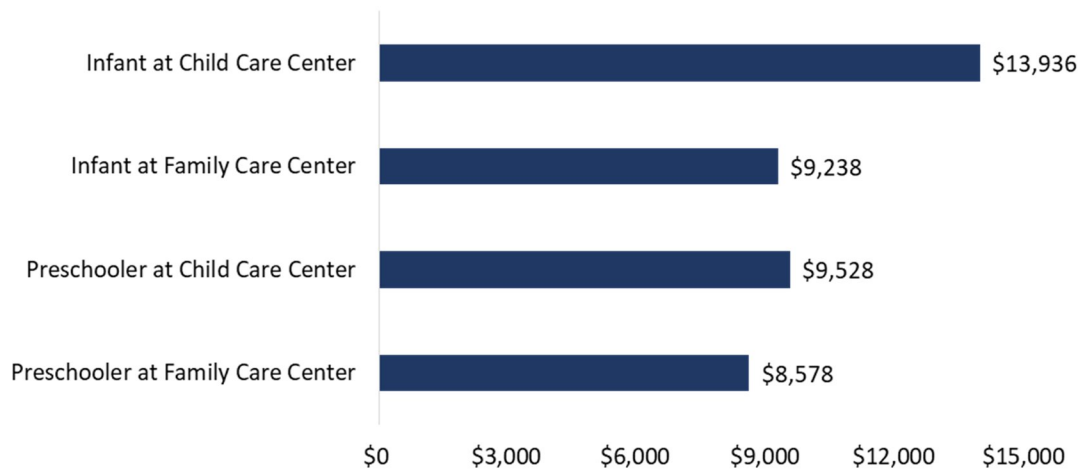
³ Out of Reach 2017: California from National Low Income Housing Coalition. <http://nlihc.org/oor/california#>

⁴ Estimated family budget (for a 4-person family, both parents working) from the California Budget Project (CBP), Making Ends Meet: How Much Does It Cost to Raise a Family in California (December 2017).

⁵ Insight Center for Community Economic Development: Self-Sufficiency Standard Tool for California for a 4-person family with one infant and one preschooler. <http://www.insightcced.org/tools-metrics/self-sufficiency-standard-tool-for-california/>

Figure 6: Average Annual Rate for Child Care in Solano County, 2016

Market prices for child care in Solano County are higher for children at child care centers compared to children at family care centers.



Source: California Child Care Resource & Referral Network, California Child Care Portfolio (Nov. 2016); Cost data are from the Child Care Regional Market Rate Survey, 2016.

Table 4: Estimated Costs and Reimbursement Rates for Child Care Centers in Solano County, 2017

Reimbursement rates for direct service providers are well below market rates in Solano County, even though Title 5 regulations make care more expensive to provide.

Age Category	Daily RMR ceiling	Standard Reimbursement Rate (SRR)	% Maximum RMR Exceeds SRR
Full-time Infant (Age 12 months)	\$82.27	\$77.25	7%
Full-time Preschooler (Age 3 years)	\$58.25	\$45.73	27%
Full-time School Age (Age 7 years)	\$55.34	\$45.44	22%

Source: Reimbursement Ceilings for Subsidized Child Care 2017, Fiscal Year 2017-18 Child Care and Development Contract Changes

MEASURING OUTCOMES

Each year Solano County will prepare an annual report on the pilot project for submission to EESD. Each annual report will be submitted in November and will reflect on the previous fiscal year. The first evaluation report will be submitted by November 30st, 2019 and will cover fiscal year 2018/2019. These annual reports will track outcomes on selected measures described below. In addition, each annual report will profile the children and families served under the pilot, including the demographic characteristics of the children. The reports will also describe any major issues that arose in implementation or special challenges affecting specific contractors. Finally, they will identify any modifications in the pilot plan based on the previous year's experiences.

The annual report will draw on the following data sources:

- **801A Data:** A census report of children in services in April of the evaluation year. This report includes date services began, family income, family size, child's date of birth, CalWORKs receipt, and other demographic and care information.
- **Attendance and Fiscal Reports:** Contractor-submitted Attendance and Fiscal Reports (8501 and 9500 Forms) provide information on earned child days of enrollment and family fees.
- **Provider Satisfaction Surveys:** Annual online survey developed by the County to gauge contractor experiences, both positive and negative, and perceptions of the impact on families of the pilot project.
- **Additional Data from EESD:** Data provided by EESD on the number of contractors and the unearned contract funds.

The measures calculated from the data sources above are structured around the two major goals of the pilot: better meeting the needs of families and expanding the supply of subsidized care. See table below for details.

Measure	Source	Purpose	Details
Goal 1: Better meeting the needs of families			
Number and share of children in subsidized care with family income above the state entry income threshold.	April 801A	Examine the effect of a higher income threshold.	Number and share of children from families with initial income eligibility between state entry threshold and exit threshold (85% of the state median income).
Time in services and year-to-year retention for children in subsidized care by contract type.	April 801A	Examine the effect of the longer recertification period.	Days since date child began receiving services and share of children observed each year that were included in prior year's data.
Goal 2: Expanding the supply of subsidized care			
Number of active direct services child care contractors.	EESD	Examine effect of pilot on stability/retention of providers.	Number of child care providers offering subsidized care as of June 30 th of each fiscal year.
The aggregate adjusted child days of enrollment among pilot contractors.	4 th Qtr. Attendance and Fiscal Forms	Examine effect of pilot on child days of enrollment.	Total earned child days of enrollment in the fiscal year (with adjustment factors applied) compared to the baseline year. Legislation requires an increase from the baseline child days of enrollment. ⁶
Value and share of unearned direct service contract funds returned to CDE-EESD.	4 th Qtr. Attendance and Fiscal Forms	Examine effect of pilot on supply of care and utilization of contract funds.	Total contract allocations during a fiscal year that go unearned (not spent). This is the difference between total contract allocations and total dollars earned by participating contractors.

⁶ The baseline is a formula rather than a static number. If contract funds are reduced in a year of the pilot to 85% of the baseline contract funds, the baseline goal for that year would be calculated at 85% of the baseline child days of enrollment. This strategy is used in San Mateo, San Francisco, Alameda, and Santa Clara Counties. It was proposed by EESD staff to offset increases or decreases in funding provided to contractors.

Child Care Planning Council

A partner of the
Children's Network
of Solano County

Approved by the Solano County Local Child Care and Development Planning Council
on April 4th, 2018.

For more information, please contact:

Ericka Omena Erickson, MPA

Coordinator

Solano County Child Care and Development Planning Council

Children's Network of Solano County

827 Missouri Street, Suite 5

Fairfield, CA 94533

(707) 421-7229 x 110

eerickson@childnet.org



Solano County

675 Texas Street
Fairfield, California 94533
www.solanocounty.com

Agenda Submittal

Agenda #:	18	Status:	Regular Calendar
Type:	Resolution	Department:	County Administrator
File #:	18-273	Contact:	Michelle Heppner, 784-3002
Agenda date:	04/24/2018	Final Action:	
Title:	Receive a presentation and consider adopting a resolution establishing the Solano Commission for Women and Girls as the Board of Supervisors advisory board on issues pertaining to women and girls		
Governing body:	Board of Supervisors		
District:	All		
Attachments:	A - Letters of Support, B - Enabling Mandate, C - Purpose, Mission, and Goals, D - Resolution		

Date:	Ver.	Action By:	Action:	Result:
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Published Notice Required? Yes ☐ No ☒

Public Hearing Required? Yes ☐ No ☒

DEPARTMENTAL RECOMMENDATION:

It is recommended that the Board receive a presentation and consider adopting a resolution to establish the Solano Commission for Women and Girls (SCWG) as the Board of Supervisors advisory board on issues pertaining to women and girls.

SUMMARY:

At the April 3, 2018 Board of Supervisors meeting, Supervisor Erin Hannigan requested an item be brought forward to discuss establishing a commission for women and girls in Solano County and the other Board members agreed to place the item on the April 24, 2018 agenda as requested. Establishing a commission for women and girls is consistent with the statewide California Commission on the Status of Women & Girls as well as other counties in California including Alameda, Contra Costa, Marin, San Francisco, San Mateo and Sonoma Counties; all situated in the heart of the northern California megaregion.

The Purpose of the SCWG is to provide community education and advisement to the Solano County Board of Supervisors and other entities as necessary on issues relating to the changing social and economic conditions of women and girls in the County. The Commission shall work to increase awareness of women's issues, celebrate the achievements of local deserving women, champion opportunities for women and girls, and recommend legislative solutions at the city, county, state and federal level. The SCWG focus areas will include, but not limited to socio-economic conditions, workplace issues, social treatment of gender issues, education, and health and safety for women and girls.

Several organizations support establishing a commission for women and girls in Solano County including National Association of Commissions for Women, The Association of California Commissions for Women, Partnership Health Plan of California, Solano Advocates for Victims of Violence (SAVV), Solano Community Foundation, Solano County Office of Education, Solano Family and Children's Services, Soroptimist

International of Central Solano County, Soroptimist International of Vacaville, Soroptimist International of Rio Vista, Solano Land Trust, Solano Partnership Against Violence, Child Start Inc., and League of Women Voters Benicia. Attachment A includes letters of support from these organizations.

FINANCIAL IMPACT:

Adoption of the above recommendations will have no fiscal impact on the FY2017/18 County Budget. Future impact will be determined by Board action in the FY2018/19 budget and in subsequent fiscal years.

The SCWG will establish a non-profit fundraising arm “Friends of the Solano Commission for Women and Girls” as a 501(c)3 non-profit corporation. Its purpose is to raise awareness and funding for activities and initiatives of the SCWG.

The SCWG will utilize less than 15 hours of staff time per month, including the participation of a staff member in attendance at the commission meetings. The purpose of staff time is to ensure legal and appropriate noticing of commission meetings, help secure a conference room for the regularly scheduled meetings and provide support and guidance in terms of county policies and expectations.

The SCWG requires meeting space for bi-monthly meetings and will not require office space.

DISCUSSION:

For more than 50 years, the California Commission on the Status of Women & Girls has identified and worked to eliminate inequities in state laws, practices and conditions that affect California’s women and girls. Established as a state agency with 17 appointed commissioners in 1965, the Commission regularly assesses gender equity in health, safety, employment, education and equal representation, the military, and the media. The Commission provides leadership through research, policy and program development, education, outreach and collaboration, advocacy and strategic partnerships. Since its inception, 25 Commissions have been formed in California including counties in the heart of the northern California megaregion such as Alameda, Contra Costa, Marin, San Francisco, San Mateo and Sonoma counties.

In pursuit of a similar model for Solano County, a committee of 14 women, under the leadership of Jennifer Barton and County Supervisor Erin Hannigan, held its first meeting on January 7, 2018 to discuss forming a commission for women and girls.

The committee recognized that the Board of Supervisors has shown outstanding support for women and girls in Solano County, and noted that although the Board of Supervisors receives input from a number of advisory boards, no such venue exists for the sole purpose of addressing issues affecting women and girls. The Commission also noted that while there are non-profits, organizations, and groups in Solano County that support/educate/fund/uplift issues related to women and girls, none comprehensively address issues or serve all of Solano County. A commission on women and girls would address this gap and provide leadership and a collaborative venue to focus on this issue.

Therefore, the committee continued to meet and develop the purpose and intent of the SCWG and created an Enabling Mandate (Attachment B) and the Purpose, Mission, and Goals which includes a list of the founding members (Attachment C).

The committee utilized successful models from various commissions throughout California including the State of California’s Commission on the Status of Women and Girls, and the Solano County’s Advisory Board Principles and Policies document in the creation of the aforementioned.

The Mission of the Commission is to “Improve the economic status, social welfare, and overall quality of life

for women and girls in Solano County.”

The SCWG will educate the community and advise the Solano County Board of Supervisors and other entities as necessary on issues relating to the changing social and economic conditions of women in the County, with particular emphasis on the economically disadvantaged.

The SCWG will serve as an advocate for women and girls in Solano County on matters that affect them, including socio-economic conditions, workplace issues, social treatment of gender issues, education, and health and safety for women and girls.

The SCWG will facilitate interagency collaboration and communication among women's organizations and maintain a working relationship with other commissions throughout the United States, as well as the National Association of Commissions on Women.

The Goals of the Commission are to:

- Provide a focal point for issues related to women and girls in Solano County
- Educate and advise the Board of Supervisors and the public on issues relating to the changing social and economic conditions of women and girls in the county, with emphasis on the economically disadvantaged.
- Legislatively advocate on behalf of women and girls through County procedures.
- Advocate for full equality in all areas of life for women and girls and promote their rights and opportunities
- Organize and co-sponsor conferences, forums, and public hearings which address issues related to women and girls

The Commission will engage in a number of key activities. The activities will be determined and prioritized at a future planning session of the SCWG.

Potential activities may include, but not be limited to:

- Collect and analyze data of women and children in poverty
- Host events to support the empowerment of women and girls
- Conduct a Gender Analysis of Boards and Commissions
- Promote Women's Political Leadership Development
- Conduct a Women's Clothing Drive
- Raise awareness on Human Trafficking and the need for prevention
- Advocate for gender responsive programming options at the Women's Correctional Center
- Legislative Advocacy through County procedures
- Hold a Women's Hall of Fame or Women Making History celebration
- Hold a Women's Art Exhibit During the month of March (Women's History Month)
- Create a permanent Women's Hall of Fame Exhibit
- Develop a social media platform (e.g., Facebook, Twitter, Instagram)
- Develop a Website
- *Develop a Women in Leadership Program* - A series of panel and roundtable discussions presented by the SCWG aimed at supporting gender equality and opportunities for women in the workplace. The goal is to raise awareness in Solano County, provide a call to action to organizations and businesses to close the leadership gap, and to encourage and empower women.
- Develop an “Expanding Women Entrepreneurs” program
- Create an annual Report on the Status of Women and Girls in Solano County

Political Activities:

The SCWG will serve at the direction of the Solano County Board of Supervisors and adhere to all County policies and practices in the execution of its duties. Advice and legislative recommendations will be directed to the County through the appropriate channels such as the County Legislative Committee. The SCWG will

not endorse legislation or ballot measures that are not in alignment with the County Legislative Platform. Moreover, the SCWG is non-partisan and non-political. The SCWG will not endorse candidates for political office, endorse nor participate in any campaign related activities.

Board Oversight and Participation

An annual written report will be provided to the Board of Supervisors per the County Advisory Board Principles and Policies document (Adopted June 7, 2005; Amended November 9, 2010). The report will list the activities, accomplishments and strategic priorities of the SCWG.

ALTERNATIVES:

The Board of Supervisors could choose not to recognize the SCWG as an advisory board on women's issues. However, that is not recommended as it provides the County an opportunity to address inequities surrounding women and girls.

OTHER AGENCY INVOLVEMENT:

County Counsel has been consulted in developing this item.

CAO RECOMMENDATION:

APPROVE DEPARTMENTAL RECOMMENDATION



February 20, 2018

The Honorable John Vasquez
Supervisor, 4th District
Chairman, Solano County Board of Supervisors
675 Texas Street, Suite 6500
Fairfield, CA 94533

Dear Supervisor Vasquez:

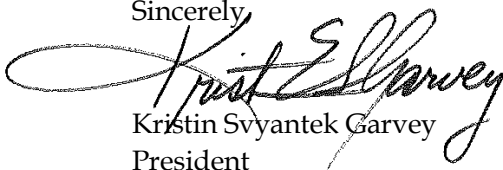
As the president of the National Association of Commissions for Women (NACW), I write in strong support of current efforts to establish a Solano Commission for Women and Girls. According to the 2012-2016 American Community Survey 5-Year Estimates, women comprise 50.9% of the County's residents and 50.5% of voters over age 18 in Solano County. The creation of the Solano Commission for Women and Girls would play a critical role in your region. A Solano Commission for Women and Girls would foster increased awareness of women's issues, celebrate the achievements of deserving local women, and recommend legislative solutions at the city, county, state, and federal level in the years to come. I believe the time has come for Solano County to create a County Commission to provide community education and advisement to the Solano County Board of Supervisors and other entities about important issues relating to the changing social and economic conditions of woman and girls in the county.

NACW is the only national professional association connecting board and staff of commissions for women across the country. Our mission is to sustain, strengthen, and advocate for women's commissions in their work to promote equality and justice for all women and girls and ensure they are represented and empowered in their communities. We believe these Commissions for Women are the bridge between the public sector and the community. They voice the interests and concerns of millions of women and girls at state, county, and city levels and play a significant role in addressing critical needs through policy and programming efforts.

The 2018 Annual Conference will be held in Los Angeles on August 1-4, 2018. It will be a great opportunity for Solano Commission members to learn more about the NACW network and build relationships with peer commissions, learn best practices and innovative programming, develop professional skills, and obtain briefings on key women's issues.

Thank you for your consideration. We look forward to adding the Solano County Commission for Women and Girls to the NACW membership roster. We are here to provide technical assistance to the Commission as it establishes itself as an integral part of your county government.

Sincerely,



Kristin Svyantek Garvey
President



February 16, 2018

The Honorable John Vasquez
Supervisor, 4th District
Chairman, Solano County Board of Supervisors
675 Texas Street, Suite 6500
Fairfield, California, 94533

**RE: The establishment of a Solano County Commission for
Women and Girls**

Dear Supervisor Vasquez:

As a resident of the City of San Diego and as the President of the Association of **California** Commissions for Women, I write in strong support of current efforts to establish a Solano Commission for Women and Girls.

In 1965, the California State Legislature established the California Commission (Commission) on the Status of Women & Girls as a state agency. For the past five decades, the State Commission has identified and worked to eliminate inequities in state laws, practices and conditions that affect California's women and girls.

Presently, six of the nine Bay Area Counties have county commissions focused on concerns of importance to women and girls; Alameda, Contra Costa, Marin, San Francisco, San Mateo and Sonoma Counties. Situated in the heart of the northern California megaregion, I believe it is important that Solano County lead the way in championing opportunities for women and girls.

Currently, the State Commission provides leadership through research, policy development, education, outreach, advocacy and strategic partnerships. I am certain that a Solano Commission for Women and Girls will provide similar benefits to our communities and Solano County as whole.

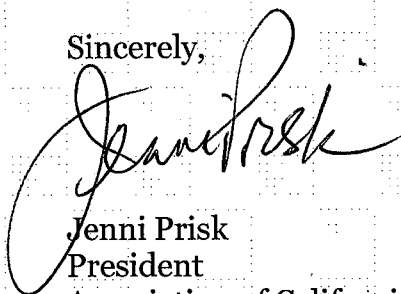
With woman comprising 50.9% of the County's residents and 50.5% of voters over age 18 in Solano County according to the **2012-2016 American Community Survey 5-Year Estimates**, the creation of the Solano Commission for Women and Girls will play an important role in our region.

A Solano Commission for Women and Girls will foster increased awareness of women's issues, celebrate the achievements of local deserving women and recommend legislative solutions at the city, county, state and federal level in the years to come.

It is why I join many other Solano County leaders in calling on the Solano County Board of Supervisors to establish the Solano Commission for Women and Girls.

The time has come for Solano County to create a County Commission ready to provide community education and advisement to the Solano County Board of Supervisors and other entities about important issues relating to the changing social and economic conditions of woman and girls in the county, the Solano Commission for Women and Girls.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jenni Prisk', written over a large, faint circular watermark.

Jenni Prisk
President

Association of California Commissions for Women
Supporter of the Solano Commission for Women and Girls

5619 Glenstone Way
San Diego, CA 92121

O: 858-642-6770

M: 858-344-9952

February 14, 2018

The Honorable John Vasquez
Supervisor, 4th District
Chairman, Solano County Board of Supervisors
675 Texas Street, Suite 6500
Fairfield, California 94533

RE: The establishment of a Solano County Commission for Women and Girls

Dear Supervisor Vasquez:

As a resident of the City of Fairfield and as a member of Partnership HealthPlan of California in Solano County, I write in strong support of current efforts to establish a Solano Commission for Women and Girls.

In 1965, the California State Legislature established the California Commission (Commission) on the Status of Women & Girls as a state agency. For the past five decades, the State Commission has identified and worked to eliminate inequities in state laws, practices and conditions that affect California's women and girls.

Presently, six of the nine Bay Area Counties have county commissions focused on concerns of importance to women and girls; Alameda, Contra Costa, Marin, San Francisco, San Mateo and Sonoma Counties. Situated in the heart of the northern California megaregion, I believe it is important that Solano County lead the way in championing opportunities for women and girls.

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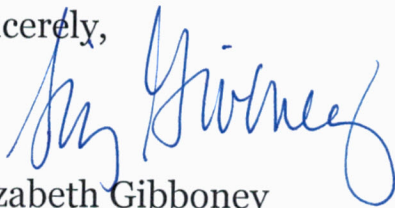
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A Solano Commission for Women and Girls will foster increased awareness of women's issues, celebrate the achievements of local deserving women and recommend legislative solutions at the city, county, state and federal level in the years to come.

It is why I join many other Solano County leaders in calling on the Solano County Board of Supervisors to establish the Solano Commission for Women and Girls.

The time has come for Solano County to create a County Commission ready to provide community education and advisement to the Solano County Board of Supervisors and other entities about important issues relating to the changing social and economic conditions of woman and girls in the county, the Solano Commission for Women and Girls.

Sincerely,



Elizabeth Gibboney
CEO, Partnership HealthPlan of California
Solano County Resident
Supporter of the Solano Commission for Women and Girls



February 14, 2018

The Honorable John Vasquez
Supervisor, 4th District
Chairman, Solano County Board of Supervisors
675 Texas Street, Suite 6500
Fairfield, California 94533

RE: The establishment of a Solano County Commission for Women and Girls

Dear Supervisor Vasquez:

As a resident of the City of Vacaville and as a member of the Solano Advocates for Victims of Violence in Solano County, I write in strong support of current efforts to establish a Solano Commission for Women and Girls.

In 1965, the California State Legislature established the California Commission (Commission) on the Status of Women & Girls as a state agency. For the past five decades, the State Commission has identified and worked to eliminate inequities in state laws, practices and conditions that affect California's women and girls.

Presently, six of the nine Bay Area Counties have county commissions focused on concerns of importance to women and girls; Alameda, Contra Costa, Marin, San Francisco, San Mateo and Sonoma Counties. Situated in the heart of the northern California megaregion, I believe it is important that Solano County lead the way in championing opportunities for women and girls.

Currently, the State Commission provides leadership through research, policy development, education, outreach, advocacy and strategic partnerships. I am certain that a Solano Commission for Women and Girls will provide similar benefits to our communities and Solano County as whole.

With women comprising 50.9% of the County's residents and 50.5% of voters over age 18 in Solano County according to the **2012-2016 American Community Survey 5-Year Estimates**, the creation of the Solano Commission for Women and Girls will play an important role in our region.

"Inspiring hope, growth, and resiliency"



A Solano Commission for Women and Girls will foster increased awareness of women's issues, celebrate the achievements of local deserving women and recommend legislative solutions at the city, county, state and federal level in the years to come.

It is why I join many other Solano County leaders in calling on the Solano County Board of Supervisors to establish the Solano Commission for Women and Girls.

The time has come for Solano County to create a County Commission ready to provide community education and advisement to the Solano County Board of Supervisors and other entities about important issues relating to the changing social and economic conditions of woman and girls in the county, the Solano Commission for Women and Girls.

Sincerely,

A handwritten signature in blue ink, appearing to read "J. Barendse".

Supporter of the Solano Commission for Women and Girls

"Inspiring hope, growth, and resiliency"

April 5, 2018

The Honorable John Vasquez
Supervisor, 4th District
Chairman, Solano County Board of Supervisors
675 Texas Street, Suite 6500
Fairfield, California 94533

RE: The establishment of a Solano County Commission for Women and Girls

Dear Supervisor Vasquez:

As a resident of the City of Vallejo and the Solano Community Foundation in Solano County, I write in strong support of current efforts to establish a Solano Commission for Women and Girls.

In 1965, the California State Legislature established the California Commission (Commission) on the Status of Women & Girls as a state agency. For the past five decades, the State Commission has identified and worked to eliminate inequities in state laws, practices and conditions that affect California's women and girls.

Presently, six of the nine Bay Area Counties have county commissions focused on concerns of importance to women and girls; Alameda, Contra Costa, Marin, San Francisco, San Mateo and Sonoma Counties. Situated in the heart of the northern California megaregion, I believe it is important that Solano County lead the way in championing opportunities for women and girls.

Currently, the State Commission provides leadership through research, policy development, education, outreach, advocacy and strategic partnerships. I am certain that a Solano Commission for Women and Girls will provide similar benefits to our communities and Solano County as whole.

With women comprising 50.9% of the County's residents and 50.5% of voters over age 18 in Solano County according to the *2012-2016 American Community Survey 5-Year Estimates*, the creation of the Solano Commission for Women and Girls will play an important role in our region.

A Solano Commission for Women and Girls will foster increased awareness of women's issues, celebrate the achievements of local deserving women and recommend legislative solutions at the city, county, state and federal level in the years to come.



It is why I join many other Solano County leaders in calling on the Solano County Board of Supervisors to establish the Solano Commission for Women and Girls.

The time has come for Solano County to create a County Commission ready to provide community education and advisement to the Solano County Board of Supervisors and other entities about important issues relating to the changing social and economic conditions of woman and girls in the county, the Solano Commission for Women and Girls.

Sincerely,



Constance Harris, CEO
Supporter of the Solano Commission for Women and Girls





Lisette Estrella-Henderson, Superintendent of Schools

5100 Business Center Drive, Fairfield, CA 94534-1658

707.399.4400 ★ www.solanocoe.net

March 14, 2018

The Honorable John Vasquez
Supervisor, 4th District
Chairman, Solano County Board of Supervisors
675 Texas Street, Suite 6500
Fairfield, California 94533

RE: ESTABLISHMENT OF A SOLANO COUNTY COMMISSION ON THE STATUS OF WOMEN AND GIRLS

Dear Supervisor Vasquez:

As the Solano County Superintendent of Schools, a resident of Vacaville, and through my work on various local boards such as First 5 Solano Children and Families Commission, Solano Coalition for Better Health, Solano County Hispanic Chamber of Commerce, Travis Credit Union Hispanic Advisory Committee, Children's Alliance of Solano County, Solano Partnership Against Violence, Help Me Grow Solano, and the Solano County Commercially Sexually Exploited Children Steering Committee, I see a great need and write in strong support of current efforts to establish a Solano Commission for Women and Girls.

In 1965, the California State Legislature established the California Commission on the Status of Women & Girls as a state agency. For the past five decades, this State Commission has identified and worked to eliminate inequities in state laws, practices, and conditions that affect California's women and girls.

Presently, six of the nine Bay Area Counties have county commissions focused on concerns of importance to women and girls: Alameda, Contra Costa, Marin, San Francisco, San Mateo, and Sonoma Counties. Situated in the heart of the northern California megaregion, I believe it is important that Solano County lead the way in championing opportunities for women and girls.

Currently, the State Commission provides leadership through research, policy development, education, outreach, advocacy, and strategic partnerships. I am certain that a Solano Commission for Women and Girls will provide similar benefits to our communities and Solano County as a whole.

According to the 2012-2016 American Community Survey 5-Year Estimates, women comprise 50.9% of our County's residents and 50.5% of voters over age 18 in Solano County. The creation of the Solano Commission for Women and Girls will play an important role in our region.

A Solano Commission for Women and Girls will foster increased awareness of women's issues, celebrate the achievements of local deserving women, and recommend legislative solutions at the city, county, state, and federal level in the years to come.

For these reasons and more, I join many other local leaders in calling on the Solano County Board of Supervisors to establish the Solano Commission for Women and Girls.

Board of Education

Elease Cheek, President

Peggy A. Cohen-Thompson, Vice President

Mayrene Bates

Michelle Coleman

Dana Dean

Douglas J. Ford

Amy Sharp

The Honorable John Vasquez
Solano Commission for Women and Girls
March 14, 2018
Page Two

The time has come for Solano County to create a County Commission ready to provide community education and advisement to the Solano County Board of Supervisors and other entities about important issues relating to the changing social and economic conditions of woman and girls in our County. I deeply believe the answer is the establishment of the Solano Commission for Women and Girls.

Thank you for your consideration.

Sincerely,



Lisette Estrella-Henderson
Superintendent of Schools
and Supporter of the Solano Commission for Women and Girls



SOLANO FAMILY & CHILDREN'S SERVICES

421 Executive Court North ♦ Fairfield, CA 94534-4019
Tele: (707) 863-3950 ♦ Fax: (707) 863-3975 ♦ E-mail: info@solanofamily.org

March 29, 2018

The Honorable John Vasquez
Supervisor, 4th District
Chairman, Solano County Board of Supervisors
675 Texas Street, Suite 6500
Fairfield, California 94533

RE: The establishment of a Solano County Commission for Women and Girls

Dear Supervisor Vasquez:

As a resident of the City of Vacaville and the Executive Director of Solano Family & Children's Services, Child Care Resource and Referral agency in Solano County, I write in strong support of current efforts to establish a Solano Commission for Women and Girls.

In 1965, the California State Legislature established the California Commission (Commission) on the Status of Women & Girls as a state agency. For the past five decades, the State Commission has identified and worked to eliminate inequities in state laws, practices and conditions that affect California's women and girls. Presently, six of the nine Bay Area Counties have county commissions focused on concerns of importance to women and girls. I believe it is important that Solano County lead the way in championing opportunities for women and girls.

Solano Family & Children's Services provides child care and mental health supports to parents in our county that struggle to make ends meet. Most of our clients are single women who are striving to support their families and gain an education or employment that will allow them to become self-sufficient. I am certain that a Solano Commission for Women and Girls will provide similar benefits to our communities and Solano County as whole.

With women comprising 50.9% of the County's residents and 50.5% of voters over age 18 in Solano County according to the **2012-2016 American Community Survey 5-Year Estimates**, the creation of the Solano Commission for Women and Girls will play an important role in our region.

A Solano Commission for Women and Girls will foster increased awareness of women's issues, celebrate the achievements of local deserving women and recommend legislative solutions at the city, county, state and federal level in the years to come.

It is why I join many other Solano County leaders in calling on the Solano County Board of Supervisors to establish the Solano Commission for Women and Girls.

The time has come for Solano County to create a County Commission ready to provide community education and advisement to the Solano County Board of Supervisors and other entities about important issues relating to the changing social and economic conditions of woman and girls in the county, the Solano Commission for Women and Girls.

Sincerely,



Kathy Lago
Executive Director
Solano Family & Children's Services



SOROPTIMIST

Best for Women

Soroptimist
International of Central
Solano County

Board of Directors

Joanne Wright
President

Emily Low
1st Vice President

Tonya Dretzka
2nd Vice President

June Branch
Secretary

Bev Brun
Treasurer

Joan Towner
Asst. Treasurer

Jackie Hopkins
Past President

WEBSITE:
www.sicentralsolano.com

April 8, 2018

The Honorable John Vasquez
Supervisor, 4th District
Chairman, Solano County Board of Supervisors
675 Texas Street, Suite 6500
Fairfield, California 94533

RE: The establishment of a Solano County Commission on the Status of Women and Girls

Dear Supervisor Vasquez:

As a resident of Suisun Valley and as president of Soroptimist International of Central Solano County, I write in strong support of current efforts to establish a Solano Commission for Women and Girls.

The members of SI Central Solano County live in and work in our community. It is our mission to improve the lives of all its citizens, directly focusing on women and girls. We promise to rise to the occasion to help this commission in its most valuable work.

In 1965, the California State Legislature established the California Commission (Commission) on the Status of Women & Girls as a state agency. For the past five decades, the State Commission has identified and worked to eliminate inequities in state laws, practices and conditions that affect California's women and girls.

Presently, six of the nine Bay Area Counties have county commissions focused on concerns of importance to women and girls; Alameda, Contra Costa, Marin, San Francisco, San Mateo and Sonoma Counties. Situated in the heart of the northern California megaregion, I believe it is important that Solano County lead the way in championing opportunities for women and girls.

Currently, the State Commission provides leadership through research, policy development, education, outreach, advocacy and strategic partnerships. I am certain that a Solano Commission for Women and Girls will provide similar benefits to our communities and Solano County as whole.

*Soroptimist
International
of Rio Vista
P.O. Box 152
Rio Vista,
CA 94571*



April 4, 2018

**The Honorable John Vasquez
Supervisor, 4th District
Chairman, Solano County Board of Supervisors
675 Texas Street, Suite 6500
Fairfield, California 94533**

RE: The establishment of a Solano County Commission on the Status of Women and Girls

Dear Supervisor Vasquez:

As residents of the City of Rio Vista and as members of Soroptimist International of Rio Vista in Solano County, we write in strong support of current efforts to establish a Solano Commission for Women and Girls.

In 1965, the California State Legislature established the California Commission (Commission) on the Status of Women & Girls as a state agency. For the past five decades, the State Commission has identified and worked to eliminate inequities in state laws, practices and conditions that affect California's women and girls.

Presently, six of the nine Bay Area Counties have county commissions focused on concerns of importance to women and girls; Alameda, Contra Costa, Marin, San Francisco, San Mateo and Sonoma Counties. Situated in the heart of the northern California megaregion, I believe it is important that Solano County lead the way in championing opportunities for women and girls.

Currently, the State Commission provides leadership through research, policy development, education, outreach, advocacy and strategic partnerships. I am certain that a Solano Commission for Women and

Girls will provide similar benefits to our communities and Solano County as whole.

With woman comprising 50.9% of the County's residents and 50.5% of voters over age 18 in Solano County according to the **2012-2016 American Community Survey 5-Year Estimates**, the creation of the Solano Commission for Women and Girls will play an important role in our region.

A Solano Commission for Women and Girls will foster increased awareness of women's issues, celebrate the achievements of local deserving women and recommend legislative solutions at the city, county, state and federal level in the years to come.

It is why we join many other Solano County leaders in calling on the Solano County Board of Supervisors to establish the Solano Commission for Women and Girls.

The time has come for Solano County to create a County Commission ready to provide community education and advisement to the Solano County Board of Supervisors and other entities about important issues relating to the changing social and economic conditions of woman and girls in the county, the Solano Commission for Women and Girls.

Sincerely,

Teri Malkin

Teri Malkin

President 2016-2018

(On behalf of the members of Soroptimist International of Rio Vista supporters of the Solano Commission for Women and Girls)



S O R O P T I M I S T

Best for Women®

International of Vacaville Twilight Club

Growing Brighter

P.O. Box 658

Vacaville, CA 95696-3836

April 13, 2018

The Honorable John Vasquez
Supervisor, 4th District
Chairman, Solano County Board of Supervisors
675 Texas Street, Suite 6500
Fairfield, California 94533

RE: The establishment of a Solano County Commission on the Status of Women and Girls

Dear Supervisor Vasquez:

Soroptimist International of Vacaville Twilight Club is very excited to have a Solano County Commission on the Status of Women and Girls established in our County. As you are aware, our Soroptimist mission is to help empower women and girls. What a wonderful opportunity for our organization to be involved in supporting the founding of this commission.

All of our members are residents of Solano County, so we will be doubly impacted, first as an organization that works in support of women, and secondly as women of Solano County.

In 1965, the California State Legislature established the California Commission (Commission) on the Status of Women & Girls as a state agency. For the past five decades, the State Commission has identified and worked to eliminate inequities in state laws, practices and conditions that affect California's women and girls.

Presently, six of the nine Bay Area Counties have county commissions focused on concerns of importance to women and girls; Alameda, Contra Costa, Marin, San Francisco, San Mateo and Sonoma Counties. Situated in the heart of the northern California megaregion, we believe it is important that Solano County lead the way in championing opportunities for women and girls.

Currently, the State Commission provides leadership through research, policy development, education, outreach, advocacy and strategic partnerships. We are certain that a

Solano Commission for Women and Girls will provide similar benefits to our communities and Solano County as whole.


With woman comprising 50.9% of the County's residents and 50.5% of voters over age 18 in Solano County according to the 2012-2016 American Community Survey 5-Year Estimates, the creation of the Solano Commission for Women and Girls will play an important role in our region.

A Solano Commission for Women and Girls will foster increased awareness of women's issues, celebrate the achievements of local deserving women and recommend legislative solutions at the city, county, state and federal level in the years to come.

This is why Soroptimist International of Vacaville Twilight Club joins many other Solano County leaders, and organizations in calling on the Solano County Board of Supervisors to establish the Solano Commission for Women and Girls.

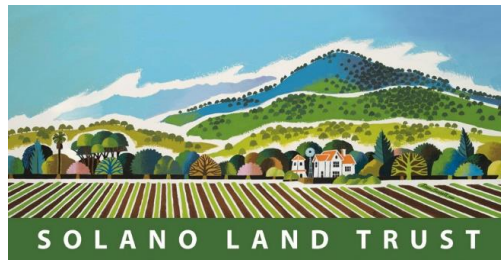
The time has come for Solano County to create a County Commission ready to provide community education and advisement to the Solano County Board of Supervisors and other entities about important issues relating to the changing social and economic conditions of woman and girls in the county, the Solano Commission for Women and Girls.

Sincerely,



Dana Holve

President, Soroptimist International of Vacaville Twilight Club,
strong supporters of the Solano Commission for Women and Girls



March 14, 2018

The Honorable John Vasquez
Supervisor, 4th District
Chairman, Solano County Board of Supervisors
675 Texas Street, Suite 6500
Fairfield, California 94533

RE: The establishment of a Solano County Commission for Women and Girls

Dear Supervisor Vasquez:

As a resident of the City of Vacaville and as a member of Solano Land Trust in Solano County, I write in strong support of current efforts to establish a Solano Commission for Women and Girls.

In 1965, the California State Legislature established the California Commission (Commission) on the Status of Women & Girls as a state agency. For the past five decades, the State Commission has identified and worked to eliminate inequities in state laws, practices and conditions that affect California's women and girls.

Presently, six of the nine Bay Area Counties have county commissions focused on concerns of importance to women and girls; Alameda, Contra Costa, Marin, San Francisco, San Mateo and Sonoma Counties. Situated in the heart of the northern California megaregion, I believe it is important that Solano County lead the way in championing opportunities for women and girls.

Currently, the State Commission provides leadership through research, policy development, education, outreach, advocacy and strategic partnerships. I am certain that a Solano Commission for Women and Girls will provide similar benefits to our communities and Solano County as whole.

With women comprising 50.9% of the County's residents and 50.5% of voters over age 18 in Solano County according to the **2012-2016 American Community Survey 5-Year Estimates**, the creation of the Solano Commission for Women and Girls will play an important role in our region.

A Solano Commission for Women and Girls will foster increased awareness of women's issues, celebrate the achievements of local deserving women and recommend legislative

solutions at the city, county, state and federal level in the years to come.

It is why I join many other Solano County leaders in calling on the Solano County Board of Supervisors to establish the Solano Commission for Women and Girls.

The time has come for Solano County to create a County Commission ready to provide community education and advisement to the Solano County Board of Supervisors and other entities about important issues relating to the changing social and economic conditions of woman and girls in the county, the Solano Commission for Women and Girls.

Sincerely,

A handwritten signature in green ink that reads "Nicole Braddock". The signature is written in a cursive, flowing style.

Nicole Braddock
Supporter of the Solano Commission for Women and Girls



Solano Partnership Against Violence



February 22nd 2018

The Honorable John Vasquez
Supervisor, 4th District Chairman,
Solano County Board of Supervisors
675 Texas Street, Suite 6500
Fairfield, California 94533

RE: The establishment of a Solano County Commission for Women and Girls

Dear Supervisor Vasquez:

Solano Partnership Against Violence (SPAV), of Solano County, is standing in strong support of current efforts to establish a Solano Commission for Women and Girls. As our efforts in coordination in the prevention, detection, treatment and legal processing of family violence cases, these efforts along with a coordinated collaboration with the Solano Commission for Women and Girls can bring an impactful change to Solano County Women and Girls, who are working to rise above the barriers and adversities they face.

In 1965, the California State Legislature established the California Commission (Commission) on the Status of Women & Girls as a state agency. For the past five decades, the State Commission has identified and worked to eliminate inequities in state laws, practices and conditions that affect California's women and girls.

Presently, six of the nine Bay Area Counties have county commissions focused on concerns of importance to women and girls; Alameda, Contra Costa, Marin, San Francisco, San Mateo and Sonoma Counties. Situated in the heart of the northern California megaregion, we believe it is important that Solano County lead the way in championing opportunities for women and girls.

Currently, the State Commission provides leadership through research, policy development, education, outreach, advocacy and strategic partnerships. We are certain that a Solano Commission for Women and Girls will provide similar benefits to our communities and Solano County as whole.

With women comprising 50.9% of the County's residents and 50.5% of voters over age 18 in Solano County according to the 2012-2016 American Community Survey 5-Year Estimates, the creation of the Solano Commission for Women and Girls will play an important role in our region. A Solano Commission for Women and Girls will foster increased awareness of women's issues, celebrate the achievements of local deserving women and recommend legislative solutions at the city, county, state and federal level in the years to come.

It is why Solano Partnership Against Violence is joining the efforts of many other Solano County leaders in calling on the Solano County Board of Supervisors to establish the Solano Commission for Women and Girls. The time has come for Solano County to create a County Commission ready to provide community education and advisement to the Solano County Board of Supervisors and other entities about important issues relating to the changing social and economic conditions of woman and girls in the county, the Solano Commission for Women and Girls.

Respectfully,



Jenalee Dawson

Chairperson

Solano Partnership Against Violence

Supporter of the Solano Commission for Women and Girls



April 3, 2018

The Honorable John Vasquez
Supervisor, 4th District
Chairman, Solano County Board of Supervisors
675 Texas Street, Suite 6500
Fairfield, California 94533

RE: The establishment of a Solano County Commission for Women and Girls

Dear Supervisor Vasquez:

As the Executive Director of Child Start, Inc., a program that operates Head Start programs throughout Solano County, I write in strong support of current efforts to establish a Solano Commission for Women and Girls.

In 1965, the California State Legislature established the California Commission (Commission) on the Status of Women & Girls as a state agency. For the past five decades, the State Commission has identified and worked to eliminate inequities in state laws, practices and conditions that affect California's women and girls.

Presently, six of the nine Bay Area Counties have county commissions focused on concerns of importance to women and girls; Alameda, Contra Costa, Marin, San Francisco, San Mateo and Sonoma Counties. Situated in the heart of the northern California megaregion, I believe it is important that Solano County lead the way in championing opportunities for women and girls.

Currently, the State Commission provides leadership through research, policy development, education, outreach, advocacy and strategic partnerships. I am certain that a Solano Commission for Women and Girls will provide similar benefits to our communities and Solano County as whole.

With women comprising 50.9% of the County's residents and 50.5% of voters over age 18 in Solano County according to the **2012-2016 American Community Survey 5-Year Estimates**, the creation of the Solano Commission for Women and Girls will play an important role in our region.

A Solano Commission for Women and Girls will foster increased awareness of women's issues, celebrate the achievements of local deserving women and recommend legislative solutions at the city, county, state and federal level in the years to come.

It is why I join many other Solano County leaders in calling on the Solano County Board of Supervisors to establish the Solano Commission for Women and Girls.

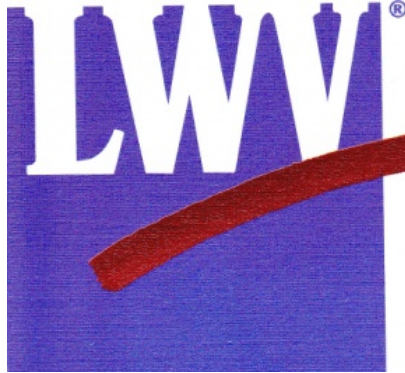
The time has come for Solano County to create a County Commission ready to provide community education and advisement to the Solano County Board of Supervisors and other entities about important issues relating to the changing social and economic conditions of woman and girls in the county, the Solano Commission for Women and Girls.

Sincerely,

A handwritten signature in black ink, reading "Deborah L. Peralez". The signature is fluid and cursive, with the first name "Deborah" being more prominent and the last name "Peralez" following in a similar style.

Deborah L. Peralez
Executive Director

Supporter of the Solano Commission for Women and Girls



League of Women Voters Benicia

March 21, 2018

The Honorable John Vasquez
Supervisor, 4th District
Chairman, Solano County Board of Supervisors
675 Texas Street, Suite 6500
Fairfield, California 94533

RE: The establishment of a Solano County Commission for Women and Girls

Dear Supervisor Vasquez:

As a residents of the Benicia and Vallejo, and as members of the League of Women Voters Benicia, we write in strong support of current efforts to establish a Solano Commission for Women and Girls. Our board voted unanimously to support this effort.

In 1965, the California State Legislature established the California Commission (Commission) on the Status of Women & Girls as a state agency. For the past five decades, the State Commission has identified and worked to eliminate inequities in state laws, practices and conditions that affect California's women and girls.

Presently, six of the nine Bay Area Counties have county commissions focused on concerns of importance to women and girls; Alameda, Contra Costa, Marin, San Francisco, San Mateo and Sonoma Counties. Situated in the heart of the northern California megaregion, we believe it is important that Solano County lead the way in championing opportunities for women and girls.

Currently, the State Commission provides leadership through research, policy development, education, outreach, advocacy and strategic partnerships. We are certain that a Solano Commission for Women and Girls will provide similar benefits to our communities and Solano County as whole.

With women comprising 50.9% of the County's residents and 50.5% of voters over age 18 in

Solano County according to the **2012-2016 American Community Survey 5-Year Estimates**, the creation of the Solano Commission for Women and Girls will play an important role in our region.

A Solano Commission for Women and Girls will foster increased awareness of women's issues, celebrate the achievements of local deserving women and recommend legislative solutions at the city, county, state and federal level in the years to come.

It is why we join many other Solano County leaders in calling on the Solano County Board of Supervisors to establish the Solano Commission for Women and Girls.

The time has come for Solano County to create a County Commission ready to provide community education and advisement to the Solano County Board of Supervisors and other entities about important issues relating to the changing social and economic conditions of woman and girls in the county, the Solano Commission for Women and Girls.

Sincerely,

Gayle Vaughan, Benicia
Past President, LWV Benicia

Niles Medders, Vallejo
Vice- President, LWV Benicia

Judy Potter, Benicia
Treasurer, LWV Benicia

ENABLING MANDATE (DRAFT 1-31-18)

Approved by Committee 2-05-2018

SOLANO COMMISSION FOR WOMEN AND GIRLS

CREATION OF COMMISSION

The Board of Supervisors of Solano County creates the Solano Commission for Women and Girls. This commission shall continue to represent Solano County until such time as the Solano County Board of Supervisors takes action to terminate the commission.

PURPOSE OF COMMISSION

The Solano Commission for Women and Girls shall provide community education and advisement to the Solano County Board of Supervisors and other entities as necessary on issues relating to the changing social and economic conditions of women and girls in the County. The Commission shall work to increase awareness of women's issues, celebrate the achievements of local deserving women, champion opportunities for women and girls, and recommend legislative solutions at the city, county, state and federal level. Areas of focus, will include, but not be limited to, socio-economic conditions, workplace issues, social treatment of gender issues, **education** and health and safety for women and girls.

MEMBERSHIP OF THE SOLANO COMMISSION FOR WOMEN AND GIRLS

- (a) The Commission shall consist of 17 members, approved by the Board of Supervisors. Commission members shall receive no compensation for their services. All members of the commission shall be residents of Solano County.
- (b) The membership shall be selected as follows:
 - 1) Each County Supervisor shall appoint one Commissioner (5).
 - 2) One Commission member shall be appointed by the Solano County Superintendent of Schools (1).
 - 3) Seven citizen Commissioners shall be appointed by the seven cities within Solano County (Benicia, Dixon, Fairfield, Rio Vista, Suisun, Vacaville, and Vallejo); (7).
 - 4) The Commission shall appoint two Youth Commissioners (age 14-24) and two At-Large Commissioners. These four appointees shall be selected by the Women Commission and recommended to the Board of Supervisors for confirmation of appointments (4).
- (c) Commission members shall comply with the terms of the California Political Reform Act;
- (d) The Commission shall develop a full membership application process.

TERMS OF OFFICE FOR MEMBERS AND VACANCY IN OFFICE

- (a) The terms of office for each commission member shall be three years, and the terms shall be staggered. Nothing herein shall prohibit a person from serving more than one term.

In addition to the selection criteria, the Commission shall compile and execute a comprehensive recruitment effort. (See example attached.)

- (b) Each commission member shall remain in office, at the conclusion of that member's term, until a successor member has been selected and installed into office.
- (c) An office shall become vacant if a commission member discontinues to function in the area from which appointed, or fails to attend three commission meetings in a row.
- (d) A member may be removed for cause after a hearing by the Board of Supervisors. A member appointed upon recommendation by the Solano County Office of Education, County Superintendent may be removed by the County Superintendent without cause. A member appointed by a County Supervisor may upon recommendation of the appointing County Supervisor, be removed. A hearing shall be initiated by a majority vote of the Commission recommending removal of any members for cause. Cause may include malfeasance in office, excessive absences, or other circumstances rendering the member unfit for service on the Commission.

POWERS AND DUTIES OF COMMISSION

The powers and duties of the Commission shall include but are not limited to:

- (a) Advise the Solano County Board of Supervisors on women and girls' issues;
- (b) Design special projects that affect women and girls where they are not currently being implemented by existing county agencies;
- (c) Perform services in connection with outreach, communication, and liaison to neighborhood women, the women's community, and women's organizations;
- (d) Advise the County Legislative Committee concerning state and federal legislation and programs that are of concern to women;
- (e) Develop and implement a county-wide women's recognition event;

- (f) Act as an information center on the status of women and girls, and women's educational, employment, and other related needs;
- (g) Promote and facilitate collaboration among local women's organizations in the county, as the commission deems necessary and appropriate.

ADMINISTRATION

The powers of the Commission shall include, but not be limited to, the following:

- (a) To use voluntary and uncompensated services of private individuals, agencies and organizations as may be needed from time to time;
- (b) To enact bylaws for its own governance;
- (c) To hold regular public meetings, and to hold fact-finding hearings and other public forums as it may deem necessary;
- (d) To administer all programs, research and reports established pursuant to this chapter and to develop any necessary policies and procedures to implement these programs;
- (e) To provide a written report to the Board of Supervisors concerning its operations.

FUNDING

- (a) The Commission may accept and solicit funds, including any gifts, donations, grants or bequests, or any federal funds for any of the purposes of this section. Such funds shall be deposited in a separate non-profit account to be expended at the discretion of the Commission.

OPEN AND PUBLIC MEETINGS

The open meeting laws contained in The Ralph M. Brown Act shall apply to the Commission's meetings.

SOLANO COMMISSION for WOMEN and GIRLS

PURPOSE MISSION GOALS

(February 1st, 2018)

NAME: Solano Commission for Women and Girls

ENABLING MANDATE: Approved with edits

LOGO: Solano County's Mother Earth Statue (some version of the statue)

PURPOSE (approved)

The Solano Commission for Women and Girls shall provide community education, and advisement to the Solano County Board of Supervisors, and other entities as necessary, on issues relating to the changing social and economic conditions of women and girls in the county. The Commission will increase awareness of women's issues, celebrate the achievements of local deserving women, champion opportunities for women and girls, and recommend legislative solutions at the city, county, state and federal level. Areas of focus, will include, but not be limited to: socio-economic conditions, workplace issues, social treatment of gender issues, education and health and safety for women and girls.

MISSION (approved)

Improve the economic status, health and social welfare, and overall quality of life for women and girls in Solano County.

GOALS (approved)

Provide a focal point for issues related to women and girls in Solano County

Educate and advise the Board of Supervisors and the public on issues relating to the changing social and economic conditions of women and girls in the county, with emphasis on the economically disadvantaged

Legislatively advocate on behalf of women and girls

Advocate for full equality in all areas of life for women and girls and promote their rights and opportunities

Organize and co-sponsor conferences, forums, and public hearings which address issues related to women and girls

POTENTIAL ACTIVITIES (approved)

- Collect and analyze data of women and children in poverty
- Host events to support the empowerment of women and girls
- Conduct a Gender Analysis of Boards and Commissions
- Promote Women's Political Leadership Development
- Conduct a Women's Clothing Drive
- Raise awareness on Human Trafficking and the need for prevention

- Advocate for gender responsive programming options at the Women's Correctional Center
- Legislative Advocacy
- Hold a Women's Hall of Fame or Women Making History celebration
- Hold a Women's Art Exhibit During the month of March (Women's History Month)
- Create a permanent Women's Hall of Fame Exhibit
- Develop a social media platform (e.g., Facebook, Twitter, Instagram)
- Develop a Website
- Develop a Women in Leadership Program (a series of panel and roundtable discussions presented by the Solano Commission for Women and Girls aimed at supporting gender equality and opportunities for women in the workplace. Our goal is to raise awareness in Solano County, provide a call to action to organizations and businesses to close the leadership gap, and to encourage and empower women.)
- Develop a "Expanding Women Entrepreneurs" program
- Create Reports: Family Violence, Report on the Status of Women and Girls in Solano County (see San Francisco Commission report)

POTENTIAL FUNDING SOURCES:

Form Friends of the Solano Commission for Women and Girls. For example, San Francisco's "Friends of the Commission on the Status of Women" is a 501(c)(3) non-profit corporation founded in 1976. Its purpose is to raise awareness and funding for activities and initiatives of the Commission that are not funded by the City of San Francisco.

COMMITTEE MEMBERS

MEMBERS	CITY	EMAIL
Jennifer Barton	Fairfield	Jennifer.barton@asm.ca.gov
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Cierra Padilla	Rio Vista	Cierrapstarnes@gmail.com
Margi Stern	Vacaville	margistern@gmail.com
Lori Wilson	Suisun	lwilson@suisun.com

Committee Advisor: Phyllis Gordon, Contra Costa County Commission on Women; flashfg@aol.com

RESOLUTION NO. 2018 - _____

**RESOLUTION OF THE SOLANO COUNTY BOARD OF SUPERVISORS
APPROVING THE CREATION OF THE SOLANO COMMISSION FOR WOMEN AND GIRLS**

Whereas, the Board of Supervisors recognizes the importance of enabling women to have greater equality in the areas of housing, education, employment, community services, and related activities; and

Whereas, As authorized by Government Code section 8240 et seq., the Legislature created the state Commission on the Status of Women and Girls, and the Commission has encouraged the creation of and public participation in county and city commissions; and

Whereas, Government Code section 31000.1 authorizes the Board of Supervisors to appoint committees of citizens to study problems of general or special interest to the Board and make reports and recommendations to the Board; and

Whereas, establishment of an advisory committee comprised of concerned citizens of Solano County will provide the Board with comment on general or specific issues relating to enabling women to have greater equality in the areas of housing, education, employment, community services, and related activities.

Resolved, the Solano County Board of Supervisors establishes the Solano Commission for Women and Girls.

Resolved, the Solano Commission for Women and Girls shall be comprised of seventeen (17) members appointed and confirmed by the Board of Supervisors as follows:

- a. Each member of the Commission shall be a resident of Solano County.
- b. Each member of the Board of Supervisors shall appoint one (1) Commissioner to represent the five (5) supervisorial districts of the County.
- c. The Solano County Superintendent of Schools shall appoint one (1) Commissioner.
- d. Each of the seven (7) cities within Solano County (Benicia, Dixon, Fairfield, Rio Vista, Suisun, Vacaville, and Vallejo) shall appoint one (1) Commissioner.
- e. The members of the Commission for Women and Girls shall recommend to the Board of Supervisors two (2) Youth Commissioners (between ages of 14-24) and two (2) At-Large Commissioners for confirmation of appointment.

