

Solano County

675 Texas Street
Fairfield, California 94533
www.solanocounty.com



Agenda - Final

Tuesday, February 4, 2020

9:00 AM

Board of Supervisors Chambers

Board of Supervisors

Erin Hannigan (Dist. 1) Chairwoman
(707) 553-5363

Monica Brown (Dist. 2), Vice-Chair
(707) 784-3031

James P. Spering (Dist. 3)
(707) 784-6136

John M. Vasquez (Dist. 4)
(707) 784-6129

Skip Thomson (Dist. 5)
(707) 784-6130

SOLANO COUNTY BOARD OF SUPERVISORS
HOUSING AUTHORITY, SPECIAL DISTRICTS,
SOLANO FACILITIES CORPORATION, AND
IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY

Temporary parking permits for the County Parking Garage are available from the Board Clerk for visitors attending the Board of Supervisors' meeting for more than 2 hours.

The County of Solano does not discriminate against persons with disabilities and is an accessible facility. If you wish to attend this meeting and you will require assistance in order to participate, please call the Office of the Clerk of the Board of Supervisors at 707-784-6100 at least 24 hours in advance of the event to make reasonable arrangements to ensure accessibility to this meeting.

Non-confidential materials related to an item on this Agenda submitted to the Board after distribution of the agenda packet are available for public inspection at the Solano County Government Center, 6th Floor Receptionist's Desk, 675 Texas Street, Fairfield, during normal business hours.

If you wish to address any item listed on the Agenda, or Closed Session, please submit a Speaker Card to the Board Clerk before the Board considers the specific item. Cards are available at the entrance to the Board chambers. Please limit your comments to three minutes. For items not listed on the Agenda, please see items from the public below.

AGENDA

CALL TO ORDER - 9:00 A.M.

ROLL CALL

SALUTE TO THE FLAG AND A MOMENT OF SILENCE

PRESENTATIONS

Health and Social Services:

- 1 **20-55** Adopt and present a resolution and plaque of appreciation honoring Stacey Brooker, Eligibility Benefits Specialist III, upon her retirement from the Health and Social Services Department, Employment and Eligibility Services Division with over 21 years of dedicated public service (Supervisor Thomson)

Attachments: [A - Resolution](#)

County Counsel:

- 2 **20-87** Receive a presentation from the County Counsel's Office on the selection of Theda Peck as "Employee of the Month" for February 2020

ITEMS FROM THE PUBLIC

This is your opportunity to address the Board on a matter not listed on the Agenda, but it must be within the subject matter jurisdiction of the Board. Please submit a Speaker Card before the first speaker is called and limit your comments to three minutes. The Board will hear public comments for up to fifteen minutes. Any additional public comments will be heard at the conclusion of the meeting. Items from the public will be taken under consideration without discussion by the Board and may be referred to staff.

ADDITIONS TO OR DELETIONS FROM THE AGENDA**APPROVAL OF THE AGENDA****PUBLIC COMMENT ON CONSENT CALENDAR**

Each speaker shall have 3 minutes to address any or all items on the Consent Calendar.

APPROVAL OF THE CONSENT CALENDAR

The Board considers all matters listed under the Consent Calendar to be non-controversial or routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion unless Board members request specific items be discussed and/or removed from the Consent Calendar.

CONSENT CALENDAR**GENERAL GOVERNMENT**Treasurer-Tax Collector-County Clerk:

- 3 **20-84** Accept the Solano County Treasurer's Quarterly Report for the period of October 1, 2019 through December 31, 2019

Attachments: A - Letter to the Board
 B - Statement of Compliance
 C - Investment Portfolio
 D - Balance Sheet and Income Statement
 E - Yield Curve

Library:

- 4 **20-58** Approve a plaque of appreciation honoring Daniel F. Rhoads, Library Associate, upon his retirement from the Department of Library Services with over 15 years of dedicated public service to Solano County

HEALTH AND SOCIAL SERVICESHealth and Social Services:

- 5 **20-56** Approve a first amendment with Caminar Inc. for \$1,173,571, for a total contract amount of \$1,545,990, to expand Wellness and Recovery Center programming and extend the contract through June 30, 2021; and Authorize the County Administrator to execute the amendment and any subsequent amendments that remain within budgeted appropriations

Attachments: [A - Amendment](#)
 [B - Link to Contract](#)

LAND USE/TRANSPORTATIONResource Management:

- 6 **20-91** Approve an Appropriations Transfer Request (ATR) to recognize \$30,550 in unanticipated revenue from the California Government Operations Agency (GovOps) to allow for additional community outreach for the 2020 Census; Authorize the County Administrator to sign a letter and amended contract with the State to use the additional \$30,550 in State funds allocated to Solano County to conduct continued outreach activities to promote participation in the 2020 Census; and Authorize the County Administrator to execute other agreements and contracts necessary to implement activities associated with the state contract and funding (4/5 vote required)

REGULAR CALENDAR**Rescheduled Consent Items****Consider the following:**

- A)
- B)
- C)

CLOSED SESSION

- 7 **20-88** Conference with Labor Negotiators: Solano County representatives: Marc Fox, Jeannine Seher, Georgia Cochran, Birgitta E. Corsello, and Nancy Huston. Employee organizations: Teamsters, Local 150 for Unit 1 (Attorneys); SEIU Local 1021 for Unit 2 (Nurses), Unit 5 (Health and Welfare Employees), Unit 7 (Regulatory, Technical and General Services Employees), Unit 8 (General Services Supervisors), Unit 9 (Clerical Employees) and Units 82, 87, 89, and 90 (Extra Help Employees); Solano County Deputy Sheriff's Association for Unit 3 (Law Enforcement Employees) and Unit 4 (Law Enforcement Supervisors); Public Employees Union, Local One for Unit 6 (Health and Welfare Supervisors) and Unit 16 (Mid-Management Employees); Stationary Engineers, Local 39 for Unit 10 (Skilled Craft and Service Maintenance Employees); Union of American Physicians and Dentists for Unit 11 (Physicians, Dentists and Psychiatrists); Solano County Probation Peace Officer Association for Unit 12 (Probation Employees) and Unit 15 (Probation Supervisors); Solano County Sheriff's Custody Association for Unit 13 (Correctional Officers); Teamsters, Local 856 for Unit 14 (Correctional Supervisors); Solano County Law Enforcement Management Association for Unit 17 (Law Enforcement Management) and Unit 18 (Sheriff's Office Management); Professional and Technical Engineers, Local 21 for Unit 19 (Executive and Senior Management); Unit 60 Legislative Group; Unit 61 (unrepresented Executive Management Employees), Unit 62 (unrepresented Senior Management Employees) and Unit 30 (Confidential Employees)

Attachments: [A - Memorandum](#)

RECONVENE**REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)****BOARD MEMBER COMMENTS AND REPORTS ON MEETINGS****ADJOURN:**

To the Board of Supervisors meeting of February 11, 2020 at 8:30 A.M., Board Chambers, 675 Texas Street, Fairfield, CA



Solano County

675 Texas Street
Fairfield, California 94533
www.solanocounty.com

Agenda Submittal

Agenda #:	1	Status:	Presentation
Type:	Resolution-Presentation	Department:	Health and Social Services
File #:	20-55	Contact:	Gerald Huber, 784-8400
Agenda date:	02/04/2020	Final Action:	
Title:	Adopt and present a resolution and plaque of appreciation honoring Stacey Brooker, Eligibility Benefits Specialist III, upon her retirement from the Health and Social Services Department, Employment and Eligibility Services Division with over 21 years of dedicated public service (Supervisor Thomson)		
Governing body:	Board of Supervisors		
District:	District 5		
Attachments:	A - Resolution		

Date:	Ver.	Action By:	Action:	Result:
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Published Notice Required? Yes ___ No X
Public Hearing Required? Yes ___ No X

DEPARTMENTAL RECOMMENDATION:

The Department of Health and Social Services recommends the Board of Supervisors adopt and present a resolution and plaque of appreciation honoring Stacey Brooker, Eligibility Benefits Specialist III, upon her retirement from the Health and Social Services Department, Employment and Eligibility Services Division with over 21 years of dedicated public service.

SUMMARY/DISCUSSION:

Stacey Brooker began working for Solano County H&SS in September 1998 and has been a dedicated employee for over 21 years. Ms. Brooker retired on December 30, 2019 as an Eligibility Benefits Specialist III in the Employment & Eligibility Division.

Ms. Brooker began her career with Solano County as an Eligibility Worker assigned to the Medi-Cal program and in 2008 she was reassigned to the Benefits Action Center, the Department's first call center serving clients receiving Medi-Cal or CalFresh benefits. In 2011, Ms. Brooker was promoted to Lead Worker assigned to the General Assistance Unit where she spent the remainder of her career. She has also represented Solano County in numerous outreach events, twice served as a workshop facilitator for National Eligibility Worker conferences, and presented employee trainings in customer service and advancing racial equity. Her leadership within the General Assistance Unit and throughout the Employment and Eligibility Division demonstrated the utmost professionalism, care, and commitment to the community she served.

FINANCIAL IMPACT:

The costs associated with preparing the agenda and resolution item are nominal and absorbed by the

Department's FY2019/20 Adopted Budget. The costs associated with preparation and purchase of the resolution materials and plaque are included in the Board's FY2019/20 Adopted Budget.

ALTERNATIVES:

The Board of Supervisors could choose not to adopt this resolution and approve this plaque of appreciation. This is not recommended because this is an opportunity to recognize Ms. Brooker for her dedication and outstanding contributions to the County.

OTHER AGENCY INVOLVEMENT:

There is no other agency involvement.

CAO RECOMMENDATION:

APPROVE DEPARTMENTAL RECOMMENDATION

Resolution No. 2020 -

**RESOLUTION OF THE SOLANO COUNTY BOARD OF SUPERVISORS
HONORING STACEY BROOKER, ELIGIBILITY BENEFITS SPECIALIST III,
UPON HER RETIREMENT FROM THE HEALTH & SOCIAL SERVICES DEPARTMENT,
EMPLOYMENT AND ELIGIBILITY DIVISION, WITH
OVER 21 YEARS OF DEDICATED SERVICE TO SOLANO COUNTY**

WHEREAS, Stacey Brooker began her career in September 1998 as an Eligibility Worker assigned to the Medi-Cal program in the Vallejo office; and

WHEREAS, in June 2008, Ms. Brooker was transferred to the newly opened Benefits Action Center, the first Employment & Eligibility call center for Health and Social Services which provided ongoing case management for clients receiving Medi-Cal and CalFresh benefits; and

WHEREAS, in April 2011, Ms. Brooker promoted to the position of Eligibility Benefits Specialist III assigned to the General Assistance Unit supporting a staff of up to nine journey-level eligibility workers; and

WHEREAS, over the course of her career, Ms. Brooker has represented Solano County with poise and professionalism in numerous capacities: as a training facilitator, workshop moderator, subject matter expert, and representative at outreach events; and

WHEREAS, Ms. Brooker's leadership within the Employment and Eligibility Division has been instrumental in bringing forth positive change in both workplace and community where she is highly respected by her peers and will be deeply missed; and

WHEREAS, Ms. Brooker has been consistently dedicated to serving the most vulnerable and needy residents of Solano County.

NOW, THEREFORE BE IT RESOLVED, that the Solano County Board of Supervisors hereby recognizes Stacey Brooker for her loyal service to Solano County and wishes her well in her retirement and future endeavors.

Dated this 4th day of February, 2020

ERIN HANNIGAN, Chairwoman
Solano County Board of Supervisors

ATTEST:
BIRGITTA E. CORSELLO, Clerk
Solano County Board of Supervisors

By: _____
Jeanette Neiger, Chief Deputy Clerk



Solano County

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Agenda Submittal

Agenda #:	2	Status:	Presentation
Type:	Presentation	Department:	County Counsel
File #:	20-87	Contact:	Bernadette Curry, 784-6151
Agenda date:	02/04/2020	Final Action:	
Title:	Receive a presentation from the County Counsel's Office on the selection of Theda Peck as "Employee of the Month" for February 2020		
Governing body:	Board of Supervisors		
District:	All		
Attachments:			

Date:	Ver.	Action By:	Action:	Result:
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Published Notice Required? Yes _____ No X
Public Hearing Required? Yes _____ No X

DEPARTMENTAL RECOMMENDATION:

Staff recommends the Board receive a presentation by the County Counsel's Office on the selection of Theda Peck as the February 2020 "Employee of the Month" for the County Administration Center Parking Program, making her eligible to use the parking space designated for this honor.

SUMMARY/DISCUSSION:

In December 2006 the Board of Supervisors approved an ongoing County Administration Center "Employee of the Month" Parking Program for County employees.

The month of February has been designated as the month for the County Counsel's Office to recognize one of our exemplary employees. Theda Peck was selected for this honor.

Theda has worked for Solano County since April 2013 and has been instrumental in the smooth transition for the new office management team over the past seven months. She assisted in the preparation of the department's midyear budget, the recruitments and on-boarding of new staff, and the transition to alternative work schedules all while supporting the conversion to new legal research and billing software. Theda has been open to new ideas and has worked diligently to implement countywide and department initiatives.

FINANCIAL IMPACT:

No financial impact is associated with this item. The costs associated with preparing the agenda item are nominal and absorbed by the department's FY2019/20 Adopted Budget.

ALTERNATIVES:

The Board could elect to name someone else as the Employee of the Month; however, this alternative is not

recommended as Theda Peck is deserving of the Board's "Employee of the Month Parking" program.

OTHER AGENCY INVOLVEMENT:

The County Administrator's Office concurs with Department's request.

CAO RECOMMENDATION:

APPROVE DEPARTMENT RECOMMENDATION



Solano County

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Agenda Submittal

Agenda #:	3	Status:	Consent Calendar
Type:	Report	Department:	Treasurer-Tax Collector-County Clerk
File #:	20-84	Contact:	Charles Lomeli, 784-3419
Agenda date:	02/04/2020	Final Action:	
Title:	Accept the Solano County Treasurer's Quarterly Report for the period of October 1, 2019 through December 31, 2019		
Governing body:	Board of Supervisors		
District:	All		
Attachments:	A - Letter to the Board, B - Statement of Compliance, C - Investment Portfolio, D - Balance Sheet and Income Statement, E - Yield Curve		

Date:	Ver.	Action By:	Action:	Result:
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Published Notice Required? Yes ____ No X
Public Hearing Required? Yes ____ No X

DEPARTMENTAL RECOMMENDATION:

It is recommended that the Board accept the County Treasurer's Quarterly Report for the period of October 1, 2019 through December 31, 2019.

SUMMARY:

Submitted herein is the Treasurer's FY2019/20 Second Quarter Report, which contains the Treasurer's Statement of Compliance.

