

EDMUND G. BROWN JR.
GOVERNOR



Cal OES
GOVERNOR'S OFFICE
OF EMERGENCY SERVICES

Catherine P.
MARK S. GHILARDUCCI
DIRECTOR

June 15, 2016

Krishna A. Abrams, District Attorney
Solano County
675 Texas Street, Suite 4500
Fairfield, CA 94533

Subject: NOTIFICATION OF APPLICATION APPROVAL
Unserved/Underserved Victim Advocacy & Outreach Program
Subaward #: XV15 01 0480, Cal OES ID: 095-00000

Dear Ms. Abrams:

Congratulations! The California Governor's Office of Emergency Services (Cal OES) has approved your application in the amount of \$350,000, subject to Budget approval. A copy of your approved subaward is enclosed for your records.

Cal OES will make every effort to process payment requests within 45 days of receipt.

This subaward is subject to the Cal OES Subrecipient Handbook. You are encouraged to read and familiarize yourself with the Cal OES Subrecipient Handbook, which can be viewed on Cal OES website at www.caloes.ca.gov.

Any funds received in excess of current needs, approved amounts, or those found owed as a result of a close-out or audit, must be refunded to the State within 30 days upon receipt of an invoice from Cal OES.

Should you have questions on your subaward please contact your Program Specialist.

VSPS Grants Processing

Enclosure

c: Subrecipient's file

3650 SCHRIEVER AVENUE • MATHEN, CALIFORNIA 95655
VICTIM SERVICES & PUBLIC SAFETY BRANCH
TELEPHONE: (916) 845-8301 • FAX: (916) 636-3770

(Cal OES Use Only)

Cal OES#	095-00000-16	FIPS#	095-00000	VS #		Subaward #	XV15010480
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CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES GRANT SUBAWARD FACE SHEET

The California Governor's Office of Emergency Services (Cal OES), makes a Grant Subaward of funds set forth to the following:

1. Subrecipient: County of Solano 1a. DUNS#: 043278352
2. Implementing Agency: Solano County District Attorney's Office 2a. DUNS#: 043278352
3. Implementing Agency Address: 675 Texas St. Suite 4500 Fairfield 94533-8340
Street City Zip+4
4. Location of Project: Vallejo Solano 94633-8340
City County Zip+4
5. Disaster/Program Title: Unserv/Underserv Victim Advocacy And Outreach Program 6. Performance Period: 04/01/16 to 03/31/17
7. Indirect Cost Rate: ☒ N/A; ☐ 10% de minimis; ☐ Federally Approved ICR _____ %

Grant Year	Fund Source	A. State	B. Federal	C. Total	D. Cash Match	E. In-Kind Match	F. Total Match	G. Total Project Cost
2015	a. VOCA		\$175,000		\$43,750		\$43,750	\$218,750
Select	9. Select		\$350,000		\$87,500		\$87,500	\$437,500
Select	10. Select						\$0	\$0
Select	11. Select						\$0	\$0
	12. TOTALS	\$0	\$350,000	\$350,000	\$87,500	\$0	\$87,500	\$437,500

13. This Grant Subaward consists of this title page, the application for the grant, which is attached and made a part hereof, and the Assurances/Certifications. I hereby certify I am vested with the authority to enter into this Grant Subaward, and have the approval of the City/County Financial Officer, City Manager, County Administrator, Governing Board Chair, or other Approving Body. The Subrecipient certifies that all funds received pursuant to this agreement will be spent exclusively on the purposes specified in the Grant Subaward. The Subrecipient accepts this Grant Subaward and agrees to administer the grant project in accordance with the Grant Subaward as well as all applicable state and federal laws, audit requirements, federal program guidelines, and Cal OES policy and program guidance. The Subrecipient further agrees that the allocation of funds may be contingent on the enactment of the State Budget.

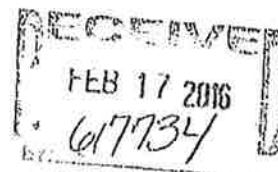
14. Official Authorized to Sign for Subrecipient: Krishna A. Abrams 15. Federal Employer ID Number: 94-8000538
- Name: Krishna A. Abrams Title: District Attorney
- Telephone: 707-784-6800 (area code) FAX: 707-784-8838 (area code) Email: KAbrams@solanocounty.com
- Payment Mailing Address: 675 Texas St. Suite 4500 City: Fairfield Zip+4: 94533-8340
- Signature: Krishna A. Abrams Date: 2/15/16

(FOR Cal OES USE ONLY)

I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purposes of this expenditure stated above.