Resolved, the members of the Commission shall serve three-year terms, and they shall continue in office until the expiration of their term and the appointment of their successors, except that the terms of the first Commissioners shall be staggered so that the term of eight Commissioners shall expire in two years and the term of nine Commissioners shall expire in three years. The first appointees shall draw lots at the first meeting of the Commission to determine the term of each initial Commissioner. Commissioners shall serve at the pleasure of the appointing authority and may serve more than one term. They shall serve on a voluntary basis and without compensation.

Resolved, any vacancy occurring on the Commission shall be filled for the remainder of the unexpired term in the same manner as the original appointment. A vacancy shall exist and shall be reported to the Board of Supervisors whenever a Commissioner fails to perform her or his duties as appointed or fails to attend three consecutive regular meetings of the Commission without good cause.

Resolved, the Commission shall meet as necessary to perform its powers and duties set forth in this resolution.

Resolved, the Commission shall comply with all requirements of the Ralph M. Brown Act (Government Code section 54950 et seq.).

Resolved, a majority of the duly appointed Commissioners shall constitute a quorum for the transaction of business.

Resolved, the powers and duties of the Commission shall be as follows:

- a. Organize and adopt rules for its meetings.
- b. Organize and adopt rules for recruitment of members of the Commission consistent with the Solano County Advisory Board Principles and Policies.
- c. Study and research by means of meetings, conferences, public hearings, or other appropriate means, the conditions affecting women and girls which impose special limitations or burdens on them or society, or which limit or tend to limit opportunities availability to women and girls.
- d. Subject to approval of the County Administrator, request of any county department information, services, facilities and other assistance for the purposes of furthering the objectives of this resolution.
- e. Prepare and disseminate information to advise and counsel residents of the County, the Board of Supervisors, the County Administrator and the departments of the County, and other bodies as directed by the Board, on general or special matters relating to the conditions affecting women and girls which impose special limitations or burdens on them or society, or which limit or tend to limit opportunities available to women and girls, in accordance with the terms of the California Political Reform Act, Government Code section 1090 et seq.
- f. Recommend to the Board of Supervisors necessary procedures, programs, or legislation to promote and ensure greater equality in the areas of housing, education, employment, community services, and related activities for women.
- g. Consult and cooperate with the Board of Supervisors, federal, state, city and other public agencies and refer to the proper agencies any matters already in the jurisdiction of their existing power, with the intent that duplication of efforts should be avoided
- h. Solicit and accept funding support as well as donation of funds and/or services from any source in order to carry out the duties outlined in this resolution, as permitted by law.
- i. Form a non-profit organization fund, in which any moneys collected or received by the Commission shall be deposited, for use in accordance with the terms of the gift or donation from which the moneys are received and for the purposes of supporting the activities of the Commission, as permitted by law.

Resolved, the Clerk of the Board of Supervisors is directed to post notice of the creation of this Commission.

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Passed and adopted by the Solano County Board of Supervisors at its regular meeting on April 24, 2018,
by the following vote:

AYES: Supervisors _____

NOES: Supervisors _____

EXCUSED: Supervisors _____

JOHN M. VASQUEZ, Chair
Solano County Board of Supervisors

ATTEST:
BIRGITTA E. CORSELLO, Clerk
Solano County Board of Supervisors

By: _____
Jeanette Neiger, Chief Deputy Clerk



Solano County

675 Texas Street
Fairfield, California 94533
www.solanocounty.com

Agenda Submittal

Agenda #:	19	Status:	Regular Calendar
Type:	Presentation	Department:	County Administrator
File #:	18-175	Contact:	Ian Goldberg, 784-6116
Agenda date:	04/24/2018	Final Action:	
Title:	Receive a presentation on the Court Appointed Special Advocates (CASA) program and delegate authority to the County Administrator to address a request from CASA to increase the dedicated County owned space in the County Courthouse at 600 Union Avenue in Fairfield California to CASA		
Governing body:	Board of Supervisors		
District:	All		
Attachments:	A - CASA Request Letter		

Date:	Ver.	Action By:	Action:	Result:
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Published Notice Required? Yes ☐ No ☒
Public Hearing Required? Yes ☐ No ☒

DEPARTMENTAL RECOMMENDATION:

The County Administrator recommends the Board receive a presentation on the Court Appointed Special Advocate (CASA) program and delegate authority to the County Administrator to address a request from CASA to increase dedicated County owned space in the County Courthouse at 600 Union Avenue in Fairfield California to CASA.

SUMMARY:

CASA of Solano County advocates for abused, neglected, and other identified children within the court system, with the belief that every child is entitled to a safe and stable home. CASA of Solano County is committed to advocating for the best interests of children; Providing ongoing support and comprehensive training programs to educate volunteer advocates; Maintaining public awareness and educate the community regarding child abuse and neglect; and Act as liaison with public and private agencies at the direction of the Juvenile Court Judge.

Since CASA's formation as a 501c3 organization in July of 2005, serving the foster children of Solano County, the need for CASA volunteers and requisite support staff has increased dramatically. In July of 2005, CASA had served 54 children involved in the Solano County child welfare system. In the calendar year 2017, CASA served 183 children and provided over 225 services. The value of these services was over one million dollars.

CASA will provide a presentation on the CASA program and its success in delivering services in Solano County. In addition CASA staff will share with the Board challenges the organization is facing as the need for services continues to grow. In addressing these challenges CASA is requesting the County consider a request to increase dedicated County owned space in the County Courthouse at 600 Union Avenue in Fairfield California to CASA. See the request as outlined in Attachment A "CASA Request Letter 2018". The County

Administrator is currently exploring options for the expansion of dedicated space to CASA and is recommending the Board delegate authority to the County Administrator to address this space request if available space is identified which can be dedicated to meet the needs of CASA, while maintain adequate space for the Courts and the County.

In addition, CASA has requested an increase in the County Non-Contribution beginning in FY2018/19 to address the need for expanding staffing to serve their growing caseload. At this time, the Board is not being asked to consider recommended action regarding this request. This request, which is outlined in Attachment A "CASA Request Letter 2018", will be evaluated in connection with the County Administrator's recommendations for the FY2018/19 Budget which will be brought back to the Board for consideration during Budget Hearings in June 2018.

FINANCIAL IMPACT:

There is no cost associated with receiving this presentation. The Solano County FY2017/18 Adopted Budget includes \$80,325 in the form of a Non-County Contribution to support CASA operations. In FY2016/17 the County provided \$80,325, FY2015/16: \$76,500 and in FY2014/15: \$76,500. In addition to the Non- County Contribution, the County also provides dedicated office space in the County Courthouse at 600 Union Avenue in Fairfield California for CASA operations.

CASA has submitted a request for an increase in the County's Non-County Contribution beginning in FY2018/19 of \$50,000 per fiscal year. The County Administrator is reviewing this request in connection with the FY2018/19 Recommended Budget. The Board is being provided this request for information purposes only at this time and will be asked to consider action on this request in connection with the FY 2018/19 Recommended Budget process during Budget Hearings in June 2018.

DISCUSSION:

CASA of Solano County advocates for abused, neglected, and other identified children within the court system, with the belief that every child is entitled to a safe and stable home. In support of this mission, CASA of Solano County is committed to the following:

- Advocate for the best interests of children.
- Provide comprehensive training programs to educate volunteer advocates.
- Recruit volunteers to act as Court Appointed Special Advocates (CASA's).
- Provide ongoing support to CASA staff and volunteers.
- Create and maintain public awareness and educate the community regarding child abuse and neglect
- Provide advocacy networking and liaison with public and private agencies and individuals.
- Act in liaison with, and at the direction of, the Juvenile Court Judge.

For further information on the CASA Program see the video link below on the CASA program. This video will be played for the Board during the presentation. See link below:

https://www.youtube.com/watch?v=SzGXyzP_CBw&t=78s <[https://urldefense.proofpoint.com/v2/url?u=https-3A_www.youtube.com_watch-3Fv-3DSzGXyzP-5FCBw-26t-3D78s&d=DwMFaQ&c=e71KFwQiz1Uq9\\$SWN1ahPySYgwkr698SCHpwituH1HMQ&r=MT7Cqn9nnN0yrloGh3aeJqtZ67RH_wg_gFrEKzZsY20&m=U7rq5EA7UUPvypQW_RpOmmdRyn2lvtwhMUj851twoqY&s=U-jMywAxVRJ-ljyAguhGhP630bIJ9qGB1zT6nsGWIUw&e=>](https://urldefense.proofpoint.com/v2/url?u=https-3A_www.youtube.com_watch-3Fv-3DSzGXyzP-5FCBw-26t-3D78s&d=DwMFaQ&c=e71KFwQiz1Uq9$SWN1ahPySYgwkr698SCHpwituH1HMQ&r=MT7Cqn9nnN0yrloGh3aeJqtZ67RH_wg_gFrEKzZsY20&m=U7rq5EA7UUPvypQW_RpOmmdRyn2lvtwhMUj851twoqY&s=U-jMywAxVRJ-ljyAguhGhP630bIJ9qGB1zT6nsGWIUw&e=>)

Background:

In July 2001, the Solano County Superior Court Executive Committee met with representatives of California CASA, National CASA, and the Judicial Council Administrative Office of the Courts, to discuss a proposal to bring a Court Appointed Special Advocate (CASA) program to Solano County. The meeting provided the

Courts with an opportunity to ask questions and have open dialog about their concerns.

Following this important meeting, in September 2001, the courts agreed to support a Solano County CASA program.

The Courts did, however, have some caveats. First, they felt it important to have direct input in creating the program and requested that the County agree to the creation of the program and to placing it under the Office of Family Violence Prevention (OFVP). They requested that it remain under the OFVP until it reached sustainability and then they would reevaluate its placement. Second, the courts requested that volunteers receive 40 hours of training rather than the 30 hours required by National CASA Association.

In October 2001, a request was made of the Board of Supervisors to support the creation of a CASA program under the Office of Family Violence Prevention umbrella. The Board agreed and asked that the OFVP return in two years with a status report on achieving sustainability. An advisory board, including representatives of the Courts, the Board of Supervisors, Child Welfare Services, legal counsel, and other key agencies, was established to help guide the CASA program in its development.

On April 8, 2003, CASA held its first volunteer training class of ten potential volunteers. On June 11, 2003, Commissioner J. Paul Coan swore in eight new advocates. Two additional training classes were held and swearing-in ceremonies were conducted on December 17, 2003 and May 10, 2004. In December 2003, the courts made their first CASA appointments.

On July 1, 2005, it was decided by the Solano County Board of Supervisors that CASA could now sustain itself as a nonprofit entity and Solano County CASA became "CASA of Solano County" a non profit organization. With 47 volunteers, 2 1/2 full time staff positions and a fully functioning governing Board, CASA moved to its new office space at the County Courthouse (600 Union Ave., Suite 204, Fairfield, CA 94533).

CASA Office Space Request:

The County owned space in the County Courthouse at 600 Union Avenue in Fairfield California which is currently designated for CASA use is located on the 2nd floor of the Courthouse and consists of staff office space, front counter, conference room, and a small storage room.

CASA has been working diligently to find donated resources for children and have found quite a bit of success. CASA has a "CASA Closet" stocked with clothing, shoes, school supplies and toys that are available to ALL foster children in Solano County, not just those who have been assigned an advocate. Due to the success, CASA has run out of space for the number of donations received and have no additional place to store the items. CASA offices are overrun with items. Even with youth coming in on a regular basis to get these much-needed items, new items are coming in regularly and CASA needs to have a wide variety of sizes and styles available at all times. CASA is therefore requesting additional space for the "closet".

The County Administrator's Office is currently exploring available space in the County Courthouse which may be dedicated to CASA to address the current needs. This is a coordinated effort with the Court Executive Office and County Departments. At this time, the County Administrator is still working to find a solution and is recommending the Board delegate authority to the County Administrator to address this space request if and when available space is identified which can be dedicated to meet the needs of CASA, while maintain adequate space for the Courts and the County.

ALTERNATIVES:

The Board could choose not to receive the presentation or delegate authority to the County Administrator to address the space request; however, this alternative is not recommended as CASA provides a critical service

to the children in our county and the Board has supported the CASA program in previous fiscal years.

OTHER AGENCY INVOLVEMENT:

The County Administrator is reviewing the CASA increase funding request, and is coordinating with the General Services Department, and the County Court Executive Office in reviewing the CASA space request.

CAO RECOMMENDATION:

APPROVE DEPARTMENTAL RECOMMENDATION



600 Union Ave., Suite 204
 Fairfield, California 94533
 Phone: (707) 421-2272 Fax: (707) 474-3761

Solano County
 675 Texas Street
 Fairfield CA 94533

Since CASA's formation as a 501c3 organization in July of 2005, serving the foster children of Solano County, the need for CASA volunteers and requisite support staff has increased dramatically. In July of 2005, CASA had served 54 children involved in the Solano County child welfare system. In the calendar year 2017, CASA served 183 children and provided over 225 services. The value of these services was over one million dollars. We continue to provide the highest quality and improved service with a staff that has not grown since 2005. Our staff is stretched thin and we are required by the National CASA mandates to have one volunteer supervisor per 45 cases. We are therefore in need of additional staffing to meet this criteria and we need to fill these positions with fairly compensated, professional supervisors. The goal of the organization is to serve every child in foster care who needs a CASA by the year 2020 and we are well on the way to achieving these results but will need additional staffing to do it well and professionally. An additional \$50,000 from the county on an annual basis will help us toward our goal of achieving these desired staffing levels.

CASA has also recently agreed to become a lead agency in providing educational advocacy for children in Solano County's Child Welfare system. In order to achieve this, we will need to add to our advocate training as well as provide support services from among our staff.

In addition, we have been working diligently to find donated resources for our children and have found quite a bit of success. We now have a "CASA Closet" stocked with clothing, shoes, school supplies and toys that are available to ALL foster children in Solano County, not just those who have been assigned a CASA advocate. Due to our success, we have run out of space for the amount of donations we have received and we have no place to store the items. Our offices are overrun with items. Even with youth coming in on a regular basis to get these much needed items, we have new items coming in regularly and we need to have a wide variety of sizes and styles available at all times. We understand that there may be additional county space available or coming available within the courthouse and we would request additional space to help us have room not only for our staff but for our "closet".

Thank you for supporting the ones who are most vulnerable and need our help most, the foster children of Solano County.



600 Union Ave., Suite 204
Fairfield, California 94533
Phone: (707) 421-2272 Fax: (707) 474-3761

Sincerely,

JD Lopez

*Dr. JD Lopez, Chair
CASA of Solano County Board of Directors*

Christopher Sweeney

*Christopher Sweeney, Vice Chair
CASA of Solano County Board of Directors*

Candy Pierce

*Candy Pierce, Executive Director
CASA of Solano County*



Solano County

675 Texas Street
Fairfield, California 94533
www.solanocounty.com

Agenda Submittal

Agenda #:	20	Status:	Regular Calendar
Type:	Resolution	Department:	County Administrator
File #:	18-276	Contact:	Magen Yambao, 784-1969
Agenda date:	04/24/2018	Final Action:	
Title:	Conduct a Public Hearing on the proposed new and revised user fee schedules; Authorize Resource Management's Parks and Recreation to add fee exemption periods to reflect fee waivers; and Adopt fee schedules by separate resolutions amending the exhibits to Chapters 2.4 and 11 of the Solano County Code, modifying and establishing various fees, effective July 1, 2018 for various departments		
Governing body:	Board of Supervisors		
District:	All		
Attachments:	A - Summary of Proposed FY201819 Fee Changes by Department, B - FY1819 Resolutions and Exhibits, C - Notice of Public Hearing		

Date:	Ver.	Action By:	Action:	Result:
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Published Notice Required? Yes ☒ No ☐

Public Hearing Required? Yes ☒ No ☐

DEPARTMENTAL RECOMMENDATION:

The County Administrator recommends that the Board of Supervisors:

- 1) Conduct a Public Hearing on the proposed new and revised user fee schedules and consider adoption of fee schedules by separate resolutions amending Chapters 2.4 and 11 of the Solano County Code, modifying and establishing various fees:
 - Exhibit I - Agricultural Commissioner / Sealer of Weights and Measures
 - Exhibit II - Assessor/Recorder
 - Exhibit III-A - Resource Management - Environmental Health Division
 - Exhibit III-B - Resource Management - Planning Division
 - Exhibit III-C - Resource Management - Building and Safety Division
 - Exhibit III-D - Resource Management - Administration Services
 - Exhibit III-E - Resource Management - Public Works, Engineering, Surveyor
 - Exhibit IV - Public Guardian (H&SS - Adult Protective Services section)
 - Exhibit V - Tax Collector/County Clerk
 - Exhibit VI - Auditor/Controller
 - Exhibit VII - Registrar of Voters
 - Exhibit VIII - Clerk of the Board
 - Exhibit IX - County Counsel
 - Exhibit XI - Health and Social Services
 - Exhibit XIII - Sheriff/Coroner

- Exhibit XIV - Probation Department
- Exhibit XVI - Parks and Recreation
- Exhibit XVII - Sheriff - Animal Care and Control
- Exhibit XX - Nut Tree Airport

2.) Authorize Resource Management's Parks and Recreation to add fee exemption periods to reflect fee waivers.

3.) After closing the noticed/published hearing, adopt the 15 attached fee resolutions amending the Solano County Code, modifying and establishing various fees for the departments listed above and authorizing the enactment of fees by resolution, effective July 1, 2018 for all the listed departments.

SUMMARY:

This is the annual submission of updates and revisions to the countywide user fee schedules. The County Administrator's Office facilitates and supports County departments in the update of their fees on an annual basis. Fourteen established fee exhibits included in Chapter 11 of the Solano County Code are being revised to reflect updated salary/benefit costs and programmatic changes. In addition, the Nut Tree Airport fee exhibit (Exhibit XX) included in Chapter 2.4 of the Solano County Code is also proposed to be revised to reflect fees that are tied to the Consumer Price Index, comparable market rates and new development application fees.

Since 1992, the Board has supported the need to recover 100% of the costs associated with a service provided by the County to members of the public when allowed by law. For FY2018/19, the majority of the fees are recommended to remain unchanged; however, there are a number of fees for which the recommendation is to adjust the fee. Most of the adjustments are due to changes in the respective department's productive hourly rate to provide a service, and depending on the specific department, may have increased or decreased due to staffing levels and operational costs. And in many cases, the public may obtain the service online at no cost.

The fee schedules also contain fee adjustments based on federal and state mandates that are set by statute, which is noted on the fee schedules.

Each department has provided a summary of proposed fee revisions, including new fees, and an explanation for the fee revisions which are included in Attachment A. If all proposed fee charges are approved by the Board, there would be a net increase of approximately \$407,629 in fee revenues collected in FY2018/19. Resolutions for adopting the revised Fee Schedules include the corresponding listing of all provided fee exhibits (Attachment B). Subject to Board adoption of the department fee resolutions, the new and revised fees will be effective July 1, 2018.

FINANCIAL IMPACT:

The cost of preparing this report is borne in part by the departments who prepare and charge fees for services, and is covered within their existing budgets. This year's annual fee review and update reflects that several departments project fee adjustments, and therefore, adjustments in revenue should the Board adopt the resolutions.

The following departments anticipate additional FY2018/19 revenue should the Board adopt the fee resolutions: \$8,257 for Department of Agriculture/Weights and Measure, \$60,000 for Assessor/Recorder's Office, \$136,792 for Resource Management Environmental Health, \$22,455 for Resource Management's Planning Services, \$30,341 for Resource Management Building and Safety, \$42,354 for Public Work's Engineering Surveyor, \$40,000 for Treasurer-Tax Collector, \$21,000 for the Sheriff's Office, \$11,745 for

Resource Management-Parks and Recreation, \$24,000 for Animal Care Services and \$10,685 for the Nut Tree Airport. Department not listed anticipates nominal increase in revenue, which is less than \$5,000. These fee adjustments will be reflected in the FY18/19 recommended budget.

DISCUSSION:

In 1992, the Board directed staff to hire a consultant to develop a user fee model and a countywide standardized cost methodology, and the establishment of user fees for chargeable services. Using the cost documentation compiled by the consultant, staff began the implementation of fees for provided County services based on 100% cost recovery.

Since 1992, Solano County departments have used this standardized cost methodology for calculating countywide user fees. Annually, fees are reviewed and charges recommended which adhere to the Board of Supervisors' policy to recover 100% of the costs associated with the services provided by the County to members of the public when allowed by law. The basic fee methodology is as follows:

Direct Costs + Indirect Costs = Total Cost of Services

While there are exceptions to the above policy each department's goal is to have 100% cost recovery whenever possible. Between 2009 and 2014, during the economic downturn, departmental review of the fees focused on minimizing the impact to the community in an effort to encourage economic recovery and to minimize cost burdens to the public. Departments remain aware of the need to balance between recovering costs through fees versus minimizing cost burdens to the public from fees and the associated suppression of economic activity. Recognizing that need for balance, some of the fees do not reflect an increase or decrease, but reflect a narrower gap between actual cost to provide service and the recommended fee amount.

Departments also review market factors which would show a decline in demand if the costs of the fees were increased beyond what the market would allow, i.e. park reservations, agriculture, animal care and health and social services.

The Auditor-Controller's Office has reviewed the application of the standard fee methodology used by each department in the calculation of their productive hourly rates and indirect overhead rates, and concurred that the methodology used was sound for calculating their fees. The Auditor-Controller's staff did not review any of the statutory fees as they are federal or state mandated and set by the statute or law. However, the County Counsel reviewed the fee authority as noted on the fee schedules under the Fee Authority column.

Other departments refined their calculations to more accurately reflect the cost of providing the service. Several fees have been recommended to be eliminated and new fees are proposed to be established. Most of the adjustments are due to changes in the respective department's productive hourly rate and largely attributed to wage and benefit increases and retirement cost increases. Depending on the specific department, fees may have increased or decreased due to staffing levels and operational costs. Check marks in the New Fee or Revised Fee columns of each department's Fee Exhibit (Attachment B), reflects changes to current approved fees (addition of new fees, increases/decreases, deletions, consolidations, etc.).

The majority of the departmental fees remain unchanged with the exception of the Department of Health and Social Services (H&SS). The majority of H&SS fees are based on similar provider fees in the market and are dependent on federal and state reimbursement. Payments received from these programs are subject to audits that could result in cost settlement. Patients are charged on a sliding fee discount scale to ensure income or lack of insurance is not a barrier in acquiring the services needed.

A summary of the proposed FY2018/19 fee changes, including new fees, are listed by department in Attachment A.

The Resource Management Parks and Recreation is requesting the Board to authorize the department to add fee exemption for Auto Parking fees for the Kite Festival and Kids Fest occurring one day annually in May at Lynch Canyon Park.

There are minor adjustments that explain discrepancies between what are being recommended for approval versus what was noticed (Attachment C) resulting from changes made after the notices on April 12 and 18, 2018.

- The Department of Child Support Services previously recommended an increase of \$10 for the annual fee for custodial party based on 2018 federal spending bill raising the annual child support fee from \$25 to \$35. The provision which goes into effect October 1, 2018 requires the State of California to make modifications to the legislation prior to implementation. The State has not implemented the necessary change, the fee increase will be delayed pending action by the State legislation. The fee Exhibit XIX is not included in the attachment because there is no change from prior year.
- The Department of Agriculture/Weights and Measures, Registrar of Voters and Clerk of the Board recommend deleting the Research Fees, with concurrence from County Counsel, as the service request may be considered a public records act request pursuant to GC §6253. The fee Exhibits for each department that pertain to the fees are marked for deletion.
- The Sheriff's Office is also deleting the previously noticed fees for the Background Investigation - Failed and the reported new fee for Level 1.1 Background Investigation because these services are not available to public. The fee Exhibit XIII pertaining to the fees are marked for deletion.

ALTERNATIVES:

- a) The Board may choose to not approve any of the new fees or proposed fee increases. This alternative is not recommended. While it may result in the nominal loss of revenues for most departments; if the Department of Agriculture, Assessor/Recorder, Resource Management, Tax Collector/County Clerk, Auditor-Controller, Registrar of Voters, Clerk of the Board, County Counsel, Sheriff's Office and Animal Care proposed fees are not adopted, there may be an increased cost to the General Fund.
- b) The Board may choose to not approve any proposed fee decreases. This alternative is not recommended as it would result in the collection of fees in excess of cost.
- c) The Board may choose to approve fee schedules and resolutions by individual departments and directing or specifying modifications to the proposed adjustments to fees. If the Board chooses not to approve proposed fee revisions and additions, there may be an impact to revenue for any affected department and staff has provided initial estimates for projected revenues.

SUMMARY OF PROPOSED FY2018/19 FEE CHANGES BY DEPARTMENT

1. AGRICULTURAL COMMISSIONER / SEALER OF WEIGHTS & MEASURES – (Exhibit I)

The Agricultural Commissioner/Sealer of Weights and Measures proposes a 2% to 5.9% fee increase, ranging from \$1 to \$18.25 on fees based on the current year's fee. While the recommended fees are less than the actual cost to perform the service, the department's proposal is to phase in the fee increases to minimize impact on small farm operations and is comparable to fees in seeking services from neighboring counties. In addition, the department proposes to delete the Research-Staff Time Fee as the service request may be considered a public record act request, where department cannot charge for ancillary tasks necessarily associated with the retrieval, inspection and handling of the file.

The department anticipates combined increase in revenue of \$8,257.

2. ASSESSOR/RECORDER – (Exhibit II)

The Assessor's Office recommends increasing twelve fees ranging from \$1 to \$17, representing a 3% to 25% increase in the Assessor's Office due to increase in their productive hourly rate. The Recorder's Office also recommends increasing six fees ranging \$1 to \$5, representing a range from 11% to 25% increase in the Recorder's Office due to increase in their productive hourly rate. In addition, the Recording Fee is decreased by \$1 due to the non-collection of the Social Security Number Truncation fee which sunsets on 01/01/2018. It also proposes to delete the official records copy fee (1st Page CoinOp) for \$2 because the department no longer have the coin operated microfilm machine.

The department anticipates an increase in revenue of \$60,000 primarily due to the collection of SB2 Building Homes and Jobs Act State Mandated fee which goes into effect January 1, 2018.

3. RESOURCE MANAGEMENT – (Exhibit III)

The Department of Resource Management calculates a composite hourly rate for each division separately. These composite hourly rates reflect direct operational costs in addition to the Department's full administrative costs, which are proportionally allocated to each of the operating divisions. Fees are based on the average time it takes to perform a specific fee for service multiplied by the composite hourly rate to recover direct operational and indirect administrative overhead costs for providing the service.

a. Environmental Health – (Exhibit III-A)

The Department of Resource Management proposes to revise most of its existing fees for environmental health and hazardous materials programs by 2%, resulting in fee increases ranging from \$1 to \$263 with the median fee increase being \$9. These fees reflect an increase in composite hourly rates of \$8 or 5.5% for environmental health programs and \$7 or 4.8% in the hazardous materials program, and the anticipated time to perform services within those programs.

The Department proposes to add two new fees in Program 42 - Liquid Waste, one new fee in Program 49 - Body Art and one new fee in Program 50 - Extremely Hazardous Materials. The

new fees in Program 42 – Liquid Waste provide clarity by specifically adding an hourly rate charge above staff time covered in existing permit fee categories for septic tank installation and septic tank repair/maintenance to improve cost recovery. The new fee in Program 49 – Body Art is for registration of businesses that only provide body piercing services, such as ear piercing. The piercing registration fee is based on an anticipated half hour of staff time required to complete the one-time registration of these businesses. A new Program 4 - Refinery fee is proposed for Program 50 – Extremely Hazardous Materials to recover costs associated with implementation of new State mandate and significant refinery inspection requirements that became effective in October 2017(19 CCR, Division 2, Chapter 4.5, Article 6.5). The estimated 0.25 Full Time Employee (FTE) is required to implement Program 4 and a \$68,719 fee. The Department's inspection time at Valero Benicia Refinery since October 2017 is the basis for fee recommendation. The Department has discussed the cost estimate for implementation of Program 4 requirements with staff from Valero Benicia Refinery and they are aware of the cost and the proposed fee.

The proposed increase to existing fees and addition of the new fees will allow continued cost recovery given the time required to perform all environmental health and hazardous materials related inspections and services.

The Department anticipates an increase in revenue of \$67,983 from a 2% increase in existing fees in all programs and the new fees in the Liquid Waste and Body Art programs; and a \$68,719 increase in revenue from the new Program 4-Refinery fee. This results in an anticipated combined increase in revenue of \$136,792.

b. Planning Services – (Exhibit III-B)

Since FY2009/10, Board opted to accept the Department of Resource Management's recommendation and adopt modest Planning Service fees ranging from 0% to 4.9%. These increases were less than the actual cost to perform the services, but were approved to help spur economic activity. Since then, the economy has begun to experience sustained growth and the need to discount fees has lessened. At the same time, staffing costs and the level of effort to perform some planning services have increased to the extent that the currently adopted planning fees do not offset the actual costs. To balance the need to recover costs of services with encouraging continued economic recovery, the Department is recommending an adjustment of fees ranging from 7% to 24% with the intent that all service fees will be increased to fully recover actual costs over a two to three year period. Fees for services used routinely, such as administrative permits, lot line adjustments, minor use permit applications, building permit reviews, and business license reviews and those related to agriculture will be increased by 7% to 8%, resulting in a fee increase ranging from \$4 to \$305 with the median increase being \$49. These fees will be increased over subsequent fiscal years until full cost recovery is obtained. Most remaining fees, many of which are not routinely used are for complex services such as General Plan Amendments or Rezoning. Applications are recommended to increase by up to 23% to reflect estimated costs for these services which is an increase of \$16 to \$1,950 with the median fee increase being \$183.

The Department of Resource Management is recommending the establishment of a new fee for Exception Request to allow Outdoor Cannabis Cultivation of \$397 based on two-hours of staff time to review "Exceptions" submitted by residents and non-commercial care providers to request to be allowed to grow personal cannabis outdoors per the procedures in the County of Solano's recently adopted personal cannabis regulations.

If approved, the Department projects an increase of approximately \$22,455 in fee revenue.

c. Building and Safety – (Exhibit III-C)

The Department of Resource Management recommends that the County fee table Exhibit IIIC – Building and Safety Division reflect the State of California code fee table references as revised by the International Code Council in February 2018. This results in an average increase in building permit valuation fees of approximately \$92 for a standard 3,000 square foot residential home and of \$427 for a standard 10,000 square foot commercial building. The Department is also proposing to revise the manner in which electrical, plumbing and mechanical permit fees are determined in order to improve efficiency by charging 10% of the building valuation permit fee for each of these permits instead of the current practice of basing the fees on the number of fixture units. The Department is also proposing to raise the building supplemental inspection and other miscellaneous fees by 1% to 12% as a result of increases in operating costs and the time required to perform inspection services. This results in a \$15 to \$177 increase for most fees. This increase will improve cost recovery for services and supports development inspection services.

The hourly rate for code compliance is decreasing by \$5 or 2% for a \$242 per hour. While the productive hourly rate is decreasing, the time to do re-inspection has increased resulting in an increase of \$7 or 2% for re-inspection fees. The department also proposes to increase \$4 or 16% on the business licensee review fee based on cost and time required to perform the service.

The Department anticipates a \$28,882 increase in the Building Division's revenue and \$1,459 increase in the Code Compliance Division's revenue from the fee revision.

d. Administrative Services (Exhibit III-D)

The Department of Resource Management proposes to revise its existing fees for Administrative Services work in the Business License program from 10% to 12%, resulting in a fee increase ranging from \$3 to \$10 for review and processing of initial, renewal and revised applications for business licenses. The fee increases offset operational cost increases and are based on administrative staff's hourly rate and estimated time to perform the functions.

If approved, the Department projects an increase of approximately \$3,280 in revenue.

e. Public Works/Engineering/Surveyor – (Exhibit III-E)

The Department of Resource Management proposes a \$7 increase in the productive hourly rate for Civil Engineer and a \$13 hourly increase for Engineering Technician and the County Surveyor to reflect changes in operating costs. As a result of proposed changes in the productive hourly rates, most permit fees and service hourly rates are proposed to increase from \$1 to \$301 with the median increase being \$41 or 10%. These proposed fee increases include surveyor map check fees, assembly permit, encroachment permit, grading permit fees, road signage, and road vacation fees, fees associated with land development and land use review, such as those for subdivisions and building envelope reviews. Two fees are proposed to decrease, Building Envelope Review by \$46 or 10% and Annual Transportation Permits by \$33 or 34%.

A new fee of \$432 for Minor Subdivision: Review Revised Map (Fee Reference # 3010-27b) is proposed to recover the hourly costs associated with this service. Over the last four years,

approximately 23% or 19 of Minor Subdivision Review services were for Revised Maps.

If approved the Department projects an increase of approximately \$42,354 in revenue.

4. PUBLIC GUARDIAN – (Exhibit IV)

The cost of operating the Office of Public Guardian are not covered by the fees received from various clients and estates managed by the office. The fees assessed by the Public Guardian's office are reviewed by County Counsel/Superior Court and are developed based on costs or market rates and the client's ability to pay whichever is lower. The Public Administrator's fee schedule is subject to probate code. The department proposes increase in all of their fees resulting from the increase of productive hourly rate.

5. TAX COLLECTOR/COUNTY CLERK – (Exhibit V)

The department is recommending an increase of one fee, delinquent secured taxes collection fee from \$10 to \$20 to cover the actual cost in performing the collection service. The department projects an increase in revenue of \$40,000 as a result of the increase in the fee.

6. AUDITOR/CONTROLLER – (Exhibit VI)

The Auditor-Controller provides various services such as auditing, property tax information, accounting and payroll services for independent special districts, title companies and other agencies. The department proposes to increase seven fees ranging from \$.14 to \$9 based on the respective services provided. The rates are based on budgeted numbers; however, the subsequent year's rate calculations include a roll forward adjustment based on actuals. The department anticipates nominal increase in revenue resulting from fee increases.

7. REGISTRAR OF VOTERS – (Exhibit VII)

The Elections Code and the Government Code establish the majority of the fees charged by the Registrar of Voters (ROV). The department's objective is to recoup all costs associated with conducting and providing election services to outside agencies.

ROV recommends revisions to five fees: (1) \$1.35 increases in three fees resulting from an increase in the department's productive hourly rate; (2) a \$9 increase in the Vote-by-Mail (VBM) Subscription also resulting from an increase in the productively hourly rate for staff time to provide easily accessible downloadable VBM files that are updated daily and available to subscribers; and (3) the cost to agencies utilizing ROV's election support services, which is also based on the actual hourly rate for respective staff to provide election support services along with the department's overhead rate. The department is proposing to increase the overhead rate from 103% to 106%.

The department recommends a new fee for the purchase of a weekly countywide voter file for \$10 as an option for customers. Customers can now choose to purchase the pre-made weekly file for a reduced fee of \$10 or request a custom report at the cost for staff time and materials which is typically \$38.25.

In addition, the department recommends to delete Research – Staff Time as the service request may be considered a public record act request, where department cannot charge for ancillary tasks necessarily associated with the retrieval, inspection and handling of the file.

8. CLERK OF THE BOARD – (Exhibit VIII)

The Clerk of the Board proposes to delete its fees for Research – Clerk of the Board and Research - Administrative Secretary/Office Assistant as the service request may be considered a public record act request, where department cannot charge for ancillary tasks necessarily associated with the retrieval, inspection and handling of the file. It also proposes to increase fees by \$7 for Certified Verbatim Transcript – Assessment Appeals Board and by \$48 for BOS meeting tapes to reflect the actual cost to reproduce a BOS meeting on DVD. The Clerk of the Board very seldom receives requests for copies of meeting tapes as they are now available to the public online; therefore, no additional revenue is anticipated from the fee increases.

9. COUNTY COUNSEL – (Exhibit IX)

County Counsel's fee schedule reflects an increase of 6% in the hourly rate for services. While there is an increase in department fees, the revenue projects a nominal decrease due to a projected decrease in billable hours for external clients. However, the department anticipates increased hours for inter departmental clients.

10. HEALTH & SOCIAL SERVICES – (Exhibit XI)

Health and Social Services (H&SS) evaluated their existing fee structure and compared it to both actual costs and similar provider fees in the market. Following these reviews, H&SS made appropriate revisions to the FY2018/19 fee schedule.

The majority of the H&SS service fees are dependent on federal and state reimbursement. Payments received from these programs are subject to audits that could result in cost settlements.

Fees charged to the general public represent approximately 2.7% of the department's fee-for-service revenues. Patients are charged on a sliding fee discount scale to ensure income or lack of insurance is not a barrier to physical, behavioral, and dental health care.

Mental Health specialty clinics use the UMDAP system (Uniform Method of Determining the Ability to Pay) which is based on an annual sliding scale liability based on the client's or responsible party's ability to pay as required by WIC Sections 5709 and 5710 and the California Code of Regulations Title 9, Division 1, Subchapter 3, Article 3, Section 524.

Primary and dental care clinics use a sliding fee discount scale, consistent with the requirements of the Code of Federal Regulations 42 Sec. 51c.303 which governs the use of funds under Section 330 of the Public Health Act and Health Resources Services Administration (HRSA), the federal oversight agency for Federally Qualified Health Center (FQHC) designated clinics.

HRSA also requires that fees be based on reasonable costs and locally prevailing charges. H&SS is proposing an increase over current primary care and dental health fees to comply with this requirement.

Health and Social Services may need to adjust its fees charged to clients during the year as reimbursement rates from Medi-Cal, Medicare or other third party payers change, actual cost per unit information becomes available via State-prescribed cost report process, or as the volume of services changes to allow us to recover more of our actual costs. Any new procedures added during the fiscal year will be based on existing or established methodologies for setting rates.

The H&SS fee schedule includes charges for the following divisions: (a) Behavioral Health Services, and Public Health Services.

a. Behavioral Health Services

- Mental Health

With the passage of Assembly Bill (AB) 1297, billing for Short Doyle MediCal direct services changed from using the State Maximum Allowances (SMA) billing rates to an option where Counties bill interim rates based on an approximation of their actual costs based on the Mental Health cost report. These interim rates will be reconciled with the State during a cost settlement process. The proposed rates are based on the submitted FY15/16 cost report (subject to DHCS audit) plus an inflation factor based on the most recent available home health basket market index plus 4% COLA.

Linked with the fee schedule is a Uniform Method of Determining the Ability to Pay system (UMDAP) mandated by the State which is an annual deductible liability based on gross family income of the client/responsible person. Once the annual liability is met each treatment year, mental health services are free to the client so that critical access to services will not be impeded.

- Substance Abuse

Substance Abuse services are contracted out to a network of substance abuse providers. The published rates are based on the contract rates.

b. Public Health Services

- Targeted Case Management (TCM)

TCM fees are established based on an annual cost report submitted to the Department of Health Care Services (DHCS).

- Medical Marijuana Identification Card

In June 2009, the Board of Supervisors adopted a resolution to impose annual program fees of \$100.00 for Medi-Cal recipients and \$200.00 for non-MediCal clients to recover the costs of administering the Medical Marijuana Identification Card program.

With the passage of Proposition 64 in November 2016, counties may only charge 50% of the \$100.00 previously charged to Medi-Cal clients or \$50.00, 50% of the \$200.00 previously charged to non-MediCal clients or \$100.00, and zero charge to County Medical Services Program (CMSP) clients.

- Vital Statistics

In FY2013/14, Vital Statistics added fees to additional services requiring resources beyond the standard procedure. These included fees for transit letters for non-contagious diseases, emergency death certificate filing due to religious or cultural reasons, late payment fee for the disposition of human remains permit, and expedited service for birth certificates. Vital Statistics is not requesting any changes in fees at this time.

- California Children Services (CCS)

The CCS program may collect an assessment and/or enrollment fee based on a sliding scale established by the DHCS/CCS program.

- Family Health Services (FHS)

The fee schedule for Family Health Services (FHS) has been set and adjusted utilizing several approaches.

<i>Primary Care</i>	<ul style="list-style-type: none"> • local prevailing rates based on national averages with adjustments for geographic variability and applicable percentile. • actual staff time and cost to provide the service (e.g., administering injections). • negotiated contract rates or invoice amounts for certain laboratory procedures and vaccines. • cost per visit based on the FY2016/17 Medicare cost report for setting "G" code fees.
<i>Dental Care</i>	<ul style="list-style-type: none"> • local prevailing rates if known; otherwise, the fee remains at FY2017/18 rate.

The proposed fees include an increase over current rates based on the methodologies described above to better align charges with the cost of providing services and maintain consistency with locally prevailing rates as required by HRSA.

HRSA also requires the establishment of a sliding fee discount scale which should be applied uniformly to all patients and to all services within the approved scope of project for a FQHC designated clinic. The scale must discount the amount on the fee schedule for patients at or below 200% of the Federal Poverty Guidelines (FPG) with patients at or below 100% of the FPG receiving a full discount and have at least three discount pay classes above 100% and at or below 200% of the FPG.

The table below is the Sliding Fee Discount Scale for FHS primary and dental care clinics specifically designed to meet HRSA requirements and ensure that income or lack of insurance is not a barrier to care.

% of Poverty Based on Federal Poverty Level	% of Fee Discounted
0 – 100%	100%
101 – 138%	80%
139 – 170%	60%
171 – 200%	50%

- .Public Health Laboratory

Some of the proposed fees are changing to keep them in line with current market rates.

11. SHERIFF — (Exhibit XIII)

The Sheriff's Office recommends increasing 34 existing fees to recover actual administrative and/or service related costs as allowed by State statutes or regulations. These increases are primarily due to increases in productive hourly rates resulting from employee merit/step increases and COLAs.

In addition, the proposed fee schedule reflects 41 fees unchanged from the current fee schedule. Specifically, two fees remain unchanged as actual costs have not increased, and 36 fees remain the same because the fees are established or capped by statute. Moreover, three existing fees tied to the Alternative to Custody program (i.e., work furlough fee, work release fee, and electronic monitoring fee) are driven by the client's hourly wage earned and their ability to pay.

The Sheriff's Office recommends deleting the Report Processing Fee with concurrence from County Counsel as the report request may be considered a public records act request and the the Background Investigation – Failed since this service is not available to the public.

Government Code section 29552 authorizes the State Controller to allocate funds for booking fees from the Enhancing Law Enforcement Activities subaccount in the amount of \$35M for local governments. Therefore, Solano County cannot charge booking fees under Government Code 29550.

However, pursuant to Government Code section 29551(b), Solano County may charge a jail access fee. The fee is equal to the actual costs of booking an arrestee into the local detention facility, to a local agency that exceeds their three-year average number of non-felony bookings. Arrests for municipal code violations and most misdemeanor violations are included in the criteria for billing for the non-felony bookings. Arrests for driving under the influence offenses, domestic violence misdemeanor offenses and enforcement of protective orders are excluded from the billable jail access fees. The jail access fee has been included in the fees presented in this Board report.

Given the proposed fees, the Sheriff's Office estimates a revenue increase of \$21,000.

12. PROBATION – (Exhibit XIV)

Probation Department proposes some changes to FY2018-19 fee schedule to recover costs in performing the service. Unless mandated by statute or law, the department is recommending a flat fee of \$350 for fees with actual cost of more than \$500. In addition, fees with actual costs less than \$500, the department used the indirect cost proposal rate to determine the fees to be recommended. While the recommendation is lesser than the actual cost, the department is recommending the adjustment to be reasonable considering the clients financial ability to pay and the likelihood of collectability.

The department also proposes to delete photo copy charges to align charges with the countywide copy fees.

13. PARKS AND RECREATION – (Exhibit XVI)

Parks and Recreation fees are based upon market conditions. For FY2018/19, the Department recommends that the existing Non-Camper Dump Fee (Fee 034) be reduced from \$19 per dump to \$15 per dump and that a new fee, Camper Dump Fee-Regular (Fee 034.1) of \$15, be added. This will result in anyone using the parks' campgrounds' dump stations paying a \$15 fee. Costs for servicing and maintaining the campgrounds' dump stations and for campsite utilities (water and electrical service) are significantly increasing, especially at Sandy Beach Park. By focusing the fees for service on those specifically using the dump station (non-campers and campers alike), the Department can partially offset the increased operational costs without substantially increasing the costs to all campers. This allows for the Department to maintain existing campsite fees at their current rates to offset the increased operational costs, such as those for electricity and water, that are not associated with the dump station. Applying this fee uniformly to anyone using the dump station will facilitate the Department's proposed placement of an automated controlled access device on the dump station at Sandy Beach as a cost control measure in FY2018/19. This automated device, which has been successfully used at parks throughout the state, requires the dump station user to pay a fee at the device, which then automatically unlocks and provides access to the dump station for a specific time period adequate to flush RV waste tanks prior to re-securing and locking the access point. This controlled access device will generate revenue to offset maintenance cost, while also reducing the number of pump outs that should be necessary by controlling the time of access. A review of other parks in the region and throughout the state finds various dump station use fee models, ranging from dump fees being included in the campsite fee to dump fees being an entirely separate fee, with the long term trend appearing to be separate fees and controlling the dump station access, similar to the Department's proposal. If approved, the Department anticipates generating at least \$11,745 in new revenue to offset the cost of maintenance to its dump stations. The proposed fees were brought as an update item to the Parks and Recreation Commission on March 8, 2018 and no formal action was taken. The fees were brought as an action item for consideration to the Commission on April 12, 2018 and no formal action was taken.

The department is also recommending the addition of a fee exemption for Day Use fees for entrance to Lynch Canyon for the Kite Festival and Kids Fest held annually in May. The cost impact for this exemption is already anticipated in the Department's operating budget as the Board has exempted these dates and activities in past years through separate Board action. By adding this exemption to the fee schedule, it will streamline Department activities to facilitate the events, saving costs, and memorialize the Board's direction to promote youth activities at the Parks.

14. ANIMAL CARE – (Exhibit XVII)

The Sheriff's Office oversees the operations of Animal Care and Control Services and is proposing to add one new fee for FY2018/19 as described below.

- **Canine Influenza Vaccination Fee.** Canine influenza is a highly contagious viral infection. The purpose of the fee is to provide dog owners the opportunity to immunize their pets at the Animal Shelter's low cost public vaccination clinic. The proposed \$33 fee is less than most local veterinarian clinics charge for the same service.

The Sheriff's Office recommends nominally increasing 30 existing fees to recover actual administrative, and/or service related costs. These increases are primarily due to minor increases in productive hourly rates resulting from employee merit/step increases and COLAs. The proposed fee schedule also reflects decreasing four existing fees to reflect lower operational costs resulting from changes to processes and reduced material costs

There are 32 existing fees that remain unchanged, of which 10 are for licensing and seven for adoptions. Included as unchanged are three related to dangerous dog permits and hearings that are set by County ordinance, and three impound penalties established by California statute. Unchanged fees also include four wherein the actual cost of the service is unknown (livestock boarding for example), three that are based on similar fees charged by neighboring jurisdictions, and two wherein actual costs remained constant.

The proposed fees will result in an estimated increase of \$24,000 in revenue.

15. GENERAL SERVICES - NUT TREE AIRPORT – (Exhibit XX)

The Department of General Services proposes fee adjustments ranging from 3% to 34 % ranging from \$2 to \$572 increases to the Nut Tree Airport's fees based on the cost recovery for the services provided. It also proposes to add two new fees for hangar rentals.

Airport hangar and aircraft tie-down rental rates will increase by 3.1 percent based on the Consumer Price Index for 2017. As a result, rent revenue for hangars and aircraft tie-down spaces will increase by \$10,685.

The purpose of Airport development application fees is to recover the cost of staff time spent on proposed private development projects. As an Enterprise Fund the County can establish reasonable rates, fees and charges to recover operating costs. The proposed fee schedule and fee adjustments are authorized under County Code Chapter 2.4-20 and California Constitution article XI, section 7. Pursuant to the County grant obligations with the Federal Aviation Administration (FAA) the County is also required to operate the Airport as a financially self-sustaining enterprise.

RESOLUTION NO. 2018 - _____

**RESOLUTION OF THE SOLANO COUNTY BOARD OF SUPERVISORS ADOPTING
REVISED FEE SCHEDULE FOR THE AGRICULTURE DEPARTMENT**

Whereas, the laws of the State of California and the provisions of the Solano County Code authorize the Solano County Board of Supervisors to establish and adjust fees that the County Agricultural Commissioner proposes.

Resolved, the Solano County Board of Supervisors adopts the fees set forth in attached Exhibit I to Solano County Code section 11-110.2, to be effective on July 1, 2018.

Passed and adopted by the Solano County Board of Supervisors at its regular meeting on April 24, 2018 by the following vote:

AYES: SUPERVISORS _____

NOES: SUPERVISORS _____

EXCUSED: SUPERVISORS _____

JOHN M. VASQUEZ, Chair
Solano County Board of Supervisors

ATTEST:
BIRGITTA E. CORSELLO, Clerk
Solano County Board of Supervisors

By: _____
Jeanette Neiger, Chief Deputy Clerk

**SOLANO COUNTY
COST AND RECOMMENDED FEE SCHEDULE
FY2018/19**

**AGRICULTURAL COMMISSIONER / SEALER OF WEIGHTS AND MEASURES
EXHIBIT I**

Ref. #	Service	Est. # of Units 2018/19	Current Fee Per Unit	Actual Cost per Unit	Recm'd Fee/Unit 2018/19	New Fee	Revised Fee	Fee Authority	Description/Exception
AGRICULTURAL COMMISSIONER									
2831-02	Apiary Registration	8	\$10.00	\$35.00	\$10.00			F&A 29044	Set By Law
2831-07	Apiary Colony Certificate for Export	1	\$85.00 + Mileage @ IRS Rate	\$93.07 + Mileage @ IRS Rate	\$90.00 + Mileage @ IRS Rate		✓	F&A 29140-29144	Hourly Rate plus mileage at current IRS rate
2831-08	Certified Producer Certificate	45	\$85.00	\$90.00	\$90.00		✓	CA Code of Reg 1392.8	Hourly Rate
2831-09	Certified Producer Certificate with Site Inspection-Amended	3	\$42.50	\$45.00	\$45.00		✓	CA Code of Reg 1392.8	One-half of the cost of the Certified Producer Certificate
2831-24	Farm Labor Contractor		\$63.75	\$67.50	\$65.00		✓	Labor 1695 (a)(9)(b)	3/4 Hourly Rate
2831-25	Farmers Market Permit	3	\$318.75	\$337.50	\$337.00		✓	CA Code of Reg 1392.8	Hourly Rate
2831-26	Farmers Market Permit (1-4 events only)		\$66.58	\$70.50	\$70.00		✓	CA Code of Reg 1392.8	1-4 events over a calendar year
2831-33	Maintenance Gardener Registration	45	\$25.00	N/A	\$25.00			F&A 11734	Set By Law
2831-40	Pest Control Advisor Home Registration	12	\$10.00	N/A	\$10.00			F&A 12034	Set By Law
2831-41	Pest Control Advisor (Other Based) Registration	70	\$5.00	N/A	\$5.00			F&A 12034	Set By Law
2831-42	Pest Control Business Registration	100	\$63.75	\$67.50	\$65.00		✓	F&A 11734	3/4 Hourly Rate
2831-43	Pest Control Pilot (Home Based) Registration	1	\$10.00	N/A	\$10.00			F&A 11923	Set By Law
2831-44	Pest Control Pilot (Other County) Registration	25	\$5.00	N/A	\$5.00			F&A 11923	Set By Law
2831-54	Phytosanitary Field Inspection	875	\$85.00 + Mileage @ IRS Rate	\$93.07 + Mileage @ IRS Rate	\$90.00 + Mileage @ IRS Rate		✓	F&A 5202 & 5204	Hourly Rate plus mileage at current IRS rate
2831-62	State & Federal Phytosanitary or Quarantine Compliance Certificate	325	\$63.75	\$67.50	\$67.50		✓	F&A 5202 & 5204	3/4 Hourly Rate
2831-62a	State & Federal Phytosanitary or Quarantine Compliance Cert- Additional	500	\$31.88	\$33.75	\$33.75		✓	F&A 5202 & 5204	Additional certificate must be issued in conjunction with inspection visit to qualify for discount.
2831-62b	In Person Front Counter State & Federal Phytosanitary or Quarantine Compliance Certificate	5	\$14.00	\$15.51	\$15.00		✓	F&A 5202 & 5204	One sixth of hourly rate.
2831-86	Structrural Pest Control Operator Registration Branches 2 & 3	80	\$10.00	N/A	\$10.00			F&A 15204	Set By Law
2831-82	Structrural Pest Control Operator Registration Branch 1	5	\$25.00	N/A	\$25.00			F&A 15204.5	Set By Law
2831-82a	Structrural Pest Control Operator Registration Amendment	0	\$10.00	N/A	\$10.00			F&A 15204.5	Set By Law
2831-83	Truck Shipment Inspection (Sealed)	0	\$85.00 + Mileage @ IRS Rate	\$93.07 + Mileage @ IRS Rate	\$90.00 + Mileage @ IRS Rate		✓	F&A 6303(d)	Hourly Rate plus mileage at current IRS rate

**SOLANO COUNTY
COST AND RECOMMENDED FEE SCHEDULE
FY2018/19**

**AGRICULTURAL COMMISSIONER / SEALER OF WEIGHTS AND MEASURES
EXHIBIT I**

Ref. #	Service	Est. # of Units 2018/19	Current Fee Per Unit	Actual Cost per Unit	Recm'd Fee/Unit 2018/19	New Fee	Revised Fee	Fee Authority	Description/Exception
2831-84	Apple Maggot Trapping	35	\$85.00 + Mileage @ IRS Rate	\$93.07 + Mileage @ IRS Rate	\$90.00 + Mileage @ IRS Rate		✓	County Code 11-110.2 Cal. Const. art. XI, § 7	Hourly Rate plus mileage at current IRS rate
2831-85	Environmental Impact Review		\$97.75	\$103.50	\$103.00		✓	County Code 11-110.2 Cal. Const. art. XI, § 7	Hourly Rate
2831-86	Research - Staff Time	32	\$85.00	\$93.07	\$90.00		DEL		Delete per GC6253.9
2831-89	Hazardous Materials	45	\$69.42	\$73.50	\$73.50		✓	County Code 11-110.2 Cal. Const. art. XI, § 7	Agricultural portion of an annual fee collected by Resource Mgmt.
2831-90	Certified Weed Free Forage Inspection		\$85.00 + Mileage @ IRS Rate	\$93.07 + Mileage @ IRS Rate	\$90.00 + Mileage @ IRS Rate		✓	County Code 11-110.2 Cal. Const. art. XI, § 7	Hourly Rate plus mileage at current IRS rate
2831-91	Hourly Service Rate		\$85.00 + Mileage @ IRS Rate	\$93.07 + Mileage @ IRS Rate	\$90.00 + Mileage @ IRS Rate		✓	County Code 11-110.2 Cal. Const. art. XI, § 7	Hourly Rate plus mileage at current IRS rate
WEIGHTS AND MEASURES									
2840-01	Annual Business Location Fee	698	\$100.00	N/A	\$100.00			B&P 12240(f)	Set By Law
2840-01a	Scales (other than Livestock) greater than 10,000 lbs.	45	\$250.00	N/A	\$250.00			B&P 12240(h)	Set By Law
2840-01b	Livestock Scales greater than 10,000 lbs.	8	\$150.00	N/A	\$150.00			B&P 12240(k)	Set By Law
2840-01c	Scales greater than 10,000 lbs. capacity-State Admin Fee		\$12.00	N/A	\$12.00			B&P 12240(f)	Set By Law
2840-01d	Scales (other than Livestock) 2,000 lbs. to 10,000 lbs.	30	\$150.00	N/A	\$150.00			B&P 12240(h)	Set By Law
2840-01e	Liquefied Gas Meter & Scales 2,000 - 10,000 pounds capacity		\$8.00	N/A	\$8.00			B&P 12240	Set By Law
2840-01f	Livestock Scales 2,000 lbs. To 10,000 lbs.	7	\$100.00	N/A	\$100.00			B&P 12240(k)	Set By Law
2840-01g	LPG Meters (Stationary or Truck Mounted)	49	\$185.00	N/A	\$185.00			B&P 12240(l)	Set By Law
2840-01h	Wholesale & Vehicle Meters	77	\$75.00	N/A	\$75.00			B&P 12240(m)	Set By Law
2840-01i	All Other Commercial Weighing & Measuring Devices	3,000	\$20.00	N/A	\$20.00			B&P 12240(n)	Set By Law
2840-02a	Marinas, Mobilehome Parks, Recreational Vehicle Parks, & Apartment Complexes Location Fee	54	\$100.00	N/A	\$100.00			B&P 12240(f)	By Law \$100 Flat Rate Fee per location using utility sub-meters
2840-02b	Sub-Meter Registration-Electric	4,500	\$3.00	N/A	\$3.00			B&P 12240(g)(1)(B)	Set By Law
2840-02c	Sub-Meter Registration-Vapor	2,500	\$4.00	N/A	\$4.00			B&P 12240(g)(1)(C)	Set By Law
2840-02d	Sub-Meter Registration-Water	2,750	\$2.00	N/A	\$2.00			B&P 12240(g)(1)(A)	Set By Law
2840-02e	Sub-meter State Admin Fee - Electric, Vapor, Water Sub-meter		\$0.10	N/A	\$0.10			B&P 12240(f)	Set By Law
2840-04	Requested Commercial Test	0	\$85.00	\$93.07	\$90.00		✓	B&P 12210.5	Hourly Rate for request of out-of- county vehicle calibration

**SOLANO COUNTY
COST AND RECOMMENDED FEE SCHEDULE
FY2018/19**

**AGRICULTURAL COMMISSIONER / SEALER OF WEIGHTS AND MEASURES
EXHIBIT I**

Ref. #	Service	Est. # of Units 2018/19	Current Fee Per Unit	Actual Cost per Unit	Recm'd Fee/Unit 2018/19	New Fee	Revised Fee	Fee Authority	Description/Exception
2840-04a	Requested Commercial Test	0	\$85.00 + Mileage @ IRS Rate	\$93.07 + Mileage @ IRS Rate	\$90.00 + Mileage @ IRS Rate		✓	B&P 12210.5	Hourly Rate plus mileage at current IRS rate -- device in-county
2840-05	Non-Commercial W&M Device Field Test	18	\$85.00 + Mileage @ IRS Rate	\$93.07 + Mileage @ IRS Rate	\$90.00 + Mileage @ IRS Rate		✓	B&P 12210.5	Hourly Rate plus mileage at current IRS rate
	Penalty Fee/Late Device Registration		Varies	Varies	Varies			County Code 32-12 Cal. Const. art. XI, § 7	100% of Current Fee Charged. Late Fee charged after 60 days
2840-16	Second Callback	0	\$85.00 + Mileage @ IRS Rate	\$93.07 + Mileage @ IRS Rate	\$90.00 + Mileage @ IRS Rate		✓	County Code 32-12 Cal. Const. art. XI, § 7	Hourly Rate plus mileage at current IRS rate
2840-17	Equipment Request	1	\$85.00 + Mileage @ IRS Rate	\$93.07 + Mileage @ IRS Rate	\$90.00 + Mileage @ IRS Rate		✓	County Code 32-12 Cal. Const. art. XI, § 7	Hourly Rate plus mileage at current IRS rate
2840-20	Standards Verification	0	\$85.00	\$93.07	\$90.00		✓	County Code 32-12 Cal. Const. art. XI, § 7	Hourly Rate
2840-21	Service Agent Exam Fee	5	\$35.00	\$93.07	\$35.00			B&P 12540	Set By Law
	Miscellaneous Scales Less than 2,000 pounds capacity - State Admin Fee, CNG Meter, Fabric Cordage, Wire Meter, Grease and Lube Meter, Odometer, Retail Motor Fuel Dispenser, Retail Meter, Retail Water Meter, Tank (Liquid Test), Taximeter, Vehicle Meter, Wholesale Meter.		\$1.10	N/A	\$1.10			B&P 12240(f)	Set By Law
2840-22	Odometers (Ambulance, Towing)	75	\$60.00	N/A	\$60.00			B&P 12240(q)	Set By Law
2840-23	Jewelry & Precious Metals		\$80.00	N/A	\$80.00			B&P 12240(o)	Set By Law
2840-24	Scales >100<2,000 lbs.		\$50.00	N/A	\$50.00			B&P 12240(p)	Set By Law

RESOLUTION NO. 2018 - _____

**RESOLUTION OF THE SOLANO COUNTY BOARD OF SUPERVISORS ADOPTING
REVISED FEE SCHEDULE FOR ASSESSOR/RECORDER DEPARTMENT**

Whereas, the laws of the State of California and the provisions of the Solano County Code authorize the Solano County Board of Supervisors to establish and adjust fees that the Assessor/Recorder Department proposes.

