

SUPPLEMENTAL BUDGET ADJUSTMENTS – EXPLANATIONS AND JUSTIFICATIONS**Section 1 – Supplemental Adjustments to the Recommended Budget (Subject to the Budget Act)**

The following supplemental adjustments represent new requests and increases to the FY2017/18 Recommended Budget.

General Fund – Fund 001

Auditor-Controller – Fund 001 / BU 1200: \$15,000 increase in appropriations; \$15,000 increase in Net County Cost.

The Auditor-Controller requests an increase of \$15,000 in appropriations for the re-configuration of office cubicles to accommodate all payroll staff in the same general work area. Reconfiguration costs will be recovered through the Administrative Cost Plan in future years.

County Counsel – Fund 001 / BU 1400: \$6,645 increase in appropriations; \$6,645 increase in Net County Cost.

County Counsel requests an increase of \$6,645 in appropriations for outside legal services, and to address an unanticipated increase in membership dues in the International Municipal Lawyers Association which provides invaluable information and assistance to the office.

General Expenditures – Fund 001 / BU 1903: \$4,813,674 net decrease in appropriations; offset by an increase in Net County Cost of \$29,625, and a net increase of \$4,843,299 in transfers to Contingencies/Reserves results from a \$5,873,299 Transfer-Out to General Fund Contingencies offset by an increase Transfer-In of \$1,030,000 from Capital Renewal Reserve.

- \$5,873,299 decrease in General Fund Transfers-Out to H&SS, which is being redirected to the General Fund Contingency to restore funds previously anticipated to be used for In-Home Support Services (IHSS) in the FY2017/18 Recommended Budget and to set aside funds to address future increases in mandated costs related to IHSS.
 - \$4,810,550 decrease in appropriation of the General Fund contribution to H&SS for In-Home Support Services (IHSS) and non-County Contributions for community clinics. (See H&SS for details)
 - \$809,548 decrease in appropriation of the General Fund contribution to Health & Social Services resulting from a decrease in CMSP Participation Fees, which were waived in FY2017/18. (See H&SS for details)
 - \$253,201 decrease in appropriation of the General Fund contribution to H&SS resulting from a recommended reduction in non-County Contributions for Solano Coalition for Better Health, Public Health contract services and a reduction in the General Fund funding for contract support services for the Senior Coalition. These reductions are recommended to discretionary programs in order to redirect existing General Fund to new increased mandated costs for IHSS. (See H&SS for details)
- \$1,030,000 increase in Transfer-In from the Capital Renewal Reserve to fund projects in the Accumulated Capital Outlay (ACO) fund. (See ACO for details)
- \$19,761 increase in General Fund contribution to the District Attorney due to unanticipated PARS-SRP charges using Fund Balance for this 2-year cost.

- \$9,864 increase in General Fund contribution to the Road Fund to audit adjustments related to the State Controller audit report. (See Road Fund for details)

Resource Management – Fund 001 / BU 2910: \$92,814 increase in appropriations; \$192,814 increase in revenues. Results in net General Fund decrease of \$100,000.

The Department of Resource Management requests a \$92,814 increase in appropriations for the following:

- \$142,864 increase in Contracted Services for planning consultant costs associated with project environmental review and for contractor costs by Integrated Waste Management to implement the Solano County Bay Area Regional Energy Network (BayREN) Program countywide, offset by other revenue.
- A \$50,050 net decrease in Other Professional Services. This results from a \$100,000 reduction in consultant costs for evaluation of the Lakes Water System and groundwater issues by reprioritizing the evaluations to provide information on key decision point issues. This decrease is partially offset by an increase of \$49,950 to assist the Comprehensive Hazardous Materials Inspection Program in review of information submitted by businesses through the state's chemical inventory web site to ensure compliance with reporting requirements.
- \$192,814 increase in revenues reflects \$50,000 in Other Professional Services received from the project applicant to offset costs for environmental review, and \$142,814 in Other Revenue, which includes \$92,864 from PG&E to offset implementation costs of the BayREN program and \$49,950 from Haz-Mat Other Revenue to offset costs for review of chemical inventory information submitted to the state's web site.

Other Funds

Library – Fund 004 / BU 6300: \$58,024 increase in appropriations; \$58,024 decrease in Library Contingencies.