Sara Stillwell 6/11/16 [Signature] 6/13/16
Cal OES Fiscal Officer Date Cal OES Director (or designee) Date

Yr: 2015-16 / Chapter: 10/ PCA No: 18205
Item: 0690-101-0890 Component: 40.20.451
FAIN #: 2015-VA-OX-0058 CFDA#: 16.575
Federal Award Dates: 10/01/14-09/30/18
Fund: Federal Trust
Program: Unserv/Underserv Victim Advocacy & Outreach Program
Match Req.: 20%, C/IK based on TPC
Project No.: 15VOCA Amount: \$350,000



**CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES
SUPPLEMENTAL GRANT SUBAWARD INFORMATION**

1. Cal OES Contact Information Section:

Governor's Office of Emergency Services
Mark S. Ghilarducci, Director
3650 Schriever Avenue
Mather, CA 95655
(916) 845-8506 phone • (916) 845-8511 fax

2. Federal Awarding Agency Section:

Fund Year	Federal Program Fund / CFDA #	Federal Awarding Agency	Total Federal Award Amount	Total Local Assistance Amount
2015	Victims of Crime Act (VOCA) / 16.575	Office for Victims of Crime	\$232,722,931	\$223,414,013
Choose an item.	Choose an item.	Choose an item.	\$	\$
Choose an item.	Choose an item.	Choose an item.	\$	\$
Choose an item.	Choose an item.	Choose an item.	\$	\$
Choose an item.	Choose an item.	Choose an item.	\$	\$

3. Project Description Section:

- Project Acronym (Please choose from drop down)
Unserved/Underserved Victim Advocacy and Outreach Program - 2 year Funding (XV)

- Project Description (Please type the Project Description):

XV Underserved/Unserved Victim Advocacy and Outreach Program - 2 year Funding
Provides funding to focus on advocacy and support services to victims of violent crime within unserved/underserved communities.

4. Research & Development Section:

- Is this Subaward a Research & Development grant? Yes ☐ No ☒

PROJECT CONTACT INFORMATION

Subrecipient: County of Solano

Subaward #: XV15010480

Provide the name, title, address, telephone number, and e-mail address for the project contacts named below. NOTE: If you use a PO Box address, a street address is also required for package delivery and site visit purposes.

1. The Project Director for the project:

Name: Krishna A. Abrams

Title: District Attorney

Telephone #: 707-784-6800

Fax#: 707-784-7986

Email Address: KAbrams@solanocounty.com

Address/City/Zip: 675 Texas St. Suite 4500, Fairfield CA 94533

2. The Financial Officer for the project:

Name: Simona Padilla-Scholtens

Title: Auditor-Controller

Telephone #: 707-784-6280

Fax#: 707-784-3553

Email Address: SJPadilla@solanocounty.com

Address/City/Zip: 675 Texas St. Suite 2800, Fairfield CA 94533

3. The person having Routine Programmatic responsibility for the project:

Name: Sharon Henry

Title: Chief Deputy District Attorney

Telephone #: 707-784-6800

Fax#: 707-784-7986

Email Address: SSHenry@solanocounty.com

Address/City/Zip: 675 Texas St. Suite 4500, Fairfield CA 94533

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4. The person having Routine Fiscal Responsibility for the project:

Name: Jason Aguirre

Title: Accountant

Telephone #: 707-784-3267

Fax#: 707-784-3267

Email Address: JLAguirre@solanocounty.com

Address/City/Zip: 675 Texas St. Suite 4500, Fairfield CA 94533

5. The Executive Director of a Community Based Organization or the Chief Executive Officer (i.e., chief of police, superintendent of schools) of the implementing agency:

Name: Krishna A. Abrams

Title: District Attorney

Telephone #: 707-784-6800

Fax#: 707-784-7986

Email Address: KAbrams@solanocounty.com

Address/City/Zip: 675 Texas St. Suite 4500, Fairfield CA 94533

6. The Official Designated by the Governing Board to enter into the Grant Subaward for the City/County or Community-Based Organization, as stated in Section 14 of the Grant Subaward Face Sheet:

