

# **Solano County**

675 Texas Street  
Fairfield, California 94533  
[www.solanocounty.com](http://www.solanocounty.com)



## **Agenda - Final**

**Tuesday, May 8, 2018**

**8:30 AM**

**Board of Supervisors Chambers**

### **Board of Supervisors**

*John M. Vasquez (Dist. 4), Chair*  
*(707) 784-6129*

*Erin Hannigan (Dist. 1), Vice-Chair*  
*(707) 553-5363*

*Monica Brown (Dist. 2)*  
*(707) 784-3031*

*James P. Spering (Dist. 3)*  
*(707) 784-6136*

*Skip Thomson (Dist. 5)*  
*(707) 784-6130*

SOLANO COUNTY BOARD OF SUPERVISORS  
HOUSING AUTHORITY, SPECIAL DISTRICTS,  
SOLANO FACILITIES CORPORATION, AND  
IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY

Temporary parking permits for the County Parking Garage are available from the Board Clerk for visitors attending the Board of Supervisors' meeting for more than 2 hours.

The County of Solano does not discriminate against persons with disabilities and is an accessible facility. If you wish to attend this meeting and you will require assistance in order to participate, please call the Office of the Clerk of the Board of Supervisors at 707-784-6100 at least 24 hours in advance of the event to make reasonable arrangements to ensure accessibility to this meeting.

Non-confidential materials related to an item on this Agenda submitted to the Board after distribution of the agenda packet are available for public inspection at the Solano County Government Center, 6th Floor Receptionist's Desk, 675 Texas Street, Fairfield, during normal business hours.

If you wish to address any item listed on the Agenda, or Closed Session, please submit a Speaker Card to the Board Clerk before the Board considers the specific item. Cards are available at the entrance to the Board chambers. Please limit your comments to three minutes. For items not listed on the Agenda, please see items from the public below.

## **AGENDA**

### **CALL TO ORDER - 8:30 A.M.**

### **ROLL CALL**

### **CLOSED SESSION**

- 1      **18-327**      Conference with Labor Negotiators: Solano County representatives: Marc Fox, Jeannine Seher, Mark Love, Birgitta E. Corsello, and Nancy Huston. Employee organizations: Teamsters, Local 150 for Unit 1 (Attorneys); SEIU Local 1021 for Unit 2 (Nurses), Unit 5 (Health and Welfare Employees), Unit 7 (Regulatory, Technical and General Services Employees), Unit 8 (General Services Supervisors), Unit 9 (Clerical Employees) and Units 82, 87, 89, and 90 (Extra Help Employees); Solano County Deputy Sheriff's Association for Unit 3 (Law Enforcement Employees) and Unit 4 (Law Enforcement Supervisors); Public Employees Union, Local One for Unit 6 (Health and Welfare Supervisors) and Unit 16 (Mid-Management Employees); Stationary Engineers, Local 39 for Unit 10 (Skilled Craft and Service Maintenance Employees); Union of American Physicians and

Dentists for Unit 11 (Physicians, Dentists and Psychiatrists); Solano County Probation Peace Officer Association for Unit 12 (Probation Employees) and Unit 15 (Probation Supervisors); Solano County Sheriff's Custody Association for Unit 13 (Correctional Officers); Teamsters, Local 856 for Unit 14 (Correctional Supervisors); Solano County Law Enforcement Management Association for Unit 17 (Law Enforcement Management) and Unit 18 (Sheriff's Office Management); Professional and Technical Engineers, Local 21 for Unit 19 (Executive and Senior Management); Unit 60 Legislative Group; Unit 61 (unrepresented Executive Management Employees), Unit 62 (unrepresented Senior Management Employees) and Unit 30 (Confidential Employees)

Conference with Real Property Negotiators: Property: APN: 0130-262-010 - Old St. Mary's and APN: 0129-320-280/0129-320-290; Agency negotiators: Birgitta E. Corsello, County Administrator, Nancy Huston, Assistant County Administrator and Mike Lango, Director of General Services; Negotiating party: Jeremy Craig; Under negotiation: Price and terms

Attachments:    [A - Memorandum](#)

## **RECONVENE - 9:00 A.M.**

## **REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)**

## **SALUTE TO THE FLAG AND A MOMENT OF SILENCE**

## **PRESENTATIONS**

### Health and Social Services:

- 2**        **18-305**        Adopt and present a resolution and plaque of appreciation honoring Kelli Sewell-Cavaness, Eligibility Benefits Specialists Supervisor, upon her retirement from Health and Social Services, Employment & Eligibility Services Division with over 29 years of dedicated service to Solano County (Supervisor Spering)

Attachments:    [A - Resolution](#)

### Probation:

- 3**        **18-278**        Adopt and present a resolution and plaque of appreciation honoring Jane K. Kays, Senior Deputy Probation Officer, upon her retirement from the Solano County Probation Department with over 24 years of dedicated public service to Solano County (Chair Vasquez)

Attachments:    [A - Resolution](#)

Board of Supervisors:

- 4      **18-285**      Adopt and present a resolution recognizing May 9, 2018 as Day of the Teacher in Solano County (Supervisor Brown)  
Attachments:    [A - Resolution](#)

Resource Management:

- 5      **18-323**      Adopt and present a resolution proclaiming the week of May 20-26, 2018 as National Public Works Week in Solano County (Supervisor Thomson)  
Attachments:    [A - Resolution](#)  
                         [B - Public Works Week Poster](#)

Health and Social Services:

- 6      **18-308**      Adopt and present a resolution recognizing May 20-26, 2018 as Emergency Medical Services Week in Solano County (Supervisor Hannigan)  
Attachments:    [A - Resolution](#)

**ITEMS FROM THE PUBLIC**

*This is your opportunity to address the Board on a matter not listed on the Agenda, but it must be within the subject matter jurisdiction of the Board. Please submit a Speaker Card before the first speaker is called and limit your comments to three minutes. The Board will hear public comments for up to fifteen minutes. Any additional public comments will be heard at the conclusion of the meeting. Items from the public will be taken under consideration without discussion by the Board and may be referred to staff.*

**ADDITIONS TO OR DELETIONS FROM THE AGENDA****APPROVAL OF THE AGENDA****PUBLIC COMMENT ON CONSENT CALENDAR**

*Each speaker shall have 3 minutes to address any or all items on the Consent Calendar.*

**APPROVAL OF THE CONSENT CALENDAR**

*The Board considers all matters listed under the Consent Calendar to be non-controversial or routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion unless Board members request specific items be discussed and/or removed from the Consent Calendar.*

## CONSENT CALENDAR

### GENERAL GOVERNMENT

#### Board of Supervisors:

- 7      **18-315**      Authorize the County's contribution of \$5,000 from the General Fund contribution allocated to District 1 to benefit Meals on Wheels Solano County (\$3,050), Florence Douglas Senior Center (\$1,025), Vallejo Community Arts Foundation (\$375), and the Solano County Fair Association (\$550)
- 8      **18-313**      Authorize the County's contribution of \$5,000 from the General Fund contribution allocated to District 4 to benefit the Dixon Teen Center (\$250), Dixon Future Farmers of America (\$250), Dixon Lions Club (\$350), Dixon Rotary (\$250), Dixon Historical Society (\$250), the Sudie M. Smith Scholarship (\$250), Will C. Wood Wildcat Boosters (\$250), Vacaville Heritage Council (\$200), Buckingham Robotics Club (\$250), Vacaville American Legion Auxiliary Girls State program (\$250), Vacaville High School Robodogs Robotics Club (\$250), Vacaville Museum (\$500), the North Bay Stand Down (\$250), the Vacaville Boys and Girls Club (\$250), Vacaville Art League (\$200), and Vacaville's Merriment on Main (\$1,000)

#### County Administrator:

- 9      **18-312**      Approve an Appropriation Transfer Request (ATR) for reimbursement of \$5,311 out of one-time housing reserve funds and a refund of \$3,006 from the Public Facility Fees Fund to Solano-Napa Habitat for Humanity for County public facilities fee collected for a permanent supportive veteran's housing project located at 250 South Jackson Street, Dixon, California (4/5 vote required)

**Attachments:**    [A - Article X - Public Facility Fees](#)  
                              [B - Habitat for Humanity Letter](#)

**HEALTH AND SOCIAL SERVICES**Health and Social Services:

- 10      **18-296**      Approve a contract with Solano Family and Children's Council, Inc. for \$435,297 to provide emergency subsidized child care, child care navigator services and trauma-informed training to child care providers for the period beginning May 8, 2018 through June 30, 2019; and Authorize the County Administrator to execute the contract and any subsequent amendments that remain within budgeted appropriations  
Attachments:    [A - Contract](#)
- 11      **18-306**      Approve a plaque of appreciation honoring Rosanne Knowles, Office Assistant III upon her retirement from the Department of Health and Social Services, Employment & Eligibility Services Division with over 19 years of dedicated service to Solano County
- 12      **18-307**      Adopt a resolution and plaque of appreciation honoring Mona Del Real, Employment Resource Specialist Supervisor, upon her retirement from the Department of Health and Social Services, Employment & Eligibility Services Division with over 28 years of dedicated service to Solano County  
Attachments:    [A - Resolution](#)

**OTHER**Workforce Development Board:

- 13      **18-309**      Adopt a resolution accepting a multi-year Tipping Point Community Emergency Relief Fund grant in the amount of \$500,000 for the period of April 1, 2018 through December 31, 2019 on behalf of the Workforce Development Board (WDB) of Solano County; Approve an Appropriation Transfer Request (ATR) to recognize unanticipated revenue in an amount of \$30,340 for FY2017/18 (4/5 vote required); and Authorize the Executive Director of the Workforce Development Board to execute the grant agreement  
Attachments:    [A - Resolution](#)

- 14      **18-318**      Adopt a resolution accepting a multi-year Disability Employment Accelerator (DEA) grant from the California Employment Development Department (EDD) in the amount of \$350,000 for the period of March 1, 2018 through December 31, 2019 on behalf of the Workforce Development Board of Solano County (WDB); Approve an Appropriation Transfer Request (ATR) to recognize unanticipated revenue in an amount of \$27,525 for FY2017/18 (4/5 vote required); and Authorize the Executive Director of the Workforce Development Board to execute the DEA grant agreement
- Attachments:**    [A - Resolution](#)

## MISCELLANEOUS ITEMS

- 15      **18-314**      Approve the appointment of Mike Reis to the Montezuma Fire Protection District Commission, representing District 5, for a four year term to expire March 1, 2022

## REGULAR CALENDAR

### Rescheduled Consent Items

#### Consider the following:

- A)
- B)
- C)

## GENERAL GOVERNMENT

### General Services:

- 16      **18-311**      Conduct a public hearing to review and consider adopting the Updated Solano County 5-Year Capital Facilities Improvement Plan for Fiscal Years 2017/18 through 2021/22
- Attachments:**    [A - 5 Yr Capital Facilities Improvement Plan](#)  
                         [B - Capital Project Budget Recommendation](#)  
                         [C - CIP Projects Update](#)  
                         [D - Presentation](#)

## BOARD MEMBER COMMENTS AND REPORTS ON MEETINGS

### ADJOURN:

*To the Board of Supervisors meeting of May 22, 2018 at 8:30 A.M., Board Chambers,  
675 Texas Street, Fairfield, CA*



# Solano County

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## Agenda Submittal

**Agenda #:** 1  
**Status:** Closed Session  
**Type:** Closed Session  
**Department:** County Counsel  
**File #:** 18-327  
**Contact:** Dennis Bunting, 784-6145  
**Agenda date:** 05/08/2018  
**Final Action:**

**Title:** Conference with Labor Negotiators: Solano County representatives: Marc Fox, Jeannine Seher, Mark Love, Birgitta E. Corsello, and Nancy Huston. Employee organizations: Teamsters, Local 150 for Unit 1 (Attorneys); SEIU Local 1021 for Unit 2 (Nurses), Unit 5 (Health and Welfare Employees), Unit 7 (Regulatory, Technical and General Services Employees), Unit 8 (General Services Supervisors), Unit 9 (Clerical Employees) and Units 82, 87, 89, and 90 (Extra Help Employees); Solano County Deputy Sheriff's Association for Unit 3 (Law Enforcement Employees) and Unit 4 (Law Enforcement Supervisors); Public Employees Union, Local One for Unit 6 (Health and Welfare Supervisors) and Unit 16 (Mid-Management Employees); Stationary Engineers, Local 39 for Unit 10 (Skilled Craft and Service Maintenance Employees); Union of American Physicians and Dentists for Unit 11 (Physicians, Dentists and Psychiatrists); Solano County Probation Peace Officer Association for Unit 12 (Probation Employees) and Unit 15 (Probation Supervisors); Solano County Sheriff's Custody Association for Unit 13 (Correctional Officers); Teamsters, Local 856 for Unit 14 (Correctional Supervisors); Solano County Law Enforcement Management Association for Unit 17 (Law Enforcement Management) and Unit 18 (Sheriff's Office Management); Professional and Technical Engineers, Local 21 for Unit 19 (Executive and Senior Management); Unit 60 Legislative Group; Unit 61 (unrepresented Executive Management Employees), Unit 62 (unrepresented Senior Management Employees) and Unit 30 (Confidential Employees)

Conference with Real Property Negotiators: Property: APN: 0130-262-010 - Old St. Mary's and APN: 0129-320-280/0129-320-290; Agency negotiators: Birgitta E. Corsello, County Administrator, Nancy Huston, Assistant County Administrator and Mike Lango, Director of General Services; Negotiating party: Jeremy Craig; Under negotiation: Price and terms

**Governing body:** Board of Supervisors  
**District:** All  
**Attachments:** A - Memorandum

Date:	Ver.	Action By:	Action:	Result:
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Published Notice Required? Yes \_\_\_\_ No X  
Public Hearing Required? Yes \_\_\_\_ No X



## CLOSED SESSION MEMO

- A. LICENSE/PERMIT DETERMINATION (GC § 54956.7)
  - a. Number of applicants:\_\_\_\_\_
- B. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (GC § 54956.8)

Property: APN: 0130-262-010 - Old St. Mary's and APN: 0129-320-280/0129-320-290;  
Agency negotiators: Birgitta E. Corsello, County Administrator, Nancy Huston, Assistant  
County Administrator and Mike Lango, Director of General Services; Negotiating party:  
Jeremy Craig; Under negotiation: Price and terms
- C. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION
- D. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION (GC § 54956.9)
  - a. Significant exposure to litigation pursuant to GC § 54956.9 (b):
  - b. Initiation of litigation pursuant to GC § 54956.9(c):
- E. LIABILITY CLAIMS-JOINT POWERS AUTHORITY (GC § 54956.95)
  - a. Claimant:\_\_\_\_\_
  - b. Agency against whom claim filed:\_\_\_\_\_
- F. THREAT TO PUBLIC SERVICES OR FACILITIES (GC § 54957)
  - a. Consultation with:\_\_\_\_\_
- G. PUBLIC EMPLOYEE APPOINTMENT
  - a. Title:
- H. PUBLIC EMPLOYMENT (GC § 54957)
  - a. Title:
- I. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (GC § 54957)
  - a. Title:
- J. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE (GC § 54957)
  - a. No information required
- K. CONFERENCE WITH LABOR NEGOTIATORS (GC § 54957.6);

Solano County representatives: Marc Fox, Jeannine Seher, Mark Love, Birgitta E. Corsello, and Nancy Huston. Employee organizations: Teamsters, Local 150 for Unit 1 (Attorneys); SEIU Local 1021 for Unit 2 (Nurses), Unit 5 (Health and Welfare Employees), Unit 7 (Regulatory, Technical and General Services Employees), Unit 8 (General Services Supervisors), Unit 9 (Clerical Employees) and Units 82, 87, 89, and 90 (Extra Help Employees); Solano County Deputy Sheriff's Association for Unit 3 (Law Enforcement Employees) and Unit 4 (Law Enforcement Supervisors); Public Employees Union, Local One for Unit 6 (Health and Welfare Supervisors) and Unit 16 (Mid-Management Employees); Stationary Engineers, Local 39 for Unit 10 (Skilled Craft and

Service Maintenance Employees); Union of American Physicians and Dentists for Unit 11 (Physicians, Dentists and Psychiatrists); Solano County Probation Peace Officer Association for Unit 12 (Probation Employees) and Unit 15 (Probation Supervisors); Solano County Sheriff's Custody Association for Unit 13 (Correctional Officers); Teamsters, Local 856 for Unit 14 (Correctional Supervisors); Solano County Law Enforcement Management Association for Unit 17 (Law Enforcement Management) and Unit 18 (Sheriff's Office Management); Professional and Technical Engineers, Local 21 for Unit 19 (Executive and Senior Management); Unit 60 Legislative Group; Unit 61 (unrepresented Executive Management Employees), Unit 62 (unrepresented Senior Management Employees) and Unit 30 (Confidential Employees)

L. CASE REVIEW/PLANNING (GC § 54957.8)

M. REPORT INVOLVING TRADE SECRET (GC § 54962, etc.)

a. Estimated year of public disclosure:\_\_\_\_\_

N. HEARINGS

a. Subject matter:\_\_\_\_\_

(nature of hearing, i.e. medical audit comm.,  
quality assurance comm., etc.)



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## Agenda Submittal

<b>Agenda #:</b>	2	<b>Status:</b>	Presentation
<b>Type:</b>	Resolution-Presentation	<b>Department:</b>	Health and Social Services
<b>File #:</b>	18-305	<b>Contact:</b>	Gerald Huber, 784-8400
<b>Agenda date:</b>	05/08/2018	<b>Final Action:</b>	
<b>Title:</b>	Adopt and present a resolution and plaque of appreciation honoring Kelli Sewell-Cavaness, Eligibility Benefits Specialists Supervisor, upon her retirement from Health and Social Services, Employment & Eligibility Services Division with over 29 years of dedicated service to Solano County (Supervisor Sperring)		
<b>Governing body:</b>	Board of Supervisors		
<b>District:</b>	District 3		
<b>Attachments:</b>	A - Resolution		

Date:	Ver.	Action By:	Action:	Result:
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Published Notice Required? Yes ☐ No ☒  
Public Hearing Required? Yes ☐ No ☒

### DEPARTMENTAL RECOMMENDATION:

The Department of Health and Social Services (H&SS) recommends that the Board adopt and present a resolution and plaque of appreciation honoring Kelli Sewell-Cavaness, Eligibility Benefits Specialist Supervisor, upon her retirement from the Employment & Eligibility Services (E&ES) Division with over 29 years of dedicated service to Solano County.

### SUMMARY/DISCUSSION

Kelli Sewell-Cavaness began her career with Solano County on June 26, 1988 as an Eligibility Worker II for Health & Social Services, Employment & Eligibility Services Division assigned to the Medi-Cal Unit. Ms. Sewell-Cavaness was the first outstation worker stationed at Sutter Solano Hospital in 1989 where she provided outreach to individuals including initial processing of applications and providing information and referrals.

In 1994, Ms. Sewell-Cavaness promoted to Eligibility Worker Supervisor with her first assignment being the "On the Job" Training Supervisor. In 1997, Ms. Sewell-Cavaness was reassigned to supervise a Medi-Cal Unit in Fairfield. Since 2008, Ms. Sewell-Cavaness has provided supervision to the Fairfield Multi-Program Intake, a unit that processes and performs eligibility determination for Medi-Cal, CalFresh, and CalWORKs, core components that help support low-income, underserved residents meet basic needs such as food, employment, and health coverage.

Ms. Sewell-Cavaness' knowledge of Multi-Program public assistance has been valuable in training new employees on various complex rules and regulations. Her expertise and know-how have assisted Solano County eligible residents in receiving core services which enable them to work towards self-sufficiency. Additionally, Ms. Sewell-Cavaness helps strengthen the rapport among colleagues who have had the pleasure

of interacting with her.

Ms. Sewell-Cavaness retires from Solano County on May 17, 2018 and her retirement is one that will bring closure to years of being a steadfast, unmovable, dedicated and loyal employee to the County of Solano. H&SS wishes Ms. Sewell-Cavaness all the best in her retirement and future endeavors which include vacation and traveling, home improvement projects, continuing her volunteer work, and enjoying her life in the City of Fairfield where she resides.

**FINANCIAL IMPACT:**

The cost associated with preparing the agenda item is nominal and absorbed by the Department's FY2017/18 Adopted Budget. The costs associated with preparation and purchase of the resolution materials and plaque are included in the Board's FY2017/18 Adopted Budget.

**ALTERNATIVES:**

The Board may choose not to adopt this resolution and plaque of appreciation. This is not recommended as it is an opportunity to acknowledge Ms. Sewell-Cavaness for her dedication and service to Solano County.

**OTHER AGENCY INVOLVEMENT:**

There is no other agency involvement.

**CAO RECOMMENDATION:**

APPROVE DEPARTMENT RECOMMENDATION

# Resolution No. 2018 -

**RESOLUTION OF THE SOLANO COUNTY BOARD OF SUPERVISORS  
HONORING KELLI SEWELL-CAVANESS, ELIGIBILITY BENEFITS SPECIALIST SUPERVISOR  
UPON HER RETIREMENT FROM THE DEPARTMENT OF HEALTH AND SOCIAL SERVICES  
EMPLOYMENT AND ELIGIBILITY SERVICES DIVISION  
WITH OVER 29 YEARS OF DEDICATED SERVICE**

**WHEREAS**, Kelli Sewell-Cavaness' nearly 30 year adventure began in June 1988 as an Eligibility Worker II for the Medi-Cal Intake Unit located at the Vallejo Office when she came to Solano County as an experienced Eligibility Worker from San Francisco City and County; and

**WHEREAS**, Ms. Sewell-Cavaness worked as the first Outstation Worker in 1989 and was stationed at Sutter Solano Hospital where she performed outreach and assisted individuals with initial processing of healthcare coverage, providing information and referrals; and

**WHEREAS**, Ms. Sewell-Cavaness was promoted to Eligibility Worker Supervisor in 1994 with her first assignment as the "On the Job" Training Supervisor; and

**WHEREAS**, In 1997, Ms. Sewell-Cavaness was reassigned to supervise a Medi-Cal Unit located in Fairfield at 1745 Enterprise Drive and continued to supervise a Medi-Cal Unit upon moving to the new building at 275 Beck in 2003; and

**WHEREAS**, In 2008, Ms. Sewell-Cavaness continued to provide supervision and training to Fairfield Multi-Program Intake, a unit that processes and performs eligibility determination for Medi-Cal, CalFresh, and CalWORKs, core components that help support low-income, underserved residents meet basic needs such as food, employment, and healthcare; and

**WHEREAS**, Ms. Sewell-Cavaness' strong desire to serve those in need and extensive knowledge of public assistance programs has been invaluable when interacting with clients and training eligibility staff, and her dedication has supported the mission of Health & Social Services to safeguard the physical, emotional, and social well-being of the people of Solano County; and

**WHEREAS**, Ms. Sewell-Cavaness' retirement is one that will bring closure to many years of being a steadfast, unmovable, dedicated and loyal employee to the County of Solano.

**NOW, THEREFORE, BE IT RESOLVED**, that the Solano County Board of Supervisors hereby commends Kelli Sewell-Cavaness for over 29 years of outstanding and dedicated service to Solano County and wishes her well in her retirement and future endeavors.

Dated this 8<sup>th</sup> day of May, 2018

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JOHN M. VASQUEZ, Chair  
Solano County Board of Supervisors

ATTEST:  
BIRGITTA E. CORSELLO, Clerk  
Solano County Board of Supervisors

By:

---

Jeanette Neiger, Chief Deputy Clerk



# Solano County

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## Agenda Submittal

<b>Agenda #:</b>	3	<b>Status:</b>	Presentation
<b>Type:</b>	Resolution-Presentation	<b>Department:</b>	Probation
<b>File #:</b>	18-278	<b>Contact:</b>	Christopher Hansen, 784-4803
<b>Agenda date:</b>	05/08/2018	<b>Final Action:</b>	
<b>Title:</b>	Adopt and present a resolution and plaque of appreciation honoring Jane K. Kays, Senior Deputy Probation Officer, upon her retirement from the Solano County Probation Department with over 24 years of dedicated public service to Solano County (Chair Vasquez)		
<b>Governing body:</b>	Board of Supervisors		
<b>District:</b>	All		
<b>Attachments:</b>	A - Resolution		

Date:	Ver.	Action By:	Action:	Result:
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Published Notice Required? Yes\_\_\_\_ No X

Public Hearing Required? Yes\_\_\_\_ No X

### **DEPARTMENTAL RECOMMENDATION:**

The Probation Department recommends the Board of Supervisors adopt and present a resolution and approve plaque of appreciation honoring Jane K. Kays, Senior Deputy Probation Officer, upon her retirement from the Solano County Probation Department, with over 24 years of dedicated public service to Solano County.

### **SUMMARY/DISCUSSION:**

Ms. Kays started her career in Solano County as a Deputy Probation Officer-Journey Level on January 30, 1994. On July 15, 2007, Jane Kays was promoted to Senior Deputy Probation Officer where she has served until her retirement.

Ms. Kays dedicated herself to serving and protecting the community by working with juveniles to hold them accountable, supporting victim restoration efforts, facilitating the rehabilitation of youth, and providing effective and proven treatment programs. Ms. Kays' experience in Juvenile Field Services has allowed her to effectively provide supervision services to countless youth in the cities of Dixon, Vacaville, Fairfield and Vallejo, as well as their families, during her 24 years of service.

Ms. Kays has performed her duties throughout her years of service in a professional, compassionate, and responsible manner. As a Senior Deputy Probation Officer, she has displayed a commitment to the mission of the Solano County Probation Department which is to Reduce Recidivism through Positive Behavior Change. Ms. Kays has positively impacted youth as well as their families.

### **FINANCIAL IMPACT:**

The cost associated with preparing the agenda item is nominal and absorbed by the department's FY2017/18 Adopted Budget. The costs associated with preparation and purchase of the resolution materials and plaque are included in the Board's FY2017/18 Adopted Budget.

**ALTERNATIVES:**

The Board could choose not to adopt this resolution and plaque of appreciation. This is not recommended as this is an opportunity to recognize Ms. Kays' dedication and contributions to Solano County.

**OTHER AGENCY INVOLVEMENT:**

There is no other agency involvement.

**CAO RECOMMENDATION:**

APPROVE DEPARTMENTAL RECOMMENDATION

# Resolution No. 2018 -

## **RESOLUTION OF THE SOLANO COUNTY BOARD OF SUPERVISORS HONORING JANE KAYS, SENIOR DEPUTY PROBATION OFFICER, UPON HER RETIREMENT FROM THE SOLANO COUNTY PROBATION DEPARTMENT WITH 24 YEARS OF DEDICATED SERVICE TO SOLANO COUNTY**

**WHEREAS**, Jane Kays began her employment with the Solano County Probation Department as a Deputy Probation Officer-Journey Level on January 30, 1994; and

**WHEREAS**, Ms. Kays was promoted to Senior Deputy Probation Officer on July 15, 2007 where she has served until her retirement; and

**WHEREAS**, Ms. Kays dedicated herself to serving and protecting the community by working with juveniles to hold them accountable, supporting victim restoration efforts, facilitating the rehabilitation of youth, and providing effective and proven treatment programs; and

**WHEREAS**, Ms. Kays' experience in Juvenile Field Services has allowed her to effectively provide supervision services to countless youth in the cities of Dixon, Vacaville, Fairfield and Vallejo, as well as their families, during her 25 years of service; and

**WHEREAS**, Ms. Kays has performed her duties throughout her years of service in a professional, compassionate, and responsible manner. As a Senior Deputy Probation Officer, Ms. Kays has displayed a commitment to the mission of the Solano County Probation Department which is to Reduce Recidivism through Positive Behavior Change. She has positively impacted youth as well as their families.

**NOW, THEREFORE, BE IT RESOLVED**, that the Solano County Board of Supervisors hereby honors and recognizes Jane Kays for her 24 years of dedicated service to the citizens of Solano County, and wishes her success in her future endeavors and a long, happy, and well-deserved retirement.

Dated this 8<sup>th</sup> day of May, 2018

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JOHN M. VASQUEZ, Chair  
Solano County Board of Supervisors

ATTEST:  
BIRGITTA E. CORSELLO, Clerk  
Solano County Board of Supervisors

By: \_\_\_\_\_  
Jeanette Neiger, Chief Deputy Clerk





# Solano County

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## Agenda Submittal

<b>Agenda #:</b>	4	<b>Status:</b>	Presentation
<b>Type:</b>	Resolution-Presentation	<b>Department:</b>	Board of Supervisors
<b>File #:</b>	18-285	<b>Contact:</b>	Kelly Dwyer, 784-3004
<b>Agenda date:</b>	05/08/2018	<b>Final Action:</b>	
<b>Title:</b>	Adopt and present a resolution recognizing May 9, 2018 as Day of the Teacher in Solano County (Supervisor Brown)		
<b>Governing body:</b>	Board of Supervisors		
<b>District:</b>	District 2		
<b>Attachments:</b>	A - Resolution		

Date:	Ver.	Action By:	Action:	Result:
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Published Notice Required? Yes \_\_\_\_ No X

Public Hearing Required? Yes \_\_\_\_ No X

### **DEPARTMENTAL RECOMMENDATION:**

Supervisor Brown requests that the Board adopt and present a resolution recognizing May 9, 2018 as "Day of the Teacher" in Solano County.

### **SUMMARY/DISCUSSION:**

On May 9, 2018, the "Day of the Teacher" is recognized throughout the state of California. Solano County has over 2,900 teachers and Solano County owes much of its success to its teachers in public schools, colleges and universities that produce the scholars, thinkers, and educated workforce.

### **FINANCIAL IMPACT:**

The costs associated with preparing the agenda item is nominal and absorbed by the District 2 FY2017/18 Adopted Budget. The costs associated with preparation and purchase of the resolution materials are included in the Board's FY2017/18 Adopted Budget.

### **ALTERNATIVES:**

The Board could choose not to approve the resolution, but that is not recommended as this is an opportunity to recognize teachers in Solano County.

### **OTHER AGENCY INVOLVEMENT:**

There is no other agency involvement.

### **CAO RECOMMENDATION:**

## APPROVE DEPARTMENTAL RECOMMENDATION

# Resolution No. 2018 -

## RESOLUTION OF THE SOLANO COUNTY BOARD OF SUPERVISORS RECOGNIZING MAY 9<sup>TH</sup> 2018 AS THE DAY OF THE TEACHER IN SOLANO COUNTY

**WHEREAS**, the annual California Day of the Teacher is celebrated on May 9<sup>th</sup> and the theme for this year is “The League of Extraordinary Educators”; and

**WHEREAS**, the over 2,900 teachers in Solano County have many extraordinary skills that they pull from to reach and teach students; and

**WHEREAS**, teachers fill many roles, as listeners, explorers, role models, motivators and mentors; and

**WHEREAS**, by nature teachers are proven leaders in bringing inventive practices and creativity into their classrooms every day; and

**WHEREAS**, teachers continue to influence us long after our school days are only memories; and

**WHEREAS**, teachers advocate for and currently provide the public education all students deserve; and

**WHEREAS**, teachers work to open students’ minds to ideas, knowledge and dreams; and

**WHEREAS**, teachers have protected and given their lives for their students; and

**WHEREAS**, the Solano County Board of Supervisors are extremely proud of the many exemplary teachers who serve the students of Solano County; and

**WHEREAS**, the Day of the Teacher should be a day for local education agencies, parents, guardians, caregivers, public officials, and the community to recognize the dedication and commitment of teachers who are educating our children.

**NOW, THEREFORE, BE IT RESOLVED**, that the Solano County Board of Supervisors hereby recognizes May 9, 2018 as “**The Day of the Teacher**” in Solano County and honors those who give the gift of knowledge through teaching.

Dated this 8<sup>th</sup> day of May, 2018

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JOHN M. VASQUEZ, Chair  
Solano County Board of Supervisors

ATTEST:  
BIRGITTA E. CORSELLO, Clerk  
Solano County Board of Supervisors

By: \_\_\_\_\_  
Jeanette Neiger, Chief Deputy Clerk



# Solano County

675 Texas Street  
Fairfield, California 94533  
www.solanocounty.com

## Agenda Submittal

<b>Agenda #:</b>	5	<b>Status:</b>	Presentation
<b>Type:</b>	Resolution-Presentation	<b>Department:</b>	Resource Management
<b>File #:</b>	18-323	<b>Contact:</b>	Bill Emlen, 784-6062
<b>Agenda date:</b>	05/08/2018	<b>Final Action:</b>	
<b>Title:</b>	Adopt and present a resolution proclaiming the week of May 20-26, 2018 as National Public Works Week in Solano County (Supervisor Thomson)		
<b>Governing body:</b>	Board of Supervisors		
<b>District:</b>	All		
<b>Attachments:</b>	A - Resolution, B - Public Works Week Poster		

Date:	Ver.	Action By:	Action:	Result:
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Published Notice Required? Yes ☐ No ☒

Public Hearing Required? Yes ☐ No ☒

### **DEPARTMENTAL RECOMMENDATION:**

The Department of Resource Management recommends that the Board adopt and present a resolution proclaiming the week of May 20-26, 2018 as National Public Works Week in Solano County.

### **SUMMARY/DISCUSSION:**

National Public Works Week is observed each year during the third full week of May. It is an acknowledgement of the tens of thousands of men and women across the country who provide and maintain the infrastructure and services known as public works. National Public Works Week was initially instituted in 1960 as a public education campaign to call attention to the importance of public works in community life. Public Works professionals serve the public every day with quiet dedication, and their successes most often go unnoticed. The resolution presented today honors their commitment (Attachment A).

The American Public Works Association's dedicated theme for 2018 is "The Power of Public Works" (See poster attached), which celebrates the importance of public works in building and maintaining our roads and bridges, providing clean water, disposing of solid waste, and responding during manmade and natural disasters. As the cornerstone of civilization, public works provides, maintains, and improves the structures and services that assure a higher quality of life for our communities.

It's also important during this week to recognize the importance of safety in Public Works activities. Another theme for this year is "2018 Work Zone Safety: Everybody's Responsibility" which puts a focus on the responsibility we all have in keeping our roadway work zones safe. Engineers and work crews are trained to implement and maintain best safety practices in construction zones. Drivers, cyclists, and pedestrians need continuing education to obey all signage and traffic rules, as well as raise their level of safety caution and awareness in construction zones.

### **FINANCIAL IMPACT:**

There is no financial impact on the General Fund in proclaiming the week of May 20-26, 2018 as National Public Works Week. The staff time costs in preparing this item is paid by the Road Fund.

**ALTERNATIVES:**

The Board could choose to not approve the resolution. This is not recommended because the proclamation raises public awareness and provides positive exposure to the importance of public works in our communities.

**OTHER AGENCY INVOLVEMENT:**

National Public Works Week is being recognized by local agencies across the United States.

**CAO RECOMMENDATION:**

APPROVE DEPARTMENTAL RECOMMENDATION

# Resolution No.2017 -

## **RESOLUTION OF THE SOLANO COUNTY BOARD OF SUPERVISORS PROCLAIMING THE WEEK OF MAY 21-27, 2017 AS NATIONAL PUBLIC WORKS WEEK IN SOLANO COUNTY**

**WHEREAS**, public works services provided in our community are an integral part of our citizens' everyday lives; and

**WHEREAS**, those facilities and services could not be provided without the dedicated efforts of public works professionals, maintenance workers, contractors, engineers, and administrators who represent State and local governments throughout the United States; and

**WHEREAS**, public works professionals, maintenance workers, contractors, engineers and administrators are integral to designing, building, operating and maintaining these facilities and services; and

**WHEREAS**, it is in the interest of the public for citizens and civic leaders to understand the role that public infrastructure plays in protecting the environment, improving public health and safety, contributing to economic vitality, and enhancing the quality of life of every community; and

**WHEREAS**, the support of an informed citizenry is vital to the efficient operations of public works systems and programs, such as our County's streets and roads.

**NOW, THEREFORE, BE IT RESOLVED**, that the Solano County Board of Supervisors proclaims the Week of May 21-27, 2017 as National Public Works Week in Solano County.

Dated this 23<sup>rd</sup> day of May, 2017

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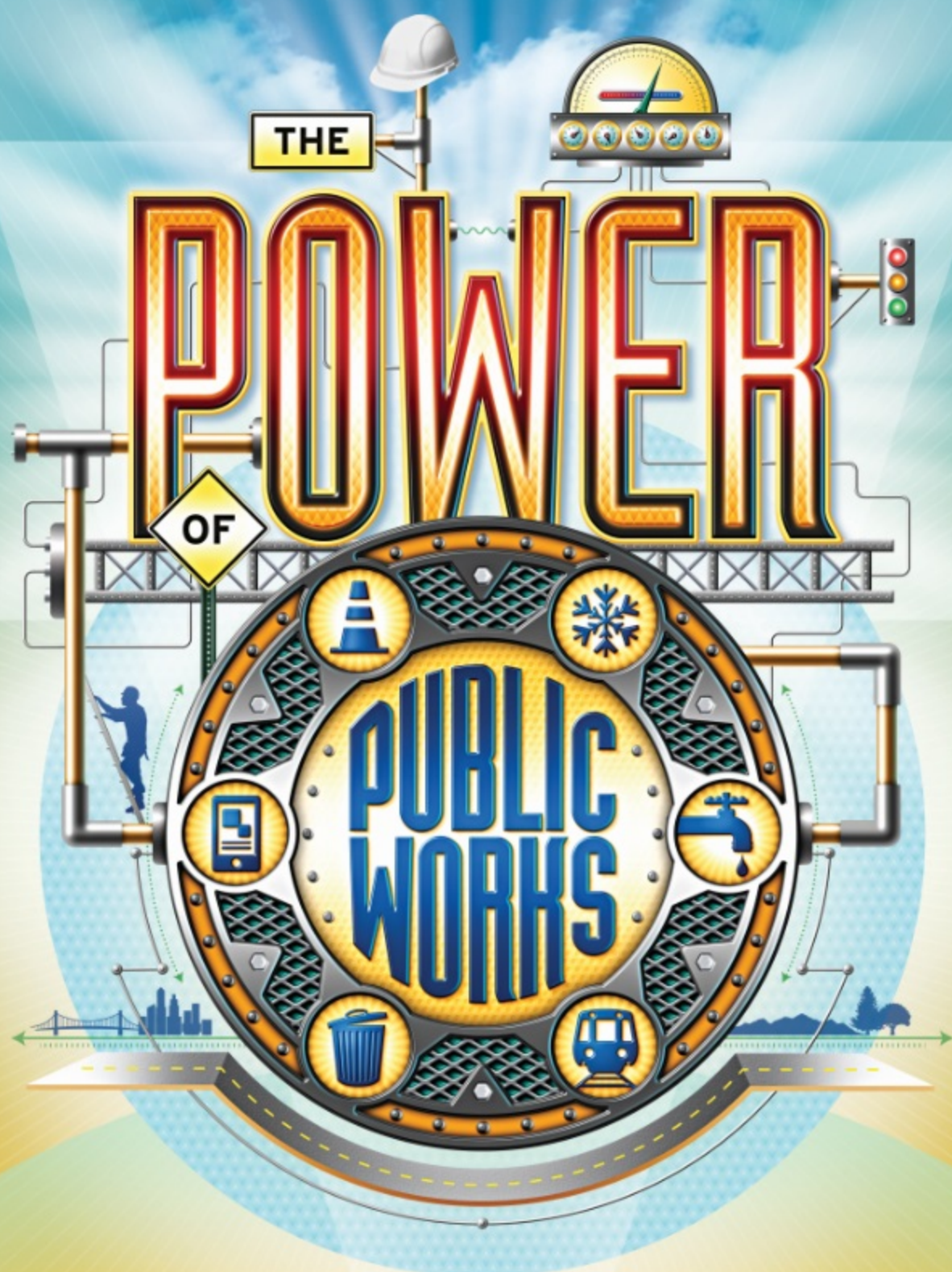
JOHN M. VASQUEZ, Chair  
Solano County Board of Supervisors

ATTEST:

BIRGITTA E. CORSELLO, Clerk  
Solano County Board of Supervisors

By: \_\_\_\_\_  
Jeanette Neiger, Chief Deputy Clerk

# NATIONAL PUBLIC WORKS WEEK



MAY 20-26, 2018







# Solano County

675 Texas Street  
Fairfield, California 94533  
www.solanocounty.com

## Agenda Submittal

<b>Agenda #:</b>	6	<b>Status:</b>	Presentation
<b>Type:</b>	Resolution-Presentation	<b>Department:</b>	Health and Social Services
<b>File #:</b>	18-308	<b>Contact:</b>	Gerald Huber, 784-8400
<b>Agenda date:</b>	05/08/2018	<b>Final Action:</b>	
<b>Title:</b>	Adopt and present a resolution recognizing May 20-26, 2018 as Emergency Medical Services Week in Solano County (Supervisor Hannigan)		
<b>Governing body:</b>	Board of Supervisors		
<b>District:</b>	All		
<b>Attachments:</b>	A - Resolution		

Date:	Ver.	Action By:	Action:	Result:
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Published Notice Required? Yes \_\_\_ No X

Public Hearing Required? Yes \_\_\_ No X

### DEPARTMENTAL RECOMMENDATION:

The Department of Health and Social Services (H&SS) recommends the Board adopt and present a resolution recognizing May 20-26, 2018 as Emergency Medical Services (EMS) Week in Solano County.