This report is provided for informational purposes only. All information contained in this report pertains to all county, district, agency and school district funds. This report is also available on the Treasurer's web site at www.solanocounty.com.

FINANCIAL IMPACT:

There is no financial impact in accepting this report; all costs associated with preparing the agenda item are nominal and absorbed by the department's FY2019/20 Adopted Budget.

ALTERNATIVES:

The Board could elect not to accept this report at this time or request a change in content or format.

OTHER AGENCY INVOLVEMENT:

This report will be promulgated to the distribution list on the Statement of Compliance and published on the Treasurer's website.

CAO RECOMMENDATION:

APPROVE DEPARTMENTAL RECOMMENDATION

CHARLES LOMELI
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County Clerk
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TREASURER-TAX COLLECTOR-COUNTY CLERK



**SOLANO
COUNTY**

LORI BUTLER-SLAPPY
Tax Collections Manager
leslappy@solanocounty.com

DENISE DIX
County Clerk Manager
dmdix@solanocounty.com

675 Texas Street, Suite 1900
Fairfield, CA 94533-6342
(707) 784-7485
Treasurer (707) 784-6295
Fax (707) 784-6311

January 21, 2020

The Honorable Members of the Board of Supervisors
County of Solano County
675 Texas Street, Suite 6500
Fairfield CA 94533

Honorable Members of the Board:

It is my pleasure to present the quarterly report for the second quarter of FY2019/20.

State of the Treasury

The \$1.3 billion Treasurer's pool is managed in accordance with the tenets of California Government Code §53600.5 to provide for the safety of principal, adequate liquidity for all anticipated cash flow requirements, and a consistent rate of return commensurate with the established risk profile.

The \$609 million currently held in cash and investments with six months or less left to maturity should provide adequate funding for all anticipated cash needs, while also affording the Treasury an opportunity to invest excess liquidity at market rates.

The treasury pool is maintained with a duration designed to stabilize yields and prevent rapid increases or decreases in earnings. The treasury pool is also diversified from a credit risk perspective by maintaining a mix of investments that includes 9.7% in cash and cash equivalents, 36.8% in US Treasuries 24.5% in Government Sponsored Enterprises, 16.6% in US Corporations, and 4.8% in Municipals; with the balance of 7.6% held in a variety of assets including mutual funds, commercial paper, and other holdings allowable under §53600.5.

Current Market Conditions Impacting the Treasury Pool

Treasury managers monitor information provided by the Federal Reserve; its actions and information impact the interest rates at the short end of the curve where nearly most of the treasury investments are made. The federal funds rate was not changed at the last meeting and remain 1.75 -1.50%. The information statement released by the committee indicate a sustained expansion, strong labor markets and strong economic activity.

Expectations going forward

The committee reported no change in rates and continued strong economic activity, therefore, treasury managers expect no change in rates in the coming quarter. The investment pool earnings are expected to remain stable.

Respectfully Submitted,
CHARLES LOMELI
Treasurer – Tax Collector – County Clerk

Attachment A – Letter to the Board
Attachment B – Statement of Compliance
Attachment C – Investment Portfolio
Attachment D – Balance Sheet and Income Statement
Attachment E – Yield Curve

CHARLES LOMELI
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TREASURER-TAX COLLECTOR-COUNTY CLERK



**SOLANO
COUNTY**

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STATEMENT OF COMPLIANCE

December 31, 2019

Liquidity:

The Treasury has a cash and cash equivalent position (securities maturing within 6 months) of \$609 million dollars as of December 31, 2019. Based on historical trend analysis and projections by the various school districts, it is estimated that this cash position is adequate to meet projected liquidity requirements of the pool participants for the next six months.

Should the treasury experience unusual demands on cash, the liquidity position will be adjusted accordingly.

Investments:

The investment portfolio has been reviewed by the Treasurer-Tax Collector-County Clerk on June 30, 2019 and found to be in compliance with the Investment Policy.

Reporting and Distribution:

In accordance with Government code section 53607, a monthly report is submitted to the Clerk of the Board electronically.

In accordance with the Government Code section 53646 this non-mandated quarterly report is submitted to provide full disclosure to the Board and public.

This report is also made available to the Superintendent of Schools, the business managers of each district, many pool participants and the public at large via the Internet.

Respectfully Submitted,
CHARLES LOMELI
Treasurer-Tax Collector-County Clerk

BOOK VALUE VS MARKET REPORT

Solano County Treasurer

INVESTMENT PORTFOLIO ACCOUNTING 7.80

LAST INTEREST ACCRUAL DATE: 12/31/2019

SECURITY ID/LOT NO.	DESCRIPTION	FAS115 CLASS	MATURITY/ CALL DATE	PAR VALUE	BOOK VALUE	MARKET VALUE	MARKET GAIN/LOSS	MARKET DATE
PORTFOLIO: POOL								
SECURITY TYPE: CD								
13606C3D4/001	CANADIAN IMPERIAL BANK COMM NY	AFS	04/17/2020	25,000,000.00	25,001,111.44	24,998,625.00	-2,486.44	12/31/2019
65558TPL3/001	NORDEA BANK ABP NEW YORK	AFS	08/14/2020	20,000,000.00	20,002,418.65	19,998,040.00	-4,378.65	12/31/2019
TOTAL FOR SECURITY TYPE CD				45,000,000.00	45,003,530.09	44,996,665.00	-6,865.09	
SECURITY TYPE: CORP								
94988J5L7/001	WELLS FARGO BANK N.A.	AFS	01/15/2020	10,000,000.00	9,997,065.88	10,001,454.70	4,388.82	12/31/2019
30231GAG7/002	EXXON MOBIL CORPORATION	AFS	02/06/2020	13,175,000.00	13,154,675.23	13,175,861.12	21,185.89	12/31/2019
166764AR1/001	CHEVRON CORP	AFS	03/03/2020	6,700,000.00	6,689,337.19	6,698,811.62	9,474.43	12/31/2019
30231GAG7/001	EXXON MOBIL CORPORATION	AFS	03/06/2020	4,310,000.00	4,307,709.91	4,310,281.70	2,571.79	12/31/2019
89236TCF0/001	TOYOTA MOTOR CREDIT CORP	AFS	03/12/2020	10,000,000.00	9,990,954.49	10,002,610.90	11,656.41	12/31/2019
89236TDU6/001	TOYOTA MOTOR CREDIT CORP	AFS	04/17/2020	10,000,000.00	10,000,337.43	9,999,794.40	-543.03	12/31/2019
740189AL9/001	PRECISION CASTPARTS CORP	AFS	06/15/2020	20,000,000.00	19,969,150.36	20,008,743.40	39,593.04	12/31/2019
931142EG4/001	WALMART INC	AFS	06/23/2020	4,725,000.00	4,729,140.08	4,748,907.22	19,767.14	12/31/2019
90331HNU3/001	U S BANK NA CINCINNATI	AFS	06/24/2020	5,000,000.00	5,001,159.99	5,025,580.40	24,420.41	12/31/2019
06406HDD8/001	BANK OF NY MELLON CORP	AFS	07/17/2020	10,000,000.00	10,000,000.00	10,040,413.50	40,413.50	12/31/2019
458140AQ3/001	INTEL CORP	AFS	07/29/2020	20,000,000.00	19,986,092.74	20,076,381.60	90,288.86	12/31/2019
023135AT3/001	AMAZON.COM INC	AFS	08/21/2020	10,000,000.00	9,954,284.49	10,009,076.80	54,792.31	12/31/2019
023135AT3/002	AMAZON.COM INC	AFS	08/21/2020	1,905,000.00	1,899,181.95	1,906,729.13	7,547.18	12/31/2019
25468PDE3/001	WALT DISNEY ENTERPRISES	AFS	09/17/2020	20,000,000.00	19,989,532.87	20,051,622.60	62,089.73	12/31/2019
191216BT6/001	COCA COLA CO	AFS	10/27/2020	10,000,000.00	9,923,511.64	10,003,503.50	79,991.86	12/31/2019
037833BS8/001	APPLE INC	AFS	01/23/2021	10,000,000.00	9,902,398.41	10,059,515.20	157,116.79	12/31/2019
06051GFW4/001	BANK OF AMERICA CORP	AFS	04/19/2021	3,170,000.00	3,164,014.03	3,199,043.38	35,029.35	12/31/2019
06051GFW4/002	BANK OF AMERICA CORP	AFS	04/19/2021	20,000,000.00	19,984,073.15	20,183,239.00	199,165.85	12/31/2019
89236TEX9/001	TOYOTA MOTOR CREDIT CORP	AFS	04/26/2021	4,000,000.00	3,996,135.09	3,986,903.48	-9,231.61	12/31/2019
438516BM7/001	HONEYWELL INTERNATIONAL	AFS	11/01/2021	20,380,000.00	20,270,579.14	20,426,958.78	156,379.64	12/31/2019
92826CAG7/001	VISA INC	AFS	09/15/2022	10,000,000.00	9,971,176.29	10,113,826.70	142,650.41	12/31/2019
TOTAL FOR SECURITY TYPE CORP				223,365,000.00	222,880,510.36	224,029,259.13	1,148,748.77	
SECURITY TYPE: FEDCOUP								
3133EGNE1/001	FFCB	AFS	01/21/2020	2,000,000.00	2,000,000.00	1,999,677.64	-322.36	12/31/2019
3134GUKG4/001	FHLMC	AFS	01/21/2020	2,000,000.00	1,999,535.32	1,998,225.24	-1,310.08	12/31/2019
880591EV0/001	TENNESSEE VALLEY AUTHORITY	AFS	03/15/2020	10,000,000.00	10,011,065.62	10,013,012.60	1,946.98	12/31/2019
3130ABPV2/001	FHLB	AFS	03/29/2020	6,500,000.00	6,472,929.60	6,503,376.10	30,446.50	12/31/2019

BOOK VALUE VS MARKET REPORT

Solano County Treasurer
INVESTMENT PORTFOLIO ACCOUNTING 7.80

LAST INTEREST ACCRUAL DATE: 12/31/2019

SECURITY ID/LOT NO.	DESCRIPTION	FAS115 CLASS	MATURITY/ CALL DATE	PAR VALUE	BOOK VALUE	MARKET VALUE	MARKET GAIN/LOSS	MARKET DATE
3130AASN9/001	FHLB	AFS	03/30/2020	2,000,000.00	2,000,367.65	1,999,541.14	-826.51	12/31/2019
3134GBXV9/001	FHLMC	AFS	04/13/2020	20,000,000.00	19,909,974.82	19,998,188.40	88,213.58	12/31/2019
3134GBXV9/002	FHLMC	AFS	04/13/2020	10,000,000.00	9,961,067.63	9,999,094.20	38,026.57	12/31/2019
3137EADR7/001	FHLMC	AFS	05/01/2020	7,900,000.00	7,893,054.88	7,892,712.25	-342.63	12/31/2019
3130ACN83/001	FHLB	AFS	05/15/2020	10,000,000.00	9,999,238.20	10,003,247.10	4,008.90	12/31/2019
313370E38/001	FHLB	AFS	06/12/2020	10,500,000.00	10,529,684.73	10,576,431.07	46,746.34	12/31/2019
313370E38/002	FHLB	AFS	06/12/2020	20,000,000.00	20,079,960.28	20,145,583.00	65,622.72	12/31/2019
3130AGQU2/001	FHLB	AFS	07/15/2020	20,000,000.00	20,000,558.64	20,034,204.20	33,645.56	12/31/2019
3135G0T60/001	FNMA	AFS	07/30/2020	5,527,000.00	5,498,168.76	5,521,847.84	23,679.08	12/31/2019
313370US5/001	FHLB	AFS	09/11/2020	15,000,000.00	15,012,420.42	15,108,909.75	96,489.33	12/31/2019
313370US5/002	FHLB	AFS	09/11/2020	15,000,000.00	15,040,208.71	15,108,909.75	68,701.04	12/31/2019
742651DV1/001	PRIVATE EXPORT FUNDING	AFS	09/15/2020	11,486,000.00	11,536,697.57	11,540,000.85	3,303.28	12/31/2019
880591EL2/001	TENNESSEE VALLEY AUTHORITY	AFS	02/15/2021	20,000,000.00	20,496,056.96	20,444,496.80	-51,560.16	12/31/2019
3130AF3M7/001	FHLB	AFS	04/15/2021	17,375,000.00	17,404,082.94	17,644,406.32	240,323.38	12/31/2019
3133EJNS4/001	FFCB	AFS	05/10/2021	14,500,000.00	14,708,097.30	14,721,225.48	13,128.18	12/31/2019
3130A1W95/001	FHLB	AFS	06/11/2021	19,450,000.00	19,468,880.03	19,620,583.31	151,703.28	12/31/2019
3130A1W95/002	FHLB	AFS	06/11/2021	10,000,000.00	10,090,775.01	10,087,703.50	-3,071.51	12/31/2019
3130A8QS5/001	FHLB	AFS	07/14/2021	11,525,000.00	11,436,918.07	11,438,901.57	1,983.50	12/31/2019
313378JP7/001	FHLB	AFS	09/10/2021	20,000,000.00	20,276,814.10	20,259,055.40	-17,758.70	12/31/2019
313383ZU8/001	FHLB	AFS	09/10/2021	13,000,000.00	13,042,232.80	13,314,444.39	272,211.59	12/31/2019
3130AHSR5/001	FHLB	AFS	12/20/2021	25,000,000.00	25,014,000.00	25,010,128.50	-3,871.50	12/31/2019
313379Q69/001	FHLB	AFS	06/10/2022	10,000,000.00	10,066,156.78	10,115,190.00	49,033.22	12/31/2019
TOTAL FOR SECURITY TYPE FEDCOUP				328,763,000.00	329,948,946.82	331,099,096.40	1,150,149.58	
SECURITY TYPE: MUNICAL								
76913CAQ2/001	RIVERSIDE CNTY CA PENSION OBLG	AFS	02/15/2020	10,000,000.00	10,021,628.27	10,034,000.00	12,371.73	12/31/2019
13066YTY5/001	CA STATE DEPT OF WATER RESOURCES	AFS	05/01/2020	1,487,877.00	1,470,933.76	1,487,281.85	16,348.09	12/31/2019
83412PDY5/001	SOLANO CTY CA CMNTY COLLEGE DISTR	AFS	08/01/2020	5,460,000.00	5,484,857.56	5,492,978.40	8,120.84	12/31/2019
79730PDE2/001	SAN DIEGO CA REDEVELOPMENT AGENCY	AFS	09/01/2020	10,000,000.00	10,393,379.72	10,392,900.00	-479.72	12/31/2019
79771PZ65/001	SAN FRANCISCO CITY & CNTY CA REDEV AUTH	AFS	02/01/2021	7,855,000.00	8,351,641.40	8,461,248.90	109,607.50	12/31/2019
899154AT5/001	TULARE CO PENSN-TXBLE	AFS	06/01/2021	5,000,000.00	5,000,000.00	5,073,250.00	73,250.00	12/31/2019
797398DK7/001	SAN DIEGO CTY CA PENSION OBLIGATION	AFS	08/15/2021	10,905,000.00	11,539,305.51	11,607,063.90	67,758.39	12/31/2019
TOTAL FOR SECURITY TYPE MUNICAL				50,707,877.00	52,261,746.22	52,548,723.05	286,976.83	
SECURITY TYPE: MUNINAT								
010411CM6/001	ALABAMA STATE TXBL - SER B	AFS	11/01/2020	4,720,000.00	4,720,000.00	4,767,341.60	47,341.60	12/31/2019