Name: Krishna A. Abrams

Title: District Attorney

Telephone #: 707-784-6800

Fax#: 707-784-7986

Email Address: KAbrams@solanocounty.com

Address/City/Zip: 675 Texas St. Suite 4500, Fairfield CA 94533

7. The chair of the Governing Body of the subrecipient:

Name: Erin Hannigan

Title: Chairperson, Solano County Board of Supervisors

Telephone #: 707-784-6100

Fax#: 707-784-6662

Email Address: EHannigan@solanocounty.com

Address/City/Zip: 675 Texas St. Suite 6500, Fairfield CA 94533

SIGNATURE AUTHORIZATION

Subaward #:

XV15010480

Subrecipient:

County of Solano

Implementing Agency:

Solano County District Attorney's Office

***The Project Director and Financial Officer are *REQUIRED* to sign this form.**

***Project Director:** Krishna A. Abrams

***Financial Officer:** Simona Padilla-Scholtens, CPA

Signature:

Krishna A. Abrams

Signature:

Simona P. Scholtens

Date:

2/15/16

Date:

2/16/16

The following persons are authorized to sign for the
Project Director

Signature

Sharon S. Henry

Sharon S. Henry, Chief Deputy District Attorney

Print Name

Signature

Alexis Eastwood

Alexis Eastwood, Admin. Services Manager

Print Name

Signature

Print Name

Signature

Print Name

Signature

Print Name

The following persons are authorized to sign for the
Financial Officer

Signature

Sheila Turgo

Print Name

Signature

Print Name

Signature

Print Name

Signature

Print Name

Signature

Print Name

CERTIFICATION OF ASSURANCE OF COMPLIANCE
Victims of Crime Act (VOCA) Fund

I, Krishna A. Abrams hereby certify that
(official authorized to sign Subaward; same person as Section 14 on Subaward Face Sheet)

SUBRECIPIENT: County of Solano

IMPLEMENTING AGENCY: Solano County District Attorney's Office

PROJECT TITLE: County Victim Services (XC) Program

is responsible for reviewing the *Subrecipient Handbook* and adhering to all of the Subaward requirements (state and/or federal) as directed by Cal OES including, but not limited to, the following areas:

I. Federal Grant Funds

Subrecipients expending \$750,000 or more in federal grant funds annually are required to secure an audit pursuant to OMB Uniform Guidance 2 CFR Part 200, Subpart F and are allowed to utilize federal grant funds to budget for the audit costs. See Section 8000 of the Subrecipient Handbook for more detail.

- ☒ The above named Subrecipient receives \$750,000 or more in federal grant funds annually.
- ☐ The above named Subrecipient does not receive \$750,000 or more in federal grant funds annually.

II. Equal Employment Opportunity – (Subrecipient Handbook Section 2151)

It is the public policy of the State of California to promote equal employment opportunity by prohibiting discrimination or harassment in employment because of race, religious creed, color, national origin, ancestry, disability (mental and physical) including HIV and AIDS, medical condition (cancer and genetic characteristics), marital status, sex, sexual orientation, denial of family medical care leave, denial of pregnancy disability leave, or age (over 40). **Cal OES-funded projects certify that they will comply with all state and federal requirements regarding equal employment opportunity, nondiscrimination and civil rights.**

Please provide the following information:

Equal Employment Opportunity Officer: Charmie Junn

Title: Equal Employment Opportunity Officer

Address: 675 Texas Street, Suite 1800, Fairfield CA 94533

Phone: 707-784-6170

Email: CSJunn@solanocounty.com

III. Drug-Free Workplace Act of 1990 – (Subrecipient Handbook, Section 2152)

The State of California requires that every person or organization subawarded a grant or contract shall certify it will provide a drug-free workplace.

IV. California Environmental Quality Act (CEQA) – (Subrecipient Handbook, Section 2153)

The California Environmental Quality Act (CEQA) (*Public Resources Code, Section 21000 et seq.*) requires all Cal OES funded projects to certify compliance with CEQA. Projects receiving funding must coordinate with their city or county planning agency to ensure that the project is compliance with CEQA requirements.

V. Lobbying – (Subrecipient Handbook Section 2154)

Cal OES grant funds, grant property, or grant funded positions shall not be used for any lobbying activities, including, but not limited to, being paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal grant or cooperative agreement.

VI. Debarment and Suspension – (Subrecipient Handbook Section 2155)
(This applies to federally funded grants only.)

Cal OES-funded projects must certify that it and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of federal benefits by a state or federal court, or voluntarily excluded from covered transactions by any federal department or agency.