### SUMMARY/DISCUSSION:

The American College of Emergency Physicians (ACEP) has designated May 20-26, 2018 as National Emergency Medical Services (EMS) Week. National EMS Week brings together local communities and medical personnel to publicize safety and to honor the dedication of those who provide the day-to-day lifesaving services of medicine's front line. EMS Week is a national salute to the emergency physicians, emergency medical technicians (EMTs), paramedics, firefighters, emergency medical dispatchers, law enforcement agencies, medical flight teams, educators, administrators, and others who provide quality lifesaving emergency care to our nation's residents.

The Medical Services Division within H&SS includes the County's EMS Agency which is responsible for monitoring and oversight of the County contracted ambulance service providers as well as designation and monitoring of Trauma Centers, STEMI Centers and Emergency Departments approved for pediatrics. EMS employs a group of professionals who plan the coordination of all the components needed to efficiently respond to individual and community emergencies. Core values include: rapid response to minimize the time from emergency event to arrival of resources; competency in practice in applying clinical field medicine to highest standards using best practices; and accountability to measure, validate, report, and improve processes for the delivery of care. During the Atlas Fires that occurred in October 2017, the EMS Agency was notified and local ambulance resources were mobilized to assist with transporting inpatients from various facilities to designated evacuation sites. During the week of activation, many requests for mutual aid were fulfilled with County resources and EMS related activity continued for several weeks after the Emergency Operations Center was deactivated.

In Solano County, there are approximately 1,400 EMTs and paramedics who provide daily EMS care to residents and visitors. The 2018 national theme is "EMS STRONG: Stronger Together," and activities are planned to honor EMS providers. On Sunday, May 20, 2018, Solano County will honor our emergency providers by facilitating an EMS Awards and Recognition Banquet located at the Vacaville Opera House. On Wednesday, May 23, 2018, Solano County EMS partners will offer free public CPR training at the Solano Town Center.

**ALTERNATIVES:**

The Board could choose not to adopt this resolution. This is not recommended because this is an opportunity to recognize the hard work and dedication of Emergency Medical Services providers in Solano County.

**OTHER AGENCY INVOLVEMENT:**

The following organizations are involved with EMS Week in Solano County: Medic Ambulance, City Fire Departments, District Fire Departments, Police, Sheriff's Office, California Highway Patrol, CALSTAR Air Ambulance, Reach Air Ambulance, Kaiser Permanente, NorthBay Medical Center, and various ambulance transport companies.

**CAO RECOMMENDATION:**

APPROVE DEPARTMENTAL RECOMMENDATION



# Resolution No. 2018 -

## **RESOLUTION OF THE SOLANO COUNTY BOARD OF SUPERVISORS RECOGNIZING THE WEEK OF MAY 20-26, 2018 AS EMERGENCY MEDICAL SERVICES WEEK IN SOLANO COUNTY**

**WHEREAS**, Emergency Medical Services (EMS) is a vital public service; and

**WHEREAS**, access to quality medical care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

**WHEREAS**, the 2018 theme, "EMS STRONG: Stronger Together," recognizes an emergency medical services system that is comprised of highly committed physicians, nurses, emergency medical technicians, paramedics, firefighters, educators, administrators, air ambulances and others; and

**WHEREAS**, Emergency Medical Services teams provide lifesaving care to those in need 24 hours a day, seven days a week; and

**WHEREAS**, the members of emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

**WHEREAS**, EMS Week brings together local communities and medical personnel to publicize safety and honor the dedication of those who provide the day-to-day lifesaving services of medicine's front line.

**NOW, THEREFORE BE IT RESOLVED**, that the Solano County Board of Supervisors does hereby recognize the week of May 20-26, 2018 as Emergency Medical Services (EMS) Week and commends the Emergency Medical Services Providers for outstanding and dedicated service to the community.

Dated this 8<sup>th</sup> day of May, 2018

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JOHN M. VASQUEZ, Chair  
Solano County Board of Supervisors

ATTEST:  
BIRGITTA E. CORSELLO, Clerk  
Solano County Board of Supervisors

By:

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Jeanette Neiger, Chief Deputy Clerk



# Solano County

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Fairfield, California 94533  
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## Agenda Submittal

<b>Agenda #:</b>	7	<b>Status:</b>	Consent Calendar
<b>Type:</b>	Non-County Contributions	<b>Department:</b>	Board of Supervisors
<b>File #:</b>	18-315	<b>Contact:</b>	Erin Hannigan, 553-5363
<b>Agenda date:</b>	05/08/2018	<b>Final Action:</b>	
<b>Title:</b>	Authorize the County's contribution of \$5,000 from the General Fund contribution allocated to District 1 to benefit Meals on Wheels Solano County (\$3,050), Florence Douglas Senior Center (\$1,025), Vallejo Community Arts Foundation (\$375), and the Solano County Fair Association (\$550)		
<b>Governing body:</b>	Board of Supervisors		
<b>District:</b>	District 1		
<b>Attachments:</b>			

Date:	Ver.	Action By:	Action:	Result:
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Published Notice Required? Yes ☐ No ☒  
Public Hearing Required? Yes ☐ No ☒

### **DEPARTMENTAL RECOMMENDATION:**

Supervisor Hannigan requests that the Board of Supervisors authorize the County's contribution of \$5,000 from the General Fund contribution allocated to District 1 to benefit Meals on Wheels Solano County (\$3,050), Florence Douglas Senior Center (\$1,025), Vallejo Community Arts Foundation (\$375), and the Solano County Fair Association (\$550).

### **SUMMARY/DISCUSSION:**

During the 2017/2018 Budget Hearings, the Board appropriated \$5,000 to District 1 to support community service programs. District 1 recommends distribution of the \$5,000 available to distribution of the funding as follows:

#### Meals on Wheels Solano County - \$3,050

The mission of Meals on Wheels Solano County is to provide nutritious meals, daily contact from a dedicated volunteer and to support independence while promoting the social, physical, and emotional well-being of seniors. They have been delivering meals to homebound seniors in Benicia, Dixon, Fairfield, Rio Vista, Suisun, Vacaville and Vallejo since 1977. Their registered dietitian plans all of the menus. All of the meals meet 1/3 of the daily basic nutritional requirements for older adults, follow the 2010 Dietary Guidelines for Americans, and meet state regulations for food safety and sanitation. They strive to limit sodium to less than 750 milligrams per meal, limit the calories from fat, serve whole grains, vegetables and fresh fruits for fiber. All meals are prepared and packaged fresh at their central kitchen in Suisun City, California.

To learn more about the Meals on Wheels Solano County, visit:

[www.MealsOnWheelsSolano.org](http://www.MealsOnWheelsSolano.org) <<http://www.MealsOnWheelsSolano.org>>

Florence Douglas Senior Center - \$1,025

The mission of the Florence Douglas Senior Center is to foster and promote charitable, educational, social and recreational programs and services, which meet the needs of senior citizens. Senior Center activities include: Games & Cards, Exercise, Arts & Crafts, Dining, Health & Legal Services, Educational Opportunities, Senior Roundtable, Support Groups, a Travel Office, Computer Lab and Thrift Store. The Florence Douglas Center works in partnership with Meals on Wheels to provide a "Diner's Delight" congregate lunch program Monday through Friday. As the only congregate meal sight in Vallejo, they average over 30 seniors participating in the lunch program daily.

To learn more about the Florence Douglas Senior Center, visit: [www.FlorenceDouglasSeniorCenter.org](http://www.FlorenceDouglasSeniorCenter.org)  
<<http://www.FlorenceDouglasSeniorCenter.org>>

Vallejo Community Arts Foundation - \$375

The Vallejo Community Arts Foundation (VCAF) is proud to showcase the rich visual, musical & theatrical resources of Vallejo and the San Francisco Bay Area and to manage the historic Empress Theatre, Vallejo's Center for Arts and Entertainment.

For over 23 years VCAF has been promoting and sponsoring arts organizations, artists and special community events, presenting award-winning art exhibitions, hosting public forums, providing grants to arts groups, and offering arts education programs such as our highly praised Summer Arts Camp for children 7-14 years of age. VCAF is proud to serve as an "umbrella organization" to small Vallejo arts groups and special projects, enabling them to develop funding and awareness for their art related programs.

This contribution will be used to advance education and programs through their youth summer arts camp in July.

To learn more about the Vallejo Community Arts Foundation, visit:  
[www.VallejoArts.org](http://www.VallejoArts.org) <<http://www.VallejoArts.org>>

Solano County Fair Ag Day - \$550

The annual Youth Ag Day is a collaborative effort of the Solano County Fair and agricultural related businesses, organizations, farmers, ranchers and other individuals to encourage Solano County third graders to experience agriculture first-hand.

This fun and educational event is free to all third-grade classes in Solano County and features a wide variety of rotational learning stations and displays. Activities are designed to give children the opportunity to learn about food and fiber production from new perspectives, with a particular emphasis on the agricultural wealth of Solano County. Children participate in hands-on displays and educational presentations as well as an optional pre-event classroom project to enhance the field trip learning experience.

There is no charge for the students to participate, but classes do need to provide their own transportation. This contribution will help to cover the cost of bus transportation.

To learn more about the Solano county Fair Ag Day, visit:  
[www.SCFair.com](http://www.SCFair.com) <<http://www.SCFair.com>>

Guidelines for Grant Funding Requests:

During the 2017/18 Budget Hearings, the Board appropriated \$25,000, \$5,000 to each supervisorial district, to

allow Board members to support community service programs. The Board directed County Counsel to provide guidelines on how to recommend funding for qualifying agencies or programs. The guidelines are as follows:

- 1) Each supervisor must submit the proposed expenditure to the County Counsel and the Auditor/Controller for initial review.
- 2) The Board must approve the expenditure by a majority vote.
- 3) The Board must determine that the expenditure is for a public purpose.
- 4) The Board may authorize an expenditure of public funds to a nonprofit organization so long as the County retains ultimate control over the exercise of judgment and discretion of the intended program.
- 5) To ensure accountability, all expenditures are subject to periodic audit by the Auditor/Controller; and
  - a) If the recipient provides an activity, program or service ("activity"), it shall provide an activity report within 30 days of the activity that states the number of persons attending (if applicable) or participating activities carried out, feedback from participants (if applicable) and benefits of the activity. The recipient's failure to provide a report may result in its being considered ineligible for future funding.
  - b) If the recipient is purchasing property or making improvements, it shall use the funds for only the specified purposes and allow representatives of the county to inspect and/or audit the purchase or the contractor's performance, the facility or the portion improved with the funds and/or the records pertaining to the expenditures. The recipient shall retain for inspection and audit purposes any and all books, receipts, documentation and other records of the expenditures for three (3) years from date of receiving funds.

**FINANCIAL IMPACT:**

This expenditure is included in the District 1 FY2017/18 budget.

**ALTERNATIVES:**

The Board could choose not to authorize this appropriation. However, this is not recommended as this item is consistent with Board policy.

**OTHER AGENCY INVOLVEMENT:**

This report was prepared in coordination with the County Administrator's Office, County Auditor-Controller's Office and County Counsel.



# Solano County

675 Texas Street  
Fairfield, California 94533  
www.solanocounty.com

## Agenda Submittal

**Agenda #:** 8 **Status:** Consent Calendar  
**Type:** Non-County Contributions **Department:** Board of Supervisors  
**File #:** 18-313 **Contact:** John M. Vasquez 784-6129  
**Agenda date:** 05/08/2018 **Final Action:**  
**Title:** Authorize the County's contribution of \$5,000 from the General Fund contribution allocated to District 4 to benefit the Dixon Teen Center (\$250), Dixon Future Farmers of America (\$250), Dixon Lions Club (\$350), Dixon Rotary (\$250), Dixon Historical Society (\$250), the Sudie M. Smith Scholarship (\$250), Will C. Wood Wildcat Boosters (\$250), Vacaville Heritage Council (\$200), Buckingham Robotics Club (\$250), Vacaville American Legion Auxiliary Girls State program (\$250), Vacaville High School Robodogs Robotics Club (\$250), Vacaville Museum (\$500), the North Bay Stand Down (\$250), the Vacaville Boys and Girls Club (\$250), Vacaville Art League (\$200), and Vacaville's Merriment on Main (\$1,000)  
**Governing body:** Board of Supervisors  
**District:** District 4  
**Attachments:**

Date:	Ver.	Action By:	Action:	Result:
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Published Notice Required? Yes \_\_\_\_ No X  
Public Hearing Required? Yes \_\_\_\_ No X

### DEPARTMENTAL RECOMMENDATION:

Supervisor Vasquez requests that the Board of Supervisors authorize the County's contribution of \$5,000 from the General Fund contribution allocated to District 4 to benefit the Dixon Teen Center (\$250), Dixon Future Farmers of America (\$250), Dixon Lions Club (\$350), Dixon Rotary (\$250), Dixon Historical Society (\$250), the Sudie M. Smith Scholarship (\$250), Will C. Wood Wildcat Boosters (\$250), Vacaville Heritage Council (\$200), Buckingham Robotics Club (\$250), Vacaville American Legion Auxiliary Girls State program (\$250), Vacaville High School Robodogs Robotics Club (\$250), Vacaville Museum (\$500), the North Bay Stand down (\$250), the Vacaville Boys and Girls Club (\$250), Vacaville Art League (\$200), and Vacaville's Merriment on Main (\$1,000).

### SUMMARY/DISCUSSION:

#### Justification:

The groups identified by District 4 for its non-county contribution allocation of \$5,000 are community non-profits or organizations who enrich their communities within Solano County either through educational programs or through community support.

#### Merriment on Main - \$1,000:

**Mission:** To ensure that the Christmas holiday celebration established in 1983 known as Merriment on Main continues for the benefit of future generations and shall remain free to all who attend.

The non-profit which organizes and conducts the Vacaville Christmas tree lighting ceremony and events in Downtown Vacaville the Tuesday after Thanksgiving each year.

Vacaville Art League - \$200:

**VISION:** The Vacaville Art League is a nonprofit organization dedicated to the development and promotion of the visual arts.

The League's goals are to create an atmosphere that encourages community participation in the visual arts; to provide artists with exhibition space and opportunities to share and develop creative skills; and to stimulate and educate members of the community by bringing an awareness and appreciation of fine art through exhibitions, shows, workshops, classes, and demonstrations.

Vacaville Boys and Girls Club - \$250:

**Mission:** To inspire and enable the youth of our community, especially those who need us most, to realize their full potential as productive, responsible, and caring citizens.

**Vision:** The Vacaville Neighborhood Boys & Girls Club is recognized as the PREMIER youth development organization in our community.

North Bay Stand-down - \$250:

North Bay Stand Down has been assisting homeless and/or at-risk veterans since 2002 in the counties of Napa, Solano, Sonoma and Yolo, California. They do not turn away veterans from other counties (Alameda, Contra Costa, Sacramento, San Francisco, etc.). During this time, they have provided services to 2,710 veterans and hot meals, showers and sleeping bags to 304 family members. Through 2016, 1,942 court cases have been adjudicated, 541 DMV ID cards issued, 29,800+ pieces of clothing and bedding have been issued, 23,400+ meals have been served and 7,960 volunteers have assisted veterans.

Vacaville Museum - \$500:

The Vacaville Museum, a Center for Solano County History, is the only institution whose mission includes cultural and historical preservation for all of Solano County. Through exhibits, publications and educational programs, the Museum continuously promotes the value of community heritage. Since 1984, Vacaville Museum has produced 40 exhibits, as well as numerous publications important to the history and sense of place of Solano County.

Vacaville High School Robo Dogs - \$250:

The Vacaville High School Robotics Team is not only a group of students, but also a community of mentors, who represent Vacaville in the development of engineering and teamwork to complete a given task. Every year, they compete in the FIRST Robotics Competition, in which they are given six weeks to design, build, and program a robot to compete with and against other teams at a 3-day regional event.

Vacaville American Legion Auxiliary Girls State - \$250:

The American Legion Auxiliary Department of California is a proud sponsor and administrator of the California Girls State program. Nearly 300 locally based Units work all year to raise money in order to provide

scholarships to students to attend California Girls State. Local Units recruit from area high schools and select young women who are just completing their Junior year of high school to attend the week-long, summer session.

To provide an outstanding, unique and coveted educational opportunity for the young women of California that instills the basic ideals and principles of American government.

Buckingham Robotics Club - \$250:

Purpose: To inspire interest in science and technology throughout Buckingham.

The mission of the robotics team is to promote expansion and awareness of the S.T.E.M. program, along with providing students with valuable life skills. They aim to provide students with exciting and engaging experiences within the S.T.E.M. fields, along with building skills such as self-confidence, communication, leadership, teamwork, and creative thinking.

Vacaville Heritage Council - \$200:

The Vacaville Heritage Council, established in 1969, is a non-profit historical archives and research organization specializing in local Solano County History. Staffed by volunteers, the Vacaville Heritage Council preserves information of Solano County's past, specializing in Vacaville's history. They work with historic documents, maps, and photographs.

Will C. Wood Wildcat Boosters - \$250:

Fundraising for Student Organizations and Individuals.

The Wildcat Booster Club has been supporting teachers, programs, organizations and students at Will C. Wood High School since 1996.

Sudie M. Smith Scholarship - \$250:

For twenty years, the family of Sudie Smith has been providing scholarships to Armijo High School graduates entering the field of health care and medicine. Their mission is to provide charitable assistance and enrichment opportunities for youth pursuing a career in healthcare or medicine. They are committed to youth of Solano County by helping them reach their dreams and goals of higher education.

Dixon Historical Society - \$250:

To protect, preserve, and promote the history of Dixon along with its pioneering families through exhibits, lectures, and events as well as research, publications, and educational activities. The Dixon Historical Society is a membership based organization that contributes time and financial support to collect, interpret, and sustain local history; ensuring a legacy that shall enrich the lives of present and future generations of Dixonites.

Dixon Rotary - \$250:

The objective of Rotary is to encourage and foster the ideal of service as a basis of worthy enterprise and, in particular, to encourage and foster the development of acquaintance as an opportunity for service.

Dixon Lions Club - \$350:

The Dixon Lions Club is a group of people who identify needs within our community and work together to fulfill those needs.

Dixon Future Farmers of America - \$250:

FFA makes a positive difference in the lives of students by developing their potential for premier leadership, personal growth and career success through agricultural education. To accomplish its mission, FFA: Develops competent and assertive agricultural leadership.

FFA is the premier youth development organization for agricultural education students that provides life-changing experiences for its members. Those experiences are driven by a strong mission and a compelling vision.

Dixon Teen Center - \$250:

The Dixon Teen Center is a place where teens find a place to belong, build relationships with trusted adults, and fortify stronger friendships with teens their age. Open six days a week, the Dixon Teen Center offers a myriad of educational and fun activities geared towards the betterment of youth with emphasis on Developmental Assets.

Guidelines for Grant Funding Requests:

During the 2017/18 Budget Hearings, the Board appropriated \$25,000, \$5,000 to each supervisorial district, to allow Board members to support community service programs. The Board directed County Counsel to provide guidelines on how to recommend funding for qualifying agencies or programs. The guidelines are as follows:

- 1) Each supervisor must submit the proposed expenditure to the County Counsel and the Auditor/Controller for initial review.
- 2) The Board must approve the expenditure by a majority vote.
- 3) The Board must determine that the expenditure is for a public purpose.
- 4) The Board may authorize an expenditure of public funds to a nonprofit organization so long as the County retains ultimate control over the exercise of judgment and discretion of the intended program.
- 5) To ensure accountability, all expenditures are subject to periodic audit by the Auditor/Controller; and
  - a) If the recipient provides an activity, program or service ("activity"), it shall provide an activity report within 30 days of the activity that states the number of persons attending (if applicable) or participating activities carried out, feedback from participants (if applicable) and benefits of the activity. The recipient's failure to provide a report may result in its being considered ineligible for future funding.
  - b) If the recipient is purchasing property or making improvements, it shall use the funds for only the specified purposes and allow representatives of the county to inspect and/or audit the purchase or the contractor's performance, the facility or the portion improved with the funds and/or the records pertaining to the expenditures. The recipient shall retain for inspection and audit purposes any and all books, receipts, documentation and other records of the expenditures for three (3) years from date of receiving funds.

**FINANCIAL IMPACT:**

This expenditure is included in the District 4 FY2017/18 Adopted Budget.

**ALTERNATIVES:**



The Board could choose not to authorize this expenditure. However, this is not recommended as this item is consistent with Board policy.

**OTHER AGENCY INVOLVEMENT:**

This report was prepared in coordination with the County Administrator's Office, County Auditor-Controller's Office and County Counsel.



# Solano County

675 Texas Street  
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## Agenda Submittal

<b>Agenda #:</b>	9	<b>Status:</b>	Consent Calendar
<b>Type:</b>	ATR	<b>Department:</b>	County Administrator
<b>File #:</b>	18-312	<b>Contact:</b>	Nancy L. Huston, 784-6100
<b>Agenda date:</b>	05/08/2018	<b>Final Action:</b>	
<b>Title:</b>	Approve an Appropriation Transfer Request (ATR) for reimbursement of \$5,311 out of one-time housing reserve funds and a refund of \$3,006 from the Public Facility Fees Fund to Solano-Napa Habitat for Humanity for County public facilities fee collected for a permanent supportive veteran's housing project located at 250 South Jackson Street, Dixon, California (4/5 vote required)		
<b>Governing body:</b>	Board of Supervisors		
<b>District:</b>	All		
<b>Attachments:</b>	A - Article X - Public Facility Fees, B - Habitat for Humanity Letter		

Date:	Ver.	Action By:	Action:	Result:
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Published Notice Required? Yes ☐ No ☒  
Public Hearing Required? Yes ☐ No ☒

### **DEPARTMENTAL RECOMMENDATION:**

The County Administrator's Office recommends that the Board approve an Appropriation Transfer Request (ATR) for reimbursement \$5,311 out of one-time housing reserve funds and a refund of \$3,006 from the Public Facility Fees Fund to Solano-Napa Habitat for Humanity for County public facilities fee collected for a permanent supportive veteran's housing project located at 250 South Jackson Street, Dixon, California.

### **SUMMARY/DISCUSSION:**

On June 28, 2016 the Board of Supervisors approved a 30-year loan to Solano-Napa Habitat for Humanity and Community Action North Bay for \$88,000 for the purchase of real property in Dixon, California for permanent supportive housing for six disabled veterans. On March 26, 2018, Solano-Napa Habitat for Humanity paid \$39,240 in building permit fees to the City of Dixon of which \$8,317 is attributed to county public facility fees.

The parcel located at 250 South Jackson Street included a 900 sq. ft. house that was torn down as part of the new construction project. Under the current public facility fee ordinance (Article X. Public Facility Fees of Chapter 11 Finances, Fees, Taxation and Revenue (Attachment A-Article X.-Public Facility Fees)) the county can charge the property owner the net new square footage of the residential home (i.e. demolition or destruction offset), however, Solano-Napa Habitat for Humanity is requesting a full waiver of the fees, resulting in a refund of \$8,317 from the County. Of note, the City of Dixon charged Solano-Napa Habitat for Humanity the county's public facility fee based on 2,490 sq. ft. (new living space) and did not reduce the square footage by the previous home size of 900 sq. ft. Including the demolition offset, the net charge for the county's public facility fees should have been calculated at \$5,311.

The estimated cost of construction for the housing project is \$424,194. Solano-Napa Habitat for Humanity has

currently raised net proceeds of \$195,740 and desires the county to reimburse them for all charged county public facility fees to help ensure that there are sufficient funds to construct the multi-residential property (Attachment B- Letter from Habitat for Humanity). Also of note, this non-profit continues to actively fundraise for the remaining gap in financing and estimates a construction completion date of May 2019.

Staff is recommending that the Board authorize a refund of \$3,006 which represents the overpayment of fees that shouldn't have been collected and a reimbursement of \$5,311 which represents the correct amount that should have be charged to paid out of the County's housing reserve set aside.

**FINANCIAL IMPACT:**

\$3,006 would be refunded from the Public Facility Fee Fund. The remainder of the refunded amount (\$5,311) would come from the committed SB375 housing reserves. Given that this project creates six new permanent supportive housing beds for homeless or at risk homeless veterans within the County of Solano, the housing reserve is an appropriate funding source to be utilized.

**ALTERNATIVES:**

Board can consider loaning \$5,311 to Solano-Napa Habitat for Humanity instead of reimbursement of the fee. Based on the county ordinance, a credit of \$3,006 will be returned to Solano-Napa Habitat for Humanity. The Board can also provide additional input to staff regarding this request. The Board could also delay this action until more information is provided by staff.

**OTHER AGENCY INVOLVEMENT:**

Solano-Napa Habitat for Humanity

**CAO RECOMMENDATION:**

APPROVE DEPARTMENTAL RECOMMENDATION

**ARTICLE X. PUBLIC FACILITIES FEES****11-130 Findings**

- (a) Beginning in January 1990, the board of supervisors and county staff have continued to express concern that new residential, commercial and industrial development in the county was placing increasing demands on a variety of county facilities. This concern was evidenced by Resolution No. 90-16 of the Solano County board of supervisors, which was jointly adopted by all of the cities in the county.
- (b) Resolution No. 90-16 led to the hiring by the county of Recht Hausrath & Associates to identify the needs for new public facilities caused by additional residential, commercial and industrial development in the county, and to advise the county on appropriate means of recovering those costs.
- (c) In order to mitigate impacts caused by new development projects within the county and to implement the goals and objectives of the county general plan, public facilities fees are necessary to finance public facilities and to assure that new development projects pay their fair share for these facilities.
- (d) Title 7, Chapter 5, Section 66000 et seq. of the California Government Code provides that public facilities fees may be enacted and imposed on development projects. The board of supervisors finds and determines that:
- (1) New development projects both in cities and the unincorporated area of Solano County cause the need for construction, expansion or improvement of public facilities within Solano County.
  - (2) Without fees from a dedicated funding source, funds for construction, expansion or improvement of public facilities are not available to accommodate the needs caused by development projects; which will result in inadequate public facilities within Solano County.
- (e) The board of supervisors finds that the public health, safety, peace, morals, convenience, comfort, prosperity and general welfare will be promoted by the adoption of public facilities fees for the construction, expansion or improvement of public facilities, the need for which is caused by new development projects. In establishing public facilities fees, the board of supervisors finds the fees to be consistent with the county general plan and, pursuant to Government Code Section 65913.2, has considered the effects of the fees with respect to the county's housing needs as established in the housing element of the county's general plan.
- (f) Adoption of this article does not have the potential to cause a significant effect on the environment. This article does not authorize new development or require it. Rather it provides that if and when development is approved, under whatever laws and policies are otherwise in effect, it will be subject to a fee. This article does not approve or foreordain approval of any public facilities nor mandate or alter the level of facilities to be constructed. Therefore, further review of this article under the California Environmental Quality Act ("CEQA") is not required.

(g) This article is also exempt from review under CEQA pursuant to California Public Resources Code Section 21080(b)(8) and CEQA Guidelines Section 15273(a)(4). This article does not contemplate, identify, or approve expansion of the area for which county services are provided.

(Ord. No. 1446, §1; Ord. No. 1465, §1; Ord. No. 1737, §1)

### **11-131 Definitions**

(a) **Construction** for which fees apply means all residential, multifamily, commercial, manufacturing, office, retail, wholesale buildings, and other land uses as defined in the applicable building and/or zoning ordinances of each city in Solano County, and in the building and zoning ordinances of the county itself.

(b) **Exempt construction** means (1) those projects for which a building permit was issued prior to October 26, 1992; or (2) projects which do not require the payment of city development fees. For purposes of this section, exempt construction does not include projects for which development fees have been waived by a local agency.

(Ord. No. 1446, §1; Ord. No. 1465, §1; Ord. No. 1737, §1)

### **11-132 Imposing public facilities fees**

(a) All construction not otherwise exempt pursuant to provisions of Section 11-131(b) shall be subject to and pay the county public facilities fee. Such development fee shall be paid and collected as provided in Sections 11-133 and

11-134. Construction and development shall not be otherwise regulated under this article.

(b) The imposition of public facilities fees shall be accomplished, from time to time, by resolution of the board of supervisors after a noticed public hearing. Such fees, when imposed, shall be a condition of the issuance of permits for, or the approval of, development projects. In adopting each such resolution, the board of supervisors shall:

- (1) Identify the purpose of the fee;
- (2) Identify the use to which the fee is to be put;
- (3) Determine how there is a reasonable relationship between the fee's use and the type of development project on which the fee is imposed;
- (4) Determine that there is a reasonable relationship between the need for the public facilities and the impacts caused by the type of development project on which the fee is imposed;
- (5) Determine that there is a reasonable relationship between the amount of the fees and the cost of the public facilities, or portion of the public facilities, attributable to the development projects on which the fees are imposed; and
- (6) Establish, as a part of each such resolution, a schedule of fees.

(Ord. No. 1446, §1; Ord. No. 1465, §1; Ord. No. 1737, §1)

**11-133 Payment of fee**

(a) **Time for payment of fee.** Fees for applicable development shall be paid prior to the issuance of the certificate of occupancy, or at the time of final inspection, whichever comes first, or, if the provisions of Government Code Section 66007 are met, at the time of issuance of a building permit for any nonexempt construction under the provisions of this article. Section 66007 requires that to collect fees at the building permit stage, an account has to be established for the fees to be collected and funds appropriated, and the board has to adopt a proposed construction schedule or plan prior to final inspection of issuance of the certificate of occupancy.

(b) **Fee amounts.** Except to the extent reduced by an in-lieu contribution approved pursuant to subdivision (e) of this section, which in-lieu contribution will only apply to development within the unincorporated areas of the county, fees under this section shall be payable in those specific amounts designated by the board of supervisors, and amended from time to time by board resolution. The amount payable shall be reduced by the amount of any fee charged to the developer by any other jurisdiction to provide funding for the same county facilities. The board of supervisors may adjust by resolution the fee amounts one time annually based on the percentage increase in the Engineering News Record Construction Cost Index or a similar index which measures typical construction costs for facilities generally similar to those to be built by the county.

(c) **Appeal.** Any person may protest the imposition of any fee imposed under the provisions of this article by meeting the following requirements:

- (1) Tendering any required payment in full or providing satisfactory evidence of arrangements to ensure performance of the conditions necessary to meet the requirements imposed.
- (2) Serving written notice on the clerk to the board of supervisors, which notice shall contain all of the following information:
  - (A) A statement that the required payment is tendered, or that any conditions which have been imposed are provided for or satisfied, under protest.
  - (B) A statement informing the board of supervisors of the factual elements of the dispute and the legal theory forming the basis of the protest.
- (3) The protest must be filed no later than ninety (90) days after the date of the imposition of the fee hereunder.

Where a protest has been filed in compliance with these provisions, the protest resolution procedure shall be as set forth under the provisions of Government Code Section 66020 et seq.

(d) **Demolition or destruction offset.** Where a building permit is issued within two (2) years after demolition on the same lot, or where new construction replaces a structure on the same lot which was damaged or destroyed by fire, earthquake or other causes similarly beyond the owner's control, the amount of new construction taken into account under this article shall be reduced by the number of square feet which were demolished or destroyed.

(e) **In-lieu contribution**. The county may authorize for affected development within the unincorporated areas of the county, in connection with approval of a subdivision map or any other development approval subject to a required public hearing before any agency of the county, the substitution of completed facilities or another contribution of at least equivalent value to the public facilities fee in place of all or part of the fees required under this article. The facilities or other contribution must reduce the need for new county public facilities in one (1) or more of the areas specifically identified in this article as being supported by these fees. Where the facilities or other contribution exceed in value the fee amount in the category or categories in which a benefit is provided, the county may (but shall not be required to) credit the excess value against fees in other categories and may further provide for a compensating allocation to the other categories of future fee receipts from the category in which a benefit is provided.

(f) **Information required**. Where the county is to issue a building permit, the person liable for the fee shall submit to the department of resource management such information as the department may require to calculate the amount due, or, where a city certifies square footage and use, or number of dwelling units, pursuant to Section 11-134(b), the information necessary to calculate the fee shall be submitted to the city by the applicant.

(Ord. No. 1446, §1; Ord. No. 1465, §1; Ord. No. 1737, §1)



April 25, 2018

**Officers**

**Gerry Raycraft**  
*President*

**Craig Paterson**  
*Vice President/  
Treasurer*

**Nancy Nelson**  
*Secretary*

**Todd Wenzel**  
*Member-at-Large*

**Ann Cousineau**  
*Immediate Past President*

**Ms. Birgitta Corsello**  
County Administrator  
County of Solano

**Ms. Nancy Huston**  
Assistant County Administrator  
County of Solano

VIA ELECTRONIC MAIL

Dear Ms. Corsello and Ms. Huston:

**Board of Directors**

**Jack Batchelor**

**Kevin Berryhill**

**John Caladim**

**Carl D'Agostini**

**Kathy Hoffman**

**Cliff Lawrence**

**Margaret Niland**

**James Zambrano**

Solano-Napa Habitat for Humanity (Habitat) on Monday, March 26, 2018 paid the City of Dixon \$39,240.17 in Building, Permit and Development Fees related to our Veterans Residence at 250 South Jackson Street. Included in that total is \$8,316.77 in the category of "County Facilities SFD," (which the City is responsible to collect on behalf of Solano County). Based on information provided below, Habitat is respectfully requesting the County reevaluate the amount of the County Facilities fee and issue Habitat an appropriate refund of a portion of the amount collected.<sup>1</sup>

AB 1600 (California Government Code Section 66006), Development Impact Fees, is intended to mitigate impacts on a local agency "reasonably related to the development project's impact on the need for public infrastructure."<sup>2</sup> It is common practice based on fairness, to reduce or even eliminate these fees when a previously improved parcel is being redeveloped.

**Staff**

**Andrew Killeen**  
*Executive Director*

The Veterans Residence at 250 South Jackson Street is an infill project on a previously improved parcel. In fact, County Supervisor John Vasquez tells the story of him as a boy attending a gathering at the house at 250 South Jackson Street with a barbeque in the backyard. In short, the impacts for which AB1600 allows the County (or City) to impose fees, already were existing at the time the County approved the Facilities Fee program, establishing at that time the base for subsequent impacts. For this reason, Habitat is asking that our AB1600 County Facilities fee be reduced. In fact, the Dixon Unified School District reduced its School Impact Fee recognizing the project site previously was improved.

<sup>1</sup> In a separate procedure, Habitat is requesting the City of Dixon refund all or a portion of the total of \$30,923.40 in fees paid to the City.

<sup>2</sup> City Attorneys Department, League of California Cities; Continuing Education Seminar, February 27, 2003. Peter N. Brown, City Attorney, Graham Lyons, Deputy City Attorney, City of Carpinteria.



I also wish to point out that the Vets Project is an affordable housing project and will provide permanent housing for six veterans earning at or less than 80% of area Median Income.

Thank you and I look forward to a favorable outcome from our request.

Sincerely,

Gerry Raycraft, Board President  
Solano-Napa Habitat for Humanity



# Solano County

675 Texas Street  
Fairfield, California 94533  
www.solanocounty.com

## Agenda Submittal

<b>Agenda #:</b>	10	<b>Status:</b>	Consent Calendar
<b>Type:</b>	Contract	<b>Department:</b>	Health and Social Services
<b>File #:</b>	18-296	<b>Contact:</b>	Gerald Huber, 784-8400
<b>Agenda date:</b>	05/08/2018	<b>Final Action:</b>	
<b>Title:</b>	Approve a contract with Solano Family and Children's Council, Inc. for \$435,297 to provide emergency subsidized child care, child care navigator services and trauma-informed training to child care providers for the period beginning May 8, 2018 through June 30, 2019; and Authorize the County Administrator to execute the contract and any subsequent amendments that remain within budgeted appropriations		
<b>Governing body:</b>	Board of Supervisors		
<b>District:</b>	All		
<b>Attachments:</b>	A - Contract		

Date:	Ver.	Action By:	Action:	Result:
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Published Notice Required? Yes \_\_\_\_\_ No   X  

Public Hearing Required? Yes \_\_\_\_\_ No   X  

### DEPARTMENTAL RECOMMENDATION

The Department of Health & Social Services (H&SS) recommends that the Board approve a contract with Solano Family and Children's Council, Inc. for \$435,297 to provide emergency subsidized child care, child care navigator services and trauma-informed training to child care providers for the period beginning May 8, 2018 through June 30, 2019; and Authorize the County Administrator to execute the contract and any subsequent amendments that remain within budgeted appropriations.

### SUMMARY

One of the primary barriers for potential families seeking to take in a foster child is the lack of access to child care immediately following the removal of the child. The passage of Senate Bill (SB) 89 established the Emergency Child Care Bridge Program (Bridge Program) which allows eligible resource families to receive a time-limited monthly payment or voucher for child care and a child care navigator. The Bridge Program consists of the following three components: Emergency child care voucher, child care navigator, and trauma-informed care training and coaching for child care providers. This proposed contract with Solano Family and Children's Council for \$435,297 for the period beginning May 8, 2018 through June 30, 2019 aims to increase the number of foster children successfully placed in home-based family care settings, increase capacity of child care programs to meet the needs to foster children in their care, and maximize funding to support the child care needs of eligible families.

### FINANCIAL IMPACT:

The contract costs for FY2017/18 are included in the H&SS Child Welfare Services Adopted Budget. The contract costs for FY2018/19 will be included in the Child Welfare Services Requested Budget. The Bridge

Program is an opt-in program with capped funding. Solano County has recently been allocated \$123,905 for FY2017/18 (\$30,757 for navigator, \$13,422 for training and \$79,726 for vouchers). The FY2018/19 contract amount is based on estimated federal, State, and County program funding. The administrative costs incurred to issue child care vouchers, estimated at \$33,583, will be funded with 1991 Realignment. There is no additional financial impact to the County General Fund.

**DISCUSSION:**

The lack of access to child care for potential foster families seeking to take in a foster child is one of the top barriers to placing young foster children with families. This contract identifies the roles and responsibilities of Child Welfare Services and Solano Family & Children's Council in efforts to recruit, retain, and support eligible families with subsidized child care, child care navigator, and child care providers to receive trauma-informed care training and coaching for foster children in their care. Solano Family and Children's Council will provide emergency child care vouchers or payments to a minimum of twenty (20) children for a maximum of six months and provide a child care navigator to all families. Assistance in accessing appropriate child care will be provided to the family, child welfare worker, social worker/probation officer, and other child and family team members. The trauma-informed care training and coaching for child care providers includes, but is not limited to, infant and toddler development and research-based, trauma-informed best care practices for children in the child welfare system. An overall, long-term child care plan will be developed to minimize child care transitions or disruptions.

As part of the contract monitoring, Solano Family & Children's Council will submit data and outcome measures as developed and required by the California Department of Social Services (CDSS). The data is intended to demonstrate that the program is meeting desired results such as a reduction in the number of foster placement changes, transitions to other types of care, number and length of vouchers issued, number of trainings, and navigator referrals. As part of the contract performance measures, Solano Family & Children's Council agrees to maintain a 95% timeliness rate on the intake process, maintain a 10-day turnaround time for child care placements upon referrals, and provide 80% of child care providers participating in the Bridge Program with trainings. This contract goal is to remove barriers to placing with relatives and supporting the least restrictive placements of children.