BOOK VALUE VS MARKET REPORT

Solano County Treasurer
INVESTMENT PORTFOLIO ACCOUNTING 7.80

LAST INTEREST ACCRUAL DATE: 12/31/2019

SECURITY ID/LOT NO.	DESCRIPTION	FAS115 CLASS	MATURITY/ CALL DATE	PAR VALUE	BOOK VALUE	MARKET VALUE	MARKET GAIN/LOSS	MARKET DATE
68607VJ97/001	OREGON ST LOTTERY REVENUE	AFS	04/01/2021	1,350,000.00	1,365,122.49	1,359,193.50	-5,928.99	12/31/2019
5946107Z4/001	MICHIGAN STATE TXBL REF A	AFS	05/15/2022	3,000,000.00	3,025,381.30	3,092,700.00	67,318.70	12/31/2019
TOTAL FOR SECURITY TYPE MUNINAT				9,070,000.00	9,110,503.79	9,219,235.10	108,731.31	
SECURITY TYPE: SOL								
834SCFCP7H/001	SOLANO CTY 2013 COPS	AFS	11/15/2020	365,000.00	365,000.00	365,000.00	0.00	12/31/2019
834SCFCP7I/001	SOLANO CTY 2013 COPS	AFS	11/15/2021	380,000.00	380,000.00	380,000.00	0.00	12/31/2019
834SCFCP7J/001	SOLANO CTY 2013 COPS	AFS	11/15/2022	390,000.00	390,000.00	390,000.00	0.00	12/31/2019
834SCFCP7K/001	SOLANO CTY 2013 COPS	AFS	11/15/2023	405,000.00	405,000.00	405,000.00	0.00	12/31/2019
834SCFCP7L/001	SOLANO CTY 2013 COPS	AFS	11/15/2024	415,000.00	415,000.00	415,000.00	0.00	12/31/2019
834SCFCP7M/001	SOLANO CTY 2013 COPS	AFS	11/15/2025	430,000.00	430,000.00	430,000.00	0.00	12/31/2019
834SCFCP7N/001	SOLANO CTY 2013 COPS	AFS	11/15/2026	445,000.00	445,000.00	445,000.00	0.00	12/31/2019
834SCFCP7O/001	SOLANO CTY 2013 COPS	AFS	11/15/2027	460,000.00	460,000.00	460,000.00	0.00	12/31/2019
TOTAL FOR SECURITY TYPE SOL				3,290,000.00	3,290,000.00	3,290,000.00	0.00	
SECURITY TYPE: SOV								
4581X0DB1/002	INTER-AMERICAN DEVEL BK	AFS	04/19/2021	20,000,000.00	20,232,269.33	20,241,289.40	9,020.07	12/31/2019
SECURITY TYPE: SUPRA								
4581X0DB1/001	INTER-AMERICAN DEVEL BK	AFS	04/19/2021	20,000,000.00	20,096,084.06	20,241,289.40	145,205.34	12/31/2019
459058GH0/001	IBRD	AFS	07/23/2021	10,000,000.00	10,165,472.38	10,166,254.70	782.32	12/31/2019
TOTAL FOR SECURITY TYPE SUPRA				30,000,000.00	30,261,556.44	30,407,544.10	145,987.66	
SECURITY TYPE: TREASURY								
912828V31/001	U S TREASURY	AFS	01/15/2020	30,000,000.00	29,997,601.97	29,996,970.00	-631.97	12/31/2019
9128283Y4/001	U S TREASURY	AFS	02/29/2020	25,000,000.00	25,027,674.87	25,022,925.00	-4,749.87	12/31/2019
912828J50/001	U S TREASURY	AFS	02/29/2020	20,000,000.00	19,992,368.48	19,990,700.00	-1,668.48	12/31/2019
912828J84/001	U S TREASURY	AFS	03/31/2020	30,000,000.00	29,987,802.04	29,980,080.00	-7,722.04	12/31/2019
912828X21/001	U S TREASURY	AFS	04/15/2020	20,000,000.00	19,986,753.45	19,994,540.00	7,786.55	12/31/2019
912796TR0/001	U S TREASURY	AFS	04/16/2020	50,000,000.00	49,780,961.00	49,778,650.00	-2,311.00	12/31/2019
912828X96/001	U S TREASURY	AFS	05/15/2020	20,000,000.00	19,933,392.59	19,989,840.00	56,447.41	12/31/2019
912828X96/002	U S TREASURY	AFS	05/15/2020	20,000,000.00	19,946,689.76	19,989,840.00	43,150.24	12/31/2019
912828XU9/001	U S TREASURY	AFS	06/15/2020	40,000,000.00	39,810,215.70	39,985,920.00	175,704.30	12/31/2019
912828XU9/002	U S TREASURY	AFS	06/15/2020	20,000,000.00	19,991,703.33	19,992,960.00	1,256.67	12/31/2019
912828XH8/001	U S TREASURY	AFS	06/30/2020	15,000,000.00	14,912,651.44	15,000,000.00	87,348.56	12/31/2019
912828VVP/001	U S TREASURY	AFS	08/31/2020	20,000,000.00	19,972,684.98	20,060,940.00	88,255.02	12/31/2019

BOOK VALUE VS MARKET REPORT

Solano County Treasurer

INVESTMENT PORTFOLIO ACCOUNTING 7.80

LAST INTEREST ACCRUAL DATE: 12/31/2019

SECURITY ID/LOT NO.	DESCRIPTION	FAS115 CLASS	MATURITY/ CALL DATE	PAR VALUE	BOOK VALUE	MARKET VALUE	MARKET GAIN/LOSS	MARKET DATE
9128282V1/001	U S TREASURY	AFS	09/15/2020	20,000,000.00	19,873,686.67	19,963,280.00	89,593.33	12/31/2019
9128282Z2/001	U S TREASURY	AFS	10/15/2020	25,000,000.00	24,880,102.16	24,997,075.00	116,972.84	12/31/2019
912828WG1/001	US TREASURY	AFS	04/30/2021	10,000,000.00	10,089,206.61	10,084,380.00	-4,826.61	12/31/2019
9128284P2/001	U S TREASURY	AFS	05/15/2021	40,000,000.00	40,561,379.02	40,550,000.00	-11,379.02	12/31/2019
912828WR7/001	U S TREASURY	AFS	06/30/2021	20,000,000.00	19,932,505.58	20,157,820.00	225,314.42	12/31/2019
912828Y20/001	U S TREASURY	AFS	07/15/2021	20,000,000.00	20,100,235.49	20,310,940.00	210,704.51	12/31/2019
9128282F6/001	U S TREASURY	AFS	08/31/2021	20,000,000.00	19,692,425.08	19,846,100.00	153,674.92	12/31/2019
912828D72/001	U S TREASURY	AFS	08/31/2021	30,000,000.00	29,944,670.09	30,198,060.00	253,389.91	12/31/2019
TOTAL FOR SECURITY TYPE TREASURY				495,000,000.00	494,414,710.31	495,891,020.00	1,476,309.69	
TOTAL FOR PORTFOLIO POOL				1,205,195,877.00	1,207,403,773.36	1,211,722,832.18	4,319,058.82	



Solano County Treasury
Treasurer Charles Lomeli
Statement of Assets
December 31, 2019

Fiscal Year 2020
December

Cash & Cash Equivalents

Cash on Hand	\$1,098,061.23
Cash in Bank	\$3,373,725.42
Cash in Money Markets	\$63,444,423.64
LAIF	\$62,501,672.46

Total Cash & Cash Equivalents	\$130,417,882.75
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Non Cash Assets

Accrued Interest	\$6,813,004.21
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Total Non Cash Assets	\$6,813,004.21
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Investments

Securities	\$1,211,722,832.54
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Total Investments	\$1,211,722,832.54
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Total Pooled Investment At Market Value	\$1,348,953,719.50
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Mark to Market Equity	\$4,319,059.18
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Total Pooled Investments At Book Value	\$1,344,634,660.32
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Other Treasury Holdings

Other Treasury Holdings	\$11,671,458.55
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PARS115	\$31,461,626.51
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Total Other Treasury Holdings	\$43,133,085.06
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TOTAL ASSETS AT MARKET VALUE	\$1,392,086,804.56
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NET ASSET VALUE OF POOLED INVESTMENTS*	1.0032
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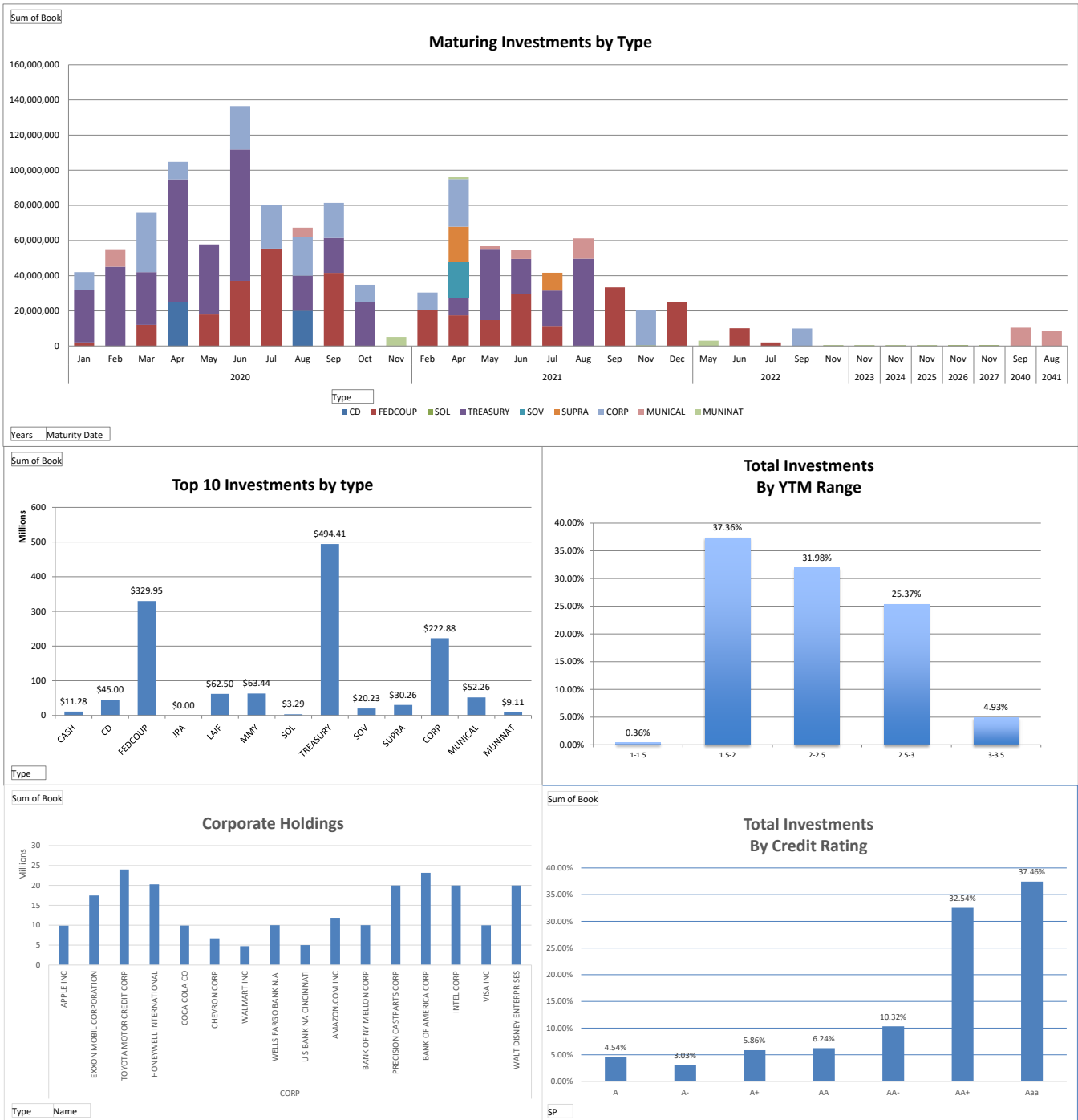
Charles Lomeli: Treasurer - Tax Collector - County Clerk

Date

*NAV is calculated by dividing Pooled Assets at Market Value by Pooled Assets at Book Value.

Bond Proceed Totals are not included in the calculation.