VII. Proof of Authority from City Council/Governing Board

The above-named organization (Applicant) accepts responsibility for and will comply with the requirement to obtain a signed resolution from the city council/governing board in support of this program. The applicant agrees to provide all matching funds required for said project (including any amendment thereof) under the Program and the funding terms and conditions of Cal OES, and that any cash match will be appropriated as required. It is agreed that any liability arising out of the performance of this Subaward, including civil court actions for damages, shall be the responsibility of the grant Subrecipient and the authorizing agency. The State of California and Cal OES disclaim responsibility of any such liability. Furthermore, it is also agreed that grant funds received from Cal OES shall not be used to supplant expenditures controlled by the city council/governing board.

The applicant is required to obtain written authorization from the city council/governing board that the official executing this agreement is, in fact, authorized to do so. The applicant is also required to maintain said written authorization on file and readily available upon demand.

VIII. Civil Rights Compliance

The Subrecipient complies with all laws that prohibit excluding, denying or discriminating against any person based on actual or perceived race, color, national origin, disability, religion, age, sex, gender identity, and sexual orientation in both the delivery of services and employment practices and does not use federal financial assistance to engage in explicitly religious activities.

IX. Special Condition for Grant Subaward with Victims of Crime Act (VOCA) Funds

- **Computer Network Requirement:** The recipient understands and agrees that (a) No award funds may be used to maintain or establish a computer network unless such network blocks the viewing, downloading, and exchanging of pornography, and (b) Nothing in subsection (a) limits the use of funds necessary for any federal, state, tribal, or local law enforcement agency or any other entity carrying out criminal investigations, prosecution, or adjudication activities.
- **Prohibit use of funds for ACORN and its subsidiaries:** Recipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of any contract or subaward to either the Association of Community Organizations for Reform Now (ACORN) or its subsidiaries, without the express prior written approval of OJP.
- **Text Messaging Policy:** Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), the Department encourages recipients and subrecipients to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this grant, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.
- **Nondiscrimination in programs involving students:** The recipient understands and agrees that award funds may not be used to discriminate against or denigrate the religious or moral beliefs of students who participate in programs for which financial assistance is provided from those funds, or of the parents or legal guardians of such students.
- **Registration with the System for Award Management and Universal Identifier Requirements:** The recipient agrees to comply with applicable requirements regarding registration with the System for Award Management (SAM) (or with a successor government-wide system officially designated by OMB and OJP). The recipient also agrees to comply with applicable restrictions on subawards to first-tier subrecipients that do not acquire and provide a Data Universal Numbering System (DUNS) number. The details of recipient obligations are posted on the Office of Justice Programs web site at <http://www.ojp.gov/funding/sam.htm> (Award condition: Registration with the System for Award Management and Universal Identifier Requirements), and are incorporated by reference here. This special condition does not apply to an award to an individual who received the award as a natural

person (i.e., unrelated to any business or nonprofit organization that he or she may own or operate in his or her name).

- **VA OCFO Access:** The Grantee authorizes Office for Victims of Crime (OVC) and/or the Office of the Chief Financial Officer (OCFO), and its representatives, access to and the right to examine all records, books, paper or documents related to the VOCA grant. The State will further ensure that all VOCA subgrantees will authorize representatives of OVC and OCFO access to and the right to examine all records, books, paper or documents related to the VOCA grant.
- **Reporting Potential Fraud, Waste, and Abuse, and Similar Misconduct:** The recipient must promptly refer to the DOJ OIG any credible evidence that a principal, employee, agent, contractor, subgrantee, subcontractor, or other person has either 1) submitted a false claim for grant funds under the False Claims Act; or 2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct involving grant funds. This condition also applies to any subrecipients. Potential fraud, waste, abuse, or misconduct should be reported to the OIG by mail: Office of the Inspector General, U.S. Department of Justice Investigations Division, 950 Pennsylvania Avenue, N.W., Room 4706, Washington, DC 20530; email: oig.holline@usdoj.gov; hotline: (contact information in English and Spanish): 800-869-4499; or hotline fax: 202-616-9881. Additional information is available from the DOJ OIG website at www.usdoj.gov/oig.

All appropriate documentation must be maintained on file by the project and available for Cal OES or public scrutiny upon request. Failure to comply with these requirements may result in suspension of payments under the grant or termination of the grant or both and the Subrecipient may be ineligible for subaward of any future grants if the Cal OES determines that any of the following has occurred: (1) the Subrecipient has made false certification, or (2) violates the certification by failing to carry out the requirements as noted above.