Resolved, the Solano County Board of Supervisors adopts the fees set forth in attached Exhibit II to Solano County Code section 11-110.3, to be effective on July 1, 2018.

Passed and adopted by the Solano County Board of Supervisors at its regular meeting on April 24, 2018 by the following vote:

AYES: SUPERVISORS _____

NOES: SUPERVISORS _____

EXCUSED: SUPERVISORS _____

JOHN M. VASQUEZ, Chair
Solano County Board of Supervisors

ATTEST:
BIRGITTA E. CORSELLO, Clerk
Solano County Board of Supervisors

By: _____
Jeanette Neiger, Chief Deputy Clerk

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2018/19**

**ASSESSOR-RECORDER
EXHIBIT II**

Ref. #	Service	Est No of Units 2018/19	Current Fee per Unit	Actual Cost Per Unit	Rec'md. Fee per Unit 2018/19	New Fee	Revised Fee	Fee Authority	Description /Exception
ASSESSOR-- BUDGET UNIT 1150									
1150-1	Mapping Charge -- Filed Final Maps (By Lot)		\$ 192.00	\$ 199.77	\$200.00		X	Govt Code 54985 Cal. Const. art. XI, § 7	Charge per created lot or parcel
1150-2	Mapping Charge -- Parcel Maps (By Lot)		\$ 192.00	\$ 199.77	\$200.00		X	Govt Code 54985 Cal. Const. art. XI, § 7	Charge per created lot or parcel
1150-3	Mapping Charge -- Condominium Plan/CCR (By Lot)		\$ 192.00	\$ 199.77	\$200.00		X	Govt Code 54985 Cal. Const. art. XI, § 7	Charge per created lot or parcel
1150-4	Mapping Charge -- Record of Surveys (By Map)		\$ 153.00	\$ 158.88	\$159.00		X	Govt Code 54985 Cal. Const. art. XI, § 7	Charge per created map
1150-5	Boundary Line Adjustments -- LLA (By Document)		\$ 220.00	\$ 228.97	\$229.00		X	Govt Code 54985 Cal. Const. art. XI, § 7	Charge per document
1150-6	Certificate of Completion (LAFCO) (By Assessment Parcel Document)		\$ 122.00	\$ 127.34	\$127.00		X	Govt Code 54985 Cal. Const. art. XI, § 7	Charge per document
1150-7 &	Assessment Change Request -- Segregations and Combinations(Per Request)		\$ 357.00	\$ 371.50	\$371.00		X	Code 54985□	Charge per submittal
1150-35	Copy Fee -- Final Filed Map copy and sale per page		\$ 30.00	\$ 31.54	\$ 32.00		X	R&T 409□	see column B
1150-10	Copy Fee -- Assessment Map copy and sale per page/Copy Map Index		\$ 15.00	\$ 15.19	\$ 15.00			R&T 409□	see column B
1150-11	Copy Fee -- Assessment Record Print Screen copy and sale per screen		\$ 4.00	\$ 4.67	\$ 5.00		X	R&T 409□	see column B
1150-37	Assessment Map Records (Electronic Digital Format) Disk		\$ 34.00	\$ 34.00	\$ 34.00			R&T 409□	Attorney General opinion No.04-1105,dated 10/3/2005 This is the base charge for Assessment Map Records Digital Format
1150-36	Appraisal Record copy and sale per record		\$ 12.00	\$ 12.85	\$ 13.00		X	R&T 409□	see column B
1150-12	Research Fee (Per Hour)		\$ 112.00	\$ 116.82	\$117.00		X	R&T 409□	
1150-16	Bond Letter Fee		\$ 421.00	\$ 438.09	\$438.00		X	R&T 409□	see column B
1150-17	Redevelopment Project Fee		\$500 plus \$2/parcel	\$500 plus \$2/parcel	\$500 plus \$2/parcel			R&T 409, H&S 33328.7	Rate per hour .25hr minimum
1150-18	Property Sales Information		\$ 85.00	\$ 85.00	\$ 85.00			R&T 409□	This is the base charge. Per record charge (ref#1150-19) will be added to the base amount
1150-19	Property Sales Information, per record charge		\$ 0.15	\$ 0.15	\$ 0.15			R&T 409□	Total varies, depending on # of records Base Charge (ref#1150-18) will be added to the per record charge

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2018/19**

**ASSESSOR-RECORDER
EXHIBIT II**

Ref. #	Service	Est No of Units 2018/19	Current Fee per Unit	Actual Cost Per Unit	Rec'md. Fee per Unit 2018/19	New Fee	Revised Fee	Fee Authority	Description /Exception
1150-20	Current Assessment Roll Information		\$ 100.00	\$ 100.00	\$100.00			R&T 409□	This is the base charge. Per record charge (ref#1150-22) will be added to the record charge
1150-21	Prior Year's Assessment Roll Information		\$ 110.00	\$ 110.00	\$110.00			R&T 409□	see column B
1150-22	Assessment Roll Information, per record charge		\$ 0.01	\$ 0.01	\$ 0.01			R&T 409□	Total varies, depending on # of records Base Charge will be added (ref#1150-20) to the per record charge
1150-23	Property Characteristics Information-Single Family Homes, County-Wide		\$ 90.00	\$ 90.00	\$ 90.00			R&T 409□	This is the base charge. Per record charge (ref#1150-24) will be added to the base amount
1150-24	Property Characteristics Information, per record charge		\$ 0.12	\$ 0.12	\$ 0.12			R&T 409□	Total varies, depending on # of records Base Charge will be added (ref#1150-23) to the per record charge
1150-25	Boat Ownership Information		\$ 90.00	\$ 90.00	\$ 90.00			R&T 409□	see column B
1150-26	Situs (Physical) Address Information		\$ 109.00	\$ 109.00	\$109.00			R&T 409□	see column B
1150-27	Subdivision to Parcel Index		\$ 103.00	\$ 103.00	\$103.00			R&T 409□	see column B
1150-28	Reference to All Recorded Documents (affecting ownership change) Per Parcel		\$ 195.00	\$ 195.00	\$195.00			R&T 409□	System generated data
1150-29	Reference to Most Current Document (affecting ownership change) Per Parcel		\$ 170.00	\$ 170.00	\$170.00			R&T 409□	System generated data
1150-30	Property Information by Fund		\$ 100.00	\$ 100.00	\$100.00			R&T 409□	see column B
1150-31	Property System Special Project Request (Programmer Analyst or System Analyst)		\$ 81.00	\$ 81.00	\$ 81.00			R&T 409□	Hourly rate
1150-32	Old to new parcel index		\$ 105.00	\$ 105.00	\$105.00			R&T 409□	Charge per parcel
1150-33	Customer access to Assessor database		\$ 25.00	\$ 25.00	\$ 25.00			R&T 409□	Monthly per user fee

Ref. #	Service	Est No of Units 2018/19	Current Fee per Unit	Actual Cost Per Unit	Rec'md. Fee per Unit 2018/19	New Fee	Revised Fee	Fee Authority	Description /Exception
RECORDER -- BUDGET UNIT 2909									
2909.01	Certification of Official Records		\$ 4.00	\$ 4.58	\$ 5.00		X	Cal. Const. art. XI, § 7 Govt Code 27364	
2909.02	Lien Notice Program (Ea Debtor)		\$ 7.00	\$ 7.64	\$ 8.00		X	Gvt Cde 27361.9, 27387	
2909.03	Microfiche Frame Copy Service		\$ 9.00	\$ 9.93	\$ 10.00		X	Gvt Cde 27366	

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2018/19**

**ASSESSOR-RECORDER
EXHIBIT II**

Ref. #	Service	Est No of Units 2018/19	Current Fee per Unit	Actual Cost Per Unit	Rec'md. Fee per Unit 2018/19	New Fee	Revised Fee	Fee Authority	Description /Exception
2909.07a	Official Records Copies (1st Pg)		\$ 7.00	\$ 7.64	\$ 8.00		X	Gvt Cde 27366	
2909.07b	Official Records Copies (1st Page CoinOp)		\$ 2.00	\$ 2.29	\$ 2.00		Delete	Gvt Cde 27366	No longer have coin operated microfilm machines.
2909.08	Official Records Copies (Additional Pages)		\$ 1.00	\$ 1.15	\$ 1.00			Gvt Cde 27366	
2909.09	Pre Lien Notice Program (Per Document)		\$ 49.00	\$ 51.94	\$ 52.00		X	Gvt Cde 27361.9, 27387	
2909.1	Recording Fee (1st Page) Base Costs + Mandated Fees		\$ 13.00	N/A	\$ 12.00		X	BOS Resolution No. 2010-159 Gvt Cde 27361, 27361.4	Code Mandated Standard Fee of \$10 (BOS approved and not to exceed \$10, per Gov't code) plus \$1 Micrographics and \$1 Establish days of operation. Note \$1 SSN Truncation sunset on 01/01/2018.
2909.11	Recording Fee (Additional Pages)		\$ 3.00	N/A	\$ 3.00			Gvt Cde 27361, 27361.4	Code Mandated Standard Fee
2909.12	Recording Fee (Incentive Compliance Fee)		\$ 3.00	N/A	\$ 3.00			Gvt Cde 27361.2	Code Mandated Standard Fee
2909.13	Recording Fee (Combined Document Fee)		\$ 13.00	N/A	\$ 12.00		X	Gvt Cde 27361.1, 27361.4	Code Mandated Standard Fee. Note \$1 SSN Truncation sunset on 01/01/2018.
2909.14	Recording Fee (Penalty Print)		\$ 1.00	N/A	\$ 1.00			Gvt Cde 27361	Code Mandated Standard Fee
2909.15	Recording Fee (IRS Documents)		\$ 13.00	N/A	\$ 12.00		X	Gvt Cde 27361	Code Mandated Standard Fee. Note \$1 SSN Truncation sunset on 01/01/2018.
2909.16	Recording Fee (Public Agency Releases)		\$ 12.00	N/A	\$ 11.00		X	Gvt Cde 27361.4	Code Mandated Standard Fee. Note \$1 SSN Truncation sunset on 01/01/2018.
2909.17	Recording Fee (Additional Indexing -- >10 names, per group of 10)		\$ 1.00	N/A	\$ 1.00			Gvt Cde 27361.8	Code Mandated Standard Fee
2909.18	Recording Fee (Additional Indexing -- Each Reference)		\$ 1.00	N/A	\$ 1.00			Gvt Cde 27361.2	Code Mandated Standard Fee
2909.19	Recording (Survey Monument Fee)		\$ 10.00	N/A	\$ 10.00			Gvt Cde 27585	\$10 fee goes to Public Works
2909.2	Recording Fee (No Preliminary Change of Ownership Report)		\$ 20.00	N/A	\$ 20.00			R&T 480.3	Code Mandated Standard Fee
2909.21	Recording Fee (UCC Forms -- 2 pages or less)		\$ 10.00	N/A	\$ 10.00			UCC 9403-07, Gvt Cde 12194	Code Mandated Standard Fee
2909.21	Recording Fee (UCC Forms -- 3 or more pages)		\$ 20.00	N/A	\$ 20.00			UCC 9403-07, Gvt Cde 12194	Code Mandated Standard Fee
2909.22	Filing Fee (Maps 1st Page)		\$ 12.00	N/A	\$ 12.00			Gvt Cde 27361, 27361.4, 27372	Code Mandated Standard Fee
2909.23	Filing Fee (Maps Extra Page)		\$ 4.00	N/A	\$ 4.00			Gvt Cde 27361, 27361.4, 27373	Code Mandated Standard Fee
2909.24	Filing Fee (Contracts)		\$ 5.00	N/A	\$ 5.00			Gvt Cde 27361.4, 27380	Code Mandated Standard Fee Effect of \$3 plus \$1 Micrographics and \$1 Establish days of operation

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2018/19**

**ASSESSOR-RECORDER
EXHIBIT II**

Ref. #	Service	Est No of Units 2018/19	Current Fee per Unit	Actual Cost Per Unit	Rec'md. Fee per Unit 2018/19	New Fee	Revised Fee	Fee Authority	Description /Exception
2909.25	Vital Record Copies (Marriage)		\$ 17.00	N/A	\$ 17.00			H&S 103525.5, 103625, 103628	Code Mandated Standard Fee & AB2010 (H&S 103628) BOS authority 2014 AB110.
2909.26	Vital Record Copies (Death/Govt. Death)		\$ 23.00	N/A	\$ 23.00			H&S 103525.5, 103625, 103629	Code Mandated Standard Fee & AB2010 (H&S 103628) BOS authority 2014 AB1053 AB110.
2909.29	Vital Record Copies (Birth)		\$ 30.00	N/A	\$ 30.00			H&S 103525.5, 103625, 103630	Code Mandated Standard Fee & AB2010 (H&S 103628) BOS authority 2014 AB1053 AB110.
2909.3	Vital Record Copies (Govt. Birth)		\$ 21.00	N/A	\$ 21.00			H&S 103525.5, 103625, 103631	Code Mandated Standard Fee & AB2010 (H&S 103628) BOS authority 2014 AB1053 AB110.
2909.31	Vital Record Copies (Govt. Marriage)		\$ 13.00	N/A	\$ 13.00			H&S 103525.5, 103625, 103632	Code Mandated Standard Fee & AB2010 (H&S 103628) BOS authority 1/01/14 AB110.
2909.32	Compact Disc (CD) of Daily Images of Real Estate Recordings		\$ 16.00	\$ 15.28	\$ 15.00		X	GC27366	
2909.33	Set Up Charge for Specialized Compact Disc Jobs		\$ 64.00	\$ 68.74	\$ 69.00		X	GC27366	
2909.36	Compact Disc (CD) of Weekly/Quarterly Images of Real Estate Recordings		\$ 27.00	\$ 26.73	\$ 27.00			GC27366	
2909.38	Electronic Recording Delivery System (ERDS) per document		\$ 1.00	N/A	\$ 1.00			GC 27397	Code Mandated standard fee to be collected when Solano Recorder ERDS certified by the California Attorney General per Govt Code 27390-97
2009.39	SB2: Building Homes and Jobs Act per real estate instrument,paper or notice		\$ 75.00	N/A	\$ 75.00			GC 27388.1	Code Mandated Standard Fee, not to exceed \$225 \$71 remitted to the State

RESOLUTION NO. 2018 - _____

**RESOLUTION OF THE SOLANO COUNTY BOARD OF SUPERVISORS ADOPTING
REVISED FEE SCHEDULE FOR RESOURCE MANAGEMENT
ENVIRONMENTAL HEALTH DIVISION**

Whereas, the laws of the State of California and the provisions of the Solano County Code authorize the Solano County Board of Supervisors to establish and adjust fees that the County Resource Management Environmental Health Division proposes.

Resolved, the Solano County Board of Supervisors adopts the fees set forth in attached Exhibit III-A to Solano County Code section 11-110.4, to be effective on July 1, 2018.

Passed and adopted by the Solano County Board of Supervisors at its regular meeting on April 24, 2018 by the following vote:

AYES: SUPERVISORS _____

NOES: SUPERVISORS _____

EXCUSED: SUPERVISORS _____

JOHN M. VASQUEZ, Chair
Solano County Board of Supervisors

ATTEST:
BIRGITTA E. CORSELLO, Clerk
Solano County Board of Supervisors

By: _____
Jeanette Neiger, Chief Deputy Clerk

COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2018/19

RESOURCE MANAGEMENT - ENVIRONMENTAL HEALTH DIVISION
EXHIBIT III-A

Fee Code	Category	Estimated Number of Units FY18/19	Current Fee per Unit	Actual Cost per Unit	Rec'md. Fee/Unit 2018/19	New Fee	Revised Fee	Fee Authority	Description/Exception
PROGRAM 16 CONSUMER/FOOD									
601	Food Establishment < 300 sq ft High Risk	1	\$482	\$491.64	\$492		✓	H&S Code § 114381(d)	Permit
602	Food Establishment < 300 sq ft Medium Risk	16	\$394	\$401.88	\$402		✓	H&S Code § 114381(d)	Permit
603	Food Establishment < 300 sq ft Low Risk	44	\$316	\$322.32	\$322		✓	H&S Code § 114381(d)	Permit
604	Food Establishment 301 - 1,000 sq ft High Risk	23	\$748	\$762.96	\$763		✓	H&S Code § 114381(d)	Permit
605	Food Establishment 301 - 1,000 sq ft Medium Risk	111	\$644	\$656.88	\$657		✓	H&S Code § 114381(d)	Permit
606	Food Establishment 301 - 1000 sq ft Low Risk	93	\$515	\$525.30	\$525		✓	H&S Code § 114381(d)	Permit
607	Food Establishment 1,001 - 3,000 sq ft High Risk	281	\$1,069	\$1,090.38	\$1,090		✓	H&S Code § 114381(d)	Permit
608	Food Establishment 1,001 - 3,000 sq ft Medium Risk	349	\$878	\$895.56	\$896		✓	H&S Code § 114381(d)	Permit
609	Food Establishment 1,001 - 3,000 sq ft Low Risk	199	\$700	\$714.00	\$714		✓	H&S Code § 114381(d)	Permit
610	Food Establishment 3,001 - 6,000 sq ft High Risk	87	\$1,477	\$1,506.54	\$1,507		✓	H&S Code § 114381(d)	Permit
611	Food Establishment 3,001 - 6,000 sq ft Medium Risk	64	\$1,209	\$1,233.18	\$1,233		✓	H&S Code § 114381(d)	Permit
612	Food Establishment 3,001 - 6,000 sq ft Low Risk	25	\$973	\$992.46	\$992		✓	H&S Code § 114381(d)	Permit
613	Food Establishment 6,001 - 40,000 sq ft High Risk	36	\$1,929	\$1,967.58	\$1,968		✓	H&S Code § 114381(d)	Permit
614	Food Establishment 6,001 - 40,000 sq ft Medium Risk	20	\$1,582	\$1,613.64	\$1,614		✓	H&S Code § 114381(d)	Permit
615	Food Establishment 6,001 - 40,000 sq ft Low Risk	15	\$1,264	\$1,289.28	\$1,289		✓	H&S Code § 114381(d)	Permit
616	Food Establishment > 40,000 sq ft High Risk	13	\$2,155	\$2,198.10	\$2,198		✓	H&S Code § 114381(d)	Permit
617	Food Establishment > 40,000 sq ft Medium Risk	11	\$1,767	\$1,802.34	\$1,802		✓	H&S Code § 114381(d)	Permit
618	Food Establishment > 40,000 sq ft Low Risk	1	\$1,413	\$1,441.26	\$1,441		✓	H&S Code § 114381(d)	Permit
619	Food Establishment, Veteran Exemption High Risk	3	\$0	\$491.64	\$0			Bus. & Professions Code § 16102	Permit
620	Food Establishment, Veteran Exemption Med Risk	3	\$0	\$401.88	\$0			Bus. & Professions Code § 16102	Permit
621	Food Establishment, Veteran Exemption Low Risk	22	\$0	\$322.32	\$0			Bus. & Professions Code § 16102	Permit

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2018/19**

**RESOURCE MANAGEMENT - ENVIRONMENTAL HEALTH DIVISION
EXHIBIT III-A**

Fee Code	Category	Estimated Number of Units FY18/19	Current Fee per Unit	Actual Cost per Unit	Rec'md. Fee/Unit 2018/19	New Fee	Revised Fee	Fee Authority	Description/ Exception
622	Food Establishment, Non-profit High Risk	3	\$0	\$491.64	\$0			H&S Code § 114381(d)	Permit
623	Food Establishment, Non-profit Med Risk	21	\$0	\$401.88	\$0			H&S Code § 114381(d)	Permit
624	Food Establishment, Non-profit Low Risk	41	\$0	\$322.32	\$0			H&S Code § 114381(d)	Permit
625	Catering Registration	2	\$397	\$404.94	\$405		✓	H&S Code § 114381(d)	Permit
627	Food Facility, Veteran Exemption	25	\$0	\$104.04	\$0			Bus. & Professions Code § 16102	Permit
628	Food Facility, Non-profit Exemption	21	\$0	\$104.04	\$0			H&S Code § 114381(d)	Permit
632	Food Establishment - Public School Cafeterias	108	\$0	\$401.88	\$0			H&S Code § 114381(d)	Permit
644	Food Facility - Vending Machine Site Fee	11	\$166	\$169.32	\$169		✓	H&S Code § 114381(d)	Permit
117	Each Additional Vending Machine	27	\$33	\$33.66	\$34		✓	H&S Code § 114381(d)	Permit
645	Food Facility - Vend. Machine Vet Exempt Site Fee	1	\$0	\$169.32	\$0			H&S Code § 114381(d)	Permit
118	Each Additional Vending Machine	5	\$0	\$33.66	\$0			H&S Code § 114381(d)	Permit
646	Mobile Food Facility- One event fee**	5	\$138	\$140.76	\$141		✓	H&S Code § 114381(d)	Permit; **These permits are temporary and expire at the end of the event
647	Mobile Food Facility- Seasonal mobile event**	15	\$340	\$346.80	\$347		✓	H&S Code § 114381(d)	Permit; **These permits are temporary and expire at the end of the season

**COUNTY OF SOLANO
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Fee Code	Category	Estimated Number of Units FY18/19	Current Fee per Unit	Actual Cost per Unit	Rec'md. Fee/Unit 2018/19	New Fee	Revised Fee	Fee Authority	Description/ Exception
648	Food Facility - Temp. Food Booth High Risk (1 event) **	583	\$102	\$104.04	\$104		✓	H&S Code § 114381(d)	Permit; **These permits are temporary and expire at the end of the event
649	Food Facility - Temp. Food Booth High Risk Seasonal **	221	\$267	\$272.34	\$272		✓	H&S Code § 114381(d)	Permit; **These permits are temporary and expire at the end of the season
650	Food Facility - Temp. Food Booth Low Risk - 1 event **	269	\$47	\$47.94	\$48		✓	H&S Code § 114381(d)	Permit; **These permits are temporary and expire at the end of the event
651	Food Facility - Temp Food Booth Low Risk Seasonal **	137	\$149	\$151.98	\$152		✓	H&S Code § 114381(d)	Permit; **These permits are temporary and expire at the end of the season
671	Cottage Food- Direct and/or Wholesale-permit	11	\$316	\$322.32	\$322		✓	H&S Code § 114289.5	Permit
672	Cottage Food Permit- Veteran Exemption	1	\$0	\$322.32	\$0			Professions Code § 16102	Permit
677	Farm Stand	3	\$126	\$128.52	\$129		✓	H&S Code § 114381(d)	Permit
678	Food Facility - Certified Farmers Market	7	\$421	\$429.42	\$429		✓	H&S Code § 114381(d)	Permit
683	Food Establishment - Private School	4	\$490	\$499.80	\$500		✓	H&S Code § 114381(d)	Permit
688	Food Establishment - Day Care	0	\$423	\$431.46	\$431		✓	H&S Code § 114381(d)	Permit
691	Food Establishment - Seasonal	5	\$268	\$273.36	\$273		✓	H&S Code § 114381(d)	Permit; **These permits are temporary and expire at the end of the season

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Fee Code	Category	Estimated Number of Units FY18/19	Current Fee per Unit	Actual Cost per Unit	Rec'md. Fee/Unit 2018/19	New Fee	Revised Fee	Fee Authority	Description/ Exception
692	Special Event Organizer- Non-Profit	50	\$0	\$229.50	\$0			H&S Code § 114381(d)	Permit; **These permits are temporary and expire at the end of the event
696	Food Facility - Special Event Organizer 2 - 5 booths **	159	\$225	\$229.50	\$230		✓	H&S Code § 114381(d)	Permit; **These permits are temporary and expire at the end of the event
697	Food Facility - Special Event Organizer 6 - 10 booths **	38	\$338	\$344.76	\$345		✓	H&S Code § 114381(d)	Permit; **These permits are temporary and expire at the end of the event
698	Food Facility - Special Event Organizer > 10 booths **	27	\$449	\$457.98	\$458		✓	H&S Code § 114381(d)	Permit; **These permits are temporary and expire at the end of the event
699	Food Facility- Special Event organizer > 20 booths**	5	\$590	\$601.80	\$602		✓	H&S Code § 114381(d)	Permit; **These permits are temporary and expire at the end of the event
101 102 104 105 112 113 116	Food Facility - Motorized Vehicle	50	\$171	\$174.42	\$174		✓	H&S Code § 114381(d)	Permit
114	Food Facility - Veterans Exempt Vehicle	17	\$0	\$174.42	\$0			Bus. & Professions Code § 16102	Permit
115	Food Facility - Non Profit Vehicle	5	\$0	\$174.42	\$0			H&S Code § 114381(d)	Permit
103 109	Food Facility - Mobile Food Prep. Vehicle	68	\$208	\$212.16	\$212		✓	H&S Code § 114381(d)	Permit

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Fee Code	Category	Estimated Number of Units FY18/19	Current Fee per Unit	Actual Cost per Unit	Rec'md. Fee/Unit 2018/19	New Fee	Revised Fee	Fee Authority	Description/Exception
106 107 108 110 111 119 120	Food Facility - Non-motorized food cart	66	\$113	\$115.26	\$115		✓	H&S Code § 114381(d)	Permit
Plan Checking Fee/Construction Insp. (See Below)									
111	Food Establishment < 300 sq ft	3	\$902	\$920.04	\$920		✓	H&S Code § 114381(d)	Permit
112	Food Establishment 301-1,000 sq ft	8	\$1,311	\$1,337.22	\$1,337		✓	H&S Code § 114381(d)	Permit
113	Food Establishment 1,001-3,000 sq ft	10	\$1,509	\$1,539.18	\$1,539		✓	H&S Code § 114381(d)	Permit
114	Food Establishment 3,001-9,000 sq ft	8	\$1,784	\$1,819.68	\$1,820		✓	H&S Code § 114381(d)	Permit
115	Food Establishment > 9,000 sq ft	3	\$2,500	\$2,550.00	\$2,550		✓	H&S Code § 114381(d)	Permit
116	Remodel Plan Check	27	\$594	\$605.88	\$606		✓	H&S Code § 114381(d)	Permit
	Minor Plan Checks (hourly rate)	20	\$138	\$145.52	\$146		✓	H&S Code § 114381(d)	
PROGRAM 16R FOOD REGISTRATION									
600	Cottage Food-Direct Sales Only-Registration	54	\$96	\$97.92	\$98		✓	H&S Code § 114289.5	Registration
605	Cottage Food-Direct Sales Only-Registration (Vet/Exempt)	8	\$0	\$97.92	\$0			Professions Code § 16102	Registration
PROGRAM 21 HAZARDOUS MATERIALS / WASTE PROGRAM*									
160	Unmanned Facility	238	\$453	\$462.06	\$462		✓	H&SC §§ 25404.5, 25513	Permit
161	1-4 Personnel	631	\$308	\$314.16	\$314		✓	25404.5, 25513	Permit
162	5-9 Personnel	251	\$506	\$516.12	\$516		✓	H&SC §§ 25404.5, 25513	Permit
163	10-19 Personnel	139	\$834	\$850.68	\$851		✓	25404.5, 25513	Permit
164	20-49 Personnel	111	\$1,221	\$1,245.42	\$1,245		✓	H&SC §§ 25404.5, 25513	Permit
165	50-99 Personnel	36	\$1,631	\$1,663.62	\$1,664		✓	H&SC §§ 25404.5, 25513	Permit
166	100-249 Personnel	26	\$2,283	\$2,328.66	\$2,329		✓	H&SC §§ 25404.5, 25513	Permit
167	> 250 Personnel	15	\$3,353	\$3,420.06	\$3,420		✓	H&SC §§ 25404.5, 25513	Permit

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Fee Code	Category	Estimated Number of Units FY18/19	Current Fee per Unit	Actual Cost per Unit	Rec'md. Fee/Unit 2018/19	New Fee	Revised Fee	Fee Authority	Description/Exception
168	> 10,000 gal & < 10 Personnel	8	\$1,642	\$1,674.84	\$1,675		✓	H&SC §§ 25404.5, 25513	Permit
197	City/County/School Facility	178	\$0	\$1,245.42	\$0			H&SC §§ 25404.5, 25513	Permit
198	Injection Well Permit	3	\$1,072	\$1,093.44	\$1,093		✓	Cal. Const. art. XI, § 7	Permit
222	Environmental Management Ag Hazmat Fee	128	\$19.50	\$19.50	19.50			H&SC §§ 25404.5, 25513	
	the Secretary for Environmental								
PROGRAM 22 EMERGENCY RESPONSE									
246	Emergency incident response (hourly rate)	14	\$149	\$156.18	\$156		✓	H&S Code § 101325	
PROGRAM 23A ABOVE GROUND TANKS									
110	10,000 to 100,000 gallons per facility	43	\$298	\$303.96	\$304		✓	H&SC § 25270.6	permit
111	100,001 to 1,000,000 gallons per facility	7	\$447	\$455.94	\$456		✓	H&SC § 25270.6	permit
112	1,000,001 to 10,000,000 gallons per facility	0	\$745	\$759.90	\$760		✓	H&SC § 25270.6	permit
113	10,000,001 to 100,000,000 gallons per facility	1	\$1,042	\$1,062.84	\$1,063		✓	H&SC § 25270.6	permit
114	> 100,000,001 gallons per facility	1	\$1,340	\$1,366.80	\$1,367		✓	H&SC § 25270.6	permit
197	City/County/School Facility Above Ground Storage Tank 10,000 - 100,000 gallons per facility	0	\$298	\$303.96	\$304		✓	H&SC § 25270.6	HSC 25270.6(b) - no fee exemption can be provided for municipal/school above ground tanks.
PROGRAM 23U UNDERGROUND STORAGE TANK									
310	Underground storage tanks -- facilities other than service stations								
	Permit to store (+)	30	\$462	\$471.24	\$471		✓	H&SC § 25287	Permit
	Each tank charged @	56	\$278	\$283.56	\$284		✓	H&SC § 25287	Permit
311	Underground storage tank service station facility								
	Permit to store (+)	132	\$462	\$471.24	\$471		✓	H&SC § 25287	Permit
	Each tank charged @	403	\$278	\$283.56	\$284		✓	H&SC § 25287	Permit

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Fee Code	Category	Estimated Number of Units FY18/19	Current Fee per Unit	Actual Cost per Unit	Rec'md. Fee/Unit 2018/19	New Fee	Revised Fee	Fee Authority	Description/Exception
326	County/City/School Tank Site	14	\$0	\$471.24	\$0			H&SC § 25287	Permit
	Each tank charged @	24	\$0	\$283.56	\$0			H&SC § 25287	Permit
305	Plan check/Construction Inspection								
	1-2 tanks per facility	1	\$1,131	\$1,153.62	\$1,154		✓	H&SC § 25287	Permit
	Each additional tank	1	\$159	\$162.18	\$162		✓	H&SC § 25287	Permit
322	Agricultural Tank	0	\$462	\$471.24	\$471		✓	H&SC § 25287	Permit
	Each tank charge @	0	\$278	\$283.56	\$284		✓	H&SC § 25287	Permit
360	Underground Storage Tanks at Federal Facilities	4	\$462	\$471.24	\$471		✓	H&SC § 25287	Permit
	Each tank charge @	12	\$278	\$283.56	\$284		✓	H&SC § 25287	Permit
370	Underground Storage Tanks at State Facilities	1	\$462	\$471.24	\$471		✓	H&SC § 25287	Permit
	Each tank charge @	7	\$278	\$283.56	\$284		✓	H&SC § 25287	Permit
382	Modification/Repair (Tank)								
	1-2 tanks per facility	1	\$874	\$891.48	\$891		✓	H&SC § 25287	Permit
	Each additional tank	1	\$159	\$162.18	\$162		✓	H&SC § 25287	Permit
380	Modification/Repair (Piping Only)	4	\$432	\$440.64	\$441		✓	H&SC § 25287	Permit
390	Removal of Tanks								
	1-2 tanks per facility	1	\$961	\$980.22	\$980		✓	H&SC § 25287	Permit
	Each additional tank	1	\$159	\$162.18	\$162		✓	H&SC § 25287	Permit
381	Permit to Remove & Install New Tanks								
	1-2 tanks per facility	1	\$1,690	\$1,723.80	\$1,724		✓	H&SC § 25287	Permit
	Each additional tank	1	\$159	\$162.18	\$162		✓	H&SC § 25287	Permit
399	Temporary Closure Application	0	\$105	\$107.10	\$107		✓	H&SC § 25287	Permit
	Hazardous Waste / Hazardous Materials-Activity Not Already Covered (Hourly rate)	1	\$149	\$156.18	\$156		✓	H&SC § 25287	

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Fee Code	Category	Estimated Number of Units FY18/19	Current Fee per Unit	Actual Cost per Unit	Rec'md. Fee/Unit 2018/19	New Fee	Revised Fee	Fee Authority	Description/Exception
PROGRAM 24 HOUSING AND INSTITUTIONS									
11	Housing dwelling unit complaint investigation hourly rate	20	\$138	\$145.52	\$146		✓	H&S Code § 101325	Permit
130	Hotel/Motel/Bed and Breakfast	67	\$232	\$236.64	\$237		✓	H&S Code § 101325	Permit
	-each additional unit	4311	\$17	\$17.34	\$17			H&S Code § 101325	Permit
PROGRAM 26 LAND USE									
613	Subdivisions - Up to four parcels	1	\$1,487	\$1,516.74	\$1,517		✓	H&S Code § 101325	Permit
611	- each additional parcel after 4	0	\$338	\$344.76	\$345		✓	H&S Code § 101325	Permit
612	Subdivision - major map revision	0	\$833	\$849.66	\$850		✓	H&S Code § 101325	Permit
614	Subdivision - minor map revision	0	\$415	\$423.30	\$423		✓	H&S Code § 101325	Permit
623	Lot line adjustment/Boundary line modification	3	\$416	\$424.32	\$424		✓	H&S Code § 101325	Permit
624	Building Envelope Modification	1	\$319	\$325.38	\$325		✓	H&S Code § 101325	Permit
664	Use permit (Planning Commission)	1	\$1,815	\$1,851.30	\$1,851		✓	H&S Code § 101325	Permit
667	Use permit - Agriculture	0	\$1,361	\$1,388.22	\$1,388		✓	H&S Code § 101325	Permit
680	Use Permit (Minor or Minor Revision)	26	\$647	\$659.94	\$660		✓	H&S Code § 101325	Permit
683	Use Permit (Minor or Minor Revision)- Agriculture	0	\$485	\$494.70	\$495		✓	H&S Code § 101325	Permit
692	Marsh Development Permit (ZA)	0	\$242	\$246.84	\$247		✓	H&S Code § 101325	Permit
695	Marsh Development Permit (PC)	0	\$647	\$659.94	\$660		✓	H&S Code § 101325	Permit
696	Marsh Development (PC) Revision	0	\$415	\$423.30	\$423		✓	H&S Code § 101325	Permit
	Hourly rate for Land-use review in excess of fee/hourly rate	0	\$138	\$145.52	\$146		✓	H&S Code § 101325	
PROGRAM 29 HAZARDOUS MATERIALS SITE MITIGATION- NON LOP									
	Initial Review Phase I/II (up to 8 hours)	4	\$1,187	\$1,249.44	\$1,249		✓	H&S Code § 101325	voluntary project oversight fee
	Contaminated Site Investigation/Remedial Action (up to 16 hours)	1	\$2,374	\$2,498.88	\$2,499		✓	H&S Code § 101325	voluntary project oversight fee
	Hourly rate for review in excess of time covered by permit fee	4	\$148	\$156.18	\$156		✓	H&S Code § 101325	

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Fee Code	Category	Estimated Number of Units FY18/19	Current Fee per Unit	Actual Cost per Unit	Rec'md. Fee/Unit 2018/19	New Fee	Revised Fee	Fee Authority	Description/Exception
PROGRAM 36 RECREATIONAL HEALTH FACILITIES									
605	Pool/Spa Municipal/School sites	25	\$0	\$179.52	\$0			H&S Code § 101325	Permit
501	Pool/Spa Site Fee (non municipal/school)	277	\$176	\$179.52	\$180		✓	H&S Code § 101325	Permit
601 602	Pool/Spa	123	\$257	\$262.14	\$262		✓	H&S Code § 101325	Permit
	Swimming Pool/Spa Plan Check	0	\$1,591	\$1,622.82	\$1,623		✓	H&S Code § 101325	Permit
	Each Additional Pool/Spa Plan Check	0	\$435	\$443.70	\$444		✓	H&S Code § 101325	Permit
	Swimming Pool/Spa Remodel (hourly rate)	0	\$138	\$145.52	\$146		✓	H&S Code § 101325	Permit
PROGRAM 42 LIQUID WASTE									
211	Septic Tank/Sewage Complaint Investigations (hourly rate)	17	\$138	\$145.52	\$146		✓	Health & Safety Code § 101325	
212	Septic tank destruction	3	\$327	\$334.70	\$335		✓	Health & Safety Code § 101325	Permit
214	Septic tank-new installation	10	\$1,349	\$1,375.98	\$1,376		✓	Health & Safety Code § 101325	Permit
	-per hour charge for time not covered by permit fee	0		\$145.52	\$146	✓		Cal. Const. art. XI, § 7	
215	VA/FHA/Loan application inspection	0	\$406	\$414.12	\$414		✓	Health & Safety Code § 101325	Permit
224	VA/FHA/Loan App Combined Well/Septic + \$25.00 sample	0	\$563	\$574.26	\$574		✓	Health & Safety Code § 101325	Permit
213	Alternative sewage disposal system	26	\$2,369	\$2,416.38	\$2,416		✓	Health & Safety Code § 101325	Permit
	per hour charge for time not covered by permit fee	0	\$138	\$145.52	\$146		✓	Health & Safety Code § 101325	Permit
219	Septic tank-repair/maintenance	40	\$559	\$570.18	\$570		✓	Health & Safety Code § 101325	Permit
	-per hour charge for time not covered by permit fee	0		\$145.52	\$146	✓		Cal. Const. art. XI, § 7	
220	Septic Tank - tightline connection to existing system only	7	\$263	\$268.26	\$268		✓	Health & Safety Code § 101325	Permit
201, 202, 203	Septic tank/chemical toilet/grease pumper truck	44	\$186	\$189.72	\$190		✓	Health & Safety Code § 101325	Permit

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Fee Code	Category	Estimated Number of Units FY18/19	Current Fee per Unit	Actual Cost per Unit	Rec'md. Fee/Unit 2018/19	New Fee	Revised Fee	Fee Authority	Description/Exception
255	Chemical toilet company <50 units	6	\$419	\$427.38	\$427		✓	Health & Safety Code § 101325	Permit
256	Chemical toilet company >50 units	2	\$841	\$857.82	\$858		✓	Health & Safety Code § 101325	Permit
	Site evaluation (soil profile/percolation test review per project per lot)	13	\$551	\$562.02	\$562		✓	Health & Safety Code § 101325	Permit
	per hour charge for time not covered by permit fee	0	\$138	\$145.52	\$146		✓	Health & Safety Code § 101325	Permit
270	Preliminary site review (surface features only)	0	\$275	\$280.50	\$281		✓	Health & Safety Code § 101325	Permit
	per hour charge for time not covered by permit fee	0	\$138	\$145.52	\$146		✓	Health & Safety Code § 101325	Permit
	Building Permit Review	177	\$217	\$221.34	\$221		✓	Health & Safety Code § 101325	Plan review
481 482 483 484 485 486 487	Operational Permit	337	\$202	\$202.00	\$202			Health & Safety Code § 101325	Permit
488	Graywater dispersal system	0	\$263	\$268.26	\$268		✓	Health & Safety Code § 101325	Review and/or Permit
	per hour charge for time not covered by permit fee	0	\$138	\$145.52	\$146		✓	Health & Safety Code § 101325	Review and/or Permit
PROGRAM 44 SOLID WASTE									
422	Garbage collection permit fee	4	\$258	\$263.16	\$263		✓	Public Resources Code § 43213	Permit
401 402 403 404 423	refuse or tallow swill hauling vehicle	93	\$174	\$177.48	\$177		✓	Public Resources Code § 43213	Permit
424	Solid Waste Facility-Notification Tier fee	4	\$2,325	\$2,371.50	\$2,372		✓	Public Resources Code § 43213	Permit
434	Class I Facility	0	\$8,562	\$8,733.24	\$8,733		✓	Public Resources Code § 43213	Permit

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Fee Code	Category	Estimated Number of Units FY18/19	Current Fee per Unit	Actual Cost per Unit	Rec'md. Fee/Unit 2018/19	New Fee	Revised Fee	Fee Authority	Description/Exception
435	Drilling Mud Disposal Facility	1	\$8,562	\$8,733.24	\$8,733		✓	Public Resources Code § 43213	Permit
436	Solid Waste Disposal Facilities per ton Local Enforcement Agency (LEA) fee	2	\$1.03	\$1.03	\$1.03			Public Resources Code § 43213	Permit
437	Animal Burial Site Solid Waste Facility	1	\$1,579.00	\$1,610.58	\$1,611		✓	Public Resources Code § 43213	Permit
442	Composting/Chipping and Grinding Facility (not operated w/ local landfill)	2	\$2,325	\$2,371.50	\$2,372		✓	Public Resources Code § 43213	Permit
479	Closed Solid Waste Facility	3	\$2,171	\$2,214.42	\$2,214		✓	Public Resources Code § 43213	Permit
445	Garbage transfer station	1	\$6,514	\$6,644.28	\$6,644		✓	Public Resources Code § 43213	Permit
461	Septage Disposal Site	0	\$4,654	\$4,747.08	\$4,747		✓	Public Resources Code § 43213	Permit
462	Biosolid Landspreading Site Registration	8	\$1,061	\$1,082.22	\$1,082		✓	H&S Code § 101325	Permit
	Biosolid site inspection (per hour) per site field + office time not covered by registration or notification fee	0	\$138	\$145.52	\$146		✓	H&S Code § 101325	Permit
463	Biosolid Landspreading Notification	3	\$13,162	\$13,425.24	\$13,425		✓	H&S Code § 101325	Permit
NP44	Biosolids Research and Education Fee per acre land applied	1,100	\$15	\$0.00	\$15			Solano County Code, Chapter 25, section 25-402(a)8 Cal. Const. art. XI, § 7	Research fee
496	Closed Class I Facility	2	\$1,371	\$1,398.42	\$1,398		✓	H&S Code	Permit
446	Waste disposal plan check fee (Other than Class III)	0	\$574	\$585.48	\$585		✓	H&S Code	Permit
447	Garbage Service Exemption initial review fee (incorporated area)	1	\$138	\$145.52	\$146		✓	H&S Code	Permit

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Fee Code	Category	Estimated Number of Units FY18/19	Current Fee per Unit	Actual Cost per Unit	Rec'md. Fee/Unit 2018/19	New Fee	Revised Fee	Fee Authority	Description/Exception
425	Garbage Service Exemption renewal review fee (incorporated area)	1	\$66	\$67.32	\$67		✓	H&S Code	Permit
PROGRAM 46 SMALL WATER SYSTEMS									
660	State small water system	10	\$376	\$383.52	\$384		✓	H&S Code § 101325	Permit
666	Private well water sampling Plus current Public Health Laboratory water testing rate each add'l sample	0	\$249	\$253.98	\$254		✓	H&S Code § 101325	voluntary inspection service
681	Private well general inspection w/sample (R/E Transaction)	0	\$378	\$385.56	\$386		✓	H&S Code § 101325	voluntary inspection service
WATER WELL FEES									
644	Monitoring or Cathodic protection well (construction or destruction permit)	85	\$475	\$484.50	\$485		✓	H&S Code § 101325	Permit
	-each additional well after 2	0	\$160	\$163.20	\$163		✓	H&S Code § 101325	Permit
688	Well Destruction Permit	15	\$475	\$484.50	\$485		✓	H&S Code § 101325	Permit
	-water supply well: each additional well	7	\$160	\$163.20	\$163		✓	H&S Code § 101325	Permit
669	Well Construction Permit	20	\$613	\$625.26	\$625		✓	H&S Code § 101325	Permit
	- each additional well	5	\$475	\$484.50	\$485		✓	H&S Code § 101325	Permit
	- destruction at the same time	9	\$160	\$163.20	\$163		✓	H&S Code § 101325	Permit
691	Well Repair	0	\$258	\$263.16	\$263		✓	H&S Code § 101325	Permit
668	Boring permit (Per project site, 5 borings maximum)	123	\$258	\$263.16	\$263		✓	H&S Code § 101325	Permit
PROGRAM 48 MISCELLANEOUS FEES									
4891	Business License Review	38	\$78	\$79.56	\$80		✓	H&S Code § 101325	
4892	Hourly rate- Environmental Health activity not otherwise specified	0	\$138	\$145.52	\$146		✓	H&S Code § 101325	
6	Reinspection Fee	10	\$258	\$263.16	\$263		✓	H&S Code § 101325	

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2018/19**

**RESOURCE MANAGEMENT - ENVIRONMENTAL HEALTH DIVISION
EXHIBIT III-A**

Fee Code	Category	Estimated Number of Units FY18/19	Current Fee per Unit	Actual Cost per Unit	Rec'md. Fee/Unit 2018/19	New Fee	Revised Fee	Fee Authority	Description/ Exception
PROGRAM 48G-CONFINED ANIMAL FACILITY OPERATION (CAFO)									
	Construction Permit- Initial Review (Review construction plans, comprehensive nutrient management plans and construction oversight--does not include well construction or inspection)	0	\$5,166	\$5,269.32	\$5,269		✓	H&S Code § 101325	Permit
	-Each additional hour for time not covered by permit fee	0	\$138	\$145.52	\$146		✓	H&S Code § 101325	
	Plan Check Fee Confined Animal Facility Operation Expansion (Review construction plans, comprehensive nutrient management plans and construction oversight--does not include well construction or inspection)	0	\$1,292	\$1,317.84	\$1,318		✓	H&S Code § 101325	plan review
	-Each additional hour for time not covered by plan check fee	0	\$138	\$145.52	\$146		✓	H&S Code § 101325	
400	Operational Permit (Review of sampling analysis data and records, site inspections)	2	\$3,468	\$3,537.36	\$3,537		✓	H&S Code § 101325	Permit
	-Each additional hour for time covered by permit fee	0	\$138	\$145.52	\$146		✓	H&S Code § 101325	
	Per hour charge for staff time for activity not otherwise specified (Response to complaints, review of site specific data)	0	\$138	\$145.52	\$146		✓	H&S Code § 101325	
PROGRAM 49 BODY ART									
911	Permanent Body Art Facility- Practice Site	34	\$197	\$200.94	\$201		✓	H&S Code § 119312	Permit
912	Permanent Body Art Facility - Mobile Practice Site	0	\$197	\$200.94	\$201		✓	H&S Code § 119316	Permit
913	Temporary Body Art Facility	0	\$138	\$145.52	\$146		✓	H&S Code § 119317.5	Permit
914	Temporary Body Art Event Sponsor	0	\$197	\$200.94	\$201		✓	H&S Code § 119318	Permit
915	Body Art Practitioner Registration	90	\$99	\$100.98	\$101		✓	H&S Code § 119306	Registration
916	Piercing Facility Registration	5		\$72.76	\$73	✓		H&S Code § 119326(a)	Registration
917	Plan Review- Permanent Body Art Facility Practice Site	0	\$329	\$335.58	\$336		✓	H&S Code § 119312	plan review

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2018/19**

**RESOURCE MANAGEMENT - ENVIRONMENTAL HEALTH DIVISION
EXHIBIT III-A**

Fee Code	Category	Estimated Number of Units FY18/19	Current Fee per Unit	Actual Cost per Unit	Rec'md. Fee/Unit 2018/19	New Fee	Revised Fee	Fee Authority	Description/ Exception
918	Plan Review- Permanent Body Art Facility Mobile Practice Site	0	\$197	\$200.94	\$201		✓	H&S Code § 119312	plan review
PROGRAM 50 EXTREMELY HAZARDOUS MATERIALS (RMP's)									
560	Unmanned Facility	3	\$771	\$786.42	\$786		✓	H&SC § 25535.5	Permit
561	Federal Facility	0	\$771	\$786.42	\$786		✓	H&SC § 25535.5	Permit
562	UGT Facility/RMPP Discl	0	\$771	\$786.42	\$786		✓	H&SC § 25535.5	Permit
563	RMP 10-19 Employees	5	\$771	\$786.42	\$786		✓	H&SC § 25535.5	Permit
564	RMP 20-49 Employees	1	\$771	\$786.42	\$786		✓	H&SC § 25535.5	Permit
565	RMP 50-99 Employees	0	\$771	\$786.42	\$786		✓	H&SC § 25535.5	Permit
566	RMP 100-249 Employees	1	\$771	\$786.42	\$786		✓	H&SC § 25535.5	Permit
567	RMP > 250 Employees	2	\$771	\$786.42	\$786		✓	H&SC § 25535.5	Permit
568	RMP < 10 employees	3	\$771	\$786.42	\$786		✓	H&SC § 25535.5	Permit
597	School/County/City Facility	4	\$0	\$0.00	\$0			H&SC § 25535.5	Permit
598	Program 4- Refinery	1		\$68,719.20	\$68,719	✓		H&SC § 25535.5	Permit

All delinquent fees are subject to an additional penalty of double the fee amount.

RESOLUTION NO. 2018 - _____

**RESOLUTION OF THE SOLANO COUNTY BOARD OF SUPERVISORS ADOPTING
REVISED FEE SCHEDULE FOR RESOURCE MANAGEMENT
PLANNING SERVICES DIVISION**

Whereas, the laws of the State of California and the provisions of the Solano County Code authorize the Solano County Board of Supervisors to establish and adjust fees that the County Resource Management Planning Services Division proposes.

Resolved, the Solano County Board of Supervisors adopts the fees set forth in attached Exhibit III-B to Solano County Code section 11-110.4, to be effective on July 1, 2018.

