

**AMENDMENT 2**



For WIB Use Only

**Contract No.**

**PY-10-05**

**Second Amendment to Standard Contract  
Workforce Investment Board of Solano County**

This Amendment (Second Amendment) is entered into as of the **1st day of April, 2013**, between the WORKFORCE INVESTMENT BOARD ("WIB") OF SOLANO COUNTY, and Quali-Serv Janitorial.

WHEREAS, the parties entered into a Contract, dated **April 1, 2011** ("the Contract") in which Contractor agreed to **Facilities, Maintenance and Janitorial Support Services for primarily the WIB's 320 Campus Lane facility with limited services/deliveries to the WIB Fairfield storage location and the WIB's 1440 Marin Street site in Vallejo. This contract excludes any Disaster Recovery and Emergency Services.**

WHEREAS, additional funding has been provided to continue the janitorial, maintenance and facilities support of the scope of services; and reduce overall cost the Contract.

The parties agree to amend the Contract as set forth below:

**Agreement**

1. The Maximum amount of this contract is increased to: **\$161,120**, which represents an increase of \$45,920 for services associated with this Second Amendment plus the original contract amount of \$59,280 and \$55,920 from the first amendment
2. The term of the Contract is extended is from **April 1, 2011 through March 31, 2014.**
3. Section VI.B – **Service Activities** is amended as follows:

**Facilities Support**

Maximum weekly hours are adjusted from 12 to **10** and the total annual hours are reduced from 630 to **516**.

**Maintenance Support**

Maximum weekly hours adjusted from 6 to **4.5** and the total annual hours are reduced from 300 to **249**.

**Janitorial Services**

Maximum weekly hours are adjusted from 27 to **22** and the total annual hours are reduced from 1400 to **1148**.

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The Maximum amount of this contract is **\$161,120**. The maximum amount of this amendment is **\$45,920**.

4. Attachment B is modified to reflect the maximum amount of this amendment which is **\$45,920**. Attachment B is also amended to reflect the new maximum hours for each of the services, the delivery periods and total annual fee for each of the above referenced deliverables.
5. Except as set forth in this Second Amendment, all other terms and conditions specified in the Contract remain in full force and effect.

**The Parties have executed this Amendment the day and year first stated above.**

APPROVED FOR THE WORKFORCE INVESTMENT BOARD
BY: <u>[Signature]</u> (Signature, WIB Duly Authorized Representative)
NAME: <u>Robert L. Bloom</u> (Printed Name of Executive Director/President)
TITLE: <u>Executive Director/President</u>
DATE: <u>4/1/13</u>
ADDRESS: 320 Campus Lane Fairfield, CA 94534 (707) 864-3501

APPROVED BY THE CONTRACTOR
BY: <u>[Signature]</u> (Signature, Contractor's Duly Authorized Representative)
NAME: <u>Luis Saavedra</u> (Printed Name of Signatory)
TITLE: <u>Executive Director</u>
DATE: <u>3-15-13</u>
ADDRESS: 1405 Shasta Street Suisun City, CA 94585 (707) 422-0879

Approved as to Form: [Signature]  
Solano County Counsel

**ATTACHMENT B  
PROJECT BUDGET SUMMARY**

**Amendment 2**

The WIB agrees to pay the Contractor for services upon the presentation of an appropriate invoice and documents supporting the following deliverables as defined in Attachment A.1 – Contracted Services.

DOCUMENTATION OF SERVICES	MAXIMUM # OF HOURS	DELIVERY PERIOD	TOTAL FEE
Janitorial Services	1,148 x (\$24.00 per hour)	April 1, 2013 - March 31, 2014	\$27,552.
Maintenance Services	249 x (\$24.00 per hour)	April 1, 2013 - March 31, 2014	\$ 5976.
Facilities Support	516 x (\$24.00 per hour)	April 1, 2013 - March 31, 2014	\$12,392.
TOTAL			\$45,920.

1. The above amounts are contingent upon acceptance of an appropriately maintained building as well as Facilities Support services described in Attachment A.1; and shall be in compensation for all time and expenses incurred by the Contractor. The Contractor will not be reimbursed for any out of pocket costs.
2. The Contractor shall submit monthly invoices detailing work performed in each category detailed in the Attachment A.1; reflecting an amount payable to the WIB's Executive Director/President. The payment shall be made only after the services required under this contract have been performed to the satisfaction of the Executive Director/President, and the services described in Attachment A.1 - Deliverables, have been accepted in writing by the Executive Director/President or his/her designee.
3. The Contractor shall provide any additional documentation as required by WIB at any time in order to substantiate Contractor claims for payment. WIB may elect to withhold payment for failure by Contractor to provide such documentation required by WIB.
4. The maximum payment under the terms of this amendment shall under no circumstances, exceed **\$45,920.00** unless this contract is modified in accordance with Section XVI in Attachment C.