Solano County Treasury
Treasurer Charles Lomeli
Portfolio Statistical Graphs
December 31, 2019





Solano County Treasury

Treasurer Charles Lomeli

Balance Sheet (EOP)

December 31, 2019

Fiscal Year 2020
December

ASSETS

Cash & Cash Equivalents

Physical Cash	\$1,002.92
Sealed Bags	\$1,097,023.31
Deposits in Transit	\$35.00
Total Cash on Hand	\$1,098,061.23

Wells Fargo Deposit Account	\$1,289,985.00
Bank of America Deposit Account	\$2,000,001.00
First Northern Bank Lake Solano Park	\$33,306.12
Bank of Stockton	\$50,433.30
Total Cash in Bank	\$3,373,725.42

WF Money Market Account	\$4,676,412.85
BAC Money Market Account	\$437,408.61
UB Safekeeping Money Market Account	\$55,486.73
CAMP Money Market Account	\$58,194,125.57
CalTrust Liquidity Fund	\$30,989.88
CalTrust Blackrock FedFund	\$50,000.00
Total Cash in Money Markets	\$63,444,423.64

LAIF	\$62,501,672.46
Total LAIF	\$62,501,672.46

Total Cash & Cash Equivalents	\$130,417,882.75
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Non Cash Assets

Acc Int Money Markets	\$64.77
Acc Int LAIF	\$324,178.37
Acc Int Investment Securities	\$6,488,761.07
Total Accrued Interest	\$6,813,004.21

Total Items in Transit	\$0.00
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Total Non Cash Assets	\$6,813,004.21
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Mutual Funds

Total Mutual Funds	\$0.00
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Securities

Solano County Bonds Par	\$3,290,000.00
US Treasuries Par	\$495,000,000.00
US Treasuries Premium	\$778,495.99
US Treasuries Discount	(\$1,363,785.68)
US Treasuries Mk to Mkt	\$1,476,309.48
Municipals Par	\$59,777,877.00
Municipals Premium	\$1,611,316.25
Municipals Discount	(\$16,943.24)



Solano County Treasury
Treasurer Charles Lomeli
Balance Sheet (EOP)
December 31, 2019

	Fiscal Year 2020 December
Municipals Mk to Mkt	\$395,708.01
Fed Agencies Par	\$328,763,000.00
Fed Agencies Premium	\$1,467,059.54
Fed Agencies Discount	(\$281,112.72)
Fed Agencies Mk to Mkt	\$1,150,150.45
CD Par	\$45,000,000.00
CD Premium	\$3,530.09
CD Mk to Mkt	(\$6,865.09)
Corporates Par	\$223,365,000.00
Corporates Premium	\$5,637.50
Corporates Discount	(\$490,127.14)
Corporates Mk to Mkt	\$1,148,748.36
Supranational Banks Par	\$50,000,000.00
Supranational Banks Premium	\$493,825.77
Supranational Banks Mk to Mkt	\$155,007.97
Total Securities	\$1,211,722,832.54
Total Investments	\$1,211,722,832.54
Total Pool at Market Value	\$1,348,953,719.50
<u>Other Treasury Holdings</u>	
VCUSD iBank Muni Fund	\$7,311,607.53
VCUSD iBank Muni Fund Mk to Mkt	(\$3.24)
2005 Pension Obligation Bonds	\$4,198,011.38
2013 Cops	\$155,566.21
2017 Cops	\$6,276.67
Total Bond Proceeds	\$11,671,458.55
115 Trust Money Markets	\$8,967,061.63
115 Trust Accrued Interest	\$111,145.78
115 Trust Money Market Mark to Market	\$194.57
115 Trust US Treasuries Par	\$5,000,000.00
115 Trust US Treasuries Discount	(\$8,756.41)
115 Trust US Treasuries Mk to Mkt	\$8,756.41
115 Trust Fed Agencies Par	\$4,000,000.00
115 Trust Fed Agencies Premium	\$5,190.08
115 Trust Fed Agencies Mk to Mkt	\$21,579.94
115 Trust Corporates Par	\$10,619,000.00
115 Trust Corporates Premium	\$102,862.65
115 Trust Corporates Discount	(\$1,751.86)
115 Trust Corporates Mk to Mkt	\$883.77
115 Trust Municipals Par	\$2,635,000.00
115 Trust Municipals Premium	\$4,928.31
115 Trust Municipals Mk to Mkt	(\$4,468.36)
Total 115 Trust	\$31,461,626.51
Total Deposits With Others	\$43,133,085.06



Solano County Treasury
Treasurer Charles Lomeli
Balance Sheet (EOP)
December 31, 2019

Fiscal Year 2020
December

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Total Other Treasury Holdings

\$43,133,085.06

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TOTAL ASSETS

\$1,392,086,804.56

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LIABILITIES

Exception Items

Total Bank Exceptions

\$0.00

Total Investment Portfolio Exceptions

\$0.00

Total Auditor - Controller Exceptions

\$0.00

Total Exception Items

\$0.00

Auditor - Controller Fund Balance

OneSolution Cash in Treasury

\$1,342,297,142.74

Total OneSolution Cash

\$1,342,297,142.74

OneSolution Bond Proceeds Dep With Others

\$4,359,854.26

OneSolution Pars 115 Trust

\$31,389,446.87

OneSolution VCUSD iBank 5390160

\$7,311,607.53

Total OneSolution Deposits With Others

\$43,060,908.66

Total Auditor - Controller Fund Balance

\$1,385,358,051.40

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TOTAL LIABILITIES

\$1,385,358,051.40

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EQUITY

Total Retained Earnings

\$0.00

Total Pool Mark to Market Equity

\$4,319,059.18

115 Trust Mark to Market Equity

\$26,946.33

VCUSD iBank Mark to Market Equity

(\$3.24)

Total Market to Market

\$4,346,002.27

Net Income

\$2,382,750.89

TOTAL EQUITY

\$6,728,753.16



Solano County Treasury
Treasurer Charles Lomeli
Balance Sheet (EOP)
December 31, 2019

Fiscal Year 2020

December

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TOTAL LIABILITIES & EQUITY

\$1,392,086,804.56

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Solano County Treasury

Treasurer Charles Lomeli

Balance Sheet (AVE)

December 31, 2019

Fiscal Year 2020
December

ASSETS

Cash & Cash Equivalents

Physical Cash	\$1,002.92
Sealed Bags	\$4,395,364.70
Deposits in Transit	\$3,823,051.06
Total Cash on Hand	\$8,219,418.68

Wells Fargo Deposit Account	\$8,210,921.29
Bank of America Deposit Account	\$1,529,136.59
First Northern Bank Lake Solano Park	\$30,566.35
Bank of Stockton	\$46,450.12
Total Cash in Bank	\$9,817,074.34

WF Money Market Account	\$27,502,530.65
BAC Money Market Account	\$161,539.78
UB Safekeeping Money Market Account	\$2,005,563.53
CAMP Money Market Account	\$61,796,190.70
CalTrust Liquidity Fund	\$4,008,023.16
CalTrust Blackrock FedFund	\$50,000.00
Total Cash in Money Markets	\$95,523,847.82

LAIF	\$60,888,769.23
Total LAIF	\$60,888,769.23

Total Cash & Cash Equivalents	\$174,449,110.08
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Non Cash Assets

Acc Int Money Markets	\$163.53
Acc Int LAIF	\$219,082.69
Acc Int CT Short	\$300.11
Acc Int Investment Securities	\$5,517,594.09
Total Accrued Interest	\$5,737,140.42

Total Items in Transit	\$0.00
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Total Non Cash Assets	\$5,737,140.42
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Mutual Funds

Total Mutual Funds	\$0.00
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Securities

Solano County Bonds Par	\$3,290,000.00
US Treasuries Par	\$442,419,354.84
US Treasuries Premium	\$274,093.11
US Treasuries Discount	(\$1,529,613.22)
US Treasuries Mk to Mkt	\$1,500,933.79
Municipals Par	\$59,777,877.00
Municipals Premium	\$1,746,326.31



Solano County Treasury

Treasurer Charles Lomeli

Balance Sheet (AVE)

December 31, 2019

	Fiscal Year 2020
	December
Municipals Discount	(\$18,267.82)
Municipals Mk to Mkt	\$424,939.56
Fed Agencies Par	\$319,799,774.19
Fed Agencies Premium	\$1,544,553.54
Fed Agencies Discount	(\$316,063.34)
Fed Agencies Mk to Mkt	\$1,212,891.12
Commercial Paper Par	\$29,032,258.06
Commercial Paper Discount	(\$20,213.66)
Commercial Paper Mk to Mkt	\$34,924.81
CD Par	\$43,387,096.77
CD Premium	\$4,099.68
CD Mk to Mkt	(\$4,697.32)
Corporates Par	\$223,365,000.00
Corporates Premium	\$6,777.26
Corporates Discount	(\$550,508.13)
Corporates Mk to Mkt	\$1,185,807.88
Supranational Banks Par	\$50,000,000.00
Supranational Banks Premium	\$522,442.09
Supranational Banks Mk to Mkt	\$104,987.42
Total Securities	\$1,177,194,773.97

Total Investments	\$1,177,194,773.97

Total Pool	\$1,357,381,024.46
<u>Other Treasury Holdings</u>	
VCUSD iBank Muni Fund	\$7,306,036.92
VCUSD iBank Muni Fund Mk to Mkt	(\$3.24)
2005 Pension Obligation Bonds	\$4,192,843.62
2013 Cops	\$155,072.66
2017 Cops	\$6,268.83

Total Bond Proceeds	\$11,660,218.79
115 Trust Cash	\$229,939.95
115 Trust Money Markets	\$7,011,163.34
115 Trust Accrued Interest	\$124,780.11
115 Trust Money Market Mark to Market	\$275.17
115 Trust US Treasuries Par	\$5,000,000.00
115 Trust US Treasuries Discount	(\$10,560.04)
115 Trust US Treasuries Mk to Mkt	\$9,805.20
115 Trust Fed Agencies Par	\$6,000,000.00
115 Trust Fed Agencies Premium	\$5,431.45
115 Trust Fed Agencies Discount	(\$406.93)
115 Trust Fed Agencies Mk to Mkt	\$28,813.36
115 Trust Corporates Par	\$10,296,419.35
115 Trust Corporates Premium	\$96,027.24
115 Trust Corporates Discount	(\$2,118.59)
115 Trust Corporates Mk to Mkt	(\$3,025.20)
115 Trust Municipals Par	\$2,635,000.00



Solano County Treasury

Treasurer Charles Lomeli

Balance Sheet (AVE)

December 31, 2019

	Fiscal Year 2020 December
115 Trust Municipals Premium	\$6,522.40
115 Trust Municipals Mk to Mkt	(\$3,971.26)
Total 115 Trust	\$31,424,095.57
Total OPEB Trust	\$0.00
Total Other Treasury Holdings	\$43,084,314.36
TOTAL ASSETS	\$1,400,465,338.82
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LIABILITIES

Exception Items

In Bank Pending Permit	\$417.14
Bank Fees	(\$962.11)
WF EX Tax Collector	(\$13,927.70)
Total Bank Exceptions	(\$14,472.67)
Total Investment Portfolio Exceptions	\$0.00
Total Auditor - Controller Exceptions	\$0.00
Total Exception Items	(\$14,472.67)

Auditor - Controller Fund Balance

OneSolution Cash in Treasury	\$1,352,053,403.16
Total OneSolution Cash	\$1,352,053,403.16
OneSolution Bond Proceeds Dep With Others	\$4,354,185.11
OneSolution Pars 115 Trust	\$31,389,446.87
OneSolution VCUSD iBank 5390160	\$7,306,036.92
Total OneSolution Deposits With Others	\$43,049,668.90
Total Auditor - Controller Fund Balance	\$1,395,103,072.05

TOTAL LIABILITIES	\$1,395,088,599.39
	=====

EQUITY

Total Retained Earnings	\$0.00
Total Pool Mark to Market Equity	\$4,459,787.26
115 Trust Mark to Market Equity	\$31,897.28



Solano County Treasury
Treasurer Charles Lomeli
Balance Sheet (AVE)
December 31, 2019

	Fiscal Year 2020
	December
VCUSD iBank Mark to Market Equity	(\$3.24)

Total Market to Market	\$4,491,681.29
Net Income	\$885,058.14

TOTAL EQUITY	\$5,376,739.44

TOTAL LIABILITIES & EQUITY	\$1,400,465,338.82
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Solano County Treasury
Treasurer Charles Lomeli
Balance Sheet (Percentages)
December 31, 2019

Fiscal Year 2020
December

TREASURY POOL

Cash & Cash Equivalents

Cash on Hand	\$1,098,061.23
	0.08%
Cash in Bank	\$3,373,725.42
	0.25%
Cash in Money Markets	\$63,444,423.64
	4.70%
LAIF	\$62,501,672.46
	4.63%

Total Cash & Cash Equivalents	9.67%
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Non Cash Assets

Non Cash Assets	\$6,813,004.21
	0.51%

Total Non Cash Assets	0.51%
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Mutual Funds

Mutual Funds	\$0.00
	0.00%

Total Mutual Funds	0.00%
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Securities

US Treasuries	\$495,891,019.79
	36.76%
Federal Agencies	\$331,099,097.27
	24.54%
Corporates	\$224,029,258.72
	16.61%
Municipals	\$65,057,958.02
	4.82%
	0.00%
Certificates of Deposit	\$44,996,665.00
	3.34%
Supranationals	\$50,648,833.74
	3.75%

Total Securities	89.83%
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TOTAL TREASURY POOL	100.00%
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115 TRUST

Cash & Cash Equivalents



Solano County Treasury
Treasurer Charles Lomeli
Balance Sheet (Percentages)
December 31, 2019

	Fiscal Year 2020 December
	0.00%
115 Trust Money Markets	\$8,967,061.63
	28.50%
<hr/>	
Total Cash and Cash Equivalents	28.50%
 <u>Non Cash Assets</u>	
115 Trust Accrued Interest	\$111,145.78
	0.35%
	0.00%
<hr/>	
Total Non Cash Assets	0.35%
 <u>Mutual Funds</u>	
	0.00%
<hr/>	
Total Mutual Funds	0.00%
 <u>Securities</u>	
US Treasuries	\$5,000,000.00
	15.89%
Federal Agencies	\$4,026,770.02
	12.80%
Corporates	\$10,720,994.56
	34.08%
Municipals	\$2,635,459.95
	8.38%
<hr/>	
Total Securities	71.14%
<hr/>	
TOTAL 115 TRUST	100.00%



Solano County Treasury
Treasurer Charles Lomeli
Income Statement
December 31, 2019

Fiscal Year 2020
December

POOL INCOME

Short Term Investments

Bank Deposit Income	\$0.00
Total Bank Deposit	\$0.00

Wells Fargo	\$6,116.61
Union Bank	\$660.47
CAMP	\$94,532.70
CalTrust BlackRock TempFund Income	\$7,065.61
Cal Trust Money Market	\$64.77
Total Money Markets	\$108,440.16

LAIF	\$108,598.87
Total LAIF	\$108,598.87

Total Short Term Income	\$217,039.03
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Mutual Funds

Total Mutual Fund Income	\$0.00
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Long Term Investments

Interest Earnings 53601A	\$9,157.16
Premium Amortization	\$0.00
Discount Accretion	\$0.00
Gain/Loss on Sale	\$0.00
Total County Bonds	\$9,157.16

Interest Earnings 53601B	\$530,237.18
Premium Amortization	(\$25,268.07)
Discount Accretion	\$242,499.09
Gain/Loss on Sale	\$0.00
Total US Treasuries	\$747,468.20

Interest Earnings 53601C	\$267,881.96
Premium Amortization	(\$139,510.40)
Discount Accretion	\$1,368.73
Gain/Loss on Sale	\$0.00
Total Municipals	\$129,740.29

Interest Earnings 53601F	\$644,749.05
Premium Amortization	(\$112,301.59)
Discount Accretion	\$36,115.64
Gain/Loss on Sale	\$0.00
Total Fed Agency	\$568,563.10

Interest Earnings 53601G	\$0.00
Premium Amortization	\$0.00
Discount Accretion	\$44,288.97