Passed and adopted by the Solano County Board of Supervisors at its regular meeting on April 24, 2018 by the following vote:

AYES: SUPERVISORS _____

NOES: SUPERVISORS _____

EXCUSED: SUPERVISORS _____

JOHN M. VASQUEZ, Chair
Solano County Board of Supervisors

ATTEST:
BIRGITTA E. CORSELLO, Clerk
Solano County Board of Supervisors

By: _____
Jeanette Neiger, Chief Deputy Clerk

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2018/19**

**RESOURCE MANAGEMENT - PLANNING SERVICES DIVISION
EXHIBIT III-B**

Ref. #	Service	Estimated No of Units 2018/19	Current Fee Per Unit*	Actual Cost per Unit*	Rec'md. Fee/Unit* 2018/19	New Fee	Revised Fee	Fee Authority	Description/ Exception
PLANNING DIVISION									
2912-01	Agriculture Preserve Application	0	\$1,129	\$1,391.11	\$1,214		✓	Gov 65104	
2912-03	Alquist-Priolo Proposal Processing	0	\$806	\$993.65	\$994		✓	PRC 2625	
2912-04	Architectural Review	1	\$806	\$993.65	\$994		✓	Gov 65909.5	
2912-04.1	Waiver of Architectural Standard	6	\$322	\$397.46	\$397		✓	Gov 65909.5	
2912-05	Business License Review	24	\$161	\$198.73	\$173		✓	Cal. Business & Professions Code §16100	
2912-05.1	Business License Renewal Review	300	\$97	\$119.24	\$104		✓	Cal. Business & Professions Code §16100	
2912-06	Development Agreement	0	\$8,384	\$10,333.96	\$10,334		✓	Gov 65104	
2912-07	Development Agreement Revision	0	\$1,451	\$1,788.57	\$1,789		✓	Gov 65104	
2912-08	Environmental Review - Initial Study	15	\$726	\$894.29	\$781		✓	PRC 21089(a)	
2912-09	Environmental Review - Negative Declaration	9	\$2,177	\$2,682.86	\$2,342		✓	PRC 21089(a)	
2912-11	Negative Declaration Mitigation Monitoring	1	\$1,612	\$1,987.30	\$1,735		✓	PRC 21089(a)	
2912-12	Environmental Review - Process EIR (20% of Contract)	0	Varies	Varies	Varies			PRC 21089(a)	
2912-14	General Plan Amendment - Merit Hearing	0	\$3,225	\$3,974.60	\$3,975		✓	Gov 65104	
2912-15	General Plan Amendment - Completed Application	0	\$4,837	\$5,961.90	\$5,962		✓	Gov 65104	
2912-16	Contracted General Plan Amendment (Composite Hourly Rate or 20% of Contract)	0	Varies	Varies	Varies			Gov 65104	
2912-17	Marsh Development Permit (MDP) Application with Use Permit	0	\$806	\$993.65	\$994		✓	PRC 29520(b)	
2912-18	MDP Application - Zoning Administrator (ZA)	1	\$2,419	\$2,980.95	\$2,602		✓	PRC 29520(b)	
2912-19	MDP - ZA Revision	0	\$645	\$794.92	\$694		✓	PRC 29520(b)	
2912-20	MDP - ZA Extension	0	\$645	\$794.92	\$694		✓	PRC 29520(b)	
2912-21	MDP Application - Planning Commission	0	\$4,031	\$4,968.25	\$4,968		✓	PRC 29520(b)	
2912-22	MDP - Planning Commission Revision	0	\$1,290	\$1,589.84	\$1,590		✓	PRC 29520(b)	

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2018/19**

**RESOURCE MANAGEMENT - PLANNING SERVICES DIVISION
EXHIBIT III-B**

Ref. #	Service	Estimated No of Units 2018/19	Current Fee Per Unit*	Actual Cost per Unit*	Rec'md. Fee/Unit* 2018/19	New Fee	Revised Fee	Fee Authority	Description/ Exception
2912-23	MDP - Planning Commission Extension	0	\$1,129	\$1,391.11	\$1,391		✓	PRC 29520(b)	
2912-24	Mutual Agreement - Utility Lines/Facilities	0	\$4,031	\$4,968.25	\$4,968		✓	Gov 65104	
2912-25	Planned Unit Development (PUD)	0	\$3,628	\$4,471.43	\$4,471		✓	Gov 65909.5	
2912-27	PUD: Extension to Exercise	0	\$1,129	\$1,391.11	\$1,391		✓	Gov 65909.5	
2912-28	PUD: Minor Revision	0	\$1,451	\$1,788.57	\$1,789		✓	Gov 65909.5	
2912-29	Performance Standards (Composite Hourly Rate applied)	0	\$1,612	\$1,987.30	\$1,987		✓	Gov 65909.5	
2912-30	Review & Report as required by Permit	0	\$564	\$695.56	\$696		✓	Gov 65909.5	
2912-31	Reclamation Plan Application	2	\$4,837	\$5,961.90	\$5,962		✓	Gov 65104	
2912-32	Reclamation Plan Application with Use Permit	1	\$1,935	\$2,384.76	\$2,385		✓	Gov 65104	
2912-33	Reclamation Plan Annual Site Visit	6	\$967	\$1,192.38	\$1,192		✓	Gov 65104	
2912-33.1	Interim Reclamation Management Plan	0	\$967	\$1,192.38	\$1,192		✓	Gov 65104	
2912-33.2	Extension of Interim Reclamation Management Plan	0	\$484	\$596.19	\$596		✓	Gov 65104	
2912-34	Planning Commission (PC) Interpretation	0	\$1,290	\$1,589.84	\$1,590		✓	Gov 65909.5	
2912-35	Request for Specific Information	0	\$161	\$198.73	\$199		✓	Gov 65104	
2912-36	Rezone	1	\$3,225	\$3,974.60	\$3,975		✓	Gov 65909.5	
2912-37	Specific Plan Review	0	\$3,386	\$4,173.33	\$4,173		✓	Gov 65456	
2912-38	Sign Permit	0	\$484	\$596.19	\$520		✓	Gov 65909.5	
2912-39	Subdivision - Lot Line Adjustment	7	\$1,612	\$1,987.30	\$1,735		✓	Gov 66451.2	
2912-40	Subdivision - Minor Subdivision Tentative Map	5	\$2,822	\$3,477.78	\$3,478		✓	Gov 66451.2	
2912-41	Subdivision - Revision to approved Tentative Parcel Map	0	\$806	\$993.65	\$994		✓	Gov 66451.2	
2912-42	Subdivision - Waiver Parcel Map	0	\$484	\$596.19	\$596		✓	Gov 66451.2	
2912-43	Subdivision - Extension of Parcel Map Filing	0	\$484	\$596.19	\$596		✓	Gov 66451.2	
2912-44	Major Subdivision - Tentative Map	0	\$4,031	\$4,968.25	\$4,968		✓	Gov 66451.2	
2912-45	Major Subdivision - Review of Revised Tentative Map	0	\$1,612	\$1,987.30	\$1,987		✓	Gov 66451.2	

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2018/19**

**RESOURCE MANAGEMENT - PLANNING SERVICES DIVISION
EXHIBIT III-B**

Ref. #	Service	Estimated No of Units 2018/19	Current Fee Per Unit*	Actual Cost per Unit*	Rec'md. Fee/Unit* 2018/19	New Fee	Revised Fee	Fee Authority	Description/ Exception
2912-46	Revision to Approved Tentative Map	0	\$1,645	\$1,887.94	\$1,888		✓	Gov 66451.2	
2912-47	Final Map Filing Date Extension	0	\$1,209	\$1,391.11	\$1,391		✓	Gov 66451.2	
2912-48	Recordation of Certificate of Compliance	7	\$484	\$596.19	\$520		✓	Gov 66451.2	
2912-49	Reversion to Acreage	0	\$1,129	\$1,391.11	\$1,391		✓	Gov 66499.14	
2912-50	Minor Use Permit Application	3	\$1,612	\$1,987.30	\$1,735		✓	Gov 65909.5	
2912-51	Minor Use Permit Application - Extension	0	\$484	\$596.19	\$520		✓	Gov 65909.5	
2912-52	Minor Use Permit Application - Minor Revision	1	\$806	\$993.65	\$867		✓	Gov 65909.5	
2912-53	Use Permit Application - Planning Commission (PC)	1	\$4,031	\$4,968.25	\$4,336		✓	Gov 65909.5	
2912-54	Use Permit Application - PC Extension	0	\$1,048	\$1,291.75	\$1,127		✓	Gov 65909.5	
2912-55	Use Permit - PC Minor Revision	2	\$2,419	\$2,980.95	\$2,602		✓	Gov 65909.5	
2912-56	Variance Permit Application	0	\$1,209	\$1,490.48	\$1,490		✓	Gov 65909.5	
2912-57	Variance Permit - Minor Revision	0	\$806	\$993.65	\$994		✓	Gov 65909.5	
2912-58	Appeal to Planning Commission or Board of Supervisors	1	\$150	-	\$150		✓	Gov 65104	
2912-59	Copies of Meeting Tapes (plus \$5.00 per tape)	1	\$97	\$119.24	\$119		✓	Gov 65104	
2912-60	Zone Text Amendment	4	\$3,225	\$3,974.60	\$3,975		✓	Gov 65909.5	
2912-61	Administrative Permit	4	\$806	\$993.65	\$867		✓	Gov 65909.5	
2912-62	Minor Use Permit- Amendment	1	\$1,209	\$1,490.48	\$1,490		✓		
2912-66	Building Permit Plan Review (BPPR) - New Residential Bldg	32	\$52	\$63.59	\$56		✓	Gov 65104	
2912-66.1	BPPR - New Commercial/Industrial (major)	10	\$403	\$496.83	\$434		✓	Gov 65104	
2912-66.2	BPPR - New Commercial/Industrial (minor)	14	\$403	\$496.83	\$434		✓	Gov 65104	
2912-66.3	BPPR Residential Addition/Remodel	20	\$161	\$198.73	\$173		✓	Gov 65104	
2912-66.5	BPPR - Swimming Pool	22	\$81	\$99.37	\$87		✓	Gov 65104	

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2018/19**

**RESOURCE MANAGEMENT - PLANNING SERVICES DIVISION
EXHIBIT III-B**

Ref. #	Service	Estimated No of Units 2018/19	Current Fee Per Unit*	Actual Cost per Unit*	Rec'md. Fee/Unit* 2018/19	New Fee	Revised Fee	Fee Authority	Description/ Exception
2912-66.6	BPPR - Barn, Garage, Carport	24	\$347	\$397.46	\$373		✓	Gov 65104	
2912-66.7	BPPR - Conversion of Accessory Structure	2	\$322	\$397.46	\$347		✓	Gov 65104	
2912-66.10	BPPR Structures Other than Building	20	\$161	\$198.73	\$173		✓	Gov 65104	
2912-67	Composite Staff Hourly Rate		\$161	\$198.73	\$199		✓	Gov 65104	
2912-69	ALUC Staff Review	5	\$161	\$198.73	\$199		✓	Gov 65104	
2912-74	Address Assignment and Road Name	34	\$161	\$198.73	\$199		✓	Gov 65104	
2912-76	Initiate EIR Process (NOP,RFQ, Consult. select)	0	\$5,402	\$6,657.46	\$6,657		✓	PRC 21089(a)	
2913-01	Solid Waste Planning Fee	N/A	\$50,000	\$50,000.00	\$50,000			PRC 41901	
2913-02	Solid Waste Mitigation Fee	N/A	\$0.21 per ton of waste landfilled	\$0.21 per ton of waste landfilled	\$0.21 per ton of waste landfilled			PRC 41901	
2912-63	Administrative Permit - Agriculture	2	\$606	\$747.22	\$652		✓	Gov 65909.5	
2912-64	Minor Use Permit - Agriculture	2	\$1,213	\$1,494.45	\$1,304		✓	Gov 65909.5	
2912-65	Use Permit - Agriculture	4	\$3,030	\$3,734.14	\$3,259		✓	Gov 65909.5	
2912-73	Use Permit - Amendment P.C.	1	\$2,419	\$2,980.95	\$2,981		✓	Gov 65909.5	
2912-74	Type II Home Occupation Permit	0	\$73	\$89.43	\$89		✓	Gov 65909.5	
2912-77	Zoning Clearance	3	\$161	\$198.73	\$199		✓	Gov 65909.5	
2912-78	Exception Request - Outdoor Cannabis Cultivation	1		\$397.46	\$397	✓		Gov 65909.5	

* Staff time exceeding 100% of the per unit hours is subject to billing at the Composite Hourly Rate.

** The Application Filing Fee for an after-the fact entitlement is double the adopted fee not to exceed \$1,000.

RESOLUTION NO. 2018 - _____

**RESOLUTION OF THE SOLANO COUNTY BOARD OF SUPERVISORS ADOPTING
REVISED FEE SCHEDULE FOR RESOURCE MANAGEMENT
BUILDING AND SAFETY DIVISION**

Whereas, the laws of the State of California and the provisions of the Solano County Code authorize the Solano County Board of Supervisors to establish and adjust fees that the County Resource Management Building and Safety Division proposes.

Resolved, the Solano County Board of Supervisors adopts the fees set forth in attached Exhibit III-C to Solano County Code section 11-110.4, to be effective on July 1, 2018.

Passed and adopted by the Solano County Board of Supervisors at its regular meeting on April 24, 2018 by the following vote:

AYES: SUPERVISORS _____

NOES: SUPERVISORS _____

EXCUSED: SUPERVISORS _____

JOHN M. VASQUEZ, Chair
Solano County Board of Supervisors

ATTEST:
BIRGITTA E. CORSELLO, Clerk
Solano County Board of Supervisors

By: _____
Jeanette Neiger, Chief Deputy Clerk

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2018/19**

**RESOURCE MANAGEMENT - BUILDING AND SAFETY DIVISION
EXHIBIT III-C**

BUILDING SERVICES DIVISION - BUILDING FEES

Building Fees - Building permit fees are those prescribed in the 2001 California Building Code, Chapter 1, Section 107.2 & Table 1-A, except buildings shall be valued per the table published by the Building Standards Journal in May 2003 applied to the occupancies and types of construction in the "Square Foot Construction Costs" table published by the International Code Council in August 2017, or as most recently published, except for hourly service rates and supplemental fees. (See Supplemental Service Fees, below)

	Plan Review - The plan review fee shall be as set forth in the 2001 California Building Code, Chapter 1, Section 107.3 and Table 1-A, except for hourly services rates. (See Supplemental Services Fees, below)
	Plumbing - Fees for any other plumbing work that is not listed shall be 10% of the building permit fee. (2016 California Plumbing Code, Chapter 1, Section 104.3.2)
	Electrical - Fees for any other electrical work that is not listed shall be 10% of the building permit fee. (2016 California Electrical, Article 89, Section 89.108.4.2 and Health & Safety Code, Chapter 4, Section 17951)
	Mechanical - Fees for any other mechanical work that is not listed shall be 10% of the building permit fee. (2016 California Mechanical Code, Chapter 1, Section 104.3.2)

BUILDING SERVICES DIVISION - SUPPLEMENTAL SERVICE FEE

Ref. #	Service	Estimated No of Units 2018/19	Current Fee Per Unit	Actual Cost per Unit	Rec'md. Fee/Unit 2018/19	New Fee	Revised Fee	Fee Authority	Description/Exception
	New Residential Building (VB/R3)	21	\$1,524	\$1,700.52	\$1,701		✓	Cal. Health & Safety Code §17951 and CBC	This fee is based on 12 inspections. Each additional inspection will be charged at the hourly service rate with a one hour minimum.
	New Commercial or Industrial Building	18	\$1,524	\$1,700.52	\$1,701		✓	Cal. Health & Safety Code §17951 and CBC	This fee is based on 12 inspections. Each additional inspection will be charged at the hourly service rate with a one hour minimum.
	New Commercial or Industrial Remodel	30	\$1,016	\$1,133.68	\$1,134		✓	Cal. Health & Safety Code §17951 and CBC	This fee is based on 8 inspections. Each additional inspection will be charged at the hourly service rate with a one hour minimum.
	Residential Addition (VB/R3)	21	\$1,016	\$1,133.68	\$1,134		✓	Cal. Health & Safety Code §17951 and CBC	This fee is based on 8 inspections. Each additional inspection will be charged at the hourly service rate with a one hour minimum.

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2018/19**

**RESOURCE MANAGEMENT - BUILDING AND SAFETY DIVISION
EXHIBIT III-C**

Ref. #	Service	Estimated No of Units 2018/19	Current Fee Per Unit	Actual Cost per Unit	Rec'md. Fee/Unit 2018/19	New Fee	Revised Fee	Fee Authority	Description/Exception
	Residential Remodel (VB/R3)	54	\$635	\$708.55	\$709		✓	Cal. Health & Safety Code §17951 and CBC	This fee is based on 5 inspections. Each additional inspection will be charged at the hourly service rate with a one hour minimum.
	Swimming Pool (VB/M1)	20	\$635	\$708.55	\$709		✓	Cal. Health & Safety Code §17951 and CBC	This fee is based on 5 inspections. Each additional inspection will be charged at the hourly service rate with a one hour minimum.
	Barns, Garage, Carport (VB/U), Mnfg. Home, Carport (VB/U), & Similar Accessory Bldg.	74	\$635	\$708.55	\$709		✓	Cal. Health & Safety Code §17951 and CBC	This fee is based on 5 inspections. Each additional inspection will be charged at the hourly service rate with a one hour minimum.
	Conversion of Accessory Structure	11	\$635	\$708.55	\$709		✓	Cal. Health & Safety Code §17951 and CBC	This fee is based on 5 inspections. Each additional inspection will be charged at the hourly service rate with a one hour minimum.
	Structures other than buildings (e.g. loading platforms, retaining walls, residential towers, sidings, patio covers, etc.)	23	\$254	\$283.42	\$283		✓	Cal. Health & Safety Code §17951 and CBC	This fee is based on 2 inspections. Each additional inspection will be charged at the hourly service rate with a one hour minimum.
	Change/repair of electrical service or Power Pole	90	\$254	\$283.42	\$283		✓	Cal. Health & Safety Code §17951 and CBC	This fee is based on 2 inspections. Each additional inspection will be charged at the hourly service rate with a one hour minimum.
	Mechanical	98	\$127	\$141.71	\$142		✓	Cal. Health & Safety Code §17951 and CBC	This fee is based on 1 inspection. Each additional inspection will be charged at the hourly service rate with a one hour minimum.

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2018/19**

**RESOURCE MANAGEMENT - BUILDING AND SAFETY DIVISION
EXHIBIT III-C**

Ref. #	Service	Estimated No of Units 2018/19	Current Fee Per Unit	Actual Cost per Unit	Rec'md. Fee/Unit 2018/19	New Fee	Revised Fee	Fee Authority	Description/Exception
	Plumbing change	51	\$127	\$141.71	\$142		✓	Cal. Health & Safety Code §17951 and CBC	This fee is based on 1 inspection. Each additional inspection will be charged at the hourly service rate with a one hour minimum.
	Net Per Trip & Reinspection Fee	1	\$127	\$141.71	\$142		✓	Cal. Health & Safety Code §17951 and CBC	*Net per trip rate of \$142 is calculated by taking the hourly service rate and multiplying it by the Supplemental Fee Factor (60 minutes) or 100%.
	Demolition (Commercial, Residential, other)	1	\$127	\$141.71	\$142		✓	Cal. Health & Safety Code §17951 and CBC	-This fee is based on 1 inspection. Each additional inspection will be charged at the hourly service rate with a one hour minimum.
	Hourly Service Rate & Rate exceeding the estimated number of units.		\$133	\$141.71	\$142		✓	Cal. Health & Safety Code §17951 and CBC	Inspections exceeding the number of units included in fees will be charged at an hourly rate with a minimum of one hour per inspection service.
Inspections exceeding the estimated number of units will be charged at an hourly rate with a minimum of one hour.									
* Net Per Trip Rate of \$142 per trip is calculated by taking the Hourly Service Rate and multiplying it by the Supplemental Fee Factor (60 minutes) or 100%.									

BUILDING SERVICES DIVISION - MISCELLANEOUS FEES

	Preparation of Title 24 Documents (Minor) additions	1	\$173	\$184.22	\$184		✓	Calif. Building Code (CBC)	
	Flood Zone Determination	95		\$56.68	\$57	✓		CBC	
	Title 24 Plan Check Fee	59	\$140	\$141.71	\$142		✓	CBC	
	Micro Graphics or Document Storage (per permit)	912	\$10	\$10.00	\$10			CBC	
	Sprinkler System Review (per square foot)	10	\$0.15	\$0.15	\$0.15			CBC	
	Records Research (per hour - 1/4 hour minimum)	1	\$133	\$141.71	\$142		✓	CBC	
	Fire Plan Check (Minor) - additions	21	\$140	\$148.80	\$149		✓	CBC	

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2018/19**

**RESOURCE MANAGEMENT - BUILDING AND SAFETY DIVISION
EXHIBIT III-C**

Ref. #	Service	Estimated No of Units 2018/19	Current Fee Per Unit	Actual Cost per Unit	Rec'md. Fee/Unit 2018/19	New Fee	Revised Fee	Fee Authority	Description/Exception
	Fire Plan Check (Major) - New Structures Except Ag Barns	24	\$280	\$297.59	\$298		✓	CBC	
BUILDING SERVICES DIVISION - ABANDONED VEHICLE ABATEMENT & CODE COMPLIANCE FEE									
	Hourly Rate for Abandoned Vehicle Abatement & Code Compliance	15	\$247	\$242.45	\$242		✓	CBC § 107.1 & H&S § 17951 (b)	
	Code Enforcement Reinspection - Initial reinspection no fee. Second and subsequent reinspections. Does not preclude court judgment for actual costs.	25	\$296	\$303.06	\$303		✓	CBC § 107.1 & H&S § 17951 (b)	Reinspections are 1.25 hours
	Business License Renewal Code Enforcement Review	321	\$25	\$29.09	\$29		✓	B&P § 16100 (a)	

All direct charges incurred by the County for towing services, vehicle impound facilities, property title search cost, and any other charges incurred directly related to the abatement of the vehicles in question, will be accounted for and their recovery(s).

All delinquent fees are subject to an additional penalty of double the fee amount.

RESOLUTION NO. 2018 - _____

**RESOLUTION OF THE SOLANO COUNTY BOARD OF SUPERVISORS ADOPTING
REVISED FEE SCHEDULE FOR RESOURCE MANAGEMENT
ADMINISTRATIVE SERVICES**

Whereas, the laws of the State of California and the provisions of the Solano County Code authorize the Solano County Board of Supervisors to establish and adjust fees that the County Resource Management Administrative Services proposes.

Resolved, the Solano County Board of Supervisors adopts the fees set forth in attached Exhibit III-D to Solano County Code section 11-110.4, to be effective on July 1, 2018.

Passed and adopted by the Solano County Board of Supervisors at its regular meeting on April 24, 2018 by the following vote:

AYES: SUPERVISORS _____

NOES: SUPERVISORS _____

EXCUSED: SUPERVISORS _____

JOHN M. VASQUEZ, Chair
Solano County Board of Supervisors

ATTEST:
BIRGITTA E. CORSELLO, Clerk
Solano County Board of Supervisors

By: _____
Jeanette Neiger, Chief Deputy Clerk

**SOLANO COUNTY
COST AND RECOMMENDED FEE SCHEDULE
FY2018/19**

**RESOURCE MANAGEMENT - ADMINISTRATIVE SERVICES
EXHIBIT III-D**

Ref. #	Service	Estimated No of Units 2018/19	Current Fee Per Unit	Actual Cost per Unit	Rec'md. Fee/Unit 2018/19	New Fee	Revised Fee	Fee Authority
UNICORPORATED COUNTY BUSINESS LICENSES								
2911-1	Business License Initial Application	30	\$100	\$110.29	\$110			Cal. Business & Professions Code §16100
2911-2	Business License Renewal Application	368	\$82	\$89.61	\$90			Cal. Business & Professions Code §16100
2911-3	Business License Minor Revision - Existing License	12	\$25	\$27.57	\$28			Cal. Business & Professions Code §16100

RESOLUTION NO. 2018 - _____

**RESOLUTION OF THE SOLANO COUNTY BOARD OF SUPERVISORS ADOPTING
REVISED FEE SCHEDULE FOR RESOURCE MANAGEMENT
SURVEYOR AND COUNTY ENGINEERING DIVISION**

Whereas, the laws of the State of California and the provisions of the Solano County Code authorize the Solano County Board of Supervisors to establish and adjust fees that the County Resource Management Surveyor and County Engineering Division proposes.

Resolved, the Solano County Board of Supervisors adopts the fees set forth in attached Exhibit III-E to Solano County Code section 11-110.4, to be effective on July 1, 2018.

Passed and adopted by the Solano County Board of Supervisors at its regular meeting on April 24, 2018 by the following vote:

AYES: SUPERVISORS _____

NOES: SUPERVISORS _____

EXCUSED: SUPERVISORS _____

JOHN M. VASQUEZ, Chair
Solano County Board of Supervisors

ATTEST:
BIRGITTA E. CORSELLO, Clerk
Solano County Board of Supervisors

By: _____
Jeanette Neiger, Chief Deputy Clerk

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2018/19**

**RESOURCE MANAGEMENT - PUBLIC WORKS, ENGINEERING AND SURVEYOR
EXHIBIT III-E**

Ref. #	Service	Estimated No of Units 2018/19	Current Fee Per Unit	Actual Cost per Unit	Rec'md. Fee/Unit 2018/19	New Fee	Revised	Fee	Description/Exception
SURVEYOR/ENGINEER DIVISION									
1904-02	Civil Engineer Hourly Rate	N/A	\$120	\$127.12	\$127		X	Gov. Code § 66451.2	Average weighted hourly rate. Actual rate will be charged per individual employee at the time of service.
1904-04	Map Check: Parcel	8	\$1,531	\$1,570.08	\$1,570		X	Gov. Code § 66451.2	*First two sheets; additional sheets are \$750; separate map sheets or supplemental documents are \$150
1904-05	Map Check: Record of Survey	31	\$861	\$895.20	\$895		X	Gov. Code § 27372	*First sheet; additional sheets are \$435
1904-06	Map Check: Subdivisions	1	\$1,053	\$1,125.44	\$1,125		X	Gov. Code § 66451.2	*First sheet; additional sheets are \$490; separate map sheets or supplemental documents are \$115
1904-12	Map Reproduction-Mylar and Vellum up to 18" X 26" sheets	114	\$14	\$59.79	\$60		X	Gov. Code § 66451.2	\$6.45 per square foot for larger sheets
1904-15	Map Reproduction-Microfilm & Blackline 18" X 26" sheets	192	\$6.50	\$29.90	\$30		X	Gov. Code § 66451.2	\$3.50 per square foot for larger sheets
1904-19	Record of Survey, Parcel Map: Indexing - first sheet	31	\$5	N/A	\$5			Gov. Code § 27372	Amount fixed by code.
1904-19b	Record of Survey, Parcel Map: Indexing - additional sheets	29	\$2	N/A	\$2			Gov. Code § 27372	Amount fixed by code.
1904-20	Map Amendment, Correction & Survey Filing	2	\$5	N/A	\$5			Gov. Code § 27372	Amount fixed by code.
1904-21	Filing of Corner Record	16	\$6	N/A	\$6			B&P Code § 8773.2	Amount fixed by code.
1904-26	County Surveyor Hourly Rate	N/A	\$131	\$143.96	\$144		X	Gov. Code § 66451.2	Weighted hourly rate. Actual rate will be charged per individual employee at the time of service.
1904-36	Engineering Technician Hourly Rate	N/A	\$98	\$111.16	\$111		X	Gov. Code § 66451.2	Average weighted hourly rate. Actual rate will be charged per individual employee at the time of service.
ROADS DIVISION									
3010-01	Encroachment Permit	135	\$465	\$469.31 (minor) & \$703.59 (major)	\$469 & \$704		X	Street & Hwy Code § 1460 Cal. Const. Art. XI, § 7	* Fee listed is for standard permits, including single-family residential driveways. The fee is \$704 for major permits involving trenching in the roadway, traffic control, commercial driveways or other complex items. The fee for annual permits is \$120 per 1/10 mile, plus \$0.23 per foot under 1/10 mile; adjoining owners, public utilities and public agencies are exempt.
3010-05	Subdivision Plan Check & Inspection	0	\$2,456	\$2,672.92	\$2,673		X	GC65104	*
3010-08	Road Vacation Application Processing	0	\$2,935	\$3,235.64	\$3,236		X	Streets & Highways Code § 8321	
3010-09	Transportation Permit-Trip	499	\$29	\$37.22	\$37		X	Cal Veh. Code § 35795	
3010-10	Transportation Permit-Annual	82	\$98	\$64.54	\$65		X	Cal Veh. Code § 35795	

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2018/19**

**RESOURCE MANAGEMENT - PUBLIC WORKS, ENGINEERING AND SURVEYOR
EXHIBIT III-E**

3010-11	Assembly Permits	8	\$490	\$562.65	\$563		X	Cal. Const. Art. XI, § 7	Non-profit organizations are exempt
3010-12	Renaming of Private Road	0	\$447	\$492.38	\$492		X	Cal. Const. Art. XI, § 7	
3010-22	Installation of Private Road Signs	1	\$490	\$490.70	\$491		X	Cal. Const. Art. XI, § 7	
3010-22a	Private Road Sign Replacement - Special trip	0	\$416	\$437.63	\$438		X	Cal. Const. Art. XI, § 7	
3010-22b	Private Road Sign Replacement - Routine	0	\$294	\$308.42	\$308		X	Cal. Const. Art. XI, § 7	
3010-23a	Use Permit Review	40	\$370	\$431.88	\$432		X	Gov Code 65909.5	*
3010-24a	General Plan Amendment	0	\$319	\$359.90	\$360		X	Gov Code 65104 and 66014	*
3010-25a	Zoning Amendment	0	\$319	\$359.90	\$360		X	Gov Code 65909.5	*
3010-27a	Minor Subdivision: Tentative Map	5	\$957	\$1,007.72	\$1,008		X	Gov. Code § 66451.2	*
3010-27b	Minor Subdivision: Review Revised Map	5	\$0	\$431.88	\$432	X			
3010-27c	Minor Subdivision: Review Map Extension	2	\$383	\$431.88	\$432		X	Gov. Code § 66451.2	*
3010-28a	Major Subdivisions: Tentative Map	1	\$1,914	\$2,110.20	\$2,110		X	Gov. Code § 66451.2	*
3010-28b	Major Subdivisions: Review Revised Map	0	\$1,340	\$1,439.60	\$1,440		X	Gov. Code § 66451.2	*
3010-28c	Major Subdivisions: Review Map Extension	1	\$1,308	\$1,439.60	\$1,440		X	Gov. Code § 66451.2	*
3010-29	Lot Line Adjustment	5	\$702	\$773.74	\$774		X	Gov. Code § 66451.2	
3010-30	Building Envelope Review	0	\$478	\$431.88	\$432		X	California Building Code section 109	
3010-33	Building Permit Checklist Review	50	\$88	\$114.60	\$115		X	California Building Code section 109	
3010-34	Oil and Gas Well Drilling Security	0	\$588	\$666.96	\$667		X	Cal. Const. art. XI, § 7	
3010-35	Certificate of Compliance	12	\$510	\$562.72	\$563		X	Gov. Code § 66451.2	*
3010-36	Grading Permit Application/Determin	38	\$132	\$158.90	\$159		X	California Building Code section 109	
3010-37	Grading Permit (Minor)	28	\$660	\$889.84	\$890		X	California Building Code section 109	*
3010-38	Grading Permit (Major)	10	\$1,920	\$2,176.38	\$2,176		X	California Building Code section 109	*
3010-39	Land Leveling Permit	0	\$780	\$826.28	\$826		X	California Building Code section 109	*
3010-40	Flood Zone Determination	200	\$49	\$57.59	\$58		X	California Building Code section 109	
3010-41	Environmental Review of Initial Study	0	\$223	\$228.88	\$229		X	PRC 21089(a)	*
3010-42	Marsh Development Permit	0	\$166	\$211.02	\$211		X	PRC 29520(b)	* Planning Commission review is \$575 minimum deposit

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2018/19**

**RESOURCE MANAGEMENT - PUBLIC WORKS, ENGINEERING AND SURVEYOR
EXHIBIT III-E**

3010-43	Construction Plans and Specifications	60	\$40	N/A	\$40			California Building Code section 109	Fee is for construction specifications with 120 or fewer pages. Specifications with more than 120 pages cost \$50 per set. Oversize plan sheets cost \$4 per sheet.
3010-44	Permit Non-Compliance Investigation (hourly rate)	N/A	\$120	\$134.40	\$134		X	Cal. Const. art. XI, § 7	Fee charged per hour for investigation of permit non-compliance and issuance of a Notice of Violation.

* The amount listed is the minimum deposit. An additional deposit will be taken for applications requiring extensive review. The applicant will be charged for the actual cost of performing the work.

RESOLUTION NO. 2018 - _____

**RESOLUTION OF THE SOLANO COUNTY BOARD OF SUPERVISORS ADOPTING
REVISED FEE SCHEDULE FOR THE PUBLIC GUARDIAN**

Whereas, the laws of the State of California and the provisions of the Solano County Code authorize the Solano County Board of Supervisors to establish and adjust fees that the Public Guardian proposes.

Resolved, the Solano County Board of Supervisors adopts the fees set forth in attached Exhibit IV to Solano County Code section 11-110.5, to be effective on July 1, 2018.

Passed and adopted by the Solano County Board of Supervisors at its regular meeting on April 24, 2018 by the following vote:

AYES: SUPERVISORS _____

NOES: SUPERVISORS _____

EXCUSED: SUPERVISORS _____

JOHN M. VASQUEZ, Chair
Solano County Board of Supervisors

ATTEST:
BIRGITTA E. CORSELLO, Clerk
Solano County Board of Supervisors

By: _____
Jeanette Neiger, Chief Deputy Clerk

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2018/19**

**PUBLIC GUARDIAN
EXHIBIT IV**

Ref. #	Service	Hours Per Unit	Estimated No of Units 2018/19	Current Fee Per Unit	Actual Cost per Unit	Rec'md. Fee/Unit 2018/19	New Fee	Revised Fee	Fee Authority	Description /Exception
1041-01	Conservatorship Fee	7	150	\$629	\$ 724	\$724		√	Probate Code	Per Month
1041-03	Extraordinary Fee	1	10	\$90	\$ 103	\$103		√	Probate Code	Hourly Rate
1041-04	Final Accounting Fee	8	40	\$719	\$ 828	\$828		√	Probate Code	Per Estate
1041-06	Property Management	4	5	\$360	\$ 414	\$414		√	Probate Code	Per Month
1041-07	Property Sales Fee	12	2	\$1,079	\$ 1,241	\$1,241		√	Probate Code	Per Real Estate Transaction
1041-09	Property Disposal Fee	3	7	\$270	\$ 310	\$310		√	Probate Code	Per Transaction

RESOLUTION NO. 2018 - _____

RESOLUTION OF THE SOLANO COUNTY BOARD OF SUPERVISORS ADOPTING
REVISED FEE SCHEDULE FOR THE
TAX COLLECTOR / TREASURER / COUNTY CLERK DEPARTMENT

Whereas, the laws of the State of California and the provisions of the Solano County Code authorize the Solano County Board of Supervisors to establish and adjust fees that the County Tax Collector/Treasurer/County Clerk Department proposes.

Resolved, the Solano County Board of Supervisors adopts the fees set forth in attached Exhibit V to Solano County Code section 11-110.6, to be effective on July 1, 2018.

Passed and adopted by the Solano County Board of Supervisors at its regular meeting on April 24, 2018 by the following vote:

AYES: SUPERVISORS _____

NOES: SUPERVISORS _____

EXCUSED: SUPERVISORS _____

JOHN M. VASQUEZ, Chair
Solano County Board of Supervisors

ATTEST:
BIRGITTA E. CORSELLO, Clerk
Solano County Board of Supervisors

By: _____
Jeanette Neiger, Chief Deputy Clerk

**SOLANO COUNTY
COST AND RECOMMENDED FEE SCHEDULE
FY 2018/19**

**TAX COLLECTOR / COUNTY CLERK
EXHIBIT V**

Ref. #	Service	Estimated No of Units	Current Fee Per Unit	Actual Cost per Unit	Rec'md. Fee/Unit	New Fee	Revised Fee	Fee Authority	Description/Exception
		2018/19			2018/19				
1300-01	Returned (Dishonored) Check	2	35.00	37.38	35.00			CC §1719, GC §6157 (b)	Countywide general purpose returned check fee
1300-02	Returned (Dishonored) Check Tax Collector Only	330	40.00	58.32	40.00			CC §1719, GC §6157 (b), R&T §2509.2	Tax Collector Returned Check Fee: Amt added to tax
1300-11	Records and Files Search	6	23.00	22.94	23.00			GC §26854 & 54985	Research (Per ¼ hour, ¼ hour minimum)
1300-21	Credit Card Processing Fee*	0	2.35%	-	2.35%			GC 54985	Pass through from vendor
1300-22	Debit Card Processing Fee*	0	2.35%	-	2.35%			GC 54985	Pass through from vendor
1300-23	Payments Received By Electronic Wire	200	9.00	8.78	9.00			GC §54985	Tax payments wired directly to county
1311-01	Delinquent Secured Taxes Collection Cost	10,000	10.00	20.20	20.00		✓	RT §2621 & 2706; GC§54985(a)	State Mandated Charge Modified by GC§54985
1311-02	Redemption State Cost	50	1.50	1.50	1.50			RT §4112 (a) (b)	Statutory
1311-03	Redemption County Cost (Man Fee Amt, Excess rev offsets Pub Costs 1311-22)	50	150.00	7.30	150.00			RT §4112 (a) (b)	Statutory
1311-04	Redemption Personal Contact	50	108.00	109.66	108.00			RT §4112.4 & 3704.7 GC 54985	"Actual and reasonable cost"
1311-05	Redemption Power to Sell Cost - Cost Recovery	75	40.00	40.62	40.00			RT §4112(1), 4672.2	No longer mandated, set to cost
1311-11	Tax Collector's Certificate - Lot Line Adjustment	20	37.00	37.84	37.00			GC §66412(d)	Tax Collector's Certificate - Lot Line Adjustment
1311-12	Subdivision/Parcel Maps Handling	1	37.00	37.84	37.00			GC §54985	Subdivision/Parcel Maps Handling
1311-13	Segregation of Parcel Handling	1	37.00	37.84	37.00			GC §54985	Segregation of Parcel Handling
1311-14	Redemption 5-Pay Plan Handling	300	60.00	59.35	60.00			RT §4217(b) GC§54985	Redemption 5-Pay Plan Handling
1311-15	Redemption Fee - Fee set by statute	300	15.00	14.34	15.00			RT §4673 & 4112 (a)(b) & 3702	Redemption Fee - Fee set by statute
1311-16	Unsecured Delinquent Account Enforcement	20	163.00	178.19	163.00			RT §2922 (e)	At commencement of enforcement action
1311-21	Parties of Interest Search	50	150.00	170.67	150.00			RT §4673 & 4112 (a)(b) & 3702	Cost recovery only
1311-22	Redemt Pub Costs (Tax Sale). Fee does not cover full cost. Excess rev from 1311-03 Man fee covers shortfall	50	90.00	146.07	90.00			RT §4673 & 4112 (a)(b) & 3702	Cost recovery only
1311-23	Internet Auction Cost	56	300.00	7.57	300.00			RT §4673 & 4112 (a)(b) & 3702	Cost recovery only 3698.5 (2) Tax Manual

**SOLANO COUNTY
COST AND RECOMMENDED FEE SCHEDULE
FY 2018/19**

**TAX COLLECTOR / COUNTY CLERK
EXHIBIT V**

Ref. #	Service	Estimated No of Units	Current Fee	Actual Cost per Unit	Rec'md. Fee/Unit	New Fee	Revised Fee	Fee Authority	Description/Exception
		2018/19	Per Unit	Unit	2018/19				
1311-31	Mobile Home Duplicate Tax Clearance Certificate	55	20.00	20.64	20.00			GC §54985	Mobile Home Duplicate Tax Clearance Certificate
1311-32	Duplicate Tax Bill	134	2.00	2.15	2.00			GC 54985	Duplicate Tax Bill
1311-41	Sec Tax Roll: Whole or Part: Electronic File	42	100.00	100.04	100.00			GC 54985	Electronic records requests
1311-42	Sec Tax Roll: Detailed Charges: Electronic	15	600.00	600.04	600.00			GC 54985	Electronic records requests
1311-43	Sec & Supp Tax Roll Detailed Charges: Electronic File	16	630.00	630.04	630.00			GC 54985	Electronic records requests
1130-44	All Redemption Charges	10	100.00	100.04	100.00			GC 54985	Electronic records requests
1130-45	Special Assessments By Fund	10	140.00	140.04	140.00			GC 54985	Electronic records requests
1311-51	SCIPS Special Project Request (Programmer Analyst or System Analyst Per Hour)	0	150.00	150.00	150.00			GC 54985	Special project programing
1311-61	Special Assessment Request By Fund (Corrected Tax Bills) Per Bill	0	32.00	34.41	32.00			GC §54985	Requested correction to issued tax bill by agency
1312-01	Certified Copy of Confidential License	68	17.00	17.79	17.00			HS §103625,10 3640,10043 0, 103628(c)	\$5.40 to domestic violence prevention
1312-11	Process Server Registration (includes 1 ID card) - Fee set by statute	30	110.00	75.10	110.00			BP §22352, 22455	Process Server Registration (includes 1 ID card) - Fee set by statute
1312-12	Professional Photocopier	0	175.00	75.10	175.00			BP §22453- 22455	Fee set by statute
1312-13	Unlawful Detainer Assistant	0	182.00	75.10	182.00			BP §6404- 6405	Fee set by statute
1312-14	Legal Document Assistant	4	182.00	75.10	182.00			BP §6402- 6416	Fee set by statute
1312-15	Humane Officer Appointment	0	5.00	5.01	5.00			CC §14502(e)	Fee set by statute
1312-21	Miscellaneous Proof of Publication Filings	0	2.25	1.67	2.25			GC 26850	Fee set by statute
1311-43	Professional Photocopier Registrant is also a registered process server	1	100.00	75.10	100.00			BP §22453- 22455	Fee set by statute
1312-31	Marriage License (Public)	1,575	90.00	86.24	90.00			GC §26840(.3., 11,.0,7), 54985,HS 100430/100 435, WI 18304	Multiple allocations per statute
1312-32	Marriage License (Confidential)	83	100.00	96.42	100.00			GC §26840(.3., 11,.0,7), 54985,HS 100430/100 435, WI 18304	Multiple allocations per statute

**SOLANO COUNTY
COST AND RECOMMENDED FEE SCHEDULE
FY 2018/19**

**TAX COLLECTOR / COUNTY CLERK
EXHIBIT V**

Ref. #	Service	Estimated No of Units	Current Fee	Actual Cost per Unit	Rec'md. Fee/Unit	New Fee	Revised Fee	Fee Authority	Description/Exception
		2018/19	Per Unit	Unit	2018/19				
1312-33	Declared Marriage License	0	90.00	86.24	90.00			GC §26840(.3, 11,.0.7), 54985,HS 100430/100 435, WI 18304	Multiple allocations per statute
1312-34	Affidavit of Duplicate Marriage License	4	32.00	30.04	32.00			FC §360	Affidavit of Duplicate Marriage License
1312-35	Ammended Marriage License	45	27.00	25.03	27.00			HS §103700 \$11, GC54985 \$14	Portion to state, add on cost for form completion
1312-36	Marriage License: After Hours Issuance * Per Half Hour. OT Upcharge	5	60.00	56.74	60.00			GC §26840.2, 54985	Charged for after hours issuance
1312-41	Marriage Ceremonies Civil Marriage Ceremonies Performed On Site	280	50.00	51.74	50.00			GC §26861	Marriage Ceremonies Civil Marriage Ceremonies Performed On Site
1312-42	Witness Fee For Ceremony	8	27.00	25.03	27.00			GC §54985	Per witness
1312-43	Marriage Ceremony Online Non Refundable Deposit (In Development)	0	27.00	25.87	27.00			GC §54985	Marriage Ceremony Online Non Refundable Deposit (In Development)
1312-44	Deputy Commissioner of Civil Marriages (One Day, One Ceremony)	0	100.00	93.46	100.00			GC §26861, FC 401(b)	One time usage
1312-45	Marriage Ceremonies Weekend Rate	0	110.00	105.14	110.00			GC §26861, FC 401(b)	Weekend ceremonies onsite rate
1312-51	FBNS: Fictitious Business Name Statement	2,050	50.00	46.73	50.00			BP §17929(a),(b) GC 54985	FBNS: Fictitious Business Name Statement
1312-52	FBNS: Each Add Owner/Business Name on FBS	720	7.00	6.68	7.00			BP §17929(a),(b) GC 54985	FBNS: Each Add Owner/Business Name on FBS
1312-53	FBNS: Abandonment / Withdrawal	50	40.00	36.72	40.00			BP §17929(a),(b) GC 54985	FBNS: Abandonment / Withdrawal
1312-54	FBNS: Weekly FNS Report	80	24.00	22.53	24.00			GC §54985	FBNS: Weekly FNS Report
1312-55	FBNS: Certified Copy	35	11.00	10.01	11.00			GC §54985	FBNS: Certified Copy
1312-61	Notary Public Oath	390	40.00	40.05	40.00			GC 8213	Notary Public Oath
1312-62	Verifying of Notary	135	15.00	15.02	15.00			GC §26852.1,5 4985	Verifying of Notary
1312-63	Certification of Documents	68	11.00	10.01	11.00			GC §26833	Certification of Documents
1312-64	Translation Certification	1	24.00	22.53	24.00			GC §54985	Translation Certification
1312-71	Power of Attorney	1	33.00	30.87	33.00			GC §26855.1,5 4985	Power of Attorney
1312-72	Power of Attorney Additional Names	5	7.00	6.68	7.00			GC §26855.1,5 4985	Power of Attorney Additional Names

**SOLANO COUNTY
COST AND RECOMMENDED FEE SCHEDULE
FY 2018/19**

**TAX COLLECTOR / COUNTY CLERK
EXHIBIT V**

Ref. #	Service	Estimated No of Units	Current Fee Per Unit	Actual Cost per Unit	Rec'md. Fee/Unit	New Fee	Revised Fee	Fee Authority	Description/Exception
		2018/19			2018/19				
1312-73	POA Revocation (Each Name)	0	7.00	6.68	7.00			GC §26855.1,5 4985	POA Revocation (Each Name)
1312-81	Professional Photocopier Additional I.D. Card	4	12.00	11.68	12.00			BP §22457,223 52(c), 6404,6407	Professional Photocopier Additional I.D. Card

RESOLUTION NO. 2018 - _____

**RESOLUTION OF THE SOLANO COUNTY BOARD OF SUPERVISORS ADOPTING
REVISED FEE SCHEDULE FOR THE AUDITOR-CONTROLLER DEPARTMENT**

Whereas, the laws of the State of California and the provisions of the Solano County Code authorize the Solano County Board of Supervisors to establish and adjust fees that the County Auditor-Controller Department proposes.

Resolved, the Solano County Board of Supervisors adopts the fees set forth in attached Exhibit VI to Solano County Code section 11-110.7, to be effective on July 1, 2018.

Passed and adopted by the Solano County Board of Supervisors at its regular meeting on April 24, 2018 by the following vote:

AYES: SUPERVISORS _____

NOES: SUPERVISORS _____

EXCUSED: SUPERVISORS _____

JOHN M. VASQUEZ, Chair
Solano County Board of Supervisors

ATTEST:
BIRGITTA E. CORSELLO, Clerk
Solano County Board of Supervisors

By: _____
Jeanette Neiger, Chief Deputy Clerk

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2018/19**

**AUDITOR-CONTROLLER
EXHIBIT VI**

Summary of Fees

Ref. #	Service	Estimated No of Units 2018/19	Current Fee Per Unit	Unit of Service (x)	Actual Cost per Unit*	Recommended Fee/Unit (x) 2018/19	New Fee	Revised Fee	Fee Authority	Description/Exception
1	Audit Services	1000	\$118.00		\$126.75	\$127.00		✓	GC 26909	Rates charged to external agencies.
2	Property Tax Services	2400	\$116.00		\$121.00	\$121.00		✓	GC 25265	Rate is calculated for special project requests
3	Property Tax Services	6681	\$1.25	(a)	\$1.39	\$1.39		✓	GC50077(b)	Rate is charged to local agencies for bond handling fee
4	PC4750 Reporting Services	52	\$141.00		\$145.54	\$146.00		✓	PC4750	Rate is calculated for compilation of the PC4750 claim.
5	Accounting/Financial Reporting Services	0	\$120.00		\$124.77	\$125.00		✓	GC 25265	Rate is calculated for special project requests by non-County agencies
6	General Accounting services - transaction processing fee	8,200	\$7.59	(a)	\$8.09	\$8.09		✓	GC 25265	Rate is calculated for services provided to non-county agencies
7	General Accounting services - check reissuance fee	50	up to \$20	(b)	\$117.63	up to \$20			Cal Const. Art. X Sec7	Recovery of costs
8	Payroll - special projects	731	\$82.00		\$88.71	\$89.00		✓	GC 25265	Rate is calculated for special project requests by non-County agencies

* Actual cost per unit is based on requested budget for FY2018/19

(a) Unit = transaction

(b) Sliding scale fee: for check amount \$100 and under the fee is \$10; check amount over \$100 the fee is \$20

(x) All units are hourly, unless noted.

The Auditor-Controller provides various services such as auditing, property tax information, accounting and payroll services to independent special districts, title companies, and other agencies. If the department fees are not increased for FY2018/19 the loss in revenues will not have a significant effect on the department.

RESOLUTION NO. 2018 - _____

**RESOLUTION OF THE SOLANO COUNTY BOARD OF SUPERVISORS ADOPTING
REVISED FEE SCHEDULE FOR THE REGISTRAR OF VOTERS**

Whereas, the laws of the State of California and the provisions of the Solano County Code authorize the Solano County Board of Supervisors to establish and adjust fees that the County Registrar of Voters proposes.

Resolved, the Solano County Board of Supervisors adopts the fees set forth in attached Exhibit VII to Solano County Code section 11-110.8, to be effective on July 1, 2018.

Passed and adopted by the Solano County Board of Supervisors at its regular meeting on April 24, 2018 by the following vote:

AYES: SUPERVISORS _____

NOES: SUPERVISORS _____

EXCUSED: SUPERVISORS _____

JOHN M. VASQUEZ, Chair
Solano County Board of Supervisors

ATTEST:
BIRGITTA E. CORSELLO, Clerk
Solano County Board of Supervisors

By: _____
Jeanette Neiger, Chief Deputy Clerk

COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2018/19

REGISTRAR OF VOTERS
EXHIBIT VII

Ref. #	Service	Est. No of Units 2018/19	Current Fee Per Unit	Actual Cost Per Unit	Rec'md. Fee/Unit \$112.06	New Fee	Revised Fee	Fee Authority	Description/Exception
1550-01	Research - Staff Time (not for election district billing) customer requests only.	1	\$36.90 per 1/4 hour (w/ a minimum of 1/4 hour)	\$38.25 per 1/4 hour (min)	\$0.00		DEL		Per GC 6253.9
1550-02	Voter File - Countywide (pre-made)	20	new	\$8.93 plus Direct Material Cost	\$10.00	✓		GC 26831	
1550-03	Certified Affidavit Copies	30	\$1.50	\$10.20	\$1.50			EC 2167, GC 54985	
1550-04a	Custom Reports/Files	20	actual costs (\$36.90 per 1/4 hour & supplies)	actual costs (\$38.25 per 1/4 hour & supplies)	actual costs (\$38.25 per 1/4 hour & supplies)		✓	GC 26831	
1550-06	Vote-By-Mail File Subscription	4	\$242.00	Fixed Rate based on length of VBM period, and # of subscribers per election: \$250.75	\$251.00		✓	GC 26831	
1550-08a	Campaign Statement Copies	100	\$0.10 per page	\$12.75	\$0.10 per page			GC 81008 sets max at .10	
1550-08b	Campaign Statement Copies 5 years or more older	0	\$5 retrieval fee plus \$0.10 per page	\$76.50 plus \$0 .11 per page	\$5 retrieval fee plus \$0.10 per page			GC 81008	
1550-09a	Economic Interest Statement-Copy	100	\$0.10 per page	\$12.75	\$0.10 per page			GC 81008 sets max at .10	
1550-09b	Economic Interest Statement Copy 5 years or more older	0	\$5 retrieval fee plus \$0.10 per page	\$76.50 plus \$0 .11 per page	\$5 retrieval fee plus \$0.10 per page			GC 81008	
1550-10	Late Fines - Campaign & Economic Interest	0	\$10 per day up to \$100 max.	Variable	\$10 per day up to \$100 max.			GC 81013 sets max at 10.00	
1550-12	Voter Index - Walking List	10	\$0.50 per 1000 names	\$1.00 per 1000 names	\$0.50 per 1000 names			EC2184 sets max at \$.50 per 1000 names	100 names/page \$.10/page
1550-13a	Maps - All production maps excluding Fairfield/Suisun	5	\$100.00	\$100.90	\$100.00			GC 6253 / 54985	2.75'x3.66', \$10 per sq. ft.
1550-13b	Maps- Production map - Fairfield/Suisun	1	\$250.00	\$250.00	\$250.00			GC 6253 / 54985	5'x5', \$10 per sq. ft.
1550-13c	Maps - Custom All Sizes	5	\$36.90 per 1/4 hour (min) + Direct Material Cost	\$38.25 per 1/4 hour (min) + Direct Material Cost	\$38.25 per 1/4 hour (min) + Direct Material Cost		✓	GC 6253 / 54985	
1550-16	Certification of Documents - each	2	\$4.00	\$10.20	\$4.00			GC 26833 GC54985	
1550-18	Voter Search Certified	0	\$5.00	\$38.25	\$5.00			GC 26854	
1550-22	Indices Mailing	0	Actual Costs	Variable	Actual Costs			GC 54985	Direct Material Costs
1550-23	Special Request Mailings	0	Actual Costs	Variable	Actual Costs			GC 26854 GC 54985	Direct Material Costs (vendor billing to ROV)

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2018/19**

**REGISTRAR OF VOTERS
EXHIBIT VII**

Ref. #	Service	Est. No of Units 2018/19	Current Fee Per Unit	Actual Cost Per Unit	Rec'md. Fee/Unit \$112.06	New Fee	Revised Fee	Fee Authority	Description/Exception
1550-24	Staff Time Hourly Rate - Election Support	unknown	employee hourly benefited rate + 103% overhead	employee hourly benefited rate + 105.74% overhead	employee hourly benefited rate + 106% overhead		✓	EC 10520	
1550-32	Deposit per Registered Voter to Run Special Election	unknown	\$4.00	Variable	\$4.00			EC 10002	
1550-34	County Counsel Staff Time for City/School District/Special District Elections	unknown	Actual Costs	Variable	Actual Costs			Cal. Const. art. XI, § 7	
1550-40	Local, Special, Vacancy and Consolidated Districts	unknown	Direct Material Costs	Variable	Direct Material Costs			Election Code 10002,	Direct Material Costs (vendor billing to ROV)
1550-41	Recount Costs	unknown	Direct Material Costs	Variable	Direct Material Costs			Election Code 10002,	Direct Material Costs (vendor billing to ROV)
1550-42	Notice of Intent to Circulate Petition	unknown	\$200.00	Unknown	\$200.00			Election Code 9103(b)	

RESOLUTION NO. 2018 - _____

**RESOLUTION OF THE SOLANO COUNTY BOARD OF SUPERVISORS ADOPTING
REVISED FEE SCHEDULE FOR THE CLERK OF THE BOARD**

Whereas, the laws of the State of California and the provisions of the Solano County Code authorize the Solano County Board of Supervisors to establish and adjust fees that the County Clerk of the Board proposes.

Resolved, the Solano County Board of Supervisors adopts the fees set forth in attached Exhibit VIII to Solano County Code section 11-110.9, to be effective on July 1, 2018.