The Library requests an increase of \$58,024 in appropriations, which reflects a \$35,000 increase for a security camera project and \$23,024 increase in lease cost increases for copier/printers located at Library headquarters and the library branches.

Accumulated Capital Outlay (ACO) – Fund 006 / BU 1700: \$1,030,000 increase in appropriations; \$1,030,000 increase in revenues.

The Department of General Services requests an increase of \$1,030,000 in appropriations for the following:

- \$525,000 to fund the project related to the Cordelia Campus improvements, including \$450,000 for domestic water service line and \$75,000 for additional lighting and paving. Funded by General Fund – Capital Renewal Reserve.
- \$500,000 to fund the additional capital renewal needs of the Animal Care Services facility upgrade, funded by General Fund – Capital Renewal Reserve.
- \$5,000 to fund the study related to public access between 1st & 2nd floor of the lobby of the Government Center at 675 Texas Street funded by General Fund – Capital Renewal Reserve.

Nut Tree Airport – Fund 047 / BU 9010: \$235,459 increase in appropriations; \$156,255 net increase in revenues.

General Fund loans to the Airport occurred in 2008 (\$5,868,800) and 2010 (\$1,250,512) totaling \$7,119,312. The 2008 loan was for the purpose of land acquisition and the 2010 loan was used for airport operations, deficits, planning and environmental work and capital improvements. The Airport has repaid a total of \$4,540,158 toward the 2008/2010 loans through FAA reimbursements and interest received on the 2014 Note Receivable. As of June 30, 2017, the balance of airport debt remaining to the General Fund is \$2,579,154.

A 14 Acre portion of the property acquired in connection with the 2008 loan was identified as surplus and sold in 2014 to Icon Aircraft Company. The County agreed to carry a note receivable on the property sale for a three-year period. A final balloon payment on the 2014 note receivable is due to the County in September 2017 for \$1,890,000. If this payment is received the funds would be available to repay a portion of the General Fund Loan. The Department in coordination with the County Administrator is recommending the terms and conditions of the loan be renegotiated and the funds be repurposed to maintain and upgrade the aging airport administration building and for investment into additional County aircraft rental hangars as economic development and long-term revenue generation for the airport fund and operations. The Debt Advisory Committee concurs with this recommendation.

Revenue generated by the new rental hangar project would be applied to the General Fund loan through a repayment plan.

In anticipation of receipt of funds from Icon Aircraft Company, the Nut Tree Airport requests:

- An increase of \$235,459 in appropriations to fund the design of the airport building remodel for \$110,459 and the design of the 24 hangars for \$125,000 funded by Proceeds for Long Term Debt, representing the repurposed loan from General Fund.*

The remaining funds from the Icon payment will be utilized in FY2018/19 and beyond to fund construction costs once project design is complete. The Department will return to the Board of Supervisors at a future date to appropriate the remaining funds.

* If Icon payment is not received the projects outlined herein will be postponed until alternate funding can be identified.

The increase in revenue of \$156,255 includes loan funding of \$235,459 in airport projects outlined herein, offset by a \$79,204 decrease in Federal Aviation Authority (FAA) revenue included in the FY2017/18 Recommended Budget for the Airfield Pavement Rehab project, which will not be received in FY2017/18 as the project was completed in FY2016/17.

Road Fund – Fund 101 / BU 3010: \$1,164,857 increase in appropriations; \$1,183,346 increase in revenues; \$18,489 net increase in Fund Balance.

The Department of Resource Management's Public Works Division requests a \$1,164,857 increase in appropriations for the following:

- \$1,042,857 increase in Construction in Progress. Of this amount, \$600,000 will be used to repair roads utilized by Recology Hay Road under a road reimbursement agreement with the facility and the remaining \$442,857 will be used for construction work related to the January and February 2017 storm events.
- \$75,000 increase in Other Professional Services for security lighting improvements at Cordelia Road Campus.
- \$36,000 increase in Construction Equipment to replace an existing inoperative air compressor.
- \$8,000 increase in Controlled Assets to purchase four generators for maintenance operations.

- \$3,000 increase in Education and Training for three employees to attend trainings.