Solano County Treasury

Treasurer Charles Lomeli

Income Statement

December 31, 2019

	Fiscal Year 2020 December
Gain/Loss on Sale	\$0.00
Total Commercial Paper	\$44,288.97
Interest Earnings 53601H	\$65,675.34
Premium Amortization	(\$682.41)
Discount Accretion	\$0.00
Gain/Loss on Sale	\$0.00
Total Certificates of Deposit	\$64,992.93
Interest Earnings 53601J	\$414,205.49
Premium Amortization	(\$1,177.75)
Discount Accretion	\$62,393.69
Gain/Loss on Sale	\$0.00
Total Corporates	\$475,421.43
Interest Earnings 53601Q	\$110,416.67
Premium Amortization	(\$29,570.20)
Discount Accretion	\$0.00
Gain/Loss on Sale	\$0.00
Total Supranational Bonds	\$80,846.47
Total Long Term Income	\$2,120,478.55
Total Income	\$2,337,517.58
<u>Treasury Operating Costs</u>	
Interest Apportionment Expense	\$2,146,847.80
Total Treasury Apportioned	(\$2,146,847.80)
Total Expense	(\$2,146,847.80)
TREASURY POOL UNAPPORTIONED	\$190,669.78

115 TRUST

Short Term Investments

115 Trust Cash & Money Mkt Income	\$10,481.87
Total Cash & Money Markets	\$10,481.87

Mutual Funds

Total Mutual Funds	\$0.00
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Long Term Investments

115 Trust US Treasuries Income	\$8,708.18
115 Trust Fed Agencies Income	\$11,073.08
115 Trust Corporates Income	\$17,813.43
115 Trust Municipals Income	\$2,267.31
Total Long Term Investments	\$39,862.00



Solano County Treasury
Treasurer Charles Lomeli
Income Statement
December 31, 2019

Fiscal Year 2020
December

Total Income

\$50,343.87

Management Costs

115 Trust Safekeeping Expense

\$1,280.45

115 Trust PARS Expenses

\$3,830.11

Total 115 Trust Management Charges

\$5,110.56

Total Expense

\$5,110.56

115 TRUST NET INCOME

\$45,233.31



Solano County Treasury
Treasurer Charles Lomeli
Yield Analysis
December 31, 2019

Fiscal Year 2020
December
Yield

YIELDS

Bank Deposits	0.000%
Wells Fargo Money Market	0.263%
Bank Of America Money Market	0.000%
Union Bank Money Market	0.389%
Camp	1.806%
Cal Trust Money Market	0.019%

Wt Ave Of All MMY	1.340%
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Local Agency Investment Fund	2.106%
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Cal Trust Short	0.000%
Cal Trust Short TR	0.000%
Cal Trust Medium	0.000%
Cal Trust Medium TR	0.000%

Wt Ave of All Mutual Funds	0.000%
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Wt Ave of All Mutual Funds TR	0.000%
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Solano County Bonds	3.286%
Solano County Bonds TR	3.286%
US Treasury Securities	2.000%
US Treasury Securities TR	2.000%
Municipals	2.490%
Municipals TR	2.490%
Federal Agencies	2.091%
Federal Agencies TR	2.091%
Commercial Paper	1.802%
Commerical Paper TR	1.802%
Certificates of Deposit	1.768%
Cerificates of Deposit TR	1.768%
Corporate Securities	2.519%
Corporate Securities TR	2.519%
Sovereign Securities	1.889%
Sovereign Securities TR	1.889%

Wt Ave Of All Securities	2.135%
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Wt Ave Of All Securities TR	2.135%
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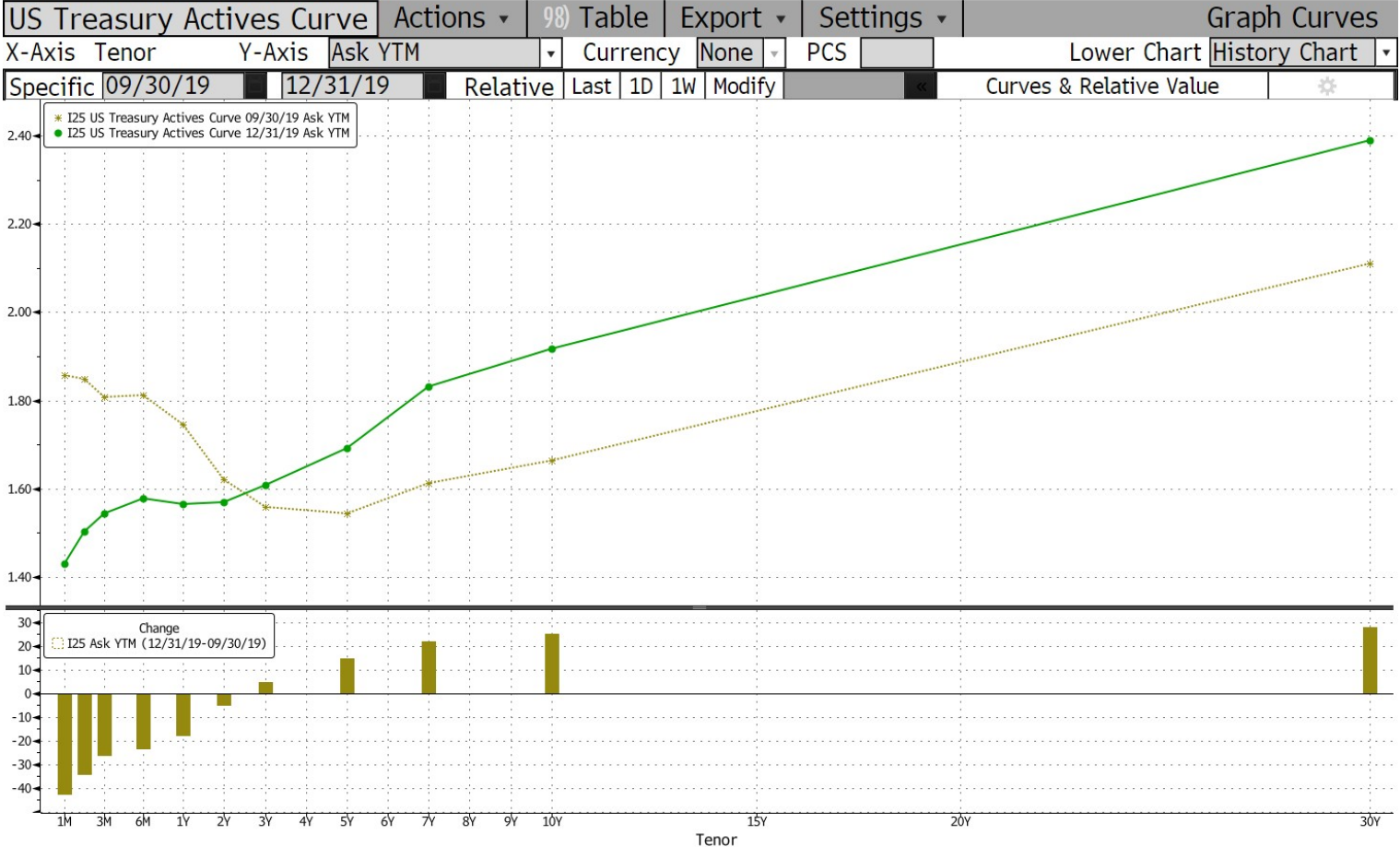
Total Pool	2.049%
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Total Pool TR	2.049%
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Bond Yield	0.000%
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PARS 115 Yield	1.892%
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File download complete.



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Solano County

675 Texas Street
Fairfield, California 94533
www.solanocounty.com

Agenda Submittal

Agenda #:	4	Status:	Consent Calendar
Type:	Miscellaneous	Department:	Library
File #:	20-58	Contact:	Bonnie A. Katz, 784-1500
Agenda date:	02/04/2020	Final Action:	
Title:	Approve a plaque of appreciation honoring Daniel F. Rhoads, Library Associate, upon his retirement from the Department of Library Services with over 15 years of dedicated public service to Solano County		
Governing body:	Board of Supervisors		
District:	All		
Attachments:			

Date:	Ver.	Action By:	Action:	Result:
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Published Notice Required? Yes ☐ No ☒
Public Hearing Required? Yes ☐ No ☒

DEPARTMENTAL RECOMMENDATION:

The Director of Library Services recommends that the Board of Supervisors approve a plaque of appreciation honoring Daniel F. Rhoads upon his retirement from the Department of Library Services with over 15 years of dedicated public service to Solano County.

SUMMARY:

Daniel F. Rhoads began his career with Solano County Library on September 7, 2004 as a Library Associate (Entry) in Children's services at the Vacaville Public Library - Cultural Center. On March 13, 2005, he earned a promotion to Library Associate and on March 11, 2018, he earned a reassignment to the Technical Services section where he was responsible for cataloging and preparing new materials for library branches.

Throughout his distinguished career, Mr. Rhoads has provided excellent service and support to the people of Solano County. He was well-known for his very popular children's programs where he engaged, entertained and educated the children of Vacaville with his antics.

Mr. Rhoads has demonstrated the highest commitment to uncompromising excellence in all matters related to public library service in Solano County.

Mr. Rhoads retires on February 8, 2020 with over 15 years of outstanding service. He is greatly valued and will be missed by his friends, co-workers and colleagues in the Library community for his integrity, breadth of knowledge, and dedication to the highest ideals of Library culture.

FINANCIAL IMPACT:

The cost associated with preparing the agenda item is nominal and absorbed the department's FY2019/20

Adopted Budget. The cost associated with preparation and purchase of the plaque of appreciation is included in the Board's FY2019/20 Adopted Budget.

ALTERNATIVES:

The Board could choose not to approve this plaque of appreciation; however, this is not recommended because this is an opportunity to recognize Daniel F. Rhoads dedication and outstanding contributions to the County and the community.

OTHER AGENCY INVOLVEMENT:

There is no other agency involvement.

CAO RECOMMENDATION:

APPROVE DEPARTMENTAL RECOMMENDATION



Solano County

675 Texas Street
Fairfield, California 94533
www.solanocounty.com

Agenda Submittal

Agenda #:	5	Status:	Consent Calendar
Type:	Contract	Department:	Health and Social Services
File #:	20-56	Contact:	Gerald Huber, 784-8400
Agenda date:	02/04/2020	Final Action:	
Title:	Approve a first amendment with Caminar Inc. for \$1,173,571, for a total contract amount of \$1,545,990, to expand Wellness and Recovery Center programming and extend the contract through June 30, 2021; and Authorize the County Administrator to execute the amendment and any subsequent amendments that remain within budgeted appropriations		
Governing body:	Board of Supervisors		
District:	All		
Attachments:	A - Amendment, B - Link to Contract		

Date:	Ver.	Action By:	Action:	Result:
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Published Notice Required? Yes _____ No X
Public Hearing Required? Yes _____ No X

DEPARTMENTAL RECOMMENDATION:

The Department of Health & Social Services (H&SS) recommends that the Board approve a first amendment with Caminar Inc. for \$1,173,571, for a total contract amount of \$1,545,990, to expand Wellness and Recovery Center programming and extend the contract through June 30, 2021; and authorize the County Administrator to execute the amendment and any subsequent amendments that remain within budgeted appropriations.

SUMMARY:

The Wellness and Recovery Center, a component of Caminar, is a peer run Wellness and Recovery Center in the city of Vallejo. Caminar will be taking over the operation of the existing Wellness Center currently operated by Circle of Friends, which operates a center in Fairfield and a smaller satellite center in Vacaville. Caminar will offer a comprehensive set of peer run services across the county and will continue to employ staff from Circle of Friends. Additionally, the contract will be extended through June 30, 2021 to ensure continuity of services.

Solano County's Mental Health Services Act (MHSA) Integrated Three-Year Program Plan FY2017/20 is a response to the county's increasing need to provide a comprehensive array of mental health services encompassing prevention, early intervention, and treatment services along with the necessary infrastructure, technology and training elements to effectively support the mental health system. MHSA funded treatment services include recovery-orientated services for adults with severe mental health conditions. Wellness centers are a critical component of MHSA programming.

FINANCIAL IMPACT:

MHSA Community Services and Supports revenue will fund the contract amendment. This first contract

amendment for \$1,173,571 extends the contract through June 30, 2021 and brings the contract total to \$1,545,990. The prior contract for \$450,000 with Circle of Friends was also funded with MHSA Community Services and Supports revenue.

There is available appropriation in the FY2019/20 Adopted Budget for the contract amendment. Appropriation of the funds does not impact the County General Fund. The costs associated with preparing the agenda item are nominal and absorbed by the department's FY2019/20 Adopted Budget.

DISCUSSION:

On June 25, 2019 the Board approved a contract with Caminar Inc. for \$372,419 for the period beginning July 1, 2019 through June 30, 2020 to provide Wellness and Recovery Center programming for Solano County. Wellness and Recovery Center programming is outlined in the Solano County MHSA Integrated Three-Year Plan for Fiscal Years 2017/18 through 2019/20, which was approved by Board on January 24, 2017.

Recently, Circle of Friends wellness center sent notice of its closure. The organization has long succeeded at providing empowering peer led services but has faced numerous challenges with its ability to maintain a nonprofit infrastructure. The proposed contract amendment will allow the Circle of Friends center to close under its existing structure and re-open under a stronger organization, creating a seamless transition for the delivery wellness and recovery services. Caminar anticipates that it will hire existing staff of Circle of Friends and will add 2.0 FTE peer counselors that can provide multiple part-time jobs for mental health consumers.

Wellness and Recovery Center programming in Solano County is peer delivered services with a recovery-oriented focus for adults with serious mental health conditions who have been or are at risk of hospitalization, involvement with the criminal justice system, and homelessness. Services provided at Caminar's Wellness and Recovery Center include: development of Wellness and Recovery Action Plans (WRAP), support groups, peer counseling and mentoring, employment preparation services, and educational workshops related to relapse prevention, self-management, health and life skills, and substance abuse.

During FY2018/19, the Caminar Wellness and Recovery Center program successfully achieved the following annual performance outcomes outlined in the previous contract term for FY2018/19:

- Caminar served 119 consumers in the Wellness and Recovery Center in Vallejo
- 117 consumers completed a Wellness and Recovery Action Plan
- 56% (51) of the 91 consumers measured with the Quality of Life Scale maintained or demonstrated improvement in functioning

For the first quarter of FY2019/20, the Caminar Wellness and Recovery Center is on track to meet annual performance outcomes and has already served 86 consumers with more than half showing improvement on the Quality of Life scale, demonstrating improved overall functioning which reduces the risk of homelessness and hospitalization.

ALTERNATIVES:

The Board may choose not to approve the contract amendment with Caminar Inc. for Wellness and Recovery Center programming. This is not recommended as it would prevent the County from completing program requirements established in the MHSA Integrated Three-Year Plan. Additionally, the closure of the wellness centers in Fairfield and Vacaville would result in 100-200 or more seriously mentally ill adults spending the daytime unsheltered and untreated on streets and in other public spaces instead of engaging in recovery activities in a safe and therapeutic environment, increasing risk for hospitalization and involvement with the criminal justice system.