Passed and adopted by the Solano County Board of Supervisors at its regular meeting on April 24, 2018 by the following vote:

AYES: SUPERVISORS _____

NOES: SUPERVISORS _____

EXCUSED: SUPERVISORS _____

JOHN M. VASQUEZ, Chair
Solano County Board of Supervisors

ATTEST:
BIRGITTA E. CORSELLO, Clerk
Solano County Board of Supervisors

By: _____
Jeanette Neiger, Chief Deputy Clerk

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2018/19**

**CLERK OF THE BOARD OF SUPERVISORS
EXHIBIT VIII**

Ref. #	Service	Estimated No of Units 2018/19	Current Fee Per Unit	Actual Cost per Unit	Rec'md. Fee 2018/19	New Fee	Revised Fee	Fee Authority	Description/Exception
1000-01	Certified Copies (per page)	0	\$6.00		\$6.00			GC 54985 & GC 6253	BOS Authority
1000-02b	Meeting Tapes (DVD & Jacket)	0	\$21.00	\$69.63	\$69.00		v	GC6253.9	Fees include direct material and production costs.
1000-03	Research - Clerk of the Board	0	\$121.00	\$129.39	\$129.00		DEL		GC 6253.9
1000-04	Research - Administrative Secretary/Office Assistant II/III	0	\$82.00	\$88.81	\$89.00		DEL		GC 6253.9
1000-05	EIR Administration	102	\$50.00	N/A	\$50.00			F&G 711.4	Revision effective January 2007
1000-07	Certified Verbatim Transcript -- Assessment Appeals Board	0	\$82.00	\$88.81	\$89.00		v	RTC 1611	Hourly Rate
1000-08	Assessment Appeal Application Processing Fee (per parcel)	0	\$35.00	N/A	\$35.00			Cal. Const., Art. 13, Sec. 16	BOS Authority
1100-04	Agenda Packet Subscription (per month)	12	\$60.00	\$76.00	\$60.00			GC 54985 & GC 54954.1	BOS Authority

RESOLUTION NO. 2018 - _____

**RESOLUTION OF THE SOLANO COUNTY BOARD OF SUPERVISORS ADOPTING
REVISED FEE SCHEDULE FOR COUNTY COUNSEL**

Whereas, the laws of the State of California and the provisions of the Solano County Code authorize the Solano County Board of Supervisors to establish and adjust fees that County Counsel proposes.

Resolved, the Solano County Board of Supervisors adopts the fees set forth in attached Exhibit IX to Solano County Code section 11-110.10, to be effective on July 1, 2018.

Passed and adopted by the Solano County Board of Supervisors at its regular meeting on April 24, 2018 by the following vote:

AYES: SUPERVISORS _____

NOES: SUPERVISORS _____

EXCUSED: SUPERVISORS _____

JOHN M. VASQUEZ, Chair
Solano County Board of Supervisors

ATTEST:
BIRGITTA E. CORSELLO, Clerk
Solano County Board of Supervisors

By: _____
Jeanette Neiger, Chief Deputy Clerk

COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2018/19

COUNTY COUNSEL
EXHIBIT IX

Ref. #	Service	Estimated No of Units 2018/19	Current Fee Per Unit	Actual Cost per Unit	Rec'md. Fee/Unit 2017/18	New Fee	Revised Fee	Fee Authority	Description/Exception
1400	Legal Services	Varies	180.00	191.00	190.00		✓	Cal. Const. art. XI, § 7	Hourly rate for services

RESOLUTION NO. 2018 - _____

**RESOLUTION OF THE SOLANO COUNTY BOARD OF SUPERVISORS ADOPTING
REVISED FEE SCHEDULE FOR HEALTH AND SOCIAL SERVICES DEPARTMENT**

Whereas, the laws of the State of California and the provisions of the Solano County Code authorize the Solano County Board of Supervisors to establish and adjust fees that the County Health and Social Services Department proposes.

Resolved, the Solano County Board of Supervisors adopts the fees set forth in attached Exhibit XI to Solano County Code section 11-110.12, to be effective on July 1, 2018.

Passed and adopted by the Solano County Board of Supervisors at its regular meeting on April 24, 2018 by the following vote:

AYES: SUPERVISORS _____

NOES: SUPERVISORS _____

EXCUSED: SUPERVISORS _____

JOHN M. VASQUEZ, Chair
Solano County Board of Supervisors

ATTEST:
BIRGITTA E. CORSELLO, Clerk
Solano County Board of Supervisors

By: _____
Jeanette Neiger, Chief Deputy Clerk

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2018/19**

**HEALTH AND SOCIAL SERVICES
EXHIBIT XI**

Ref. #	Proc. #	Service	Unit of Service	Current Fee Per Unit	Actual Cost per Unit	Rec'md. Fee Per Unit FY2018/19	New Fee	Revised Fee	Fee Authority	Description/Exception
MENTAL HEALTH PROGRAM SERVICES ^{Note1}										
7700-101	341	MH Outpatient Services	1 min	\$5.12	\$4.86	\$5.31		Revised	Department of Healthcare Services (DHCS)	FY15-16 cost report rate, plus 5.3% Home Health Index, plus 4% COLA
7700-102	320	MH Medication	1 min	\$9.48	\$9.00	\$9.84		Revised		
7700-103	371	MH Crisis Intervention	1 min	\$7.63	\$7.25	\$7.92		Revised		
7700-104	303	MH Case Management	1 min	\$3.98	\$3.78	\$4.13		Revised		
SUBSTANCE ABUSE PROGRAMS										
7560-101		OP Indiv Cnsl'ing - Non Perinatal	Per Visit	\$75.00	\$77.00	\$77.00		Revised	DHCS	Contract Rate
7560-103		OP Group Cnsl'ing - Non Perinatal	Per Visit	\$35.00	\$35.00	\$35.00				
7560-105		Day Care Rehab - Non Perinatal	Per Visit	\$82.00	\$82.00	\$82.00				
7560-106		Day Care Rehab - Perinatal	Per Visit	\$82.00	\$82.00	\$82.00				
7560-107		Residential Treatment - Perinatal	Per Day	\$101.00	\$101.00	\$101.00				
7560-108		Residential Treatment - Non Perinatal	Per Day	\$60.00	\$60.00	\$60.00				
PUBLIC HEALTH PROGRAMS										
7831-101		Targeted Case Management	Procedure	\$583.40	\$441.11	\$441.11		Revised	DHCS	Based on FY2017/18 interim rate per FY16/17 TCM Cost Report
7809-102		Medical Marijuana ID Card (Medi-Cal Client)	Card	\$50.00	\$200.00	\$50.00			CA Dept of Public Health	
7809-103		Medical Marijuana ID Card (non-Medi-Cal Client)	Card	\$100.00	\$200.00	\$100.00			CA Dept of Public Health	
7809-104		Medi-Cal Marijuana ID Card (County Medical Services Program (CMSP))	Card	\$0.00	\$200.00	\$0.00			CA Dept of Public Health	
7809-105		Transit letter for non-contagious diseases		\$26.00	\$26.52	\$25.00			CA Dept of Public Health	Market Survey
7809-106		Emergency death certificate filing for religious or cultural needs		\$104.00	\$106.08	\$100.00			CA Dept of Public Health	
7809-107		Late payment fee for disposition of human remains permit		\$5.20	\$5.20	\$5.00			CA Dept of Public Health	
7809-108		Standard birth certificate fee		\$31.20	\$31.20	\$30.00			CA Dept of Public Health	
7809-109		Expedited service for birth certificate		\$52.00	\$21.22	\$50.00			CA Dept of Public Health	
California Children Services (CCS)										
7853-101		Assessment Fee	per family	\$0 - \$20	N/A	\$0 - \$20			DHCS / CCS	Sliding scale based on State AGI and/or Federal Poverty Guidelines
7853-102		Enrollment Fee	per family	\$0 - \$1,440	N/A	\$0 - \$1,440				
FAMILY HEALTH SERVICES										
Family Health Services - Primary Care Clinic										
7582-101	10060	Incision and Drainage	Procedure	\$207.00	\$527.34	\$340.00		Revised		
7582-102	10120	Incision & Removal of Foreign Body, Simple	Procedure	\$274.00	\$561.82	\$450.00		Revised		
7582-103	11000	SURGICAL CLEANSING OF SKIN	Procedure	\$96.00	\$145.89	\$162.00		Revised		
7582-104	11042	DEB SUBQ TISSUE 20 SQ CM/<	Procedure	\$208.00	\$322.90	\$311.00		Revised		
7582-105	11300	Shave Skin Lesion	Procedure	\$177.00	\$184.02	\$199.00		Revised		
7582-106	11301	Shave Skin Lesion	Procedure	\$215.00	\$280.24	\$247.00		Revised		
7582-107	11302	Shave Skin Lesion	Procedure	\$253.00	\$328.07	\$288.00		Revised		
7582-108	11303	Shave Skin Lesion	Procedure	\$278.00	\$386.86	\$330.00		Revised		

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2018/19**

**HEALTH AND SOCIAL SERVICES
EXHIBIT XI**

Ref. #	Proc. #	Service	Unit of Service	Current Fee Per Unit	Actual Cost per Unit	Rec'd. Fee Per Unit FY2018/19	New Fee	Revised Fee	Fee Authority	Description/Exception
7582-109	11305	Shave Single Lesion, 0.5cm or less	Procedure	\$179.00	\$201.79	\$188.00		Revised		
7582-110	11306	Shave Skin Lesion	Procedure	\$219.00	\$269.02	\$236.00		Revised		
7582-111	11307	Shave Skin Lesion	Procedure	\$256.00	\$346.19	\$277.00		Revised		
7582-112	11308	Shave Skin Lesion	Procedure	\$268.00	\$378.81	\$289.00		Revised		
7582-113	11310	Shave Skin Lesion	Procedure	\$205.00	\$247.02	\$232.00		Revised		
7582-114	11311	Shave Skin Lesion	Procedure	\$196.00	\$341.14	\$265.00		Revised		
7582-115	11312	Shave Skin Lesion	Procedure	\$286.00	\$407.01	\$324.00		Revised		
7582-116	11313	Shave Skin Lesion	Procedure	\$329.00	\$521.04	\$395.00		Revised		
7582-117	11400	EXC TR-EXT B9+MARG 0.5 < CM	Procedure	\$224.00	\$439.08	\$301.00		Revised		
7582-118	11401	EXC TR-EXT B9+MARG 0.6-1 CM	Procedure	\$265.00	\$559.43	\$359.00		Revised		
7582-119	11402	EXC TR-EXT B9+MARG 1.1-2 CM	Procedure	\$293.00	\$609.46	\$418.00		Revised		
7582-120	11403	EXC TR-EXT B9+MARG 2.1-3 CM	Procedure	\$336.00	\$786.57	\$508.00		Revised		
7582-121	11404	EXC TR-EXT B9+MARG 3.1-4 CM	Procedure	\$380.00	\$858.72	\$614.00		Revised		
7582-122	11406	EXC TR-EXT B9+MARG > 4.0 CM	Procedure	\$537.00	\$1,281.78	\$927.00		Revised		
7582-123	11420	EXC H-F-NK-SP B9+MARG 0.5 <	Procedure	\$219.00	\$442.35	\$309.00		Revised		
7582-124	11421	EXC H-F-NK-SP B9+MARG 0.6-1	Procedure	\$277.00	\$589.62	\$383.00		Revised		
7582-125	11422	EXC H-F-NK-SP B9+MARG 1.1-2	Procedure	\$308.00	\$729.69	\$459.00		Revised		
7582-126	11423	EXC H-F-NK-SP B9+MARG 2.1-3	Procedure	\$352.00	\$834.72	\$561.00		Revised		
7582-127	11424	EXC H-F-NK-SP B9+MARG 3.1-4	Procedure	\$405.00	\$949.71	\$672.00		Revised		
7582-128	11426	EXC H-F-NK-SP B9+MARG > 4 CM	Procedure	\$567.00	\$1,427.91	\$985.00		Revised		
7582-129	11440	EXC FACE-MM B9+MARG 0.5 < CM	Procedure	\$242.00	\$566.79	\$349.00		Revised		
7582-130	11441	EXC FACE-MM B9+MARG 0.6-1 CM	Procedure	\$297.00	\$709.26	\$433.00		Revised		
7582-131	11442	EXC FACE-MM B9+MARG 1.1-2 CM	Procedure	\$331.00	\$780.88	\$515.00		Revised		
7582-132	11443	EXC FACE-MM B9+MARG 2.1-3 CM	Procedure	\$390.00	\$948.48	\$635.00		Revised		
7582-133	11444	EXC FACE-MM B9+MARG 3.1-4 CM	Procedure	\$485.00	\$1,198.22	\$793.00		Revised		
7582-134	11446	EXC FACE-MM B9+MARG > 4 CM	Procedure	\$667.00	\$1,707.64	\$1,150.00		Revised		
7582-135	11600	EXC TR-EXT MLG+MARG 0.5 < CM	Procedure	\$343.00	\$637.11	\$442.00		Revised		
7582-136	11601	EXC TR-EXT MLG+MARG 0.6-1 CM	Procedure	\$405.00	\$792.80	\$497.00		Revised		
7582-137	11602	EXC TR-EXT MLG+MARG 1.1-2 CM	Procedure	\$439.00	\$870.55	\$550.00		Revised		
7582-138	11603	EXC TR-EXT MLG+MARG 2.1-3 CM	Procedure	\$496.00	\$1,036.72	\$658.00		Revised		
7582-139	11604	EXC TR-EXT MLG+MARG 3.1-4 CM	Procedure	\$551.00	\$1,134.33	\$783.00		Revised		
7582-140	11606	EXC TR-EXT MLG+MARG > 4 CM	Procedure	\$777.00	\$1,657.53	\$1,244.00		Revised		
7582-141	11620	EXC H-F-NK-SP MLG+MARG 0.5 <	Procedure	\$346.00	\$642.52	\$469.00		Revised		
7582-142	11621	EXC H-F-NK-SP MLG+MARG 0.6-1	Procedure	\$407.00	\$797.45	\$534.00		Revised		
7582-143	11622	EXC H-F-NK-SP MLG+MARG 1.1-2	Procedure	\$452.00	\$912.40	\$594.00		Revised		
7582-144	11623	EXC H-F-NK-SP MLG+MARG 2.1-3	Procedure	\$525.00	\$1,119.30	\$749.00		Revised		
7582-145	11624	EXC H-F-NK-SP MLG+MARG 3.1-4	Procedure	\$589.00	\$1,260.19	\$967.00		Revised		
7582-146	11626	EXC H-F-NK-SP MLG+MAR > 4 CM	Procedure	\$703.00	\$1,527.45	\$1,314.00		Revised		
7582-147	11640	EXC FACE-MM MALIG+MARG 0.5 <	Procedure	\$357.00	\$666.80	\$502.00		Revised		
7582-148	11641	EXC FACE-MM MALIG+MARG 0.6-1	Procedure	\$421.00	\$831.01	\$619.00		Revised		
7582-149	11642	EXC FACE-MM MALIG+MARG 1.1-2	Procedure	\$478.00	\$975.83	\$706.00		Revised		
7582-150	11643	EXC FACE-MM MALIG+MARG 2.1-3	Procedure	\$557.00	\$1,213.85	\$886.00		Revised		
7582-151	11644	EXC FACE-MM MALIG+MARG 3.1-4	Procedure	\$684.00	\$1,493.61	\$1,193.00		Revised		
7582-152	11646	EXC FACE-MM MLG+MARG > 4 CM	Procedure	\$883.00	\$2,056.40	\$1,610.00		Revised		
7582-153	11750	Nail Avulsion 30D-F/U	Procedure	\$325.00	\$613.48	\$556.00		Revised		
7582-154	11976	Norplant Removal	Procedure	\$263.00	\$480.88	\$374.00		Revised		
7582-155	11981	INSERT DRUG IMPLANT DEVICE	Procedure	\$310.00	\$418.97	\$403.00		Revised		
7582-156	11982	REMOVE DRUG IMPLANT DEVICE	Procedure	\$275.00	\$509.64	\$440.00		Revised		
7582-157	11983	REMOVE/INSERT DRUG IMPLANT	Procedure	\$373.00	\$894.85	\$665.00		Revised		
7582-158	15851	Suture Removal	Procedure	\$197.00	\$235.03	\$273.00		Revised		
7582-159	16000	INITIAL TREATMENT OF BURN(S)	Procedure	\$118.00	\$233.45	\$255.00		Revised		
7582-160	16020	DRESS/DEBRID P-THICK BURN S	Procedure	\$145.00	\$290.67	\$279.00		Revised		
7582-161	16025	DRESS/DEBRID P-THICK BURN M	Procedure	\$254.00	\$582.25	\$472.00		Revised		
7582-162	17110	Destruction of Benign Lesions	Procedure	\$203.00	\$385.84	\$269.00		Revised		
7582-163	17333	SureSwab®, Vaginitis/Vaginitis Plus	Procedure	\$16.00	N/A	\$16.00				
7582-164	17340	Cryocutery	Procedure	\$87.00	\$257.03	\$152.00		Revised		
7582-165	20550	Injection, Single Tendon Sheath or Ligament	Procedure	\$101.00	\$200.80	\$202.00		Revised		
7582-166	20552	Inj Trigger Point, 1/2 Muscl	Procedure	\$97.00	\$198.09	\$209.00		Revised		
7582-167	20610	DRAIN/INJECT JOINT/BURSA	Procedure	\$102.00	\$237.59	\$271.00		Revised		
7582-168	27040	BIOPSY OF SOFT TISSUES	Procedure	\$616.00	\$1,048.30	\$865.00		Revised		
7582-169	29085	Wrist/Hand Cast	Procedure	\$220.00	\$361.54	\$358.00		Revised		
7582-170	29260	Elbow/Wrist Brace (Apply)	Procedure	\$50.00	\$99.51	\$123.00		Revised		
7582-171	29405	Short Leg Cast (Apply)	Procedure	\$158.00	\$321.55	\$346.00		Revised		

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7582-172	36415	Routine Venipuncture	Procedure	\$4.00	N/A	\$22.00		Revised		
7582-173	36416	Capillary Blood Draw	Procedure	\$3.00	N/A	\$22.00		Revised		
7582-174	40819	EXCISE LIP OR CHEEK FOLD	Procedure	\$585.00	\$1,339.92	\$874.00		Revised		
7582-175	41010	INCISION OF TONGUE FOLD	Procedure	\$384.00	\$596.58	\$700.00		Revised		
7582-176	57160	Insert pessary/other device	Procedure	\$132.00	\$239.00	\$236.00		Revised		
7582-177	57170	Fitting of diaphragm/cap	Procedure	\$102.00	\$247.52	\$225.00		Revised		
7582-178	57420	Colposcopy	Procedure	\$222.00	\$468.95	\$452.00		Revised		
7582-179	57421	Exam/biopsy of vag w/scope	Procedure	\$266.00	\$631.89	\$581.00		Revised		
7582-180	57452	Exam of cervix w/scope	Procedure	\$184.00	\$479.01	\$409.00		Revised		
7582-181	57454	Colpo w/ Biopsy	Procedure	\$302.00	\$701.64	\$584.00		Revised		
7582-182	57455	Biopsy of cervix w/scope	Procedure	\$242.00	\$567.49	\$500.00		Revised		
7582-183	57456	Endocerv curettage w/scope	Procedure	\$229.00	\$528.53	\$499.00		Revised		
7582-184	57460	Bx of Cervix w/scope, leep	Procedure	\$497.00	\$836.91	\$1,126.00		Revised		
7582-185	57461	Conx of cervix w/scope, leep	Procedure	\$558.00	\$956.37	\$1,283.00		Revised		
7582-186	57500	Cervical Biopsy	Procedure	\$227.00	\$396.77	\$460.00		Revised		
7582-187	57505	Endocervical curettage	Procedure	\$176.00	\$492.72	\$388.00		Revised		
7582-188	57511	Cryocautery of cervix	Procedure	\$247.00	\$695.86	\$500.00		Revised		
7582-189	57522	Conization of cervix	Procedure	\$445.00	\$1,273.80	\$1,238.00		Revised		
7582-190	58100	Endometrial Biopsy	Procedure	\$212.00	\$449.84	\$400.00		Revised		
7582-191	58110	Bx done w/colposcopy add-on	Procedure	\$80.00	\$208.56	\$204.00		Revised		
7582-192	58300	Insert Intrauterine Device	Procedure	\$250.00	\$271.75	\$339.00		Revised		
7582-193	58301	Remove Intrauterine Device	Procedure	\$162.00	\$343.83	\$326.00		Revised		
7582-194	69210	Removal Impacted Ear Wax	Procedure	\$85.00	\$168.16	\$146.00		Revised		
7582-195	71010	Chest E-Ray	Procedure	\$99.00	\$126.13	\$121.00		Revised		
7582-196	71020	Chest E-Ray	Procedure	\$128.00	\$156.40	\$186.00		Revised		
7582-197	88175	CYTOPATH C/V AUTO FLUID REDO	Procedure	\$34.00	N/A	\$119.00		Revised		
7582-198	90460	IM Admin 1st/Only Component	Injection	\$32.00	\$33.56	\$57.00		Revised		
7582-199	90461	IM Admin Each Addl Component	Injection	\$32.00	\$33.56	\$36.00		Revised		
7582-200	90465	Immune Admin 1 Inj, .8 yrs	Injection	\$32.00	\$33.56	\$34.00		Revised		
7582-201	90466	Immune Admin Addtl Inj, .8 yr	Injection	\$32.00	\$33.56	\$34.00		Revised		
7582-202	90467	Immune Admin O or N, < 8 yrs	Injection	\$11.00	\$15.36	\$15.00		Revised		
7582-203	90468	Immune Admin O/N Addtl, < 8 yrs	Injection	\$11.00	\$15.36	\$15.00		Revised		
7582-204	90471	Immunization Admininstration	Injection	\$32.00	\$33.56	\$53.00		Revised		
7582-205	90471F	Immunization Admininstration	Admin Fee	\$11.00	\$15.36	\$15.00		Revised		
7582-206	90472	Additional Immunization Administration	Injection	\$32.00	\$33.56	\$32.00				
7582-207	90473	Immunization Administration oral/nasal	Injection	\$11.00	\$15.36	\$44.00		Revised		
7582-208	90474	Immunization Administration Additional oral/nasal	Injection	\$11.00	\$15.36	\$32.00		Revised		
7582-209	90620	MENB PR W/OMV VACCINE IM	Injection	\$236.00	N/A	\$322.00		Revised		
7582-210	90621	MENB RLP VACCINE IM	Injection	\$177.00	N/A	\$262.00		Revised		
7582-211	90621	MENB RLP VACCINE IM	Procedure	\$177.00	N/A	\$262.00		Revised		
7582-212	90632	Hepatitis A (Adult)	Injection	\$83.00	N/A	\$143.00		Revised		
7582-213	90633	Hepatitis A Vaccine (Child) 2 dose schedule	Injection	\$59.00	N/A	\$86.00		Revised		
7582-214	90647	HIB Vaccine, PRP-OMP, IM	Injection	\$72.00	N/A	\$67.00		Revised		
7582-215	90648	Hemophilus Influenza b (Hib) PRP-T	Injection	\$46.00	N/A	\$67.00		Revised		
7582-216	90649	Human Papilloma Virus (HPV)	Injection	\$236.00	N/A	\$297.00		Revised		
7582-217	90650	HPV Typ Bival 3 Dose IM	Injection	\$196.00	N/A	\$285.00		Revised		
7582-223	90670	Pneumoccal vaccine	Injection	\$268.00	N/A	\$309.00		Revised		
7582-225	90675	Rabies Vaccine	Injection	\$380.00	N/A	\$485.00		Revised		
7582-226	90680	Rotavirus	Injection	\$118.00	N/A	\$175.00		Revised		
7582-227	90681	Rotovirus Vacc 2 dose oral	Injection	\$163.00	N/A	\$222.00		Revised		
7582-230	90696	DTAP-IPV Vacc 4-6 Yr	Injection	\$73.00	N/A	\$121.00		Revised		
7582-231	90698	Pentacel Vaccine	Injection	\$127.00	N/A	\$184.00		Revised		
7582-232	90700	Diphtheria, tetanus & pertussis (Dtap) < 7yrs	Injection	\$41.00	N/A	\$72.00		Revised		
7582-233	90703	Tetanus Toxoid	Injection	\$70.00	N/A	\$70.00				
7582-234	90707	Measles, Mumps & Rubella (MMR)	Injection	\$93.00	N/A	\$123.00		Revised		
7582-235	90710	MMRV Vaccine	Injection	\$261.00	N/A	\$327.00		Revised		
7582-236	90713	Poliovirus (injection)	Injection	\$50.00	N/A	\$74.00		Revised		
7582-237	90714	TD Vac No PRSV>= 7IM	Injection	\$40.00	N/A	\$60.00		Revised		
7582-238	90714	TD VACCINE >7 IM	Injection	\$40.00	N/A	\$60.00		Revised		
7582-239	90715	Tetanus, Diphtheria & Pertussis Tdap > 7yrs	Injection	\$56.00	N/A	\$100.00		Revised		

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7582-240	90716	Varicella (Chickenpox)	Injection	\$160.00	N/A	\$206.00		Revised	DHCS	Usual, Customary and Reasonable fee adjusted by the Geographical adjusment or the current fee
7582-241	90723	DTAP Hep B IPV Vaccine, IM	Injection	\$106.00	N/A	\$171.00		Revised		
7582-242	90731	Hepatitis B	Injection	\$19.00	N/A	\$19.00				
7582-243	90732	Pneumoccal vaccine	Injection	\$136.00	N/A	\$150.00		Revised		
7582-244	90733	Meningococcal vaccine, sc	Injection	\$181.00	N/A	\$223.00		Revised		
7582-245	90734	Meningococcal Conjugate	Injection	\$168.00	N/A	\$231.00		Revised		
7582-246	90736	Zoster Vacc, SC	Injection	\$296.00	N/A	\$357.00		Revised		
7582-247	90739	Hepatitis B vaccine Adult IM	Injection	\$60.00	N/A	\$143.00		Revised		
7582-248	90740	Recombivax HB 40 mcg	Injection	\$184.00	N/A	\$358.00		Revised		
7582-249	90743	Hepatitis B, Adol, 2 Dose	Injection	\$69.00	N/A	\$109.00		Revised		
7582-250	90744	Hepatitis B, Ped/Adol	Injection	\$69.00	N/A	\$76.00		Revised		
7582-251	90746	Hepatitis B, Adult	Injection	\$96.00	N/A	\$143.00		Revised		
7582-252	90747	HEPB VACC ILL PAT 4 DOSE IM	Injection	\$184.00	N/A	\$428.00		Revised		
7582-253	90748	Hep B Hib Vaccine	Injection	\$69.00	N/A	\$88.00		Revised		
7582-254	Various 90633-90748 VFC	Various Vaccines (DTAP, Flu, Hep A, Hep B, Hib, HPV, Influenza, MMR, MMRV, Meningococcal, Pentacel, Pneumonococcal, Poliovirus, Rotavirus, Varicella)	Injection	\$27.00	Various	\$27.00				
7582-255	90791	Psychiatric Diagnostic Eval (no medical services)	Procedure	\$212.00	\$634.37	\$284.00		Revised		
7582-256	90792	Psychiatric Diagnostic Eval (w/ medical services)	Procedure	\$235.00	\$715.42	\$401.00		Revised		
7582-257	90832	Psychotherapy, 30 min	Procedure	\$102.00	\$315.75	\$142.00		Revised		
7582-258	90834	Psychotherapy, 45 min	Procedure	\$136.00	\$420.55	\$191.00		Revised		
7582-259	90837	Psytx Pt &/Family, 60 min	Procedure	\$204.00	\$632.26	\$216.00		Revised		
7582-260	90853	Group Psychotherapy	Procedure	\$41.00	\$127.06	\$84.00		Revised		
7582-261	92250	Eye exam with photos	Procedure	\$271.00	\$375.83	\$180.00		Revised		
7582-262	92551	Pure Tone Hearing Test, Air	Procedure	\$22.00	\$70.32	\$43.00		Revised		
7582-263	92552	Pure Tone Audiometry, Air	Procedure	\$60.00	\$186.23	\$72.00		Revised		
7582-264	92553	Audiometry, Air & Bone	Procedure	\$71.00	\$222.06	\$93.00		Revised		
7582-265	93000	EKG	Procedure	\$54.00	\$92.75	\$96.00		Revised		
7582-266	93005	Electrocardiogram tracing	Procedure	\$24.00	\$49.24	\$72.00		Revised		
7582-267	93005	Electrocardiogram tracing	Procedure	\$24.00	\$49.24	\$72.00		Revised		
7582-268	93010	Electrocardiogram report	Procedure	\$18.00	\$43.51	\$64.00		Revised		
7582-269	94640	Airway Inhalation Treatment	Procedure	\$35.00	\$108.25	\$69.00		Revised		
7582-270	94664	Nebulizer TX Initial	Procedure	\$57.00	\$101.93	\$65.00		Revised		
7582-271	94728	Pulm Funct Test Oscillometry	Procedure	\$134.00	\$224.60	\$144.00		Revised		
7582-272	96101	Psycho Testing by Psych/Phys	Procedure	\$129.00	\$397.87	\$271.00		Revised		
7582-273	96111	Developmental Test. Extend	Procedure	\$213.00	\$639.63	\$448.00		Revised		
7582-274	96116	Neurobehavioral status exam	Procedure	\$152.00	\$439.45	\$333.00		Revised		
7582-275	96118	Neuropsych Tst by Psch/Phys	Procedure	\$164.00	\$395.76	\$366.00		Revised		
7582-276	96150	Health & Behavior Assessment (15 minutes)	Procedure	\$43.00	\$106.91	\$86.00		Revised		
7582-277	96151	Health & Behavior Re-Assessment (15 minutes)	Procedure	\$41.00	\$103.37	\$59.00		Revised		
7582-278	96152	Health & Behavior Intervention (15 minutes)	Procedure	\$39.00	\$97.72	\$59.00		Revised		
7582-279	96372	Ther/Proph/Diag Inj, SC/IM	Procedure	\$46.00	\$144.67	\$65.00		Revised		
7582-280	97597	RMVL DEVITAL TIS 20 CM/<	Procedure	\$138.00	\$119.22	\$174.00		Revised		
7582-281	97598	RMVL DEVITAL TIS ADDL 20CM/<	Procedure	\$79.00	\$55.90	\$93.00		Revised		
7582-282	97802	Medical Nutrition Therapy, Initial	Procedure	\$451.00	\$173.34	\$78.00		Revised		
7582-283	97803	Medical Nutrition Therapy, Follow-up	Procedure	\$388.00	\$146.53	\$71.00		Revised		
7582-284	97804	Nutrition Therapy, Group	Procedure	\$199.00	\$80.85	\$57.00		Revised		
7582-285	98925	Osteopathic Manipulation	Procedure	\$54.00	\$123.78	\$125.00		Revised		
7582-286	98926	Osteopathic Manipulation	Procedure	\$78.00	\$185.66	\$124.00		Revised		

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7582-287	98927	Osteopathic Manipulation	Procedure	\$101.00	\$245.44	\$154.00		Revised		
7582-288	98928	Osteopathic Manipulation	Procedure	\$123.00	\$307.33	\$176.00		Revised		
7582-289	98929	Osteopathic Manipulation	Procedure	\$147.00	\$373.43	\$233.00		Revised		
7582-290	99050	Medical svcs after hours	Procedure	\$20.00	N/A	\$83.00		Revised		
7582-291	99173	Visual Acuity Screen	Procedure	\$5.00	\$17.63	\$39.00		Revised		
7582-292	99201	New Patient Visit - Focused	Procedure	\$76.00	\$137.29	\$106.00		Revised		
7582-293	99202	New Patient Visit - Expanded	Procedure	\$129.00	\$259.30	\$179.00		Revised		
7582-294	99203	New Patient Visit - Detailed	Procedure	\$184.00	\$389.35	\$269.00		Revised		
7582-295	99204	New Patient Visit - Comprehensive	Procedure	\$279.00	\$662.04	\$402.00		Revised		
7582-296	99205	New Patient Visit	Procedure	\$347.00	\$861.65	\$514.00		Revised		
7582-297	99211	Established Patient - Minimal	Procedure	\$42.00	\$47.39	\$62.00		Revised		
7582-298	99212	Established Patient - Focused	Procedure	\$76.00	\$130.20	\$110.00		Revised		
7582-299	99213	Established Patient - Expanded	Procedure	\$126.00	\$261.39	\$172.00		Revised		
7582-300	99214	Established Patient - Detailed	Procedure	\$184.00	\$403.89	\$252.00		Revised		
7582-301	99215	Established Patient-Comprehensive	Procedure	\$246.00	\$570.51	\$356.00		Revised		
7582-302	99241	Office Consult - Lvl 1	Procedure	\$98.00	\$166.95	\$185.00		Revised		
7582-303	99242	Office Consult - Lvl 2	Procedure	\$173.00	\$350.84	\$284.00		Revised		
7582-304	99243	Office Consult - Lvl 3	Procedure	\$229.00	\$490.89	\$371.00		Revised		
7582-305	99244	Office Consult - Lvl 4	Procedure	\$323.00	\$788.71	\$525.00		Revised		
7582-306	99381	HX/PE New PT 1-11 MONTHS	Procedure	\$203.00	\$394.69	\$243.00		Revised		
7582-307	99382	HX/PE New PT 1-4 YRS	Procedure	\$215.00	\$418.71	\$253.00		Revised		
7582-308	99383	HX/PE New PT 5-11 YRS	Procedure	\$212.00	\$445.62	\$257.00		Revised		
7582-309	99384	HX/PE New PT 12+YRS	Procedure	\$228.00	\$525.55	\$283.00		Revised		
7582-310	99385	HX/PE New PT 18-39YRS	Procedure	\$319.00	\$504.30	\$328.00		Revised		
7582-311	99386	PREV VISIT, NEW, AGE 40-64	Procedure	\$339.00	\$612.90	\$358.00		Revised		
7582-312	99387	Init pm e/m new pat 65+ yrs	Procedure	\$247.00	\$656.41	\$377.00		Revised		
7582-313	99391	HX/PE RETURN PT 0-1 YRS	Procedure	\$151.00	\$360.37	\$210.00		Revised		
7582-314	99392	HX/PE RETURN PT 1-4 YRS	Procedure	\$168.00	\$394.69	\$226.00		Revised		
7582-315	99393	HX/PE RETURN PT 5-11 YRS	Procedure	\$166.00	\$394.69	\$226.00		Revised		
7582-316	99394	HX/PE RETURN PT 12+YRS	Procedure	\$183.00	\$445.62	\$247.00		Revised		
7582-317	99395	HX/PE RETURN PT 18-39 YRS	Procedure	\$256.00	\$458.68	\$275.00		Revised		
7582-318	99396	HX/PE RETURN PT 40-64 YRS	Procedure	\$242.00	\$498.65	\$300.00		Revised		
7582-319	99397	Per pm reeval est pat 65+ yr	Procedure	\$203.00	\$525.55	\$320.00		Revised		
7582-320	99406	Behav Chng Smoking 3-10 Min	Procedure	\$24.00	\$62.99	\$39.00		Revised		
7582-321	99407	Behav Chng Smoking <10 Min	Procedure	\$45.00	\$131.63	\$69.00		Revised		
7582-322	CHEAR	Hearing Audiometric (CHDP)	Procedure	\$20.00	N/A	\$20.00				
7582-323	CVIS6	Vision Snellen 3 to 6 Years	Procedure	\$7.00	N/A	\$7.00				
7582-324	CVIS7	Vision Snellen 7 Plus Years	Procedure	\$4.00	N/A	\$4.00				
7582-325	G0008	Admin Influenza Virus Vaccine	Injection	\$32.00	\$33.56	\$34.00		Revised		
7582-326	G0009	Admin Pneumococcal Vaccine	Injection	\$32.00	\$33.56	\$34.00		Revised		
7582-327	G0402	Initial preventive exam	Procedure	\$279.00	\$292.82	\$293.00		Revised		
7582-328	G0438	Ppps, initial visit	Procedure	\$288.00	\$276.98	\$277.00		Revised		
7582-329	G0439	Ppps, subseq visit	Procedure	\$197.00	\$189.35	\$189.00		Revised		
7582-330	G0466	FQHC PPS: visit new patient	Procedure	\$254.00	\$298.35	\$298.00		Revised		
7582-331	G0467	FQHC PPS: visit, estab pt	Procedure	\$189.00	\$298.35	\$298.00		Revised		
7582-332	G0468	FQHC PPS: visit, ippe or awv	Procedure	\$254.00	\$298.35	\$298.00		Revised		
7582-333	G0469	FQHC PPS: visit, mh new pt	Procedure	\$254.00	\$464.83	\$465.00		Revised		
7582-334	G0470	FQHC PPS: visit, mh estab pt	Procedure	\$189.00	\$464.83	\$465.00		Revised		
7582-335	H0001	Alcohol and/or Drug Assessment	Procedure	\$135.00	N/A	\$135.00				
7582-336	H0010	Alcohol and/or drug services	Procedure	\$137.00	N/A	\$137.00				
7582-337	H0040	Assert comm tx pgm per diem	Procedure	\$27.00	N/A	\$27.00				
7582-338	J0131	Acetaminophen injection	Injection	\$7.00	N/A	\$7.00				
7582-339	J0400	Abilify Maintena,300mg	Injection	\$8.00	N/A	\$8.00				
7582-340	J0456	Azithromycin	Injection	\$13.00	N/A	\$13.00				
7582-341	J0696	Ceftriaxone sodium injection	Injection	\$8.00	N/A	\$8.00				
7582-342	J1020	Methylprednisolone 20 mg inj	Procedure	\$13.00	N/A	\$13.00				
7582-343	J1030	Methylprednisolone 40 mg inj	Procedure	\$14.00	N/A	\$14.00				
7582-344	J1040	Methylprednisolone 80 mg inj	Procedure	\$20.00	N/A	\$20.00				
7582-345	J1050	Depo Provera 150mg	Injection	\$7.00	N/A	\$7.00				
7582-346	J1885	Ketorolac tromethamine inj 30mg	Injection	\$22.00	N/A	\$22.00				
7582-347	J2794	Risperidone, long acting,12.5mg/2ml	Injection	\$18.00	N/A	\$18.00				
7582-348	J3301	Triamcinolone acetoneide inj (Kenalog-10)	Injection	\$10.00	N/A	\$10.00				
7582-349	J3420	Vitamin B12 injection	Injection	\$13.00	N/A	\$13.00				

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Ref. #	Proc. #	Service	Unit of Service	Current Fee Per Unit	Actual Cost per Unit	Rec'md. Fee Per Unit FY2018/19	New Fee	Revised Fee	Fee Authority	Description/Exception
7582-350	J3490	Drugs unclassified injection	Injection	\$1.00	N/A	\$1.00				
7582-351	J7297	Levonorgestrel - 3 Year	Injection	\$384.00	N/A	\$384.00				
7582-352	J7298	Levonorgestrel -5 year	Injection	\$384.00	N/A	\$384.00				
7582-353	J7300	Intraut copper contraceptive (ParaGard)	Injection	\$1,093.00	N/A	\$1,093.00				
7582-355	J7307	Nexplanon (Etonogestrel implant system)	Procedure	\$1,108.00	N/A	\$1,108.00				
7582-356	L0120	Cerv flexible non-adjustable	Procedure	\$32.00	N/A	\$32.00				
7582-357	L1825	Ko elastic knee cap	Procedure	\$12.00	N/A	\$12.00				
7582-358	L1901	Prefab ankle orthosis	Procedure	\$3.00	N/A	\$3.00				
7582-359	L3807	WHFO,no joint, prefabricated	Procedure	\$26.00	N/A	\$26.00				
7582-360	L3908	Wrist cock-up non-molded	Procedure	\$70.00	N/A	\$70.00				
7582-361	L3923	HFO, no joint, prefabricated	Procedure	\$33.00	N/A	\$33.00				
7582-362	L4350	Ankle control orthosi prefab	Procedure	\$107.00	N/A	\$107.00				
7582-363	n/a	X-Ray Services	Procedure	Various	N/A	Various				
7582-364	Q2039	NOS Flu Vaxx, >3yr IM	Injection	\$31.00	N/A	\$31.00				
7582-365	STD	STD Test	Procedure	\$44.00	N/A	\$44.00				
7582-366	T1017	Targeted Case Management	Procedure	\$74.00	N/A	\$74.00				
7582-367	X5752	Vitamin B-12 up to 1000 mcg	Injection	\$4.00	N/A	\$4.00				
7582-368	X5864	Sodium Ceftriaxone (250MG)	Injection	\$12.00	N/A	\$12.00				
7582-369	X6048	Phenytoin Sodium Dilantin 50mg/ml	Injection	\$7.00	N/A	\$7.00				
7582-370	X6714	Bicillin LA 600,000 units	Injection	\$4.00	N/A	\$4.00				
7582-371	Z9750	Family Planning Group Education (per person)	Procedure	\$6.00	N/A	\$6.00				
7582-372	Z9751	Family Planning Individual Education	Procedure	\$23.00	N/A	\$23.00				
7582-373	Z9752	Family Planning Counseling (up to 15 mins)	Procedure	\$33.00	N/A	\$33.00				
7582-374	Z9753	Family Planning Counseling (16-30 mins)	Procedure	\$54.00	N/A	\$54.00				
7582-375	Z9754	Family Planning Counseling (31-45 mins)	Procedure	\$76.00	N/A	\$76.00				
7582-387	83020	HEMOGLOBIN ELECTROPHORESIS	Procedure	N/A	N/A	\$55.00	NEW			
7582-388	86701	HIV-1ANTIBODY	Procedure	N/A	N/A	\$54.00	NEW			
7582-389	87520	HEPATITIS C RNA DIR PROBE	Procedure	N/A	N/A	\$110.00	NEW			
7582-390	87808	TRICHOMONAS ASSAY W/OPTIC	Procedure	N/A	N/A	\$48.00	NEW			
7582-391	88150	CYTOPATH C/V MANUAL	Procedure	N/A	N/A	\$46.00	NEW			
7582-394	90644	HIB-MENCY VACCINE 4 DOSE IM	Procedure	N/A	N/A	\$87.00	NEW			
7582-395	90702	DT VACCINE UNDER 7 YRS IM	Procedure	N/A	N/A	\$72.00	NEW			
Supplies										
7582-376	A4466	Elastic garment/covering	Item	\$3.00	Various	\$3.00			DHCS	Invoice
7582-377	Z7610D	Ace Wrap	Item	\$1.00	Various	\$1.00				
7582-378	Z7610D	Dressing-Sterile	Item	\$1.00	Various	\$1.00				
7582-379	Z7610S	Arm Sling	Item	\$12.00	Various	\$12.00				
7582-380	Z7610T	Tray-Sterile/Pelvic	Item	\$44.00	Various	\$44.00				
7582-381	29260	Wrist Brace	Item	\$50.00	Various	\$123.00		Revised		
7582-382	88174	CYTOPATH C/V AUTO IN FLUID	Procedure	\$58.00	TBD	\$174.00	NEW			
7582-383	90636	HEP A/HEP B VACC ADULT IM	Procedure	\$306.00	TBD	\$212.00	NEW			

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Family Health Services - Laboratory

7582-384	Z5218	Handling Fee for Outside Laboratory w/out Office Visit	Procedure	\$18.00	N/A	\$18.00			DHCS	Current rate or contract rate
7582-385	Z5220	Handling Fee for Outside Laboratory w/ Office Visit	Procedure	\$18.00	N/A	\$18.00				
Various	Various	Various laboratory procedures (organ or disease-oriented panels, drug testing, therapeutic drug assays, urinalisys, chemistry, hematology & coagulation, immunology, microbiology, include routine venipuncture & capillary blood draw)	Procedure	Contract Rate	Various	Contract Rate				

Family Health Services - Dental Clinic

7581-101	D0120	Periodic Oral Evaluation - Established Patient	Procedure	\$52.00	\$61.61	\$48.00		Revised		
7581-102	D0150	Comprehensive Oral Evaluation - New or Established Patient	Procedure	\$75.00	\$88.02	\$84.00		Revised		
7581-103	D0170	Re-evaluation of limited problem focused-assessing previously existing condition	Procedure	\$119.00	N/A	\$42.00		Revised		
7581-104	D0180	Comprehensive Periodontal Evaluation - New or Established Patient	Procedure	\$75.00	N/A	\$96.00		Revised		
7581-105	D0210	Intraoral-Complete Series (including bitewings)	X-ray	\$150.00	\$176.03	\$114.00		Revised		
7581-106	D0220	Intraoral - Periapical 1st film	X-ray	\$37.00	\$44.01	\$30.00		Revised		
7581-107	D0230	Intraoral - Periapical Each Additional Film	X-ray	\$19.00	\$22.00	\$17.00		Revised		
7581-108	D0240	Intraoral - Occlusal Film	X-ray	\$45.00	\$52.81	\$33.00		Revised		
7581-109	D0270	Bitewing - Single Film	X-ray	\$37.00	\$44.01	\$24.00		Revised		
7581-110	D0272	Bitewing - Two Films	X-ray	\$45.00	\$52.81	\$36.00		Revised		
7581-111	D0273	Bitewing - Three Films	X-ray	\$59.00	N/A	\$59.00				
7581-112	D0274	Bitewing - Four Films	X-ray	\$74.00	\$88.02	\$48.00		Revised		
7581-113	D0330	Panoramic Film	X-ray	\$119.00	\$140.83	\$84.00		Revised		
7581-114	D0350	Oral/Facial Photographic Images	X-ray	\$74.00	\$88.02	\$74.00				
7581-115	D0363	Cone Beam-Three-Dimensional Image	X-ray	\$131.00	N/A	\$131.00				
7581-116	D0367	Cone Beam Ct Capture and Interpret View of Both Jaw	X-ray	\$131.00	N/A	\$131.00				
7581-117	D0381	Cone Beam Ct Im Capture and view of 1 full Dental	X-ray	\$79.00	N/A	\$79.00				
7581-118	D0382	Cone Beam Ct Im Capture View 1 Full Dental Arc	X-ray	\$79.00	N/A	\$79.00				
7581-119	D0383	Cone Beam Ct Im Cap View of Both Jaws Cranium	X-ray	\$79.00	N/A	\$79.00				
7581-120	D0384	Cone Beam Ct Im Cap TMJ Wseries Two or More Exposure	X-ray	\$79.00	N/A	\$79.00				
7581-121	D0460	Pulp Vitality Tests	Procedure	\$81.00	N/A	\$81.00				
7581-122	D0470	Diagnostic Casts	Procedure	\$119.00	N/A	\$96.00		Revised		
7581-123	D0482	Direct Immunofluorescence	Procedure	\$18.00	N/A	\$18.00				
7581-124	D1110	Prophylaxis - Adult	Procedure	\$111.00	\$132.02	\$96.00		Revised		
7581-125	D1120	Prophylaxis - Child	Procedure	\$74.00	\$88.02	\$66.00		Revised		
7581-126	D1206	Fluoride Varnish Child 0-5	Procedure	\$45.00	\$52.81	\$33.00		Revised		
7581-127	D1206	Fluoride Varnish Child 6-20	Procedure	\$45.00	\$52.81	\$33.00		Revised		
7581-128	D1206	Fluoride Varnish Adult 21 & over	Procedure	\$45.00	\$52.81	\$33.00		Revised		
7581-129	D1208	Topical Application of Varnish Child 0-5	Procedure	\$37.00	\$44.01	\$33.00		Revised		
7581-130	D1208	Topical Application of Varnish Child 6-20	Procedure	\$37.00	\$44.01	\$33.00		Revised		
7581-131	D1208	Topical Application of Varnish Adult 21+	Procedure	\$37.00	\$44.01	\$33.00		Revised		
7581-132	D1330	Oral Hygiene Instructions	Procedure	\$52.00	N/A	\$36.00		Revised		

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7581-133	D1351	Sealant - Per Tooth	Procedure	\$59.00	\$70.41	\$42.00		Revised		
7581-134	D1555	Removal of Fixed Space Maintainer	Procedure	\$47.00	\$96.82	\$60.00		Revised		
7581-135	D2140	Amalgam - 1 surface	Procedure	\$62.00	\$176.03	\$102.00		Revised		
7581-136	D2150	Amalgam - 2 surgaces	Procedure	\$76.00	\$193.63	\$132.00		Revised		
7581-137	D2160	Amalgam - 3 surfaces	Procedure	\$91.00	\$237.64	\$168.00		Revised		
7581-138	D2161	Amalgam - 4+ surfaces	Procedure	\$96.00	\$290.45	\$204.00		Revised		
7581-139	D2330	Resin-Based Composite - 1 Surface	Procedure	\$88.00	\$176.03	\$132.00		Revised		
7581-140	D2331	Resin-Based Composite - 2 Surfaces	Procedure	\$96.00	\$264.05	\$192.00		Revised		
7581-141	D2332	Resin-Based Composite - 3 Surfaces	Procedure	\$107.00	\$308.06	\$234.00		Revised		
7581-142	D2335	Resin-Based Composite - 4+ Surfaces	Procedure	\$135.00	\$352.06	\$276.00		Revised		
7581-143	D2391	Resin-Based Composite-one surface, posterior	Procedure	\$73.00	\$176.03	\$150.00		Revised		
7581-144	D2392	Resin-Based Composite-2 surfaces, posterior	Procedure	\$87.00	\$352.06	\$210.00		Revised		
7581-145	D2393	Resin-Based Composite-3 surfaces, posterior	Procedure	\$107.00	\$475.29	\$276.00		Revised		
7581-146	D2394	resin-Based Composite-4+ surfaces, posterior	Procedure	\$123.00	\$501.69	\$312.00		Revised		
7581-147	D2740	Crown - Procelain/Ceramic	Procedure	\$750.00	N/A	\$840.00		Revised		
7581-148	D2750	Crown - Procelain High Noble	Procedure	\$825.00	\$1,936.35	\$825.00				
7581-149	D2751	Crown - Porcelain (fused to metal)	Procedure	\$600.00	\$1,408.25	\$600.00				
7581-150	D2790	Crown - Full Cast High Noble	Procedure	\$700.00	N/A	\$700.00				
7581-151	D2799	Provisional Crown	Procedure	\$62.00	N/A	\$120.00		Revised		
7581-152	D2920	Recement Crown	Procedure	\$48.00	\$132.02	\$96.00		Revised		
7581-153	D2930	Stainless Steel Crown - Primary Tooth	Procedure	\$150.00	\$352.06	\$204.00		Revised		
7581-154	D2931	Stainless Steel Crown - Permanent Tooth	Procedure	\$225.00	N/A	\$240.00		Revised		
7581-155	D2940	Sedative Filling	Procedure	\$72.00	\$132.02	\$90.00		Revised		
7581-156	D2950	Core Buildup, Including Any Pins	Procedure	\$90.00	\$352.06	\$216.00		Revised		
7581-157	D2951	Pin Retention, Per Tooth	Procedure	\$128.00	\$88.02	\$128.00				
7581-158	D2952	Post and Core	Procedure	\$119.00	N/A	\$119.00				
7581-159	D2954	Prefabricated Post and Core	Procedure	\$119.00	\$440.08	\$228.00		Revised		
7581-160	D2960	Labial Veneer, Resin Laminate (office)	Procedure	\$253.00	N/A	\$276.00		Revised		
7581-161	D2961	Labial Veneer, Resin Laminate (lab)	Procedure	\$256.00	N/A	\$360.00		Revised		
7581-162	D2962	Labial Veneer, Porcelain Laminate	Procedure	\$256.00	N/A	\$720.00		Revised		
7581-163	D2970	Temporary Crown	Procedure	\$72.00	N/A	\$72.00				
7581-164	D2999	Unspecified Restorative Procedure, By Report	Procedure	\$107.00	N/A	\$100.00		Revised		
7581-165	D3110	Pulp Cap - Direct	Procedure	\$93.00	\$110.02	\$60.00		Revised		
7581-166	D3120	Pulp Cap - Indirect	Procedure	\$84.00	N/A	\$60.00		Revised		
7581-167	D3220	Therapeutic Pulpotomy	Procedure	\$113.00	\$264.05	\$108.00		Revised		
7581-168	D3221	Pulpal Debridement	Procedure	\$100.00	\$352.06	\$108.00		Revised		
7581-169	D3230	Pulpal Therapy - Anterior	Procedure	\$113.00	N/A	\$150.00		Revised		
7581-170	D3240	Pulpal Therapy - Posterior	Procedure	\$113.00	N/A	\$192.00		Revised		
7581-171	D3310	Root Canal - Anterior	Procedure	\$344.00	\$897.76	\$450.00		Revised		
7581-172	D3320	Root Canal - Bicuspid	Procedure	\$415.00	\$1,012.18	\$660.00		Revised		
7581-173	D3330	Root Canal - Molar	Procedure	\$526.00	\$1,232.22	\$870.00		Revised		
7581-174	D3346	Retreatment of previous root canal therapy - anterior	Procedure	\$344.00	N/A	\$660.00		Revised		
7581-175	D3347	Retreatment of previous root canal therapy - bicuspid	Procedure	\$415.00	N/A	\$840.00		Revised		
7581-176	D3348	Retreatment of previous root canal therapy - molar	Procedure	\$526.00	N/A	\$1,020.00		Revised		
7581-177	D3351	Apexification/Recalcification	Procedure	\$160.00	N/A	\$198.00		Revised		
7581-178	D3410	Apicoectomy/Periradicular Surgery - Anterior	Procedure	\$160.00	N/A	\$552.00		Revised		
7581-179	D3421	Apicoectomy/Periradicular Surgery - Bicuspid	Procedure	\$160.00	N/A	\$564.00		Revised		
7581-180	D3999	Unspecified Endodontic Procedure by Report	Procedure	\$108.00	N/A	\$70.00		Revised		
7581-181	D4210	Gingivectomy (Quad)	Procedure	\$295.00	N/A	\$360.00		Revised		
7581-182	D4211	Gingivectomy 1-3 Teeth	Procedure	\$260.00	\$308.06	\$240.00		Revised		
7581-183	D4240	Gingival Flap (4 or more teeth)	Procedure	\$359.00	N/A	\$360.00		Revised		
7581-184	D4241	Gingival Flap (less than 4 teeth)	Procedure	\$225.00	N/A	\$270.00		Revised		