**ALTERNATIVES:**

The Board may choose not to approve this contract. This is not recommended as it would result in a lack of support to resource families for children in the foster care system.

**OTHER AGENCY INVOLVEMENT:**

County Counsel has reviewed and approved the contract for legal sufficiency.

**CAO RECOMMENDATION:**

**APPROVE DEPARTMENTAL RECOMMENDATION**



**County of Solano  
Standard Contract**

*For County Use Only*  
CONTRACT NUMBER:  
03796-18  
(Dept., Division, FY, #)  
H&SS/CWS  
BUDGET ACCOUNT:  
7611  
SUBJECT ACCOUNT:  
3101, 2245

1. This Contract is entered into between the County of Solano and the Contractor named below:

Solano Family and Children's Council, Inc.

CONTRACTOR'S NAME

2. The Term of this Contract is:

May 8, 2018 to June 30, 2019

3. The maximum amount of this Contract is:

\$435,297

4. The parties agree to comply with the terms and conditions of the following exhibits which are by this reference made a part of this Contract:




Exhibit A – Scope of Work

Exhibit B – Budget Detail and Payment Provision

Exhibit C – General Terms and Conditions

Exhibit D – Special Terms and Conditions

This Contract is made on April 18, 2018.

CONTRACTOR	COUNTY OF SOLANO
Solano Family and Children's Council, Inc.	
CONTRACTOR'S NAME	
<u>Kathy Lago</u> 	<u>Birgitta E. Corsello</u>
SIGNATURE	<u>County Administrator</u>
<u>Kathy Lago, Executive Director</u>	TITLE
PRINTED NAME AND TITLE	<u>275 Beck Avenue, MS 5-200</u>
	ADDRESS
<u>421 Executive North</u>	<u>Fairfield</u> <u>CA</u> <u>94533</u>
ADDRESS	CITY STATE ZIP CODE
<u>Fairfield</u> <u>CA</u> <u>94534</u>	Approved as to Content:
CITY STATE ZIP CODE	<u>Gerald Huber</u> 
	<u>Gerald R. Huber, Director</u>
	<u>Health &amp; Social Services Department</u>
	Approved as to Form:
	<u>Dennis Bunting</u> 
	COUNTY COUNSEL

Rev. 12/17/09

**CONTRACT MUST BE EXECUTED BEFORE WORK CAN COMMENCE**

## **EXHIBIT A** **SCOPE OF WORK**

### **1. CONTRACT DESCRIPTION**

The purpose of this agreement is to set forth the terms and conditions for Solano County Child Welfare Services (CWS) and Solano Family & Children's Services (Contractor) to increase the number of foster children successfully placed in home-based family care, increase capacity of child care programs to meet the needs of foster children in their care, and maximize funding to support the child care needs of eligible families. This agreement identifies the roles and responsibilities of CWS and Contractor in efforts to recruit, retain, and support eligible families with subsidized child care, provide child care navigator services, and child care providers to receive trauma-informed care training and coaching for foster children in their care.

The lack of access to child care for potential foster families seeking to take in a foster child is one of the top barriers to placing young foster children with families. The passage of Senate Bill (SB) 89, established the Emergency Child Care Bridge Program for Foster Children (Bridge Program). The Bridge Program provides a time-limited monthly payment or voucher for child care and a child care navigator to assist with finding a child care provider. Trauma-informed care training and coaching is also provided to child care providers who care for children in foster care.

### **2. WORK ACTIVITIES**

Contractor will:

- A. Help pay for child care costs by providing emergency child care vouchers or payments to a minimum of twenty (20) children for a maximum of 6 months. Provide a child care navigator to all eligible families.
- B. Assist the family, child welfare worker, social worker or probation officer, and other child and family team members with accessing child care at the time of placement as well as identifying child care options appropriate to the child's age and needs.
- C. Connect the family to information and resources about school readiness and child care to empower families and improve their ability to access resources and make informed decisions about the child care needs of the child.
- D. Assist the family in identifying potential opportunities for an ongoing child care subsidy if eligible.
- E. Assist the family in completing appropriate child care program applications and enrolling into a child care program.
- F. Develop an overall, long-term child care plan for the child, including plans, where possible, to minimize child care transitions or disruptions for the child.
- G. Provide Trauma-informed care training and coaching to child care programs participating in the Bridge Program. The training includes, but is not limited to, infant and toddler development and research-based, trauma-informed best care practices for children in the child welfare system. Child care providers will also receive access to coaching to assist them in applying training curriculum and learn strategies for working with children in foster care,
- H. Submit data and outcomes to demonstrate that the program is meeting intended results. Data elements include number 8 through number 20 found on Emergency Child Care Bridge Program Monthly Status Report (CCB 18) which can be found at <http://www.cdss.ca.gov/dssdb/>.

County will:

- A. Refer children (0 to 5 years of age) placed into emergency relative care to the Bridge Program when there is an identified need for childcare.
- B. Collect and submit quarterly data and outcomes to the California Department of Social Services (CDSS) program.
- C. Hold quarterly contractor's meetings and provide the Contractor with the date and time of the meeting within 30 days of the meeting.

**3. PERFORMANCE MEASURES**

- A. Within two (2) business days of the referral from CWS, initiate the Intake Process with 95% of the resource parents.
- B. Foster children will be successfully placed in Bridge funded childcare within 10 days upon receipt of the child care referral.
- C. 80% of child care providers will receive trainings to have increase capacity to meet the needs of foster children in their care.

**4. REPORTING REQUIREMENTS**

- A. Provide monthly list of children participating in the Bridge program.
- B. Provide on a monthly basis data defined by CDSS as described above.
- C. Provide on a quarterly basis results of satisfaction surveys.

**EXHIBIT B**  
**BUDGET DETAIL AND PAYMENT PROVISIONS**

**1. METHOD OF PAYMENT**

- A. Upon submission of an invoice and a Solano County vendor claim by Contractor, and upon approval by County, County will, in accordance with the "Contract Budget" attached to this Contract as Exhibit "B-1" and incorporated into this Contract by this reference, pay Contractor monthly in arrears for fees and expenses actually incurred the prior month, up to the maximum amount set forth in Section 3 of the Standard Contract. Monthly claims for payment should be submitted to County by the 15<sup>th</sup> day of the subsequent month. Notwithstanding Section 1 in Exhibit C, Contractor is required to submit all monthly claims for services provided through May 31<sup>st</sup>, no later than June 15<sup>th</sup>.
- B. Claims submitted by Contractor must meet the criteria set forth in section E and be documented by an agency spreadsheet specifying the County's portion of the total agency budget directly attributable to this Contract. Each invoice must specify services rendered, to whom, date of service and the accrued charges.
- C. Contractor must request approval for transfers between budget line items, which are set forth in Exhibit B-1, when the cumulative amount of such transfers exceed 10% of the total Personnel and Operating amounts. Requests for transfers between budget line items must be presented to the County on the County's "Budget Modification Request Form". Budget line item transfers that exceed 10% of the total Personnel and Operating amounts may be made only upon prior written approval of County, which approval may be withheld in the sole and absolute discretion of County. County may authorize the addition of budget line items for transfers under this section, except for indirect costs and capital expenditures (equipment or real property), provided that the line item added does not substantially change the scope of services to be provided under this Contract and does not increase the contract amount.
- D. Contractor must repay the County for any disallowed costs identified by County through monthly reports, audits, Quality Assurance monitoring, or other sources within thirty days of receipt of notice from County that the costs have been disallowed. Contractor agrees that funds to be disbursed under the terms of this contract will be withheld if repayment is not received by the County within thirty days of receipt of notice from County. Contractor may submit a written appeal to a disallowance to the County Health and Social Services Employment & Eligibility Services Deputy Director, or designee, within fifteen days of receipt of a disallowance notice. The appeal must include the basis for the appeal and any documentation necessary to support the appeal. No fees or expenses incurred by Contractor in the course of appealing a disallowance will be an allowable cost under this Contract and will not be reimbursed by County. The decision of the Deputy Director, or designee, regarding the appeal will be final.
- E. The following criteria apply to Contract Budget submitted by Contractor under this Contract:
  - i. Requests for payment of personnel costs must include positions, salary, and actual percentage of time for each position. If Contractor provides fringe benefits to part time employees, salary and fringe benefits must be pro-rated for non-full-time employees. Salaries are fixed compensation for services performed by staff who are directly employed by Contractor and who are paid on a regular basis. Employee benefits and employer payroll taxes include Contractor's contributions or expenses for social security, employee's life and health insurance plans, unemployment insurance, pension plans, and other similar expenses that are approved

by County. These expenses are allowable when they are included and in accordance with Contractor's approved written policies and allocation plan.

- ii. Salaries and benefits of personnel involved in more than one contract, grant, or project must be charged to each grant based on the actual percentage of time spent on each grant or project. Timesheets for each employee whose time is charged to this Contract must be maintained by Contractor and available upon request by the County.
- iii. Allowable operating expenses are defined as necessary expenditures exclusive of personnel salaries, benefits, equipment or payments to subcontractors. The expenses must be to further the program objectives as defined in Exhibit A of this Contract and be incurred (realized) during the invoiced period. County reserves the right to make the final determination if an operating expense is allowable and necessary.
- iv. Indirect costs are shared costs that cannot be directly assigned to a particular activity, but are necessary to the operation of the organization and the performance of the program. The costs of operating and maintaining facilities, accounting services and administrative salaries are examples of indirect costs. In order to include indirect costs or an indirect cost rate in the contract budget, Contractor must have a negotiated indirect cost rate agreement with a federal agency. If Contractor does not have such a negotiated indirect cost rate agreement then Contractor may claim an indirect cost rate of up to 10% of modified total direct costs, as defined in 2 CFR part 200.68, provided Contractor does not use the Direct Allocation Method of allocating indirect costs (as discussed in Appendix IV to part 200).

Regardless of whether Contractor claims indirect costs through a negotiated indirect cost rate, Direct Allocation Method, or the 10% of modified total direct costs, Contractor must provide the County with a cost allocation plan that clearly differentiates between direct and indirect costs. Contractor ensures that the same costs that have been treated as indirect costs have not been claimed or budgeted as direct costs, and that similar types of costs in like circumstances have been accounted for consistently. Contractor will provide this plan to County upon request. In the event that Contractor is unable to provide County with an acceptable cost allocation plan, County may disallow any indirect cost billed amounts.

County will provide Contractor with an annual advance payment for only those costs related to childcare payments. An advance payment will not be provided for administration expenditures, which include all line items under the personnel and operating categories included in Exhibit B-1 of this Contract. Monthly invoices will be submitted separately for administration and childcare expenditures with the PIN breakout report accompanying the childcare invoices. Contractor will provide County with a vendor claim supported by written notification to request an advance payment at the beginning of each fiscal year. Each advance payment request will only be for a maximum of 25% of the budgeted line item for childcare expenditures included in Exhibit B-1. The advance request may be accepted, decreased or denied at County's sole discretion. Prior to the end of each fiscal year, Contractor will provide County with a reconciliation comparing the advance payment amount to the actual childcare expenditures incurred by the Contractor. After the end of the third quarter, any advance payment that exceeded the childcare expenditures during the first three quarters will be subtracted from the fourth quarter invoices. This will result in Contractor not being reimbursed for the last quarter, or a portion of it, of each fiscal year if the advance amount provided exceeds the final quarter invoices. If the advance amount exceeds the final quarter invoices then Contractor must issue a check to the County for the remaining overpayment amount resulting in County reimbursement to equal Contractor costs specifically for this Contract and up to the maximum amount set forth in Section 3 of the Standard Contract.



## **2. ACCOUNTING STANDARDS**

- A. Contractor will establish and maintain a system of accounts for budgeted funds that complies with generally accepted accounting principles and practices for organizations/governmental entities as described in Exhibit C – section 13B. Additionally, Contractor must submit claims for payment under this Contract using either a cost allocation method or a direct allocation method.
- B. Contractor's cost allocation method must be supported by a cost allocation plan with a quantifiable methodology validating the basis for paying such expenditures. The cost allocation plan should be prepared within the guidelines set forth under 2 CFR part 200, subpart E, Cost Principles and Appendix IV to part 200, Indirect (F&A) Costs Identification and Assignment, and Rate Determination for Nonprofit Organizations.
- C. Contractor will document all costs by maintaining complete and accurate records of all financial transactions associated with this Contract, including, but not limited to, invoices, time studies, and other official documentation that sufficiently support all charges under this Contract.

## **3. PERSONAL PROPERTY**

- A. Contractor will develop and maintain a system to track the acquisition of tangible personal property purchased with County funds having a cost of at least \$1,500 and submit, upon County's request, an annual accounting of all such property purchased that includes information on cost and acquisition date. Contractor will ensure adequate safeguards are in place to protect such assets and will exercise reasonable care over such assets to protect against theft, damage or unauthorized use. Contractor will, upon County's request, return such assets to the County upon contract termination; unless the depreciated value of the asset is \$0, based on a straight-line method of depreciation (refer to CFR part 200.436).

## **4. FINANCIAL STATEMENTS AND AUDITS**

- A. Contractor agrees to furnish an annual audited financial statement to the County, which must be submitted within 30 days of its publication.
- B. Contractor agrees to furnish all records and documents within a reasonable time, in the event that the County, state or federal government conducts an audit.

## **5. SUB-RECIPIENT MONITORING AND MANAGEMENT**

- A. Contractor will complete a self-assessment tool and provide it to the County within 30 days of contract execution. The County will provide the required format.
- B. Contractor will provide a fiscal monitoring report which compares the contract budget per line item in relation to the monthly invoice, cumulative total invoice, and the total contract balance. The County will provide the required format.
- C. In adherence with 2 CFR part 200, subpart D, this Contract (subaward) must include the following information at the time of contract (subaward) execution. Significant changes to these data elements may require modification.
  - i. Sub recipient Name (which must match the name associated with its DUNS number): Solano Family and Children's Services
  - ii. Sub recipient DUNS number: 05-467-7810

- iii. Federal Award Identification Number (FAIN): Not applicable
- iv. Federal Award Date (date when the federal award was signed by authorized official of awarding agency):
- v. Sub award Period of Performance Start and End Date: 01/01/2018 to 06/30/2019
- vi. Amount of Federal Funds obligated by this action: Not applicable
- vii. Total Amount of Federal Funds obligated to the sub recipient: Not applicable
- viii. Total amount of Federal Award: Not applicable
- ix. Federal award project description, as required to be responsive to the Federal Funding Accountability and Transparency Act (FFATA): Not applicable
- x. Name of Federal awarding agency, pass-through entity and contact information for awarding official: Not applicable
- xi. CFDA Number and name: Not applicable
- xii. Identification of whether the award is for research and development. Not Applicable
- xiii. Indirect cost rate for the Federal award (including if the de minimis rate is charged per 2 CFR part 200.414 Indirect (F&A) costs): Not Applicable

**EXHIBIT B-1**  
**May 8, 2018 – June 30, 2018**

<b>SOLANO FAMILY CHILDRENS SERVICES</b>					
		<b>Voucher</b>	<b>Navigator</b>	<b>Training</b>	<b>Total</b>
<b>Personnel</b>	<b>FTE</b>				
Family Service Specialists (FSS)	0.10	8,823			8,823
R & R Manager	0.49		11,215	11,201	22,416
Family Navigator/Trauma Informed Trainer	1.00		8,770	8,964	17,734
Executive Director	0.04		5,571		5,571
Fiscal Manager	0.04		4,647		4,647
Fiscal Assistant	0.09		4,976		4,976
<b>Total Salaries</b>		<b>\$8,823</b>	<b>\$35,179</b>	<b>\$20,165</b>	<b>\$64,167</b>
<b>Fringe Benefits</b>		<b>\$797</b>	<b>\$1,765</b>		<b>\$2,561.05</b>
<b>Subtotal Personnel</b>		<b>\$9,620</b>	<b>\$36,944</b>	<b>\$20,165</b>	<b>\$66,729</b>
<b>Operating</b>					
Postage		200	52	80.00	332
Supplies		400	650	400	1,450
Printing			200	100	300
Travel		130	400	100	630
Training & Conferences			500		500
Insurance			24	24	48
Utilities			182		182
Rent			651	525	1,176
Equipment Leases & Maintenance			1,500	500	2,000
Storage			53		53
Other Contracted Services			15	15	30
Telephone		300	123	113	536
Audit		288	50		338
Equipment			1,000	300	1,300
Office Costs			24	24	48
Provider Incentives				500	500
Miscellaneous Costs			55		55
<b>Subtotal Operating</b>		<b>\$1,318</b>	<b>\$5,479</b>	<b>\$2,681</b>	<b>\$9,478</b>
<b>Child Care Payments</b>		<b>\$79,726</b>			<b>\$79,726</b>
<b>GRAND TOTAL</b>		<b>\$90,664</b>	<b>\$42,423</b>	<b>\$22,846</b>	<b>\$155,933</b>

**EXHIBIT B-1**  
**July 1, 2018 – June 30, 2019**

<b>SOLANO FAMILY CHILDRENS SERVICES</b>					
		<b>Voucher</b>	<b>Navigator</b>	<b>Training</b>	<b>Total</b>
<b>Personnel</b>	<b>FTE</b>				
Family Service Specialists (FSS)	0.10	17,079			17,079
Subsidy Unit Supervisor	0.02	1,818			
R & R Manager	0.30		15,198	15,198	30,396
Family Navigator/Trauma Informed Trainer	1.00		36,309	16,310	52,619
Executive Director	0.02		2,759		2,759
Fiscal Manager	0.02		2,877		2,877
Fiscal Assistant	0.04		2,273		2,273
<b>Total Salaries</b>		<b>\$18,897</b>	<b>\$59,416</b>	<b>\$31,508</b>	<b>\$109,821</b>
<b>Fringe Benefits</b>		<b>\$1,473</b>	<b>\$4,266</b>	<b>\$2,773</b>	<b>\$8,512</b>
<b>Subtotal Personnel</b>		<b>\$20,370</b>	<b>\$63,682</b>	<b>\$34,281</b>	<b>\$118,333</b>
<b>Operating</b>					
Postage		300	80	210	590
Supplies		250	200	880	1,330
Printing		150	100	200	450
Travel		100	150	250	500
Training & Conferences		100	400	250	750
Dues/Memberships			100		100
Insurance			72	72	144
Utilities			545	435	980
Rent			1,952	1,952	3,904
Equipment Leases & Maintenance		600	1,300	1,300	3,200
Storage			53	53	106
Other Contracted Services			46	40	86
Telephone		300	367	367	1,034
Audit		475	150	150	775
Equipment			200		200
Office Costs			24	24	48
Provider Incentives				1,000	1,000
<b>Subtotal Operating</b>		<b>\$2,275</b>	<b>\$5,739</b>	<b>\$7,183</b>	<b>\$15,197</b>
<b>Child Care Payments</b>		<b>\$145,834</b>			<b>\$145,834</b>
<b>GRAND TOTAL</b>		<b>\$168,479</b>	<b>\$69,421</b>	<b>\$41,464</b>	<b>\$279,364</b>

**EXHIBIT C**  
**GENERAL TERMS AND CONDITIONS**

**1. CLOSING OUT**

A. County will pay Contractor's final request for payment providing Contractor has paid all financial obligations undertaken pursuant to this Contract or any other contract and/or obligation that Contractor may have with the County. If Contractor has failed to pay any obligations outstanding, County will withhold from Contractor's final request for payment the amount of such outstanding financial obligations owed by Contractor. Contractor is responsible for County's receipt of a final request for payment 30 days after termination of this Contract.

B. A final undisputed invoice shall be submitted for payment no later than ninety (90) calendar days following the expiration or termination of this Contract, unless a later or alternate deadline is agreed to in writing by the County. The final invoice must be clearly marked "FINAL INVOICE", thus indicating that all payment obligations of the County under this Contract have ceased and that no further payments are due or outstanding.

C. The County may, at its discretion, choose not to honor any delinquent final invoice if the Contractor fails to obtain prior written approval of an alternate final invoice submission deadline. Written County approval for an alternate final invoice submission deadline shall be sought from the County prior to the expiration or termination of this Contract.

**2. TIME**

Time is of the essence in all terms and conditions of this Contract.

**3. TIME OF PERFORMANCE**

Work will not begin, nor claims paid for services under this Contract until all Certificates of Insurance, business and professional licenses/certificates, IRS ID number, signed W-9 form, or other applicable licenses or certificates are on file with the County's Contract Manager.

**4. TERMINATION**

A. This Contract may be terminated by County or Contractor, at any time, with or without cause, upon 30 days' written notice from one to the other.

B. County may terminate this Contract immediately upon notice of Contractor's malfeasance.

C. Following termination, County will reimburse Contractor for all expenditures made in good faith that are unpaid at the time of termination not to exceed the maximum amount payable under this Contract unless Contractor is in default of this Contract.

**5. SIGNATURE AUTHORITY**

The parties executing this Contract certify that they have the proper authority to bind their respective entities to all terms and conditions set forth in this Contract.

**6. REPRESENTATIONS**

A. County relies upon Contractor's professional ability and training as a material inducement to enter into this Contract. Contractor represents that Contractor will perform the work according to generally accepted professional practices and standards and the requirements of applicable federal, state and local laws. County's acceptance of Contractor's work shall not constitute a waiver or release of Contractor from professional responsibility.

B. Contractor further represents that Contractor possesses current valid appropriate licensure, including, but not limited to, driver's license, professional license, certificate of tax-exempt status, or permits, required to perform the work under this Contract.

## 7. INSURANCE

A. Without limiting Contractor's obligation to indemnify County, Contractor must procure and maintain for the duration of the Contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work under this Contract and the results of that work by Contractor, Contractor's agents, representatives, employees or subcontractors.

### B. Minimum Scope of Insurance

Coverage must be at least as broad as:

- (1) Insurance Services Office Commercial General Liability coverage (occurrence Form CG 00 01).
- (2) Insurance Services Office Form Number CA 00 01 covering Automobile Liability, Code 1 (any auto).
- (3) Workers' Compensation insurance as required by the State of California and Employer's Liability Insurance.

### C. Minimum Limits of Insurance

Contractor must maintain limits no less than:

- |   |   |   |
|---|---|---|
| (1) General Liability:<br>(Including operations, products<br>and completed operations.) | <b>\$1,000,000</b>                      | per occurrence for bodily injury, personal injury and property damage, or the full per occurrence limits of the policy, whichever is greater. If Commercial General Liability insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit. |
| (2) Automobile Liability:   | <b>\$1,000,000</b>                      | per accident for bodily injury and property damage.   |
| (3) Workers' Compensation:  | As required by the State of California. |   |
| (4) Employer's Liability:   | <b>\$1,000,000</b>                      | per accident for bodily injury or disease.  |

### D. Additional Insurance Coverage

To the extent coverage is applicable to Contractor's services under this Contract, Contractor must maintain the following insurance coverage:

- |                      |                    |  |
|----------------------|--------------------|--|
| (1) Cyber Liability: | <b>\$1,000,000</b> | per incident with the aggregate limit twice the required limit to cover the full replacement value of damage to, alteration of, loss of, or destruction of electronic data and/or information property of the County that will be in the care, custody or control of Contractor under this Contract. |
|----------------------|--------------------|--|

- (2) Professional Liability: **\$2,000,000** combined single limit per claim and in the aggregate. The policy shall remain in full force and effect for no less than 5 years following the completion of work under this Contract.

E. If Contractor maintains higher limits than the minimums shown above, County is entitled to coverage for the higher limits maintained by Contractor. Any insurance proceeds in excess of the specified limits and coverage required, which are applicable to a given loss, shall be available to the County. No representation is made that the minimums shown above are sufficient to cover the indemnity or other obligations of the Contractor under this Contract.

F. Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to and approved by County. At the option of County, either:

- (1) The insurer will reduce or eliminate such deductibles or self-insured retentions with respect to County, its officers, officials, agents, employees and volunteers; or
- (2) Contractor must provide a financial guarantee satisfactory to County guaranteeing payment of losses and related investigations, claim administration, and defense expenses.

G. Other Insurance Provisions

(1) The general liability and automobile liability policies must contain, or be endorsed to contain, the following provisions:

(a) The County of Solano, its officers, officials, agents, employees, and volunteers must be included as additional insureds with respect to liability arising out of automobiles owned, leased, hired or borrowed by or on behalf of Contractor; and with respect to liability arising out of work or operations performed by or on behalf of Contractor including materials, parts or equipment furnished in connection with such work or operations. General Liability coverage shall be provided in the form of an Additional Insured endorsement (CG 20 10 11 85 or both CG 20 10 and CG 20 37 if later ISO revisions are used or the equivalent) to Contractor's insurance policy, or as a separate owner's policy. The insurance afforded to the additional insureds shall be at least as broad as that afforded to the first named insured.

(b) For any claims related to work performed under this Contract, Contractor's insurance coverage must be primary insurance with respect to the County of Solano, its officers, officials, agents, employees, and volunteers. Any insurance maintained by County, its officers, officials, agents, employees, or volunteers in excess of Contractor's insurance and shall not contribute to it.

(2) If Contractor's services are technologically related, Professional Liability coverage shall include, but not be limited to claims involving infringement of intellectual property, copyright, trademark, invasion of privacy violations, information theft, release of private information, extortion and network security. The policy shall provide coverage for breach response costs as well as regulatory fines and penalties as well as credit monitoring expenses with limits sufficient to respond to such obligations. The policy shall also include, or be endorsed to include, property damage liability coverage for damage to, alteration of, loss of, or destruction of electronic data and/or information "property" of the County in the care, custody, or control of the Contractor. If not covered under the Contractor's Professional Liability policy, such "property" coverage of the County may be endorsed onto the Contractor's Cyber Liability Policy.

(3) Should any of the above described policies be cancelled prior to the policies' expiration date, Contractor agrees that notice of cancellation will be delivered in accordance with the policy provisions.

H. Waiver of Subrogation

(1) Contractor agrees to waive subrogation which any insurer of Contractor may acquire from Contractor by virtue of the payment of any loss. Contractor agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation.

(2) The Workers' Compensation policy must be endorsed with a waiver of subrogation in favor of County for all work performed by Contractor, its employees, agents and subcontractors.

I. Acceptability of Insurers

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII unless otherwise acceptable to County.

J. Verification of Coverage

(1) Contractor must furnish County with original certificates and endorsements effecting coverage required by this Contract.

(2) The endorsements should be on forms provided by County or, if on other than County's forms, must conform to County's requirements and be acceptable to County.

(3) County must receive and approve all certificates and endorsements before work commences.

(4) However, failure to provide the required certificates and endorsements shall not operate as a waiver of these insurance requirements.

(5) County reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage described above at any time.

**8. BEST EFFORTS**

Contractor represents that Contractor will at all times faithfully, industriously and to the best of its ability, experience and talent, perform to County's reasonable satisfaction.

**9. DEFAULT**

A. If Contractor defaults in Contractor's performance, County shall promptly notify Contractor in writing. If Contractor fails to cure a default within 30 days after notification, or if the default requires more than 30 days to cure and Contractor fails to commence to cure the default within 30 days after notification, then Contractor's failure shall constitute cause for termination of this Contract.

B. If Contractor fails to cure default within the specified period of time, County may elect to cure the default and any expense incurred shall be payable by Contractor to County. The contract may be terminated at County's sole discretion.

C. If County serves Contractor with a notice of default and Contractor fails to cure the default, Contractor waives any further notice of termination of this Contract.

D. If this Contract is terminated because of Contractor's default, County shall be entitled to recover from Contractor all damages allowed by law.

**10. INDEMNIFICATION**

A. Contractor will indemnify, hold harmless and assume the defense of the County of Solano, its officers, employees, agents and elective and appointive boards from all claims, losses, damages, including property damages, personal injury, death and liability of every kind, directly or indirectly arising from Contractor's operations or from any persons directly or indirectly employed by, or acting as agent for, Contractor, excepting the sole negligence or willful misconduct of the County of Solano. This indemnification shall extend to claims, losses, damages, injury and liability for injuries occurring after completion of Contractor's services, as well as during the progress of rendering such services.

B. Acceptance of insurance required by this Contract does not relieve Contractor from liability under this indemnification clause. This indemnification clause shall apply to all damages or claims for damages suffered by Contractor's operations regardless if any insurance is applicable or not.



## 11. INDEPENDENT CONTRACTOR

A. Contractor is an independent contractor and not an agent, officer or employee of County. The parties mutually understand that this Contract is between two independent contractors and is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture or association.

B. Contractor shall have no claim against County for employee rights or benefits including, but not limited to, seniority, vacation time, vacation pay, sick leave, personal time off, overtime, medical, dental or hospital benefits, retirement benefits, Social Security, disability, Workers' Compensation, unemployment insurance benefits, civil service protection, disability retirement benefits, paid holidays or other paid leaves of absence.

C. Contractor is solely obligated to pay all applicable taxes, deductions and other obligations including, but not limited to, federal and state income taxes, withholding, Social Security, unemployment, disability insurance, Workers' Compensation and Medicare payments.

D. Contractor shall indemnify and hold County harmless from any liability which County may incur because of Contractor's failure to pay such obligations nor shall County be responsible for any employer-related costs not otherwise agreed to in advance between the County and Contractor.

E. As an independent contractor, Contractor is not subject to the direction and control of County except as to the final result contracted for under this Contract. County may not require Contractor to change Contractor's manner of doing business, but may require redirection of efforts to fulfill this Contract.

F. Contractor may provide services to others during the same period Contractor provides service to County under this Contract.

G. Any third persons employed by Contractor shall be under Contractor's exclusive direction, supervision and control. Contractor shall determine all conditions of employment including hours, wages, working conditions, discipline, hiring and discharging or any other condition of employment.

H. As an independent contractor, Contractor shall indemnify and hold County harmless from any claims that may be made against County based on any contention by a third party that an employer-employee relationship exists under this Contract.

I. Contractor, with full knowledge and understanding of the foregoing, freely, knowingly, willingly and voluntarily waives the right to assert any claim to any right or benefit or term or condition of employment insofar as they may be related to or arise from compensation paid hereunder.

## 12. RESPONSIBILITIES OF CONTRACTOR

A. The parties understand and agree that Contractor possesses the requisite skills necessary to perform the work under this Contract and County relies upon such skills. Contractor pledges to perform the work skillfully and professionally. County's acceptance of Contractor's work does not constitute a release of Contractor from professional responsibility.

B. Contractor verifies that Contractor has reviewed the scope of work to be performed under this Contract and agrees that in Contractor's professional judgment, the work can and shall be completed for costs within the maximum amount set forth in this Contract.

C. To fully comply with the terms and conditions of this Contract, Contractor shall:

(1) Establish and maintain a system of accounts for budgeted funds that complies with generally accepted accounting principles for government agencies;

(2) Document all costs by maintaining complete and accurate records of all financial transactions associated with this Contract, including, but not limited to, invoices and other official documentation that sufficiently support all charges under this Contract;

(3) Submit monthly reimbursement claims for expenditures that directly benefit Solano County;

(4) Be liable for repayment of any disallowed costs identified through quarterly reports, audits, monitoring or other sources; and

(5) Retain financial, programmatic, client data and other service records for 3 years from the date of the end of the contract award or for 3 years from the date of termination, whichever is later.

### **13. COMPLIANCE WITH LAW**

A. Contractor shall comply with all federal, state and local laws and regulations applicable to Contractor's performance, including, but not limited to, licensing, employment and purchasing practices, wages, hours and conditions of employment.

B. To the extent federal funds are used in whole or in part to fund this Contract, Contractor specifically agrees to comply with Executive Order 11246 entitled "Equal Employment Opportunity", as amended and supplemented in Department of Labor regulations; the Copeland "Ant-Kickback" Act (18 U.S.C. §874) and its implementing regulations (29 C.F.R. part 3); the Clean Air Act (42 U.S.C. §7401 et seq.); the Clean Water Act (33 U.S.C. §1251); and the Energy Policy and Conservation Act (Pub. L. 94-165).

C. Contractor represents that it will comply with the applicable cost principles and administrative requirements including claims for payment or reimbursement by County as set forth in 2 C.F.R. part 200, as currently enacted or as may be amended throughout the term of this Contract.

### **14. CONFIDENTIALITY**

A. Contractor shall prevent unauthorized disclosure of names and other client-identifying information, except for statistical information not identifying a particular client receiving services under this Contract.

B. Contractor shall not use client specific information for any purpose other than carrying out Contractor's obligations under this Contract.

C. Contractor shall promptly transmit to County all requests for disclosure of confidential information.

D. Except as otherwise permitted by this Contract or authorized by law, Contractor shall not disclose any confidential information to anyone other than the State of California without prior written authorization from County.

E. For purposes of this section, identity shall include, but not be limited to, name, identifying number, symbol or other client identifying particulars, such as fingerprints, voice print or photograph. Client shall include individuals receiving services pursuant to this Contract.

### **15. CONFLICT OF INTEREST**

A. Contractor represents that Contractor and/or Contractor's employees and/or their immediate families and/or Board of Directors and/or officers have no interest, including, but not limited to, other projects or independent contracts, and shall not acquire any interest, direct or indirect, including separate contracts for the work to be performed hereunder, which conflicts with the rendering of services under this Contract. Contractor shall employ or retain no such person while rendering services under this Contract. Services rendered by Contractor's associates or employees shall not relieve Contractor from personal responsibility under this clause.

B. Contractor has an affirmative duty to disclose to County in writing the name(s) of any person(s) who have an actual, potential or apparent conflict of interest.

### **16. DRUG FREE WORKPLACE**

Contractor represents that Contractor is knowledgeable of Government Code section 8350 et seq., regarding a drug free workplace and shall abide by and implement its statutory requirements.

**17. HEALTH AND SAFETY STANDARDS**

Contractor shall abide by all health and safety standards set forth by the State of California and/or the County of Solano pursuant to the Injury and Illness Prevention Program. If applicable, Contractor must receive all health and safety information and training from County.

**18. CHILD/ADULT ABUSE**

If services pursuant to this Contract will be provided to children and/or elder adults, Contractor represents that Contractor is knowledgeable of the Child Abuse and Neglect Reporting Act (Penal Code section 11164 et seq.) and the Elder Abuse and Dependent Adult Civil Protection Act (Welfare and Institutions Code section 15600 et seq.) requiring reporting of suspected abuse.

**19. INSPECTION**

Authorized representatives of County, the State of California and/or the federal government may inspect and/or audit Contractor's performance, place of business and/or records pertaining to this Contract.

**20. NONDISCRIMINATION**

A. In rendering services under this Contract, Contractor shall comply with all applicable federal, state and local laws, rules and regulations and shall not discriminate based on age, ancestry, color, gender, marital status, medical condition, national origin, physical or mental disability, race, religion, sexual orientation, or other protected status.

B. Further, Contractor shall not discriminate against its employees, which includes, but is not limited to, employment upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation and selection for training, including apprenticeship.

**21. SUBCONTRACTOR AND ASSIGNMENT**

A. Services under this Contract are deemed to be personal services.

B. Subject to any required state or federal approval, Contractor shall not subcontract any work under this Contract without the prior written consent of the County's Contract Manager nor assign this Contract or monies due without the prior written approval of the County's applicable Department Head or his or her designee and the County Administrator.

C. If County consents to the use of subcontractors, Contractor shall require and verify that its subcontractors maintain insurance meeting all the requirements stated in Section 7 above.

D. Assignment by Contractor of any monies due shall not constitute an assignment of the Contract.

**22. UNFORESEEN CIRCUMSTANCES**

Contractor is not responsible for any delay caused by natural disaster, war, civil disturbance, labor dispute or other cause beyond Contractor's reasonable control, provided Contractor gives written notice to County of the cause of the delay within 10 days of the start of the delay.

**23. OWNERSHIP OF DOCUMENTS**

A. County shall be the owner of and shall be entitled to possession of any computations, plans, correspondence or other pertinent data and information gathered by or computed by Contractor prior to termination of this Contract by County or upon completion of the work pursuant to this Contract.

B. No material prepared in connection with the project shall be subject to copyright in the United States or in any other country.

#### **24. NOTICE**

A. Any notice necessary to the performance of this Contract shall be given in writing by personal delivery or by prepaid first-class mail addressed as stated on the first page of this Contract.

B. If notice is given by personal delivery, notice is effective as of the date of personal delivery. If notice is given by mail, notice is effective as of the day following the date of mailing or the date of delivery reflected upon a return receipt, whichever occurs first.

#### **25. NONRENEWAL**

Contractor acknowledges that there is no guarantee that County will renew Contractor's services under a new contract following expiration or termination of this Contract. Contractor waives all rights to notice of non-renewal of Contractor's services.

#### **26. COUNTY'S OBLIGATION SUBJECT TO AVAILABILITY OF FUNDS**

A. The County's obligation under this Contract is subject to the availability of authorized funds. The County may terminate the Contract, or any part of the Contract work, without prejudice to any right or remedy of the County, for lack of appropriation of funds. If expected or actual funding is withdrawn, reduced or limited in any way prior to the expiration date set forth in this Contract, or any subsequent amendment, the County may, upon written Notice to the Contractor, terminate this Contract in whole or in part.

B. Payment shall not exceed the amount allowable for appropriation by the Board of Supervisors. If the Contract is terminated for non-appropriation of funds:

- i. The County will be liable only for payment in accordance with the terms of this Contract for services rendered prior to the effective date of termination; and
- ii. The Contractor shall be released from any obligation to provide further services pursuant to this Contract that are affected by the termination.

C. Funding for this Contract beyond the current appropriation year is conditional upon appropriation by the Board of Supervisors of sufficient funds to support the activities described in this Contract. Should such an appropriation not be approved, this Contract will terminate at the close of the current appropriation year.

D. This Contract is void and unenforceable if all or parts of federal or state funds applicable to this Contract are not available to County. If applicable funding is reduced, County may either:

- (1) Cancel this Contract; or,
- (2) Offer a contract amendment reflecting the reduced funding.

#### **27. CHANGES AND AMENDMENTS**

A. County may request changes in Contractor's scope of services. Any mutually agreed upon changes, including any increase or decrease in the amount of Contractor's compensation, shall be effective when incorporated in written amendments to this Contract.

B. The party desiring the revision shall request amendments to the terms and conditions of this Contract in writing. Any adjustment to this Contract shall be effective only upon the parties' mutual execution of an amendment in writing.

C. No verbal agreements or conversations prior to execution of this Contract or requested amendment shall affect or modify any of the terms or conditions of this Contract unless reduced to writing according to the applicable provisions of this Contract.

## **28. CHOICE OF LAW**

The parties have executed and delivered this Contract in the County of Solano, State of California. The laws of the State of California shall govern the validity, enforceability or interpretation of this Contract. Solano County shall be the venue for any action or proceeding, in law or equity that may be brought in connection with this Contract.

## **29. HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT**

Contractor represents that it is knowledgeable of the Health Insurance Portability and Accountability Act of 1996 ("HIPAA") and its implementing regulations issued by the U.S. Department of Health and Human Services (45 C.F.R. parts 160-64) regarding the protection of health information obtained, created, or exchanged as a result of this Contract and shall abide by and implement its statutory requirements.

## **30. WAIVER**

Any failure of a party to assert any right under this Contract shall not constitute a waiver or a termination of that right, under this Contract or any of its provisions.

## **31. CONFLICTS IN THE CONTRACT DOCUMENTS**

The Contract documents are intended to be complementary and interpreted in harmony so as to avoid conflict. In the event of conflict in the Contract documents, the parties agree that the document providing the highest quality and level of service to the County shall supersede any inconsistent term in these documents.

## **32. FAITH BASED ORGANIZATIONS**

A. Contractor agrees and acknowledges that County may make funds available for programs or services affiliated with religious organizations under the following conditions: (a) the funds are made available on an equal basis as for programs or services affiliated with non-religious organizations; (b) the program funded does not have the substantial effect of supporting religious activities; (c) the funding is indirect, remote, or incidental to the religious purpose of the organization; and (d) the organization complies with the terms and conditions of this Contract.

B. Contractor agrees and acknowledges that County may not make funds available for programs or services affiliated with a religious organization (a) that has denied or continues to deny access to services on the basis of race, color, religion, ancestry, national origin, sex, citizenship, or known disability; (b) will use the funds for a religious purpose; (c) will use the funds for a program or service that subjects its participants to religious education.

