Attachment C

Joe Mortara Golf Course Closure Preliminary Timeline
Target Closure Date: Sunday, December 14, 2014

When	What
Nov 25	▪ Board of Supervisors action on closure. ▪ Inventory maintenance, course & shop equipment/furnishings. ▪ SCFA Board of Directors notification of Supervisors' action (e-mail with advance media release). ▪ Vallejo City Council notification (email with advance media release).
Nov 25/26	▪ Staff notification of Board of Supervisor's decision.
Nov 26	▪ Media release to county newspapers, e-blast to Fairgrounds' e-mail list, Facebook posting. ▪ Provide closure information on Fairgrounds' golf course web page. ▪ Confirm with Blue Rock Springs offer of a special coupon to JMGC players through December 14 for play at Blue Rock after JMGC closes.
Dec 1	▪ Notification of standing clubs/groups and annual tournaments.
Dec 1 – Dec 14	▪ Merchandise liquidation sale – remainder to be donated to Vallejo High School golf team (or other youth program). ▪ Special "thank you rate" for play through closure date for the community's support through the years. ▪ Have additional perimeter fencing/gate installed by Tri-City Fence to secure course perimeter prior to closure.
Dec 15	▪ Remove or cover existing way finding golf signage at main gate and road to/from course pending future replacement/modification. ▪ Edit Fairgrounds' golf web page to include message regarding closure. ▪ Delete all web listings for JMGC including CVB, chambers and golf sites: Yelp — thegolfcourses.net Google — worldgolf.com golfnow.com — golfcalifornia.com ncga.com — golfadvisor.com golflink.com — jganc.org (confirm no '15 tournaments listed)
Dec 15 - Dec 31	▪ Secure shop & course (remove tee markers, cup & flags, benches, etc. from course, install plywood over windows/doors), cancel DSL, satellite TV services. ▪ Relocate equipment, furnishings, etc to be kept in inventory to north grounds; inventory & consolidate equipment, merchandise, etc for disposal; identify disposal method(s).
Jan 1 - Jan 31	▪ Weather permitting, remove sand from and backfill all bunkers with compactable fill. Pump out and fill ponds. Remove dead trees and inner track rail & fencing on course fencing. ▪ Cancel burglar alarm and telephone services as of 1/31.
Feb 1 +	▪ Develop and implement appropriate maintenance program (assumes no irrigation) pending other uses (paint ball, facility rentals, etc)