OTHER AGENCY INVOLVEMENT:

The Solano County MHSA Integrated Three-Year Plan for Fiscal Years 2017/18 through 2019/20, and subsequent Annual Updates have been developed in collaboration with community stakeholders which includes, consumers, family members, County and community-based providers, law enforcement, local educational agencies, veterans, faith-based organizations, and the local Mental Health Advisory Board. Community stakeholders and the MHSA Steering Committee endorsed continuing to fund the adult Wellness and Recovery Center programming.

CAO RECOMMENDATION:

APPROVE DEPARTMENTAL RECOMMENDATION

**FIRST AMENDMENT TO STANDARD CONTRACT
BETWEEN COUNTY OF SOLANO AND CAMINAR, INC.**

This First Amendment is made on January 6, 2020, between the COUNTY OF SOLANO, a political subdivision of the State of California ("County") and Caminar, Inc. ("Contractor").

1. Recitals

- A. The parties entered into a contract dated July 1, 2019 (the "Contract"), in which Contractor agreed to operate the Wellness and Recovery Center programming for the County.
- B. The County now needs to modify the Scope of Work, Budget and extend the term of the Contract.
- C. This First Amendment represents an increase of \$1,173,571 of the Contract.
- D. The parties agree to amend the Contract as set forth below.

2. Agreement

A. Term of Contract

Section 2 is deleted in its entirety and replaced with: "The term of this Contract is July 1, 2019 to June 30, 2021."

B. Amount of Contract

Section 3 is deleted in its entirety and replaced with: "The maximum amount of this Contract is \$1,545,990."

C. Scope of Work

Exhibit A is deleted in its entirety and replaced with the Scope of Work attached to and incorporated by this reference as Exhibit A-1.

D. Budget

- (1) Exhibit B-1 is deleted in its entirety and replaced with the Budget attached to and incorporated by this reference as Exhibit B-1-1.
- (2) Exhibit B is amended to delete all references to Exhibit B-1 and replaced with Exhibit B-1-1.

3. Effectiveness of Contract

Except as set forth in this First Amendment, all other terms and conditions specified in the Contract remain in full force and effect.

COUNTY OF SOLANO, a Political
Subdivision of the State of California

CONTRACTOR

By _____
Birgitta E. Corsello

By Mark Cloutier  01/09/2020 04:12 PM EST
Mark Cloutier, CEO

APPROVED AS TO FORM

By Bernadette Curry  01/13/2020 08:04 PM EST
County Counsel
County Administrator

APPROVED AS TO CONTENT

By Gerald Huber  01/09/2020 04:24 PM EST
Gerald R. Huber, Director
Health and Social Services Department

EXHIBIT A-1 **SCOPE OF WORK**

I. PROGRAM DESCRIPTION

Contractor shall operate the Wellness and Recovery Center programming for the County. Contractor will serve adult consumers ages 18 years and older with mental illness by operating full centers in Vallejo and Fairfield, and a satellite center two (2) days per week in Vacaville. Contractor shall make efforts to staff the Wellness and Recovery Centers with consumers with lived experience.

Services will support individuals with mental illness to build upon personal strengths, and to reach individualized quality of life goals. Services provided shall include but are not limited to: development of Wellness and Recovery Action Plans (WRAP), support groups, peer counseling and mentoring, employment preparation services, educational workshops related to: relapse prevention, self-management, health and life skills, and substance abuse. Contractor shall make every effort to provide services to traditionally unserved/underserved communities in the County.

The Wellness and Recovery Center service is outlined in the Solano County Mental Health Services Act (MHSA) Three-Year Integrated Plan FY 2017/18 through 2019/20.

II. CONTRACTOR SHALL BE RESPONSIBLE FOR THE FOLLOWING:

1. PROGRAM SPECIFIC ACTIVITIES

Contractor shall be responsible for the following:

- A. Operate peer run Wellness and Recovery Centers on a drop-in basis in the cities of Vallejo and Fairfield Monday – Friday from 7:30 am to 4 pm, in Fairfield on Saturdays from 8:00 am to 2:00 pm, and in the Vacaville satellite location 2 days per week from 8:00 am to 3:00pm. Services will be provided to a total of 465 unduplicated consumers during FY2019/20 and 475 unduplicated consumers during FY2020/21 (based on amendment beginning February 1st, 2020). Services will be offered to peer consumers with a known or suspected serious mental illness. Activities to include:
 - 1) Provide a Member Welcome Packet to each new member;
 - 2) Maintain daily sign-in sheets;
 - 3) Maintain a file for each consumer served to be kept in accordance with industry standard confidentiality guidelines;
 - 4) The majority of activities will be delivered at facilities considered appropriate for these activities, including, but not limited to:
 - a. ADA Compliant
 - b. Large common room
 - c. Storage
 - d. Computer access for consumers
 - e. Food preparation area
 - f. Audio/visual section
 - 5) Contractor will provide a nutritious lunch daily for consumers.
- B. Provide evidenced-based practice (EBP) Wellness Recovery Action Plans (WRAP) Groups two times per week.

- 1) Develop Wellness Recovery Action Plans with all participants who attend more than once. Plans will be individualized, and consumer-driven addressing both when the consumer is feeling well and how to assist the consumer during a relapse.
- C. Provide twice a week dual recovery groups, using Motivational Interviewing model for consumers who are recovering from both a mental illness and substance abuse. Groups will be led by both staff and consumers.
- D. Provide additional consumer support groups on subject matters intended to promote wellness and recovery such as: daily community meetings to set goals, art therapy, nutrition, exercise, vocational readiness, etc.
- E. Provide vocational rehab services at the Center in order to provide pre- employment training using a recovery oriented model including the provision of volunteer opportunities at the Center.
 - 1) Offer “Back to Work” pre-employment training program to assist members who identify employment as a goal which include, but not limited to volunteer, internship and stipend positions.
 - 2) Individually coach peers to prepare for job placement including the following activities:
 - a. Resume development
 - b. Employment search
 - c. Practicing interview techniques
 - d. Coaching during employment search and during first 90 days of employment
 - 3) Maintain sign in sheets for Vocational Rehabilitation group activities.
 - 4) Maintain individualized contact notes for any 1:1 contacts focused on vocational rehab activities.
- F. Utilize the Quality of Life Scale (QOLS) for each individual member to assess self-progress and measure movement towards wellness and recovery.
 - 1) Administer the QOLS for each consumer at admission with the Welcoming Packet.
 - 2) Re-administer the QOLS for active consumers at quarterly intervals thereafter.
 - 3) Maintain a copy of the QOLS in each consumer’s file.
- G. Identify consumers with lived experience in behavioral health to potentially participate in the Solano Speaker’s Bureau, committees, and MHSA stakeholder meetings.
 - 1) Connect interested consumers to the County Consumer Liaison.
 - 2) Provide support and encouragement for consumers who participate in the Speaker’s Bureau which could include providing opportunities to share personal stories at the center, in committee meetings, and public events.
- H. Provide linkages to care including intensive care, alternate care, or care provided through insurance plans.
- I. Provide educational opportunities (including conferences, trainings, presentations, and exhibits) for consumers offered both on and off-site.

- J. Provide opportunities for outings in the community to enhance recovery such as visits to local museums, community events, concerts, plays, etc. Other outings are picnic at the park, NAMI Walk, Relay for Life, Solano County Fair, etc.

2. GENERAL ACTIVITIES

While providing the specific activities, Contractor agrees to:

- A. Provide mental health services that are strengths-based, person-centered, safe, effective, timely and equitable, supported by friends, family, and the community; with an emphasis on promoting whole health, wellness and recovery.
- B. Ensure that service frequency is individualized and based upon best practices related to the need of each beneficiary and in accordance with the Solano County Mental Health Plan (MHP) level of care system.
- C. Make coordination of service care an integral part of service delivery which includes providing education and support to beneficiaries/family members as well as consulting with community partners including but not limited to: other behavioral health service providers; physical care providers; schools (if appropriate); etc.
- D. Provide information (including brochures, postings in lobby, after-hours voicemail message, etc.) that communicates how mental health beneficiaries can access 24/7 services (e.g. suicide prevention Lifeline, crisis stabilization unit phone number) when medically necessary.
- E. All media related to services provided through contract and provided to the public must include a reference to the Solano County Board of Supervisors, Health and Social Services and include the County logo; any programs also funded by the Mental Health Services Act as the sponsors must also include the MHSA logo.
- F. Representatives from the Contractor organization must make efforts to attend the monthly local Mental Health Advisory Board meeting, and participate in the community planning stakeholder meetings, including those for the MHSA Annual Update or Three-Year Plan, planning for housing services, suicide prevention planning, etc.
- G. MHSA-funded programs must participate in the quarterly MHSA Partner meeting, specific MHSA stakeholder planning meetings, etc.

3. PERFORMANCE MEASURES

- A. Serve a minimum of 465 unduplicated consumers during FY2019/20 and 475 unduplicated consumers during FY2020/21 at the Wellness and Recovery Centers located in Vallejo, Fairfield, and Vacaville.
- B. At least 85% of consumers served who have attended programming at one of the three locations more than one time will have an active Wellness and Recovery Action Plan on file.
- C. At least 60% of consumers will report improved functioning per the Quality of Life Scale (QOLS) as evidenced by maintaining a score of 4 or 5 or improving to a score of 4 or 5 in at least 4 of the 8 domains; scale to be administered at intake and then quarterly.

- D. At least 50% of the consumers served will participate in the vocational rehab services offered through the center, and of those consumers 75% of the consumers will serve in a volunteer position at the center and 25% will secure a job outside of the center.

4. REPORTING REQUIREMENTS

- A. Using the tool provided by the County, Contractor will collect, compile and submit monthly MHSA agreed upon contract deliverables and consumer demographic data by the 15th of each month unless granted an extension by the County Contract Manager or designee.
- B. Submit the monthly Demographic Report Form to include demographic categories determined by MHSA regulations, which include:
1. Age group;
 2. Race;
 3. Ethnicity;
 4. Primary Languages;
 5. Sexual orientation;
 6. Gender assigned sex at birth;
 7. Current gender identity;
 8. Disability status;
 9. Veteran status.
- C. Contractor will prepare an annual narrative of program activities, submitted by July 15th of each contract year. The following information will be included:
- i. Overall program outcome tools used to capture impact of services for consumers or participants served;
 - ii. Overall program milestones/successes and challenges/barriers;
 - iii. Program efforts to address cultural and linguistic needs of service recipients;
 - iv. A program success story.

5. CONTRACT MONITORING MEETINGS

Contractor shall ensure at least one member of the leadership team is available to meet with the County Contract Manager or designee for monthly check-in technical assistance meetings. Additionally, Contractor shall ensure that staff providing program oversight and management attend the quarterly performance review meetings as scheduled by the County.

6. PATIENT RIGHTS

- A. Patient rights shall be observed by Contractor as provided in Welfare and Institutions Code section 5325 and Title 9 of the California Code of Regulations, HITECH, and any other applicable statutes and regulations. County's Patients' Rights advocate will be given access to beneficiaries and facility personnel to monitor Contractor's compliance with said statutes and regulation.

B. Freedom of Choice: County shall inform individuals receiving mental health services, including patients or guardians of children/adolescents, verbally or in writing that:

- i. Acceptance and participation in the mental health system is voluntary and shall not be considered a prerequisite for access to other community services;
- ii. They retain the right to access other Medi-Cal or Short-Doyle/Medi-Cal reimbursable services and have the right to request a change of provider or staff persons.

7. CULTURAL & LINGUISTIC RESPONSIVITY

Contractor shall ensure the delivery of culturally and linguistically appropriate services to beneficiaries by adhering to the following:

A. Contractor shall provide services pursuant to this Contract in accordance with current State Statutory, regulator, and Policy provision related to cultural and linguistic competence as defined in California State Department of Mental Health (DMH) Information Notice No: 97-14, "Addendum for Implementation Plan for Phase II Consolidation of Medi-Cal Specialty Mental Health Services-Cultural Competence Plan Requirements," and the Solano County Mental Health Plan Cultural Competence Policy. Specific statutory, regulatory, and policy provisions are referenced in Attachment A of DMH Information Notice No: 97-14, which is incorporated by this reference.

B. Agencies which provide mental health services to beneficiaries under Contract with Solano County are required to participate as requested in the development and implementation of specific Solano County Cultural Responsivity Plan provisions. Accordingly, Contractor agrees at minimum:

- i. Utilize the national Culturally and Linguistically Appropriate Services (CLAS) standards in Health Care under the QA/QI agency functions and policy making. For more information on the CLAS standards please refer to <https://minorityhealth.hhs.gov/omh/browse.aspx?lvl=2&lvlid=53>
- ii. During FY 19/20, Contractor will develop an agency Cultural Responsivity Plan to include goals and objectives towards improving cultural and linguistic competencies and addressing local disparities. County will provide technical assistance, useful tools and a plan template to be used for organizations that do not already have such a plan;
 1. The Cultural Responsivity Plan shall be submitted to County Contract Manager or designee for qualitative review, feedback, and approval no later than December 31, 2019;
 2. The agency Cultural Responsivity Plan shall be reviewed and updated at least annually, and a copy submitted to County Contract Manager or designee by July 30th of each Fiscal Year for the current Fiscal Year;

3. Contractor will submit a revised plan if County determines the plan to be inadequate or not meeting fidelity to the CLAS standards.
 - iii. Develop and assure compliance with administrative and human resource policy and procedural requirements to support the intentional outreach, hiring, and retention of a diverse workforce;
 - iv. Provide culturally sensitive service provision and staff support/supervision, including assurance of language access through availability of bilingual staff or interpreters and culturally appropriate evaluation, diagnosis, treatment and referral services.
- C. Cultural Competence Training:
- i. Contractor shall ensure that all staff members including direct service providers, medical staff, administrative/office support, recreation staff, and leadership complete at least one training in cultural competency per year.
 1. Contractor shall ensure that all staff members including direct service providers, medical staff, administrative/office support, recreation staff, and leadership complete at least one training in cultural competency per year. Contractor will maintain evidence, including sign in sheets, training syllabi, certificates of completion, and tracking sheets based on organizational charts, of Contractor staff receiving the mandatory annual Cultural Competency training. Contractor will submit evidence of staff training to Contract Manager biannually with the monthly reporting on January 15th and July 15th for the FY/s this contract covers.
- D. Participate in County and agency sponsored training programs to improve the quality of services to the diverse population Solano County.

8. QUALITY IMPROVEMENT ACTIVITIES

A. Informing Materials:

- i. Informing materials include Solano County Problem Resolution forms.
- ii. Contractor shall ensure that informing materials are printable and given to those requesting services within 5 business days.
- iii. Contractor shall ensure that Informing Materials are made available in County threshold language of Spanish, and alternative formats (audio and large font).

