

Slip-Trip-Fall and General Safety Initiative				
Specific Action	Target Date	Deliverable	Outcome	Primary Strategic Partners
Safety message from the department head	7/1/2017	<ul style="list-style-type: none"> • Collection of safety message topics and resources • Monthly department head communication pertaining to health and safety 	<ul style="list-style-type: none"> • Actively engages in and communicates management's safety and health commitment • Sets expectation for managers, supervisors, employees, and the department safety program 	Lead: Department Head Risk Management Safety Committee
Encourage good housekeeping to mitigate potential hazards in a timely manner	8/1/2017	<ul style="list-style-type: none"> • Housekeeping procedures that mitigate slip trip fall hazards • Quarterly inspections that include a review of walking working surfaces • Safety training that includes slip trip fall prevention measures • Posted materials that reinforce slip trip fall remediation procedures 	<ul style="list-style-type: none"> • Reduced number of slip trip fall incidents • Improved slip trip fall prevention control measures • Communicate importance of slip trip fall remediation throughout County 	Lead: Risk Management Department Safety Committee Employee

Slip-Trip-Fall and General Safety Initiative (continued)				
Specific Action	Target Date	Deliverable	Outcome	Primary Strategic Partners
Department level analysis of data	8/1/2017	<ul style="list-style-type: none"> • Analysis of slip trip fall incident data completed by the 5 most affected departments • Additional analysis of broader safety incidents for all departments • List of prioritized corrective actions 	<ul style="list-style-type: none"> • Department specific identification of underlying safety hazards and incident causes • Implementation of hazard control measures that directly address existing injury trends • 10% reduction in slip trip fall incidents 	Lead: Risk Management Department Safety Committee
Safety vision and message statement	9/1/2017	<ul style="list-style-type: none"> • Safety mission and vision statement for consideration by CWSHB • Reiteration of safety vision in supervisor/manager and employee training as well as written materials provided to contractors, staffing agencies, suppliers, and visitors 	<ul style="list-style-type: none"> • Convey message that safety is an organizational value at Solano County • Sets the expectation for managers, supervisors, and workers 	Lead: Risk Management Countywide Safety and Health Board Department Safety Coordinators
Safety responsibility included in manager/supervisor and employee courses	12/1/2017	<ul style="list-style-type: none"> • Addition of safety concepts and responsibilities to existing training and department workplace procedures 	<ul style="list-style-type: none"> • Improved awareness and understanding of safe work practices, supervisor responsibilities, and both County and department safety and health programs 	Lead: Risk Management Department Safety Committee

Slip-Trip-Fall and General Safety Initiative (continued)				
Specific Action	Target Date	Deliverable	Outcome	Primary Strategic Partners
Manager/supervisor and employee mandatory training	12/1/2017	<ul style="list-style-type: none"> Development of management safety training coursework that includes a review of health and safety policies, goals, hazard identification, corrective measures, and county safety procedures Identification of OSHA required safety courses relevant to employee hazard exposure 	<ul style="list-style-type: none"> Improved ability to identify, report, and control hazards Improved ability to provide leadership direction in departmental safety and health program Improved compliance of OSHA mandated training 	Lead: Risk Management Department Safety Committee Employee