C. Contractor agrees and acknowledges that all recipients of funding from County must: (a) comply with all legal requirements and restrictions imposed upon government-funded activities set forth in Article IX, section 8 and Article XVI, section 5 of the California Constitution and in the First Amendment to the United States Constitution; and (b) segregate such funding from all funding used for religious purposes.

## **33. PRICING**

Should Contractor, at any time during the term of this Contract, provide the same goods or services under similar quantity, terms and conditions to one or more counties in the State of California at prices below those set forth in this Contract, then the parties agree to amend this Contract so that such lower prices shall be extended immediately to County for all future services.

#### **34. USE OF PROVISIONS, TERMS, CONDITIONS AND PRICING BY OTHER PUBLIC AGENCIES**

Contractor and County agree that the terms of this Contract may be extended to any other public agency located in the State of California, as provided for in this section. Another public agency wishing to use the provisions, terms, and pricing of this Contract to contract for equipment and services comparable to that described in this Contract shall be responsible for entering into its own contract with Contractor, as well as providing for its own payment provisions, making all payments, and obtaining any certificates of insurance and bonds that may be required. County is not responsible for providing to any other public agency any documentation relating this Contract or its implementation. Any public agency that uses provisions, terms, or pricing of this Contract shall by virtue of doing so be deemed to indemnify and hold harmless County from all claims, demands, or causes of actions of every kind arising directly or indirectly with the use of this Contract. County makes no guarantee of usage by other users of this Contract nor shall the County incur any financial responsibility in connection with any contracts entered into by another public agency. Such other public agency shall accept sole responsibility for placing orders and making payments to Contractor.

#### **35. DISBARMENT OR SUSPENSION OF CONTRACTOR**

A. Contractor represents that its officers, directors and employees (i) are not currently excluded, debarred, or otherwise ineligible to participate in a federally funded program; (ii) have not been convicted of a criminal offense related to the provision of federally funded items or services but or previously excluded, debarred, or otherwise declared ineligible to participate in any federally funded programs, and (iii) are not, to the best of its knowledge, under investigation or otherwise aware of any circumstances which may result in Contractor being excluded from participation in federally funded programs.

B. For purposes of this Contract, federally funded programs include any federal health program as defined in 42 USC § 1320a-7b(f) (the "Federal Healthcare Programs") or any state healthcare programs.

C. This representation and warranty shall be an ongoing representation and warranty during the term of this Contract and Contractor must immediately notify the County of any change in the status of the representation and warranty set forth in this section.

D. If services pursuant to this Contract involve federally-funded programs, Contractor agrees to provide certification of non-suspension with submission of each invoice. Failure to submit certification with invoices will result in a delay in County processing of Contractor's payment.

#### **36. EXECUTION IN COUNTERPARTS**

This Contract may be executed in two or more counterparts, each of which together shall be deemed an original, but all of which together shall constitute one and the same instrument, it being understood that all parties need not sign the same counterpart. In the event that any signature is delivered by facsimile or electronic transmission (e.g., by e-mail delivery of a ".pdf" format data file), such signature shall create a valid and binding obligation of the party executing (or on whose behalf such signature is executed) with the same force and effect as if such facsimile or electronic signature page were an original signature.

#### **37. LOCAL EMPLOYMENT POLICY**

Solano County desires, whenever possible, to hire qualified local residents to work on County projects. A local resident is defined as a person who resides in, or a business that is located in, Solano County. The County encourages an active outreach program on the part of its contractors, consultants and agents. When local projects require subcontractors, Contractor shall solicit proposals for qualified local residents where possible.

**38. ENTIRE CONTRACT**

This Contract, including any exhibits referenced, constitutes the entire agreement between the parties and there are no inducements, promises, terms, conditions or obligations made or entered into by County or Contractor other than those contained in it.

**EXHIBIT D**  
**SPECIAL TERMS AND CONDITIONS**

**1. CONTRACT EXTENSION**

Notwithstanding Sections 2 and 3 of the Standard Contract, and unless terminated by either party prior to contract termination date, at County's sole election, this Contract may be extended for up to 90 days beyond the contract termination date to allow for continuation of services and sufficient time to complete a novation or renewal contract. In the event that this Contract is extended, compensation for the extension period will not exceed \$69,841.

**2. DRUG FREE WORKPLACE**

Contractor will execute the form attached as Exhibit "D- 1".

**3. CHILD/ADULT ABUSE**

Contractor will execute the form attached as Exhibits "D-2" and "D-3".

**4. HIPAA COMPLIANCE-COVERED ENTITY TO COVERED ENTITY**

COUNTY and CONTRACTOR each consider and represent themselves as covered entities as defined by the U.S. Health Insurance Portability and Accountability Act and agree to use and disclose protected health information as required by law. COUNTY and CONTRACTOR acknowledge that the exchange of protected health information between them is only for treatment, payment, and health care operations.

**5. CIVIL RIGHTS COMPLAINTS PROCEDURE**

Contractor will:

- A. Provide services to any person, regardless of age, color, disability, marital status, national origin, Limited-English Proficiency (LEP), political affiliation, race, religion or sex.
- B. Comply with civil rights requirements as directed by County, which includes, but is not limited to the following:
  - i. Ensure public contact staff attends civil rights training.
  - ii. Ensure notices and correspondences sent to participants are in their respective primary language and provide interpreters to ensure meaningful access of services to all applicants.
- C. Maintain a record of all civil rights materials provided by County and ensure all applicants are provided with the civil rights materials.
- D. Develop and use procedures for receiving and forwarding civil rights complaints as follows:
  - i. County Contract Manager (CCM) will act as the Civil Rights Liaison (CRL) between Contractor and the H&SS Civil Rights Coordinator.
  - ii. Refer or forward all complaints to the H&SS Civil Rights Coordinator within two business days of receiving it. If forwarding a written complaint, Contractor must maintain a copy.
  - iii. CCM/CRL will not attempt to investigate civil right complaints. All investigations are handled by the H&SS Civil Rights Coordinator.
  - iv. Civil rights complaints will not be scanned as documentation in CalWIN.



**6. VENDOR ASSURANCE OF COMPLIANCE**

Contractor will execute the form attached as Exhibit "D-4"

**7. CULTURAL COMPETENCE**

Contractor will provide culturally and linguistically competent and age-appropriate service, to the extent feasible.

**8. CONFIDENTIALITY OF RECORDS**

Contractor warrants that Contractor is knowledgeable of the confidentiality laws of the State of California; specifically Civil Code § 56 *et seq.* and Welfare and Institutions Code §§ 827 and 5328 respecting confidentiality of records. Contractor further warrants that Contractor is knowledgeable of Welfare and Institutions Code sections applicable to the subject of this Contract, particularly sections §§ 10850 and 11478.1 and will abide by its requirements. County and Contractor will maintain the confidentiality of any information regarding clients (or their families) receiving Contractor's services. Contractor may obtain such information from application forms, interviews, tests or reports from public agencies, counselors or any other source. Without the client's written permission, Contractor will divulge such information only as necessary for purposes related to the performance or evaluation of services provided pursuant to this Contract, and then only to those persons having responsibilities under this Contract, including those furnishing services under Contractor through subcontracts.

**9. SPECIAL INCIDENT REPORTING**

Contractor will provide written notification to County of any critical incidents and outcomes that may have occurred during the delivery of services under this contract. Contractor will verbally notify the County within 4 hours and prepare a written report within 24 hours of the incident. Contractor will make all records relevant to the incident available to County in order for County to properly investigate the incident.

**10. SPECIAL RESPONSIBILITIES OF CONTRACTOR**

- A. Submit verification of non-profit status, if a requirement for the award of this Contract.
- B. Provide an audit report, including a management letter, to County annually.
- C. Conduct an audit, at Contractor's expense, according to the requirements of 2 CFR 200 subpart F Audit Requirements, which identifies all funds granted, received, disbursed and expended, and provide the audit to County within 30 days of completion.
- D/ Provide an un-audited statement of revenue and expenditures to County within thirty days (30) of completion of the project if funds awarded to Contractor are \$100,000 or less.
- E. Obtain a bond at, Contractor's sole expense, in an amount sufficient to cover start-up funds if any were provided to Contractor from County.

EXHIBIT D-1

SOLANO COUNTY  
**DRUG-FREE WORKPLACE CERTIFICATION**  
(rev-09/01/94)

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**Solano Family & Children's Services**

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Contractor certifies compliance with Government Code section 8355 in matters relating to providing a drug-free workplace. Contractor will:

1. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations, as required by Government Code section 8355(a).
2. Establish a Drug-Free Awareness Program as required by Government Code section 8355(b), to inform employees about all of the following:
  - (a.) The dangers of drug abuse in the workplace;
  - (b.) The person's or organization's policy of maintaining a drug-free workplace;
  - (c.) Any available counseling, rehabilitation and employee assistance programs; and
  - (d.) Penalties that may be imposed upon employees for drug abuse violations.
3. Provide, as required by Government Code section 8355(c), that every employee who works on the proposed contract or grant:
  - (a.) Will receive a copy of the company's drug-free policy statement; and
  - (b.) Will agree to abide by the terms of the company's statement as a condition of employment on the contract or grant.

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**CERTIFICATION**

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I certify that I am duly authorized legally to bind the Contractor to the above-described certification. I am fully aware that this certification, executed on the date below, is made under penalty of perjury under the laws of the State of California.

*Kathy Lago* 

SIGNATURE

04/18/2018  
03:04 PM EDT

DATE


**EXHIBIT D-2**

**CHILD ABUSE REPORTING REQUIREMENTS**

Section 11166 of the Penal Code requires any child care custodian, medical practitioner, non-medical practitioner, or employee of a child protective agency who has knowledge of; or observes a child in his or her professional capacity or within the scope of his or her employment, whom he or she knows or reasonably suspects, has been the victim of a child abuse to report the known or suspected instance of child abuse to a child protective agency immediately or as soon as practically possible by telephone, and to prepare and send a written report thereof within 36 hours of receiving the information concerning the incident.

A full copy of Penal Code section 11166 has been provided to me.

I, the undersigned, have read and understand the requirements of Penal Code section 11166 and will comply with its provisions.

Signature: Kathy Lago 

04/18/2018  
03:04 PM EDT  
Date: \_\_\_\_\_

EXHIBIT D-3

**ADULT ABUSE REPORTING REQUIREMENTS**

Welfare and Institutions Code section 15630 and following:

The undersigned, having read the statement below, signifies knowledge and understanding of its provisions:

Section 15630 of the Welfare and Institutions Code requires any care custodian, health practitioner, or employee of an adult protective services agency or a local law enforcement agency who has knowledge of, or observes a dependent adult, in his or her professional capacity or within the scope of his or her employment who he or she knows has been the victim of physical abuse, or who has injuries under circumstances which are consistent with abuse where the dependent adult's statements indicate, or in the case of a person with developmental disabilities, where his or her statements or other corroborating evidence indicates that abuse has occurred, to report the known or suspected instance of physical abuse to an adult protective services or a local law enforcement agency immediately or as soon as practically possible by telephone and to prepare and send a written report, thereof, within 36 hours of receiving the information concerning the incident.

"Care Custodian" means an administrator or an employee of any of the following public or private facilities:

- |                                 |                                      |
|---------------------------------|--------------------------------------|
| 1. Health facility              | 12. Licensing worker or evaluator    |
| 2. Clinic                       | 13. Public assistance worker         |
| 3. Home health agency           | 14. Adult protective services agency |
| 4. Educational institution      | 15. Patient's rights advocate        |
| 5. Sheltered workshop           | 16. Nursing home ombudsman           |
| 6. Camp                         | 17. Legal guardian or conservator    |
| 7. Respite care facility        | 18. Skilled nursing facility         |
| 8. Residential care institution | 19. Intermediate care facility       |
| including foster homes and      | 20. Local Law enforcement agency     |
| group homes                     | 21. Any other person who provides    |
| 9. Community care facility      | goods or services necessary to       |
| 10. Adult day care facility,    | avoid physical harm or mental        |
| including adult day health      | suffering and who performs duties    |
| care facilities                 |                                      |
| 11. Regional center for persons |                                      |
| with developmental disabilities |                                      |

"Health Practitioner" means a physician, surgeon, psychiatrist, psychologist, dentist, resident, intern, podiatrist, chiropractor, licensed nurse, dental hygienist, marriage, family and child counselor or any other person who is currently licensed under Division 2 (commencing with Section 500) of the Business and Professions Code, any emergency medical technician I or II, paramedic, a person certified pursuant to Division 2.5 (commencing with Section 1797) of the Health and Safety Code, or psychological assistant registered pursuant to Section 2913 of the Business and Professions Code, a marriage, family and child counselor trainee, as defined in subdivision (c) of Section 4980.03 of the Business and Professions Code, a state or county public health employee who treats a dependent adult for any condition, a coroner, or a religious practitioner who diagnoses, examines, or treats dependent adults.

I certify that a full copy of Welfare and Institutions Code section 15630 and following has been provided to me, and I have read and understand the above statement and will comply with its provisions.

Signature: Kathy Lago 

Date: 04/18/2018  
03:04 PM EDT

VENDOR ASSURANCE OF COMPLIANCE  
WITH THE SOLANO COUNTY  
HEALTH & SOCIAL SERVICES DEPARTMENT

NONDISCRIMINATION IN STATE AND FEDERALLY ASSISTED PROGRAMS

Solano Family and Children's Services agrees that it will comply with Title VI and VII of the Civil Rights Act of 1964 as amended; Section 504 of the Rehabilitation Act of 1973 as amended; the Age Discrimination Act of 1975 as amended; the Food Stamp Act of 1977, as amended and in particular section 272.6; Title II of the Americans with Disabilities Act of 1990; California Civil Code section 51 et seq., as amended; California Government Code section 11135-11139.5, as amended; California Government Code section 12940 (c), (h) (1), (i), and (j); California Government Code section 4450; Title 22, California Code of Regulations section 98000 – 98413; Title 24 of the California Code of Regulations, Section 3105A(e); the Dymally-Alatorre Bilingual Services Act (California Government Code sections 7290-7299.8); Section 1808 of the Removal of Barriers to Interethnic Adoption Act of 1996; and other applicable federal and state laws, as well as their implementing regulations [including 45 Code of Federal Regulations (CFR) parts 80, 84, and 91, 7 CFR part 15, and 28 CFR part 42], by ensuring that employment practices and the administration of public assistance and social services programs are nondiscriminatory, to the effect that no person will because of ethnic group identification, age, sex, color, disability, medical condition, national origin, race, ancestry, marital status, religion, religious creed or political belief be excluded from participation in or be denied the benefits of, or be otherwise subject to discrimination under any program or activity receiving federal or state financial assistance; and gives assurance that it will immediately take any measures necessary to effectuate this Contract.


This assurance is given in consideration of and for the purpose of obtaining any and all federal and state assistance; and Solano Family and Children's Services gives assurance that administrative methods/procedures which have the effect of subjecting individuals to discrimination or defeating the objectives of the California Department of Social Services (CDSS) Manual of Policies and Procedures (MPP) Chapter 21, will be prohibited.

By accepting the assurance, the Solano Family and Children's Services agrees to compile data, maintain records and submit reports as required, to permit effective enforcement of the aforementioned laws, rules and regulations and permit authorized CDSS and/or federal government personnel, during normal working hours, to review such records, books and accounts as needed to ascertain compliance. If there are any violations of this assurance, CDSS will have the right to invoke fiscal sanctions or other legal remedies in accordance with Welfare and Institutions Code section 10605, or Government Code sections 11135-11139.5, or any other laws, or the issue may be referred to the appropriate federal agency for further compliance action and enforcement of this assurance.

This assurance is binding on Solano Family and Children's Services directly or through contract, license, or other provider services, as long as it receives federal or state assistance.

04/18/2018  
03:04 PM EDT

Date

*Kathy Lago* 

Director's Signature

421 Executive North, Fairfield, CA 94534

Address of Solano Family and Children's Services

(08/13/01)

CR50-Vendor Assurance of Compliance



# Solano County

675 Texas Street  
Fairfield, California 94533  
www.solanocounty.com

## Agenda Submittal

<b>Agenda #:</b>	11	<b>Status:</b>	Consent Calendar
<b>Type:</b>	Miscellaneous	<b>Department:</b>	Health and Social Services
<b>File #:</b>	18-306	<b>Contact:</b>	Gerald Huber 784-8400
<b>Agenda date:</b>	05/08/2018	<b>Final Action:</b>	
<b>Title:</b>	Approve a plaque of appreciation honoring Rosanne Knowles, Office Assistant III upon her retirement from the Department of Health and Social Services, Employment & Eligibility Services Division with over 19 years of dedicated service to Solano County		
<b>Governing body:</b>	Board of Supervisors		
<b>District:</b>	District 4		
<b>Attachments:</b>			

Date:	Ver.	Action By:	Action:	Result:
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Published Notice Required? Yes \_\_\_\_\_ No X  
Public Hearing Required? Yes \_\_\_\_\_ No X

### DEPARTMENTAL RECOMMENDATION:

The Department of Health and Social Services (H&SS) recommends that the Board approve a plaque of appreciation honoring Rosanne Knowles, Office Assistant III, upon her retirement from the Employment & Eligibility Services (E&ES) Division with over 19 years of dedicated service to Solano County.

### SUMMARY/DISCUSSION

Ms. Knowles began her career in Solano County on November 16, 1998 as an Office Assistant II, Extra Help. On February 9, 1999, Ms. Knowles was hired on as a permanent full-time employee as a Clerical Support Specialist for H&SS in the Medi-Cal Program. Ms. Knowles was later reclassified to an Office Assistant III where she presently works in the Eligibility Services Division, Benefit Action Center (BAC), serving a lead role in the clerical unit.

Prior to transferring to the BAC, Ms. Knowles provided a variety of administrative and clerical support such as performing case assignment and transfers, ordering forms and supplies, and taking meeting minute notes. Ms. Knowles also provided back-up coverage for the reception unit, providing direct customer service to clients.

In 2008, Ms. Knowles was transferred to the BAC clerical unit where she serves a lead role for other clerical support staff. Ms. Knowles is organized, knowledgeable, and an employee who thrives while providing the best customer service to her unit and eligibility staff. During her time at the BAC, Ms. Knowles's knowledge of office practices and procedures have allowed her to take on increased lead worker responsibilities and to problem solve when faced with new challenges.

Ms. Knowles retires from Solano County on June 1, 2018 and H&SS wishes her all the best in her retirement and future endeavors which include making more memories with her granddaughter.

**FINANCIAL IMPACT:**

The cost associated with preparing the agenda item is nominal and absorbed by the Department's FY2017/18 Adopted Budget. The costs associated with preparation and purchase of the plaque are included in the Board's FY2017/18 Adopted Budget.

**ALTERNATIVES:**

The Board may choose not to approve this plaque of appreciation. This is not recommended as it is an opportunity to acknowledge Ms. Knowles for her dedication and service to Solano County.

**OTHER AGENCY INVOLVEMENT:**

There is no other agency involvement.

**CAO RECOMMENDATION:**

APPROVE DEPARTMENT RECOMMENDATION



# Solano County

675 Texas Street  
Fairfield, California 94533  
www.solanocounty.com

## Agenda Submittal

<b>Agenda #:</b>	12	<b>Status:</b>	Consent Calendar
<b>Type:</b>	Resolution	<b>Department:</b>	Health and Social Services
<b>File #:</b>	18-307	<b>Contact:</b>	Gerald Huber, 784-8400
<b>Agenda date:</b>	05/08/2018	<b>Final Action:</b>	
<b>Title:</b>	Adopt a resolution and plaque of appreciation honoring Mona Del Real, Employment Resource Specialist Supervisor, upon her retirement from the Department of Health and Social Services, Employment & Eligibility Services Division with over 28 years of dedicated service to Solano County		
<b>Governing body:</b>	Board of Supervisors		
<b>District:</b>	District 2		
<b>Attachments:</b>	A - Resolution		

Date:	Ver.	Action By:	Action:	Result:
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Published Notice Required? Yes \_\_\_\_\_ No X  
Public Hearing Required? Yes \_\_\_\_\_ No X

### DEPARTMENTAL RECOMMENDATION:

The Department of Health and Social Services (H&SS) recommends that the Board adopt a resolution and plaque of appreciation honoring Mona Del Real, Employment Resource Specialist Supervisor, upon her retirement from the Employment & Eligibility Services (E&ES) Division with over 28 years of dedicated service to Solano County.

### SUMMARY/DISCUSSION

Mona Del Real began her career in Solano County on May 21, 1990 as an Eligibility Worker II Bilingual Aide with Health & Social Services under the Aid to Families with Dependent Children (AFDC) Program. In 1994, Ms. Del Real promoted to an Eligibility Worker III in the Staff Development unit where she trained new workers in all aspects of eligibility determination. In 1996, Ms. Del Real promoted again to become an Eligibility Supervisor where she managed and supported intake staff for the AFDC program.

Ms. Del Real was then assigned to supervise various other programs including: Cal-Learn, Self-Initiated Program, and the Pre-employment Readiness and Education Program (PREP). In 2006, as an Employment Resource Specialist Supervisor, Ms. Del Real continued to supervise employment readiness units including what is now known as California Work Opportunity and Responsibility to Kids (CalWORKs) unit which manages intake and continuing cases, a subset of Welfare-to-Work cases and homeless assistance programs.

Through compassion and kindness, Ms. Del Real has been a positive influence on both her community and staff. Ms. Del Real retired from Solano County on March 9, 2018 and her retirement is one that will bring closure to years of compassion, excellent service, and dedication to Solano County.



H&SS wishes Ms. Del Real all the best in her retirement and future endeavors which include spending time with family.

**FINANCIAL IMPACT:**

The cost associated with preparing the agenda item is nominal and absorbed by the Department's FY2017/18 Adopted Budget. The costs associated with preparation and purchase of the resolution and plaque are included in the Board's FY2017/18 Adopted Budget.

**ALTERNATIVES:**

The Board may choose not to adopt this resolution and plaque of appreciation. This is not recommended as it is an opportunity to acknowledge Ms. Del Real for her dedication and service to Solano County.

**OTHER AGENCY INVOLVEMENT:**

There is no other agency involvement.

**CAO RECOMMENDATION:**

APPROVE DEPARTMENT RECOMMENDATION

# Resolution No. 2018 -

**RESOLUTION OF THE SOLANO COUNTY BOARD OF SUPERVISORS  
HONORING MONA DEL REAL, EMPLOYMENT RESOURCE SPECIALIST SUPERVISOR,  
UPON HER RETIREMENT FROM THE DEPARTMENT OF HEALTH AND SOCIAL SERVICES  
EMPLOYMENT AND ELIGIBILITY SERVICES DIVISION  
WITH OVER 28 YEARS OF DEDICATED SERVICE TO SOLANO COUNTY**

**WHEREAS**, Ms. Del Real's 28 year adventure began on May 21, 1990 as an Eligibility Worker Bilingual Aide under the Aid to Families with Dependent Children (AFDC) Program; and

**WHEREAS**, In 1994, Ms. Del Real was promoted to an Eligibility Worker III for the Staff Development Unit where she trained new workers in all aspects of eligibility determination rules and regulations; and

**WHEREAS**, In 1996, Ms. Del Real successfully promoted again to Eligibility Supervisor where she managed intake staff for the AFDC program; and

**WHEREAS**, Ms. Del Real was then assigned to supervise various other programs including Cal-Learn, Self-Initiated Program and the Pre-employment Readiness and Education Program (PREP); and

**WHEREAS**, In 2006, as an Employment Resource Specialist Supervisor, Ms. Del Real continued to supervise what is now known as California Work Opportunity and Responsibility to Kids (CalWORKs) Program; and

**WHEREAS**, Ms. Del Real has been a positive influence on both her community and staff through her compassion and kindness; and

**WHEREAS**, Ms. Del Real's retirement is one that will bring closure to years of excellent service, and dedication to Solano County.

**NOW, THEREFORE, BE IT RESOLVED**, that the Solano County Board of Supervisors hereby commends and recognizes Mona Del Real for over 28 years of outstanding service to Solano County and wish her well in her retirement and future endeavors.

Dated this 8<sup>th</sup> day of May, 2018

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JOHN M. VASQUEZ, Chair  
Solano County Board of Supervisors

ATTEST:  
BIRGITTA E. CORSELLO, Clerk  
Solano County Board of Supervisors

By:

---

Jeanette Neiger, Chief Deputy Clerk



# Solano County

675 Texas Street  
Fairfield, California 94533  
www.solanocounty.com

## Agenda Submittal

<b>Agenda #:</b>	13	<b>Status:</b>	Consent Calendar
<b>Type:</b>	Grant Funding	<b>Department:</b>	Workforce Development Board
<b>File #:</b>	18-309	<b>Contact:</b>	Heather Henry, 863-3501
<b>Agenda date:</b>	05/08/2018	<b>Final Action:</b>	
<b>Title:</b>	Adopt a resolution accepting a multi-year Tipping Point Community Emergency Relief Fund grant in the amount of \$500,000 for the period of April 1, 2018 through December 31, 2019 on behalf of the Workforce Development Board (WDB) of Solano County; Approve an Appropriation Transfer Request (ATR) to recognize unanticipated revenue in an amount of \$30,340 for FY2017/18 (4/5 vote required); and Authorize the Executive Director of the Workforce Development Board to execute the grant agreement		
<b>Governing body:</b>	Board of Supervisors		
<b>District:</b>	All		
<b>Attachments:</b>	A - Resolution		

Date:	Ver.	Action By:	Action:	Result:
Published Notice Required?	Yes ___ No <u>X</u>			
Public Hearing Required?	Yes ___ No <u>X</u>			

### **DEPARTMENTAL RECOMMENDATION:**

The WDC recommends that the Board of Supervisors:

1. Adopt a resolution accepting a multi-year Tipping Point Community Emergency Relief Fund grant in the amount of \$500,000 for the period of April 1, 2018 through December 31, 2019 on behalf of the Workforce Development Board (WDB) of Solano County;
2. Approve an Appropriation Transfer Request (ATR) to recognize unanticipated revenue in an amount of \$30,340 for FY2017/18 (4/5 vote required); and
3. Authorize the Executive Director of the Workforce Development Board to execute the grant agreement.

### **SUMMARY:**

On March 30, 2018, the WDB was awarded a \$500,000 grant from Tipping Point Community Emergency Relief Fund to fund targeted employment services for Solano residents affected by the North Bay Fires of October 2018. The grant award period is from April 1, 2018 through December 31, 2019. WDB is requesting the Board's formal adoption of a resolution accepting this grant.

The purpose of the Emergency Relief Fund grant is to help reconnect individuals whose livelihood was affected by the North Bay Fires through job connections, business development, and skills enhancement. Project services will include short-term training, job coaching, and wrap-around services to not only get individuals back to work quickly, but also set the stage for long-term sustainable employment with

family-sustaining wages. The project will also support Solano County small businesses to take advantage of fire rebuilding contracts, thereby expanding the job opportunities for Solano residents.

**FINANCIAL IMPACT:**

There will be no financial impact to the County General Fund. These grant funds will increase the WDB budget for FY2017/18 by \$30,340 (Appropriation Transfer Request), FY2018/19 by \$328,640 (included in the FY2018/19 Requested Budget), and FY2019/20 by \$141,020.

**DISCUSSION:**

The WDB worked with First 5 Solano to develop the program design. The grant includes a sub-contract with California Employment Development Department (EDD) to identify and analyze Unemployment Insurance (UI) recipients affected by the fires.

Solano County workers were impacted by the North Bay Fires with over 1,700 residents becoming displaced as a result, equating to 10% of commuters to Sonoma and Napa counties. The WDB will work with EDD to conduct outreach to fire-impacted recipients of UI benefits as well as target outreach materials to those that were affected by the fires.

WDB staff will collaborate with the business community, community organizations, trades associations and unions, the state, training providers, and other North Bay workforce boards to ensure the services provided individuals effectively aid in their recovery and that the employment and training solutions match the fire rebuilding needs of the North Bay. Based on proactive industry knowledge, the WDB will partner with training providers and organizations to offer short-term training that supports fire rebuilding, targeting those individuals displaced from the fires as well as potential fire recovery employers to maximize job creation opportunities. Staff will maintain partnership with the business community to stay up-to-date on fire rebuilding efforts in order to ensure occupational certifications stay ahead of market needs.

Those attending training will be given Career in Focus job coaching. Career in Focus will guide individuals on how to turn the short-term opportunity into more sustainable employment, provide job search assistance such as resume review and interviewing skills, fund tools or work equipment as needed, and include referrals to community resources for general supportive needs. For those that need more than a light touch, staff will enroll individuals into more intensive case management and wrap-around services to address any barriers to employment. In concurrence to the individual services provided, staff will work with businesses to develop employment opportunities rebuilding communities after the fires.

**ALTERNATIVES:**

The Board can choose not to approve this resolution. However, this will prevent the WDB from receiving funding from the Tipping Point Community Emergency Relief Fund and may affect the potential to receive future awards from this foundation.

**OTHER AGENCY INVOLVEMENT:**

None.

**CAO RECOMMENDATION:**

**APPROVE DEPARTMENTAL RECOMMENDATION**

RESOLUTION NO. 2018 - \_\_\_\_\_

**RESOLUTION OF THE SOLANO COUNTY BOARD OF SUPERVISORS  
AUTHORIZING THE EXECUTIVE DIRECTOR TO ACCEPT A GRANT  
FROM THE TIPPING POINT COMMUNITY EMERGENCY RELIEF FUND  
FOR EMPLOYMENT SERVICES FOR NORTH BAY FIRE-IMPACTED RESIDENTS**

**Whereas**, the County of Solano desires to provide additional supports to workers impacted by the North Bay Fires of October 2018 to be supported with Tipping Point Community Emergency Relief funds; and

**Whereas**, the Workforce Development Board of Solano County submitted an application to the Tipping Point Community Foundation and is authorized to accept the grant award in the amount of \$500,000 for the period of April 1, 2018 through December 31, 2019, and to execute the grant agreement and any subsequent amendments.

Passed and adopted by the Solano County Board of Supervisors at its regular meeting on May 8, 2018, by the following vote:

AYES: Supervisors \_\_\_\_\_

\_\_\_\_\_

NOES: Supervisors \_\_\_\_\_

EXCUSED: Supervisors \_\_\_\_\_

\_\_\_\_\_  
JOHN M. VASQUEZ, Chair  
Solano County Board of Supervisors

ATTEST:

BIRGITTA E. CORSELLO, Clerk  
Solano County Board of Supervisors

By: \_\_\_\_\_  
Jeanette Neiger, Chief Deputy Clerk



# Solano County

675 Texas Street  
Fairfield, California 94533  
www.solanocounty.com

## Agenda Submittal

<b>Agenda #:</b>	14	<b>Status:</b>	Consent Calendar
<b>Type:</b>	Grant Funding	<b>Department:</b>	Workforce Development Board
<b>File #:</b>	18-318	<b>Contact:</b>	Heather Henry, 863-3501
<b>Agenda date:</b>	05/08/2018	<b>Final Action:</b>	
<b>Title:</b>	Adopt a resolution accepting a multi-year Disability Employment Accelerator (DEA) grant from the California Employment Development Department (EDD) in the amount of \$350,000 for the period of March 1, 2018 through December 31, 2019 on behalf of the Workforce Development Board of Solano County (WDB); Approve an Appropriation Transfer Request (ATR) to recognize unanticipated revenue in an amount of \$27,525 for FY2017/18 (4/5 vote required); and Authorize the Executive Director of the Workforce Development Board to execute the DEA grant agreement		
<b>Governing body:</b>	Board of Supervisors		
<b>District:</b>	All		
<b>Attachments:</b>	A - Resolution		

Date:	Ver.	Action By:	Action:	Result:
Published Notice Required?	Yes ___ No <u>X</u>			
Public Hearing Required?	Yes ___ No <u>X</u>			

### DEPARTMENTAL RECOMMENDATION:

The WDC recommends that the Board of Supervisors:

1. Adopt a resolution accepting a multi-year Disability Employment Accelerator grant from the California Employment Development Department (EDD) in the amount of \$350,000 for the period of March 1, 2018 through December 31, 2019 on behalf of the Workforce Development Board of Solano County (WDB);
2. Approve an Appropriation Transfer Request (ATR) to recognize unanticipated revenue in an amount of \$27,525 for FY2017/18 (4/5 vote required); and
3. Authorize the WDB Executive Director of the Workforce Development Board to execute the DEA grant agreement.

### SUMMARY:

On March 7, 2018, the WDB was awarded a \$350,000 grant from California Employment Development Department (EDD) to fund increased employment services and system alignment for individuals with disabilities. The grant award period is from March 1, 2018 through December 31, 2019. WDB is requesting the Board's formal adoption of a resolution accepting this grant.

The purpose of the DEA grant is to provide service delivery to individuals with disabilities in Solano County,

particularly those who have completed two or four-year degrees, or are in the last year of their degreed program. Sixty (60) individuals with disabilities will be served over the life of the grant, in addition to numerous system improvements to the workforce system to better serve individuals with disabilities.

**FINANCIAL IMPACT:**

There will be no financial impact to the County General Fund. These grant funds will increase the WDB budget for FY2017/18 by \$27,525 (Appropriation Transfer Request), FY2018/19 by \$197,128 (included in the FY2018/19 Requested Budget), and FY2019/20 by \$125,347.

**DISCUSSION:**

The WDB worked with Solano County Office of Education (SCOE), Solano Community College, Department of Rehabilitation, employers, and community partners to develop the program design. The grant includes a sub-contract with SCOE for hiring and managing a Disability Resource Coordinator.

Solano County has a need for additional supports around employment for individuals with disabilities. Solano County has an 8.0% rate of disabilities among individuals under 65, which is higher than the state average of 6.8%. People with disabilities have a higher rate of unemployment than the general population, as well as a significantly lower participation in the labor force. This correlates to a higher level of poverty among people with disabilities, with 21% of the disabled population below the poverty rate in Solano County. Utilizing data from the CalJOBS system, only 1% of the disabled population in Solano County are using the America's Job Centers of California system, which leaves room for significant improvement. There are numerous organizations in Solano County working with individuals with disabilities, but very little alignment and leveraging of resources for the benefit of those with disabilities. This grant will address these gaps.

The WDB will focus efforts on four targeted industries for employment opportunities: Healthcare, Advanced Materials, Construction, and Food/Beverage Chain. The project will increase employment opportunities for individuals with disabilities by customizing workforce services in the job centers, compiling cross-agency Integrated Resource teams to improve resource coordination, and developing customized apprenticeships and paid internships. WDB staff will work to expand employer outreach, educate businesses on working with people with disabilities, and support businesses in customizing employment opportunities. In addition, the project will allow for an assessment of the accessibility of the job centers and programs, and build staff knowledge in successfully working with individuals with disabilities.

**ALTERNATIVES:**

The Board can choose not to approve this resolution. However, this will prevent the WDB from receiving funding for the DEA Program and may affect the potential to receive future awards from this agency.

**OTHER AGENCY INVOLVEMENT:**

None.

**CAO RECOMMENDATION:**

**APPROVE DEPARTMENTAL RECOMMENDATION**

RESOLUTION NO. 2018 - \_\_\_\_\_

**RESOLUTION OF THE SOLANO COUNTY BOARD OF SUPERVISORS  
AUTHORIZING THE EXECUTIVE DIRECTOR OF THE WORKFORCE  
DEVELOPMENT BOARD TO ACCEPT A GRANT  
FROM THE CALIFORNIA EMPLOYMENT DEVELOPMENT DEPARTMENT  
FOR EMPLOYMENT SERVICES FOR INDIVIDUALS WITH DISABILITIES**

**Whereas**, the County of Solano desires to establish stronger systems and supports for individuals with disabilities in the county to be supported with Disability Employment Accelerator (DEA) Discretionary Grant funds; and

**Whereas**, the Workforce Development Board of Solano County (WDB) submitted an application to the California Employment Development Department and is authorized to accept the grant award in the amount of \$350,000 for the period of March 1, 2018 through December 31, 2019, and to execute the DEA grant agreement and any subsequent amendments.

**Resolved**, neither the Board nor the WDB may use the grant funds to supplant expenditures controlled by either of them.

Passed and adopted by the Solano County Board of Supervisors at its regular meeting on May 8, 2018 by the following vote:

AYES: Supervisors \_\_\_\_\_  
\_\_\_\_\_

NOES: Supervisors \_\_\_\_\_

EXCUSED: Supervisors \_\_\_\_\_

\_\_\_\_\_  
JOHN M. VASQUEZ, Chair  
Solano County Board of Supervisors

ATTEST:

BIRGITTA E. CORSELLO, Clerk  
Solano County Board of Supervisors

By: \_\_\_\_\_  
Jeanette Neiger, Chief Deputy Clerk





# Solano County

675 Texas Street  
Fairfield, California 94533  
www.solanocounty.com

## Agenda Submittal

<b>Agenda #:</b>	15	<b>Status:</b>	Consent Calendar
<b>Type:</b>	Appointment	<b>Department:</b>	Board of Supervisors
<b>File #:</b>	18-314	<b>Contact:</b>	Adrienne Patterson, 784-6131
<b>Agenda date:</b>	05/08/2018	<b>Final Action:</b>	
<b>Title:</b>	Approve the appointment of Mike Reis to the Montezuma Fire Protection District Commission, representing District 5, for a four year term to expire March 1, 2022		
<b>Governing body:</b>	Board of Supervisors		
<b>District:</b>	District 5		
<b>Attachments:</b>			

Date:	Ver.	Action By:	Action:	Result:
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Published Notice Required? Yes \_\_\_\_ No X  
Public Hearing Required? Yes \_\_\_\_ No X

### DEPARTMENTAL RECOMMENDATION:

Supervisor Thomson requests that the Board of Supervisors approve the appointment of Mike Reis to the Montezuma Fire Protection District, representing District 5, for a four year term to expire March 1, 2022.

### SUMMARY/DISCUSSION:

Mike Reis has been a long-time Solano County resident and valued member of the community for decades. Mr. Reis possesses an array of skills and has a comprehensive understanding of fire and agricultural issues. Mr. Reis retired from UC Davis' Veterinary Medical Teaching Hospital, running the Food Animal Department for 27 years. His current activities include raising and caring for 150 goats and other ranch duties.

Mr. Reis has also been a member of numerous organizations, including America Boer Goat Association, California Northern Meat Goat Association, 4-H Project Leader, Livestock Supervisor at the Dixon Mayfair, as well as working with the Livestock Nursery at our very own Solano County Fair.

Mr. Reis' commitment to serve Solano County residents and ensure that the Commission has the proper resources to protect our landowners will greatly assist the Montezuma Fire Protection District.

### FINANCIAL IMPACT:

The cost associated with preparing the agenda item is nominal and absorbed by the District 5 FY2017/18 Adopted Budget.

### ALTERNATIVES:

The Board could choose not to appoint Mike Reis to the Montezuma Fire Protection District, but this is not in the best interests of the Montezuma Fire Protection District or the residents.

**OTHER AGENCY INVOLVEMENT:**

None.

**CAO RECOMMENDATION:**

APPROVE DEPARTMENTAL RECOMMENDATION



# Solano County

675 Texas Street  
Fairfield, California 94533  
www.solanocounty.com

## Agenda Submittal

<b>Agenda #:</b>	16	<b>Status:</b>	Regular Calendar
<b>Type:</b>	Report	<b>Department:</b>	General Services
<b>File #:</b>	18-311	<b>Contact:</b>	Mark Hummel, 784-7908
<b>Agenda date:</b>	05/08/2018	<b>Final Action:</b>	
<b>Title:</b>	Conduct a public hearing to review and consider adopting the Updated Solano County 5-Year Capital Facilities Improvement Plan for Fiscal Years 2017/18 through 2021/22		
<b>Governing body:</b>	Board of Supervisors		
<b>District:</b>	All		
<b>Attachments:</b>	A - 5 Yr Capital Facilities Improvement Plan, B - Capital Project Budget Recommendation, C - CIP Projects Update, D - Presentation		

Date:	Ver.	Action By:	Action:	Result:
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Published Notice Required? Yes X No \_\_\_\_  
Public Hearing Required? Yes X No \_\_\_\_

### **DEPARTMENTAL RECOMMENDATION:**

The Department of General Services recommends that the Board of Supervisors conduct a Public Hearing to review and consider adopting the updated Solano County 5-Year Capital Facilities Improvement Plan for Fiscal Years 2017/18 through 2021/22.