The \$1,183,346 increase in revenues reflects a \$600,000 Operating Transfer In from the Public Works Improvement Fund related to reimbursements by Recology Hay Road for repairs to roads from use of their facility; \$498,482 in reimbursements from the Federal Highway Administration (FHWA) and Federal Emergency Management Agency (FEMA) for costs associated with the January and February storm events; \$75,000 Operating Transfer In from ACO for security lighting improvements at Cordelia Road Campus; and a \$9,864 County Contribution to reimburse the Road Fund as required by a State Controller's Office 9-year Road Fund audit.

In-Home Supportive Services (IHSS) Public Authority – Fund 152 / BU 1520: No net change in appropriations or revenue.

IHSS requests a decrease in County General Fund Operating Transfer-In by \$326,281 offset by an increase in State revenue of \$326,281 as a result of the IHSS Maintenance of Effort offset included in the FY2017/18 State Budget.

County Administrator / First 5 Solano – Fund 153 / BU 1533: \$40,000 increase in appropriations; \$40,000 increase in Grant revenue.

First 5 Solano requests a \$40,000 increase in appropriations in First 5 Futures for a UC Berkeley course for 25 nonprofit leaders from Solano County funded with grant revenues from the Zellerbach Family Foundation.

Public Works Improvement Fund – Fund 278 / BU 3021: \$600,000 increase in appropriations; \$423,000 increase in revenues.

The Department of Resource Management's Public Works Division requests a \$600,000 increase in appropriations for Operating Transfers Out from the Public Works Improvement Fund to the Road Fund to cover expenses for repair of roads utilized by use of Recology Hay Road. This increase in appropriations is covered by the existing Road fund balance and a \$423,000 increase in revenue resulting from payments by Recology Hay Road as per agreement with the County.

Public Safety Fund – Fund 900

District Attorney – Fund 900 / BU 6500: \$19,761 increase in appropriations, resulting in a \$19,761 increase in County Contribution from General Fund.

The District Attorney's Office (DA) requests an increase of \$19,761 in unanticipated PARS-SRP charges, offset by an increase in County Contribution. The Auditor-Controller's Office recently notified the DA's Office that the department's PARS-SRP contribution will continue through FY2018/19. In 2011, the County offered an early retirement incentive (Supplementary Retirement Plan or "SRP") as a tool to achieve fiscal reductions during the economic downturn. The County made an initial payment to PARS related to the program, with five subsequent annual payments to be borne by departments with employees participating in the program. However, there was a correction to the DA's PARS-SRP contribution schedule and their contribution will continue through FY2018/19.

Sheriff – Fund 900 / BU 6550: \$467,000 increase in appropriations; and \$467,000 increase in revenue, resulting in no additional impact to County General Fund.

The Sheriff's Office requests the following changes:

- \$467,000 increase in appropriations under the Cal-ID program to complete Phase 1 of the Automated Biometric Identification System project. Phase 1 includes the purchase of hardware and software to upgrade the current multiprint station used to input latent prints;

convert and archive current AFIS and DNA records and hard-copy legacy records to a database using standardized formats; provide a web-based application interface; implement Morpho Archive Service to include search and report features; interface upgrade to existing LiveScan stations and mobile ID devices; and enhance the ATIMS jail booking workflow. The increase is fully offset by an Operating Transfers-In from the Sheriff's Special Revenue Fund 326.

Other Public Safety Funds

Sheriff's Other Administered Funds

The Sheriff's Office administers several multi-year and multi-agency federal and state grants that require multi-agency coordination in developing funding-appropriate projects and corresponding expenditure plans. Modifications to the grants' budgets are frequently required, depending on actual progress towards project completion, and considering these budget units' annual budgets, are developed months before the end of the fiscal year.

Sheriff's Special Revenue – Fund 326 / BU 4050: \$467,000 increase in appropriations.

The Sheriff's Office requests the following changes:

- BU 4051 –Automated Fingerprint: Increase \$467,000 in appropriations to transfer out funds to the Sheriff's Operating Budget to complete Phase 1 of the Automated Biometric Identification System project. Sheriff Special Revenue Fund balance is sufficient to cover the increase.