B. Problem Resolution:

- i. Contractor shall adopt and implement the County Health and Social Services Department, Behavioral Health Division's Problem Resolution process.
 1. The County Problem Resolution process includes Grievance, Appeal, and Expedited Appeals, as stipulated in County policy ADM141 Beneficiary Problem Resolution Process – Grievances, ADM142 Beneficiary Problem Resolution Process – Appeals, ADM143 Beneficiary Problem Resolution Process – Expedited Appeals, ADM132 Request to Change Service Provider, AAA210 Beneficiary Right of a Second Opinion, and MHSA Issue Resolution.

- a. Contractor is not a Medi-Cal provider under the Mental Health Plan and therefore the Appeal, Expedited Appeal Process, Request to Change Service Provider or Beneficiary Right of a Second Opinion processes do not apply to them.
- ii. Contractor duties regarding Problem Resolution include, but are not limited to, the following:
 - 1. Contractor shall post County notices and make available County forms and other materials informing beneficiaries of their right to file a grievance and appeal. Required materials include the following brochures: "Beneficiary Rights & Problem Resolution Guide", "Compliment/Suggestion Form", and the "Grievance Form". Contractor shall aid beneficiaries in filing a grievance when requested and shall not retaliate in any manner against anyone who files a grievance.
 - 2. Contractor shall forward all Problem Resolution Process brochures written and completed by or on behalf of a beneficiary of the MHP to County Quality Improvement, immediately but no later than 24 hours from receipt, whether or not Contractor has resolved the problem.
 - 3. Contractor shall provide "reasonable assistance" to individuals completing problem resolution forms, such as providing interpreting services and free access to TTY/TTD services.
 - 4. Contractor shall communicate and collaborate directly with the County Quality Improvement Problem Resolution Coordinator to provide any additional information needed regarding any follow up actions to investigate/resolve the problem identified through the problem resolution process.
 - 5. Contractor shall provide at no cost and sufficiently in advance of a resolution timeframe for appeals, information and the beneficiary may want to use to support the case, including parts of their medical records, other documents and records, and any new or additional evidence considered, relied upon, or generated by the Plan in connection with the appeal of adverse benefit determination.

C. Serious Incident Reports (SIRs):

- i. Contractor will communicate the occurrence of serious incidents to the County by completing an official County Serious Incident Report form following the process outlined in County policy ADM-1.10 Serious Incident Reporting, including but not limited to the following:
 - 1. Contractor shall verbally notify County Quality Improvement immediately but not later than 4 hours after a serious incident;
 - 2. Contractor shall submit the SIR electronically to County Quality Improvement within 24 hours of the incident or sooner via Comply Track: website;

3. Contractor shall communicate directly with the County Quality Improvement designee, or the County Contract Manager or designee to provide any additional information needed regarding the reported incident;
4. Contractor and County Behavioral Health Administration/Quality Improvement shall discuss and develop recommendations to achieve more desired outcomes in the future. An Adverse Outcome meeting can be held in which the contractor may need to attend, in order to discuss the SIR, interventions and recommendations for policy/program improvement;
5. Data breaches or security incidents are required to be reported to both County Quality Improvement and County Health and Social Service Compliance Unit concurrently immediately upon discovery and no later than 24 hours.

D. Annual County review of Contractor service delivery site and chart review:

- i. County may engage in a site and chart review annually;
- ii. Contractor will provide all requested records and an adequate, private space in which for County staff to conduct the site/chart review;
- iii. County, State or Federal Officials have the right to audit for 10 years from any previous audit, therefore Contractor will retain records for 10 years from the completion of any audit.

E. Compliance Investigations:

- i. At any time during normal business hours and as often as the County may deem necessary, Contractor shall make available to County, State or Federal officials for examination all of its records with respect to all matters covered by this Contract. Additionally, Contractor will permit County, State or Federal officials to audit, examine and make excerpts or transcripts from such records, and to make audits of all invoices, materials, payrolls, records of personnel, information regarding beneficiaries receiving services, and other data relating to all matters covered by this Contract.

F. Conflict of Interest – Expanded Behavioral Health Contract Requirements:

- i. Contractor will abide by the requirements outlined in County policy ADM146 Disclosure of Ownership, Control and Relationship Information of Contracted Agencies, including but not limited to the following:
 1. Contractor will disclose the name of any person who holds an interest of 5% or more of any mortgage, deed of trust, not or other obligation secured by the Contractor to the County;
 2. Contractor will ensure all service providers receive a background check as a condition of employment as stringent as the County background policy requirements;

3. Contractor will require any providers or any other person within the agency with at least a 5% ownership interest to submit a set of fingerprints for a background check;
 4. Contractor will terminate involvement with any person with a 5% ownership interest in the Contractor who has been convicted of a crime related to Medicare, Medicaid, or CFR title XXI within the last 10 years.
- G. Contractor will ensure that all Contractor staff, including administrative, provider, and management staff, receives formal Compliance training on an annual basis.
- i. Contractor will provide evidence, including sign-in sheets, training syllabi, certificates of completion, and tracking sheets based on organizational charts, of Contractor staff receiving compliance training to County Contract Manager or designee annually by July 15th each Fiscal Year for the training the year prior.
- H. Physical Accessibility Requirements:
- i. Contractor must provide physical access, reasonable accommodations, and accessible equipment for beneficiaries with physical or mental disabilities.
 - ii. If there is a change to the physical accessibility of the contracted agency/individual, it must be reported to the County Contract Manager or designee.

9. CONFIDENTIALITY OF MENTAL HEALTH RECORDS

- A. Contractor warrants that Contractor is knowledgeable of Welfare and Institutions Code section 5328 respecting confidentiality of any information regarding beneficiaries (or their families) receiving Contractor's services. Contractor may obtain such information from application forms, interviews, tests or reports from public agencies, counselors or any other source. Without the beneficiary's written permission, Contractor shall divulge such information only as necessary for purposes related to the performance or evaluation of services provided pursuant to this Contract, and then only to those persons having responsibilities under this Contract, including those furnishing services under Contractor through subcontracts.
- B. Contractor and staff will be responsible for only accessing beneficiary data from the County's electronic health record for beneficiaries for which they have open episodes of care and for which individual staff have a specific business purpose for accessing. All attempts to access beneficiary data that do not meet those requirements will be considered data breaches and Contractor is responsible for reporting such breaches to County Quality Improvement and HSS Department Compliance unit immediately or within 4 hours of discovery.
- C. In the event of a breach or security incident by Contractor or Contractor's staff, any damages or expenses incurred shall be at Contractor's sole expense.

III. COUNTY RESPONSIBILITIES

1. Provide technical assistances in the form of phone consultations, site visits and meetings to provide clinical guidance and address challenges in the clinical program, implementation and/or performance of the Contract.
2. Provide feedback on performance measures objectives in a timely manner to seek a proactive solution.
3. Develop reporting forms not otherwise detailed in this Contract in coordination with Contractor.
4. Providing feedback on fiscal performance and process budget modifications and contract amendments as appropriate.
5. Make available electronically all policies and procedures referenced herein and inform the Contractor as policies are reviewed and updated so that the Contractor is aware of changes.

EXHIBIT B
BUDGET DETAIL AND PAYMENT PROVISIONS

1. METHOD OF PAYMENT

- A. Upon submission of an invoice and a Solano County vendor claim by Contractor, and upon approval by County, County shall, in accordance with the "Contract Budget" attached to this Contract as Exhibit "B-1" and incorporated into this Contract by this reference, pay Contractor monthly in arrears for fees and expenses actually incurred the prior month, up to the maximum amount set forth in Section 3 of the Standard Contract. Monthly claims for payment should be submitted to County by the 15th day of the subsequent month.
- B. Claims submitted by Contractor must meet the criteria set forth in section E and be documented by a fiscal monitoring report (Exhibit B-2). Each invoice must specify services rendered, to whom, date of service and the accrued charges.
- C. Contractor must request approval for transfers between budget line items, which are set forth in Exhibit B-1, when the cumulative amount of such transfers exceed 10% of the total Contract amount. Requests for transfers between budget line items must be presented to the County on the County's "Budget Modification Request Form". Budget line item transfers that exceed 10% of the total Contract amount may be made only upon prior written approval of County, which approval may be withheld in the sole and absolute discretion of County. County may authorize the addition of budget line items for transfers under this section, except for indirect costs and capital expenditures (equipment or real property), provided that the line item added does not substantially change the scope of services to be provided under this Contract and does not increase the contract amount.
- D. Contractor must repay the County for any disallowed costs identified by County through monthly reports, audits, Quality Assurance monitoring, or other sources within thirty days of receipt of notice from County that the costs have been disallowed. Contractor agrees that funds to be disbursed under the terms of this contract will be withheld if repayment is not received by the County within thirty days of receipt of notice from County. Contractor may submit a written appeal to a disallowance to the County Health and Social Services Mental Health Deputy Director, or designee, within fifteen days of receipt of a disallowance notice. The appeal must include the basis for the appeal and any documentation necessary to support the appeal. No fees or expenses incurred by Contractor in the course of appealing a disallowance will be an allowable cost under this Contract and will not be reimbursed by County. The decision of the County regarding the appeal will be final.
- E. The following criteria apply to Contract Budget submitted by Contractor under this Contract:

1. Requests for payment of personnel costs must include positions, salary, and actual percentage of time for each position. If Contractor provides fringe benefits to part time employees, salary and fringe benefits must be pro-rated for non-full-time employees. Salaries are fixed compensation for services performed by staff who are directly employed by Contractor and who are paid on a regular basis. Employee benefits and employer payroll taxes include Contractor's contributions or expenses for social security, employee's life and health insurance plans, unemployment insurance, pension plans, and other similar expenses that are approved by County. These expenses are allowable when they are included and in accordance with Contractor's approved written policies and allocation plan.
2. Salaries and benefits of personnel involved in more than one contract, grant, or project must be charged to each grant based on the actual percentage of time spent on each grant or project. Timesheets for each employee whose time is charged to this contract must be maintained by Contractor and available upon request by the County.
3. Allowable operating expenses are defined as necessary expenditures exclusive of personnel salaries, benefits, equipment or payments to subcontractors. The expenses must be to further the program objectives as defined in Exhibit A of this Contract and be incurred (realized) during the invoiced period. County reserves the right to make the final determination if an operating expense is allowable and necessary.
4. Indirect costs are shared costs that cannot be directly assigned to a particular activity but are necessary to the operation of the organization and the performance of the program. The costs of operating and maintaining facilities, accounting services and administrative salaries are examples of indirect costs. In order to include indirect costs or an indirect cost rate in the contract budget, Contractor must have a negotiated indirect cost rate agreement with a federal agency. A Contractor who does not have such a negotiated indirect cost rate agreement may claim an indirect cost rate of up to 13% of modified total direct costs, as defined in 2 CFR 200.68, provided the Contractor does not use the Direct Allocation Method of allocating indirect costs (as discussed in Appendix IV to Part 200).
5. Regardless of whether Contractor claims indirect costs through a negotiated indirect cost rate, Direct Allocation Method or up to the 13% of modified total direct costs, Contractor must provide the County with a cost allocation plan that clearly differentiates between direct and indirect costs. Contractor ensures that the same costs that have been treated as indirect costs have not been claimed or budgeted as direct costs, and that similar types of costs in like circumstances have been accounted for consistently. Contractor will provide this plan to County upon request. In the event that Contractor is unable to provide County with an acceptable cost allocation plan, County may disallow any indirect cost billed amounts

2. ACCOUNTING STANDARDS

- A. Contractor shall establish and maintain a system of accounts for budgeted funds that complies with generally accepted accounting principles and practices for organizations/governmental entities as described in Exhibit C – section 13C. Additionally, Contractor must submit claims for payment under this Contract using either a cost allocation method or a direct allocation method.
- B. Contractor's cost allocation method must be supported by a cost allocation plan with a quantifiable methodology validating the basis for paying such expenditures. The cost allocation plan should be prepared within the guidelines set forth under 2 CFR (Code of Federal Regulation) Part 200, subpart E, Cost Principles and Appendix IV to Part 200, Indirect (F&A) Costs Identification and Assignment, and Rate Determination for Nonprofit Organizations.
- C. Contractor shall document all costs by maintaining complete and accurate records of all financial transactions associated with this Contract, including, but not limited to, invoices, time studies, and other official documentation that sufficiently support all charges under this Contract.

3. PERSONAL PROPERTY

Contractor shall develop and maintain a system to track the acquisition of tangible personal property purchased with County funds having a cost of at least \$1,500 and submit, upon County's request, an annual accounting of all such property purchased that includes information on cost and acquisition date. Contractor shall ensure adequate safeguards are in place to protect such assets and shall exercise reasonable care over such assets to protect against theft, damage or unauthorized use. Contractor shall, upon County's request, return such assets to the County upon Contract termination; unless the depreciated value of the asset is \$0, based on a straight-line method of depreciation (refer to CFR Part 200.436).

4. SUBMISSION OF COST REPORT

- A. County will, at its discretion, schedule a cost report briefing in October of each fiscal year. Contractor will submit its cost report by the deadline set by the County. Contractor's cost report must be complete, accurate and formatted within the guidelines provided by the Solano County Health and Social Services Department.
- B. If Contractor is currently out of compliance with the cost report's submission requirement, Contractor agrees that funds to be disbursed under the terms of this contract will be withheld until such time as Contractor submits an acceptable Cost report. County will not be liable for any interest that may accrue as a result of delay in payment caused by Contractor's failure to submit an appropriate Cost report.
- C. If Contractor provides services to multiple counties, it must use the Net Cost Method, reporting only the costs (activities) directly attributable to County.

D.Contract will establish a tracking and reporting system to distinguish between expenditures for direct services and expenditures for client supports. DMH Letter No. 06-08, incorporated by this reference, outlines the need and definition of the new service function codes which have been added:

Service Function Code 70 – Client Housing Support Expenditures Service
Function Code 71 – Client Housing Operating Expenditures Service Function
Code 72 – Client Flexible Support Expenditures Service Function Code 75 –
Non-Medi-Cal Capital Assets

Service Function Code 78 – Other Non-Medi-Cal Client Support Expenditures

This information will be required at the same time that the annual cost report is due to the County.

5. FINANCIAL STATEMENTS AND AUDITS

A. Contractor agrees to furnish annual audited financial statements to the County, which must be submitted within 30 days of its publication. If contractor is not required by federal and/or state regulations to have an independent audit of its annual financial statements, Contractor agrees to furnish unaudited annual financial statements by September 1.

B. Contractor agrees to furnish all records and documents within a reasonable time, in the event that the County, State or Federal Government conducts an audit.

6. SUBRECIPIENT MONITORING AND MANAGEMENT

A. Contractor will complete a self-assessment tool and provide it to the County within 30 days of contract execution. The County will provide the required format.

B. Every subaward must be clearly identified and include the following information at the time of contract execution. Significant changes to these data elements may require a subaward modification form.