### **SUMMARY:**

In accordance with Section 66002 of the California Government Code, the 5-year Capital Facilities Improvement Plan (CIP) has been updated for 2017/18 through 2021/22 (Attachment A). A copy of the CIP is also on file with the Clerk of the Board. The CIP is being presented in advance of the FY2018/19 Budget Hearings to allow Board input prior to finalizing the CIP funding request for the upcoming fiscal year. A preliminary budget summary for the recommended capital projects in FY2018/19 is included in Attachment B.

### **FINANCIAL IMPACT:**

The General Services Department capital projects budget recommendation for FY2018/19 will include requested funding in the amount of \$1,465,000 from the Capital Renewal Reserve Fund, \$345,800 from the Criminal Justice Temporary Construction Fund, and \$2,053,800 from the Accumulated Capital Outlay Fund. Funding for the recommended capital improvement projects will be presented to the Board for approval during the FY2018/19 Budget Hearings. An additional \$707,500 will be requested to support other Department funded capital projects. The total FY2018/19 capital project budget recommendation is \$4,572,100.

### **DISCUSSION:**

The CIP is essentially a planning document that is used as the basis to establish project priorities and develop estimated costs, annual budget requests, and financing plans for improvements to County facilities. The CIP

is also used as a resource document to prepare the annual update for the County's Public Facilities Fees. The updated CIP does not include projects administered by the Resource Management Department/Public Works, the Nut Tree Airport, and the County Fairgrounds in Vallejo since these projects are reported separately to the Board.

The CIP identifies planned facility renewal, renovation, new construction, and major maintenance over a five year period and provides a practical and qualified framework to assist the Board in making well-informed decisions for investing County funds to preserve the quality and value of the County's real estate assets. In developing the CIP, General Services Department works with Departments and the CAO to validate future County operational needs related to building space requirements and potential changes in service delivery models. In addition, the cost of facilities operations and maintenance is evaluated to determine replacement and renewal cycles for major building systems.

The CIP is updated annually and was last presented to the Board in February 2017. The CIP projects that have been completed since the last update, CIP projects to be completed by June 2018, CIP projects currently in progress that will carry over into the FY2018/19, and new projects that have been added to the updated CIP are included in Attachment C.

Review and adoption of the updated CIP does not commit the Board to funding specific projects and is exempt from the California Environmental Quality Act (CEQA). Individual projects in the CIP that have not been previously approved by the Board are presented for consideration through the annual budget process or on an individual basis as necessary. CEQA review of individual projects in the CIP will be conducted, if required, before each project is authorized to proceed with construction.

#### **ALTERNATIVES:**

The Board may choose not to adopt the updated CIP. This is not recommended because an approved CIP validates and confirms the prioritization of proposed County capital investments. The Board may direct staff to make changes to the CIP, or direct staff to return at a later date for approval of the revised CIP.

#### **OTHER AGENCY INVOLVEMENT:**

The projects included in the updated CIP were prepared and developed with input from County Departments and reviewed by the County Administrator's Office.

#### **CAO RECOMMENDATION:**

**APPROVE DEPARTMENTAL RECOMMENDATION**



# Solano County

## 5 Year Capital Facilities Improvement Plan

Fiscal Years 2017/18 -2021/22  
May 8, 2018



# **SOLANO COUNTY**

## **5-YEAR CAPITAL FACILITIES IMPROVEMENT PLAN**

**FISCAL YEAR 2017/18 - 2021/22**



**Presented May 8, 2018 to the  
BOARD OF SUPERVISORS**

**John M. Vasquez, Chair  
Erin Hannigan, Vice-Chair  
Monica Brown  
James P. Spering  
Skip Thomson**

**District 4  
District 1  
District 2  
District 3  
District 5**

**By  
Birgitta E. Corsello  
County Administrator**

**Prepared By  
Department of  
General Services**



# TABLE OF CONTENTS

## SECTION A – SUMMARY

TABLE OF CONTENTS .....	A-2
EXECUTIVE SUMMARY .....	A-5
<b>CHARTS &amp; TABLES</b>	
CHART I        ESTIMATED FIVE YEAR CAPITAL FUNDING FORECAST BY DEPARTMENT .....	A-8
CHART II      FIVE YEAR CAPITAL FUNDING FORECAST BY CATEGORY .....	A-9
TABLE I       SUMMARY OF CAPITAL IMPROVEMENT NEEDS/FUNDING SOURCE .....	A-10

## SECTION B – CAPITAL PROJECT DETAIL

<b>LIBRARY</b> .....	B-1
1150 Kentucky Library Office Conversion .....	B-2
<b>ASSESSOR/RECORDER</b> .....	B-3
Assessor Office Space Modification .....	B-4
<b>COUNTYWIDE FACILITY RENEWAL/EQUIPMENT REPLACEMENT</b> .....	B-5
Claybank Detention Generator Replacement.....	B-6
Claybank Detention Hot Water Boiler Replacement .....	B-7
Claybank Warehouse Freezer Replacement .....	B-8
Fairfield Library Mechanical Equipment Replacement.....	B-9
Health Facility Boilers/HVAC Controls Replacement .....	B-10
Law and Justice Center HVAC Controls Assessment.....	B-11
Solano Justice Center Controls Replacement.....	B-12
Stanton Correctional Facility UPS Replacement.....	B-13
Roof Coating.....	B-14
1500 Solano Avenue Parking Improvement.....	B-15
701 Texas St Building Improvement Reuse Study.....	B-16
Benicia Veterans Hall Elevator Pit Seal.....	B-17
Building Management System Upgrade – H&SS Headquarters .....	B-18
Building Management System Upgrade – Solano Justice Center .....	B-19
County Administration Center Carpet Replacement .....	B-20
Family Justice Center HVAC Replacement.....	B-21
H&SS Campus Parking Seal Coat Repair.....	B-22
H&SS Headquarters Building Exterior Repainting .....	B-23
HVAC Equipment Replacement .....	B-24

## TABLE OF CONTENTS

Juvenile Detention Facility Roof Coating.....	B-25
Law and Justice Fairfield Campus Parking Lot Repair.....	B-26
Law and Justice Hot Water Piping Replacement .....	B-27
New Foundations Roof Coating.....	B-28
New Water Filling Stations .....	B-29
OES Building Exterior Repainting.....	B-30
Post Office Building Improvements .....	B-31
Protective Coating/Painting .....	B-32
Reception Counter Modification .....	B-33
Reception Counter Replacement .....	B-34
Suisun Veterans Hall Exterior Wall Repair .....	B-35
Vacaville Veterans Building Improvements .....	B-36
Building Demolition .....	B-37
Fouts Springs Youth Facility Demolition-Phase II .....	B-38
<b>REGISTRAR OF VOTERS</b> .....	B-39
Registrar of Voters Vote By Mail Relocation .....	B-40
<b>PROBATION</b> .....	B-41
Challenge Covered Courtyard .....	B-42
Juvenile Detention Covered Walkway Replacement.....	B-43
Juvenile Detention Security Control Replacement .....	B-44
New Foundations Shade Structure.....	B-45
<b>RESOURCE MANAGEMENT</b> .....	B-46
3255 North Texas Corporation Yard Security Gate.....	B-47
Public Works Bldg Gutter/Downspout Replacement .....	B-48
Storage Tank Removal .....	B-49
<b>SHERIFF'S OFFICE</b> .....	B-50
SB1022 Educational/Vocational Training Center .....	B-51
Animal Shelter Security Camera Installation .....	B-52
Animal Care Facility Renovation/Expansion .....	B-53
Claybank Detention Housing Unit Shower Replacement.....	B-54
Claybank Detention HVAC and Controls Replacement .....	B-55
Claybank Jail Perimeter Fence Replacement .....	B-56
Kennel Automatic Water Replacement .....	B-57
Main Jail Wireless Connectivity Study.....	B-58
Main Jail Accessibility Improvements Study.....	B-59
Main Jail Building Improvements.....	B-60
Main Jail Housing Unit Shower Replacement .....	B-61
Main Jail Security Upgrade.....	B-62



## TABLE OF CONTENTS

---

<b>PARKS AND RECREATION.....</b>	<b>B-63</b>
Lake Solano Campgrounds Electrical Upgrade .....	B-64
Lake Solano Docks, Piers, and Trails.....	B-65
Lake Solano Park Road Repaving .....	B-66
Lake Solano Parks Play Ground/Systems .....	B-67
Sandy Beach Access Improvement.....	B-68
Sandy Beach Campgrounds Electrical Upgrade .....	B-69
Sandy Beach New Boat Ramp and Water Diversion .....	B-70
Sandy Beach Park Road Repaving .....	B-71
Sandy Beach Parks Play Grounds/Systems .....	B-72
Sandy Beach Parks Staff Restroom .....	B-73

## SECTION C – APPENDIX

COMPLETED PROJECTS IN FY2017/18 .....	C-1
PROJECTS IN PROGRESS (CARRY-OVER INTO FY2018/19).....	C-2
NEW PROJECTS .....	C-3

May 8, 2018

Honorable Board of Supervisors:

The County strives to protect the value of its real estate assets to ensure that these facilities adequately support the programs and services to serve the public. The updated 5-Year Capital Facilities Improvement Plan (CIP) for FY2017/18 through FY2021/22 identifies needs, priorities, and estimated costs for major maintenance, equipment replacements, and improvements to County facilities. The CIP serves as a planning document to guide prioritization and recommended capital projects to inform the Board and the public of overall facilities improvement and funding needs.

The projects presented in the CIP support the County's mission, "to serve the people and to provide a safe and healthy place to live, learn, work and play" and are in alignment with the County's core values of **Excellence** to provide quality, integrated, sustainable, and innovative public services and **Accountability** to take ownership, be fiscally responsible, and result-driven.

The CIP is intended to be a responsive and flexible planning guide, reflecting a program of facilities improvements that can be modified based on new information or changed conditions over time. Because it is a planning document and not a project-specific proposal, the CIP is exempt from California Environmental Quality Act (CEQA) review.

Projects in the CIP are largely funded from the Capital Renewal Reserve Fund, the Accumulated Capital Outlay (ACO) Fund, and Public Facilities Fees. Other funding sources may include grants, bond financing, and lease revenue bonds. Project funding sources are identified in the CIP only if the revenue source is certain. Limited County funding and reliable revenue streams to support capital renewal needs remains an ongoing challenge.

The CIP does not include projects for Public Works/Transportation, County Fairgrounds (Solano 360), and the Nut Tree Airport, which are presented to the Board in separate annual reports.

### **GUIDING PRINCIPLES**

The following principles are considered in determining projects to be included in the CIP:

- Balance prioritized needs with available funding
- Effectively utilize facility and real estate assets
- Renew facilities consistent with expected life-cycle
- Implement sustainable building design
- Base new construction on operational need
- Dispose of surplus real estate

### **EVALUATION CRITERIA/ESTIMATED FUNDING**

CIP projects are prioritized based on five categories of relative importance: 1) public health and safety, 2) building code and regulatory compliance, 3) extend the value of real estate assets, 4) support operational efficiencies, and 5) reduce facilities operation/maintenance cost.

Based on currently identified facilities improvement needs, estimated CIP funding over the next five years is summarized in the following table:

<b>5-Year CIP Estimated Funding</b>			
<b>Fiscal Year</b>	<b>Funded</b>	<b>Unfunded</b>	<b>Total</b>
FY 2017/18	\$15,531,000	\$1,612,000	\$17,143,000
FY 2018/19	\$14,024,000	\$9,471,000	\$23,495,000
FY 2019/20	\$0	\$17,175,000	\$17,175,000
FY 2020/21	\$0	\$5,586,000	\$5,586,000
FY 2021/22	\$0	\$2,080,000	\$2,080,000
<b>5-Year Total</b>	<b>\$29,555,000</b>	<b>\$35,924,000</b>	<b>\$65,479,000</b>

## **FACILITIES CONDITION ASSESSMENT**

In 2016, the Department of General Services completed a comprehensive Facilities Condition Assessment (FCA) of the primary buildings in the County real estate portfolio, which included 50 buildings consisting of 2 million square feet. The purpose of the FCA was to document existing building and site conditions to develop a qualified foundation for prioritizing future CIP projects to maintain County facilities in good condition.

The FCA was presented to the Board of Supervisors in February 2017 together with an updated Master Plan for the County's main campuses in Fairfield. The FCA presentation disclosed that, on average over the next 15 years, approximately \$3 million of annual investment would be needed to maintain County facilities in good condition. At that time, the Board established a goal to maintain County facilities in good condition. Accordingly, this goal serves as the foundational basis to inform and guide the development of the annual CIP.

Another important finding of the FCA was validation that investment in capital renewal for existing County facilities will be the predominant focus of recommended budgets in the foreseeable future. Capital renewal investment consists of projects such as replacement of air conditioning systems, upgrades to existing building automation systems/controls, roof replacements, parking lot paving, energy efficiency improvements, plumbing and lighting system upgrades.

In addition to the FCA report, the Board of Supervisors adopted 2017 Fairfield Campus Master Plans, which identified possible expansion of existing facilities and potential new construction over a 20-year planning horizon. While these potential needs will be incorporated into the County's overall real estate investment planning strategy, the current CIP remains primarily focused on renewal and replacement projects to support well-maintained buildings, and preservation of the County's real estate assets.

The Department of General Services Capital Projects Management and Facilities Operations Divisions work collaboratively to integrate CIP planning objectives with operational needs. The Facilities Division is the designated Program Administrator for the County's FCA database and is most knowledgeable about building operations, systems, and conditions. The Capital Projects Management Division provides technical support relative to design, building code requirements, space needs/programming, and estimated project costs. The goal of maintaining the County's facilities in good condition will continue to be a strategic management focus of the Department of General Services.

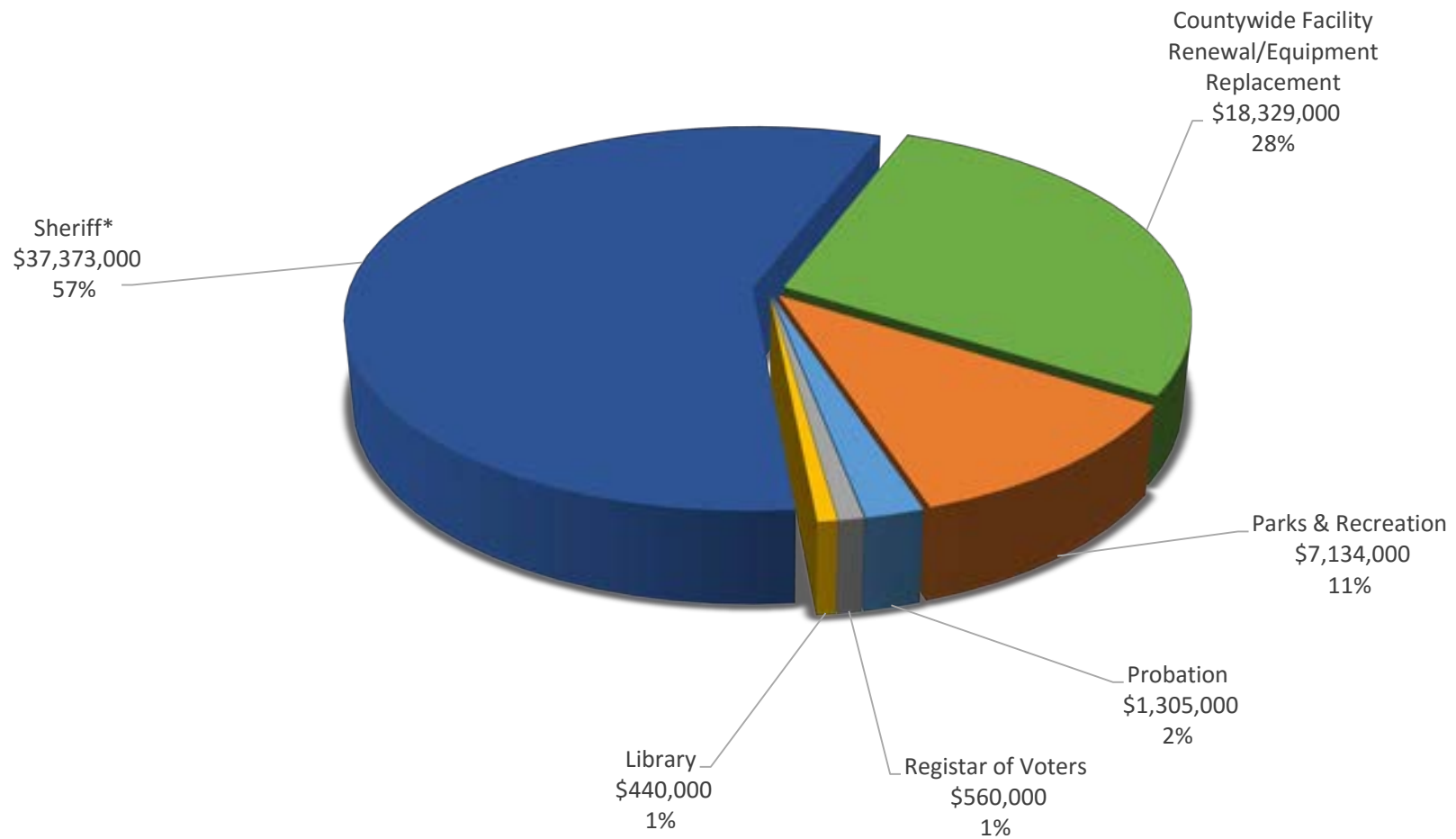
## **CONCLUSION**

The 5-year Capital Facilities Improvement Plan is presented to the Board of Supervisors for review and approval on an annual basis. CIP projects recommended for funding in FY 2018/19 will be included in the capital projects budget request submitted by the Department of General Services to be considered by the Board of Supervisors at budget hearings. Effective management of the CIP includes forecasting future needs, establishing qualified priorities to support recommended investments, and identifying financing opportunities and strategic funding plans. An effective CIP requires collaboration, visioning, and organizational commitment to succeed.

Respectfully Submitted,

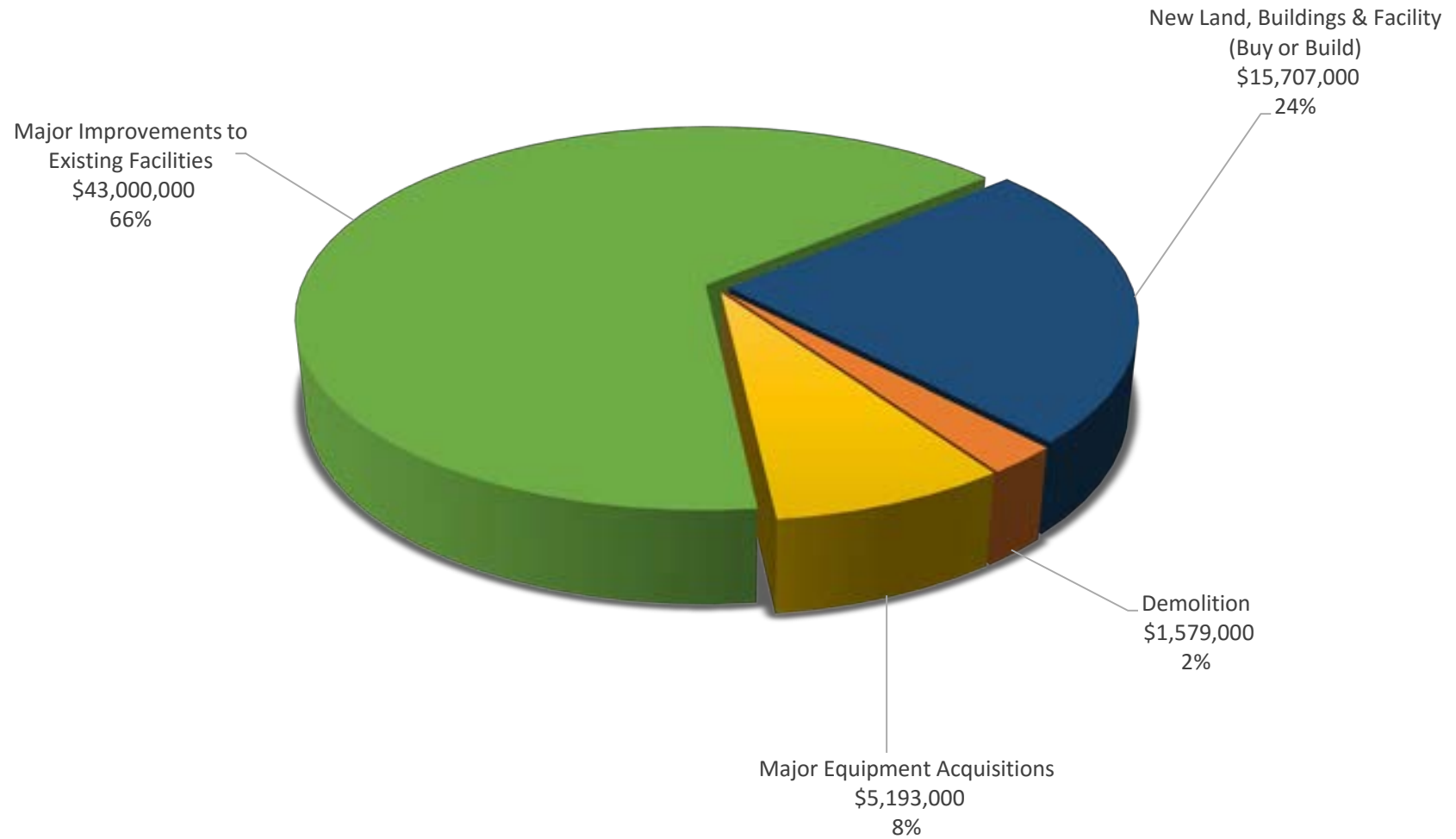
Birgitta E. Corsello  
County Administrator

**Chart I: Estimated 5-Year Capital Funding Forecast by Department. \$65,479,000**



\* Sheriff includes \$25,000,000 for SB1022 Classroom and Vocational Training Center  
(Currently under construction/estimated completion Fall 2018)

**Chart II 5-Year Capital Funding Requirements by Category. \$65,479,000**



**Table I: Summary of Capital Improvement Needs/Funding Sources (In thousands of dollars)**

Function / Department / Category / Projects	Prior Year(s) Expense	Five Year Funding Requirements					5-Year Total	Future Years	Grand Total	Funding Status	
		Year 1 17-18	Year 2 18-19	Year 3 19-20	Year 4 20-21	Year 5 21-22				Funded	Unfunded
<b><u>Education</u></b>											
<b><u>Library</u></b>											
<b><u>Major Improvements</u></b>											
1150 Kentucky Library Office Conversion			440				440		440		440
<b>Category Totals</b>			<b>440</b>				<b>440</b>		<b>440</b>		<b>440</b>
<b>Department Totals</b>			<b>440</b>				<b>440</b>		<b>440</b>		<b>440</b>
<b><u>General Government &amp; Support Services</u></b>											
<b><u>Assessor-Recorder</u></b>											
<b><u>Major Improvements</u></b>											
Assessor Office Space Modification			22				22		22		22
<b>Category Totals</b>			<b>22</b>				<b>22</b>		<b>22</b>		<b>22</b>
<b>Department Totals</b>			<b>22</b>				<b>22</b>		<b>22</b>		<b>22</b>
<b><u>General Government &amp; Support Services</u></b>											
<b><u>General Services</u></b>											
<b><u>Major Equipment</u></b>											
Claybank Detention Generator Replacement		341	49				390		390	390	
Claybank Detention Hot Water Boiler Replacement		60	100				160		160	160	
Claybank Warehouse Freezer Replacement		100	350				450		450	450	
Fairfield Library Mechanical Equipment Replacement		1,580	488				2,068		2,068		2,068
Health Facility Boilers/HVAC Controls Replacement		160	395				555		555	160	395
Law and Justice Center HVAC Controls Assessment		45					45		45	45	
Solano Justice Center Controls Replacement		290	910				1,200		1,200	290	910
Stanton Correctional Facility UPS Replacement			150				150		150		150
<b>Category Totals</b>		<b>2,576</b>	<b>2,442</b>				<b>5,018</b>		<b>5,018</b>	<b>1,495</b>	<b>3,523</b>
<b><u>Major Improvements</u></b>											
Roof Coating		95	30				125		125	125	
1500 Solano Avenue Parking Improvement			200				200		200		200
701 Texas Building Improvement Reuse Study			50				50		50		50
Benicia Veterans Hall Elevator Pit Seal			65				65		65		65
Building Management System Updgrade -H&SS Headquarters			80				80		80		80
Building Management System Updgrade -Solano Justice Ctr			80				80		80		80
County Administration Center Carpet Replacement						2,080	2,080		2,080		2,080
Family Justice Center HVAC Replacement		105	210				315		315	315	
H&SS Campus Parking Seal Coat Repair		45	563				608		608	45	563
H&SS Headquarters Building Exterior Repainting		292	100				392		392	392	
HVAC Equipment Replacement				845			845		845		845
Juvenile Dentention Facility Roof Coating		94	31				125		125	125	
Law and Justice Fairfield Campus Parking Lot Repair		32	658				690		690		690

**Table I: Summary of Capital Improvement Needs/Funding Sources (In thousands of dollars)**

Function / Department / Category / Projects	Prior Year(s) Expense	Five Year Funding Requirements					5-Year Total	Future Years	Grand Total	Funding Status	
		Year 1 17-18	Year 2 18-19	Year 3 19-20	Year 4 20-21	Year 5 21-22				Funded	Unfunded
Law and Justice Hot Water Piping Replacement		973	2,227				3,200		3,200	973	2,227
New Foundations Roof Coating		225	75				300		300	300	
New Water Filling Stations			48				48		48		48
OES Buidling Exterior Repainting					100		100		100		100
Post Office Building Improvements		60	432				492		492	492	
Protective Coating/Painting				327			327		327		327
Reception Counter Modification			40				40		40		40
Reception Counter Replacement			70				70		70		70
Suisun Veterans Hall Exterior Wall Repair			100				100		100		100
Vacaville Veterans Building Improvements			1,400				1,400		1,400	1,400	
<b>Category Totals</b>		<b>1,921</b>	<b>6,459</b>	<b>1,172</b>	<b>100</b>	<b>2,080</b>	<b>11,732</b>		<b>11,732</b>	<b>4,167</b>	<b>7,565</b>
<u>Demolition</u>											
Building Demolition			235				235		235	135	100
Fouts Springs Youth Facility Demolition-Phase II		844	500				1,344		1,344	844	500
<b>Category Totals</b>		<b>844</b>	<b>735</b>				<b>1,579</b>		<b>1,579</b>	<b>979</b>	<b>600</b>
<b>Department Totals</b>		<b>5,341</b>	<b>9,636</b>	<b>1,172</b>	<b>100</b>	<b>2,080</b>	<b>18,329</b>	<b>-</b>	<b>18,329</b>	<b>6,641</b>	<b>11,688</b>
<b>General Government &amp; Support Services</b>											
<b>Registrar of Voters</b>											
<u>Major Improvements</u>											
Registrar of Voters Vote by Mail Relocation			560				560		560		560
<b>Category Totals</b>			<b>560</b>				<b>560</b>		<b>560</b>		<b>560</b>
<b>Department Totals</b>			<b>560</b>				<b>560</b>		<b>560</b>		<b>560</b>
<b>Public Protection</b>											
<b>Probation</b>											
<u>Major Improvements</u>											
Challenge Covered Courtyard				414			414		414		414
Juvenile Detention Covered Walkway Replacement			314				314		314		314
Juvenile Detention Security Controls Replacement		100	450				550		550	550	
New Foundations Shade Structure			27				27		27		27
<b>Category Totals</b>		<b>100</b>	<b>791</b>	<b>414</b>			<b>1,305</b>		<b>1,305</b>	<b>550</b>	<b>755</b>
<b>Department Totals</b>		<b>100</b>	<b>791</b>	<b>414</b>			<b>1,305</b>		<b>1,305</b>	<b>550</b>	<b>755</b>
<b>Public Protection</b>											
<b>Resource Management</b>											
<u>Major Improvements</u>											
3255 North Texas Corp Yard Security Gate			75				75		75		75
Public Works Bldg Gutter/Downspout Replacement		60	60				120		120	120	
Storage Tank Removal			121				121		121		121
<b>Category Totals</b>		<b>60</b>	<b>256</b>				<b>316</b>		<b>316</b>	<b>120</b>	<b>196</b>
<b>Department Totals</b>		<b>60</b>	<b>256</b>				<b>316</b>		<b>316</b>	<b>120</b>	<b>196</b>



**Table I: Summary of Capital Improvement Needs/Funding Sources (In thousands of dollars)**

Function / Department / Category / Projects	Prior Year(s) Expense	Five Year Funding Requirements					5-Year Total	Future Years	Grand Total	Funding Status	
		Year 1 17-18	Year 2 18-19	Year 3 19-20	Year 4 20-21	Year 5 21-22				Funded	Unfunded
<b>Public Protection</b>											
<b>Sheriff</b>											
<u>New Land, Buildings &amp; Facilities (Buy or Build)</u>											
SB1022 Educational/Vocational Training Center	10,818	8,782	6,925				15,707		26,525	26,525	
<b>Category Totals</b>	<b>10,818</b>	<b>8,782</b>	<b>6,925</b>				<b>15,707</b>		<b>26,525</b>	<b>26,525</b>	
<u>Major Equipment</u>											
Animal Shelter Security Camera Installation			175				175		175		175
<b>Category Totals</b>			<b>175</b>				<b>175</b>		<b>175</b>		<b>175</b>
<u>Major Improvements</u>											
Animal Care Facility Renovation/Expansion	5,548	679	1,846				2,525		8,073	8,073	
Claybank Detention Housing Unit Shower Replacement			650				650		650		650
Claybank Detention HVAC and Controls Replacement		1,050	1,050	2,020			4,120		4,120	2,100	2,020
Claybank Jail Perimeter Fence Replacement		170	516				686		686	686	
Kennel Automatic Water Replacement			46				46		46		46
Main Jail Wireless Connectivity Study			45				45		45	45	
Main Jail Accessibility Improvements Study			46				46		46		46
Main Jail Building Improvements	156	794	120	2,217			3,131		3,287	950	2,337
Main Jail Housing Unit Shower Replacement		80	220	610			910		910	300	610
Main Jail Security Upgrade				4,742	4,590		9,332		9,332		9,332
<b>Category Totals</b>	<b>5,704</b>	<b>2,773</b>	<b>4,539</b>	<b>9,589</b>	<b>4,590</b>		<b>21,491</b>		<b>27,195</b>	<b>12,154</b>	<b>15,041</b>
<b>Department Totals</b>	<b>16,522</b>	<b>11,555</b>	<b>11,639</b>	<b>9,589</b>	<b>4,590</b>		<b>37,373</b>		<b>53,895</b>	<b>38,679</b>	<b>15,216</b>
<b>Recreation</b>											
<b>Parks &amp; Recreation</b>											
<u>Major Improvements</u>											
Lake Solano Campgrounds Electrical Upgrade				283	141		424		424		424
Lake Solano Docks, Piers, and Trails				1,307	653		1,960		1,960		1,960
Lake Solano Park Road Repaving				1,000			1,000		1,000		1,000
Lake Solano Parks Play Ground /Systems				107			107		107		107
Sandy Beach Access Improvement		87	151	151			389		389	87	302
Sandy Beach Campgrounds Electrical Upgrade				204	102		306		306		306
Sandy Beach New Boat Ramp and Water Diversion				1,620			1,620		1,620		1,620
Sandy Beach Park Road Repaving				800			800		800		800
Sandy Beach Parks Play Grounds/Systems				228			228		228		228
Sandy Beach Parks Staff Restroom				300			300		300		300
<b>Category Totals</b>		<b>87</b>	<b>151</b>	<b>6,000</b>	<b>896</b>		<b>7,134</b>		<b>7,134</b>	<b>87</b>	<b>7,047</b>
<b>Department Totals</b>		<b>87</b>	<b>151</b>	<b>6,000</b>	<b>896</b>		<b>7,134</b>		<b>7,134</b>	<b>87</b>	<b>7,047</b>
<b>Grand Totals</b>	<b>16,522</b>	<b>17,143</b>	<b>23,495</b>	<b>17,175</b>	<b>5,586</b>	<b>2,080</b>	<b>65,479</b>		<b>82,001</b>	<b>46,077</b>	<b>35,924</b>

**Table I: Summary of Capital Improvement Needs/Funding Sources (In thousands of dollars)**

Funding Source	Fund Amount	Prior Year(s) Expense	Proposed 17-18			Projected Requirements				5-Year Total	Future Years	Project Total
			Year 1 17-18	New Funding	Carry Forward	Year 2 18-19	Year 3 19-20	Year 4 20-21	Year 5 21-22			
2013 Certificates of Participation	5,250	4,410	366		474	474				840		5,250
AB109	440	300	140							140		440
Accumulated Capital Outlay	4,560	156	2,250		2,154	2,154				4,404		4,560
Capital Renewal Reserve	6,523		2,770		3,753	3,753				6,523		6,523
Criminal Justice Facilities (Construction Fund)	705		446		259	259				705		705
General Fund/VLF	844		844							844		844
In Kind Match (Land - SB1022 Land Value)	860		860							860		860
Public Facilities Fees	3,525	1,020	1,063		1,442	1,442				2,505		3,525
Resource Management Funds	120		60		60	60				120		120
SB1022 Grant	23,000	10,518	6,732		5,750	5,750				12,482		23,000
Sheriff's Inmate Welfare Fund	250	118			132	132				132		250
<b>Funded Totals</b>	<b>46,077</b>	<b>16,522</b>	<b>15,531</b>		<b>14,024</b>	<b>14,024</b>				<b>29,555</b>		<b>46,077</b>
<b>Unfunded Totals</b>	<b>35,924</b>		<b>1,612</b>		<b>34,312</b>	<b>9,471</b>	<b>17,175</b>	<b>5,586</b>	<b>2,080</b>	<b>35,924</b>		<b>35,924</b>
<b>Grand Totals</b>	<b>82,001</b>	<b>16,522</b>	<b>17,143</b>		<b>48,336</b>	<b>23,495</b>	<b>17,175</b>	<b>5,586</b>	<b>2,080</b>	<b>65,479</b>		<b>82,001</b>

## LIBRARY

**Capital Improvement Projects**  
(In thousands of dollars)

**Project Name:** 1150 Kentucky Library Office Conversion

**Project Location:** 1150 Kentucky Street, Fairfield

**Project Category:** Major Improvements

**Sub Category:** Tenant Improvements

**Project Delivery:** Design - Bid - Build

**Start Date** 7/15/2018

**End Date** 6/30/2019

**Department:** Library

**Function:** Education



**Estimated Project Costs - in Thousands**

**Description:**

Build out new offices in the existing loading dock and reconfigure existing second floor telephone operations room for one private office.

**Property Information:**

Total Building Area- 42,105sf

Approx. Construction Year- 1974, Renovated 2004

Site:	\$0
Preliminary:	\$0
Project Control:	\$50
A & E:	\$54
Permits & Fees:	\$3
Construction:	\$267
FF&E/Move:	\$21
Contingency:	\$45
<b>Total Cost</b>	<b>\$440</b>

**Capital Funding and Spending Plan**

Source of Funds	Name of Fund	Fund Amount	Expiration Date	Prior Year(s) Expense	Year 1 17-18			Projected Requirements				Five Year Total	Project Total
					Current Expense	New Funding	Carry Forward	Year 2 18-19	Year 3 19-20	Year 4 20-21	Year 5 21-22		
Unfunded		440		0	0	0	440	440	0	0	0	440	440
<b>Totals</b>		<b>440</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>440</b>	<b>440</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>440</b>	<b>440</b>

**Major Improvements - Unfunded**

## ASSESSOR/RECORDER

**Capital Improvement Projects**  
(In thousands of dollars)

**Project Name:** Assessor Office Space Modification

**Project Location:** 675 Texas Street Suite 2700, Fairfield

**Project Category:** Major Improvements

**Sub Category:** Tenant Improvements

**Project Delivery:** Bid - Build

**Start Date** 7/12/2018

**End Date** 2/15/2019

**Department:** Assessor-Recorder

**Function:** General Government & Support Services



**Estimated Project Costs - in Thousands**

**Description:**

Reconfigure select work space to provide secured workstations and convert conference room to a private office.

**Property Information:**

Total Building Area- 19,462sf

Site:	\$0
Preliminary:	\$0
Project Control:	\$4
A & E:	\$0
Permits & Fees:	\$1
Construction:	\$14
FF&E/Move:	\$0
Contingency:	\$3
<b>Total Cost</b>	<b>\$22</b>

**Capital Funding and Spending Plan**

Source of Funds	Name of Fund	Fund Amount	Expiration Date	Prior Year(s) Expense	Year 1 17-18			Projected Requirements				Five Year Total	Project Total
					Current Expense	New Funding	Carry Forward	Year 2 18-19	Year 3 19-20	Year 4 20-21	Year 5 21-22		
Unfunded		22		0	0	0	22	22	0	0	0	22	22
<b>Totals</b>		<b>22</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>22</b>	<b>22</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>22</b>	<b>22</b>

**Major Improvements - Unfunded**

## COUNTYWIDE FACILITY RENEWAL/EQUIPMENT REPLACEMENT

**Capital Improvement Projects**  
(In thousands of dollars)

**Project Name:** Claybank Detention Generator Replacement

**Project Location:** 2500 Claybank Road, Fairfield

**Project Category:** Major Equipment

**Sub Category:** Mechanical Systems

**Project Delivery:** Design - Bid - Build

**Start Date** 7/15/2017

**End Date** 8/15/2018

**Department:** General Services

**Function:** General Government & Support Services



**Estimated Project Costs - in Thousands**

**Description:**

Replace emergency generator to increase efficiency and comply with current regulatory requirements.

**Property Information:**

Total Building Area- 91,255 sf

Approx. Construction Year- 1975

Site:	\$15
Preliminary:	\$10
Project Control:	\$50
A & E:	\$30
Permits & Fees:	\$5
Construction:	\$254
FF&E/Move:	\$0
Contingency:	\$26
<b>Total Cost</b>	<b>\$390</b>

**Capital Funding and Spending Plan**

Source of Funds	Name of Fund	Fund Amount	Expiration Date	Prior Year(s) Expense	Year 1 17-18			Projected Requirements				Five Year Total	Project Total
					Current Expense	New Funding	Carry Forward	Year 2 18-19	Year 3 19-20	Year 4 20-21	Year 5 21-22		
Criminal Justice Facilities		390		0	341	0	49	49	0	0	0	390	390
<b>Totals</b>		<b>390</b>		<b>0</b>	<b>341</b>	<b>0</b>	<b>49</b>	<b>49</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>390</b>	<b>390</b>

**Major Equipment - Fully Funded**



**Capital Improvement Projects**  
(In thousands of dollars)

**Project Name:** Claybank Detention Hot Water Boiler Replacement

**Project Location:** 2500 Claybank Road, Fairfield

**Project Category:** Major Equipment

**Sub Category:** Mechanical Systems

**Project Delivery:** Design - Bid - Build

**Start Date** 3/15/2018

**End Date** 12/15/2018

**Department:** General Services

**Function:** General Government & Support Services



**Estimated Project Costs - in Thousands**

**Description:**

Two boilers will be replaced with new energy efficient units providing reliable hot water supply.

**Property Information:**

Total Building Area- 91,255 sf

Approx. Construction Year- 1975, Renovated 2015

Site:	\$0
Preliminary:	\$0
Project Control:	\$11
A & E:	\$20
Permits & Fees:	\$3
Construction:	\$115
FF&E/Move:	\$0
Contingency:	\$11
<b>Total Cost</b>	<b>\$160</b>

**Capital Funding and Spending Plan**

Source of Funds	Name of Fund	Fund Amount	Expiration Date	Prior Year(s) Expense	Year 1 17-18			Projected Requirements				Five Year Total	Project Total
					Current Expense	New Funding	Carry Forward	Year 2 18-19	Year 3 19-20	Year 4 20-21	Year 5 21-22		
Accumulated Capital Outlay		160		0	60	0	100	100	0	0	0	160	160
<b>Totals</b>		<b>160</b>		<b>0</b>	<b>60</b>	<b>0</b>	<b>100</b>	<b>100</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>160</b>	<b>160</b>

**Major Equipment - Fully Funded**

**Capital Improvement Projects**  
(In thousands of dollars)

**Project Name:** Claybank Warehouse Freezer Replacement

**Project Location:** 2500 Claybank Road, Fairfield

**Project Category:** Major Equipment

**Sub Category:** Mechanical Systems

**Project Delivery:** Design - Bid - Build

**Start Date** 3/15/2018

**End Date** 12/30/2018

**Department:** General Services

**Function:** General Government & Support Services



**Estimated Project Costs - in Thousands**

**Description:**

Provide energy efficient food supply storage.