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7581-185	D4245	Apically Positioned Flap	Procedure	\$271.00	N/A	\$271.00			DHCS	Local Prevailing rate or current fee
7581-186	D4249	Clinical Crown Lengthening	Procedure	\$359.00	N/A	\$360.00		Revised		
7581-187	D4260	Osseous Surgery (Quadrant)	Procedure	\$557.00	N/A	\$570.00		Revised		
7581-188	D4261	Osseous Surgery (less than 4 teeth)	Procedure	\$413.00	N/A	\$390.00		Revised		
7581-189	D4320	Provisional Splinting (Intracoronaral)	Procedure	\$447.00	N/A	\$447.00				
7581-190	D4321	Provisional Splinting (Extracoronaral)	Procedure	\$581.00	N/A	\$102.00		Revised		
7581-191	D4341	Periodontal Scaling & Root Planing - four or more teeth per quadrant	Procedure	\$166.00	\$440.08	\$162.00		Revised		
7581-192	D4342	Periodontal Scaling & Root Planing-one to three teeth per quadrant	Procedure	\$110.00	\$237.64	\$90.00		Revised		
7581-193	D4355	Full Mouth Debridement	Procedure	\$186.00	\$220.04	\$108.00		Revised		
7581-194	D4910	Periodontal Maintenance	Procedure	\$207.00	N/A	\$126.00		Revised		
7581-195	D4999	Unspecified Periodontal Procedure (by report)	Procedure	\$105.00	N/A	\$105.00				
7581-196	D5110	Complete Denture - Maxillary	Procedure	\$950.00	\$2,200.40	\$840.00		Revised		
7581-197	D5120	Complete Denture - Mandibular	Procedure	\$950.00	\$2,200.40	\$840.00		Revised		
7581-198	D5130	Immediate Denture – Maxillary	Procedure	\$695.00	N/A	\$840.00		Revised		
7581-199	D5140	Immediate Denture – Mandibular	Procedure	\$1,020.00	N/A	\$840.00		Revised		
7581-200	D5211	Maxillary Partial Denture (resin base)	Procedure	\$753.00	\$1,496.27	\$600.00		Revised		
7581-201	D5212	Mandibular Partial Denture (resin base)	Procedure	\$753.00	\$1,557.88	\$600.00		Revised		
7581-202	D5213	Maxillary Partial Denture (metal base)	Procedure	\$1,110.00	\$2,640.48	\$1,800.00		Revised		
7581-203	D5214	Mandibular Partial Denture (metal base)	Procedure	\$1,110.00	\$2,640.48	\$1,800.00		Revised		
7581-204	D5410	Adjust Complete Denture - Maxillary	Procedure	\$40.00	\$105.62	\$90.00		Revised		
7581-205	D5411	Adjust Complete Denture - Mandibular	Procedure	\$40.00	\$105.62	\$90.00		Revised		
7581-206	D5421	Adjust Partial Denture - Maxillary	Procedure	\$40.00	\$105.62	\$90.00		Revised		
7581-207	D5422	Adjust Partial Denture - Mandibular	Procedure	\$40.00	\$105.62	\$90.00		Revised		
7581-208	D5510	Repair Broken Complete Denture Base	Procedure	\$223.00	\$264.05	\$162.00		Revised		
7581-209	D5520	Replace Missing or Broken Teeth - Complete Denture (each tooth)	Procedure	\$149.00	\$176.03	\$132.00		Revised		
7581-210	D5610	Repair Resin Denture Base	Procedure	\$223.00	\$264.05	\$168.00		Revised		
7581-211	D5620	Denture Base Repair/Cast Frame	Procedure	\$366.00	\$360.87	\$366.00				
7581-212	D5630	Repair or Replace Broken Clasp	Procedure	\$160.00	\$325.66	\$156.00		Revised		
7581-213	D5640	Replace Broken Teeth - per tooth	Procedure	\$223.00	\$264.05	\$156.00		Revised		
7581-214	D5650	Add Tooth to Existing Partial Denture	Procedure	\$223.00	\$264.05	\$96.00		Revised		
7581-215	D5660	Add Clasp to Existing Partial Denture	Procedure	\$160.00	\$440.08	\$180.00		Revised		
7581-216	D5730	Reline Complete Maxillary Denture - Office	Procedure	\$111.00	N/A	\$180.00		Revised		
7581-217	D5731	Reline Complete Mandibular Denture - Office	Procedure	\$111.00	N/A	\$180.00		Revised		
7581-218	D5740	Reline Maxillary Partial Denture - Office	Procedure	\$371.00	N/A	\$240.00		Revised		
7581-219	D5741	Reline Mandibular Partial Denture - Office	Procedure	\$371.00	\$440.08	\$240.00		Revised		
7581-220	D5750	Reline Complete Maxillary Denture - Lab	Procedure	\$594.00	\$704.13	\$312.00		Revised		
7581-221	D5751	Reline Complete Mandibular Denture - Lab	Procedure	\$594.00	N/A	\$312.00		Revised		
7581-222	D5760	Reline Maxillary Partial Denture - Lab	Procedure	\$222.00	N/A	\$240.00		Revised		
7581-223	D5761	Reline Mandibular Partial Denture - Lab	Procedure	\$222.00	N/A	\$240.00		Revised		
7581-224	D5820	Interim Partial Denture (Maxillary)	Procedure	\$743.00	\$880.16	\$360.00		Revised		
7581-225	D5821	Interim Partial Denture (Mandibular)	Procedure	\$743.00	N/A	\$360.00		Revised		
7581-226	D5850	Tissue Conditioning/Partial Denture	Procedure	\$95.00	N/A	\$144.00		Revised		
7581-227	D5899	Unspecified Removable Prosthodontic Procedure, By Report	Procedure	\$163.00	N/A	\$180.00		Revised		
7581-228	D5982	Surgery Stent	Procedure	\$199.00	\$475.29	\$199.00				
7581-229	D6059	Abutment Supported Porcelain Fused to Metal Crown (high noble metal)	Procedure	\$852.00	N/A	\$852.00				
7581-230	D6060	Abutment Supported Porcelain Fused to Metal Crown (predominately base metal)	Procedure	\$812.00	N/A	\$812.00				

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7581-231	D6061	Abutment Support Porcelain Fused to Metal Crown (noble metal)	Procedure	\$852.00	N/A	\$852.00				
7581-232	D6065	Implant Supported Porcelain/Ceramic Crown	Procedure	\$852.00	N/A	\$852.00				
7581-233	D6240	Pontic (porcelain fused to high noble)	Procedure	\$748.00	\$1,936.35	\$748.00				
7581-234	D6241	Pontic (porcelain fused to base metal)	Procedure	\$675.00	\$1,584.29	\$527.00		Revised		
7581-235	D6750	Crown - Porcelain Fused to High Noble Metal	Procedure	\$850.00	\$2,112.38	\$850.00				
7581-236	D6751	Crown – Porcelain Fused To Predominantly Base Meta	Procedure	\$600.00	\$1,408.25	\$600.00				
7581-237	D6930	Re-cement Fixed Partial Denture	Procedure	\$79.00	\$176.03	\$144.00		Revised		
7581-238	D6999	Unspecified Fixed Prosthodontic Procedure	Procedure	\$49.00	N/A	\$84.00		Revised		
7581-239	D7140	Extraction - Simple	Procedure	\$163.00	\$193.63	\$114.00		Revised		
7581-240	D7210	Extraction - Surgical	Procedure	\$297.00	\$352.06	\$180.00		Revised		
7581-241	D7220	Extraction - Soft Tissue	Procedure	\$342.00	\$404.87	\$276.00		Revised		
7581-242	D7230	Extraction - Partially Bony	Procedure	\$446.00	\$528.10	\$318.00		Revised		
7581-243	D7240	Extraction - Completely Bony	Procedure	\$263.00	N/A	\$324.00		Revised		
7581-244	D7250	Extraction - Root Tip	Procedure	\$297.00	\$352.06	\$270.00		Revised		
7581-245	D7270	Tooth Re-implantation	Procedure	\$278.00	N/A	\$360.00		Revised		
7581-246	D7286	Biopsy of Oral Tissue	Procedure	\$125.00	N/A	\$156.00		Revised		
7581-247	D7310	Alveoloplasty w/ Extractions	Procedure	\$79.00	\$369.67	\$360.00		Revised		
7581-248	D7320	Alveoloplasty w/o Extractions	Procedure	\$160.00	\$466.48	\$360.00		Revised		
7581-249	D7410	Excise Benign Less up to 1.25 cm	Procedure	\$160.00	\$440.08	\$120.00		Revised		
7581-250	D7411	Excision of Benign Lesion greater than 1.25 cm	Procedure	\$398.00	N/A	\$398.00				
7581-251	D7412	Excision of Benign Lesion, Complicated	Procedure	\$517.00	N/A	\$517.00				
7581-252	D7440	Excision Malignant Tumor - up to 1.25 cm	Procedure	\$517.00	N/A	\$517.00				
7581-253	D7471	Removal of benign nonodontogenic cyst or tumor - lesion diameter > 1.25 cm	Procedure	\$398.00	N/A	\$240.00		Revised		
7581-254	D7472	Removal of Torus Palatinus	Procedure	\$318.00	N/A	\$240.00		Revised		
7581-255	D7473	Removal of Torus Mandibularis	Procedure	\$239.00	N/A	\$240.00		Revised		
7581-256	D7510	Incision & Drainage of Abscess	Procedure	\$201.00	\$237.64	\$150.00		Revised		
7581-257	D7530	Excision of Foreign Body	Procedure	\$96.00	N/A	\$96.00				
7581-258	D7970	Excision of Hyperplastic Tissue - per arch	Procedure	\$160.00	N/A	\$335.00		Revised		
7581-259	D7971	Excision of Pericoronal Gingiva	Procedure	\$253.00	N/A	\$120.00		Revised		
7581-260	D7980	Sialolithotomy	Procedure	\$374.00	N/A	\$374.00				
7581-261	D7982	Salivary Fistula Dilation	Procedure	\$581.00	N/A	\$581.00				
7581-262	D7983	Salivary fistula Closure	Procedure	\$191.00	N/A	\$191.00				
7581-263	D9110	Palliative (Emergency) Treatment of Dental Pain	Procedure	\$149.00	\$176.03	\$96.00		Revised		
7581-264	D9210	Local Anesthesia not in conjunction w/operative or surgical procedures	Procedure	\$72.00	N/A	\$72.00				
7581-265	D9220	Deep sedation/general anesthesia first 30 minutes	Procedure	\$162.00	N/A	\$162.00				
7581-266	D9230	Inhalation of Nitrous Oxide	Procedure	\$47.00	N/A	\$48.00		Revised		
7581-267	D9430	Office Visit	Procedure	\$32.00	\$105.62	\$42.00		Revised		
7581-268	D9440	After Hours Office Visit	Procedure	\$56.00	N/A	\$56.00				
7581-269	D9610	Therapeutic Parenteral Drug, Single Administration	Procedure	\$32.00	N/A	\$32.00				
7581-270	D9910	Application of Desensitizing Medicine	Procedure	\$68.00	\$79.21	\$45.00		Revised		
7581-271	D9930	Treatment of Complications (Post-Surgical) Unusual Circumstances, by Report	Procedure	\$24.00	\$149.63	\$54.00		Revised		
7581-272	D9940	Occlusal Guard/Bleaching Tray	Procedure	\$740.00	\$880.16	\$300.00		Revised		
7581-273	D9951	Occlusal Adjustment - Limited	Procedure	\$40.00	\$202.44	\$90.00		Revised		
7581-274	D9972	Bleaching - External per Arch	Procedure	\$82.00	N/A	\$288.00		Revised		
7581-275	D9973	Bleaching - External per Tooth	Procedure	\$88.00	N/A	\$96.00		Revised		
7581-276	D1352	Preventive resin restoation in a moderate to high	Procedure	N/A	N/A	\$100.00	NEW			

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2018/19**

**HEALTH AND SOCIAL SERVICES
EXHIBIT XI**

Ref. #	Proc. #	Service	Unit of Service	Current Fee Per Unit	Actual Cost per Unit	Rec'd. Fee Per Unit FY2018/19	New Fee	Revised Fee	Fee Authority	Description/Exception
NAPA-SOLANO-YOLO REGIONAL PUBLIC HEALTH LABORATORY <small>Note 2</small>										
Urinalysis										
7807-101	81001	Urine Dipstick automated, with microscopic	Procedure	\$15.00	\$29.07	\$15.00				
7807-102	81002	Urine Dipstick non-automated, no microscopic	Procedure	\$15.00	\$19.77	\$15.00				
7807-103	81003	Urine Dipstick automated, no microscopic	Procedure	\$15.00	\$9.53	\$15.00				
7807-104	81015	Microscopic only	Procedure	\$15.00	\$16.62	\$15.00				
7807-105	81025	Pregnancy Test	Procedure	\$15.00	\$15.26	\$15.00				
Chemistry										
7807-106	82270	Occult Blood	Procedure	\$10.00	\$7.87	\$10.00				
7807-107	83655	Lead	Procedure	\$5.00	\$17.34	\$5.00				
Immunology										
7807-108	86480	TB Test IFNg response	Procedure	\$86.00	\$38.34	\$38.00				Revised
7807-109	86481	TB Test cell-mediated IFNg response	Procedure	\$86.00	\$79.86	\$75.00				Revised
7807-110	86592	Syphilis Test, Qualitative	Procedure	\$10.00	\$10.36	\$10.00				
7807-111	86593	Syphilis Test, Quantitative	Procedure	\$10.00	\$16.96	\$10.00				
7807-112	86689	HTLV or HIV Antibody, Confirmatory Test, oral fluid	Procedure	\$65.00	\$101.18	\$100.00				Revised
7807-113	86689	HTLV or HIV Antibody, Confirmatory Test, serum	Procedure	\$65.00	\$101.18	\$100.00				Revised
7807-114	86703	HIV-1 and HIV-2	Procedure	\$33.00	\$71.23	\$35.00				Revised
7807-115	86780	Treponema Pallidum	Procedure	\$18.00	\$56.24	\$20.00				Revised
7807-116	86787	Varicella-zoster IgM antibody*	Procedure	\$65.00	\$65.96	\$65.00				
7807-117	86705	Hepatitis B core IgM antibody*	Procedure	\$45.00	\$45.96	\$45.00				
7807-118	86709	Hepatitis A IgM antibody*	Procedure	\$45.00	\$45.96	\$45.00				
7807-119	86803	Hepatitis C antibody screening*	Procedure	\$86.00	\$86.48	\$86.00				
7807-120	87340	Hepatitis B surface antigen screening*	Procedure	\$42.00	\$43.68	\$42.00				
Microbiology										
7807-121	87015	Concentration (any type) for Infectious Agents	Procedure	\$16.00	\$24.06	\$16.00				
7807-122	87040	Culture, Bacterial; Blood	Procedure	\$22.00	\$47.21	\$24.00				Revised
7807-123	87045	Culture, Stool, Aerobic	Procedure	\$22.00	\$73.09	\$24.00				Revised
7807-124	87046	Culture, Stool, Aerobic, Add'l Pathogens	Procedure	\$22.00	\$36.55	\$24.00				Revised
7807-125	87070	Culture, Any Other Source	Procedure	\$22.00	\$47.21	\$24.00				Revised
7807-126	87075	Culture, Any Source Except Blood	Procedure	\$22.00	\$47.21	\$24.00				Revised
7807-127	87076	Culture, Anaerobic Isolate	Procedure	\$19.00	\$40.68	\$40.00				Revised
7807-128	87077	Culture, Aerobic Isolate	Procedure	\$19.00	\$22.02	\$22.00				Revised
7807-129	87081	Culture, Presumptive, Pathogenic Organisms	Procedure	\$16.00	\$35.16	\$16.00				
7807-130	87086	Culture, Bacterial; Quantitative Colony Count, Urine	Procedure	\$19.00	\$24.84	\$22.00				Revised
7807-131	87088	Culture w/ Isolation	Procedure	\$19.00	\$40.68	\$22.00				Revised
7807-132	87101	Culture, Fungi (skin, hair, nails)	Procedure	\$20.00	\$39.06	\$24.00				Revised
7807-133	87102	Culture, Fungi Other Source (treated)	Procedure	\$20.00	\$42.31	\$24.00				Revised
7807-134	87102	Culture, Fungi Other Source (direct)	Procedure	\$20.00	\$42.31	\$24.00				Revised
7807-135	87103	Culture, Fungi, Blood	Procedure	\$100.00	\$107.43	\$100.00				
7807-136	87106	Fungi Identification, Yeast	Procedure	\$24.00	\$52.09	\$24.00				
7807-137	87107	Fungi Identification, Mold	Procedure	\$24.00	\$52.09	\$24.00				
7807-138	87116	Culture, Tubercle or Other Acid-Fast Bacilli	Procedure	\$25.00	\$53.71	\$25.00				
7807-139	87118	Culture, Mycobacterial, Identification	Procedure	\$28.00	\$46.06	\$45.00				Revised
7807-140	87116	Culture, Tubercle or Other Acid-Fast Bacilli; Blood	Procedure	\$100.00	\$107.43	\$100.00				
7807-141	87140	Culture Typing, Immunofluorescent	Procedure	\$31.00	\$34.15	\$31.00				

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2018/19**

**HEALTH AND SOCIAL SERVICES
EXHIBIT XI**

Ref. #	Proc. #	Service	Unit of Service	Current Fee Per Unit	Actual Cost per Unit	Rec'md. Fee Per Unit FY2018/19	New Fee	Revised Fee	Fee Authority	Description/Exception
7807-142	87143	Culture Typing, GLC/HPLC	Procedure	\$22.00	\$23.20	\$22.00			DPH	Market Survey
7807-143	87147	Culture, Immunologic	Procedure	\$20.00	\$26.03	\$20.00				
7807-144	87149	Culture, Identification by Nucleic Acid	Procedure	\$48.00	\$55.01	\$46.00		Revised		
7807-145	87166	Darkfield examination, any source, without collection	Procedure	\$15.00	\$15.49	\$15.00				
7807-146	87168	Macroscopic Exam Arthropod	Procedure	\$20.00	\$20.86	\$20.00				
7807-147	87169	Macroscopic Exam Parasite	Procedure	\$20.00	\$20.86	\$20.00				
7807-148	87176	Tissue Homogenization, Culture	Procedure	\$10.00	\$10.55	\$10.00				
7807-149	87172	Pinworm Exam	Procedure	\$22.00	\$24.24	\$22.00				
7807-150	87177	Ova and Parasites, Direct Smears	Procedure	\$21.00	\$47.47	\$22.00		Revised		
7807-151	87181	Susceptibility Studies	Procedure	\$11.00	\$24.42	\$11.00				
7807-152	87184	Susceptibility Studies, Disk Method	Procedure	\$16.00	\$29.30	\$16.00				
7807-153	87186	Microbe Susceptible, MIC	Procedure	\$15.00	\$15.82	\$15.00				
7807-154	87188	TB Sensitivity-3 drugs	Procedure	\$16.00	\$178.28	\$16.00				
7807-155	87190	TB Susceptibility Studies, Proportion Method	Procedure	\$13.00	\$26.03	\$13.00				
7807-156	87186	Nocardia 15 drug MIC*	Procedure	N/A	\$287.73	\$278.30	New send-out test			
7807-157	87186	TB 10 drug MIC*	Procedure	N/A	\$369.43	\$360.00	New send-out test			
7807-158	87186	TB 21 drug MIC*	Procedure	N/A	\$399.05	\$389.62	New send-out test			
7807-159	87205	Smear, Primary Source	Procedure	\$10.00	\$11.69	\$10.00				
7807-160	87206	Smear, Fluorescent/Acid Stain	Procedure	\$15.00	\$29.23	\$15.00				
7807-161	87207	Smear, Special Stain	Procedure	\$15.00	\$29.30	\$15.00				
7807-162	87209	Smear, Complex Stain	Procedure	\$31.00	\$32.70	\$31.00				
7807-163	87210	Smear, Wet Mount, Saline/Ink	Procedure	\$10.00	\$10.38	\$10.00				
7807-164	87220	Tissue examination, KOH	Procedure	\$10.00	\$10.38	\$10.00				
7807-165	87299	Antibody Detection, NOS, IF	Procedure	\$16.00	\$38.48	\$16.00				
7807-166	87300	AG Detection, Polyval, IF	Procedure	\$45.00	\$61.28	\$45.00				
7807-167	87491	Chlamydia Trachomatis, amplified probe	Procedure	\$46.00	\$55.06	\$46.00				
7807-168	87501	influenza virus, RT PCR, each type or subtype	Procedure	\$46.00	\$51.71	\$46.00				
7807-169	87502	influenza virus, RT PCR, first 2 types or subtype	Procedure	\$46.00	\$103.42	\$46.00				
7807-170	87503	influenza virus, RT PCR, each additional type or subtype beyond 2	Procedure	\$46.00	\$51.71	\$46.00				
7807-171	87517	Hepatitis B DNA Quantitative*	Procedure	\$226.00	\$235.04	\$226.00				
7807-172	87522	Hepatitis C RNA Quantitative*	Procedure	\$206.00	\$214.24	\$206.00				
7807-173	87529	Herpes Simplex Virus, Amplified Probe	Procedure	\$40.00	\$51.71	\$46.00		Revised		
7807-174	87535	HIV-1, Amplified Probe Detection *	Procedure	\$186.00	\$193.44	\$186.00				
7807-175	87536	HIV-1 Viral Load Quantification *	Procedure	\$186.00	\$193.44	\$186.00				
7807-176	87551	Mycobacteria Species, Amplified Probe *	Procedure	\$150.00	\$171.70	\$150.00				
7807-177	87556	Mycobacterium tuberculosis complex, RT PCR	Procedure	\$100.00	\$106.50	\$100.00				
7807-178	87591	Neisseria Gonorrhoeae, Amplified Probe	Procedure	\$46.00	\$55.06	\$46.00				
7807-179	87661	Trichomonas vaginalis, Amplified Probe	Procedure	\$46.00	\$55.06	\$46.00				
7807-180	87798	Infectious Agent NOS, Amplified Probe, Each Organism	Procedure	\$46.00	\$51.71	\$46.00				
7807-181	87801	Amplified Probe	Procedure	\$125.00	\$155.13	\$125.00				
7807-182	87880	Strep A antigen, direct	Procedure	\$15.00	\$17.26	\$15.00				
7807-183	87899	Shiga-like toxin detection	Procedure	\$40.00	\$44.78	\$40.00				

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2018/19**

**HEALTH AND SOCIAL SERVICES
EXHIBIT XI**

Ref. #	Proc. #	Service	Unit of Service	Current Fee Per Unit	Actual Cost per Unit	Rec'd. Fee Per Unit FY2018/19	New Fee	Revised Fee	Fee Authority	Description/Exception
Miscellaneous Services										
7807-184	99001	Specimen Handling Fee	Procedure	at cost	N/A	at cost				
7807-185	NA	Rabies detection - immunofluorescence	Procedure	\$45.00	\$47.90	\$45.00				
7807-186	NA	Borrelia immunofluorescence (IFA)	Procedure	\$10.00	\$11.49	\$10.00				
7807-187	NA	Water 10 tube MPN test (<3per week)	Procedure	\$45.00	\$51.23	\$45.00				
7807-188	NA	Water 10 tube MPN test (>3per week)	Procedure	\$45.00	\$51.23	\$45.00				
7807-189	NA	Water 15 tube MPN test w/ fecal (15 tubes)	Procedure	\$45.00	\$54.27	\$45.00				
7807-190	NA	Water heterotrophic plate count	Procedure	\$15.00	\$15.74	\$15.00				
7807-191	NA	Culture, water microbiological	Procedure	\$22.00	\$47.21	\$22.00				
7807-192	NA	Water presence/absence coliform (<3 per week)	Procedure	\$24.00	\$28.20	\$24.00				
7807-193	NA	Water presence/absence coliform (>3 per week)	Procedure	\$18.00	\$18.84	\$18.00				
7807-194	NA	PAC Quantitray (<3 per week)	Procedure	\$25.00	\$32.43	\$25.00				
7807-195	NA	PAC Quantitray (>3 per week)	Procedure	\$23.00	\$22.17	\$23.00				
7807-196	NA	Enterolert Quantitray (<3 per week)	Procedure	\$25.00	\$25.67	\$25.00				
7807-197	NA	Enterolert Quantitray (>3 per week)	Procedure	\$23.00	\$23.64	\$23.00				
7807-198	NA	Filter & freeze for membrane filtration testing by outside lab	Procedure	\$50.00	\$52.51	\$50.00				
7807-199	NA	Outside Environmental Chemical & Bacteriological Testing		Actual cost plus 50% handling fee (\$8 minimum)						
7807-200	NA	Non-Diagnostic Screening Permit Fee (Annual)	Permit	\$80.00	\$83.24	\$80.00				
7807-201	NA	Health Screening Certification-Single Event	Permit	\$40.00	\$43.62	\$40.00				
7807-202	NA	Health Screening Certification-Each addl. Site w/filing	Permit	\$40.00	\$43.62	\$40.00				
7807-203	NA	Health Screening Certification-Consultation (per hour)	Permit	\$100.00	\$123.92	\$100.00				
7807-204	NA	West Nile Virus FA Testing	Procedure	\$60.00	\$63.06	\$60.00				
7807-205		STD Screening Panel - comprehensive	Procedure	\$55.00	\$71.73	\$65.00		Revised		
7807-206	NA	STD Screening Panel - limited	Procedure	\$25.00	\$32.04	\$30.00		Revised		
7807-207	NA	Food cultures per suspect pathogens	Procedure	\$80.00	\$84.43	\$80.00				
7807-208	NA	Alkalinity, total (as CaCO3)	Procedure	\$25.00	\$26.72	\$25.00				
7807-209	NA	Ammonia	Procedure	\$30.00	\$32.06	\$30.00				
7807-210	NA	Bromide	Procedure	\$27.00	\$28.86	\$27.00				
7807-211	NA	Fluoride	Procedure	\$27.00	\$18.17	\$27.00				
7807-212	NA	Sulfate	Procedure	\$27.00	\$28.86	\$27.00				
7807-213	NA	Chloride	Procedure	\$27.00	\$28.86	\$27.00				
7807-214	NA	Nitrate	Procedure	\$27.00	\$28.86	\$27.00				
7807-215	NA	Nitrite	Procedure	\$27.00	\$28.86	\$27.00				
7807-216	NA	Nitrate + Nitrite	Procedure	\$35.00	\$36.88	\$35.00				
7807-217	NA	Anion chemistry panel	Procedure	\$57.00	\$59.21	\$57.00				
7807-218	NA	pH	Procedure	\$14.00	\$14.96	\$14.00				
7807-219	NA	Phosphorus	Procedure	\$27.00	\$28.86	\$27.00				
7807-220	NA	Specific Conductance	Procedure	\$19.00	\$20.31	\$19.00				
7807-221	NA	Total Dissolved Solids	Procedure	\$22.00	\$23.51	\$22.00				
7807-222	NA	Total Suspended Solids	Procedure	\$22.00	\$23.51	\$22.00				
7807-223	NA	Turbidity	Procedure	\$19.00	\$20.31	\$19.00				
7807-224	NA	*Total Organic Carbon	Procedure	\$56.00	\$58.79	\$56.00				

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2018/19**

**HEALTH AND SOCIAL SERVICES
EXHIBIT XI**

Ref. #	Proc. #	Service	Unit of Service	Current Fee Per Unit	Actual Cost per Unit	Rec'md. Fee Per Unit FY2018/19	New Fee	Revised Fee	Fee Authority	Description/Exception
7807-225	NA	Arsenic	Procedure	\$30.00	\$32.06	\$30.00				
7807-226	NA	Calcium	Procedure	\$30.00	\$32.06	\$30.00				
7807-227	NA	Potassium	Procedure	\$30.00	\$32.06	\$30.00				
7807-228	NA	Magnesium	Procedure	\$30.00	\$32.06	\$30.00				
7807-229	NA	Selenium	Procedure	\$30.00	\$32.06	\$30.00				
7807-230	NA	Sodium	Procedure	\$30.00	\$32.06	\$30.00				
7807-231	NA	Barium	Procedure	\$30.00	\$32.06	\$30.00				
7807-232	NA	Autoclave sterility testing	Procedure	\$20.00	\$35.87	\$20.00				
7807-233	NA	Autoclave sterilization of instruments or supplies	Procedure	\$7.00	\$7.82	\$7.50		Revised		

Note 1: Actual cost per Unit for Mental Health is from the latest submitted cost report - FY2015/16. FY2016/17 cost reports have not been submitted for both Mental Health and Substance Abuse services due to delays in the Department of Health Care Services issuing instructions. Once these cost reports are complete, fees may need to be adjusted to reflect more current data.

Note 2: Actual cost per Unit for Napa-Solano-Yolo Public Health Laboratory services include a 4% COLA but are still currently under review and may be subject to change.

Health and Social Services may need to adjust its fees charged to clients during the year as reimbursement rates from Medi-Cal, Medicare or other third party payers change or as the volume of services rendered changes to allow us to recover more of our actual costs. If actual costs for services, procedures or supply items increase, H&SS may elect to pass the increased cost on to the client. Any new procedures added during the fiscal year will be based on the higher of prevailing rates established by Medicare/Medi-Cal plus a multiplier or based on actual costs established by contract amounts or invoices.

RESOLUTION NO. 2018 - _____

**RESOLUTION OF THE SOLANO COUNTY BOARD OF SUPERVISORS ADOPTING
REVISED FEE SCHEDULE FOR THE SHERIFF'S OFFICE**

Whereas, the laws of the State of California and the provisions of the Solano County Code authorize the Solano County Board of Supervisors to establish and adjust fees that the County Sheriff's Office proposes.

Resolved, the Solano County Board of Supervisors adopts the fees set forth in attached Exhibit XIII to Solano County Code section 11-110.14, to be effective on July 1, 2018.

Passed and adopted by the Solano County Board of Supervisors at its regular meeting on April 24, 2018 by the following vote:

AYES: SUPERVISORS _____

NOES: SUPERVISORS _____

EXCUSED: SUPERVISORS _____

JOHN M. VASQUEZ, Chair
Solano County Board of Supervisors

ATTEST:
BIRGITTA E. CORSELLO, Clerk
Solano County Board of Supervisors

By: _____
Jeanette Neiger, Chief Deputy Clerk

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2018/19**

**SHERIFF'S OFFICE
EXHIBIT XIII**

Ref #	Services	Estimated No of Units 2018/19	Current Fee Per Unit	Actual Cost Per Unit 2018/19	Recom mended Fee 2018/19	New Fee	Revised Fee	Fee Authority (1)	Description/ Exception
	General								
1	Copy Fee	200	\$1.00 first page	\$0.07 first page	\$1.00 first page			GC 26727	the Sheriff to charge \$1.00 per copy. Does
			\$0.20 subsequent pages	\$0.07 subsequent pages	\$0.20 subsequent pages				
	Carry Concealed Weapon								
2	Concealed weapon permit	600	\$107.00	\$453.90	\$110.00		X	PC 26190(b) and (d)	Fee capped by Code at \$100 plus inflation.
3	Concealed weapon permit - Renewal	630	\$25.00	\$141.33	\$25.00			PC 26190(c) and (d)	Fee capped by Code at \$25 plus inflation.
4	Concealed weapon permit - Amendment/Replacement	200	\$10.00	\$124.11	\$10.00			PC 26190(e)	Fee capped by Code at \$10 plus inflation.
	Records and Warrants								
5	Business License	20	\$76.00	\$85.17	\$85.00		X	County Code 14- 19	Records and warrants check for business license applicants.
6	Livescan (Fingerprinting)	675	\$48.00	\$52.53	\$53.00		X	PC 13300(e)	Code authorizes recovery of costs to take fingerprints and process documents.
7	Notary Fee	20	\$15.00	NA	\$15.00			GC 8211	Fees for general notary services established at \$15 by Code
8	Report vehicle repossession	20	\$15.00	NA	\$15.00			GC 26751	Code sets fee of \$15 for receipt and filing report of repossession
9	Local Criminal History - agency use only	10	\$42.00	\$44.03	\$44.00		X	Cal. Const. art. XI, § 7	Fee is for criminal background check, and is intended for agency use only
10	Clearance letter - No criminal history	20	\$14.00	\$14.89	\$15.00		X	Cal. Const. art. XI, § 7	Fee is for criminal background check when no criminal history exists.
11	Research (subpoena) (per 15 minutes)	25	\$6.00	\$14.68	\$6.00			Evid Code 1563(b)(1)	Code caps cost of research associated with a subpoena at \$24/hour, charged in increments of 15 minutes
12	Vehicle release fee	63	\$223.00	\$247.01	\$247.00		X	Vehicle Code 22850.5	Fee consists of administrative costs relating to removal, impound, storage, and release of motor vehicles.
13	Second hand dealer (2 year fee)	0	\$60.00	\$65.40	\$65.00		X	BPC 21641	Fee is to recover costs to process application and transmit fee charged by DoJ.

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2018/19**

**SHERIFF'S OFFICE
EXHIBIT XIII**

Ref #	Services	Estimated No of Units 2018/19	Current Fee Per Unit	Actual Cost Per Unit 2018/19	Recom mended Fee 2018/19	New Fee	Revised Fee	Fee Authority (1)	Description/ Exception
14	Bingo license	1	\$50.00	\$380.32	\$50.00			PC 326.5(l)(1)	According to Code, the fee, whether for the initial license or renewal, shall not exceed fifty dollars (\$50) annually.
15	Mug shots	25	\$17.00	\$17.99	\$18.00		X	PC 11105.6	Fee is to recover costs to provide authorized individuals copy of mug shot.
	Property ID								
16	Audio/Visual Processing Fee	10	\$38.00	\$39.58	\$40.00		X	Cal. Const. art. XI, § 7	Fee to recover administrative costs associated with receiving and accomplishing requests for crime scene audio/visual data.
17	Firearm Storage (Administration Fee)	2	\$104.00	\$109.90	\$110.00		X	PC 33880(a)	Fee reflects administrative costs related to seizing, impounding, storage, and release of a firearm.
18	Firearm Storage (Daily Fee)	5	\$4.00	\$5.03	\$5.00		X	PC 33880(a)	Fee is for daily storage beyond the date the firearm is formally released to the owner.
	Criminal Justice Administration								
19	Booking Fee		NA		NA			GC 29552	Current law provides \$35 million to California counties to offset booking costs. Booking fees are prohibited until such time that state funding falls below the \$35 million threshold.
20	Jail Access		\$335.45					GC 29550(a)(2) GC 29552	California Code allows the County to charge other jurisdictions a jail access fee for bookings of low-level offenses in excess of an agency's three-year average of such bookings. This fee is computed by the Auditor-Controller.

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2018/19**

**SHERIFF'S OFFICE
EXHIBIT XIII**

Ref #	Services	Estimated No of Units 2018/19	Current Fee Per Unit	Actual Cost Per Unit 2018/19	Recom mended Fee 2018/19	New Fee	Revised Fee	Fee Authority (1)	Description/ Exception
	Alternative to Custody								
21	Work Furlough Application	8	\$186.00	\$192.43	\$192.00		X	PC 1208.2(b)(1)	Fee includes administrative cost associated with processing the application.
22	Work Furlough Daily Fee	90	1 1/2 Hrly. Wage per day plus applicable 3rd party costs	\$37.08	1 1/2 Hrly. Wage per day plus applicable 3rd party costs			PC 1208.2(b)(1)	According to Code, the Board of Supervisors may prescribe a program fee, not to exceed the pro rata cost of administration, to be paid by each person according to his or her ability to pay. Fee reflects Sheriff monitoring costs plus any additional costs incurred by the client and charged by the vendor.
23	Work Release Application	325	\$172.00	\$177.77	\$178.00		X	PC 4024.3(f)	Fee includes administrative cost associated with processing the application.
24	Work Release Daily Fee	1,500	1 1/2 Hrly. Wage per day plus applicable 3rd party costs	\$37.08	1 1/2 Hrly. Wage per day plus applicable 3rd party costs			PC 4024.3(f)	According to Code, the Board of Supervisors may prescribe a program fee, not to exceed the pro rata cost of administration, to be paid by each person according to his or her ability to pay. Fee reflects Sheriff monitoring costs plus any additional costs incurred by the client and charged by the vendor.
25	Electronic Monitoring Application	235	\$195.00	\$206.25	\$206.00		X	PC 1203.016(g) PC 1208.2(b)(1)	Fee includes administrative cost associated with processing the application.

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2018/19**

**SHERIFF'S OFFICE
EXHIBIT XIII**

Ref #	Services	Estimated No of Units 2018/19	Current Fee Per Unit	Actual Cost Per Unit 2018/19	Recom mended Fee 2018/19	New Fee	Revised Fee	Fee Authority (1)	Description/ Exception
26	Electronic Monitoring Daily	285	1 1/2 Hrly. Wage per day plus applicable 3rd party costs	\$37.08	1 1/2 Hrly. Wage per day plus applicable 3rd party costs			PC1203.016(g)	According to Code, the Board of Supervisors may prescribe a program fee, not to exceed the pro rata cost of administration, to be paid by each person according to his or her ability to pay. Fee reflects Sheriff monitoring costs plus any additional costs incurred by the client and charged by the vendor.
27	Electronic Monitoring Equipment Install Fee	10	\$71.00	\$73.55	\$74.00		X	PC1203.016(g)	Fee reflects cost of assembling, installing, and recording monitoring device.
28	Drug Testing	80	\$20.00	\$20.48	\$20.00			PC1203.016(g)	Fee is to administer and process drug tests. Fee increased as a result of increased labor costs.
29	Follow-up Laboratory Work	10	\$52.00	\$52.55	\$53.00		X	PC1203.016(g)	Fee is to administer and process follow-up drug tests. Includes contracted laboratory analysis.
30	Electronic Monitoring Equipment Tampering Charge	2	\$146.00	\$153.84	\$153.00		X	PC1203.016(g)	Fee to respond to, and determine cause of, tampering activity by the client.
31	ATC Rescheduling Fee	20	\$46.00	\$48.09	\$48.00		X	PC1203.016(g)	Fee for administrative cost associated with reschedules.
	Inmates								
32	Inmate Marriage (security)	2	\$190.00	\$207.45	\$207.00		X	Cal. Const. art. XI, § 7	Fee reflects cost to review and process marriage request, and additional time of correctional officer to safely transfer the inmate to/from the ceremony. Fee does not include marriage license or cost of ceremony.

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2018/19**

**SHERIFF'S OFFICE
EXHIBIT XIII**

Ref #	Services	Estimated No of Units 2018/19	Current Fee Per Unit	Actual Cost Per Unit 2018/19	Recom mended Fee 2018/19	New Fee	Revised Fee	Fee Authority (1)	Description/ Exception
33	Transportation of Low-Risk Inmate to Inmate's personal Doctor	1	\$286.00	\$299.70	\$300.00		X	PC 4023	Code allows inmates to decline County provided health care and to obtain treatment at his/her own expense. Fee reflects additional cost to County to safely transport inmate to the care provider.
34	Transportation of High-Risk Inmate to Inmate's personal Doctor	0	\$484.00	\$514.37	\$514.00		X	PC 4023	Code allows inmates to decline County provided health care and to obtain treatment at his/her own expense. Fee reflects additional cost to County to safely transport inmate to the care provider.
35	Medical Co-pay for Inmates*	1,650	\$3.00	NA	\$3.00			PC 4011.2	Amount is set by statute and is subject to change. Fee applies to each inmate-initiated medical visit
	Background Investigations								
36	Level 1 Background Investigation (Abbreviated 3 year) plus actual travel costs	2	\$359 plus applicable travel costs	\$366.00	\$366 plus applicable travel costs		X	Cal. Const. art. XI, § 7	administrative cost to accomplish background investigations. These
37	Level 2 Background Investigation (Full 3 year) plus actual travel costs & per diem if applicable	1	\$2,644 plus applicable travel costs	\$2,685.22	\$2,685 plus applicable travel costs		X		
38	Level 3 Background Investigation, Sworn & Non-Sworn (Full 10 year) plus actual travel costs & per diem if applicable	1	\$3,044 plus applicable travel costs	\$3,085.22	\$3,085 plus applicable travel costs		X		
39	Background Investigation - Failed	10	\$509.00	\$518.48	\$518.00		DEL	Cal. Const. art. XI, § 7	This service is not available to public.
	Civil Processing								
41	Automobile Levy*	0	\$100 plus applicable service fees and third party costs	NA	\$100 plus applicable service fees and third party costs			GC 26722	Fee amount is set by statute and is subject to change. The fee is for serving, executing, or processing any writ or order where the levying officer is required to take immediate possession of the property levied upon.

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2018/19**

**SHERIFF'S OFFICE
EXHIBIT XIII**

Ref #	Services	Estimated No of Units 2018/19	Current Fee Per Unit	Actual Cost Per Unit 2018/19	Recom mended Fee 2018/19	New Fee	Revised Fee	Fee Authority (1)	Description/ Exception
42	Bench Warrant (Failure to Appear on Order of Exam)*	100	\$50.00	NA	\$50.00			GC 26744	Fee amount is set by statute and is subject to change. The fee is for serving or executing a bench warrant arising from a failure to appear on order of exam.
43	Bench Warrant (Failure to Appear on Subpoena or Court Order)*	16	\$140.00	NA	\$140.00			GC 26744.5	Fee amount is set by statute and is subject to change. The fee is for serving or executing a bench warrant arising from a failure to appear on subpoena or court order.
44	Cancellation of any service before or after an attempt*	0	\$40.00	NA	\$40.00			GC 26736	Fee amount is set by statute and is subject to change. The fee is for cancellation of the service or execution of any process or notice prior to its completion.
45	Claim of Defendant*	14	\$40.00	NA	\$40.00			GC 26721	Fee amount is set by statute and is subject to change. The fee is for serving or executing any process or notice required by law or the litigants to be served.
46	Claim of Plaintiff & Order*	492	\$40.00	NA	\$40.00			GC 26721	Fee amount is set by statute and is subject to change. The fee is for serving or executing any process or notice required by law or the litigants to be served.
47	Execution Bank Levy*	500	\$40.00	NA	\$40.00			GC 26721	Fee amount is set by statute and is subject to change. The fee is for serving or executing any process or notice required by law or the litigants to be served.
48	Execution Earnings Withholding Order (EWO) & EWO-Support*	500	\$35.00	NA	\$35.00			GC 26750	Fee amount is set by statute and is subject to change. The fee is for serving an earnings withholding order.

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2018/19**

**SHERIFF'S OFFICE
EXHIBIT XIII**

Ref #	Services	Estimated No of Units 2018/19	Current Fee Per Unit	Actual Cost Per Unit 2018/19	Recom mended Fee 2018/19	New Fee	Revised Fee	Fee Authority (1)	Description/ Exception
49	Execution Third Party Levy*	10	\$40.00	NA	\$40.00			GC 26721	Fee amount is set by statute and is subject to change. The fee is for serving or executing any process or notice required by law or the litigants to be served.
50	Keeper 8 Hour*	10	\$240.00	NA	\$240.00			GC 26722, GC 26726(a)	Fee amount is set by statute and is subject to change. Fee is for taking possession of property levied upon and keeping and caring for the property.
51	Miscellaneous Orders*	170	\$40.00	NA	\$40.00			GC 26721	Fee amount is set by statute and is subject to change. The fee is for serving or executing any process or notice required by law or the litigants to be served.
52	Not Found on Writs, Orders, Notices*	0	\$35.00	NA	\$35.00			GC 26738	Fee amount is set by statute and is subject to change. The fee is for certifying that a person or property cannot be found at the address specified.
53	Not Found Summons*	0	\$40.00	NA	\$40.00			GC 26721.2(c)	Fee amount is set by statute and is subject to change. The fee is for certifying that a person or property cannot be found at the address specified.
54	Notice to Quit*	40	\$40.00	NA	\$40.00			GC 26721	Fee amount is set by statute and is subject to change. The fee is for serving or executing any process or notice required by law or the litigants to be served.
55	Order of Examination*	40	\$40.00	NA	\$40.00			GC 26721	Fee amount is set by statute and is subject to change. The fee is for serving or executing any process or notice required by law or the litigants to be served.

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2018/19**

**SHERIFF'S OFFICE
EXHIBIT XIII**

Ref #	Services	Estimated No of Units 2018/19	Current Fee Per Unit	Actual Cost Per Unit 2018/19	Recom mended Fee 2018/19	New Fee	Revised Fee	Fee Authority (1)	Description/ Exception
56	Order to Show Cause*	350	\$40.00	NA	\$40.00			GC 26721	Fee amount is set by statute and is subject to change. The fee is for serving or executing any process or notice required by law or the litigants to be served.
57	OSC/Temporary Restraining Order*	50	\$40.00	NA	\$40.00			GC 26721	Fee amount is set by statute and is subject to change. The fee is for serving or executing any process or notice required by law or the litigants to be served.
58	Possession, Writ for Real Property*	400	\$85.00	NA	\$85.00			GC 26733.5	Fee amount is set by statute and is subject to change. The fee is for serving a writ of possession of real property on an occupant or occupants or for posting and serving a copy on the judgment debtor.
59	Prejudgment Claim of Right *	50	\$40.00	NA	\$40.00			GC 26721.1 GC 26720.9	Fee amount is set by statute and is subject to change. In an action for unlawful detainer, the non-refundable fee is set by Code for service of a summons, complaint, and pre-judgment claim of right to possession.
60	Real/Personal Property Sale*	20	\$90 plus applicable service fees and third party costs	NA	\$90 plus applicable service fees and third party costs			GC 26730	Fee amount is set by statute and is subject to change. This fee combines Real Property Levy and Sale, and Personal Property Sale. T
61	Removal of Occupant from Premises*	750	\$60.00	NA	\$60.00			GC 26733.5	Fee amount is set by statute and is subject to change. The fee is for removing an occupants from the premises and putting a person in possession of the premises.

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2018/19**

**SHERIFF'S OFFICE
EXHIBIT XIII**

Ref #	Services	Estimated No of Units 2018/19	Current Fee Per Unit	Actual Cost Per Unit 2018/19	Recom mended Fee 2018/19	New Fee	Revised Fee	Fee Authority (1)	Description/ Exception
62	Reposting Writ for Real Property*	100	\$40.00	NA	\$40.00			GC 26733.5 GC 26721 GC 26720.9	Fee amount is set by statute and is subject to change.Fee is for reposting of a notice to vacate.
63	Subpoena/Subpoena Duces Tecum*	150	\$40.00	NA	\$40.00			GC 26721	Fee amount is set by statute and is subject to change.The fee is for serving or executing any process or notice required by law or the litigants to be served.
64	Summons & Complaint*	150	\$40.00	NA	\$40.00			GC 26721.1 GC 26720.9	Fee amount is set by statute and is subject to change. In an action for unlawful detainer, the non-refundable fee is for service of a summons, complaint, and pre-judgment claim of right to possession.
65	Summons & Complaint/Unlawful Detainer*	150	\$40.00	NA	\$40.00			GC 26721.1 GC 26720.9	Fee amount is set by statute and is subject to change.In an action for unlawful detainer, the non-refundable fee is for service of a summons, complaint, and pre-judgment claim of right to possession.
66	Summons & Petition*	250	\$40.00	NA	\$40.00			GC 26721	Fee amount is set by statute and is subject to change.The fee is for serving or executing any process or notice required by law or the litigants to be served.
67	Till Tap*	10	\$100.00	NA	\$100.00			GC 26722	Fee amount is set by statute and is subject to change.The fee is for serving, executing, or processing any writ or order where the levying officer is required to take immediate possession of the property levied upon.

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2018/19**

**SHERIFF'S OFFICE
EXHIBIT XIII**

Ref #	Services	Estimated No of Units 2018/19	Current Fee Per Unit	Actual Cost Per Unit 2018/19	Recom mended Fee 2018/19	New Fee	Revised Fee	Fee Authority (1)	Description/ Exception
68	Writ of Attachment*	1	\$40 plus applicable service fees and third party costs	NA	\$40 plus applicable service fees and third party costs			GC 26721	Fee amount is set by statute and is subject to change. The fee is for serving or executing any process or notice required by law or the litigants to be served.
69	Writ of Possession (Claim and Delivery)*	1	\$100 plus applicable third-party costs	NA	\$100 plus applicable third-party costs			GC 26722	Fee amount is set by statute and is subject to change. The fee is for serving, executing, or processing any writ or order where the levying officer is required to take immediate possession of the property levied upon.

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2018/19**

**SHERIFF'S OFFICE
EXHIBIT XIII**

Ref #	Services	Estimated No of Units 2018/19	Current Fee Per Unit	Actual Cost Per Unit 2018/19	Recom mended Fee 2018/19	New Fee	Revised Fee	Fee Authority (1)	Description/ Exception
	Coroner								
70	Handling and Removal	250	\$383.00	\$403.51	\$404.00		X	GC 27472 GC 54985(a)	Fee is to recover costs to transport and process decedent. Although GC 27472 caps the fee for body removal and storage at \$100, County Counsel advised that GC 54985(a) authorizes the Board of Supervisors to increase the fee to recover actual costs.
71	Storage Costs (per day)	50	\$9.00	\$10.59	\$11.00		X	GC 27472 GC 54985(a)	Fee is to recover daily cost for storage beyond release date. Fee is based on County facility costs allocated to Sheriff. Although GC 27472 caps the fee for body removal and storage at \$100, County Counsel advised that GC 54985(a) authorizes the Board of Supervisors to increase the fee to recover actual costs.
	Sheriff Service								
72	Sergeant Sheriff	NA	\$109.15 per hour	\$134.07 per hour	\$134.07 per hour		X	Cal. Const. art. XI, § 7	dedicated, one-time, non-contract security
73	Deputy Sheriff	NA	\$97.42 per hour	\$105.5 per hour	\$105.5 per hour		X		
74	Security Officer	NA	\$52.76 per hour	\$58.33 per hour	\$58.33 per hour		X		
75	Dispatcher	NA	\$73.74 per hour	\$79.54 per hour	\$79.54 per hour		X		
76	Patrol Vehicle	NA	\$47.47 per day plus \$0.52 per mile	\$49.63 per day plus \$0.57 per mile	\$49.63 per day plus \$0.57 per mile		X		
77	Daily Housing Fee	NA	\$179 per day	\$213.56	\$214.00		X	Cal. Const. art. XI, § 7	The fee reflects the cost to house one inmate for one day. Fee may fluctuate 10-30%
78	Report Processing Fee (Applies to all requests for reports maintained by Sheriff-Coroner)	0	\$20.00	NA	\$0.00		DEL	GC 6253 (b)	Fee is recommended to be deleted on advice of counsel.
	* Fee is set by State statute and subject to change. Current fees reflects statute changes that became effective January 1, 2015.								

RESOLUTION NO. 2018 - _____

**RESOLUTION OF THE SOLANO COUNTY BOARD OF SUPERVISORS ADOPTING
REVISED FEE SCHEDULE FOR THE PROBATION DEPARTMENT**

Whereas, the laws of the State of California and the provisions of the Solano County Code authorize the Solano County Board of Supervisors to establish and adjust fees that the County Probation Department proposes.

Resolved, the Solano County Board of Supervisors adopts the fees set forth in attached Exhibit XIV to Solano County Code section 11-110.14, to be effective on July 1, 2018.

Passed and adopted by the Solano County Board of Supervisors at its regular meeting on April 24, 2018 by the following vote:

AYES: SUPERVISORS _____

NOES: SUPERVISORS _____

EXCUSED: SUPERVISORS _____

JOHN M. VASQUEZ, Chair
Solano County Board of Supervisors

ATTEST:
BIRGITTA E. CORSELLO, Clerk
Solano County Board of Supervisors

By: _____
Jeanette Neiger, Chief Deputy Clerk

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2018/19**

**Probation Department
Exhibit XIV**

Service	Estimated No. of Units 2018/19	Current Fee Unit	Actual Cost per Unit	Rec"md Fee/Unit 2018/19	New Fee	Revised Fee	Fee Authority	Fee Methodology	Description/Exception
COLLECTION AND OTHER SERVICES									
Installment Account Processing Fee							PC 1203.1b(h) + BOS Resolution	See Note 1	Processing of payments made in installments, not to exceed the administrative and clerical costs of the collection of those installment payments, \$67 maximum; Fee charged must consider client's ability to pay.
Fines \$50 or less	62	\$ 25.00	\$ 38.45	\$ 22		X			
Fines from \$51 to \$100	38	\$ 40.00	\$ 54.46	\$ 31		X			
Fines \$101 to \$150	44	\$ 65.00	\$ 86.48	\$ 49		X			
Fines over \$150	78	\$ 75.00	\$ 118.50	\$ 67		X			
Victim Restitution Service Fee	249	up to	Variable	up to		no change	PC 1203.1(l)		Offenders required by Court orders to pay victims restitution may be charged a fee to cover the actual administrative cost of collecting restitution, not to exceed 15% of the total amount ordered to be paid.
		15% of the amount paid		15% of the amount paid					
Intra-State Transfer Processing Fee	28	\$ 300.00	\$ 408.63	\$ 229		X	PC 1203.9(d) PC 1203.1b	See Note 1	Offender to pay the sending county a reasonable cost to transfer jurisdiction to the probationer's permanent county of residence, not to exceed the amount determined to be the actual average cost; Fee charged must consider client's ability to pay.
Inter-State Compact Transfer Processing Fee	12	\$ 300.00	\$ 389.16	\$ 218		X	PC 1203.1b + County Ordinance	See Note 1	Offender to pay the sending county a reasonable cost to transfer jurisdiction to the probationer's permanent state of residence, not to exceed the amount determined to be the actual average cost; Fee charged must consider client's ability to pay.
Drug Test Fee (Basic Screen + Add-ons)	800	\$ 4.50	\$ 5.84	\$ 3		X	PC 1203.1ab	See Note 1	Where drug testing is a condition of probation, probationer shall pay a reasonable fee, which shall not exceed the actual cost of the testing; Fee charged must consider client's ability to pay.
		+ any applicable third-party charges	+ any applicable third-party charges	+ any applicable third-party charges					

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2018/19**

**Probation Department
Exhibit XIV**

Service	Estimated No. of Units 2018/19	Current Fee Unit	Actual Cost per Unit	Rec"md Fee/Unit 2018/19	New Fee	Revised Fee	Fee Authority	Fee Methodology	Description/Exception
LiveScan Background Investigation Fee	50	\$ 25.00	\$ 31.99	\$ 18		X	PC 11105(e)	See Note 1	As part of a background investigation conducted on behalf of vendors and/or community partners for their staff and volunteers, a fee sufficient to reimburse the County for obtaining summary criminal history information may be charged.
		+ any applicable third-party charges	+ any applicable third-party charges	+ any applicable third-party charges					
Copy Fee	0	\$ 0.75	N/A				County Ordinance + GC 6253(b)		FY18/19 DELETE to align charges with the countywide copy fees - per Exhibit X - Countywide copy fee to include copy of public records associated with a public records request.
		First Page		DEL		DEL			
		\$ 0.12							
		Each Add'l Page							
Returned Check Fee	10	\$ 35.00	N/A	\$ 35		no change	Civil Code 1719(a)(1)		Fee conforms to charge assessed by Treasurer/Tax Collector; When bank returns check, unable to deposit due to insufficient funds, payor may be charged a fee not to exceed twenty-five dollars (\$25) for the first check passed on insufficient funds and an amount not to exceed thirty-five dollars (\$35) for each subsequent check to that payee.
ADULT SERVICES									
Probation Supervision Fee (One Time Fee)	165	\$ 840.00	\$ 13,965.87	\$ 350		X	PC 1203.1b + County Ordinance	See Note 1	Offender to pay a reasonable cost of any probation supervision or conditional sentence, not to exceed the amount determined to be the actual average cost; Fee charged must consider client's ability to pay.
Post-Release Community Supervision Fee (One Time Fee)	100	\$ 840.00	\$ 4,388.32	\$ 350		X	PC 1203.1b + County Ordinance		Offender to pay a reasonable cost of any probation supervision or conditional sentence, not to exceed the amount determined to be the actual average cost; Fee charged must consider client's ability to pay.