1. Subrecipient Name (which must match the name associated with its DUNS number):
[Caminar, Inc.]
2. Subrecipient DUNS number: [074630310]
3. Federal Award Identification Number (FAIN): [Not applicable]
4. Federal Award Date (date when the federal award was signed by authorized official of awarding agency): [Not applicable]
5. Subaward Period of Performance Start and End Date: [Not applicable]
6. Amount of Federal Funds obligated by this action: [Not applicable]
7. Total Amount of Federal Funds obligated to the subrecipient: [Not applicable]
8. Total amount of Federal Award: [Not applicable]
9. Federal award project description, as required to be responsive to the Federal Funding Accountability and Transparency Act (FFATA): [Not applicable]

10. Name of Federal awarding agency, pass-through entity and contact information for awarding official: [When applicable, County will claim Federal Financial Participation through the California State Department of Health Care Services for Medi-Cal Services (DHCS). DHCS claims services to the Department of Health and Human Services - Centers for Medicare and Medicaid Services (CMS).]
11. CFDA Number and name: [93.778 - Medical Assistance Program]
12. Identification of whether the award is for research and development. [Not applicable]
13. Indirect cost rate for the Federal award (including if the de minimus rate is charged per 2 CFR 200.414 Indirect (F&A) costs): [Not applicable]

EXHIBIT B-1-1		
FY 2019/20		
Personnel	FTE	
Director, Regional Programs and Services	.1	8,011
Executive Director	.025	3,105
Program Coordinator	1	27,369
Program Director	2	61,478
Assistant Case Manager	1	19,277
Peer Case Manager	2	27,566
Peer Mentor	.5	9,450
Peer Counselor	4	66,720
Administrative Support	.1	1,320
Administrative Assistant	.5	11,529
Director of Services	.1	8,520
Job Developer	1	22,016
Executive Assistant	.1	7,455
Total		\$273,766
Fringe Benefits		\$73,917
Total Salary plus Benefits		\$347,683
Operational		
Licensed Clinical Supervision		5,000
General Contracted Services		3,708
Transportation/Travel		2,500
Staff Conference/Trainings		2,348
Equipment Rental		927
Rent: Office		78,410
IT Support		6,950
Telephone, Comm & Utilities		16,943
Office and Computer Supplies		5,382
Printing, Publication Postage		227
Insurance Expense		7,154
Agency Vehicle/Vehicle Insurance		7,230
Building Main. Supplies & Repairs		13,725
Consumer Food & Activities		38,308
Membership, Dues & Licensing		868
Total Operating Expenses		\$189,680
Indirect Costs	up to 13%	\$69,857
Total Contract Amount		\$607,220

EXHIBIT B-1-1		
FY 2020/21		
Personnel	FTE	
Administrative Assistant	0.5	21,321
Executive Assistant	0.1	7,725
Executive Director	0.05	7,725
Director of Services	0.1	11,227
Program Director	2	147,546
Peer Counselors	4	119,974
Job Developer	1	46,350
Peer Case Manager	2	68,557
Total Salaries	9.75	\$430,425
Fringe (27%)		116,215
Total Salary plus Benefits		\$546,640
Operational		
Licensed Clinical Supervision		5,000
Staff Hiring Expense		800
Transportation/Travel		4,666
Staff Conference/Trainings		6,134
Equipment Rental		1,800
Rent: Office		110,000
IT Support		10,000
Telephone, Comm & Utilities		30,690
Supplies - office, computer, kitchen, etc.		10,000
Printing, Publication Postage		600
Insurance Expense		4,000
Agency Vehicle/Vehicle Insurance		7,800
Building Main. Supplies & Repairs		15,000
Consumer, Food & Activities		76,640
Membership, Dues & Licensing		1,000
		\$284,130
Indirect Costs	up to 13%	\$108,000
Total Contract Amount		\$938,770

The Contract between Solano County and Caminar, Inc. for Wellness and Recovery Center services can be accessed at the web page linked below, in addition to being on file with the Clerk of the Board.

[A - Link to Caminar, Inc. Contract #03593-20 for Wellness and Recovery Center](#)



Solano County

675 Texas Street
Fairfield, California 94533
www.solanocounty.com

Agenda Submittal

Agenda #:	6	Status:	Consent Calendar
Type:	ATR	Department:	Resource Management
File #:	20-91	Contact:	Matt Walsh, 784-6765
Agenda date:	02/04/2020	Final Action:	

Title: Approve an Appropriations Transfer Request (ATR) to recognize \$30,550 in unanticipated revenue from the California Government Operations Agency (GovOps) to allow for additional community outreach for the 2020 Census; Authorize the County Administrator to sign a letter and amended contract with the State to use the additional \$30,550 in State funds allocated to Solano County to conduct continued outreach activities to promote participation in the 2020 Census; and Authorize the County Administrator to execute other agreements and contracts necessary to implement activities associated with the state contract and funding (4/5 vote required)

Governing body: Board of Supervisors

District: All

Attachments:

Date:	Ver.	Action By:	Action:	Result:
Published Notice Required?	Yes ____ No <u>X</u>			
Public Hearing Required?	Yes ____ No <u>X</u>			

DEPARTMENTAL RECOMMENDATION:

The Department of Resource Management recommends that the Board:

1. Approve an Appropriations Transfer Request (ATR) to recognize \$30,550 in unanticipated revenue from the California Government Operations Agency (GovOps) to allow for additional community outreach for the 2020 Census (4/5 vote required); and
2. Authorize the County Administrator to sign a letter and amended contract with the State to use the additional \$30,550 in State funds allocated to Solano County to conduct continued outreach activities to promote participation in the 2020 Census; and
3. Authorize the County Administrator to execute other agreements and contracts necessary to implement activities associated with the state contract and funding.

SUMMARY/DISCUSSION:

In February 2019, California Government Operations Agency (GovOps) allocated \$145,572 to Solano County to conduct community outreach and marketing for the 2020 Census with a focus on reaching the Hard to Count (HTC) communities. The County then entered into contract with Solano EDC to lead the Census outreach on behalf of the County and each of its cities.

The State has now indicated that it has additional funds to allocate to Solano County in the amount of \$110,550. This offer from the State involves both a direct and an indirect allocation to be used for additional community outreach to increase participation in the Census count. \$30,550 in additional funding would be utilized primarily for additional printing and marketing materials, table cloths and display items at community events, and event sponsorships. The remaining \$80,000 will be directed to the United Way Bay Area (UWBA). The UWBA serves as the Administrative Community Based Organization (ACBO) for the State's Complete Count efforts. They serve as a coordinator and technical assistance provider for organizations working to support a complete count in the Census. The UWBA has been an integral part of Solano County's Complete Count Committee thus far.

Specifically, the UWBA will utilize the funding and direct it to Solano County efforts for:

- Establishment and production of Questionnaire Assistance Centers and Kiosks (QACs/QAKs). This includes the printing and production of Solano County's "QAC/QAK in a box" kits, which Solano County will use at each of its QAC/QAK locations throughout the County (approximately 15 locations).
- Disperse funds locally to non-profit and community organizations, through a Request for Proposals (RFP) microgrant program, that targets gap-areas in Solano County's outreach. Gap areas are areas in the community where the level of current outreach does not match the level of the HTC population. At this time, gaps have been identified in the City of Vallejo, so there will be a focus on getting this portion of the funds to the Vallejo area to help close that gap.
- The UWBA will continue to work with the Solano EDC and Solano County to identify other community outreach assistance needs over the course of the next few months.

In order to utilize the \$30,550, the County will amend its contract with Solano EDC to increase the budget accordingly. Approval of this Board item authorizes the CAO to execute that contract amendment.

Outreach Status

The County's Complete Count Committee has convened multiple meetings and has been planning and strategizing locations for QACs and QAKs that will help engage the HTC communities in the County. Solano EDC has been coordinating outreach efforts at local events and utilizing the online tracking system, SWORD, to document HTC locations, track and document attendance at events, and ensuring that outreach is directed to key areas that coincide with locations of the most HTC people in Solano County.

As a partner with the Census Bureau for this effort, Solano County has offered use of county meeting rooms to the Census Bureau staff for training purposes of its enumerators and in-field staff, which equates to approximately \$8,000 of in-kind support. This training will occur over the next few months.

While Census Day is officially April 1, 2020, however, most people will receive a mailed invitation from the Census Bureau with instructions in mid-March. Responses can be online, by phone, or by mail between March and July 2020. People who do not complete the census by April 30, 2020 will be visited by a Census Bureau worker between May and July. The goal is to encourage everyone to respond online, by phone, or by mail by the end of April.

FINANCIAL IMPACT:

The costs associated with conducting additional Census 2020 outreach will be recovered through the \$30,550 allocated funding from the state. The costs associated with preparing the agenda item are nominal and absorbed by the department's FY2019/20 Adopted Budget.

ALTERNATIVES:

The Board could choose not to approve the ATR or accept the additional funding. This is not recommended as the funds will augment the County's current community outreach effort, and the effort is a key component of reaching the Hard to Count populations in Solano County.

OTHER AGENCY INVOLVEMENT:

The 2020 Census will be conducted by the US Census Bureau. California GovOps has contracted with the County to disperse the funding allocation and is the funding entity for the additional allocation. The United Way Bay Area is the approved ACBO contracting with the State to provide technical assistance and micro-grants to local non-profit organizations and public agencies. Each city in the County has agreed to provide staff assistance to the County's efforts to form and manage a Complete Count Committee.

CAO RECOMMENDATION:

APPROVE DEPARTMENTAL RECOMMENDATION



Solano County

675 Texas Street
Fairfield, California 94533
www.solanocounty.com

Agenda Submittal

Agenda #:	7	Status:	Closed Session
Type:	Closed Session	Department:	County Counsel
File #:	20-88	Contact:	Bernadette S. Curry, 784-6151
Agenda date:	02/04/2020	Final Action:	
Title:	Conference with Labor Negotiators: Solano County representatives: Marc Fox, Jeannine Seher, Georgia Cochran, Birgitta E. Corsello, and Nancy Huston. Employee organizations: Teamsters, Local 150 for Unit 1 (Attorneys); SEIU Local 1021 for Unit 2 (Nurses), Unit 5 (Health and Welfare Employees), Unit 7 (Regulatory, Technical and General Services Employees), Unit 8 (General Services Supervisors), Unit 9 (Clerical Employees) and Units 82, 87, 89, and 90 (Extra Help Employees); Solano County Deputy Sheriff's Association for Unit 3 (Law Enforcement Employees) and Unit 4 (Law Enforcement Supervisors); Public Employees Union, Local One for Unit 6 (Health and Welfare Supervisors) and Unit 16 (Mid-Management Employees); Stationary Engineers, Local 39 for Unit 10 (Skilled Craft and Service Maintenance Employees); Union of American Physicians and Dentists for Unit 11 (Physicians, Dentists and Psychiatrists); Solano County Probation Peace Officer Association for Unit 12 (Probation Employees) and Unit 15 (Probation Supervisors); Solano County Sheriff's Custody Association for Unit 13 (Correctional Officers); Teamsters, Local 856 for Unit 14 (Correctional Supervisors); Solano County Law Enforcement Management Association for Unit 17 (Law Enforcement Management) and Unit 18 (Sheriff's Office Management); Professional and Technical Engineers, Local 21 for Unit 19 (Executive and Senior Management); Unit 60 Legislative Group; Unit 61 (unrepresented Executive Management Employees), Unit 62 (unrepresented Senior Management Employees) and Unit 30 (Confidential Employees)		
Governing body:	Board of Supervisors		
District:	All		
Attachments:	A - Memorandum		

Date:	Ver.	Action By:	Action:	Result:
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Published Notice Required? Yes ☐ No ☒ X
Public Hearing Required? Yes ☐ No ☒ X

CLOSED SESSION MEMO

- A. LICENSE/PERMIT DETERMINATION (GC § 54956.7)
 - a. Number of applicants:_____
- B. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (GC § 54956.8)
 - a.
- C. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION
 - a.
- D. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION (GC § 54956.9)
 - a. Significant exposure to litigation pursuant to GC § 54956.9 (b):
 - b. Initiation of litigation pursuant to GC § 54956.9(c):
- E. LIABILITY CLAIMS-JOINT POWERS AUTHORITY (GC § 54956.95)
 - a. Claimant:_____
 - b. Agency against whom claim filed:_____
- F. THREAT TO PUBLIC SERVICES OR FACILITIES (GC § 54957)
 - a. Consultation with:_____
- G. PUBLIC EMPLOYEE APPOINTMENT
 - a. Title:
- H. PUBLIC EMPLOYMENT (GC § 54957)
 - a. Title:
- I. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (GC § 54957)
 - a. Title:
- J. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE (GC § 54957)
 - a. No information required
- K. CONFERENCE WITH LABOR NEGOTIATORS (GC § 54957.6)

Solano County representatives: Marc Fox, Jeannine Seher, Georgia Cochran, Birgitta E. Corsello, and Nancy Huston. Employee organizations: Teamsters, Local 150 for Unit 1 (Attorneys); SEIU Local 1021 for Unit 2 (Nurses), Unit 5 (Health and Welfare Employees), Unit 7 (Regulatory, Technical and General Services Employees), Unit 8 (General Services Supervisors), Unit 9 (Clerical Employees) and Units 82, 87, 89, and 90 (Extra Help Employees); Solano County Deputy Sheriff's Association for Unit 3 (Law Enforcement Employees) and Unit 4 (Law Enforcement Supervisors); Public Employees Union, Local One for Unit 6 (Health and Welfare Supervisors) and Unit 16 (Mid-Management Employees); Stationary Engineers, Local 39 for Unit 10 (Skilled Craft and Service Maintenance Employees); Union of American Physicians and Dentists for Unit 11 (Physicians, Dentists and Psychiatrists); Solano County Probation Peace Officer Association for Unit 12 (Probation Employees) and Unit 15 (Probation Supervisors); Solano County Sheriff's Custody Association for Unit 13 (Correctional Officers); Teamsters, Local 856 for Unit 14 (Correctional Supervisors); Solano County Law

Enforcement Management Association for Unit 17 (Law Enforcement Management) and Unit 18 (Sheriff's Office Management); Professional and Technical Engineers, Local 21 for Unit 19 (Executive and Senior Management); Unit 60 Legislative Group; Unit 61 (unrepresented Executive Management Employees), Unit 62 (unrepresented Senior Management Employees) and Unit 30 (Confidential Employees)

- L. CASE REVIEW/PLANNING (GC § 54957.8)
- M. REPORT INVOLVING TRADE SECRET (GC § 54962, etc.)
 - a. Estimated year of public disclosure:_____
- N. HEARINGS
 - a. Subject matter:_____
 - (nature of hearing, i.e. medical audit comm.,
quality assurance comm., etc.)