**Property Information:**

Total Building Area- 12,091sf

Approx. Construction Year- 1991

Site:	\$0
Preliminary:	\$0
Project Control:	\$10
A & E:	\$45
Permits & Fees:	\$10
Construction:	\$350
FF&E/Move:	\$0
Contingency:	\$35
<b>Total Cost</b>	<b>\$450</b>

**Capital Funding and Spending Plan**

Source of Funds	Name of Fund	Fund Amount	Expiration Date	Prior Year(s) Expense	Year 1 17-18			Projected Requirements				Five Year Total	Project Total
					Current Expense	New Funding	Carry Forward	Year 2 18-19	Year 3 19-20	Year 4 20-21	Year 5 21-22		
Accumulated Capital Outlay		450		0	100	0	350	350	0	0	0	450	450
<b>Totals</b>		<b>450</b>		<b>0</b>	<b>100</b>	<b>0</b>	<b>350</b>	<b>350</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>450</b>	<b>450</b>

**Major Equipment - Fully Funded**

**Capital Improvement Projects**  
(In thousands of dollars)

**Project Name:** Fairfield Library Mechanical Equipment Replacement

**Project Location:** 1150 Kentucky Street, Fairfield

**Project Category:** Major Equipment

**Sub Category:** Mechanical Systems

**Project Delivery:** Design - Bid - Build

**Start Date** 2/15/2018

**End Date** 1/15/2019

**Department:** General Services

**Function:** General Government & Support Services



**Estimated Project Costs - in Thousands**

**Description:**

Install new energy efficient boilers, chillers, and cooling towers including a new state of the art controls system.

**Property Information:**

Total Building Area- 43,410 sf

Total Land Area- 147,233 sf

Approx. Construction Year- 1975, Renovated 2008

Site:	\$0
Preliminary:	\$0
Project Control:	\$95
A & E:	\$220
Permits & Fees:	\$25
Construction:	\$1,563
FF&E/Move:	\$0
Contingency:	\$165
<b>Total Cost</b>	<b>\$2,068</b>

**Capital Funding and Spending Plan**

Source of Funds	Name of Fund	Fund Amount	Expiration Date	Prior Year(s) Expense	Year 1 17-18			Projected Requirements				Five Year Total	Project Total
					Current Expense	New Funding	Carry Forward	Year 2 18-19	Year 3 19-20	Year 4 20-21	Year 5 21-22		
Unfunded		2,068		0	1,580	0	488	488	0	0	0	2,068	2,068
<b>Totals</b>		<b>2,068</b>		<b>0</b>	<b>1,580</b>	<b>0</b>	<b>488</b>	<b>488</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,068</b>	<b>2,068</b>

**Major Equipment - Unfunded**

**Capital Improvement Projects**  
(In thousands of dollars)

**Project Name:** Health Facility Boilers/HVAC Controls Replacement

**Project Location:** 2101 Courage Drive, Fairfield

**Project Category:** Major Equipment

**Sub Category:** Mechanical Systems

**Project Delivery:** Design - Bid - Build

**Start Date** 3/15/2018

**End Date** 12/30/2018

**Department:** General Services

**Function:** General Government & Support Services



**Estimated Project Costs - in Thousands**

**Description:**

Replacements will provide reliable hot water supply, improve indoor air quality, and provide dependable operable interface and controls.

Initial Phase will replace 2 Boilers- \$160,000

**Property Information:**

Total Building Area- 53,992 sf

Approx. Construction Year- 1989

Site:	\$0
Preliminary:	\$0
Project Control:	\$40
A & E:	\$63
Permits & Fees:	\$12
Construction:	\$400
FF&E/Move:	\$0
Contingency:	\$40
<b>Total Cost</b>	<b>\$555</b>

**Capital Funding and Spending Plan**

Source of Funds	Name of Fund	Fund Amount	Expiration Date	Prior Year(s) Expense	Year 1 17-18			Projected Requirements				Five Year Total	Project Total
					Current Expense	New Funding	Carry Forward	Year 2 18-19	Year 3 19-20	Year 4 20-21	Year 5 21-22		
Accumulated Capital Outlay		160		0	160	0	0	0	0	0	0	160	160
Unfunded		395		0	0	0	395	395	0	0	0	395	395
<b>Totals</b>		<b>555</b>		<b>0</b>	<b>160</b>	<b>0</b>	<b>395</b>	<b>395</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>555</b>	<b>555</b>

**Major Equipment - Partially Funded**

**Capital Improvement Projects**  
(In thousands of dollars)

**Project Name:** Law and Justice Center HVAC Controls Assessment

**Project Location:** 530 Union Street, Fairfield

**Project Category:** Major Equipment

**Sub Category:** Mechanical Systems

**Project Delivery:**

**Start Date** 1/15/2018

**End Date** 6/30/2018

**Department:** General Services

**Function:** General Government & Support Services



**Estimated Project Costs - in Thousands**

**Description:**

Initial phase of work is to assess existing HVAC controls system and provide recommendation and probable cost to upgrade.

**Property Information:**

Total Building Area

SO Administration/Courts- 33,916 sf

Main Jail- 218,379 sf

Approx. Construction Year-

SO Administration/Courts- 1973, Renovated on 2010

Main Jail- 1986

Site:	\$0
Preliminary:	\$0
Project Control:	\$5
A & E:	\$40
Permits & Fees:	\$0
Construction:	\$0
FF&E/Move:	\$0
Contingency:	\$0
<b>Total Cost</b>	<b>\$45</b>

**Capital Funding and Spending Plan**

Source of Funds	Name of Fund	Fund Amount	Expiration Date	Prior Year(s) Expense	Year 1 17-18			Projected Requirements				Five Year Total	Project Total
					Current Expense	New Funding	Carry Forward	Year 2 18-19	Year 3 19-20	Year 4 20-21	Year 5 21-22		
Accumulated Capital Outlay		45		0	45	0	0	0	0	0	0	45	45
<b>Totals</b>		<b>45</b>		<b>0</b>	<b>45</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>45</b>	<b>45</b>

**Major Equipment - Fully Funded**

**Capital Improvement Projects**  
(In thousands of dollars)

**Project Name:** Solano Justice Center Controls Replacement

**Project Location:** 321 Tuolumne Street, Vallejo

**Project Category:** Major Equipment

**Sub Category:** Mechanical Systems

**Project Delivery:** Design - Bid - Build

**Start Date** 3/15/2018

**End Date** 6/30/2019

**Department:** General Services

**Function:** General Government & Support Services



**Estimated Project Costs - in Thousands**

**Description:**

Replacement will save energy and provide dependable operable interface and controls. Three Air Handling Units will be replaced including Building Management System controls.

Under Section 3 of the Joint Occupancy Agreement (JOA) between Solano County and Judicial Council of California Administrative Office of the Courts, corrections of deficiencies in the facility are shared cost as mutually agreed upon. County share of cost per JOA is 23.90% for improvements in Vallejo in the amount of \$290,000.

**Property Information:**

Total Building Area- 70,479 sf

Approx. Construction Year- 1948, Renovated on 2012

Site:	\$0
Preliminary:	\$0
Project Control:	\$72
A & E:	\$135
Permits & Fees:	\$3
Construction:	\$900
FF&E/Move:	\$0
Contingency:	\$90
<b>Total Cost</b>	<b>\$1,200</b>

**Capital Funding and Spending Plan**

Source of Funds	Name of Fund	Fund Amount	Expiration Date	Prior Year(s) Expense	Year 1 17-18			Projected Requirements				Five Year Total	Project Total
					Current Expense	New Funding	Carry Forward	Year 2 18-19	Year 3 19-20	Year 4 20-21	Year 5 21-22		
Accumulated Capital Outlay		290		0	290	0	0	0	0	0	0	290	290
Unfunded		910		0	0	0	910	910	0	0	0	910	910
<b>Totals</b>		<b>1,200</b>		<b>0</b>	<b>290</b>	<b>0</b>	<b>910</b>	<b>910</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,200</b>	<b>1,200</b>

**Major Equipment - Partially Funded**

**Capital Improvement Projects**  
(In thousands of dollars)

**Project Name:** Stanton Correctional Facility UPS Replacement

**Project Location:** 2450 Claybank Road, Fairfield

**Project Category:** Major Equipment

**Sub Category:** Replacements

**Project Delivery:** Bid - Build

**Start Date** 7/15/2018

**End Date** 11/15/2018

**Department:** General Services

**Function:** General Government & Support Services



**Estimated Project Costs - in Thousands**

**Description:**

Work will replace 6 Uninterruptible Power Supply units to provide temporary backup power and protection against power surges/outages.

**Property Information:**

Total Building Area- 127,800sf  
Total Land Area- 9.5acres  
Construction Year- 2015

Site:	\$0
Preliminary:	\$0
Project Control:	\$5
A & E:	\$0
Permits & Fees:	\$0
Construction:	\$145
FF&E/Move:	\$0
Contingency:	\$0
<b>Total Cost</b>	<b>\$150</b>

**Capital Funding and Spending Plan**

Source of Funds	Name of Fund	Fund Amount	Expiration Date	Prior Year(s) Expense	Year 1 17-18			Projected Requirements				Five Year Total	Project Total
					Current Expense	New Funding	Carry Forward	Year 2 18-19	Year 3 19-20	Year 4 20-21	Year 5 21-22		
Unfunded		150		0	0	0	150	150	0	0	0	150	150
<b>Totals</b>		<b>150</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>150</b>	<b>150</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>150</b>	<b>150</b>

**Major Equipment - Unfunded**

**Capital Improvement Projects**  
(In thousands of dollars)

**Project Name:** Roof Coating

**Project Location:** 740 Beck Avenue, Fairfield

**Project Category:** Major Improvements

**Sub Category:** Roofs

**Project Delivery:** Design - Bid - Build

**Start Date** 1/15/2018

**End Date** 9/15/2018

**Department:** General Services

**Function:** General Government & Support Services



**Estimated Project Costs - in Thousands**

**Description:**

Seal all penetrations and recoat roofs with Title 24 compliant coating to extend useful life and provide moisture protection.

**Property Information:**

Challenge

Total Building Area- 7,922 sf

Approx. Construction Year- 1998

Site:	\$0
Preliminary:	\$0
Project Control:	\$15
A & E:	\$15
Permits & Fees:	\$2
Construction:	\$85
FF&E/Move:	\$0
Contingency:	\$8
<b>Total Cost</b>	<b>\$125</b>

**Capital Funding and Spending Plan**

Source of Funds	Name of Fund	Fund Amount	Expiration Date	Prior Year(s) Expense	Year 1 17-18			Projected Requirements				Five Year Total	Project Total
					Current Expense	New Funding	Carry Forward	Year 2 18-19	Year 3 19-20	Year 4 20-21	Year 5 21-22		
Accumulated Capital Outlay		125		0	95	0	30	30	0	0	0	125	125
<b>Totals</b>		<b>125</b>		<b>0</b>	<b>95</b>	<b>0</b>	<b>30</b>	<b>30</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>125</b>	<b>125</b>

**Major Improvements - Fully Funded**



**Capital Improvement Projects**  
(In thousands of dollars)

**Project Name:** 1500 Solano Avenue Parking Improvement

**Project Location:** 1500 Solano Avenue, Vallejo

**Project Category:** Major Improvements

**Sub Category:** Site Work

**Project Delivery:** Design - Bid - Build

**Start Date** 7/15/2018

**End Date** 10/31/2018

**Department:** General Services

**Function:** General Government & Support Services



**Estimated Project Costs - in Thousands**

**Description:**

Improvement includes installation of new site lighting, sealing and overlaying of new asphalt to the entire parking lot.

**Note:**

Unfunded amount carried forward for funding in FY18/19.

**Property Information:**

Total Land Area- 14,708sf

Property Acquired- 2013

Site:	\$0
Preliminary:	\$0
Project Control:	\$15
A & E:	\$24
Permits & Fees:	\$4
Construction:	\$127
FF&E/Move:	\$0
Contingency:	\$30
<b>Total Cost</b>	<b>\$200</b>

**Capital Funding and Spending Plan**

Source of Funds	Name of Fund	Fund Amount	Expiration Date	Prior Year(s) Expense	Year 1 17-18			Projected Requirements				Five Year Total	Project Total
					Current Expense	New Funding	Carry Forward	Year 2 18-19	Year 3 19-20	Year 4 20-21	Year 5 21-22		
Unfunded		200		0	0	0	200	200	0	0	0	200	200
<b>Totals</b>		<b>200</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>200</b>	<b>200</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>200</b>	<b>200</b>

**Major Improvements - Unfunded**

**Capital Improvement Projects**  
(In thousands of dollars)

**Project Name:** 701 Texas Building Improvement Reuse Study

**Project Location:** 701 Texas Street, Fairfield

**Project Category:** Major Improvements

**Sub Category:** Mechanical Systems

**Project Delivery:** Design - Bid - Build

**Start Date** 7/1/2018

**End Date** 12/28/2018

**Department:** General Services

**Function:** General Government & Support Services



**Estimated Project Costs - in Thousands**

**Description:**

Evaluate options and develop cost estimates for use of building which is currently vacant.

**Note:**

Unfunded amount carried forward for funding in FY18/19.

**Property Information:**

Total Building Area- 8,500sf  
Total Land Area- 12,197 sf  
Approx. Construction Year- 1999

Site:	\$0
Preliminary:	\$0
Project Control:	\$7
A & E:	\$43
Permits & Fees:	\$0
Construction:	\$0
FF&E/Move:	\$0
Contingency:	\$0
<b>Total Cost</b>	<b>\$50</b>

**Capital Funding and Spending Plan**

Source of Funds	Name of Fund	Fund Amount	Expiration Date	Prior Year(s) Expense	Year 1 17-18			Projected Requirements				Five Year Total	Project Total
					Current Expense	New Funding	Carry Forward	Year 2 18-19	Year 3 19-20	Year 4 20-21	Year 5 21-22		
Unfunded		50		0	0	0	50	50	0	0	0	50	50
<b>Totals</b>		<b>50</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>50</b>	<b>50</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>50</b>	<b>50</b>

**Major Improvements - Unfunded**

**Capital Improvement Projects**  
(In thousands of dollars)

**Project Name:** Benicia Veterans Hall Elevator Pit Seal

**Project Location:** 1150 First Street, Benicia

**Project Category:** Major Improvements

**Sub Category:** Structural Systems

**Project Delivery:** Bid - Build

**Start Date** 7/15/2018

**End Date** 10/15/2018

**Department:** General Services

**Function:** General Government & Support Services



**Estimated Project Costs - in Thousands**

**Description:**

Work includes repair and sealing of existing cracks and create permanently dry elevator pit.

**Note:**

Unfunded amount carried forward for funding in FY18/19.

**Property Information:**

Total Building Area- 10,457 sf

Approx. Construction Year- 1948 Renovated 2016

Site:	\$0
Preliminary:	\$0
Project Control:	\$5
A & E:	\$0
Permits & Fees:	\$0
Construction:	\$60
FF&E/Move:	\$0
Contingency:	\$0
<b>Total Cost</b>	<b>\$65</b>

**Capital Funding and Spending Plan**

Source of Funds	Name of Fund	Fund Amount	Expiration Date	Prior Year(s) Expense	Year 1 17-18			Projected Requirements				Five Year Total	Project Total
					Current Expense	New Funding	Carry Forward	Year 2 18-19	Year 3 19-20	Year 4 20-21	Year 5 21-22		
Unfunded		65		0	0	0	65	65	0	0	0	65	65
<b>Totals</b>		<b>65</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>65</b>	<b>65</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>65</b>	<b>65</b>

**Major Improvements - Unfunded**

**Capital Improvement Projects**  
(In thousands of dollars)

**Project Name:** Building Management System Upgrade- H&SS Headquarters

**Project Location:** 275 Beck Avenue, Fairfield

**Project Category:** Major Improvements

**Sub Category:**

**Project Delivery:**

**Start Date** 7/15/2018

**End Date** 3/30/2019

**Department:** General Services

**Function:** General Government & Support Services



**Estimated Project Costs - in Thousands**

**Description:**

Evaluate, identify and recommend operational and maintenance improvements to ensure reliable performance of essential building systems.

**Note:**

Unfunded amount carried forward for funding in FY 18/19.

**Property Information:**

Total Building Area- 120,180sf

Approximate Construction Year- 2002

Site:	\$0
Preliminary:	\$0
Project Control:	\$10
A & E:	\$70
Permits & Fees:	\$0
Construction:	\$0
FF&E/Move:	\$0
Contingency:	\$0
<b>Total Cost</b>	<b>\$80</b>

**Capital Funding and Spending Plan**

Source of Funds	Name of Fund	Fund Amount	Expiration Date	Prior Year(s) Expense	Year 1 17-18			Projected Requirements				Five Year Total	Project Total
					Current Expense	New Funding	Carry Forward	Year 2 18-19	Year 3 19-20	Year 4 20-21	Year 5 21-22		
Unfunded		80		0	0	0	80	80	0	0	0	80	80
<b>Totals</b>		<b>80</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>80</b>	<b>80</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>80</b>	<b>80</b>

**Major Improvements - Unfunded**

**Capital Improvement Projects**  
(In thousands of dollars)

**Project Name:** Building Management System Upgrade-Solano Justice Ctr

**Project Location:** 321 Tuolumne Street, Vallejo

**Project Category:** Major Improvements

**Sub Category:** Mechanical Systems

**Project Delivery:** Bid - Build

**Start Date** 7/15/2018

**End Date** 3/30/2019

**Department:** General Services

**Function:** General Government & Support Services



**Estimated Project Costs - in Thousands**

**Description:**

Evaluate, identify and recommend operational and maintenance improvements to ensure reliable performance of essential building systems.

**Note:**

Unfunded amount carried forward for funding in FY 18/19.

**Property Information:**

Total Building Area- 70,479sf

Approximate Construction Year- 1948, Renovated 2012

Site:	\$0
Preliminary:	\$0
Project Control:	\$10
A & E:	\$70
Permits & Fees:	\$0
Construction:	\$0
FF&E/Move:	\$0
Contingency:	\$0
<b>Total Cost</b>	<b>\$80</b>

**Capital Funding and Spending Plan**

Source of Funds	Name of Fund	Fund Amount	Expiration Date	Prior Year(s) Expense	Year 1 17-18			Projected Requirements				Five Year Total	Project Total
					Current Expense	New Funding	Carry Forward	Year 2 18-19	Year 3 19-20	Year 4 20-21	Year 5 21-22		
Unfunded		80		0	0	0	80	80	0	0	0	80	80
<b>Totals</b>		<b>80</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>80</b>	<b>80</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>80</b>	<b>80</b>

**Major Improvements - Unfunded**

**Capital Improvement Projects**  
(In thousands of dollars)

**Project Name:** County Administration Center Carpet Replacement

**Project Location:** 675 Texas Street, Fairfield

**Project Category:** Major Improvements

**Sub Category:** Replacements

**Project Delivery:** Design - Bid - Build

**Start Date** 7/15/2021

**End Date** 6/30/2022

**Department:** General Services

**Function:** General Government & Support Services



**Estimated Project Costs - in Thousands**

**Description:**

Replace carpets at the County Administration Center's public intensive areas such as grand stairway, elevator landings, Department lobbies, and public Corridors at all levels. Replacement will be phased to limit impacts to Department operations, public access, and minimize project cost.

**Property Information:**

Total Building Area- 282,117 sf  
Approx. Construction Year- 2005

Site:	\$0
Preliminary:	\$0
Project Control:	\$100
A & E:	\$150
Permits & Fees:	\$48
Construction:	\$1,680
FF&E/Move:	\$0
Contingency:	\$102
<b>Total Cost</b>	<b>\$2,080</b>

**Capital Funding and Spending Plan**

Source of Funds	Name of Fund	Fund Amount	Expiration Date	Prior Year(s) Expense	Year 1 17-18			Projected Requirements				Five Year Total	Project Total
					Current Expense	New Funding	Carry Forward	Year 2 18-19	Year 3 19-20	Year 4 20-21	Year 5 21-22		
Unfunded		2,080		0	0	0	2,080	0	0	0	2,080	2,080	2,080
<b>Totals</b>		<b>2,080</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>2,080</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,080</b>	<b>2,080</b>	<b>2,080</b>

**Major Improvements - Unfunded**

**Capital Improvement Projects**  
(In thousands of dollars)

**Project Name:** Family Justice Center HVAC Replacement

**Project Location:** 604 Empire Street, Fairfield

**Project Category:** Major Improvements

**Sub Category:** Mechanical Systems

**Project Delivery:** Design - Bid - Build

**Start Date** 3/15/2018

**End Date** 12/15/2018

**Department:** General Services

**Function:** General Government & Support Services



**Estimated Project Costs - in Thousands**

**Description:**

Replacement of mechanical units and controls will provide efficient heating and cooling for the Family Justice Center and reduce need to repair current HVAC system.

**Property Information:**

Total Building Area- 9,383 sf

Approx. Construction Year- Renovated 2010

Site:	\$0
Preliminary:	\$0
Project Control:	\$20
A & E:	\$38
Permits & Fees:	\$7
Construction:	\$230
FF&E/Move:	\$0
Contingency:	\$20
<b>Total Cost</b>	<b>\$315</b>

**Capital Funding and Spending Plan**

Source of Funds	Name of Fund	Fund Amount	Expiration Date	Prior Year(s) Expense	Year 1 17-18			Projected Requirements				Five Year Total	Project Total
					Current Expense	New Funding	Carry Forward	Year 2 18-19	Year 3 19-20	Year 4 20-21	Year 5 21-22		
Criminal Justice Facilities		315		0	105	0	210	210	0	0	0	315	315
<b>Totals</b>		<b>315</b>		<b>0</b>	<b>105</b>	<b>0</b>	<b>210</b>	<b>210</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>315</b>	<b>315</b>

**Major Improvements - Fully Funded**

**Capital Improvement Projects**  
(In thousands of dollars)

**Project Name:** H&SS Campus Parking Seal Coat Repair  
**Project Location:** 275 Beck & 2101 Courage Drive, Fairfield  
**Project Category:** Major Improvements  
**Sub Category:** Site Work  
**Project Delivery:** Design - Bid - Build  
**Start Date** 3/15/2017  
**End Date** 6/30/2019  
**Department:** General Services  
**Function:** General Government & Support Services



**Estimated Project Costs - in Thousands**

**Description:**

Improve pavement condition of parking areas including crack repair, fill, and seal coating.

**Initial Phase:**

Assess, design and estimate to validate construction cost

**Property Information:**

Total Land Area (H&SS Health Facility and Headquarters) - 636,411sf  
 Approx. Construction Year- 1989/2002

Site:	\$0
Preliminary:	\$0
Project Control:	\$42
A & E:	\$42
Permits & Fees:	\$5
Construction:	\$472
FF&E/Move:	\$0
Contingency:	\$47
<b>Total Cost</b>	<b>\$608</b>

**Capital Funding and Spending Plan**

Source of Funds	Name of Fund	Fund Amount	Expiration Date	Prior Year(s) Expense	Year 1 17-18			Projected Requirements				Five Year Total	Project Total
					Current Expense	New Funding	Carry Forward	Year 2 18-19	Year 3 19-20	Year 4 20-21	Year 5 21-22		
Accumulated Capital Outlay		45		0	45	0	0	0	0	0	0	45	45
Unfunded		563		0	0	0	563	563	0	0	0	563	563
<b>Totals</b>		<b>608</b>		<b>0</b>	<b>45</b>	<b>0</b>	<b>563</b>	<b>563</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>608</b>	<b>608</b>



**Capital Improvement Projects**  
(In thousands of dollars)

**Project Name:** H&SS Headquarters Bldg Exterior Repainting

**Project Location:** 275 Beck Avenue, Fairfield

**Project Category:** Major Improvements

**Sub Category:** Exterior Closure

**Project Delivery:** Design - Bid - Build

**Start Date** 7/15/2017

**End Date** 8/30/2018

**Department:** General Services

**Function:** General Government & Support Services



**Estimated Project Costs - in Thousands**

**Description:**

Provide exterior building envelope protective barrier against moisture penetration.

**Property Information:**

Total Building Area- 120,180 sf

Approx. Construction Year- 2002

Site:	\$0
Preliminary:	\$0
Project Control:	\$42
A & E:	\$51
Permits & Fees:	\$8
Construction:	\$265
FF&E/Move:	\$0
Contingency:	\$26
<b>Total Cost</b>	<b>\$392</b>

**Capital Funding and Spending Plan**

Source of Funds	Name of Fund	Fund Amount	Expiration Date	Prior Year(s) Expense	Year 1 17-18			Projected Requirements				Five Year Total	Project Total
					Current Expense	New Funding	Carry Forward	Year 2 18-19	Year 3 19-20	Year 4 20-21	Year 5 21-22		
Capital Renewal Reserve		392		0	292	0	100	100	0	0	0	392	392
<b>Totals</b>		<b>392</b>		<b>0</b>	<b>292</b>	<b>0</b>	<b>100</b>	<b>100</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>392</b>	<b>392</b>

**Major Improvements - Fully Funded**

**Capital Improvement Projects**  
(In thousands of dollars)

**Project Name:** HVAC Equipment Replacement

**Project Location:** 1328 Virginia Street, Vallejo

**Project Category:** Major Improvements

**Sub Category:** Replacements

**Project Delivery:** Design - Bid - Build

**Start Date** 7/15/2019

**End Date** 6/30/2020

**Department:** General Services

**Function:** General Government & Support Services



**Estimated Project Costs - in Thousands**

**Description:**

Improvements include electrical upgrade and HVAC equipment replacement.

**Property Information:**

Headstart

Total Building Area- 2,425 sf

Total Land Area- 21,294 sf

Approx. Construction Year- 1973

Site:	\$100
Preliminary:	\$0
Project Control:	\$70
A & E:	\$85
Permits & Fees:	\$15
Construction:	\$525
FF&E/Move:	\$0
Contingency:	\$50
<b>Total Cost</b>	<b>\$845</b>

**Capital Funding and Spending Plan**

Source of Funds	Name of Fund	Fund Amount	Expiration Date	Prior Year(s) Expense	Year 1 17-18			Projected Requirements				Five Year Total	Project Total
					Current Expense	New Funding	Carry Forward	Year 2 18-19	Year 3 19-20	Year 4 20-21	Year 5 21-22		
Unfunded		845		0	0	0	845	0	845	0	0	845	845
<b>Totals</b>		<b>845</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>845</b>	<b>0</b>	<b>845</b>	<b>0</b>	<b>0</b>	<b>845</b>	<b>845</b>

**Major Improvements - Unfunded**

**Capital Improvement Projects**  
(In thousands of dollars)

**Project Name:** Juvenile Detention Facility Roof Coating

**Project Location:** 740 Beck Avenue, Fairfield

**Project Category:** Major Improvements

**Sub Category:** Roofs

**Project Delivery:** Design - Bid - Build

**Start Date** 1/15/2018

**End Date** 9/15/2018

**Department:** General Services

**Function:** General Government & Support Services



**Estimated Project Costs - in Thousands**

**Description:**

Seal all penetrations and recoat roof with Title 24 compliant coating to extend useful life and provide moisture protection.

**Property Information:**

Total Building Area- 57,412 sf

Approx. Construction Year- 2005

Site:	\$0
Preliminary:	\$0
Project Control:	\$15
A & E:	\$15
Permits & Fees:	\$2
Construction:	\$85
FF&E/Move:	\$0
Contingency:	\$8
<b>Total Cost</b>	<b>\$125</b>

**Capital Funding and Spending Plan**

Source of Funds	Name of Fund	Fund Amount	Expiration Date	Prior Year(s) Expense	Year 1 17-18			Projected Requirements				Five Year Total	Project Total
					Current Expense	New Funding	Carry Forward	Year 2 18-19	Year 3 19-20	Year 4 20-21	Year 5 21-22		
Accumulated Capital Outlay		125		0	94	0	31	31	0	0	0	125	125
<b>Totals</b>		<b>125</b>		<b>0</b>	<b>94</b>	<b>0</b>	<b>31</b>	<b>31</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>125</b>	<b>125</b>

**Major Improvements - Fully Funded**

**Capital Improvement Projects**  
(In thousands of dollars)

**Project Name:** Law and Justice Fairfield Campus Parking Lot Repair

**Project Location:** 600 Union Avenue, Fairfield

**Project Category:** Major Improvements

**Sub Category:** Site Work

**Project Delivery:** Design - Build

**Start Date** 3/15/2018

**End Date** 6/30/2019

**Department:** General Services

**Function:** General Government & Support Services



**Estimated Project Costs - in Thousands**

**Description:**

Repair secured parking lot between Texas and Delaware Streets to improve circulation and parking condition.

**Initial Phase:**

Assess, design and estimate to validate construction cost

**Property Information:**

Approx. Construction Year- 1970

Site:	\$0
Preliminary:	\$15
Project Control:	\$40
A & E:	\$70
Permits & Fees:	\$15
Construction:	\$500
FF&E/Move:	\$0
Contingency:	\$50
<b>Total Cost</b>	<b>\$690</b>

**Capital Funding and Spending Plan**

Source of Funds	Name of Fund	Fund Amount	Expiration Date	Prior Year(s) Expense	Year 1 17-18			Projected Requirements				Five Year Total	Project Total
					Current Expense	New Funding	Carry Forward	Year 2 18-19	Year 3 19-20	Year 4 20-21	Year 5 21-22		
Unfunded		690		0	32	0	658	658	0	0	0	690	690
<b>Totals</b>		<b>690</b>		<b>0</b>	<b>32</b>	<b>0</b>	<b>658</b>	<b>658</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>690</b>	<b>690</b>

**Major Improvements - Unfunded**

**Capital Improvement Projects**  
(In thousands of dollars)

**Project Name:** Law and Justice Hot Water Piping Replacement

**Project Location:** 500 Union Avenue, Fairfield

**Project Category:** Major Improvements

**Sub Category:** Mechanical Systems

**Project Delivery:** Design - Bid - Build

**Start Date** 7/15/2016

**End Date** 2/15/2019

**Department:** General Services

**Function:** General Government & Support Services



**Estimated Project Costs - in Thousands**

**Description:**

Replacement of the hot water pipe infrastructure including storage tank, pump and heat exchanger will provide reliable and improved hot water system.

**Property Information:**

Total Building Area

SO Administration/Courts- 33,916 sf

Main Jail- 218,379 sf

Approx. Construction Year-

SO Administration/Courts- 1973, Renovated on 2010

Main Jail- 1986

Site:	\$0
Preliminary:	\$0
Project Control:	\$80
A & E:	\$160
Permits & Fees:	\$23
Construction:	\$2,642
FF&E/Move:	\$0
Contingency:	\$295
<b>Total Cost</b>	<b>\$3,200</b>

**Capital Funding and Spending Plan**

Source of Funds	Name of Fund	Fund Amount	Expiration Date	Prior Year(s) Expense	Year 1 17-18			Projected Requirements				Five Year Total	Project Total
					Current Expense	New Funding	Carry Forward	Year 2 18-19	Year 3 19-20	Year 4 20-21	Year 5 21-22		
Capital Renewal Reserve		973		0	973	0	0	0	0	0	0	973	973
Unfunded		2,227		0	0	0	2,227	2,227	0	0	0	2,227	2,227
<b>Totals</b>		<b>3,200</b>		<b>0</b>	<b>973</b>	<b>0</b>	<b>2,227</b>	<b>2,227</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,200</b>	<b>3,200</b>

**Major Improvements - Partially Funded**

**Capital Improvement Projects**  
(In thousands of dollars)

**Project Name:** New Foundations Roof Coating

**Project Location:** 740 Beck Avenue, Fairfield

**Project Category:** Major Improvements

**Sub Category:** Roofs

**Project Delivery:** Design - Bid - Build

**Start Date** 1/15/2018

**End Date** 9/15/2018

**Department:** General Services

**Function:** General Government & Support Services



**Estimated Project Costs - in Thousands**

**Description:**

Seal all penetrations and recoat roofs with Title 24 compliant coating to extend useful life and provide moisture protection.

**Property Information:**

Total Building Area- 8,711 sf

Approx. Construction Year- 1995

Site:	\$0
Preliminary:	\$0
Project Control:	\$22
A & E:	\$30
Permits & Fees:	\$6
Construction:	\$220
FF&E/Move:	\$0
Contingency:	\$22
<b>Total Cost</b>	<b>\$300</b>

**Capital Funding and Spending Plan**

Source of Funds	Name of Fund	Fund Amount	Expiration Date	Prior Year(s) Expense	Year 1 17-18			Projected Requirements				Five Year Total	Project Total
					Current Expense	New Funding	Carry Forward	Year 2 18-19	Year 3 19-20	Year 4 20-21	Year 5 21-22		
Capital Renewal Reserve		300		0	225	0	75	75	0	0	0	300	300
<b>Totals</b>		<b>300</b>		<b>0</b>	<b>225</b>	<b>0</b>	<b>75</b>	<b>75</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>300</b>	<b>300</b>

**Major Improvements - Fully Funded**

**Capital Improvement Projects**  
(In thousands of dollars)

**Project Name:** New Water Filling Stations

**Project Location:** Several County Buildings

**Project Category:** Major Improvements

**Sub Category:** Plumbing

**Project Delivery:** Bid - Build

**Start Date** 7/15/2018

**End Date** 12/15/2018

**Department:** General Services

**Function:** General Government & Support Services



**Estimated Project Costs - in Thousands**

**Description:**

Installation of water bottle filling stations.

Note:

Unfunded amount carried forward for funding in FY 18/19.

**Project Information:**

Location-

355 and 365 Tuolumne St., Vallejo, 6 Stations

2201 and 2101 Courage Dr., Fairfield, 3 Stations

1119 E. Monte Vista Ave., Vacaville, 2 Stations

Site:	\$0
Preliminary:	\$0
Project Control:	\$4
A & E:	\$0
Permits & Fees:	\$0
Construction:	\$44
FF&E/Move:	\$0
Contingency:	\$0
<b>Total Cost</b>	<b>\$48</b>

**Capital Funding and Spending Plan**

Source of Funds	Name of Fund	Fund Amount	Expiration Date	Prior Year(s) Expense	Year 1 17-18			Projected Requirements				Five Year Total	Project Total
					Current Expense	New Funding	Carry Forward	Year 2 18-19	Year 3 19-20	Year 4 20-21	Year 5 21-22		
Unfunded		48		0	0	0	48	48	0	0	0	48	48
<b>Totals</b>		<b>48</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>48</b>	<b>48</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>48</b>	<b>48</b>

**Major Improvements - Unfunded**

**Capital Improvement Projects**  
(In thousands of dollars)

**Project Name:** OES Building Exterior Repainting

**Project Location:** 530 Clay Street, Fairfield

**Project Category:** Major Improvements

**Sub Category:** Exterior Closure

**Project Delivery:** Design - Bid - Build

**Start Date** 7/15/2020

**End Date** 6/15/2021

**Department:** General Services

**Function:** General Government & Support Services



**Estimated Project Costs - in Thousands**

**Description:**

Provide exterior building envelope protective coating.

**Property Information:**

Total Building Area- 5,243 sf

Approx. Construction Year- 1996

Site:	\$0
Preliminary:	\$0
Project Control:	\$7
A & E:	\$10
Permits & Fees:	\$0
Construction:	\$75
FF&E/Move:	\$0
Contingency:	\$8
<b>Total Cost</b>	<b>\$100</b>

**Capital Funding and Spending Plan**

Source of Funds	Name of Fund	Fund Amount	Expiration Date	Prior Year(s) Expense	Year 1 17-18			Projected Requirements				Five Year Total	Project Total
					Current Expense	New Funding	Carry Forward	Year 2 18-19	Year 3 19-20	Year 4 20-21	Year 5 21-22		
Unfunded		100		0	0	0	100	0	0	100	0	100	100
<b>Totals</b>		<b>100</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>100</b>	<b>0</b>	<b>0</b>	<b>100</b>	<b>0</b>	<b>100</b>	<b>100</b>

**Major Improvements - Unfunded**



**Capital Improvement Projects**  
(In thousands of dollars)

**Project Name:** Post Office Building Improvements

**Project Location:** 600 Kentucky Street, Fairfield

**Project Category:** Major Improvements

**Sub Category:** Tenant Improvements

**Project Delivery:** Design - Bid - Build

**Start Date** 10/15/2017

**End Date** 12/29/2018

**Department:** General Services

**Function:** General Government & Support Services



**Estimated Project Costs - in Thousands**

**Description:**

Building renovation will improve interior public areas and restrooms. Also includes building exterior repainting providing protective coating against moisture penetration.

**Property Information:**

Total Building Area- 14,113 sf

Total Land Area- 94,525 sf

Approx. Construction Year- 1980, Renovated 2016

Site:	\$0
Preliminary:	\$0
Project Control:	\$26
A & E:	\$65
Permits & Fees:	\$10
Construction:	\$357
FF&E/Move:	\$0
Contingency:	\$34
<b>Total Cost</b>	<b>\$492</b>

**Capital Funding and Spending Plan**

Source of Funds	Name of Fund	Fund Amount	Expiration Date	Prior Year(s) Expense	Year 1 17-18			Projected Requirements				Five Year Total	Project Total
					Current Expense	New Funding	Carry Forward	Year 2 18-19	Year 3 19-20	Year 4 20-21	Year 5 21-22		
Capital Renewal Reserve		492		0	60	0	432	432	0	0	0	492	492
<b>Totals</b>		<b>492</b>		<b>0</b>	<b>60</b>	<b>0</b>	<b>432</b>	<b>432</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>492</b>	<b>492</b>

**Major Improvements - Fully Funded**

**Capital Improvement Projects**  
(In thousands of dollars)

**Project Name:** Protective Coating/Painting

**Project Location:** 740 Beck Avenue, Fairfield

**Project Category:** Major Improvements

**Sub Category:** Exterior Closure

**Project Delivery:** Design - Bid - Build

**Start Date** 7/15/2019

**End Date** 6/15/2020

**Department:** General Services

**Function:** General Government & Support Services



**Estimated Project Costs - in Thousands**

**Description:**

Provide exterior building envelope protective barrier against moisture penetration.

**Property Information:**

Total Building Area  
New Foundations- 8,711 sf  
Challenge- 7,922sf  
Approx. Construction Year  
New Foundations- 1995  
Challenge- 1998

Site:	\$0
Preliminary:	\$0
Project Control:	\$27
A & E:	\$35
Permits & Fees:	\$0
Construction:	\$241
FF&E/Move:	\$0
Contingency:	\$24
<b>Total Cost</b>	<b>\$327</b>

**Capital Funding and Spending Plan**

Source of Funds	Name of Fund	Fund Amount	Expiration Date	Prior Year(s) Expense	Year 1 17-18			Projected Requirements				Five Year Total	Project Total
					Current Expense	New Funding	Carry Forward	Year 2 18-19	Year 3 19-20	Year 4 20-21	Year 5 21-22		
Unfunded		327		0	0	0	327	0	327	0	0	327	327
<b>Totals</b>		<b>327</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>327</b>	<b>0</b>	<b>327</b>	<b>0</b>	<b>0</b>	<b>327</b>	<b>327</b>

**Major Improvements - Unfunded**

**Capital Improvement Projects**  
(In thousands of dollars)

**Project Name:** Reception Counter Modification

**Project Location:** 2101 Courage, FF; 1119 E.Monte Vista, VV

**Project Category:** Major Improvements

**Sub Category:** ADA/Title 24 Disabled Access

**Project Delivery:** Design - Bid - Build

**Start Date** 7/15/2018

**End Date** 12/15/2018

**Department:** General Services

**Function:** General Government & Support Services



**Estimated Project Costs - in Thousands**

**Description:**

Improvements will provide more efficient and accessible work space and protection for the Women, Infants and Children's reception area.

Note:

Unfunded amount carried forward for funding in FY 18/19.