Health and Social Services (H&SS) Fund – Fund 902

Health & Social Services – Fund 902 / Fund 906: (\$3,940,379) net decrease in appropriations and (\$3,940,379) net decrease in revenue, resulting in a net change of \$0. Total revenue changes include: a \$122,320 increase in transfer-in from the restricted Mental Health Services Act (MHSA) fund; a \$1,056,093 increase in 1991 and 2011 Realignment; a \$428,226 increase in federal/State/grant revenue; and a (\$5,547,018) decrease in County General Fund.

Health and Social Services requests the following changes:

Administration Division – BU 7500: \$418,200 decrease in appropriations resulting in a decrease in County General Fund expenditures.

- \$418,200 decrease in Contributions to Non-County Agencies from the reduction of \$23,200 in County General Funds for staffing support to the Senior Coalition and the elimination of \$395,000 in County General Funds to supplement community clinics' revenues.

Social Services Division – BU 7680: \$3,604,026 decrease in appropriations and \$3,396,026 net decrease in revenue, resulting in a decrease in County General Fund of \$4,089,269

Child Welfare Services (CWS):

- \$38,014 increase in Contracted Services with Bay Area Academy to provide Title IV-E funded training needed to support CWS, CORE curriculum and new initiatives such as Continuum of Care Reform as well as additional advanced training days previously funded under State contract are no longer available as of 04/12/17. This increase is offset by decrease of \$38,014 in CWS automation improvement projects.
- \$208,000 increase in housing costs for clients relative to the Bringing Families Home grant that was awarded to Solano County Child Welfare Services on May 9, 2017, offset by increase in grant revenue of \$104,000 and other revenue from the SB 613 Wraparound Reinvestment Fund as County match of \$104,000.

- \$485,243 decrease in County General Fund contribution for IHSS Administration offset by a \$485,243 increase in State revenue to reflect the pending FY2017/18 State Budget which redirects Vehicle License Fee growth revenues from the Mental Health, Public Health, and CMSP growth accounts and utilizes the funding to offset the impact of the revised cost sharing for IHSS Program costs.
- \$3,604,026 decrease in both County General Fund contribution and IHSS provider wages pending the final FY2017/18 State Budget which redirects Vehicle License Fee growth revenues from the Mental Health, Public Health, and CMSP growth accounts and utilizes the funding to offset the impact of the revised cost sharing for IHSS Program costs.

Assistance Division – BU 7900:

- \$539,859 increase in Contracted Services with Seneca Center for wraparound, offset by increases in 2011 Realignment funding of \$215,944, and 1991 Realignment funding of \$323,915.

Health Services Division – BU 7880: \$798,237 net decrease in appropriations offset with funding from federal of \$194,184, State of \$20,000, and 1991 Realignment revenues of \$17,872 and grant revenues of \$45,000 and a decrease in County General Fund contributions for Health Services programs of \$1,039,549.

- \$170,207 increase in Contracted Direct Services – Contracts for Community Based Organizations to provide additional Nutrition Education and Obesity Prevention services, offset by an increase in Nutrition Education and Obesity Prevention revenues funded by USDA through the Supplemental Nutrition Assistance Program.
- \$23,977 increase Core Sexually Transmitted Disease funding to be used to fund a portion of a Communicable Disease Investigator previously funded with 1991 Public Health Realignment, resulting in a decrease in 1991 Realignment revenue, offset by a decrease in 1991 PH Realignment revenues.
- \$6,105 increase in Salaries and Benefits – Increase requested Epidemiologist position from 0.75 FTE to 0.80 FTE to be funded with 1991 PH Realignment.
- \$7,500 increase in Controlled Assets \$1500-\$4999 of \$2,000, Computer Components <\$1,500 of \$2,000, and Software of \$3,500 to purchase software and equipment needed to achieve state objectives for the Adolescent Family Life Program, offset by a \$7,500 decrease in Contracted Direct Services for the Adolescent Family Life Program.
- \$45,000 increase in Education and Training to be used to send three providers to a University of California Train the Trainer program for Primary Care Psychiatry, offset by an increase in 1991 PH Realignment.
- \$20,000 increase in Medical and Dental Supplies to cover the increased demand for root canal treatments and supplies required to provide this much-needed treatment to patients funded by Medi-Cal revenues.
- \$100,000 decrease in Contributions to Non-County Agencies from the elimination of \$100,000 in County General Funds to supplement the discretionary Solano Coalition for Better Health enrollment outreach agreement and children's insurance premiums in order to fund increased costs in IHSS, a mandated program.
- \$130,001 decrease in contributions to non-county agencies from a \$10,001 reduction in discretionary adolescent intervention modality (AIM) contracted services and a \$120,000 reduction in discretionary Public Health program contracts that will not move forward.