CERTIFICATION

I, the official named below, am the same individual authorized to sign the Subaward [Section 14 on Grant Subaward Face Sheet], and hereby swear that I am duly authorized legally to bind the contractor or grant Subrecipient to the above described certification. I am fully aware that this certification, executed on the date and in the county below, is made under penalty of perjury under the laws of the State of California.

Authorized Official's Signature: _____

Authorized Official's Typed Name: Krishna A. Abrams

Authorized Official's Title: District Attorney

Date Executed: _____

Federal Employer ID #: 94-60000538 ✓ Federal DUNS # 043278352

Current Central Contractor Registration Expiration Date: 3/22/17

Executed in the City/County of: Solano

AUTHORIZED BY: (not applicable to State agencies)

- ☐ City Financial Officer
☐ City Manager
☐ Governing Board Chair

- ☒ County Financial Officer
☐ County Manager

Signature: _____

Typed Name: Simona Padilla-Scholten, CPA

Title: Auditor-Controller

BUDGET CATEGORY AND LINE ITEM DETAIL

Subrecipient: County of Solano				Subaward #: XVI5010480			
A. Personal Services – Salaries/Employee Benefits	2015 VOCA	VOCA MATCH 15					COST
2.0 FTE Victim Witness Assistants							\$0
Salary: 2.0 FTE: \$5332.64 x 52.2 PP	\$278,364						\$278,364
Retirement(16.6% of sal.):2.0 FTE: \$880.08x 52.2 PP	\$45,940						\$45,940
FICA (7.7% of sal.): 2.0 FTE: \$407.97 x 52.2 PP	\$21,298						\$21,298
Health Ins.(26.4% of sal.):2.0 FTE:\$1409.66x52.2 PP		\$73,585					\$73,585
Vision Ins. (0.25% of sal.): 2.0 FTE: \$12.87x52.2 PP		\$671					\$671
Dental Ins. (1.9% of sal.): 2.0 FTE: \$94.71 x 52.2 PP	\$4,400	\$544					\$4,944
Life Ins. (0.1% of sal.): 2.0 FTE: \$4.98 x 52.2 PP		\$260					\$260
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BUDGET CATEGORY AND LINE ITEM DETAIL

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BUDGET CATEGORY AND LINE ITEM DETAIL

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VSPS Budget Summary Report

XV15 Unserved/Underserved Victim Advocacy & Outreach Program

Solano County

Unserved/Underserved Victim Advocacy and Outreach Program

Subaward #: XV15 01 0480

Performance Period: 04/01/16 - 03/31/18

Latest Request: , Not Final 201

A. Personal Services - Salaries/Employee Benefits

<u>F/S/L</u>	<u>Funding Source</u>	<u>Budget Amount</u>	<u>Paid/Expended</u>	<u>Balance</u>	<u>Pending</u>	<u>Pending Balance</u>
F	15VOCA	350,000	0	350,000	0	350,000
L	15VOCA	75,060	0	75,060	0	75,060
Total A. Personal Services - Salaries/Employee Benefits:		425,060	0	425,060	0	425,060

B. Operating Expenses

<u>F/S/L</u>	<u>Funding Source</u>	<u>Budget Amount</u>	<u>Paid/Expended</u>	<u>Balance</u>	<u>Pending</u>	<u>Pending Balance</u>
F	15VOCA	0	0	0	0	0
L	15VOCA	12,440	0	12,440	0	12,440
Total B. Operating Expenses:		12,440	0	12,440	0	12,440

C. Equipment

<u>F/S/L</u>	<u>Funding Source</u>	<u>Budget Amount</u>	<u>Paid/Expended</u>	<u>Balance</u>	<u>Pending</u>	<u>Pending Balance</u>
F	15VOCA	0	0	0	0	0
L	15VOCA	0	0	0	0	0
Total C. Equipment:		0	0	0	0	0

	<u>Budget Amount</u>	<u>Paid/Expended</u>	<u>Balance</u>	<u>Pending</u>	<u>Pending Balance</u>
Total Local Match:	87,500	0	87,500	0	87,500
Total Funded:	350,000	0	350,000	0	350,000
Total Project Cost:	437,500	0	437,500	0	437,500

F/S/L (Funding Types): F=Federal, S=State, L=Local Match

06/15/16