**Property Information:**

2101 Courage Drive, Fairfield

Total Building Area- 53,992 sf

Approx. Construction Year- 1989

1119 E. Monte Vista Avenue, Vacaville

Total Building Area- 36,482 sf

Approx. Construction Year- 2011

Site:	\$0
Preliminary:	\$0
Project Control:	\$5
A & E:	\$4
Permits & Fees:	\$1
Construction:	\$28
FF&E/Move:	\$0
Contingency:	\$2
<b>Total Cost</b>	<b>\$40</b>

**Capital Funding and Spending Plan**

Source of Funds	Name of Fund	Fund Amount	Expiration Date	Prior Year(s) Expense	Year 1 17-18			Projected Requirements				Five Year Total	Project Total
					Current Expense	New Funding	Carry Forward	Year 2 18-19	Year 3 19-20	Year 4 20-21	Year 5 21-22		
Unfunded		40		0	0	0	40	40	0	0	0	40	40
<b>Totals</b>		<b>40</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>40</b>	<b>40</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>40</b>	<b>40</b>

**Major Improvements - Unfunded**

**Capital Improvement Projects**  
(In thousands of dollars)

**Project Name:** Reception Counter Replacement

**Project Location:** 2101 Courage Drive, Fairfield

**Project Category:** Major Improvements

**Sub Category:** ADA/Title 24 Disabled Access

**Project Delivery:** Design - Bid - Build

**Start Date** 7/15/2018

**End Date** 1/15/2019

**Department:** General Services

**Function:** General Government & Support Services



**Estimated Project Costs - in Thousands**

**Description:**

Improvements at Behavioral Health area will provide more efficient and accessible work space.

**Property Information:**

Health & Social Services  
Total Building Area- 53,992 sf  
Approx. Construction Year- 1989

Site:	\$0
Preliminary:	\$0
Project Control:	\$9
A & E:	\$10
Permits & Fees:	\$1
Construction:	\$45
FF&E/Move:	\$0
Contingency:	\$5
<b>Total Cost</b>	<b>\$70</b>

**Capital Funding and Spending Plan**

Source of Funds	Name of Fund	Fund Amount	Expiration Date	Prior Year(s) Expense	Year 1 17-18			Projected Requirements				Five Year Total	Project Total
					Current Expense	New Funding	Carry Forward	Year 2 18-19	Year 3 19-20	Year 4 20-21	Year 5 21-22		
Unfunded		70		0	0	0	70	70	0	0	0	70	70
<b>Totals</b>		<b>70</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>70</b>	<b>70</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>70</b>	<b>70</b>

**Major Improvements - Unfunded**

**Capital Improvement Projects**  
(In thousands of dollars)

**Project Name:** Suisun Veterans Hall Exterior Wall Repair

**Project Location:** 427 Main Street, Suisun

**Project Category:** Major Improvements

**Sub Category:** Exterior Closure

**Project Delivery:** Design - Bid - Build

**Start Date** 7/15/2018

**End Date** 6/30/2019

**Department:** General Services

**Function:** General Government & Support Services



**Estimated Project Costs - in Thousands**

**Description:**

Repair exterior wall cracks.

**Note:**

Unfunded amount carried forward for funding in FY 18/19.

**Property Information:**

Building Area: 5,944sf

Approximate Construction Year: 1929, Renovated 1980, 2012

Site:	\$0
Preliminary:	\$0
Project Control:	\$10
A & E:	\$12
Permits & Fees:	\$1
Construction:	\$70
FF&E/Move:	\$0
Contingency:	\$7
<b>Total Cost</b>	<b>\$100</b>

**Capital Funding and Spending Plan**

Source of Funds	Name of Fund	Fund Amount	Expiration Date	Prior Year(s) Expense	Year 1 17-18			Projected Requirements				Five Year Total	Project Total
					Current Expense	New Funding	Carry Forward	Year 2 18-19	Year 3 19-20	Year 4 20-21	Year 5 21-22		
Unfunded		100		0	0	0	100	100	0	0	0	100	100
<b>Totals</b>		<b>100</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>100</b>	<b>100</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>100</b>	<b>100</b>

**Major Improvements - Unfunded**

**Capital Improvement Projects**  
(In thousands of dollars)

**Project Name:** Vacaville Veterans Building Improvements

**Project Location:** 549 Merchant Street, Vacaville

**Project Category:** Major Improvements

**Sub Category:** Tenant Improvements

**Project Delivery:** Design - Bid - Build

**Start Date** 7/15/2018

**End Date** 1/30/2019

**Department:** General Services

**Function:** General Government & Support Services



**Estimated Project Costs - in Thousands**

**Description:**

Modernize and renovate the facility including kitchen upgrades, new finishes, and new equipment.

**Property Information:**

Total Building Area- 7,700 sf

Total Land Area- 9,878 sf

Approx. Construction Year- 1950, Renovated 1992, 2012

Site:	\$0
Preliminary:	\$0
Project Control:	\$90
A & E:	\$180
Permits & Fees:	\$30
Construction:	\$1,000
FF&E/Move:	\$0
Contingency:	\$100
<b>Total Cost</b>	<b>\$1,400</b>

**Capital Funding and Spending Plan**

Source of Funds	Name of Fund	Fund Amount	Expiration Date	Prior Year(s) Expense	Year 1 17-18			Projected Requirements				Five Year Total	Project Total
					Current Expense	New Funding	Carry Forward	Year 2 18-19	Year 3 19-20	Year 4 20-21	Year 5 21-22		
Capital Renewal Reserve		1,400		0	0	0	1,400	1,400	0	0	0	1,400	1,400
<b>Totals</b>		<b>1,400</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>1,400</b>	<b>1,400</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,400</b>	<b>1,400</b>

**Major Improvements - Fully Funded**

**Capital Improvement Projects**  
(In thousands of dollars)

**Project Name:** Building Demolition

**Project Location:** 540 Fairgrounds Drive, Vallejo

**Project Category:** Demolition

**Sub Category:**

**Project Delivery:** Design - Bid - Build

**Start Date** 7/15/2018

**End Date** 2/15/2019

**Department:** General Services

**Function:** General Government & Support Services



**Estimated Project Costs - in Thousands**

**Description:**

Demolition will prepare site for future development.

**Property Information:**

Weights and Measures Garage

Total Building Area- 2,000 sf

Total Land Area- 1.58 Acres

Approx. Construction Year- 1960, Demolished Canine and Office Bldgs. 2011

Site:	\$0
Preliminary:	\$0
Project Control:	\$18
A & E:	\$54
Permits & Fees:	\$3
Construction:	\$151
FF&E/Move:	\$0
Contingency:	\$9
<b>Total Cost</b>	<b>\$235</b>

**Capital Funding and Spending Plan**

Source of Funds	Name of Fund	Fund Amount	Expiration Date	Prior Year(s) Expense	Year 1 17-18			Projected Requirements				Five Year Total	Project Total
					Current Expense	New Funding	Carry Forward	Year 2 18-19	Year 3 19-20	Year 4 20-21	Year 5 21-22		
Capital Renewal Reserve		135		0	0	0	135	135	0	0	0	135	135
Unfunded		100		0	0	0	100	100	0	0	0	100	100
<b>Totals</b>		<b>235</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>235</b>	<b>235</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>235</b>	<b>235</b>

**Demolition - Partially Funded**

**Capital Improvement Projects**  
(In thousands of dollars)

**Project Name:** Fouts Springs Youth Facility Demolition-Phase II

**Project Location:** 1333 Fouts Springs Road, Stonyford

**Project Category:** Demolition

**Sub Category:** Site Work

**Project Delivery:** Design - Bid - Build

**Start Date** 3/15/2018

**End Date** 2/28/2019

**Department:** General Services

**Function:** General Government & Support Services



**Estimated Project Costs - in Thousands**

**Description:**

Project will demolish 16 remaining buildings and complete site restoration to comply with United States Forest Service decommissioning requirements.

Property Information:  
Total Land Area: 74 Acres

Site:	\$0
Preliminary:	\$41
Project Control:	\$125
A & E:	\$100
Permits & Fees:	\$0
Construction:	\$980
FF&E/Move:	\$0
Contingency:	\$98
<b>Total Cost</b>	<b>\$1,344</b>

**Capital Funding and Spending Plan**

Source of Funds	Name of Fund	Fund Amount	Expiration Date	Prior Year(s) Expense	Year 1 17-18			Projected Requirements				Five Year Total	Project Total
					Current Expense	New Funding	Carry Forward	Year 2 18-19	Year 3 19-20	Year 4 20-21	Year 5 21-22		
General Fund/VLF		844		0	844	0	0	0	0	0	0	844	844
Unfunded		500		0	0	0	500	500	0	0	0	500	500
<b>Totals</b>		<b>1,344</b>		<b>0</b>	<b>844</b>	<b>0</b>	<b>500</b>	<b>500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,344</b>	<b>1,344</b>

**Demolition - Partially Funded**



## REGISTRAR OF VOTERS

**Capital Improvement Projects**  
(In thousands of dollars)

**Project Name:** Registrar of Voters Vote By Mail Relocation

**Project Location:** 675 Texas Street, Fairfield

**Project Category:** Major Improvements

**Sub Category:**

**Project Delivery:** Design - Bid - Build

**Start Date** 7/15/2018

**End Date** 5/15/2019

**Department:** Registrar of Voters

**Function:** General Government & Support Services



**Estimated Project Costs - in Thousands**

**Description:**

Relocate Vote By Mail into vacant space at the County Administration Center.

**Property Information:**

Total Building Area- 282,117sf  
Total Land Area- 240,015 sf  
Approx. Construction Year- 2005

Site:	\$0
Preliminary:	\$0
Project Control:	\$45
A & E:	\$72
Permits & Fees:	\$11
Construction:	\$377
FF&E/Move:	\$0
Contingency:	\$55
<b>Total Cost</b>	<b>\$560</b>

**Capital Funding and Spending Plan**

Source of Funds	Name of Fund	Fund Amount	Expiration Date	Prior Year(s) Expense	Year 1 17-18			Projected Requirements				Five Year Total	Project Total
					Current Expense	New Funding	Carry Forward	Year 2 18-19	Year 3 19-20	Year 4 20-21	Year 5 21-22		
Unfunded		560		0	0	0	560	560	0	0	0	560	560
<b>Totals</b>		<b>560</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>560</b>	<b>560</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>560</b>	<b>560</b>

## PROBATION

**Capital Improvement Projects**  
(In thousands of dollars)

**Project Name:** Challenge Covered Courtyard

**Project Location:** 740 Beck Avenue, Fairfield

**Project Category:** Major Improvements

**Sub Category:** Additions

**Project Delivery:** Design - Bid - Build

**Start Date** 7/1/2019

**End Date** 6/30/2020

**Department:** Probation

**Function:** Public Protection



**Estimated Project Costs - in Thousands**

**Description:**

Cover existing courtyard at Challenge to provide recreation area during inclement weather.

**Property Information:**

Total Building Area- 7,922 sf

Approx. Construction Year- 1998

Site:	\$0
Preliminary:	\$50
Project Control:	\$30
A & E:	\$45
Permits & Fees:	\$8
Construction:	\$256
FF&E/Move:	\$0
Contingency:	\$25
<b>Total Cost</b>	<b>\$414</b>

**Capital Funding and Spending Plan**

Source of Funds	Name of Fund	Fund Amount	Expiration Date	Prior Year(s) Expense	Year 1 17-18			Projected Requirements				Five Year Total	Project Total
					Current Expense	New Funding	Carry Forward	Year 2 18-19	Year 3 19-20	Year 4 20-21	Year 5 21-22		
Unfunded		414		0	0	0	414	0	414	0	0	414	414
<b>Totals</b>		<b>414</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>414</b>	<b>0</b>	<b>414</b>	<b>0</b>	<b>0</b>	<b>414</b>	<b>414</b>

**Major Improvements - Unfunded**

**Capital Improvement Projects**  
(In thousands of dollars)

**Project Name:** Juvenile Detention Covered Walkway Replacement

**Project Location:** 740 Beck Avenue, Fairfield

**Project Category:** Major Improvements

**Sub Category:** Additions

**Project Delivery:** Design - Bid - Build

**Start Date** 7/1/2018

**End Date** 6/15/2019

**Department:** Probation

**Function:** Public Protection



**Estimated Project Costs - in Thousands**

**Description:**

Replace existing chain link fence with detention type fence and regrade portion of walkway to improve accessibility.

**Property Information:**

Total Land Area- 9.41 Acres

Approx. Construction Year- 2007 for Existing Covered Walkway

Site:	\$0
Preliminary:	\$5
Project Control:	\$20
A & E:	\$40
Permits & Fees:	\$7
Construction:	\$220
FF&E/Move:	\$0
Contingency:	\$22
<b>Total Cost</b>	<b>\$314</b>

**Capital Funding and Spending Plan**

Source of Funds	Name of Fund	Fund Amount	Expiration Date	Prior Year(s) Expense	Year 1 17-18			Projected Requirements				Five Year Total	Project Total
					Current Expense	New Funding	Carry Forward	Year 2 18-19	Year 3 19-20	Year 4 20-21	Year 5 21-22		
Unfunded		314		0	0	0	314	314	0	0	0	314	314
<b>Totals</b>		<b>314</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>314</b>	<b>314</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>314</b>	<b>314</b>

**Major Improvements - Unfunded**

**Capital Improvement Projects**  
(In thousands of dollars)

**Project Name:** Juvenile Detention Security Controls Replacement

**Project Location:** 740 Beck Avenue, Fairfield

**Project Category:** Major Improvements

**Sub Category:** Replacements

**Project Delivery:** Design - Bid - Build

**Start Date** 2/15/2018

**End Date** 3/30/2019

**Department:** Probation

**Function:** Public Protection



**Estimated Project Costs - in Thousands**

**Description:**

Replacement will upgrade Juvenile Detention Facility's central control panel and housing door controls and intercoms.

**Property Information:**

Total Building Area- 57,412 sf

Total Land Area- 9.41 Acres

Approx. Construction Year- 2005

Site:	\$0
Preliminary:	\$0
Project Control:	\$60
A & E:	\$38
Permits & Fees:	\$12
Construction:	\$400
FF&E/Move:	\$0
Contingency:	\$40
<b>Total Cost</b>	<b>\$550</b>

**Capital Funding and Spending Plan**

Source of Funds	Name of Fund	Fund Amount	Expiration Date	Prior Year(s) Expense	Year 1 17-18			Projected Requirements				Five Year Total	Project Total
					Current Expense	New Funding	Carry Forward	Year 2 18-19	Year 3 19-20	Year 4 20-21	Year 5 21-22		
Accumulated Capital Outlay		550		0	100	0	450	450	0	0	0	550	550
<b>Totals</b>		<b>550</b>		<b>0</b>	<b>100</b>	<b>0</b>	<b>450</b>	<b>450</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>550</b>	<b>550</b>

**Major Improvements - Fully Funded**

**Capital Improvement Projects**  
(In thousands of dollars)

**Project Name:** New Foundations Shade Structure

**Project Location:** 740 Beck Avenue, Fairfield

**Project Category:** Major Improvements

**Sub Category:** Additions

**Project Delivery:** Design - Build

**Start Date** 7/1/2019

**End Date** 1/31/2020

**Department:** Probation

**Function:** Public Protection



**Estimated Project Costs - in Thousands**

**Description:**

Provide prefabricated structure to provide shade and protection from inclement weather.

**Note:**

Unfunded amount carried forward for funding in FY 18/19.

**Property Information:**

Total Building Area- 8,711 sf

Approx. Construction Year- 1995

Site:	\$0
Preliminary:	\$0
Project Control:	\$3
A & E:	\$0
Permits & Fees:	\$0
Construction:	\$22
FF&E/Move:	\$0
Contingency:	\$2
<b>Total Cost</b>	<b>\$27</b>

**Capital Funding and Spending Plan**

Source of Funds	Name of Fund	Fund Amount	Expiration Date	Prior Year(s) Expense	Year 1 17-18			Projected Requirements				Five Year Total	Project Total
					Current Expense	New Funding	Carry Forward	Year 2 18-19	Year 3 19-20	Year 4 20-21	Year 5 21-22		
Unfunded		27		0	0	0	27	27	0	0	0	27	27
<b>Totals</b>		<b>27</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>27</b>	<b>27</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>27</b>	<b>27</b>

**Major Improvements - Unfunded**

# RESOURCE MANAGEMENT



**Capital Improvement Projects**  
(In thousands of dollars)

**Project Name:** 3255 North Texas Corp Yard Security Gate

**Project Location:** 3255 N.Texas Street, Fairfield

**Project Category:** Major Improvements

**Sub Category:** Site Work

**Project Delivery:** Design - Bid - Build

**Start Date** 7/15/2018

**End Date** 1/15/2019

**Department:** Resource Management

**Function:** Public Protection



**Estimated Project Costs - in Thousands**

**Description:**

Project will improve security and automate access to the site.

**Note:**

Unfunded amount carried forward for funding in FY 18/19.

**Property Information:**

Total Land Area- 6.34 Acres  
Approx. Construction Year- 1970

Site:	\$0
Preliminary:	\$0
Project Control:	\$8
A & E:	\$9
Permits & Fees:	\$1
Construction:	\$53
FF&E/Move:	\$0
Contingency:	\$4
<b>Total Cost</b>	<b>\$75</b>

**Capital Funding and Spending Plan**

Source of Funds	Name of Fund	Fund Amount	Expiration Date	Prior Year(s) Expense	Year 1 17-18			Projected Requirements				Five Year Total	Project Total
					Current Expense	New Funding	Carry Forward	Year 2 18-19	Year 3 19-20	Year 4 20-21	Year 5 21-22		
Unfunded		75		0	0	0	75	75	0	0	0	75	75
Totals		75		0	0	0	75	75	0	0	0	75	75

**Major Improvements - Unfunded**

**Capital Improvement Projects**  
(In thousands of dollars)

**Project Name:** Public Works Bldg Gutter/Downspout Replacement

**Project Location:** 3255 North Texas Street, Fairfield

**Project Category:** Major Improvements

**Sub Category:** Roofs

**Project Delivery:** Design - Bid - Build

**Start Date** 11/15/2017

**End Date** 8/30/2018

**Department:** Resource Management

**Function:** Public Protection



**Estimated Project Costs - in Thousands**

**Description:**

Replacement gutters and downspouts will improve diversion of rain water away from Public Works buildings.

**Property Information:**

**Building Area**

Transportation Shop- 1,920 sf

Operation Road Services - 3,279 sf

Operation Road Services - 5,505 sf

Approximate Construction Year- 1970

Site:	\$0
Preliminary:	\$0
Project Control:	\$12
A & E:	\$5
Permits & Fees:	\$3
Construction:	\$92
FF&E/Move:	\$0
Contingency:	\$8
<b>Total Cost</b>	<b>\$120</b>

**Capital Funding and Spending Plan**

Source of Funds	Name of Fund	Fund Amount	Expiration Date	Prior Year(s) Expense	Year 1 17-18			Projected Requirements				Five Year Total	Project Total
					Current Expense	New Funding	Carry Forward	Year 2 18-19	Year 3 19-20	Year 4 20-21	Year 5 21-22		
Resource Management Funds		120		0	60	0	60	60	0	0	0	120	120
<b>Totals</b>		<b>120</b>		<b>0</b>	<b>60</b>	<b>0</b>	<b>60</b>	<b>60</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>120</b>	<b>120</b>

**Major Improvements - Fully Funded**

**Capital Improvement Projects**  
(In thousands of dollars)

**Project Name:** Storage Tank Removal

**Project Location:** Rio Vista and Dixon Corp Yards

**Project Category:** Major Improvements

**Sub Category:** Site Work

**Project Delivery:** Design - Bid - Build

**Start Date** 7/15/2018

**End Date** 3/15/2019

**Department:** Resource Management

**Function:** Public Protection



**Estimated Project Costs - in Thousands**

**Description:**

Remove and dispose aboveground fuel tanks at Public Works Corp Yards located at 940 St. Francis Way, Rio Vista and 580 N. First Street, Dixon.

Note:

Unfunded amount carried forward for funding in FY 18/19.

Site:	\$0
Preliminary:	\$2
Project Control:	\$12
A & E:	\$13
Permits & Fees:	\$1
Construction:	\$81
FF&E/Move:	\$0
Contingency:	\$12
<b>Total Cost</b>	<b>\$121</b>

**Capital Funding and Spending Plan**

Source of Funds	Name of Fund	Fund Amount	Expiration Date	Prior Year(s) Expense	Year 1 17-18			Projected Requirements				Five Year Total	Project Total
					Current Expense	New Funding	Carry Forward	Year 2 18-19	Year 3 19-20	Year 4 20-21	Year 5 21-22		
Unfunded		121		0	0	0	121	121	0	0	0	121	121
<b>Totals</b>		<b>121</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>121</b>	<b>121</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>121</b>	<b>121</b>

**Major Improvements - Unfunded**

## SHERIFF'S OFFICE

**Capital Improvement Projects**  
(In thousands of dollars)

**Project Name:** SB1022 Educational/Vocational Training Center  
**Project Location:** 2500 Claybank Road, Fairfield  
**Project Category:** New Land, Buildings & Facilities (Buy or Build)  
**Sub Category:** Detention  
**Project Delivery:** Design - Bid - Build  
**Start Date** 1/16/2014  
**End Date** 1/7/2019  
**Department:** Sheriff  
**Function:** Public Protection



**Estimated Project Costs - in Thousands**

**Description:**

Two new pre-engineered buildings that will provide vocational/classroom training and rehabilitation services to adult offenders in Solano County Sheriff's custody.

Property Information:  
 Total Building Area- 40,000 sf  
 Total Land Area- 5.33 Acres

Site:	\$1,076
Preliminary:	\$10
Project Control:	\$2,216
A & E:	\$1,184
Permits & Fees:	\$600
Construction:	\$20,515
FF&E/Move:	\$560
Contingency:	\$364
<b>Total Cost</b>	<b>\$26,525</b>

**Capital Funding and Spending Plan**

Source of Funds	Name of Fund	Fund Amount	Expiration Date	Prior Year(s) Expense	Year 1 17-18			Projected Requirements				Five Year Total	Project Total
					Current Expense	New Funding	Carry Forward	Year 2 18-19	Year 3 19-20	Year 4 20-21	Year 5 21-22		
AB109		440		300	140	0	0	0	0	0	0	140	440
In Kind Match		860		0	860	0	0	0	0	0	0	860	860
Public Facilities Fees		2,225		0	1,050	0	1,175	1,175	0	0	0	2,225	2,225
SB1022		23,000		10,518	6,732	0	5,750	5,750	0	0	0	12,482	23,000
<b>Totals</b>		<b>26,525</b>		<b>10,818</b>	<b>8,782</b>	<b>0</b>	<b>6,925</b>	<b>6,925</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>15,707</b>	<b>26,525</b>

**New Land, Buildings & Facilities (Buy or Build) - Fully Funded**

**Capital Improvement Projects**  
(In thousands of dollars)

**Project Name:** Animal Shelter Security Camera Installation

**Project Location:** 2510 Claybank Road, Fairfield

**Project Category:** Major Equipment

**Sub Category:**

**Project Delivery:** Design - Bid - Build

**Start Date** 7/15/2018

**End Date** 6/30/2019

**Department:** Sheriff

**Function:** Public Protection



**Estimated Project Costs - in Thousands**

**Description:**

Security camera and equipment installation: Add new security cameras at original Kennel building, upgrade existing cameras at the new Kennel building, network to Claybank Detention Facility Central Control. It is anticipated this work will incorporate into the final phase renovation of the original Kennel building.

Note:

Unfunded amount carried forward for funding in FY18/19.

**Property Information:**

**Building Area**

Animal Shelter- 12,298 sf

Office- 1,440 sf

New Animal Shelter- 12,678 sf

Total Land Area- 8.05 Acres

Site:	\$0
Preliminary:	\$0
Project Control:	\$2
A & E:	\$0
Permits & Fees:	\$0
Construction:	\$173
FF&E/Move:	\$0
Contingency:	\$0
<b>Total Cost</b>	<b>\$175</b>

**Capital Funding and Spending Plan**

Source of Funds	Name of Fund	Fund Amount	Expiration Date	Prior Year(s) Expense	Year 1 17-18			Projected Requirements				Five Year Total	Project Total
					Current Expense	New Funding	Carry Forward	Year 2 18-19	Year 3 19-20	Year 4 20-21	Year 5 21-22		
Unfunded		175		0	0	0	175	175	0	0	0	175	175
<b>Totals</b>		<b>175</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>175</b>	<b>175</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>175</b>	<b>175</b>

**Major Equipment - Unfunded**

**Capital Improvement Projects**  
(In thousands of dollars)

**Project Name:** Animal Care Facility Renovation/Expansion

**Project Location:** 2510 Claybank Road, Fairfield

**Project Category:** Major Improvements

**Sub Category:** Additions

**Project Delivery:** Design - Bid - Build

**Start Date** 3/15/2018

**End Date** 12/28/2018

**Department:** Sheriff

**Function:** Public Protection



**Estimated Project Costs - in Thousands**

**Description:**

Solano County and the cities of Benicia, Dixon, Fairfield, Rio Vista, Suisun, Vacaville and Vallejo signed the Memorandum of Understanding to partner in building a new animal shelter and remodel existing animal shelter building. Completed work includes new 16,632 square feet kennel building and site improvements. It is anticipated that Phase II to the renovation/expansion project will be completed by December 2018.

**Property Information:**

**Building Area**

Animal Shelter- 12,298 sf

Office- 1,440 sf

New Animal Shelter- 12,678 sf

Total Land Area- 8.05 Acres

Approximate Construction Year

Animal Shelter, 1974 (Varies)

Site:	\$676
Preliminary:	\$6
Project Control:	\$400
A & E:	\$570
Permits & Fees:	\$200
Construction:	\$5,695
FF&E/Move:	\$363
Contingency:	\$163
<b>Total Cost</b>	<b>\$8,073</b>

**Capital Funding and Spending Plan**

Source of Funds	Name of Fund	Fund Amount	Expiration Date	Prior Year(s) Expense	Year 1 17-18			Projected Requirements				Five Year Total	Project Total
					Current Expense	New Funding	Carry Forward	Year 2 18-19	Year 3 19-20	Year 4 20-21	Year 5 21-22		
2013 Certificates		5,250		4,410	366	0	474	474	0	0	0	840	5,250
Accumulated Capital Outlay		1,273		0	300	0	973	973	0	0	0	1,273	1,273
Public Facilities Fees		1,300		1,020	13	0	267	267	0	0	0	280	1,300
Sheriff's Inmate Welfare Fund		250		118	0	0	132	132	0	0	0	132	250
<b>Totals</b>		<b>8,073</b>		<b>5,548</b>	<b>679</b>	<b>0</b>	<b>1,846</b>	<b>1,846</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,525</b>	<b>8,073</b>

**Major Improvements - Fully Funded**

**Capital Improvement Projects**  
(In thousands of dollars)

**Project Name:** Claybank Detention Housing Unit Shower Replacement

**Project Location:** 2500 Claybank Road, Fairfield

**Project Category:** Major Improvements

**Sub Category:** Replacements

**Project Delivery:** Design - Bid - Build

**Start Date** 7/1/2018

**End Date** 6/30/2019

**Department:** Sheriff

**Function:** Public Protection



**Estimated Project Costs - in Thousands**

**Description:**

Repair and replace inmate showers to improve current standards of durability and functionality. Improvements include replacement of 40 shower fixtures and associated plumbing lines.

**Note:**

Unfunded amount carried forward for funding in FY18/19.

**Property Information:**

Total Building Area- 91,255 sf

Approx. Construction Year- 1975, Renovated 1991

Site:	\$0
Preliminary:	\$3
Project Control:	\$48
A & E:	\$76
Permits & Fees:	\$14
Construction:	\$463
FF&E/Move:	\$0
Contingency:	\$46
<b>Total Cost</b>	<b>\$650</b>

**Capital Funding and Spending Plan**

Source of Funds	Name of Fund	Fund Amount	Expiration Date	Prior Year(s) Expense	Year 1 17-18			Projected Requirements				Five Year Total	Project Total
					Current Expense	New Funding	Carry Forward	Year 2 18-19	Year 3 19-20	Year 4 20-21	Year 5 21-22		
Unfunded		650		0	0	0	650	650	0	0	0	650	650
<b>Totals</b>		<b>650</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>650</b>	<b>650</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>650</b>	<b>650</b>

**Major Improvements - Unfunded**



**Capital Improvement Projects**  
(In thousands of dollars)

**Project Name:** Claybank Detention HVAC and Controls Replacement

**Project Location:** 2500 Claybank Road., Fairfield

**Project Category:** Major Improvements

**Sub Category:** Mechanical Systems

**Project Delivery:** Design - Bid - Build

**Start Date** 7/15/2017

**End Date** 6/30/2020

**Department:** Sheriff

**Function:** Public Protection



**Estimated Project Costs - in Thousands**

**Description:**

Replace aging Air Conditioning Units (ACU) , Air Handling Units (AHU) and Exhaust Fans with new energy efficient system. Also included in the scope is to repaint building exterior to provide protective barrier for moisture penetration.

Repair/Replacement by Phase.

Initial Phase: Replace 4 AHUs, 1 ACU, Upgrade Building Management System Controls - \$2,100,000

Property Information:

Total Building Area- 91,255 sf

Approx. Construction Year- 1975, Renovated 1991 (Varies)

Site:	\$0
Preliminary:	\$0
Project Control:	\$120
A & E:	\$285
Permits & Fees:	\$95
Construction:	\$3,320
FF&E/Move:	\$0
Contingency:	\$300
<b>Total Cost</b>	<b>\$4,120</b>

**Capital Funding and Spending Plan**

Source of Funds	Name of Fund	Fund Amount	Expiration Date	Prior Year(s) Expense	Year 1 17-18			Projected Requirements				Five Year Total	Project Total
					Current Expense	New Funding	Carry Forward	Year 2 18-19	Year 3 19-20	Year 4 20-21	Year 5 21-22		
Capital Renewal Reserve		2,100		0	1,050	0	1,050	1,050	0	0	0	2,100	2,100
Unfunded		2,020		0	0	0	2,020	0	2,020	0	0	2,020	2,020
<b>Totals</b>		<b>4,120</b>		<b>0</b>	<b>1,050</b>	<b>0</b>	<b>3,070</b>	<b>1,050</b>	<b>2,020</b>	<b>0</b>	<b>0</b>	<b>4,120</b>	<b>4,120</b>

**Major Improvements - Partially Funded**

**Capital Improvement Projects**  
(In thousands of dollars)

**Project Name:** Claybank Jail Perimeter Fence Replacement

**Project Location:** 2500 Claybank Road, Fairfield

**Project Category:** Major Improvements

**Sub Category:** Site Work

**Project Delivery:** Design - Bid - Build

**Start Date** 3/15/2018

**End Date** 3/30/2019

**Department:** Sheriff

**Function:** Public Protection



**Estimated Project Costs - in Thousands**

**Description:**

Improvement will include removal of existing perimeter fence and replacement with new 8ft high security fence.

**Property Information:**

Total Lot Area- 28.95 Acres

Approx. Construction Year- 1975

Site:	\$0
Preliminary:	\$20
Project Control:	\$50
A & E:	\$85
Permits & Fees:	\$14
Construction:	\$470
FF&E/Move:	\$0
Contingency:	\$47
<b>Total Cost</b>	<b>\$686</b>

**Capital Funding and Spending Plan**

Source of Funds	Name of Fund	Fund Amount	Expiration Date	Prior Year(s) Expense	Year 1 17-18			Projected Requirements				Five Year Total	Project Total
					Current Expense	New Funding	Carry Forward	Year 2 18-19	Year 3 19-20	Year 4 20-21	Year 5 21-22		
Capital Renewal Reserve		686		0	170	0	516	516	0	0	0	686	686
<b>Totals</b>		<b>686</b>		<b>0</b>	<b>170</b>	<b>0</b>	<b>516</b>	<b>516</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>686</b>	<b>686</b>

**Major Improvements - Fully Funded**

**Capital Improvement Projects**  
(In thousands of dollars)

**Project Name:** Kennel Automatic Water Replacement

**Project Location:** 2510 Claybank Road, Fairfield

**Project Category:** Major Improvements

**Sub Category:** Plumbing

**Project Delivery:** Design - Build

**Start Date** 7/15/2018

**End Date** 4/15/2019

**Department:** Sheriff

**Function:** Public Protection



**Estimated Project Costs - in Thousands**

**Description:**

Automatic water equipment will provide fresh water to animals at all times. Replacement includes Kennels B,C , Quarantine, Isolation and Dog Run.

**Note:**

Unfunded amount carried forward for funding in FY18/19.

**Property Information:**

**Building Area**

Animal Shelter- 12,298 sf

Office- 1,440 sf

New Animal Shelter- 12,678 sf

Total Land Area- 8.05 Acres

Site:	\$0
Preliminary:	\$0
Project Control:	\$4
A & E:	\$0
Permits & Fees:	\$0
Construction:	\$42
FF&E/Move:	\$0
Contingency:	\$0
<b>Total Cost</b>	<b>\$46</b>

**Capital Funding and Spending Plan**

Source of Funds	Name of Fund	Fund Amount	Expiration Date	Prior Year(s) Expense	Year 1 17-18			Projected Requirements				Five Year Total	Project Total
					Current Expense	New Funding	Carry Forward	Year 2 18-19	Year 3 19-20	Year 4 20-21	Year 5 21-22		
Unfunded		46		0	0	0	46	46	0	0	0	46	46
<b>Totals</b>		<b>46</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>46</b>	<b>46</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>46</b>	<b>46</b>

**Major Improvements - Unfunded**

**Capital Improvement Projects**  
(In thousands of dollars)

**Project Name:** Main Jail Wireless Connectivity Study

**Project Location:** 500 Union Avenue, Fairfield

**Project Category:** Major Improvements

**Sub Category:** Additions

**Project Delivery:** Design - Bid - Build

**Start Date** 7/15/2018

**End Date** 10/15/2018

**Department:** Sheriff

**Function:** Public Protection



**Estimated Project Costs - in Thousands**

**Description:**

Provision of secured wireless connectivity will be studied to provide recommendations and estimated cost for connectivity.

**Property Information:**

Total Building Area- 218,379 sf

Approx. Construction Year- 1986

Site:	\$0
Preliminary:	\$0
Project Control:	\$10
A & E:	\$35
Permits & Fees:	\$0
Construction:	\$0
FF&E/Move:	\$0
Contingency:	\$0
<b>Total Cost</b>	<b>\$45</b>

**Capital Funding and Spending Plan**

Source of Funds	Name of Fund	Fund Amount	Expiration Date	Prior Year(s) Expense	Year 1 17-18			Projected Requirements				Five Year Total	Project Total
					Current Expense	New Funding	Carry Forward	Year 2 18-19	Year 3 19-20	Year 4 20-21	Year 5 21-22		
Capital Renewal Reserve		45		0	0	0	45	45	0	0	0	45	45
<b>Totals</b>		<b>45</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>45</b>	<b>45</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>45</b>	<b>45</b>

**Major Improvements - Fully Funded**

**Capital Improvement Projects**  
(In thousands of dollars)

**Project Name:** Main Jail Accessibility Improvements Study

**Project Location:** 500 Union Avenue, Fairfield

**Project Category:** Major Improvements

**Sub Category:** ADA/Title 24 Disabled Access

**Project Delivery:** Design - Bid - Build

**Start Date** 7/15/2018

**End Date** 12/28/2018

**Department:** Sheriff

**Function:** Public Protection



**Estimated Project Costs - in Thousands**

**Description:**

Study will provide recommendation and estimated cost for improvements.

Property Improvement:  
Total Building Area- 218,379sf  
Approx. Construction Year- 1986

Site:	\$0
Preliminary:	\$0
Project Control:	\$11
A & E:	\$35
Permits & Fees:	\$0
Construction:	\$0
FF&E/Move:	\$0
Contingency:	\$0
<b>Total Cost</b>	<b>\$46</b>

**Capital Funding and Spending Plan**

Source of Funds	Name of Fund	Fund Amount	Expiration Date	Prior Year(s) Expense	Year 1 17-18			Projected Requirements				Five Year Total	Project Total
					Current Expense	New Funding	Carry Forward	Year 2 18-19	Year 3 19-20	Year 4 20-21	Year 5 21-22		
Unfunded		46		0	0	0	46	46	0	0	0	46	46
<b>Totals</b>		<b>46</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>46</b>	<b>46</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>46</b>	<b>46</b>

**Major Improvements - Unfunded**

**Capital Improvement Projects**  
(In thousands of dollars)

**Project Name:** Main Jail Building Improvements

**Project Location:** 500 Union Avenue, Fairfield

**Project Category:** Major Improvements

**Sub Category:** Replacements

**Project Delivery:** Design - Bid - Build

**Start Date** 9/15/2016

**End Date** 6/30/2020

**Department:** Sheriff

**Function:** Public Protection



**Estimated Project Costs - in Thousands**

**Description:**

Upgrade and improve circulation, path of travel, and functionality to modernize Jail operations.

Phase I Work:

Improve accessibility on Public Areas- \$850,000- Completed

Phase II Work:

Improve accessibility in Detention Areas.

Initial effort to assess the Facility and update/validate construction cost estimate

Property Information:

Total Building Area- 218,379 sf

Approx. Construction Year- 1986

Site:	\$350
Preliminary:	\$50
Project Control:	\$150
A & E:	\$250
Permits & Fees:	\$50
Construction:	\$2,000
FF&E/Move:	\$150
Contingency:	\$287
<b>Total Cost</b>	<b>\$3,287</b>

**Capital Funding and Spending Plan**

Source of Funds	Name of Fund	Fund Amount	Expiration Date	Prior Year(s) Expense	Year 1 17-18			Projected Requirements				Five Year Total	Project Total
					Current Expense	New Funding	Carry Forward	Year 2 18-19	Year 3 19-20	Year 4 20-21	Year 5 21-22		
Accumulated Capital Outlay		950		156	794	0	0	0	0	0	0	794	950
Unfunded		2,337		0	0	0	2,337	120	2,217	0	0	2,337	2,337
<b>Totals</b>		<b>3,287</b>		<b>156</b>	<b>794</b>	<b>0</b>	<b>2,337</b>	<b>120</b>	<b>2,217</b>	<b>0</b>	<b>0</b>	<b>3,131</b>	<b>3,287</b>

**Major Improvements - Partially Funded**

**Capital Improvement Projects**  
(In thousands of dollars)

**Project Name:** Main Jail Housing Unit Shower Replacement

**Project Location:** 500 Union Avenue, Fairfield

**Project Category:** Major Improvements

**Sub Category:** Replacements

**Project Delivery:** Design - Bid - Build

**Start Date** 7/1/2017

**End Date** 6/30/2020

**Department:** Sheriff

**Function:** Public Protection



**Estimated Project Costs - in Thousands**

**Description:**

Repair and replace inmate showers to improve current standards of durability and functionality. Proposed improvements include removal and replacement of 27 shower panel controls, provide new prefabricated shower pans and refinish stalls.

Repair/Replacement by Phase.

Initial Phase: \$300,000, target date to complete 1/30/19

Second Phase: \$300,000

Property Information:

Total Building Area- 218,379sf

Approx. Construction Year- 1986

Site:	\$0
Preliminary:	\$0
Project Control:	\$70
A & E:	\$105
Permits & Fees:	\$20
Construction:	\$650
FF&E/Move:	\$0
Contingency:	\$65
<b>Total Cost</b>	<b>\$910</b>

**Capital Funding and Spending Plan**

Source of Funds	Name of Fund	Fund Amount	Expiration Date	Prior Year(s) Expense	Year 1 17-18			Projected Requirements				Five Year Total	Project Total
					Current Expense	New Funding	Carry Forward	Year 2 18-19	Year 3 19-20	Year 4 20-21	Year 5 21-22		
Accumulated Capital Outlay		300		0	80	0	220	220	0	0	0	300	300
Unfunded		610		0	0	0	610	0	610	0	0	610	610
<b>Totals</b>		<b>910</b>		<b>0</b>	<b>80</b>	<b>0</b>	<b>830</b>	<b>220</b>	<b>610</b>	<b>0</b>	<b>0</b>	<b>910</b>	<b>910</b>

**Major Improvements - Partially Funded**



**Capital Improvement Projects**  
(In thousands of dollars)

**Project Name:** Main Jail Security Upgrade  
**Project Location:** 500 Union Avenue, Fairfield  
**Project Category:** Major Improvements  
**Sub Category:** Replacements  
**Project Delivery:** Design - Bid - Build  
**Start Date** 7/1/2019  
**End Date** 6/30/2021  
**Department:** Sheriff  
**Function:** Public Protection



**Estimated Project Costs - in Thousands**

**Description:**

Upgrade will modernize operations at the facility.