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2018/19**

**Probation Department
Exhibit XIV**

Service	Estimated No. of Units 2018/19	Current Fee Unit	Actual Cost per Unit	Rec"md Fee/Unit 2018/19	New Fee	Revised Fee	Fee Authority	Fee Methodology	Description/Exception
OffenderLink Set Up and Supervision Fee (One Time Fee)	100	\$ 420.00	\$ 651.94	\$ 350		X	PC 1203.1b + County Ordinance	See Note 1	Offender to pay a reasonable cost of any probation supervision or conditional sentence, not to exceed the amount determined to be the actual average cost; Fee charged must consider client's ability to pay.
Banked Case Supervision Fee (One Time Fee)	89	\$ 300.00	\$ 398.36	\$ 224		decrease	PC 1203.1b + County Ordinance		Offender to pay a reasonable cost of any probation supervision or conditional sentence, not to exceed the amount determined to be the actual average cost; Fee charged must consider client's ability to pay.
Pre-sentence Investigation and Report Fee	101	\$ 600.00	\$ 697.16	\$ 350		decrease	PC 1203.1b + County Ordinance	See Note 1	Offender to pay a reasonable cost of conducting a pre-sentence investigation and completing Court report, not to exceed the amount determined to be the actual average cost; Fee charged must consider client's ability to pay.
Pre-plea Investigation and Report Fee	17	\$ 600.00	\$ 788.10	\$ 350		X	PC 1203.1b + County Ordinance	See Note 1	Offender to pay a reasonable cost of conducting a pre-plea investigation and completing Court report, not to exceed the amount determined to be the actual average cost; Fee charged must consider client's ability to pay.
Post-Termination Petition for Relief Fee	9	\$ 150.00	\$ 198.54	\$ 111		X	PC 1203.4(d)	See Note 1	Petition for change of plea or setting aside verdict, offender (26 years of age or older) may be required to reimburse the county for actual costs of services rendered, whether or not petition is granted and/or records are sealed or expunged, \$111 maximum; Fee charged must consider client's ability to pay.

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2018/19**

**Probation Department
Exhibit XIV**

Service	Estimated No. of Units 2018/19	Current Fee Unit	Actual Cost per Unit	Rec"md Fee/Unit 2018/19	New Fee	Revised Fee	Fee Authority	Fee Methodology	Description/Exception
Non-Probation Misdemeanant Petition for Relief Fee	0	\$ 60.00	\$ 187.93	\$ 106		increase	PC 1203.4a(c)	See Note 1	Petition for dismissal of charge, offender may be required to reimburse the county for actual costs of services rendered, \$60 maximum; Fee charged must consider client's ability to pay.
Domestic Violence Batter's Program Certification and Re- Certification Fee	0	\$ 250.00	\$ 758.34	\$ 350		X	PC 1203.097 (c)(5)(B)	See Note 1	Probation Dept has the sole authority to approve a batterer's program for Court referrals as probation terms and conditions, Batterer's programs may be charged a fee to cover costs of administering the approval process, \$350 maximum.
Global Positioning System Monitoring Fee	20	\$ 8.96	\$ 57.16	\$ 32		X	PC 1210.15(a)	See Note 1	Offenders on probation may be charged for supervision that utilizes continuous electronic monitoring devices; Fee charged must consider client's ability to pay and client must have first satisfied all other outstanding base fines, local/state penalties, restitution fines and orders.
		+ any applicable third-party charges	+ any applicable third- party charges	+ any applicable third-party charges					
JUVENILE SERVICES									
Juvenile Traffic Failure to Appear (FTA) Automation-Admin Fee	0	\$ 15.00	N/A	\$ 15.00			VC 40805.5 + BOS resolution		Assessment of \$15 imposed on every person who violates his or her promise to appear or fails to comply with court orders, all monies to be used for system automation.
		\$ 10.00	N/A	\$ 10.00			VC 40805.6 + BOS resolution		In conjunction with the Automation assessment, an Administrative assessment of \$10 imposed to cover the cost of recording and maintaining the offender's prior convictions and the cost of notifying DMV to attach or restrict the offender's drivers license or car registration.

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2018/19**

**Probation Department
Exhibit XIV**

Service	Estimated No. of Units 2018/19	Current Fee Unit	Actual Cost per Unit	Rec"md Fee/Unit 2018/19	New Fee	Revised Fee	Fee Authority	Fee Methodology	Description/Exception
NOTE:									
On October 24, 2017 the Solano Board of Supervisors approved a resolution to repeal the assessment and collection of all juvenile probation and public defender administrative fees and legal service fees. Due to this approval, for FY 18/19, no juvenile fees shall be assessed and collected.									
* NOTE 1: FEE METHODOLOGY:									
Department adopted a new Fee Methodology for FY18/19 such as: Unless otherwise mandated by statute or law, Probation proposed the following fee methodology: A) For services that has an actual costs of less than \$500.00, the Department will adopt the Indirect Cost Rate (ICRP) methodology (ICRP x Actual Cost). The Department's ICRP for FY18/19 was calculated at 56.14% and was approved by the Auditor-Controller's Office. B) For services that has an actual costs of more than \$500.00, the Department will adopt a flat fee rate of \$350.00. A flat rate of \$350.00 is deemed to be a reasonable rate as the Department considered the capability of the population we serve and also based on prior year's collection efforts. Cost being proposed are reasonably necessary to recover the cost of providing services. * The Department deemed the \$500 cutoff as reasonable cutoff to ensure comparability and equality of fees are attained. (Fees are rounded off to the nearest dollar)									

RESOLUTION NO. 2018 - _____

**RESOLUTION OF THE SOLANO COUNTY BOARD OF SUPERVISORS ADOPTING
REVISED FEE SCHEDULE FOR RESOURCE MANAGEMENT
PARKS AND RECREATION**

Whereas, the laws of the State of California and the provisions of the Solano County Code authorize the Solano County Board of Supervisors to establish and adjust fees that the County Resource Management Parks and Recreation proposes.

Resolved, the Solano County Board of Supervisors adopts the fees set forth in attached Exhibit XVI to Solano County Code section 11-110.4, to be effective on July 1, 2018.

Passed and adopted by the Solano County Board of Supervisors at its regular meeting on April 24, 2018 by the following vote:

AYES: SUPERVISORS _____

NOES: SUPERVISORS _____

EXCUSED: SUPERVISORS _____

JOHN M. VASQUEZ, Chair
Solano County Board of Supervisors

ATTEST:
BIRGITTA E. CORSELLO, Clerk
Solano County Board of Supervisors

By: _____
Jeanette Neiger, Chief Deputy Clerk

COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2018/19

**RESOURCE MANAGEMENT - PARKS
EXHIBIT XVI**

Ref. #	Service	Estimated No of Units FY2018/19	Current Fee Per Unit	Actual Cost per Unit	Rec'md. Fee/Unit FY2018/19	New Fee	Revised Fee	Fee Authority	Description/Exception
PARK ADMINISTRATION									
DUPLICATION									
001	Duplication of documents		County Standard Rate		County Standard Rate			Solano County Code Section 11-111 Cal. Const. art. XI, § 7	
PARKING									
002	Auto Parking ^E		\$6		\$6			Solano County Code Section 19-90 Cal. Const. art. XI, § 7	Per day, year round
003	Annual Parking/ Launch Pass		\$89		\$89			Solano County Code Section 19-90 Cal. Const. art. XI, § 7	For 12 Months from Purchase Month - Unlimited parking and boat launching
004	Annual Parking/ Launch Pass, County Resident		\$75		\$75			Solano County Code Section 19-90 Cal. Const. art. XI, § 7	Applies to Solano County resident.. For 12 Months from Purchase Month - Unlimited parking and boat launching
005	Annual Parking/ Launch Pass - Senior/Disabled ^A		\$49		\$49			Solano County Code Section 19-90 Cal. Const. art. XI, § 7	For 12 Months from Purchase Month - Unlimited parking and boat launching
006	Annual Parking/ Launch Pass, Senior/Disabled ^A , County resident		\$42		\$42			Solano County Code Section 19-90 Cal. Const. art. XI, § 7	Applies to Solano County resident.. For 12 Months from Purchase Month - Unlimited parking and boat launching
007	Bus Parking		\$15		\$15			Solano County Code Section 19-90 Cal. Const. art. XI, § 7	Per day, 10 or more passenger capacity. Waived for publicly funded school activity.

COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2018/19

**RESOURCE MANAGEMENT - PARKS
EXHIBIT XVI**

Ref. #	Service	Estimated No of Units FY2018/19	Current Fee Per Unit	Actual Cost per Unit	Rec'md. Fee/Unit FY2018/19	New Fee	Revised Fee	Fee Authority	Description/Exception
GROUP PICNIC AREAS/OTHER									
008	Less than 50 people ^E		\$34		\$34			Solano County Code Section 19-90 Cal. Const. art. XI, § 7	Per group
009	50 to 100 people ^E		\$90		\$90			Solano County Code Section 19-90 Cal. Const. art. XI, § 7	Per group
010	101 to 150 people ^E		\$124		\$124			Solano County Code Section 19-90 Cal. Const. art. XI, § 7	Per group - Lake Solano
011	151 to 300 people (no more than 250 people per big pad) ^E		\$197		\$197			Solano County Code Section 19-90 Cal. Const. art. XI, § 7	Per group - Lake Solano
012	300 to 500 people (no more than 250 people per big pad) ^E		\$225		\$225			Solano County Code Section 19-90 Cal. Const. art. XI, § 7	Per group - Lake Solano
013	Over 500 people (no more than 250 people per big pad) ^E		\$281		\$281			Solano County Code Section 19-90 Cal. Const. art. XI, § 7	Per group - Lake Solano
014	Youth Group Area, day use - over 20 people		\$84		\$84			Solano County Code Section 19-90 Cal. Const. art. XI, § 7	Per group per day - Lake Solano

COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2018/19

**RESOURCE MANAGEMENT - PARKS
EXHIBIT XVI**

Ref. #	Service	Estimated No of Units FY2018/19	Current Fee Per Unit	Actual Cost per Unit	Rec'md. Fee/Unit FY2018/19	New Fee	Revised Fee	Fee Authority	Description/Exception
015	Youth Group Area, day use - 20 people or less		\$56		\$56			Solano County Code Section 19-90 Cal. Const. art. XI, § 7	Per group per day - Lake Solano
016	Boat Rentals - hourly (for County-operated rentals only)		\$10		\$10			Solano County Code Section 19-90 Cal. Const. art. XI, § 7	Per hour - Lake Solano (rate does not apply for concessionaire operator)
017	Boat Rentals - half-day (for County-operated rentals only)		\$ 30.00		\$ 30.00			Solano County Code Section 19-90 Cal. Const. art. XI, § 7	Half day (4 hours) - Lake Solano (rate does not apply for concessionaire operator)
018	Miscellaneous Merchandise for Resale	Current Market Value		Current Market Value				Solano County Code Section 19-90 Cal. Const. art. XI, § 7	Multiple Items
019	Vendor's Permit		\$25		\$25			Solano County Code Section 19-90 Cal. Const. art. XI, § 7	Per day plus 10% of gross
020	Reservation Fee (non-refundable) ^B		\$9		\$9			Solano County Code Section 19-90 Cal. Const. art. XI, § 7	Per reservation: campsites, picnic sites, other park facilities
CAMPING									
021	Campsite Fee Utility Hookup Regular -Year Round/1st Vehicle,		\$34		\$34			Solano County Code Section 19-90 Cal. Const. art. XI, § 7	Per day

COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2018/19

**RESOURCE MANAGEMENT - PARKS
EXHIBIT XVI**

Ref. #	Service	Estimated No of Units FY2018/19	Current Fee Per Unit	Actual Cost per Unit	Rec'md. Fee/Unit FY2018/19	New Fee	Revised Fee	Fee Authority	Description/Exception
022	Additional Utility Hookups Regular		\$10		\$10			Solano County Code Section 19-90 Cal. Const. art. XI, § 7	When multiple RVs are hooked up at single site
023	Campsite Fee Utility Hookup Regular w/sewer - Year Round 1st Vehicle		\$37		\$37			Solano County Code Section 19-90 Cal. Const. art. XI, § 7	Per day
024	Additional Utility Hookups with Sewer		\$15		\$15			Solano County Code Section 19-90 Cal. Const. art. XI, § 7	When multiple RVs are hooked up at single site
025	Campsite Fee - Utility Hookup -Year Round 1st Vehicle Senior*/Disabled		\$20		\$20			Solano County Code Section 19-90 Cal. Const. art. XI, § 7	Per day
026	Campsite Fee Utility Hookup w/sewer - Year Round 1st Vehicle Senior ^A /Disabled		\$22		\$22			Solano County Code Section 19-90 Cal. Const. art. XI, § 7	Per day
027	Campsite Fee No Utilities -Regular -Year Round/1st Vehicle		\$25		\$25			Solano County Code Section 19-90 Cal. Const. art. XI, § 7	Per day - Lake Solano
028	Campsite Fee No Utilities -Year Round/1st Vehicle Senior ^A / Disabled		\$13		\$13			Solano County Code Section 19-90 Cal. Const. art. XI, § 7	Per day - Lake Solano

COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2018/19

**RESOURCE MANAGEMENT - PARKS
EXHIBIT XVI**

Ref. #	Service	Estimated No of Units FY2018/19	Current Fee Per Unit	Actual Cost per Unit	Rec'md. Fee/Unit FY2018/19	New Fee	Revised Fee	Fee Authority	Description/Exception
029	Premium Campsite		\$10		\$10			Solano County Code Section 19-90 Cal. Const. art. XI, § 7	Per day, per site (In addition to per day fee) - Lake Solano
030	Bicycle Campsite		\$5		\$5			Solano County Code Section 19-90 Cal. Const. art. XI, § 7	Per person. For campers arriving by bicycle only. Maximum stay of 2 nights.
031	Non-Camper Utility Hookups Regular		\$34		\$34			Solano County Code Section 19-90 Cal. Const. art. XI, § 7	Per day
032	Non-Camper Utility Hookups w/sewer		\$37		\$37			Solano County Code Section 19-90 Cal. Const. art. XI, § 7	Per day
033	Non Camper Shower Fee		\$7		\$7			Solano County Code Section 19-90 Cal. Const. art. XI, § 7	Per day
034	Non-Camper Dump Fee -- Regular		\$19		\$15		✓	Solano County Code Section 19-90 Cal. Const. art. XI, § 7	Per dump
034.1	Camper Dump Fee -- Regular				\$15	✓		Solano County Code Section 19-90 Cal. Const. art. XI, § 7	Per dump

COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2018/19

**RESOURCE MANAGEMENT - PARKS
EXHIBIT XVI**

Ref. #	Service	Estimated No of Units FY2018/19	Current Fee Per Unit	Actual Cost per Unit	Rec'md. Fee/Unit FY2018/19	New Fee	Revised Fee	Fee Authority	Description/Exception
035	Youth Group Area (camping) 21 or more campers		\$84		\$84			Solano County Code Section 19-90 Cal. Const. art. XI, § 7	Per group per day - Lake Solano
036	Youth Group Area Camping under 21 people		\$56		\$56			Solano County Code Section 19-90 Cal. Const. art. XI, § 7	Reduced Fee for smaller Groups
037	Dogs (campground only with rabies certificate)		\$1		\$1			Solano County Code Section 19-90 Cal. Const. art. XI, § 7	Per day
038	Additional Vehicles (overflow parking lot)		\$10		\$10			Solano County Code Section 19-90 Cal. Const. art. XI, § 7	Per day
BOAT LAUNCH/STORAGE									
039	Boat Storage		\$40		\$40			Solano County Code Section 19-90 Cal. Const. art. XI, § 7	Per month plus \$2 key deposit - Sandy Beach
040	Boat Launch Fee (with parking) ^E		\$10		\$10			Solano County Code Section 19-90 Cal. Const. art. XI, § 7	Per launch of trailered craft. Includes daily parking fee. Does not apply to car-top, hand-carried boats
RENTAL OF EXHIBIT ROOM AT LAKE SOLANO NATURE CENTER FOR EXHIBITIONS AND EDUCATIONAL/RECREATIONAL PROGRAMS									
041	Rental Fee, Mon- Thurs ^C		\$55		\$55			Solano County Code Section 19-90 Cal. Const. art. XI, § 7	Per Hour, renter supplies insurance or purchases county rider

COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2018/19

**RESOURCE MANAGEMENT - PARKS
EXHIBIT XVI**

Ref. #	Service	Estimated No of Units FY2018/19	Current Fee Per Unit	Actual Cost per Unit	Rec'md. Fee/Unit FY2018/19	New Fee	Revised Fee	Fee Authority	Description/Exception
042	Rental Fee, full day, Mon-Thurs ^C		\$250		\$250			Solano County Code Section 19-90 Cal. Const. art. XI, § 7	Per day, from 8:30 am- 3:30 pm
043	Rental Fee, Fri - Sun and Holidays ^C		\$66		\$66			Solano County Code Section 19-90 Cal. Const. art. XI, § 7	Per Hour (20% Premium) renter supplies insurance or purchases county rider
044	Rental Fee, full day, Fri - Sun and Holidays ^C		\$300		\$300			Solano County Code Section 19-90 Cal. Const. art. XI, § 7	Per day, from 8:30 am- 3:30 pm
045	Rental Fee, Mon- Thurs, commercial ^D		\$71		\$71			Solano County Code Section 19-90 Cal. Const. art. XI, § 7	Per Hour, renter supplies insurance or purchases county rider
046	Rental Fee, full day, Mon-Thurs, commercial ^D		\$314		\$314			Solano County Code Section 19-90 Cal. Const. art. XI, § 7	Per day, from 8:30 am- 3:30 pm
047	Rental Fee, Fri - Sun and Holidays, commercial ^D		\$85		\$85			Solano County Code Section 19-90 Cal. Const. art. XI, § 7	Per Hour (20% Premium) renter supplies insurance or purchases county rider
048	Rental Fee, full day, Fri - Sun and Holidays, commercial ^D		\$376		\$376			Solano County Code Section 19-90 Cal. Const. art. XI, § 7	Per day, from 8:30 am- 3:30 pm

COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2018/19

**RESOURCE MANAGEMENT - PARKS
EXHIBIT XVI**

Ref. #	Service	Estimated No of Units FY2018/19	Current Fee Per Unit	Actual Cost per Unit	Rec'md. Fee/Unit FY2018/19	New Fee	Revised Fee	Fee Authority	Description/Exception
049	Room Set Up and Tear Down		\$65		\$65			Solano County Code Section 19-90 Cal. Const. art. XI, § 7	Per Hour, if staff available
050	Kitchen Use Fee ^C		\$25		\$25			Solano County Code Section 19-90 Cal. Const. art. XI, § 7	Flat Fee, per event. Only available for use when renting exhibit room
051	Patio Use Fee ^C		\$25		\$25			Solano County Code Section 19-90 Cal. Const. art. XI, § 7	Flat Fee, per event for exclusive use of patio. Only available for use when renting exhibit room.
052	Outdoor Education Circle Fee ^C		\$50		\$50			Solano County Code Section 19-90 Cal. Const. art. XI, § 7	Flat Fee, per event for exclusive use of outdoor education circle. Only available for use when renting exhibit room.
053	Cleaning/Security Deposit		\$350		\$350			Solano County Code Section 19-90 Cal. Const. art. XI, § 7	Refundable
054	Room Cancellation Fee		\$55		\$55			Solano County Code Section 19-90 Cal. Const. art. XI, § 7	Collected if less than 30 day notice
SERVICE FEES									
055	Ranger Staff Special Services		\$65		\$65			Solano County Code Section 19-90 Cal. Const. art. XI, § 7	Per Hour, for: Exclusive interpretive program (tour, nature walk, class presentation); or similar program; or ranger staff services required outside of park normal operating hours (e.g. opening early for program set up).

COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2018/19

**RESOURCE MANAGEMENT - PARKS
EXHIBIT XVI**

Ref. #	Service	Estimated No of Units FY2018/19	Current Fee Per Unit	Actual Cost per Unit	Rec'md. Fee/Unit FY2018/19	New Fee	Revised Fee	Fee Authority	Description/Exception
056	Interpretive Program Preparation Fee		\$65		\$65			Solano County Code Section 19-90 Cal. Const. art. XI, § 7	Flat Rate, per program
057	Parks Division Permit Processing Fee		\$65		\$65			Solano County Code Section 19-90 Cal. Const. art. XI, § 7	Flat Rate, per permit
^A Senior is age 65 and over / any Disabled Citizen									
^B Requires payment in advance. Campsite reservation deposit over the reservation fee of \$9.00 is refundable if reservation is cancelled more than 14 days from originally planned date of arrival.									
^C Non-profit groups with current 501c(3) status and publicly funded agencies receive 25% discount on rental and use fees for the Nature Center; other fees apply.									
^D Use of Nature Center for Commercial purposes will also require issuance of a vendor permit if any goods are sold.									
^E Fees waived for 1) Group Pad Rental at Lake Solano Park for the Vacaville Sunrise Rotary Annual Alvin Bonifacio Memorial Fishing Derby, occurring on one day annually in September or October and 2) Auto Parking and Boat Launch Fees for veterans and active military from the Sunday prior to Veterans Day through the Saturday following Veterans Day in November. 3) Auto Parking fees for the Kite Festival and Kids Fest occurring one day annually in May at Lynch Canyon.									
	Fee Authority Summary	Solano County Ordinance No. 1411, Chapter 19 of the Solano County Code concerning Parks and Recreation, Government Code and the Public Resources Code							
#144-06-200-5596A; Management Agreement with United States Dept. of the Interior									
#DACW05-01-75-721; Lease Agreement with United States Dept. of the Army									

RESOLUTION NO. 2018 - _____

RESOLUTION OF THE SOLANO COUNTY BOARD OF SUPERVISORS ADOPTING
REVISED FEE SCHEDULE FOR
THE SHERIFF DEPARTMENT'S ANIMAL CARE SERVICES

Whereas, the laws of the State of California and the provisions of the Solano County Code authorize the Solano County Board of Supervisors to establish and adjust fees that the Sheriff Department's Animal Care Services proposes.

Resolved, the Solano County Board of Supervisors adopts the fees set forth in attached Exhibit XVII to Solano County Code section 11-110.18, to be effective on July 1, 2018.

Passed and adopted by the Solano County Board of Supervisors at its regular meeting on April 24, 2018 by the following vote:

AYES: SUPERVISORS _____

NOES: SUPERVISORS _____

EXCUSED: SUPERVISORS _____

JOHN M. VASQUEZ, Chair
Solano County Board of Supervisors

ATTEST:
BIRGITTA E. CORSELLO, Clerk
Solano County Board of Supervisors

By: _____
Jeanette Neiger, Chief Deputy Clerk

**SOLANO COUNTY
COST AND RECOMMENDED FEE SCHEDULE
FY2018/19**

**SHERIFF - ANIMAL CONTROL
EXHIBIT XVII**

Ref. #	Service	Estimated No of Units 2018/19	Current/ Prior Fee Per Unit	Actual Cost per Unit	Recommended Fee/Unit 2018/19	New Fee	Revised Fee	Fee Authority	Description/Exception
ANIMAL ADOPTION									
001	Animal Adoption - Dog	245	\$150	\$484.80	\$150			F&A 31108	Fee includes: Spay/neuter; Rabies, DA2PP and Bordatella vaccinations; deworming; and a microchip. Code allows shelter to assess an adoption fee. Fees are comparable to neighboring jurisdictions.
002	Animal Adoption - Cat	200	\$120	\$331.33	\$120			F&A 31752	Fee includes: Spay/neuter; Rabies and FVRCP vaccinations; deworming; and a microchip. Code allows shelter to assess an adoption fee. Fees are comparable to neighboring jurisdictions.
003	Senior Cat/Dog 6 yrs and Older	50	Half the applicable adoption fee	\$408.06	Half the applicable adoption fee			F&A 31108 & 31752	Fee is intended to encourage adoption of hard-to-adopt animals. Code allows shelter to assess an adoption fee.
004	Seniors for Seniors (animals 6 years and older and citizens age 65 and above)	20	Half of half the adoption fee	\$408.06	Half of half the adoption fee				Fee is intended to encourage adoption of animals over 6 years of age to citizens age 65 and older. Code allows shelter to assess an adoption fee.
005	Animal Adoption - Small animals	30	\$20	\$112.54	\$20			F&A 31753	Small animals include rabbit, guinea pig, hamster, bird, lizard, snake, turtle, tortoise, etc. Code allows shelter to assess an adoption fee. Fees are comparable to neighboring jurisdictions.
006	Animal Adoption - Livestock	5	\$100	\$191.64	\$192		X	F&A 17005; CA Constitution Art. XI, §7; County Code 4-22	Livestock includes cow, bull, calf, horse, pony, burro, sheep, lamb, goat, etc.
007	Barn Cat/Community Cat Program	20	\$45	\$331.33	\$45			F&A 31752	Fee is intended to encourage the adoption of feral cats that would otherwise be euthanized. The adoption fee includes spay/neuter, microchip and rabies vaccination. Fees are comparable to neighboring jurisdictions.
008	Animal Adoption - Special Events	215	Varies	\$383.27	Varies			CA Constitution Art. XI, §7; County Code 4-22	Special events are intended to encourage and promote adoptions. Special events are approved by the Board of Supervisors.
LICENSES, TAGS, and REGISTRATION									
Animal License (Unaltered)									
009	1 Year	310	\$40	\$337.51	\$40			F&A 30804; Gov't Code 38792; County Code 4-139, 4-142	Unincorporated County only. Each city establishes its own license structure. By CA Code, license fees cannot exceed the cost of services related to dogs. License fees are comparable to neighboring jurisdictions.
010	2 Year	5	\$76	\$337.51	\$76				
011	3 Year	13	\$113	\$337.51	\$113				

**SOLANO COUNTY
COST AND RECOMMENDED FEE SCHEDULE
FY2018/19**

**SHERIFF - ANIMAL CONTROL
EXHIBIT XVII**

Ref. #	Service	Estimated No of Units 2018/19	Current/ Prior Fee Per Unit	Actual Cost per Unit	Recommended Fee/Unit 2018/19	New Fee	Revised Fee	Fee Authority	Description/Exception
Animal License (Altered)									
012	1 Year	555	\$20	\$337.51	\$20			F&A 30804.5, 31751.3, 31751.5; Gov't Code 38792; County Code 4-139, 4-142	Unincorporated County only. Each city establishes its own license structure. By CA Code, the fee for licensing spayed/neutered animals must be at least half the amount charged for unaltered animals. License fees are comparable to neighboring jurisdictions.
013	2 year	20	\$36	\$337.51	\$36				
014	3 year	70	\$53	\$337.51	\$53				
Animal License (Altered) Senior Citizen (65 years +)									
015	1 Year	75	\$10	\$337.51	\$10			F&A 30804.5, 31751.3, 31751.5; Gov't Code 38792; County Code 4-139, 4-142	Unincorporated County only. Each city establishes its own license structure. By County Code, senior citizens are not exempted from licensing requirements; however, licensing fees have historically been reduced for seniors to account for fixed incomes and to encourage pet ownership by older citizens. License fees are comparable to neighboring jurisdictions.
016	2 Year	20	\$16	\$337.51	\$16				
017	3 Year	70	\$23	\$337.51	\$23				
Animal License (Miscellaneous)									
018	Animal License Transfer	2	\$12	\$5.18	\$5		X	F&A 30804; Gov't Code; CA Constitution Art. XI, §7 38792;	Fee applies when ownership is transferred between County residents.
019	Animal License Duplicate	5	\$13	\$9.33	\$9		X		Fee is to obtain a replacement license.
020	Late Penalty	220	\$25	NA	\$25			F&A 30804; Gov't Code 38792; County Code 4-139, 4-144; CA Constitution Art. XI, §7	By County Code, a penalty is assessed if owner is more than 30 days delinquent in obtaining or renewing a dog license. During this fiscal year, the Sheriff intends to offer an amnesty period wherein the late fee will not be assessed. The amnesty program is intended to encourage animal licensing.
Dangerous Dog									
021	Dangerous Dog Tag	1	\$22	\$22.96	\$23		X	County Code 4-55(b)8-9; CA Constitution Art. XI, §7	County Code requires that all dogs determined by a hearing officer to be dangerous are to wear a dangerous dog tag

**SOLANO COUNTY
COST AND RECOMMENDED FEE SCHEDULE
FY2018/19**

**SHERIFF - ANIMAL CONTROL
EXHIBIT XVII**

Ref. #	Service	Estimated No of Units 2018/19	Current/ Prior Fee Per Unit	Actual Cost per Unit	Recommended Fee/Unit 2018/19	New Fee	Revised Fee	Fee Authority	Description/Exception
022	Dangerous Dog permit - First Animal	1	\$50 per year	NA	\$50 per year			F&A 31641 F&A 31683 County Code 4-55(b)	Annual fee set by County Code at \$50 (first animal) and \$25 (second animal) for dogs officially deemed dangerous.
023	Dangerous Dog permit - Second Animal	0	\$25 per year	NA	\$25 per year				Fee is assessed to owners if hearing official deems dog as dangerous. Reimbursement of hearing cost is limited to \$1,000 by County Code
024	Dangerous Animal Hearing	0	Actual Cost (not to exceed \$1,000)	NA	Actual Cost (not to exceed \$1,000)				
Facility Licenses									
025	Commercial Kennel/Cattery License	15	\$123	\$134.85	\$135		X	County Code 4-87	By County Code, the fee includes up to 10 runs & five animal licenses.
026	Additional Runs (each)	185	\$4	\$4.40	\$4				By County Code, the kennel fee only includes 10 runs. This fee applies to kennels with more than 10 runs.
027	Hobby Kennel/Cattery License	1	\$110	\$101.04	\$101		X		A hobby kennel/cattery exists for personal recreational use wherein dogs/cats are kept for the purpose of breeding, training, or exhibiting. By County Code, a hobby license includes three animal licenses..
BOARD, REDEMPTION, & IMPOUND									
028	Dog/Cat /Small Animal Board	1800	\$20 per day	\$ 39.35	\$20 per day			F&A 31251 County Code 4-22	Computed per day. Applies to dogs, cats, and other small animals not considered livestock. Fees are comparable to neighboring jurisdictions.
029	Livestock Board	0	Actual Cost	Varies	Actual Cost			F&A 17095; County Code 4-44	Livestock includes cow, bull, calf, horse, pony, burro, sheep, lamb, goat, etc
030	Animal Redemption	750	\$40	\$96.43	\$40			F&A 31251 County Code 4-22	Fee includes costs associated with impounding, processing, and releasing animal to owner. Fees are comparable to neighboring jurisdictions.
Penalty Fine Unaltered Dogs & Cats (Failure to Spay or Neuter)									
031	1st Impound	350	\$35	NA	\$35			F&A 30804.7 F&A 31751.7	Fine is established by CA Code and does not include any other fees that may apply (for example, boarding and redemption fees)
032	2nd Impound	35	\$50	NA	\$50				
033	3rd Impound	20	\$100	NA	\$100				
OTHER SERVICES									
Surrender									
034	Owner Surrender/Euthanasia - Dog/Cat/Small Animal	700	\$86	\$89.93	\$90		X	F&A 31251, County Code 4-22	Fee includes administrative costs, two-day board fees, and/or disposal .
035	Owner Surrender - Litter (Any Species)	25	\$100	\$104.86	\$105		X	F&A 31251, County Code 4-22	Fee includes administrative and fostering costs for litters under 4 months of age.
Animal Pickup/Disposal									

**SOLANO COUNTY
COST AND RECOMMENDED FEE SCHEDULE
FY2018/19**

**SHERIFF - ANIMAL CONTROL
EXHIBIT XVII**

Ref. #	Service	Estimated No of Units 2018/19	Current/ Prior Fee Per Unit	Actual Cost per Unit	Recommended Fee/Unit 2018/19	New Fee	Revised Fee	Fee Authority	Description/Exception
036	Dog/Cat/Small Animal Pickup (Requested)	4	\$86	\$102.69	\$103		X	CA Constitution Art. XI, §7; County Code 4-22	Includes actual salary and benefit cost of Animal Control Officer, vehicle mileage fees, and disposal cost.
037	Pickup of Livestock	0	Actual or invoiced cost	Varies	Actual or invoiced cost			CA Constitution Art. XI, §7; County Code 4-22	Includes actual salary and benefit cost of Animal Control Officer, vehicle mileage fees, and/or any third-party costs incurred. Owner will also be charged other applicable fees, such as surrender, quarantine, and boarding fees.
038	Dead Animal Disposal	100	\$18	\$18.38	\$18			CA Constitution Art. XI, §7; County Code 4-22	Fee includes processing and disposal costs.
Rabies Control									
039	Rabies Quarantine - Home	300	\$65	\$56.29	\$56		X	H&S 121580 County Code 4-22, 4-150, and 4-153	Animal Control Officer has discretion to place the animal in home or shelter quarantine. Fee reflects administrative costs, including salary, benefits, and vehicle mileage to investigate, report, and clear quarantine.
040	Rabies Quarantine - Shelter	25	\$120 plus boarding fee	\$132.44	\$132 plus boarding fee		X		Animal Control Officer has discretion to place the animal in home or shelter quarantine. Fee reflects administrative costs, including salary, benefits, and vehicle mileage to investigate, report, monitor, and clear quarantine. The fee does not include the established daily boarding fee.
041	Health Verification	50	\$31	\$34.93	\$35		X	CA Constitution Art. XI, §7	Verification of an animal's health by an Animal Control Officer when bite reports are received more than 10 days after the bite event and rabies quarantine is not appropriate.
042	Rabies Testing (Non Mandated)	0	Actual	Varies	Actual			CA Constitution Art. XI, §7	Fee reflects cost of lab services
Spay/Neuter Services									
043	Dogs - Spay (Under 25 lbs)	75	\$118	\$123.41	\$123		X	CA Constitution Art. XI, §7; County Codes 4-22 and 4-180; F&A 30503(a)(1); F&A 31751.3 (a)(1)	The fees reflects the computed cost (including veterinary fees and medication) to accomplish the procedures. Both labor and material costs are dependent on animal size and sex.
044	Dogs - Spay (25-49 lbs)	75	\$145	\$149.84	\$150		X		
045	Dogs - Spay (50-75 lbs)	75	\$185	\$189.58	\$190		X		
046	Dogs - Neuter (Under 40 lbs)	80	\$102	\$105.98	\$106		X		
047	Dogs - Neuter (40-75 lbs)	75	\$120	\$125.56	\$126		X		
048	Cats - Spay	80	\$75	\$77.78	\$78		X		
049	Cats - Neuter	80	\$45	\$47.69	\$48		X		

**SOLANO COUNTY
COST AND RECOMMENDED FEE SCHEDULE
FY2018/19**

**SHERIFF - ANIMAL CONTROL
EXHIBIT XVII**

Ref. #	Service	Estimated No of Units 2018/19	Current/ Prior Fee Per Unit	Actual Cost per Unit	Recommended Fee/Unit 2018/19	New Fee	Revised Fee	Fee Authority	Description/Exception
050	Feral Cat Shelter Release	50	\$25	\$62.69	\$25			CA Constitution Art. XI, §7; County Codes 4-22 and 4-180;	Fee is intended to encourage capturing, altering, and releasing feral cats, thereby reducing the County's feral cat population without requiring euthanasia.
051	Spay-Neuter Procedures for Authorized Rescue Organizations	150	50% of Applicable Procedure	\$117.11	50% of Applicable Procedure			F&A 30503(a)(1); F&A 31751.3 (a)(1)	This fee is applicable only to rescues authorized to pull animals from the Solano County Animal Care Facility. The fee is only applicable to ten procedures per month, per rescue organization.
052	Male - Cryptorchid	50	Add \$52	\$54.20	Add \$54		X	CA Constitution Art. XI, §7; County Code 4-22	Fee applies to both dogs and cats, and reflects the average computed cost (including veterinary fees and medication) to accomplish the procedure.
053	Female in Heat	50	Add \$52	\$54.20	Add \$54		X	CA Constitution Art. XI, §7; County Code 4-22	Fee includes administrative cost to process and fill prescription
054	Prescription Medication	0	Actual Medication Cost	Actual Medication Cost	Actual Medication Cost		X	CA Constitution Art. XI, §7; County Code 4-22	Fee includes administrative costs incurred to adjust schedule, contact owner, and reschedule appointment.
055	Missed Appointment	10	\$23	\$25.22	\$25		X	CA Constitution Art. XI, §7; County Code 4-22	
Vaccinations									
056	DA2PP	400	\$14	\$17.17	\$17		X	CA Constitution Art. XI, §7; County Code 4-22	Fee includes cost to purchase and administer the vaccination.
057	Bordatella	250	\$14	\$17.21	\$17		X		
058	FVRCP	135	\$14	\$17.37	\$17		X		
059	Rabies	600	\$12	\$14.92	\$15		X		
060	Leptospirosis	100	\$18	\$20.18	\$20		X		
061	FELV	100	\$18	\$19.77	\$20		X		
062	Canine influenza	400	NA	\$33.35	\$33	X			
063	FELV/FIV Test	100	\$30	\$32.52	\$33		X	CA Constitution Art. XI, §7; County Code 4-22	Fee is to test for feline leukemia.

**SOLANO COUNTY
COST AND RECOMMENDED FEE SCHEDULE
FY2018/19**

**SHERIFF - ANIMAL CONTROL
EXHIBIT XVII**

Ref. #	Service	Estimated No of Units 2018/19	Current/ Prior Fee Per Unit	Actual Cost per Unit	Recommended Fee/Unit 2018/19	New Fee	Revised Fee	Fee Authority	Description/Exception
Miscellaneous									
064	After-Hour Calls	5	1st three hours = \$202 Time in excess of three hours = \$39 per hour.	\$223.61 \$43.43	1st three hours = \$224 Time in excess of three hours = \$43 per hour.		X	CA Constitution Art. XI, §7; County Code 4-22	Fee includes 3-hour callback pay for an Animal Control Officer, plus vehicle costs. If more than 3 hours are worked, customer will be charged the average hourly overtime rate for an Animal Control Officer. Fee increased as a result of increased labor costs
065	Microchip	2,000	\$12	\$13.16	\$13		X	County Code 4-183; CA Constitution Art. XI, §7	County Code requires that all cats and dogs leaving the shelter be microchipped. Fee increased as a result of increased material costs
066	Animal Control Officer	NA	\$51.79	\$57.28	\$57.28		X	CA Constitution Art. XI, §7	Fee reflects cost for dedicated, one-time, non-contract service. Additional fees may apply if situations require focused units and equipment. Fees increased as a result of increased labor costs and vehicle rates charged by General Services.
067	Animal Control Vehicle	NA	\$179.26 per day plus \$0.22 per mile	\$235.60 per day plus \$0.22 per mile	\$235.60 per day plus \$0.22 per mile		X		

RESOLUTION NO. 2018 - _____

RESOLUTION OF THE SOLANO COUNTY BOARD OF SUPERVISORS ADOPTING
REVISED FEE SCHEDULE FOR THE
NUT TREE AIRPORT

Whereas, the laws of the State of California and the provisions of the Solano County Code authorize the Solano County Board of Supervisors to establish and adjust fees that the Nut Tree Airport proposes.

Resolved, the Solano County Board of Supervisors adopts the fees set forth in attached Exhibit XX to Solano County Code section 2.4, to be effective on July 1, 2018.

Passed and adopted by the Solano County Board of Supervisors at its regular meeting on April 24, 2018 by the following vote:

AYES: SUPERVISORS _____

NOES: SUPERVISORS _____

EXCUSED: SUPERVISORS _____

JOHN M. VASQUEZ, Chair
Solano County Board of Supervisors

ATTEST:
BIRGITTA E. CORSELLO, Clerk
Solano County Board of Supervisors

By: _____
Jeanette Neiger, Chief Deputy Clerk

**COUNTY OF SOLANO
COST AND FEE SCHEDULE
FY2018/19**

**GENERAL SERVICES - NUT TREE AIRPORT
EXHIBIT XX**

Ref. #	Service	Estimated No of Units FY2018/19	Current Fee / Rate Per Unit	Actual Cost per Unit	Rec'md. Fee/Rate FY2018/19	New Fee / Rate	Revised Fee / Rate	Fee Authority	Description/ Exception
AIRCRAFT PARKING									
001	Transient Aircraft Parking Standard		\$8.00	\$10.00	\$10.00		✓	California Constitution article XI, section 7	Per Day
002	Transient Parking Medium Power-in (Drive Through)		\$12.00	\$14.00	\$14.00		✓	California Constitution article XI, section 7	Per Day
003	Transient Parking Large Power-in (Drive Through)		\$17.00	\$19.00	\$19.00		✓	California Constitution article XI, section 7	Per Day
004	Tie Down - Standard	38	\$55.00	\$60.00	\$60.00		✓	California Constitution article XI, section 7	Per Month
005	Tie Down -Small Power-In (Drive Through)	2	\$88.00	\$93.00	\$93.00		✓	California Constitution article XI, section 7	Per Month
006	Tie Down - Medium Power-in (Drive Through)	0	\$100.00	\$105.00	\$105.00		✓	California Constitution article XI, section 7	Per Month
007	Tie Down - Large Power-in (Drive Through)	0	\$112.00	\$117.00	\$117.00		✓	California Constitution article XI, section 7	Per Month
AIRCRAFT HANGARS									
008	County Hangars 1035 Sq Ft	21	\$ 317.00	\$327.00	\$327.00		✓	California Constitution article XI, section 7	Per Month
009	County Hangars 1412 Sq Ft	6	\$ 337.00	\$351.00	\$351.00		✓	California Constitution article XI, section 7	Per Month
010	County Hangars 1092 Sq Ft	30	\$ 332.00	\$342.00	\$342.00		✓	California Constitution article XI, section 7	Per Month
011	County Hangars 1676 Sq Ft	4	\$ 454.00	\$468.00	\$468.00		✓	California Constitution article XI, section 7	Per Month
012	County Hangars 1050 Sq Ft	24	N/A	\$365.00	\$365.00	✓		California Constitution article XI, section 7	Per Month
013	County Hangars 1365 Sq Ft	2	N/A	\$474.00	\$474.00	✓		California Constitution article XI, section 7	Per Month
014	County Hangars 2000 Sq Ft	6	\$ 607.00	\$625.00	\$625.00		✓	California Constitution article XI, section 7	Per Month
015	Private Hangars	35	Per Contracts	Per Contracts	Per Contracts			California Constitution article XI, section 7	Per Contracts
016	Corporate Hangars	6	Per Contracts	Per Contracts	Per Contracts			California Constitution article XI, section 7	Per Contracts

**COUNTY OF SOLANO
COST AND FEE SCHEDULE
FY2018/19**

**GENERAL SERVICES - NUT TREE AIRPORT
EXHIBIT XX**

Ref. #	Service	Estimated No of Units FY2018/19	Current Fee / Rate Per Unit	Actual Cost per Unit	Rec'md. Fee/Rate FY2018/19	New Fee / Rate	Revised Fee / Rate	Fee Authority	Description/ Exception
017	Storage Units (in Hangar Area)	3	\$ 112.00	\$150.00	\$150.00		✓	California Constitution article XI, section 7	Per Month
OTHER									
018	Gross Revenue Fees		Varies		Varies			California Constitution article XI, section 7	2% of Gross Revenue
019	Minimum Monthly Fees		\$500.00		\$500.00			California Constitution article XI, section 7	Per Month
020	Fuel Flow Fee		Per Contract		Per Contract			California Constitution article XI, section 7	Per Gallon Sold
021	Per Use Fees		Per Contracts		Per Contracts			California Constitution article XI, section 7	Per Contracts
022	Leased Space Fees		Per Contracts		Per Contracts			California Constitution article XI, section 7	Per Month
023	Gate Pass Maintenance and Security Fee		\$30.00		\$30.00			California Constitution article XI, section 7	Annually (July)
024	Duplication of documents		County Standard Rate		County Standard Rate			California Constitution article XI, section 7	
025	Duplication of Document/media		County Standard Rate		County Standard Rate			California Constitution article XI, section 7	
026	Hourly Rate for direct staff service		\$173.00	\$184.00	\$184.00		✓	California Constitution article XI, section 7	
AIRPORT PLANNING AND DEVELOPMENT FEES									
027	Operating License (new)	1	\$364.00	\$387.00	\$387.00		✓	California Constitution article XI, section 7	
028	Operating License (renewal)	1	\$225.00	\$240.00	\$240.00		✓	California Constitution article XI, section 7	
029	Development Agreement (new)	1	\$8,996.00	\$9,568.00	\$9,568.00		✓	CA Government Code section 65104	
030	Development Agreement (revision)	1	\$1,557.00	\$1,656.00	\$1,656.00		✓	CA Government Code section 65104	
031	Master Plan Amendment	1	\$5,536.00	\$5,888.00	\$5,888.00		✓	CA Government Code section 65104	

**COUNTY OF SOLANO
COST AND FEE SCHEDULE
FY2018/19**

**GENERAL SERVICES - NUT TREE AIRPORT
EXHIBIT XX**

Ref. #	Service	Estimated No of Units FY2018/19	Current Fee / Rate Per Unit	Actual Cost per Unit	Rec'md. Fee/Rate FY2018/19	New Fee / Rate	Revised Fee / Rate	Fee Authority	Description/ Exception
032	Ground Lease	1	\$4,325.00	\$4,600.00	\$4,600.00		✓	CA Government Code section 65104	
033	Special Use Permit	1	\$2,941.00	\$3,128.00	\$3,128.00		✓	CA Government Code section 65104	
034	Special Use Permit (revision)		\$865.00	\$920.00	\$920.00		✓	CA Government Code section 65104	
035	CEQA Initial Study	1	\$1,211.00	\$1,288.00	\$1,288.00		✓	PRC 21089(a)	
036	Negative Declaration	1	\$2,422.00	\$2,576.00	\$2,576.00		✓	PRC 21089(a)	
037	Mitigation Monitoring Plan	1	\$1,730.00	\$1,840.00	\$1,840.00		✓	PRC 21089(a)	
038	Environmental Impact Report- Initiate (NOP, RFP, select consultant)	1	\$3,460.00	\$3,680.00	\$3,680.00		✓	PRC 21089(a)	
039	National Environmental Policy Act (NEPA) - Categorical Exclusion	1	\$2,422.00	\$2,576.00	\$2,576.00		✓	California Constitution article XI, section 7	The FAA requires that certain projects be reviewed pursuant to NEPA.
040	NEPA Environmental Assessment - Initiate (RFP, select consultant)	1	\$3,460.00	\$3,680.00	\$3,680.00		✓	California Constitution article XI, section 7	The FAA requires that certain projects be reviewed pursuant to NEPA.
041	Negative Declaration	1	\$ 2,210.00	\$2,210.00	\$2,210.00			PRC 21089(a)	State mandated filing fee paid to California Dept. of Fish and Wildlife (subject to change in January 2016)
042	Environmental Impact Report	1	\$ 3,069.75	\$3,069.75	\$3,069.75			PRC 21089(a)	State mandated filing fee paid to California Dept. of Fish and Wildlife (subject to change in January 2016)

**COUNTY OF SOLANO
COST AND FEE SCHEDULE
FY2018/19**

**GENERAL SERVICES - NUT TREE AIRPORT
EXHIBIT XX**

Ref. #	Service	Estimated No of Units FY2018/19	Current Fee / Rate Per Unit	Actual Cost per Unit	Rec'md. Fee/Rate FY2018/19	New Fee / Rate	Revised Fee / Rate	Fee Authority	Description/ Exception
043	Supervision private development projects - minor	1	\$692.00	\$736.00	\$736.00		✓	California Constitution article XI, section 7	
044	Supervision private development projects - major	1	\$1,211.00	\$1,288.00	\$1,288.00		✓	California Constitution article XI, section 7	
045	Construction Management		Per Contracts		Per Contracts			California Constitution article XI, section 7	
	Fee Authority Summary	California Constituion article XI, section 7, Government Code and Public Resources Code. Solano County Ordinance No. 1411, Chapter 2.4 of the Solano County Code concerning Airports allows County to establish fees, rates and charges.							

**NOTICE OF PUBLIC HEARING ON ADOPTING NEW USER FEES OR
REVISING EXISTING USER FEES
(GOV. CODE SECTION 66018)**

On April 24, 2018 at 9:00 a.m., or as soon thereafter as the matter may be heard, at the Solano County Administration Center, 675 Texas Street, Fairfield, California, the Solano County Board of Supervisors will hold a public hearing to adopt by resolution new and deleted user fees or revised existing user fees as described in the staff report and summarized below:

1. Development Project Fees

a. The Department of Resource Management proposes to revise most of its existing fees for environmental health and hazardous materials programs by 2%, resulting in fee increases ranging from \$1 to \$263 with the median fee increase being \$9. These fees reflect an increase in composite hourly rates of \$8 or 5.5% for environmental health programs and \$7 or 4.8% in the hazardous materials program, and the anticipated time to perform services within those programs.

The Department proposes to add two new fees in Program 42 - Liquid Waste, one new fee in Program 49 - Body Art and one new fee in Program 50 - Extremely Hazardous Materials. The new fees in Program 42 – Liquid Waste provide clarity by specifically adding an hourly rate charge above staff time covered in existing permit fee categories for septic tank installation and septic tank repair/maintenance to improve cost recovery. The new fee in Program 49 – Body Art is for registration of businesses that only provide body piercing services, such as ear piercing. The piercing registration fee is based on an anticipated half hour of staff time required to complete the one-time registration of these businesses. A new Program 4 - Refinery fee is proposed for Program 50 – Extremely Hazardous Materials to recover costs associated with implementation of new State mandate and significant refinery inspection requirements that became effective in October 2017(19 CCR, Division 2, Chapter 4.5, Article 6.5). The estimated 0.25 Full Time Employee (FTE) is required to implement Program 4 and a \$68,719 fee. The Department's inspection time at Valero Benicia Refinery since October 2017 is the basis for fee recommendation. The Department has discussed the cost estimate for implementation of Program 4 requirements with staff from Valero Benicia Refinery and they are aware of the cost and the proposed fee.

The proposed increase to existing fees and addition of the new fees will allow continued cost recovery given the time required to perform all environmental health and hazardous materials related inspections and services.

b. Since FY09/2010, Board opted to accept the Department of Resource Management's recommendation and adopt modest Planning Service fees ranging from 0% to 4.9%. These increases were less than the actual cost to perform the services, but were approved to help spur economic activity. Since then, the economy has begun to experience sustained growth and the need to discount fees has lessened. At the same time, staffing costs and the level of effort to perform some planning services have increased to the extent that the currently adopted planning fees do not offset the actual costs. To balance the need to recover costs of services with encouraging continued economic recovery, the Department is recommending an adjustment of fees ranging from 7% to 24% with the intent that all service fees will be increased to fully recover actual costs over a two to three year period. Fees for services used routinely, such as administrative permits, lot line adjustments, minor use

permit applications, building permit reviews, and business license reviews and those related to agriculture will be increased by 7% to 8%, resulting in a fee increase ranging from \$4 to \$305 with the median increase being \$49. These fees will be increased over subsequent fiscal years until full cost recovery is obtained. Most remaining fees, many of which are not routinely used are for complex services such as General Plan Amendments or Rezoning. Applications are recommended to increase by up to 23% to reflect estimated costs for these services which is an increase of \$16 to \$1,950 with the median fee increase being \$183.

The Department of Resource Management is recommending the establishment of a new fee for Exception Request to allow Outdoor Cannabis Cultivation of \$397 based on two-hours of staff time to review "Exceptions" submitted by residents and non-commercial care providers to request to be allowed to grow personal cannabis outdoors per the procedures in the County of Solano's recently adopted personal cannabis regulations.

c. The Department of Resource Management recommends that the County fee table Exhibit IIIC – Building and Safety Division reflect the State of California code fee table references as revised by the International Code Council in February 2018. This results in an average increase in building permit valuation fees of approximately \$92 for a standard 3,000 square foot residential home and of \$427 for a standard 10,000 square foot commercial building. The Department is also proposing to revise the manner in which electrical, plumbing and mechanical permit fees are determined in order to improve efficiency by charging 10% of the building valuation permit fee for each of these permits instead of the current practice of basing the fees on the number of fixture units. The Department is also proposing to raise the building supplemental inspection and other miscellaneous fees by 1% to 12% as a result of increases in operating costs and the time required to perform inspection services. This results in a \$15 to \$177 increase for most fees. This increase will improve cost recovery for services and supports development inspection services.

The hourly rate for code compliance is decreasing by \$5 or 2% for a \$242 per hour. While the productive hourly rate is decreasing, the time to do re-inspection has increased resulting in an increase of \$7 or 2% for re-inspection fees. The department also proposes to increase \$4 or 16% on the business licensee review fee based on cost and time required to perform the service.

d. The Department of Resource Management proposes to revise its existing fees for Administrative Services work in the Business License program from 10% to 12%, resulting in a fee increase ranging from \$3 to \$10 for review and processing of initial, renewal and revised applications for business licenses. The fee increases offset operational cost increases and are based on administrative staff's hourly rate and estimated time to perform the functions.

e. The Department of Resource Management proposes a \$7 increase in the productive hourly rate for Civil Engineer and a \$13 hourly increase for Engineering Technician and the County Surveyor to reflect changes in operating costs. As a result of proposed changes in the productive hourly rates, most permit fees and service hourly rates are proposed to increase from \$1 to \$301 with the median increase being \$41 or 10%. These proposed fee increases include surveyor map check fees, assembly permit, encroachment permit, grading permit fees, road signage, and road vacation fees, fees associated with land development and land use review, such as those for subdivisions and building envelope reviews. Two fees are proposed to decrease, Building Envelope Review by \$46 or 10% and Annual Transportation Permits by \$33 or 34%.

A new fee of \$432 for Minor Subdivision: Review Revised Map (Fee Reference # 3010-27b) is proposed to recover the hourly costs associated with this service. Over the last four years, approximately 23% or 19 of Minor Subdivision Review services were for Revised Maps.

2. General Government Fees

a. The Agricultural Commissioner/Sealer of Weights and Measures proposes a 2% to 5.9% fee increase, ranging from \$1 to \$18.25 on fees based on the current year's fee. While the recommended fees are less than the actual cost to perform the service, the department's proposal is to phase in the fee increases to minimize impact on small farm operations and is comparable to fees in seeking services from neighboring counties.

b. The Office of the Assessor/Recorder proposes a 3% to 25% ranging from \$1 to \$17 adjustment to fees that are based on the cost recovery for the services provided.

c. The Public Guardian (a program in Health and Social Services) proposes adjustments in fees to recover portion of the cost for providing the services.

d. The Office of the Tax Collector/County Clerk proposes an increase in one fee to cover the actual cost in performing the service.

e. The Office of the Auditor/Controller proposes a fee schedule that reflects increase of fees ranging from \$.14 to \$9 to reflect full cost recovery for the services provided.

f. The Registrar of Voters proposes an increase to three of their existing fees that are based on the cost recovery for the services provided. In addition, the department recommends a new fee for the purchase of a weekly countywide voter file for \$10 as an option for customers. Customers can now choose to purchase the pre-made weekly file for a reduced fee of \$10 or request a custom report at the cost for staff time and materials which is typically \$38.25.

g. The Clerk of the Board proposes increases in the hourly rate for its services.

h. County Counsel proposes an increase in the hourly rate for its services.

i. The Health and Social Services Department proposes fee adjustments and new fees for its Behavioral Health Services and Public Health Services (including primary care clinic, injections, dental programs and public health laboratory).

j. The Sheriff's Office proposes to increase existing fees to recover actual administrative and/or service related costs as allowed by State statutes or regulations. Also it proposes to delete the Report Processing Fee. The department is proposing to add one new fee for FY2018/19 for \$183 for Level 1.1 Background Investigation.

k. Probation Department proposes some changes to FY2018-19 fee schedule to recover costs in performing the service. Unless mandated by statute or law, the department is recommending a flat fee of \$350 for fees with actual cost of more than \$500. In addition, fees with actual costs less than \$500, the department used the indirect cost proposal rate to determine the fees to be recommended. While the recommendation is lesser than the actual

cost, the department is recommending the adjustment to be reasonable considering the clients financial ability to pay and the likelihood of collectability.

l. Parks and Recreation proposes decreasing one of the fees from \$19 to \$15 and adding one new fee Camper Dump Fee-Regular for \$15. It also proposes the addition of a fee exemption for Day Use fees for entrance to Lynch Canyon for the Kite Festival and Kids Fest held annually in May. This move shall memorialize Board's direction to promote youth activities at the county parks.

m. The Sheriff's Animal Care Services (a division under the Sheriff's Office) proposes to add one new fee for canine influenza vaccination for \$33. The Sheriff's Office recommends nominally increasing 30 existing fees to recover actual administrative, and/or service related costs. There are 32 existing fees that remain unchanged, of which 10 are for licensing and seven for adoptions. Included as unchanged are related to dangerous dog permits and hearings that are set by County ordinance and impound penalties established by California statute.

n. The Department of Child Support Services proposes fee adjustment from \$25 to \$35 based on State statute for the annual fee from the custodial party for the families that have never received Temporary Assistance for Needy Families (TANF) if at least \$550 is collected annually on their behalf.

o. The Department of General Services proposes fee adjustments ranging from 3% to 34 % to the Nut Tree Airport's fees based on the cost recovery for the services provided. It also proposes to add two new fees for hangar rentals.