- \$809,548 decrease in CMSP Participation Fee due the CMSP Board decision to waive the FY2017/18 fee and a corresponding \$809,548 decrease in County General Fund contribution for this program.

Behavioral Health Division – BU 7780: \$132,225 increase in appropriations funded with increases in federal Short Doyle Quality Assurance of \$6,042, 2011 Realignment of \$3,863, and Mental Health Services Act (MHSA) revenues of \$122,320.

- \$4,405 increase in Membership Fees which allow the California Association of Marriage Family Therapists (CAMFT) to certify Mental Health to provide continuing education units for Mental Health trainings. Increase is funded with Federal Short Doyle Quality Assurance monies and 2011 Realignment.
- \$4,500 increase in Education and Training and \$1,000 in Travel Expense due to additional training needs identified for staff which will be funded with Federal Short Doyle Quality Assurance monies and 2011 Realignment.
- \$112,320 increase in Data Processing Services to increase the agreement with NetSMART to provide additional Information Technology (IT) support on various projects including, but not limited to: Mobile Connect, Dashboards, Scanning, Document Management Configuration, Audit Tools/Reports, System Configuration Review and Optimization, MHSA Data Collection & Reporting, Meaningful Use, Consoles/Reports, Consumer Portal, Consent Management, Return On Investment (ROI) Workflow, Health Information Exchange (HIE), System and Updates/Releases. Funding from available Mental Health Services Act (MHSA) Capital Improvement (CAPIT) monies.
- \$10,000 increase in contracted direct services to increase an agreement with Rio Vista Care for children's mental health prevention services. Funding will come from available MHSA Prevention Early Intervention (PEI) monies.

Mental Health Services Act (MHSA) Revenue Account – Fund 906 / BU 9600: \$122,320 increase in revenue appropriations to fund Behavioral Health programs.

Health and Social Services requests the following changes:

- \$112,300 increase in Operating Transfer Out to Behavioral Health BU 7701 for data processing services.
- \$10,000 increase in Operating Transfer Out to Behavioral Health BU 7781 for increased children's mental health prevention services.

Section 2 Re-budgeting of FY2016/17 Project/Program Costs to FY2017/18

The following adjustments represent re-budgeting of FY2016/17 appropriations or reductions in the FY2017/18 Recommended Budget due to the timing/status of FY2016/17 projects and programs. These projects and programs were previously approved by the Board.

Other Funds

Library – Fund 004 / BU 6300: \$1,515,000 increase in appropriations; \$1,515,000 decrease in Library Contingencies.

The Library requests an increase of \$1,515,000 in appropriations, which reflects the re-budget of \$1,500,000 in fixed assets (4/5 vote required) related to the Automated Materials Handling (AMH) project previously approved by the Board, due to a delay in the Request for Proposal for the project in FY2016/17, the contract is anticipated to be awarded in FY2017/18. Also, included is a \$15,000 re-budget for furniture upholstery services for the Vacaville Cultural Center library.

Accumulated Capital Outlay – Fund 006 / BU 1700: \$21,110,481 increase in appropriations funded by \$19,942,820 from the State BCSS Grant Revenues and fund balance for \$1,167,661.

The Department of General Services requests an increase of \$21,110,481 in appropriations and State revenues to reflect the re-budgeting of the SB1022 Adult Local Criminal Justice Facilities Project based on the award letter dated March 18, 2014. The re-budget should be adjusted to the actuals at fiscal year-end based on the Auditor/Controller's balance.