**Property Information:**

Total Building Area- 218,379 sf  
 Approx. Construction Year- 1986

Site:	\$0
Preliminary:	\$80
Project Control:	\$550
A & E:	\$990
Permits & Fees:	\$205
Construction:	\$6,825
FF&E/Move:	\$0
Contingency:	\$682
<b>Total Cost</b>	<b>\$9,332</b>

**Capital Funding and Spending Plan**

Source of Funds	Name of Fund	Fund Amount	Expiration Date	Prior Year(s) Expense	Year 1 17-18			Projected Requirements				Five Year Total	Project Total
					Current Expense	New Funding	Carry Forward	Year 2 18-19	Year 3 19-20	Year 4 20-21	Year 5 21-22		
Unfunded		9,332		0	0	0	9,332	0	4,742	4,590	0	9,332	9,332
<b>Totals</b>		<b>9,332</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>9,332</b>	<b>0</b>	<b>4,742</b>	<b>4,590</b>	<b>0</b>	<b>9,332</b>	<b>9,332</b>

**Major Improvements - Unfunded**



## PARKS AND RECREATION

**Capital Improvement Projects**  
(In thousands of dollars)

**Project Name:** Lake Solano Campgrounds Electrical Upgrade

**Project Location:** 8685 Pleasants Valley Road, Winters

**Project Category:** Major Improvements

**Sub Category:** Site Work

**Project Delivery:** Design - Bid - Build

**Start Date** 7/1/2019

**End Date** 6/30/2021

**Department:** Parks & Recreation

**Function:** Recreation



**Estimated Project Costs - in Thousands**

**Description:**

Upgrade electrical power to the Park's campgrounds.

Lake Solano Park:

Phase 1-Upper Campground, 23 sites

Phase 2- Lower Campground, 17 sites

Property Information:

Total Land Area- 178 Acres

Site:	\$0
Preliminary:	\$10
Project Control:	\$29
A & E:	\$53
Permits & Fees:	\$9
Construction:	\$294
FF&E/Move:	\$0
Contingency:	\$29
<b>Total Cost</b>	<b>\$424</b>

**Capital Funding and Spending Plan**

Source of Funds	Name of Fund	Fund Amount	Expiration Date	Prior Year(s) Expense	Year 1 17-18			Projected Requirements				Five Year Total	Project Total
					Current Expense	New Funding	Carry Forward	Year 2 18-19	Year 3 19-20	Year 4 20-21	Year 5 21-22		
Unfunded		424		0	0	0	424	0	283	141	0	424	424
<b>Totals</b>		<b>424</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>424</b>	<b>0</b>	<b>283</b>	<b>141</b>	<b>0</b>	<b>424</b>	<b>424</b>

**Major Improvements - Unfunded**

**Capital Improvement Projects**  
(In thousands of dollars)

**Project Name:** Lake Solano Docks, Piers, and Trails  
**Project Location:** 8685 Pleasants Valley Road, Winters  
**Project Category:** Major Improvements  
**Sub Category:** Site Work  
**Project Delivery:** Design - Bid - Build  
**Start Date** 7/15/2019  
**End Date** 6/30/2021  
**Department:** Parks & Recreation  
**Function:** Recreation



**Estimated Project Costs - in Thousands**

**Description:**

1. Upgrade boathouse/Restroom and replace existing boat rental docks and wood stairways at campgrounds.
2. Repair/replace bulkhead at existing boat landing.
3. Add fishing piers and boat ramps at strategic locations with adjacent shoreline bank stabilization.
4. Construct access under Pleasants Valley Road bridge to connect Campgrounds to Day Use.

Property Information:  
 Total Land Area- 178 Acres

Site:	\$0
Preliminary:	\$50
Project Control:	\$145
A & E:	\$240
Permits & Fees:	\$40
Construction:	\$1,350
FF&E/Move:	\$0
Contingency:	\$135
<b>Total Cost</b>	<b>\$1,960</b>

**Capital Funding and Spending Plan**

Source of Funds	Name of Fund	Fund Amount	Expiration Date	Prior Year(s) Expense	Year 1 17-18			Projected Requirements				Five Year Total	Project Total
					Current Expense	New Funding	Carry Forward	Year 2 18-19	Year 3 19-20	Year 4 20-21	Year 5 21-22		
Unfunded		1,960		0	0	0	1,960	0	1,307	653	0	1,960	1,960
<b>Totals</b>		<b>1,960</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>1,960</b>	<b>0</b>	<b>1,307</b>	<b>653</b>	<b>0</b>	<b>1,960</b>	<b>1,960</b>

**Major Improvements - Unfunded**

**Capital Improvement Projects**  
(In thousands of dollars)

**Project Name:** Lake Solano Park Road Repaving  
**Project Location:** 8685 Pleasants Valley Road, Winters  
**Project Category:** Major Improvements  
**Sub Category:** Site Work  
**Project Delivery:** Design - Bid - Build  
**Start Date** 7/1/2019  
**End Date** 6/30/2020  
**Department:** Parks & Recreation  
**Function:** Recreation



**Estimated Project Costs - in Thousands**

**Description:**

Improve circulation and parking condition at the Park's campground/campsite parking areas.  
 Repair work on select areas damaged by last year's winter storm completed.  
 Exploring repair work options with Resource Management Public Works as funding is available.

Property Information:  
 Total Land Area- 178 Acres

Site:	\$0
Preliminary:	\$10
Project Control:	\$48
A & E:	\$107
Permits & Fees:	\$21
Construction:	\$740
FF&E/Move:	\$0
Contingency:	\$74
<b>Total Cost</b>	<b>\$1,000</b>

**Capital Funding and Spending Plan**

Source of Funds	Name of Fund	Fund Amount	Expiration Date	Prior Year(s) Expense	Year 1 17-18			Projected Requirements				Five Year Total	Project Total
					Current Expense	New Funding	Carry Forward	Year 2 18-19	Year 3 19-20	Year 4 20-21	Year 5 21-22		
Unfunded		1,000		0	0	0	1,000	0	1,000	0	0	1,000	1,000
<b>Totals</b>		<b>1,000</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>1,000</b>	<b>0</b>	<b>1,000</b>	<b>0</b>	<b>0</b>	<b>1,000</b>	<b>1,000</b>

**Major Improvements - Unfunded**

**Capital Improvement Projects**  
(In thousands of dollars)

**Project Name:** Lake Solano Parks Play Ground/Systems

**Project Location:** 8685 Pleasants Valley Road, Winters

**Project Category:** Major Improvements

**Sub Category:** Site Work

**Project Delivery:** Design - Bid - Build

**Start Date** 7/15/2019

**End Date** 6/30/2020

**Department:** Parks & Recreation

**Function:** Recreation



**Estimated Project Costs - in Thousands**

**Description:**

Install one play system for children in the campground area including synthetic turf surfacing.

Property Information:

Total Land Area- 178 Acres

Site:	\$0
Preliminary:	\$3
Project Control:	\$8
A & E:	\$13
Permits & Fees:	\$2
Construction:	\$74
FF&E/Move:	\$0
Contingency:	\$7
<b>Total Cost</b>	<b>\$107</b>

**Capital Funding and Spending Plan**

Source of Funds	Name of Fund	Fund Amount	Expiration Date	Prior Year(s) Expense	Year 1 17-18			Projected Requirements				Five Year Total	Project Total
					Current Expense	New Funding	Carry Forward	Year 2 18-19	Year 3 19-20	Year 4 20-21	Year 5 21-22		
Unfunded		107		0	0	0	107	0	107	0	0	107	107
<b>Totals</b>		<b>107</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>107</b>	<b>0</b>	<b>107</b>	<b>0</b>	<b>0</b>	<b>107</b>	<b>107</b>

**Major Improvements - Unfunded**

**Capital Improvement Projects**  
(In thousands of dollars)

**Project Name:** Sandy Beach Access Improvement

**Project Location:** 2333 Beach Drive, Rio Vista

**Project Category:** Major Improvements

**Sub Category:** Site Work

**Project Delivery:** Design - Bid - Build

**Start Date** 7/1/2017

**End Date** 6/30/2020

**Department:** Parks & Recreation

**Function:** Recreation



**Estimated Project Costs - in Thousands**

**Description:**

Improvements include:  
Provide accessible pathway to beach and public restroom and regrade/repave select public parking.

Accessible Parking and Pay Station with path of travel to Restroom completed.

Property Information:  
Total Land Area- 30 Acres

Site:	\$0
Preliminary:	\$8
Project Control:	\$21
A & E:	\$55
Permits & Fees:	\$8
Construction:	\$270
FF&E/Move:	\$0
Contingency:	\$27
<b>Total Cost</b>	<b>\$389</b>

**Capital Funding and Spending Plan**

Source of Funds	Name of Fund	Fund Amount	Expiration Date	Prior Year(s) Expense	Year 1 17-18			Projected Requirements				Five Year Total	Project Total
					Current Expense	New Funding	Carry Forward	Year 2 18-19	Year 3 19-20	Year 4 20-21	Year 5 21-22		
Accumulated Capital Outlay		87		0	87	0	0	0	0	0	0	87	87
Unfunded		302		0	0	0	302	151	151	0	0	302	302
<b>Totals</b>		<b>389</b>		<b>0</b>	<b>87</b>	<b>0</b>	<b>302</b>	<b>151</b>	<b>151</b>	<b>0</b>	<b>0</b>	<b>389</b>	<b>389</b>

**Capital Improvement Projects**  
(In thousands of dollars)

**Project Name:** Sandy Beach Campgrounds Electrical Upgrade

**Project Location:** 2333 Beach Drive, Rio Vista

**Project Category:** Major Improvements

**Sub Category:** Site Work

**Project Delivery:** Design - Bid - Build

**Start Date** 7/1/2019

**End Date** 6/30/2021

**Department:** Parks & Recreation

**Function:** Recreation



**Estimated Project Costs - in Thousands**

**Description:**

Upgrade electrical power to the Park's Campgrounds.

Phase 1- North Campground, 21 sites

Phase 2- South campground, 21 sites

Property Information:

Total Land Area- 30 Acres

Site:	\$0
Preliminary:	\$10
Project Control:	\$21
A & E:	\$38
Permits & Fees:	\$6
Construction:	\$210
FF&E/Move:	\$0
Contingency:	\$21
<b>Total Cost</b>	<b>\$306</b>

**Capital Funding and Spending Plan**

Source of Funds	Name of Fund	Fund Amount	Expiration Date	Prior Year(s) Expense	Year 1 17-18			Projected Requirements				Five Year Total	Project Total
					Current Expense	New Funding	Carry Forward	Year 2 18-19	Year 3 19-20	Year 4 20-21	Year 5 21-22		
Unfunded		306		0	0	0	306	0	204	102	0	306	306
<b>Totals</b>		<b>306</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>306</b>	<b>0</b>	<b>204</b>	<b>102</b>	<b>0</b>	<b>306</b>	<b>306</b>

**Major Improvements - Unfunded**

**Capital Improvement Projects**  
(In thousands of dollars)

**Project Name:** Sandy Beach New Boat Ramp and Water Diversion

**Project Location:** 2333 Beach Drive, Rio Vista

**Project Category:** Major Improvements

**Sub Category:** Recreation

**Project Delivery:** Design - Bid - Build

**Start Date** 7/1/2019

**End Date** 6/30/2020

**Department:** Parks & Recreation

**Function:** Recreation



**Estimated Project Costs - in Thousands**

**Description:**

Construct additional boat launch and ramp to one of courtesy floats, and additional water diversion to limit water debris and sand silt. Anticipate applying for Grant from Department of Boating and Waterways in FY 2018/19. Working with FEMA for replacement of damaged docks, floats, bumpers due to last year's winter storm.

**Property Information:**

Total Land Area- 30 Acres

Site:	\$0
Preliminary:	\$200
Project Control:	\$114
A & E:	\$180
Permits & Fees:	\$29
Construction:	\$998
FF&E/Move:	\$0
Contingency:	\$99
<b>Total Cost</b>	<b>\$1,620</b>

**Capital Funding and Spending Plan**

Source of Funds	Name of Fund	Fund Amount	Expiration Date	Prior Year(s) Expense	Year 1 17-18			Projected Requirements				Five Year Total	Project Total
					Current Expense	New Funding	Carry Forward	Year 2 18-19	Year 3 19-20	Year 4 20-21	Year 5 21-22		
Unfunded		1,620		0	0	0	1,620	0	1,620	0	0	1,620	1,620
<b>Totals</b>		<b>1,620</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>1,620</b>	<b>0</b>	<b>1,620</b>	<b>0</b>	<b>0</b>	<b>1,620</b>	<b>1,620</b>

**Major Improvements - Unfunded**



**Capital Improvement Projects**  
(In thousands of dollars)

**Project Name:** Sandy Beach Park Road Repaving

**Project Location:** Sandy Beach, Rio Vista

**Project Category:** Major Improvements

**Sub Category:** Site Work

**Project Delivery:** Design - Bid - Build

**Start Date** 7/1/2019

**End Date** 6/30/2020

**Department:** Parks & Recreation

**Function:** Recreation



**Estimated Project Costs - in Thousands**

**Description:**

Improve driving and parking condition at the Park's public and Day Use parking areas.  
Boat Launch area will be resurfaced as part of Resource Management Public Works Project

Property Information:  
Total Land Area- 30 Acres

Site:	\$0
Preliminary:	\$0
Project Control:	\$46
A & E:	\$89
Permits & Fees:	\$16
Construction:	\$590
FF&E/Move:	\$0
Contingency:	\$59
<b>Total Cost</b>	<b>\$800</b>

**Capital Funding and Spending Plan**

Source of Funds	Name of Fund	Fund Amount	Expiration Date	Prior Year(s) Expense	Year 1 17-18			Projected Requirements				Five Year Total	Project Total
					Current Expense	New Funding	Carry Forward	Year 2 18-19	Year 3 19-20	Year 4 20-21	Year 5 21-22		
Unfunded		800		0	0	0	800	0	800	0	0	800	800
<b>Totals</b>		<b>800</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>800</b>	<b>0</b>	<b>800</b>	<b>0</b>	<b>0</b>	<b>800</b>	<b>800</b>

**Major Improvements - Unfunded**

**Capital Improvement Projects**  
(In thousands of dollars)

**Project Name:** Sandy Beach Parks Play Grounds/Systems

**Project Location:** 2333 Beach Drive, Rio Vista

**Project Category:** Major Improvements

**Sub Category:** Site Work

**Project Delivery:** Design - Bid - Build

**Start Date** 7/15/2019

**End Date** 6/30/2020

**Department:** Parks & Recreation

**Function:** Recreation



**Estimated Project Costs - in Thousands**

**Description:**

Two new play grounds with play systems, one for children 2-5 years old and the other for children 5-12 years old. Improvements also include synthetic turf surfacing. Anticipate applying for Grant funding in FY2018/20.

**Property Information:**

Total Land Area- 30 Acres

Site:	\$0
Preliminary:	\$5
Project Control:	\$18
A & E:	\$28
Permits & Fees:	\$5
Construction:	\$157
FF&E/Move:	\$0
Contingency:	\$15
<b>Total Cost</b>	<b>\$228</b>

**Capital Funding and Spending Plan**

Source of Funds	Name of Fund	Fund Amount	Expiration Date	Prior Year(s) Expense	Year 1 17-18			Projected Requirements				Five Year Total	Project Total
					Current Expense	New Funding	Carry Forward	Year 2 18-19	Year 3 19-20	Year 4 20-21	Year 5 21-22		
Unfunded		228		0	0	0	228	0	228	0	0	228	228
<b>Totals</b>		<b>228</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>228</b>	<b>0</b>	<b>228</b>	<b>0</b>	<b>0</b>	<b>228</b>	<b>228</b>

**Major Improvements - Unfunded**

**Capital Improvement Projects**  
(In thousands of dollars)

**Project Name:** Sandy Beach Parks Staff Restroom

**Project Location:** 2333 Beach Drive, Rio Vista

**Project Category:** Major Improvements

**Sub Category:** Additions

**Project Delivery:** Design - Bid - Build

**Start Date** 10/1/2019

**End Date** 6/30/2020

**Department:** Parks & Recreation

**Function:** Recreation



**Estimated Project Costs - in Thousands**

**Description:**

New accessible staff restroom adjacent to Park Ranger's Office.

Property Information:

Total Land Area- 30 Acres

Site:	\$0
Preliminary:	\$8
Project Control:	\$20
A & E:	\$34
Permits & Fees:	\$7
Construction:	\$210
FF&E/Move:	\$0
Contingency:	\$21
<b>Total Cost</b>	<b>\$300</b>

**Capital Funding and Spending Plan**

Source of Funds	Name of Fund	Fund Amount	Expiration Date	Prior Year(s) Expense	Year 1 17-18			Projected Requirements				Five Year Total	Project Total
					Current Expense	New Funding	Carry Forward	Year 2 18-19	Year 3 19-20	Year 4 20-21	Year 5 21-22		
Unfunded		300		0	0	0	300	0	300	0	0	300	300
<b>Totals</b>		<b>300</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>300</b>	<b>0</b>	<b>300</b>	<b>0</b>	<b>0</b>	<b>300</b>	<b>300</b>

**Major Improvements - Unfunded**

## SECTION C - APPENDIX

Item No.	Project Name	Project Location	Budget Unit
<b>Completed Projects (FY2017/18)</b>			
1	Assessor/Recorder Customer Service Lobby Improvements	675 Texas Street, Suite 2700, Fairfield	1698
2	Beldens Landing Safety Improvements	3186 Grizzly Island Road, Suisun	1795
3	Claybank Detention Generator Replacement	2500 Claybank Road, Fairfield	1724
4	Cogen Engine Repair	Clay Street, Fairfield	1777
5	County Administration Center and Probation Roof Re-Coating	675 Texas Street, Fairfield 475 Union Avenue, Fairfield	1736
6	County Administration Center Elevator Improvements	675 Texas Street, Fairfield	1713
7	County Counsel Reconfigure Office Area	675 Texas Street, Fairfield	1727
8	Fairfield Justice Campus Asset Protection Study (Clay St. Ditch)	500-530 Union Avenue, Fairfield 500 Clay Street, Fairfield	1791
9	Fouts Springs Youth Facility Demolition/Decommissioning (Phase I)	333 Fouts Springs Road (Colusa County)	2806
10	Health & Social Services (H&SS) Health Facility Building Improvements	2101 Courage Drive, Fairfield	1670
11	Juvenile Detention Emergency Generators, Panel, Main Switch	740 Beck Avenue, Fairfield	1787
12	Law & Justice Emergency Generators	530 Union Avenue, Fairfield	1787
13	Law & Justice Fire System Backflow Replacement	530 Union Avenue, Fairfield	1704
14	Law & Justice HVAC Controls Replacement	530 Union Avenue, Fairfield	1788
15	Law & Justice Sanitary Sewer System Assessment	500 Union Avenue, Fairfield	1778
16	Main Downtown Jail Building Improvements (Phase I)	500 Union Avenue, Fairfield	1712
17	Registrar of Voters (ROV) Relocation Study	675 Texas Street, Fairfield	1781
18	Renovate Eligibility & Employment Deputy Director Office	275 Beck Avenue, Fairfield	1745
19	Rio Vista Veterans Building Improvements	610 St Francis Way	1728
20	Sheriff's Office New Automated ID System (Phase I)	500 Union Avenue, Fairfield	Sheriff's Budget
21	Sheriff-Fire Dispatch Expansion	530 Union Avenue, Fairfield	1707
22	Solano Avenue Parking Lot Study	1500 Solano Avenue, Vallejo	1734
22	Travis Air Force Base - Civil Engineering Building (pre-design/concept)	Travis Air Force Base, Fairfield	1702
23	Vacaville Library & Cultural Center expansion feasibility study/condition assessment	1020 Ulatis Drive, Vacaville	6367
24	Vallejo Veterans Building Improvements	420 Admiral Callaghan Lane	1679
25	William J Carrol Elevator Pit Sealing (Waterproofing)	1119 E Monte Vista Avenue, Vacaville	1725

## SECTION C - APPENDIX

Item No.	Project Name	Project Location	CIP Page	Budget Unit
	<b>CIP Projects in Progress (Carry-over into FY2018/19)</b>			
1	Animal Care HVAC and Interior Improvements	2510 Claybank Road, Fairfield	B-53	1773
2	Challenge Roof Coating	740 Beck Avenue, Fairfield	B-14	1703
3	Claybank Detention HVAC/Controls Replacement	2500 Claybank Road, Fairfield	B-55	1693
4	Claybank Perimeter Fence Replacement	2500 Claybank Road, Fairfield	B-56	1740
5	Claybank Warehouse Freezer Replacement	2500 Claybank Road, Fairfield	B-7	1779
6	Fairfield Library Mechanical Equipment Replacement	1150 Kentucky Avenue, Fairfield	B-9	6362
7	Family Justice Center HVAC Replacement	604 Empire Street, Fairfield	B-21	1739
8	Former Weights and Measures Building Demolition	540 Fairground, Vallejo	B-37	1742
9	Fouts Springs Youth Facility Demolition/Decommissioning (Phase II)	333 Fouts Springs Road (Colusa County)	B-38	2806
10	Health & Social Services (H&SS) Headquarters Building Exterior Repainting	275 Beck Avenue, Fairfield	B-23	1732
11	Health & Social Services (H&SS) Health Facility Boilers Replacement	2101 Courage Drive, Fairfield	B-10	1785
12	Juvenile Detention Facility Roof Coating	740 Beck Avenue, Fairfield	B-25	1789
13	Juvenile Detention Security Controls Replacement	740 Beck Avenue, Fairfield	B-44	1749
14	Law & Justice Hot Water Piping Replacement	500 Union Avenue, Fairfield	B-27	1799
15	Main Downtown Wireless Connectivity Study	500 Union Avenue, Fairfield	B-58	1744
16	Main Jail Housing Unit Shower Replacement (Phase I)	500 Union Avenue, Fairfield	B-61	1733
17	New Foundations Roof Coating	740 Beck Avenue, Fairfield	B-28	1780
18	Parking Lot Seal Coat (phased)	275 Beck Avenue, Fairfield 2101 Courage Drive, Fairfield	B-22	1708
19	Post Office Interior Access and Exterior Building Painting (Phase II)	600 Kentucky Avenue, Fairfield	B-31	1786
20	Public Works Building Gutter/Downspout Replacement	3255 North Texas, Fairfield	B-48	1774
21	SB1022 Classroom and Vocational Training Center	2500 Claybank Road, Fairfield	B-51	1689
22	Vacaville Veterans Hall Building Improvements	549 Merchant Street	B-36	1710

## SECTION C - APPENDIX

Item No.	Project Name	Project Location	CIP Page	Budget Unit
<b>New Projects Added to CIP</b>				
1	Animal Shelter Security Camera Installation	2510 Claybank Road, Fairfield	B-52	1773
2	Assessor Office Space Modification	675 Texas Street, Suite 2700, Fairfield	B-4	4002
3	Benicia Veterans Hall Elevator Pit Seal	1150 First Street	B-17	1655
4	Building Management Systems Upgrade - H&SS Headquarters	275 Beck Avenue, Fairfield	B-18	1715
5	Building Management Systems Upgrade - Solano Justice Center	321 Tuolumne Street, Vallejo	B-19	1671
6	Health & Social Services (H&SS) Behavioral Health Reception Counter Replacement	2101 Courage Drive, Fairfield	B-34	1705
7	Kennel Automatic Water Replacement	2510 Claybank Road, Fairfield	B-57	1773
8	Library Office Conversion	1150 Kentucky Street, Fairfield	B-2	6311
9	New Automatic Corporation Yard Security Gate	3255 North Texas, Fairfield	B-47	1660
10	New Foundations Shade Structure	740 Beck Avenue, Fairfield	B-45	1714
11	Registrar of Voters Vote by Mail Relocation	675 Texas Street, Fairfield	B-40	1662
12	Reuse Study - Core & Shell Improvements (Design Phase)	701 Texas Street, Fairfield	B-16	1719
13	Solano Avenue Parking Improvements	1500 Solano Avenue, Vallejo	B-15	1663
14	Stanton Correctional Facility Uninterruptible Power Supply Replacement	2450 Claybank Road, Fairfield	B-13	1723
15	Storage Tank Removal at Rio Vista and Dixon Corp Yards	940 St Francis Way, Rio Vista 580 N. First Street, Dixon	B-49	1661
16	Suisun Veterans Hall Exterior Wall Repair	427 Main Street	B-35	1686
17	Water Filling Stations	355 and 365 Tuolumne Street, Vallejo 1119 E Monte Vista Avenue, Vacaville 2101 and 2201 Courage Drive, Fairfield	B-29	1746
18	Women, Infant, & Children (WIC) Reception Counter Modification	2101 Courage Drive, Fairfield 1119 E Monte Vista Avenue, Vacaville	B-33	Small Project

# Capital Projects Budget Recommendation

ATTACHMENT B

FY 2018/19

Item No.	Project Description	Project Location	Est. Funding Amount
	<b>Funding Source: Capital Renewal Reserve Fund</b>		<b>\$ 1,465,000</b>
1	Animal Care Services (Phase III - Various Projects)	2510 Claybank Road, Fairfield	\$ 500,000
2	Benicia Veterans Hall Elevator Pit Seal	1150 First Street, Benicia	\$ 65,000
3	Building Management Systems Upgrade - Phase 1	275 Beck Avenue, Fairfield	\$ 80,000
4	Fouts Springs Youth Facility Demolition/Decommissioning- Phase II	333 Fouts Springs Road (Colusa County)	\$ 500,000
5	Reuse Study - Core & Shell Improvements (Design Phase)	701 Texas Street, Fairfield	\$ 50,000
6	Rooftop HVAC Unit Replacement	500 Clay Street, Fairfield	\$ 20,000
7	Stanton Correctional Facility Uninterruptible Power Supply Replacement	2450 Claybank Road, Fairfield	\$ 150,000
8	Suisun Veterans Hall Exterior Wall Repair	427 Main Street, Suisun	\$ 100,000
	<b>Funding Source: Criminal Justice Temporary Construction Fund</b>		<b>\$ 345,800</b>
9	Main Jail Accessibility Improvements Study	500 Union Avenue, Fairfield	\$ 45,800
10	Main Jail Housing Unit Shower Replacement	500 Union Avenue, Fairfield	\$ 300,000
	<b>Funding Source: Accumulated Capital Outlay Fund</b>		<b>\$ 2,053,800</b>
11	Claybank Detention Housing Unit Shower Replacement	2500 Claybank Road, Fairfield	\$ 650,000
12	County/Court MOU Projects	550/600 Union Avenue, Fairfield 321 Tuolumne Street, Vallejo	\$ 175,000
13	New Foundations Shade Structure	740 Beck Avenue, Fairfield	\$ 28,800
14	Registrar of Voters Vote by Mail Relocation	675 Texas Street, Fairfield	\$ 1,000,000
15	Solano Avenue Parking Improvements	1500 Solano Avenue, Vallejo	\$ 200,000
	<b>Funding Source: Other County Department</b>		<b>\$ 707,500</b>
16	Assessor Office Space Modification	675 Texas Street, Suite 2700, Fairfield	\$ 22,000
17	Library Office Conversion	1150 Kentucky Street, Fairfield	\$ 440,000
18	New Automatic Corporation Yard Security Gate	3255 North Texas, Fairfield	\$ 75,000
19	Storage Tank Removal at Corp Yards	940 St Francis Way, Rio Vista 580 N. First Street, Dixon	\$ 121,000
20	Water Filling Stations at Health & Social Services locations	355 and 365 Tuolumne Street, Vallejo 1119 E Monte Vista Avenue, Vacaville 2101 and 2201 Courage Drive, Fairfield	\$ 49,500
	<b>Total All Sources</b>		<b>\$ 4,572,100</b>



## Capital Improvement Plan

### Project Update FY2017/18 - 2021/22

	CIP Projects Completed Since Last CIP Update (February 2017)	Project Location	Final Budget (\$)
1	Assessor/Recorder Customer Service Lobby Improvements	675 Texas Street, Suite 2700, Fairfield	\$ 500,000
2	Beldens Landing Safety Improvements	3186 Grizzly Island Road, Suisun	\$ 141,145
3	Cogen Engine Repair	Clay Street, Fairfield	\$ 190,760
4	County Administration Center and Probation Roof Re-Coating	675 Texas Street, Fairfield 475 Union Avenue, Fairfield	\$ 301,500
5	County Administration Center Elevator Improvements	675 Texas Street, Fairfield	\$ 51,233
6	County Counsel Reconfigure Office Area	675 Texas Street, Fairfield	\$ 66,400
7	Fairfield Justice Campus Asset Protection Study (Clay St. Ditch)	500-530 Union Avenue, Fairfield 500 Clay Street, Fairfield	\$ 387,768
8	Fouts Springs Youth Facility Demolition/Decommissioning (Phase I)	333 Fouts Springs Road (Colusa County)	\$ 1,589,919
9	Juvenile Detention Emergency Generators, Panel, Main Switch	740 Beck Avenue, Fairfield	\$ 324,821
10	Law & Justice Emergency Generator	530 Union Avenue, Fairfield	\$ 1,386,690
11	Law & Justice Fire System Backflow Replacement	530 Union Avenue, Fairfield	\$ 31,246
12	Law & Justice Sanitary Sewer System Assessment	500 Union Avenue, Fairfield	\$ 50,000
13	Registrar of Voters (ROV) Relocation Study	675 Texas Street, Fairfield	\$ 10,000
14	Renovate Eligibility & Employment Deputy Director Office	275 Beck Avenue, Fairfield	\$ 72,100
15	Rio Vista Veterans Building Improvements	610 St Francis Way, Rio Vista	\$ 1,328,000
16	Sheriff-Fire Dispatch Expansion	530 Union Avenue, Fairfield	\$ 2,100,000
17	Solano Avenue Parking Lot Study	1500 Solano Avenue, Vallejo	\$ 25,000
18	Vallejo Veterans Building Improvements	420 Admiral Callaghan Lane	\$ 450,419
19	William J Carrol Elevator Pit Sealing (Waterproofing)	1119 E Monte Vista Avenue, Vacaville	\$ 65,000

	CIP Projects to be Completed by June 2018	Project Location	Budget (\$)
1	Claybank Detention Generator Replacement	2500 Claybank Road, Fairfield	\$ 390,000
2	Health & Social Services (H&SS) Health Facility Building Improvements	2101 Courage Drive, Fairfield	\$ 451,122
3	Law & Justice HVAC Controls Replacement	530 Union Avenue, Fairfield	\$ 45,000
4	Main Downtown Jail Building Improvements (Phase I)	500/530 Union Avenue, Fairfield	\$ 950,000
5	Sheriff's Office New Automated ID System (Phase I)	500 Union Avenue, Fairfield	\$ 570,316
6	Travis Air Force Base - Civil Engineering Building (pre-design/concept)	Travis Air Force Base, Fairfield	\$ 70,000
7	Vacaville Library & Cultural Center expansion feasibility study/condition assessment	1020 Ulatis Drive, Vacaville	\$ 51,000



## Capital Improvement Plan

### Project Update FY2017/18 - 2021/22

	CIP Projects in Progress Continued in 18/19	Project Location	Budget (\$)
1	Animal Care HVAC and Interior Improvements	2510 Claybank Road, Fairfield	\$ 2,525,000
2	Challenge Roof Coating	740 Beck Avenue, Fairfield	\$ 124,830
3	Claybank Detention HVAC/Controls Replacement (Phase I)	2500 Claybank Road, Fairfield	\$ 2,100,000
4	Claybank Perimeter Fence Replacement	2500 Claybank Road, Fairfield	\$ 686,000
5	Claybank Warehouse Freezer Replacement	2500 Claybank Road, Fairfield	\$ 450,000
6	Fairfield Library Mechanical Equipment Replacement	1150 Kentucky Avenue, Fairfield	\$ 2,068,000
7	Family Justice Center HVAC Replacement	604 Empire Street, Fairfield	\$ 315,000
8	Former Agriculture Weights and Measures Building Demolition	540 Fairground , Vallejo	\$ 135,000
9	Fouts Springs Youth Facility Demolition/Decommissioning (Phase II)	333 Fouts Springs Road (Colusa County)	\$ 1,344,000
10	Health & Social Services (H&SS) Headquarters Buidling Exterior Repainting	275 Beck Avenue, Fairfield	\$ 392,000
11	Health & Social Services (H&SS) Health Facility Boilers Replacement	2101 Courage Drive, Fairfield	\$ 160,000
12	Juvenile Detention Facility Roof Coating	740 Beck Avenue, Fairfield	\$ 125,000
13	Juvenile Detention Security Controls Replacement	740 Beck Avenue, Fairfield	\$ 550,000
14	Law & Justice Hot Water Piping Replacement	500 Union Avenue, Fairfield	\$ 973,000
15	Main Downtown Jail Wireless Connectivity Study	500 Union Avenue, Fairfield	\$ 45,000
16	Main Jail Housing Unit Shower Replacement (Phase I)	500 Union Avenue, Fairfield	\$ 910,000
17	New Foundations Roof Coating	740 Beck Avenue, Fairfield	\$ 300,000
18	Parking Lot Seal Coat (phased)	275 Beck Avenue, Fairfield 2101 Courage Drive, Fairfield	\$ 45,000
19	Post Office Interior Access and Exterior Building Painting (Phase II)	600 Kentucky Avenue, Fairfield	\$ 508,301
20	Public Works Building Gutter/Downspout Replacement	3255 North Texas Street, Fairfield	\$ 120,000
21	SB1022 Classroom and Vocational Training Center	2500 Claybank Road, Fairfield	\$ 15,707,000
22	Vacaville Veterans Hall Building Improvements	549 Merchant Street, Vacaville	\$ 973,007

## Capital Improvement Plan

### Project Update FY2017/18 - 2021/22

	New Projects for 5-Year CIP Update (FY17/18 to 21/22)	Project Location
1	Animal Shelter Security Camera Installation	2510 Claybank Road, Fairfield
2	Assessor Office Space Modification	675 Texas Street, Suite 2700, Fairfield
3	Benicia Veterans Hall Elevator Pit Seal	1150 First Street, Benicia
4	Building Management Systems Upgrade - H&SS Headquarters	275 Beck Avenue, Fairfield
5	Building Management Systems Upgrade - Solano Justice Center	321 Tuolumne Street, Vallejo
6	Health & Social Services (H&SS) Behavioral Health Reception Counter Replacement	2101 Courage Drive, Fairfield
7	Kennel Automatic Water Replacement	2510 Claybank Road, Fairfield
8	Library Office Conversion	1150 Kentucky Street, Fairfield
9	New Automatic Corporation Yard Security Gate	3255 North Texas, Fairfield
10	New Foundations Shade Structure	740 Beck Avenue, Fairfield
11	Registrar of Voters Vote by Mail Relocation	675 Texas Street, Fairfield
12	Reuse Study - Core & Shell Improvements (Design Phase)	701 Texas Street, Fairfield
13	Solano Avenue Parking Improvements	1500 Solano Avenue, Vallejo
14	Stanton Correctional Facility Uninterruptible Power Supply Replacement	2450 Claybank Road, Fairfield
15	Storage Tank Removal at Rio Vista and Dixon Corp Yards	940 St Francis Way, Rio Vista 580 N. First Street, Dixon
16	Suisun Veterans Hall Exterior Wall Repair	427 Main Street, Suisun
17	Water Filling Stations	355 and 365 Tuolumne Street, Vallejo 1119 E Monte Vista Avenue, Vacaville 2101 and 2201 Courage Drive, Fairfield
18	Women, Infant, & Children (WIC) Reception Improvements	2101 Courage Drive, Fairfield 1119 E Monte Vista Avenue, Vacaville

(See CIP report for corresponding Project Detail sheets)



# 5-Year Capital Facilities Improvement Plan

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- Fiscal Years 2017/18 through 2021/22

Presented to Board of Supervisors  
May 8, 2018  
General Services Department



# County-Owned Real Estate

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- **The CIP supports renewal & improvement of:**
  - 51 buildings/support facilities
  - Approximately 2.1 million square feet maintained by General Services Department



# CIP Guiding Principles

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- Balance prioritized need with available funding
- Effectively utilize facility and real estate assets
- Renew facilities to extend useful life
- Sustainable building construction/improvements
- New construction based on operational need
- Dispose of surplus real estate



# CIP Prioritization Criteria

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- Health & Safety
- Regulatory & Policy Requirements
- Preservation of Asset Value
- Extend useful life of major building systems (maintenance versus replacement)
- Maintain major building systems to avoid failure/operational disruption



# CIP Project Category

Major Improvements to  
Existing Facilities/Major  
Equipment Acquisitions

\$48,193,000

74%

New Land,  
Buildings & Facility  
(Buy or Build)

\$15,707,000

24%

Demolition

\$1,579,000

2%



# Proposed FY 2018/19 CIP Budget Request

Project Description	Project Location	Est. Funding Amount
<b>Funding Source: Capital Renewal Reserve Fund</b>		<b>\$ 1,465,000</b>
Animal Care Services (Phase III - Various Projects)	2510 Claybank Road, Fairfield	\$ 500,000
Benicia Veterans Hall Elevator Pit Seal	1150 First Street, Benicia	\$ 65,000
Building Management Systems Upgrade - Phase 1	275 Beck Avenue, Fairfield	\$ 80,000
Fouts Springs Youth Facility Demolition/Decommissioning- Phase II	333 Fouts Springs Road (Colusa County)	\$ 500,000
Reuse Study - Core & Shell Improvements (Design Phase)	701 Texas Street, Fairfield	\$ 50,000
Rooftop HVAC Unit Replacement	500 Clay Street, Fairfield	\$ 20,000
Stanton Correctional Facility Uninterruptible Power Supply Replacement	2450 Claybank Road, Fairfield	\$ 150,000
Suisun Veterans Hall Exterior Wall Repair	427 Main Street, Suisun	\$ 100,000
<b>Funding Source: Criminal Justice Facility Construction</b>		<b>\$ 345,800</b>
Main Jail Accessibility Improvements Study	500 Union Avenue, Fairfield	\$ 45,800
Main Jail Housing Unit Shower Replacement	500 Union Avenue, Fairfield	\$ 300,000
<b>Funding Source: Accumulated Capital Outlay Fund</b>		<b>\$ 2,053,800</b>
Claybank Detention Housing Unit Shower Replacement	2500 Claybank Road, Fairfield	\$ 650,000
County/Court MOU Projects	550/600 Union Avenue, Fairfield	\$ 175,000
	321 Tuolumne Street, Vallejo	
New Foundations Shade Structure	740 Beck Avenue, Fairfield	\$ 28,800
Registrar of Voters Vote by Mail Relocation	675 Texas Street, Fairfield	\$ 1,000,000
Solano Avenue Parking Improvements	1500 Solano Avenue, Vallejo	\$ 200,000
<b>Funding Source: Other County Department</b>		<b>\$ 707,500</b>
Assessor Office Space Modification	675 Texas Street, Suite 2700, Fairfield	\$ 22,000
Library Office Conversion	1150 Kentucky Street, Fairfield	\$ 440,000
New Automatic Corporation Yard Security Gate	3255 North Texas, Fairfield	\$ 75,000
Storage Tank Removal at Corp Yards	940 St Francis Way, Rio Vista	\$ 121,000
	580 N. First Street, Dixon	
Water Filling Stations at Health & Social Services locations	355 and 365 Tuolumne Street, Vallejo	\$ 49,500
	1119 E Monte Vista Avenue, Vacaville	
	2101 and 2201 Courage Drive, Fairfield	
<b>Total All Sources</b>		<b>\$ 4,572,100</b>





# Requested Board Actions

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- **Conduct a Public Hearing to review and consider adopting the updated 5-year Solano County Capital Facilities Improvement Plan for Fiscal Years 2017/18 through 2021/22**

Adoption of the Plan update does not commit the Board to funding the projects. Individual projects are approved through the annual capital budget process or on an as-needed basis.