If the Board of Supervisors adopts these fees, they will become effective on July 1, 2018. Supporting documentation for all these fees is available for public review in the County Administrator's Office, 675 Texas Street, Suite 6500, Fairfield.

Dated: April 12, 2018

BIRGITTA E. CORSELLO, Clerk
Solano County Board of Supervisors

By: -----
Jeanette Neiger, Chief Deputy Clerk



Solano County

675 Texas Street
Fairfield, California 94533
www.solanocounty.com

Agenda Submittal

Agenda #:	21	Status:	Regular Calendar
Type:	Miscellaneous	Department:	Resource Management
File #:	18-268	Contact:	Bill Emlen, 784-6062
Agenda date:	04/24/2018	Final Action:	
Title:	Receive and approve Solano County's Amended Public Works Five Year Capital Improvement Plan for FY2018/19 through FY2022/23 from the Department of Resource Management		
Governing body:	Board of Supervisors		
District:	All		
Attachments:	A - Capital Improvement Plan 2018		

Date:	Ver.	Action By:	Action:	Result:
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Published Notice Required? Yes ☐ No ☒
Public Hearing Required? Yes ☐ No ☒

DEPARTMENTAL RECOMMENDATION:

The Department of Resource Management recommends that the Board of Supervisors receive and approve Solano County's Amended Public Works Five Year Capital Improvement Plan for FY2018/19 through FY2022/23 from the Department of Resource Management.

SUMMARY:

The County Public Works Five Year Capital Improvement Plan (CIP) is updated annually by the Department of Resource Management, and was last approved by the Board on September 24, 2017. The CIP reflects a prioritized list of road and bridge projects that would maintain the County's road and bridge infrastructure at a higher level than in the past three years, with advanced improvements to various roads and bridges.

The recent passage of State Senate Bill 1 (SB 1), known as the Road Repair and Accountability Act of 2017, establishes a new statewide gas tax that will continue to be phased in over the next 2 years. Funding through SB 1 augments current road project funding and allows agencies to maintain and improve road infrastructure to meet demands. Predominately, the tax revenue is distributed formulaically in the same fashion as the existing Highway Users Tax Account (HUTA or "Gas Tax"), which is a significant benefit for local roads. SB 1 establishes new requirements for expenditure of the SB 1 revenue, including project submission to the California Transportation Commission (CTC), limitations on the types of projects that may be funded under SB 1, and annual reporting. SB 1 also requires the Board of Supervisors to review and approve the County's SB 1 projects for expenditure in FY2018/19.

With the Board's approval of the CIP (attached), the Department will submit the SB 1 projects listed in the CIP to the CTC in anticipation of the revenues being utilized for these projects in FY2018/19.

FINANCIAL IMPACT:

The California State Association of Counties (CSAC) latest estimate for SB 1 revenue in FY2018/19 for Solano County is \$6,010,000, which is in addition to the estimated \$8,054,000 of HUTA gas tax revenue. While the SB 1 revenue must be spent on Road Fund related projects, there is no local match commitment for these funds. Therefore, there is no potential Road Fund or General Fund impact in receiving these new revenues.

DISCUSSION:

SB 1 establishes specific requirements for Solano County to properly expend the new revenues and to make project expenditures more transparent to the public, including annual reporting and life cycle analysis to gauge the success of the new measure. The CTC adopted guidelines to assist agencies with implementation of SB 1. Based on the law and CTC's guidelines, it is understood that:

1. Revenue from SB 1 must be prioritized for basic road maintenance and safety projects. The County's SB 1 funds can be spent on other types of Road Fund eligible projects because Solano County's Pavement Condition Index (PCI) meets or exceeds 80.
2. Per SB 1, Solano County also needs to consider plans to incorporate technologies and material recycling techniques into projects, where feasible, that lower greenhouse gas emissions and reduce the cost of maintaining local streets and roads. Regular maintenance habits on higher PCI pavements, like our maintenance program, are recognized for reduced GHG emissions versus more intensive rehabilitation strategies. In addition, the CIP incorporates the use of recycled tire rubber in some of the road maintenance projects.
3. The County must submit an annual report at the end of each fiscal year to the CTC that includes a description and location of each completed project, the amount of funds expended, the completion date, and the estimated useful life of the improvement. The first annual report for FY2017/18 is due October 1, 2018.

Prior to SB 1, the CIP contained a relatively large list of deferred and unfunded projects due to the depressed tax revenues resulting from the lower price of fuel. The revenues from SB 1 will allow the CIP to fund more projects in FY2018/19 that maintain or improve the County's roads, bridges, culverts, sidewalks, signage, striping, and signalized intersections. In compiling this year's CIP, the Department is largely advancing projects that had been deferred or which remained unfunded due to lack of available funding. Projects included in the CIP over the next two years include the following:

- FEMA Storm Damage Repair Project 2018 will address the permanent and final repairs that will be completed by contract in fall of 2018, including Cantelow Road, Gates Canyon Road, and Steiger Hills Road.
- Culvert Repair Project 2018 will replace two large culverts on Cherry Glen Road.
- Hay and Hawkins Roads Shoulder Improvements will widen shoulders and overlay portions of these roads.
- HSIP 8 Striping Improvements will place upgraded thermoplastic striping on 140 miles of roads.
- HSIP 8 Guardrail Improvements will upgrade guardrail at 22 locations.
- Farrell Road Intersection Improvements at Gibson Canyon Road will improve the intersection approaches.
- Culvert Repair Project 2019 will replace two large culverts on Cantelow Road.
- Farm to Market Phase 3 Improvements will widen and overlay portions of Abernathy Road, Mankas Corners Road, and Suisun Valley Road.
- Timm Road Improvements will widen, overlay, and provide vertical grade improvements to portions of the road north of Peaceful Glen Road.

- Overlay Project 2019 - Midway Road will overlay a portion of Midway Road.
- Stevenson Bridge Rehabilitation will retrofit the bridge for improved seismic capacity, as well as improve the southern road alignment.
- Various light pavement maintenance projects are included, such as chipseals, microsurfacing seals, and asphalt rubber chipseals.
- Various right of way acquisitions are included to potentially create better design options and enhance upcoming projects.

The Department has worked to balance the new revenues between the existing shortfalls of the HUTA Gas Tax, where the Department had significant net Road Fund costs over the last three years, against new project delivery capacity. Generally, the Department is taking a cautionary approach to large discretionary projects until SB 1 is fully realized in FY2019/20, with a total anticipated revenue of \$6,080,000. Constraints in Department staffing, consultant and contractor availability, and potential project cost escalation are all issues to be watched.

The CIP anticipates approximately \$80 million in improvements over the next 5 years, with approximately \$12 million that remains unfunded. This is a significant improvement from the CIP of FY2016/17 that had \$32 million unfunded.

Long Term Plans and Projects

Prior to SB 1, many agencies had difficulty planning large and longer term projects without having federal grant funds to support “front end” project costs related to environmental clearance, design, and right of way. The fluctuations of HUTA funds in the past also created risks that projects that were planned today may have no future funding. A significant benefit of SB 1 is that agencies now have stable funding that allows for long term planning for larger multi-year and regionally coordinated projects. Larger projects also typically require right of way acquisition, as well as utility relocation work which can add significant amounts of time to scheduled delivery. The Department included some larger projects to the CIP that can be planned over the next 5 years:

1. Benicia Road improvements, which includes sidewalk, striping, light pole relocation, and transit stop improvements from Beach Street to Interstate 80. The Department will work with the City of Vallejo to coordinate the City/County interface.
2. McCormack Road Reconstruction Phase 1, which will begin conversion of this regionally significant gravel road into a paved road meeting full County Road Improvement standards. The Department will work with the City of Rio Vista to coordinate the City/County interface.
3. Improvements to modernize signalized intersections and street lights.
4. Improvements at the Fairfield and Rio Vista Corporation Yards are needed due to the aged condition of the buildings and yards. The Department also plans to review the long term viability of the Vacaville Corporation Yard due to its aged condition and inefficient location within the City of Vacaville.
5. Putah Creek Road shoulder improvements, which will provide fully connected bike lanes from Winters to Stevenson Bridge Road.
6. Investment in more technologically advanced equipment that will reduce some of the more labor intensive duties of Operations Division.

Projects which are listed with unfunded amounts remain candidates for other state and federal grants. SB 1 is generating significant increases to competitive grants, such as the Congested Corridors Program (freeway

and highway relievers) and Active Transportation Program (bike/pedestrian). The Department will continue to seek all appropriate grants to enhance project budgets and reserve the County's SB 1 and Road Funds.

The Department will be working with the Solano Transportation Authority, the seven Cities and other interested partner agencies to plan longer term projects over the next decade, including the Suisun Parkway connection to Highway 12/29, Suisun Valley Road regional traffic improvements (traffic flow from Napa County), and other impacted regionally significant routes.

The CIP provides a balanced approach to maintaining and improving the County's infrastructure in FY2018/19. The Department will continue its goal to deliver as much project work and road maintenance within available existing engineering and operations staffing. With the Board's approval of the CIP, the Department will work to construct those projects listed for FY2018/19, and plan projects listed in the years following.

ALTERNATIVES:

The Board could choose to revise the CIP within the limitations of available revenues from local, state and federal sources as it wishes. This is not recommended as the CIP provided by the Department provides a recommended list of priorities for the maintenance and construction of County roads and bridges in FY2018/19, in compliance with SB 1 requirements.

OTHER AGENCY INVOLVEMENT:

County Counsel's Office has reviewed and approved this item as to form.

CAO RECOMMENDATION:

APPROVE DEPARTMENTAL RECOMMENDATION



PUBLIC WORKS CAPITAL IMPROVEMENT PLAN

FY 2018/19 THROUGH FY 2022/23

Submitted to the Board of Supervisors on April 24, 2018

Solano County Department of Resource Management
675 Texas Street, Suite 5500
Fairfield, CA 94533
Ph: (707) 784-6765

SOLANO COUNTY DEPARTMENT OF RESOURCE MANAGEMENT
PUBLIC WORKS CAPITAL IMPROVEMENT PLAN 2018
FY 2018-19 THROUGH FY 2022-23

Highlighted cells show amended projects due to SB 1

Street Name	From	To	Length (miles)	Costs (000s)	Unfunded (000s)	Funding Source	Useful Life in Years	Description	Cal Yr
FY 18-19									
ROAD CONSTRUCTION									
Cordelia Hills Sky Valley Ped Access	American Canyon Overpass		0.10	\$305		Land Trust		Pedestrian walking paths	18-19
Culvert Replacement Cherry Glen	Cherry Glen Road (2 locations)		0.20	\$800		SB1, Road Fund	50	Culvert replacements	18-19
FEMA Storm Damage Repairs 2018	Various Locations		0.10	\$1,500		FEMA		Storm damage repairs	18-19
Farrell Road Intersection Improvement	Intersection of Gibson Canyon	Vacaville C/L	0.20	\$1,000		SB1, Road Fund	20	Realign intersection	18-19
Guardrail Improvement Project 2018	Various Locations		0.10	\$100		Road Fund, Ins Claims		Guardrail replacements	18-19
Guardrail HSIP 8	Various Locations		1.00	\$380		HSIP 8		Guardrail replacements	18-19
Striping Improvements HSIP 8	Various Locations			\$1,505		HSIP 8		Signing and striping upgrades	18-19
SUBTOTAL			1.70	\$5,590	\$0				
RIGHT OF WAY ACQUISITION									
Gibson Canyon Road Safety Improvement	Fruitvale Road	0.04 MI N/Pamela Lane	2.25	\$25		SB1, Road Fund	100	Right of Way acquisition	18-19
Porter - Midway Intersection Improvement			0.10	\$3		SB1, Road Fund	100	Right of Way acquisition	18-19
Timm Road Improvements	Peaceful Glen Road	Allendale Road	1.10	\$10		SB1, Road Fund	100	Right of Way acquisition	18-19
SUBTOTAL			3.45	\$38	\$0.00				
OVERLAYS									
Hawkins Road Shoulder Improvements	Pitt School Road	SR 113	1.01	\$500		SB1, Road Fund	20	Overlay with shoulder widening	18-19
Hay Road	Lewis Road	Dally Road	1.5	\$2,000		PWITF		Overlay with shoulder widening	18-19
SUBTOTAL			2.51	\$2,500	\$0				
MICROSURFACING									
Amaral Court	End	Rockville Road	0.15	\$6		SB1, Road Fund	6	Microsurface seal by contract	18-19
Auld Court	Rockville Road	End	0.05	\$2		SB1, Road Fund	6	Microsurface seal by contract	18-19
Beach Street	Vallejo C/L (at Benicia Rd)	Vallejo C/L	0.04	\$3		SB1, Road Fund	6	Microsurface seal by contract	18-19
Brae Court	End	Glencannon Drive	0.14	\$6		SB1, Road Fund	6	Microsurface seal by contract	18-19
Carlson Street	Vallejo C/L (at Lemon St)	End	0.16	\$8		SB1, Road Fund	6	Microsurface seal by contract	18-19
Carquinez Street	Thomas Avenue	Benicia Road	0.07	\$4		SB1, Road Fund	6	Microsurface seal by contract	18-19
Chilmark Place	Willota Drive	End	0.03	\$1		SB1, Road Fund	6	Microsurface seal by contract	18-19
Conner Court	Willota Drive	End	0.02	\$1		SB1, Road Fund	6	Microsurface seal by contract	18-19
Cravea Avenue	Rockville Road	End	0.35	\$15		SB1, Road Fund	6	Microsurface seal by contract	18-19
Cypress Avenue	Beach Street	Lemon Street	0.39	\$22		SB1, Road Fund	6	Microsurface seal by contract	18-19
Edinburg Court	End	Glencannon Drive	0.14	\$8		SB1, Road Fund	6	Microsurface seal by contract	18-19
Evans Avenue	Vallejo C/L	Benicia Road	0.2	\$13		SB1, Road Fund	6	Microsurface seal by contract	18-19
Glencannon Drive	Rockville Road	Tartan Way	0.97	\$61		SB1, Road Fund	6	Microsurface seal by contract	18-19
Green Valley Lane	Green Valley Road	End	0.33	\$9		SB1, Road Fund	6	Microsurface seal by contract	18-19
Green Valley Road	Rockville Road	200' N/Rockville Road	0.04	\$2		SB1, Road Fund	6	Microsurface seal by contract	18-19
Green Valley Road	200' N/Rockville Road	.765 mi N/@ Valley End Lane	1.34	\$49		SB1, Road Fund	6	Microsurface seal by contract	18-19
Green Valley Road	.765 mi N/@ Valley End Lane	End	0.17	\$5		SB1, Road Fund	6	Microsurface seal by contract	18-19
Jodi Court	Willota Drive	End	0.03	\$2		SB1, Road Fund	6	Microsurface seal by contract	18-19
Lang Court	Rockville Road	End	0.05	\$3		SB1, Road Fund	6	Microsurface seal by contract	18-19
Mactavish Court	Tartan Way	End	0.07	\$4		SB1, Road Fund	6	Microsurface seal by contract	18-19
McCready Court	Glencannon Drive	End	0.24	\$13		SB1, Road Fund	6	Microsurface seal by contract	18-19
McGregor Court	End	Glencannon Drive	0.21	\$12		SB1, Road Fund	6	Microsurface seal by contract	18-19
Oak Lane	Rockville Road	End	0.06	\$4		SB1, Road Fund	6	Microsurface seal by contract	18-19
Phillip Street	End	Thomas Street	0.13	\$5		SB1, Road Fund	6	Microsurface seal by contract	18-19
Reis Avenue	Woodrow Avenue	End	0.17	\$7		SB1, Road Fund	6	Microsurface seal by contract	18-19
Rockville Road (.9 East of Oak Lane)	1.90 mi E/Green Valley Road	Suisun Valley Road	0.71	\$50		SB1, Road Fund	6	Microsurface seal by contract	18-19
Rockville Road	Amaral Court	Paseo Arboles	0.16	\$6		SB1, Road Fund	6	Microsurface seal by contract	18-19
Rockville Road	Paseo Arboles	Green Valley Road	0.33	\$16		SB1, Road Fund	6	Microsurface seal by contract	18-19
Sperry Avenue	Cypress Avenue	Benicia Road	0.15	\$9		SB1, Road Fund	6	Microsurface seal by contract	18-19
Spring Lane	Rockville Road	End	0.06	\$4		SB1, Road Fund	6	Microsurface seal by contract	18-19

SOLANO COUNTY DEPARTMENT OF RESOURCE MANAGEMENT
PUBLIC WORKS CAPITAL IMPROVEMENT PLAN 2018
FY 2018-19 THROUGH FY 2022-23

Highlighted cells show amended projects due to SB 1

Street Name	From	To	Length (miles)	Costs (000s)	Unfunded (000s)	Funding Source	Useful Life in Years	Description	Cal Yr
FY 18-19 CONTINUED									
MICROSURFACING									
Starr Avenue	Benicia Road	Vallejo C/L	0.03	\$2		SB1, Road Fund	6	Microsurface seal by contract	18-19
St. Andrews Court	End	McCready Court	0.21	\$12		SB1, Road Fund	6	Microsurface seal by contract	18-19
Syne Court	End	Rockville Road	0.05	\$3		SB1, Road Fund	6	Microsurface seal by contract	18-19
Thomas Avenue	Vallejo C/L at Beach Street	Lemon Street	0.39	\$19		SB1, Road Fund	6	Microsurface seal by contract	18-19
Willotta Drive	0.34 mi SE/Rockville Road	Rockville Road (east entrance)	0.43	\$18		SB1, Road Fund	6	Microsurface seal by contract	18-19
Willotta Drive	Rockville Road (west entrance)	0.34 mi SE/Rockville Road	0.34	\$19		SB1, Road Fund	6	Microsurface seal by contract	18-19
SUBTOTAL			8.41	\$420	\$0				
RUBBERIZED CHIP SEAL									
W/MICROSURFACING									
Bunker Station Road	Binghamton Road	Swan Road	0.46	\$56		SB1	10	Rubberized chip seal by contract	18-19
Creed Road	Goose Haven Road	SR 113	1.98	\$218		SB1	10	Rubberized chip seal by contract	18-19
Dixon Avenue West	Meridian Road North	Jahn Road	1.03	\$125		SB1	10	Rubberized chip seal by contract	18-19
Elmira Road	Vacaville C/L	South A Street	0.10	\$24		SB1	10	Rubberized chip seal by contract	18-19
Flannery Road	0.4 mi W/SR 113	SR113	0.40	\$53		SB1	10	Rubberized chip seal by contract	18-19
Goose Haven Road	Lambie Road	Creed Road	1.54	\$203		SB1	10	Rubberized chip seal by contract	18-19
Gordon Valley Road	1.24 mi N/Mankas Corner Rd	Napa County Line	0.92	\$101		SB1	10	Rubberized chip seal by contract	18-19
Hay Road	Dally Road	SR 113	2.30	\$304		SB1	10	Rubberized chip seal by contract	18-19
Lambie Road	SR 12	1.7 mi E/SR 12	1.70	\$206		SB1	10	Rubberized chip seal by contract	18-19
Meridian Road North	Dixon Avenue West	Allendale Road	0.45	\$54		SB1	10	Rubberized chip seal by contract	18-19
Midway Road	0.75 mi E/Sikes Road	Bulkley Road	0.77	\$93		SB1	10	Rubberized chip seal by contract	18-19
Midway Road	Sikes Road	0.75 mi E/Sikes Road	0.75	\$91		SB1	10	Rubberized chip seal by contract	18-19
Midway Road	1 mi E/Robben Road	Sikes Road	1.00	\$121		SB1	10	Rubberized chip seal by contract	18-19
Peabody Road	Fairfield C/L	Vacaville C/L	0.46	\$101		SB1	10	Rubberized chip seal by contract	18-19
Peaceful Glen Road	1120' E/Olivas Lane	1.0 mi E/Olivas Lane	0.83	\$110		SB1	10	Rubberized chip seal by contract	18-19
Pedrick Road	1-80 /State Jurisdiction	1.50 mi N/Tremont Road	1.83	\$242		SB1	10	Rubberized chip seal by contract	18-19
Pedrick Road	1 mi N/Midway Road	Dixon Avenue East	1.00	\$143		SB1	10	Rubberized chip seal by contract	18-19
Pedrick Road	Dixon Avenue East	0.75 mi N/Dixon Avenue East	0.75	\$107		SB1	10	Rubberized chip seal by contract	18-19
Pedrick Road	0.75 mi N/Dixon Avenue East	Vaughn Road	0.74	\$106		SB1	10	Rubberized chip seal by contract	18-19
Pedrick Road	500' N/Midway Road	1 mi N/Midway Road	0.91	\$130		SB1	10	Rubberized chip seal by contract	18-19
Pitt School Road	0.38 mi N/Hawkins Road	300' N/Weber Road	2.58	\$454		SB1	10	Rubberized chip seal by contract	18-19
South A Street	Meridian Road	Elmira Road	0.47	\$103		SB1	10	Rubberized chip seal by contract	18-19
Suisun Valley Road	Rockville Road	0.32 mi N/@right hand curve	0.32	\$42		SB1	10	Rubberized chip seal by contract	18-19
Suisun Valley Road	0.32 mi N/@right hand curve	Morrison Lane	0.93	\$102		SB1	10	Rubberized chip seal by contract	18-19
Suisun Valley Road	Morrison Lane	Ledgewood Road	0.38	\$50		SB1	10	Rubberized chip seal by contract	18-19
Suisun Valley Road	Ledgewood Road	0.45 mi N/Mankas Corner Rd	1.61	\$319		SB1	10	Rubberized chip seal by contract	18-19
Suisun Valley Road	0.45 mi N/Mankas Corner Rd	Williams Road	0.22	\$24		SB1	10	Rubberized chip seal by contract	18-19
Wolfskill Road	Tubbs Road	Halley Road	1.18	\$143		SB1	10	Rubberized chip seal by contract	18-19
SUBTOTAL			27.61	\$3,825	\$0				
CHIP SEALS									
Batavia Road	Weber Road	Midway Road	1.00	\$46		SB1, Road Fund	10	Operations to chip seal	18-19
Byrnes Road	1 mi N/Horse Creek Channel	Weber Road	1.00	\$41		SB1, Road Fund	10	Operations to chip seal	18-19
Canon Road	Leisure Town Road	North Gate Road	0.85	\$43		Agreement w/Fairfield		Operations to chip seal	18-19
Cantelow Road	200' W/English Hills Road	Gibson Canyon Road	0.61	\$34		SB1, Road Fund	10	Operations to chip seal	18-19
Cantelow Road	1.6 mi W/English Hills Road	200' W/English Hills Road	1.56	\$64		SB1, Road Fund	10	Operations to chip seal	18-19
Chicorp lane	South End	Holdener Road	0.31	\$13		SB1, Road Fund	10	Operations to chip seal	18-19
Clement Road	Midway Road	Udell Road	1.24	\$45		SB1, Road Fund	10	Operations to chip seal	18-19
Cole Road	North Locke Road	Hartley Road	0.25	\$9		SB1, Road Fund	10	Operations to chip seal	18-19
Cook Road	882' S/SR 113	SR 113	0.17	\$8		SB1, Road Fund	10	Operations to chip seal	18-19

SOLANO COUNTY DEPARTMENT OF RESOURCE MANAGEMENT
PUBLIC WORKS CAPITAL IMPROVEMENT PLAN 2018
FY 2018-19 THROUGH FY 2022-23

Highlighted cells show amended projects due to SB 1

Street Name	From	To	Length (miles)	Costs (000s)	Unfunded (000s)	Funding Source	Useful Life in Years	Description	Cal Yr
FY 18-19 CONTINUED									
CHIP SEALS									
Cook Road	1656' S/SR 113	882' S/SR 113	0.15	\$7		SB1, Road Fund	10	Operations to chip seal	18-19
Currey Road	Phillips Road	North End	0.86	\$24		SB1, Road Fund	10	Operations to chip seal	18-19
Currey Road	Sievers Road	Phillips Road	1.84	\$76		SB1, Road Fund	10	Operations to chip seal	18-19
Elizabeth Road	Midway Road	Meridian Road	1.27	\$44		SB1, Road Fund	10	Operations to chip seal	18-19
Hastings Road	SR 113	Salem Road	0.50	\$23		SB1, Road Fund	10	Operations to chip seal	18-19
Kilkenny Road	316' E/Vacaville C/L	Byrnes Road	0.22	\$11		SB1, Road Fund	10	Operations to chip seal	18-19
Kobert Court	Kobert Road	End	0.14	\$8		SB1, Road Fund	10	Operations to chip seal	18-19
Kobert Road	At the curve	Sweeney Road	0.46	\$21		SB1, Road Fund	10	Operations to chip seal	18-19
Liberty Island Road	3.55 mi N/Shag Slough Bridge	Swan Road	1.00	\$50		SB1, Road Fund	10	Operations to chip seal	18-19
North Locke Road	End	Allendale Road	0.52	\$18		SB1, Road Fund	10	Operations to chip seal	18-19
North Gate Road	Travis Airforce Base	Canon Road	1.50	\$76		Agreement w/Fairfield		Operations to chip seal	18-19
Paddon Road	Midway Road at Vacaville C/L	Udell Road	1.23	\$51		SB1, Road Fund	10	Operations to chip seal	18-19
Phillips Road	Strevenson Bridge Road	Currey Road	1.72	\$59		SB1, Road Fund	10	Operations to chip seal	18-19
Putman Road	Midway Road	Udell Road	1.24	\$51		SB1, Road Fund	10	Operations to chip seal	18-19
Reddick Road	Schroeder Road	End	0.51	\$19		SB1, Road Fund	10	Operations to chip seal	18-19
Sikes Road	Midway Road	Miller Road	0.98	\$47		SB1, Road Fund	10	Operations to chip seal	18-19
Sikes Road	Miller Road	3972' N/Miller Road	0.75	\$36		SB1, Road Fund	10	Operations to chip seal	18-19
Silveyville Road	Meridian Road North	1.5 mi E/Meridian Road North	1.50	\$69		SB1, Road Fund	10	Operations to chip seal	18-19
Silveyville Road	Pitt School Road	End At I-80	0.50	\$21		SB1, Road Fund	10	Operations to chip seal	18-19
Sweeney Road	Tubbs Road	Halley Road	1.04	\$48		SB1, Road Fund	10	Operations to chip seal	18-19
Thissel Road	0.5 mi W/Schroeder Road	Schroeder Road	0.50	\$21		SB1, Road Fund	10	Operations to chip seal	18-19
Tubbs Road	Allendale Road	McCune Road	2.23	\$112		SB1, Road Fund	10	Operations to chip seal	18-19
Tubbs Road	McCune Road	Wolfskill Road	0.79	\$58		SB1, Road Fund	10	Operations to chip seal	18-19
Udell Road	Timm Road	Hartley Road	1.40	\$58		SB1, Road Fund	10	Operations to chip seal	18-19
Weber Road	I-80	City/County Limit	0.18	\$8		Agreement w/Vacaville		Operations to chip seal	18-19
Weber Road	City of Vacaville	City of Vacaville	0.11	\$5		Agreement w/Vacaville		Operations to chip seal	18-19
SUBTOTAL			30.13	\$1,321	\$0				
CONSTRUCTION EQUIPMENT									
Dump Truck				\$135		Road Fund		Replaces #379 dump truck	18-19
Backhoe				\$180		Road Fund		Replaces #607 backhoe	18-19
Side Mount Mower				\$130		Road Fund		Additional equipment	18-19
Skip Loader Tractor				\$120		Road Fund		Replaces #701 skip loader	18-19
Boom Mower				\$165		Road Fund		Replaces #594 JD boom mower	18-19
Road Widener				\$65		Road Fund		Additional equipment	18-19
15 Ton Trailer				\$30		Road Fund		Replaces #331 Best trailer	18-19
6 Wheel ATV				\$25		Road Fund		Additional equipment	18-19
SUBTOTAL			0.00	\$850	\$0				
CORPORATION YARD FACILITIES MAJOR MAINTENANCE									
Corporation Yard Landscape Maintenance				\$10		Road Fund		Landscape maintenance	18-19
Corporation Yard Minor Repairs				\$50		Road Fund		Building repairs	18-19
Fairfield Corporation Yard				\$75		Road Fund		Replace gate w/electric gate (security)	18-19
Dixon and Rio Vista Corporation Yard				\$100		Road Fund		Dispose of above ground fuel tanks	18-19
Rio Vista Corporation Yard				\$75		Road Fund		Replace gate W/electric gate (security)	18-19
Rio Vista Corporation Yard				\$20		Road Fund		Replace surrounding fence (security)	18-19
Rio Vista Corporation Yard				\$115		Road Fund		Resurface Parking Lot	18-19
SUBTOTAL			0.00	\$445	\$0				
TOTAL COST FY 18-19			73.81	\$14,989	\$0				

SOLANO COUNTY DEPARTMENT OF RESOURCE MANAGEMENT
PUBLIC WORKS CAPITAL IMPROVEMENT PLAN 2018
FY 2018-19 THROUGH FY 2022-23

Highlighted cells show amended projects due to SB 1

Street Name	From	To	Length (miles)	Costs (000s)	Unfunded (000s)	Funding Source	Useful Life in Years	Description	Cal Yr
FY 19-20									
ROAD CONSTRUCTION									
Abernathy Road	Rockville Road	Mankas Corner Road	2.00	\$1,200		FTM, SB1	20	Bike and pedestrian improvements	19-20
Azevedo Road	SR 12	Emigh Road	2.25	\$400		SB1	12	Reconstruct/Double Chip	19-20
Campbell Road	Putah Creek Road	Stevenson Bridge Road	2.90	\$450		Road Fund		Ops to reconstruct w/chip seal	19-20
Culvert Replacement 2019	Cantelow Road (2 Locations)		0.20	\$1,200		SB1, Road Fund	50	Culvert replacements	19-20
Guardrail Repair Project 2019	Various Locations		0.10	\$100		Road Fund, Ins. Claims		Guardrail repairs	19-20
Mankas Corner Road	Abernathy Road	Fairfield C/L	0.60	\$360		FTM, SB1	20	Bike and pedestrian improvements	19-20
Suisun Valley Road	Fairfield C/L	Rockville Road	0.50	\$300		FTM, SB1	20	Bike and pedestrian improvements	19-20
Timm Road Improvements	Peaceful Glen Road	Allendale Road	1.10	\$1,600		SB1	20	Improve sight distance	19-20
Porter Road Bike Improvements	Pittschool Road	West A Street	1.40	\$100		TDA, YSAQMD		Shoulder widening improvements	19-20
SUBTOTAL			11.05	\$5,710	\$0				
RIGHT OF WAY ACQUISITION									
Peabody Road	Vacaville C/L	Fairfield C/L	0.46	\$17		SB1	100	Right of Way acquisition	19-20
Putah Creek Road	500' E/Winters Road Bridge	9,820' E/Boyce Road	3.00	\$39		SB1	100	Right of Way acquisition	19-20
SUBTOTAL			3.46	\$56	\$0				
OVERLAYS									
Overlay Project 2019 Midway Road	I-80	RR Tracks	2.40	\$600		SB1, STP	20	Pavement overlays	19-20
SUBTOTAL			2.40	\$600	\$0				
BRIDGE CONSTRUCTION									
Stevenson Bridge Road Bridge (2Year)	Putah Creek Road	Creeksedge Rd (Yolo County)	0.40	\$6,400		Fed HBP, Yolo Co., Rd Fund		Retrofit deficient bridge	19-20
SUBTOTAL			0.40	\$6,400	\$0				
MICROSURFACING									
Clayton Road	Gordon Valley Road	End	2.38	\$75		SB1	6	Microsurface seal by contract	19-20
Cordelia Road	Fairfield C/L at Quarry	Fairfield C/L	0.13	\$5		SB1	6	Microsurface seal by contract	19-20
Benicia Road	Home Acres Ave. (Vjo C/L)	0.41 Mi E/Home Acres Ave	0.41	\$27		SB1	6	Microsurface seal by contract	19-20
Doyle Lane	Dixon C/L	End	0.19	\$4		SB1	6	Microsurface seal by contract	19-20
Durbin Lane	Green Valley Road	End	0.09	\$4		SB1	6	Microsurface seal by contract	19-20
Gilcrest Avenue	Lewis Avenue	End	0.03	\$1		SB1	6	Microsurface seal by contract	19-20
Gilcrest Avenue	Magazine Street	Lewis Avenue	0.48	\$19		SB1	6	Microsurface seal by contract	19-20
Gilcrest Avenue	End	Magazine Street	0.04	\$2		SB1	6	Microsurface seal by contract	19-20
Gilcrest Avenue	End	Taylor Avenue	0.10	\$4		SB1	6	Microsurface seal by contract	19-20
Hargus Avenue	Vallejo C/L at Orchard Ave.	Vallejo C/L	0.43	\$17		SB1	6	Microsurface seal by contract	19-20
Idora Avenue	Lemon Street	End	0.11	\$5		SB1	6	Microsurface seal by contract	19-20
Laurel Street	Vallejo C/L	Vallejo C/L	0.06	\$3		SB1	6	Microsurface seal by contract	19-20
Lopes Road	Benicia C/L at Lake Herman Rd.	2.10 Mi N/Lake Herman Rd.	2.10	\$96		SB1	6	Microsurface seal by contract	19-20
Lopes Road	2.10 Mi N/Lake Herman Rd.	Fairfield C/L	3.47	\$152		SB1	6	Microsurface seal by contract	19-20
Noble Court	Tubbs Road	End	0.29	\$14		SB1	6	Microsurface seal by contract	19-20
Orchard Avenue	Hargus Street/Vallejo C/L	Banning Way	0.31	\$11		SB1	6	Microsurface seal by contract	19-20
Pennsylvania Avenue	Suisun C/L N/Railroad	Fairfield C/L	0.38	\$15		SB1	6	Microsurface seal by contract	19-20
Ridge Avenue	End	Magazine Street	0.04	\$2		SB1	6	Microsurface seal by contract	19-20
Ridge Avenue	Magazine Street	Carrot Lane	0.35	\$10		SB1	6	Microsurface seal by contract	19-20
Ritchie Road	Cordelia Road	Fairfield C/L at Central Way	0.31	\$10		SB1	6	Microsurface seal by contract	19-20
Rockville Road	Tartan Way East	Glencannon Drive	0.83	\$52		SB1	6	Microsurface seal by contract	19-20
Rockville Road	Glencannon Drive	Amaral Court	0.37	\$23		SB1	6	Microsurface seal by contract	19-20
Sievers Road	Halley Road	2.11 Mi E/Halley Road	2.11	\$118		SB1	6	Microsurface seal by contract	19-20
Scot Court	Rockville Road	End	0.12	\$7		SB1	6	Microsurface seal by contract	19-20
Suisun Valley Road	Williams Road	R/Turn West of Williams Rd.	0.33	\$12		SB1	6	Microsurface seal by contract	19-20
Tartan Way	End	Rockville Road	0.55	\$15		SB1	6	Microsurface seal by contract	19-20

SOLANO COUNTY DEPARTMENT OF RESOURCE MANAGEMENT
PUBLIC WORKS CAPITAL IMPROVEMENT PLAN 2018
FY 2018-19 THROUGH FY 2022-23

Highlighted cells show amended projects due to SB 1

Street Name	From	To	Length (miles)	Costs (000s)	Unfunded (000s)	Funding Source	Useful Life in Years	Description	Cal Yr
FY 19-20 CONTINUED									
MICROSURFACING									
Tremont Road (Old)	Pedrick Road N/I-80	End at I-80	0.42	\$15		SB1	6	Microsurface seal by contract	19-20
Vine Street	Vacaville C/L	Vacaville C/L	0.23	\$8		SB1	6	Microsurface seal by contract	19-20
Walters Road (Frontage)	0.05 Mi N/Bella Vista (SS C/L)	0.68 Mi N/Bella Vista (SS C/L)	0.64	\$25		SB1	6	Microsurface seal by contract	19-20
Weber Road	Lewis Road	Fox Road	1.00	\$32		SB1	6	Microsurface seal by contract	19-20
West Cordelia	End	Fairfield C/L	0.23	\$9		SB1	6	Microsurface seal by contract	19-20
Woodrow Avenue	Lemon Street	Pine Street	0.16	\$8		SB1	6	Microsurface seal by contract	19-20
SUBTOTAL			18.69	\$799	\$0				
CHIP SEALS									
Bowman Road	Gaddini Road	Boyce Road	0.41	\$15		SB1	10	Operations to chip seal	19-20
Bucktown Lane	Bridge at Ulatis Creek	End of 22' road	0.58	\$29		SB1	10	Operations to chip seal	19-20
Caligiuri Canyon Road	Gibson Canyon Road	End	0.20	\$11		SB1	10	Operations to chip seal	19-20
Chester Way	Pleasant Hills Ranch Way	Pleasants Valley Road	0.03	\$2		SB1	10	Operations to chip seal	19-20
Crampton Lane	345 ft W/Leisure Town Rd.	Leisure Town Road	0.07	\$2		SB1	10	Operations to chip seal	19-20
Forbes Court	Serenity Hills Drive	End	0.10	\$5		SB1	10	Operations to chip seal	19-20
Fruitvale Road	Orchard Ave. (Vacaville C/L)	Vacaville C/L	0.15	\$8		SB1	10	Operations to chip seal	19-20
Gaddini Road	Wolfskill Road	I-505 off-ramp	1.15	\$47		SB1	10	Operations to chip seal	19-20
Gaddini Road	I-505 off-ramp	Putah Creek Road	0.21	\$10		SB1	10	Operations to chip seal	19-20
Gates Canyon Road	0.75 Mi W/Pleasants Valley Rd.	Pleasants Valley Road	0.75	\$26		SB1	10	Operations to chip seal	19-20
Gibson Canyon Road	Fruitvale Road	0.04 MI N/Pamela Lane	2.25	\$103		SB1	10	Operations to chip seal	19-20
Halley Road	Sweeney Road	Sievers Road	1.52	\$70		SB1	10	Operations to chip seal	19-20
Holdener Road	Lewis Road	Chicorp Lane	0.51	\$23		SB1	10	Operations to chip seal	19-20
Jenny Lane	End	Pamela Lane	0.08	\$4		SB1	10	Operations to chip seal	19-20
Kildeer Road	Dump Entrance	Scally Road	0.40	\$28		SB1	10	Operations to chip seal	19-20
Ledgewood Road	Suisun Valley Road	Mankas Corner Road	0.82	\$30		SB1	10	Operations to chip seal	19-20
Leisure Town Road	2 Mi N/Midway Road	Allendale Road	0.82	\$56		SB1	10	Operations to chip seal	19-20
Lewis Road	Weber Road	Midway Road	0.96	\$53		SB1	10	Operations to chip seal	19-20
Maine Prairie Road	State Highway 113	Pedrick Road	1.00	\$50		SB1	10	Operations to chip seal	19-20
Mankas Corner Road	Suisun Valley Road	2869 ft E/Suisun Valley Rd.	0.54	\$47		SB1	10	Operations to chip seal	19-20
Maple Road	Vacaville C/L	End	0.50	\$21		SB1	10	Operations to chip seal	19-20
Meridian Road North	Vacaville C/L at I-80	Vacaville C/L	0.31	\$16		SB1	10	Operations to chip seal	19-20
Midway Road	Timm Road	Vacaville C/L	0.50	\$37		SB1	10	Operations to chip seal	19-20
Midway Road	UPRR Crossing	Pitt School Road	0.51	\$23		SB1	10	Operations to chip seal	19-20
Midway Road	Pitt School Road	State Highway 113	1.00	\$50		SB1	10	Operations to chip seal	19-20
Midway Road	State Highway 113	Pedrick Road	1.00	\$50		SB1	10	Operations to chip seal	19-20
Midway Road	Pedrick Road	Robben Road	1.00	\$50		SB1	10	Operations to chip seal	19-20
Midway Road	Robben Road	1.0 Mi E/Robben Road	1.00	\$50		SB1	10	Operations to chip seal	19-20
Mix Canyon Road	3.75 Mi E/Blue Ridge Road	Pleasants Valley Road	1.00	\$37		SB1	10	Operations to chip seal	19-20
Oakwood Drive	End	Rockville Road	0.37	\$14		SB1	10	Operations to chip seal	19-20
Olmo Lane	Kidwell Road	End	0.25	\$15		SB1	10	Operations to chip seal	19-20
Pamela Lane	Gibson Canyon Road	End	0.18	\$10		SB1	10	Operations to chip seal	19-20
Peaceful Glen Road	2490 ft E/Olivas Lane	1.0 Mi E/Olivas Lane	0.57	\$31		SB1	10	Operations to chip seal	19-20
Pedrick Road	Maine Prairie Road	Binghamton Road	1.52	\$70		SB1	10	Operations to chip seal	19-20
Pitt School Road	Porter Road	Dixon C/L	0.58	\$21		SB1	10	Operations to chip seal	19-20
Pleasants Valley Road	0.40 Mi N/Cantelow Road	1.20 Mi N/Cantelow Road	0.80	\$39		SB1	10	Operations to chip seal	19-20
Pleasants Valley Road	Putah Creek Road	Yolo County Line	0.90	\$83		SB1	10	Operations to chip seal	19-20
Poplar Road	VV C/L .15 E/Leisure Town	End	0.75	\$31		SB1	10	Operations to chip seal	19-20
Putah Creek Road	500 ft E/Winters Road Bridge	Race Course Lane	0.28	\$14		SB1	10	Operations to chip seal	19-20
Rockville Road	Suisun Valley Road	0.03 Mi W/Willotta Drive	0.42	\$27		SB1	10	Operations to chip seal	19-20
Rockville Road	0.03 Mi W/Willotta Drive	Cadenasso Lane	0.63	\$40		SB1	10	Operations to chip seal	19-20
Rockville Road	Cadenasso Lane	Russell Road	0.50	\$32		SB1	10	Operations to chip seal	19-20

SOLANO COUNTY DEPARTMENT OF RESOURCE MANAGEMENT
PUBLIC WORKS CAPITAL IMPROVEMENT PLAN 2018
FY 2018-19 THROUGH FY 2022-23

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Street Name	From	To	Length (miles)	Costs (000s)	Unfunded (000s)	Funding Source	Useful Life in Years	Description	Cal Yr
FY 19-20 CONTINUED									
CHIP SEALS									
Rockville Road	Russell Road	Abernathy Road	0.39	\$25		SB1	10	Operations to chip seal	19-20
Rustic Lane	End	Solar Hills Drive	0.18	\$13		SB1	10	Operations to chip seal	19-20
Rustic Lane	Solar Hills Drive	End	0.11	\$6		SB1	10	Operations to chip seal	19-20
Store Road	Locke Road	Hartley Road	0.25	\$13		SB1	10	Operations to chip seal	19-20
Sun Court	Solar Hills Drive	End	0.05	\$3		SB1	10	Operations to chip seal	19-20
Thomasson Lane	Fairfield C/L	Cordelia Road	0.11	\$4		SB1	10	Operations to chip seal	19-20
Russell Road	End	Rockville Road	0.49	\$22		SB1	10	Operations to chip seal	19-20
Vaughn Road	Dixon C/L at SPRR	Pedrick Road	0.11	\$8		SB1	10	Operations to chip seal	19-20
West Chiles Road	End	Yolo County Line	0.19	\$13		SB1	10	Operations to chip seal	19-20
Willow Road	Ulati Creek	Vacaville C/L	0.47	\$19		SB1	10	Operations to chip seal	19-20
Willow Road	Vacaville C/L	Vacaville C/L	0.09	\$4		SB1	10	Operations to chip seal	19-20
Winters Road	250 ft N/Campos Lane	Putah Creek Road	1.12	\$56		SB1	10	Operations to chip seal	19-20
Wolfskill Road	Winters Road	Tubbs Road	0.22	\$20		SB1	10	Operations to chip seal	19-20
SUBTOTAL			30.90	\$1,587	\$0				
CONSTRUCTION EQUIPMENT									
2 Variable Message Boards				\$40		Road Fund		Additional Equipment	19-20
Vactor Truck				\$500		Road Fund		Additional Equipment	19-20
Street Sweeper				\$350		Road Fund		Additional Equipment	19-20
SUBTOTAL			0.00	\$890	\$0				
CORPORATION YARD FACILITIES MAJOR MAINTENANCE									
Corporation Yard Landscape Maintenance				\$10		Road Fund		Landscape maintenance	19-20
Corporation Yard Minor Repairs				\$50		Road Fund		Building repairs	19-20
Rio Vista Corporation Yard Renovation				\$600		Road Fund		Building replacements	19-20
SUBTOTAL			0.00	\$660	\$0				
TOTAL COST FY 19-20			66.90	\$16,702	\$0				

SOLANO COUNTY DEPARTMENT OF RESOURCE MANAGEMENT
PUBLIC WORKS CAPITAL IMPROVEMENT PLAN 2018
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Street Name	From	To	Length (miles)	Costs (000s)	Unfunded (000s)	Funding Source	Useful Life in Years	Description	Cal Yr
FY 20-21									
ROAD CONSTRUCTION									
Culvert Replacement 2020	Mix Canyon Road		0.10	\$1,000		SB1	50	Culvert replacement	20-21
Foothill Drive	Vacaville C/L	Pleasants Valley Road	0.29	\$500	\$500	Unfunded	20	Realign curves	20-21
Gibson Canyon Road Safety Improvement	Fruitvale Road	0.04 MI N/Pamela Lane	2.25	\$2,400	\$2,400	SB1, Unfunded	20	Shoulder widening improvements	20-21
Guardrail Repair Project 2020	Various locations		0.10	\$100		Road Fund		Guardrail repairs	20-21
Ledgewood Road Intersection Improvement				\$1,000		SB1	20	Improve Intersection, Widen	20-21
Street Light LED Conversion	Various locations			\$100		CSLD			20-21
Signalization Modernization Project	Various locations		0.40	\$1,500		SB1	20	Upgrade signals to new standard	20-21
Starr Subdivision Sidewalk Improvements	Various locations		0.47	\$1,000		SB1	20	Sidewalk and roadway improvements	20-21
Porter - Midway Intersection Improvement			0.20	\$1,500		SB1	20	Intersection improvements	20-21
Rockville Road	Suisun Valley Road	Fairfield C/L	2.80	\$2,000	\$600	Rule 20A, Unfunded		Utility Undergrounding Project	20-21
SUBTOTAL			6.61	\$11,100	\$3,500				
RIGHT OF WAY ACQUISITION									
McCormack Road	Rio Vista C/L	HWY 113	4.09	\$40		SB1	20	Right of Way acquisition	20-21
SUBTOTAL			4.09	\$40	\$0				
BRIDGE CONSTRUCTION									
Pleasants Valley Road Bridge (23C0096) (2Yr)			0.10	\$3,400		Fed HBP, Road Fund		Replace/Rehabilitate deficient bridge	20-21
SUBTOTAL			0.10	\$3,400	\$0				
CHIP SEALS									
Birds Landing Road	0.2 Mi W/Montezuma Hills Rd.	Montezuma Hills Rd.	0.20	\$9		SB1	10	Operations to chip seal	20-21
Birds Landing Road	0.8 Mi W/Montezuma Hills Rd.	Collinsville Road	0.57	\$26		SB1	10	Operations to chip seal	20-21
Collinsville Road	Stratton Lane	Day Use Area Road	0.62	\$28		SB1	10	Operations to chip seal	20-21
Collinsville Road	Day Use Area Road	Talbert Lane	0.36	\$17		SB1	10	Operations to chip seal	20-21
Holdener Road	Lewis Road	Chicorp	0.51	\$23		SB1	10	Operations to chip seal	20-21
Lavera Court	Pleasant Hill Ranch	End	0.10	\$6		SB1	10	Operations to chip seal	20-21
Liberty Island Road	0.11 Mi S/B&R Lane	0.30 Mi N/B&R Lane	0.41	\$20		SB1	10	Operations to chip seal	20-21
Marie Court	Pleasant Hill Ranch	End	0.10	\$6		SB1	10	Operations to chip seal	20-21
Pleasant Hills Ranch Way	End	End	0.52	\$29		SB1	10	Operations to chip seal	20-21
Serenity Hills Drive	End	Gibson Canyon Road	1.19	\$65		SB1	10	Operations to chip seal	20-21
Talbert Lane	Collinsville Road	540 ft East	0.10	\$5		SB1	10	Operations to chip seal	20-21
Various Roads			25.00	\$1,375		SB1	10	Operations to chip seal	20-21
SUBTOTAL			29.68	\$1,608	\$0				
MICROSURFACING									
Various Roads			20.00	\$840		SB1	6	Microsurface seal by contract	20-21
SUBTOTAL			20.00	\$840	\$0				
CONSTRUCTION EQUIPMENT									
(4) Pull Behind Power Brooms				\$85		Road Fund		Replaces #532, #534, #535 & #537	20-21
Towable Welder Generator				\$25		Road Fund		Replaces #330	20-21
(3) Forklifts				\$100		Road Fund		Replace #104, (2) Additional Equip.	20-21
Water Truck				\$210		Road Fund		Replaces #531	20-21
Air Compressor				\$45		Road Fund		Additional Equipment	20-21
Sand Spreader				\$15		Road Fund		Additional Equipment	20-21
Side Mount Mower				\$150		Road Fund		Replaces #70	20-21
Brush Chipper				\$70		Road Fund		Replaces #428 2008 Mobark	20-21
Ten Wheel Dump Truck				\$130		Road Fund		Additional Equipment	20-21
SUBTOTAL			0.00	\$830	\$0				

**SOLANO COUNTY DEPARTMENT OF RESOURCE MANAGEMENT
PUBLIC WORKS CAPITAL IMPROVEMENT PLAN 2018
FY 2018-19 THROUGH FY 2022-23**

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Street Name	From	To	Length (miles)	Costs (000s)	Unfunded (000s)	Funding Source	Useful Life in Years	Description	Cal Yr
FY 20-21 CONTINUED									
CORPORATION YARD FACILITIES MAJOR MAINTENANCE									
Corporation Yard Minor Repairs				\$50		Road Fund		Building repairs	20-21
Fairfield Corporation Yard Renovation				\$2,000		Road Fund		Building renovation/replacement	20-21
To be determined					\$100	Unfunded			20-21
SUBTOTAL			0.00	\$2,050	\$100				
TOTAL COST FY 20-21									
			60.48	\$19,868	\$3,600				

SOLANO COUNTY DEPARTMENT OF RESOURCE MANAGEMENT
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Street Name	From	To	Length (miles)	Costs (000s)	Unfunded (000s)	Funding Source	Useful Life in Years	Description	Cal Yr
FY 21-22									
ROAD CONSTRUCTION									
Benicia Road	Beach St. (Vallejo C/L)	I-80 Overpass	0.47	\$5,000	\$2,000	SB1	20	Sidewalk & Striping Improvements	21-22
Culvert Replacement 2020	Halley Road & Sweeney Road		0.20	\$1,500		SB1	50	Culvert replacements	21-22
Guardrail Repair Project 2021			0.10	\$100		Road Fund		Guardrail repairs	21-22
Hay Road	Dally Road	HWY 113	2.50	\$2,500		PWITF		Overlay with shoulder widening	21-22
Home Acres Sidewalk Improvement	Various Locations			\$1,000		SB1	20	Sidewalk replacements	21-22
Liberty Island Road	1.53 mi N/Shag Slough Bridge	3.55 mi N/Shag Slough Bridge	2.02	\$1,500		SB1	12	Reconstruct road with chip seal	21-22
McCormack Road Phase I	Canright Road	Rio Vista C/L	1.08	\$1,500		SB1	20	Reconstruct and pave road	21-22
Putah Creek Road	500' E/Winters Road Bridge	9,820' E/Boyce Road	3.00	\$2,500	\$1,500	SB1, Unfunded	20	Shoulder widening improvements	21-22
SUBTOTAL			9.37	\$15,600	\$3,500				
BRIDGE CONSTRUCTION									
Maine Prairie Rd Bridge @ Ulatis Creek (2Yr)			0.10	\$3,000	\$3,000	Unfunded		Replace deficient bridge	21-22
SUBTOTAL			0.10	\$3,000	\$3,000				
CHIP SEALS									
Various Roads			30.00	\$1,650		SB1	10	Operations to chip seal	21-22
SUBTOTAL			30.00	\$1,650	\$0				
MICROSURFACING									
Various Roads			20.00	\$840		SB1	6	Microsurface seal by contract	21-22
SUBTOTAL			20.00	\$840	\$0				
CONSTRUCTION EQUIPMENT									
Flat Bed Paint/truck				\$100		Road Fund		Replaces #291	21-22
Motor Grader				\$320		Road Fund		Replaces #442	21-22
2-Ten Wheel Dump Trucks				\$300		Road Fund		Replaces #480,481	21-22
Light Duty Bucket Truck				\$150		Road Fund		Additional Equipment	21-22
SUBTOTAL			0.00	\$870	\$0				
CORPORATION YARD FACILITIES MAJOR MAINTENANCE									
Corporation Yard Minor Repairs				\$50		Road Fund		Building repairs	21-22
Decommission Vacaville Corporation Yard				\$200		Road Fund		Prepare yard for decommissioning	21-22
SUBTOTAL			0.00	\$250	\$0				
TOTAL COST FY 21-22			59.47	\$22,210	\$6,500				

**SOLANO COUNTY DEPARTMENT OF RESOURCE MANAGEMENT
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FY 2018-19 THROUGH FY 2022-23**

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Street Name	From	To	Length (miles)	Costs (000s)	Unfunded (000s)	Funding Source	Useful Life in Years	Description	Cal Yr
FY 22-23									
ROAD CONSTRUCTION									
Culvert Replacement 2022	Bucktown & Mankas Corners		0.20	\$1,000		SB1	50	Culvert replacements	22-23
SUBTOTAL			0.20	1000.00	0.00				
BRIDGE CONSTRUCTION									
Bunker Station Rd Bridge at Hass Slough			0.20	\$1,200	\$1,200	Unfunded, Fed HBP, SB1	100	Rehabilitate bridge	22-23
Pedrick Road Bridge @ Putah Creek			0.20	\$1,000	\$1,000	Fed HBP, SB1, Rd Fund	100	Rehabilitate Bridge	22-23
SUBTOTAL			0.20	2200.00	2200.00				
CHIP SEALS									
Various Roads			30.00	\$1,650		SB1	10	Operations to chip seal	22-23
SUBTOTAL			30.00	\$1,650	\$0				
MICROSURFACING									
Various Roads			20.00	\$840		SB1	6	Microsurface seal by contract	22-23
SUBTOTAL			20.00	\$840	\$0				
CONSTRUCTION EQUIPMENT									
To Be Determined									
SUBTOTAL			0.00	0.00	0.00				
CORPORATION YARD FACILITIES MAJOR MAINTENANCE									
To Be Determined									
SUBTOTAL			0.00	0.00	0.00				
TOTAL COST FY 22-23			50.40	\$5,690	\$2,200				

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