Public Safety Fund – Fund 900

District Attorney – Fund 900 / BU 6500: \$129,904 increase in appropriations; \$144,147 increase in Victim/Witness Assistance Grant revenue, \$14,243 decrease in vital record fee revenue,

The District Attorney's Office (DA) requests the following changes:

- Re-budget of \$144,147 in unspent grant revenues and \$129,904 in appropriations related to the Victim/Witness Assistance grant program. The California Office of Emergency Services (CalOES) has authorized the extension of the grant period from June 30, 2017 to September 30, 2017, which allows the DA to continue the program for three additional months. The re-budget provides \$74,916 for the continuation of three extra-help positions through September 30, 2017, as well as funding for training and travel expense for staff, outreach materials, and other miscellaneous expenses.
- Additionally, the FY2017/18 Recommended Budget includes a Limited-Term Victim Witness Assistant funded 100% with vital record fee through June 30, 2018. This position will now be funded from July 1, 2017 to September 30, 2017 with the grant revenue, reducing the use of vital record fee revenue by \$14,243 in FY2017/18.

Sheriff – Fund 900 / BU 6550: \$49,586 increase in appropriations; offset by an increase of \$4,568 in revenue and a \$45,000 use of the Sheriff's Fund Balance, resulting in no additional impact to County General Fund.

The Sheriff's Office requests the following changes:

- \$45,000 increase in appropriations to re-budget unused fixed assets appropriations to purchase a live feed camera system to be installed at high traffic intersections near areas known for illegal dumping activity. The increase is fully offset by Fund Balance as an

Operating Transfers-In from Resource Management in FY2016/17 was set aside in Fund Balance.

- \$4,568 increase in appropriations to re-budget unused savings in available Surrendered and Abandoned Vessel Exchange (SAVE) grant appropriations as the number of vessel turn-ins and removal services in FY2016/17 were less than anticipated. In order to utilize the remaining grant funds, the Sheriff is requesting to re-budget the remaining grant funds in FY2017/18. The increase is fully offset with grant revenue of \$4,586 from the California State Department of Parks & Recreation - Division of Boating and Waterways.

Other Public Safety Funds

Emergency Management Performance Grant – Fund 256 / BU 2535: \$40,000 increase in appropriations; \$40,000 increase in revenues.

The Sheriff's Office of Emergency Services requests the following changes:

- BU 2556 - 2016 Emergency Management Performance Grant: An increase of \$40,000 in both grant revenue and expenditures to reflect a 30-day time extension of the grant term through July 31, 2017 to allow sufficient time for completion of two grant funded projects. The re-budget of grant funds are as follows:
 - \$29,000 increase in appropriations for emergency response training for Emergency Operations Center's staff.
 - \$11,000 increase in appropriations for contracted services to update the Solano County Tactical Interoperable Communications Plan.

Flood Emergency Response Grants – Fund 256 / BU 2536: \$25,408 increase in appropriations; \$25,408 increase in revenues.

The Sheriff's Office requests the following changes:

- BU 2573 - 2014 Delta Grant: An increase of \$25,408 in both grant revenue and expenditures to re-budget appropriations for contracted services to conduct a tabletop exercise and training course on flood emergency response.

Homeland Security Grant – Fund 256 / BU 2539: \$5,000 re-budget of appropriations.

The Sheriff's Office requests the following changes:

- BU 2595 - 2015 Homeland Security: Re-budget \$5,000 in grant expenditures allocated to the Mobile Field Force to increase appropriations to fund needed equipment and decrease appropriations for overtime costs related to training.

Sheriff's Special Revenue – Fund 326 / BU 4050: \$106,000 increase in appropriations.

The Sheriff's Office requests the following changes:

- BU 4052 – Vehicle Theft Allocation: Increase \$106,000 in fixed assets appropriations to purchase a fixed Automated License Plate Reader (ALPR) and live feed camera system to be installed at one of the County's high traffic intersections. This purchase was originally budgeted for in FY2016/17; but now is expected to be completed in FY2017/18. The Sheriff's Office is requesting the re-budget of appropriations. Fund balance is sufficient to cover the increase.

Health and Social Services (H&SS) Fund – Fund 902

Health Services Division – Fund 902 / BU 7895: \$14,730,430 increase in appropriations and revenues

Health and Social Services requests a \$14,730,430 increase in appropriations and a \$14,730,430 increase in revenues to re-budget the cost and fees of the Intergovernmental Transfer (IGT) funding request for FY2015/16 and FY2016/17 approved by the Board of Supervisors in March 2017.