



Solano County

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Minutes - Draft Board of Supervisors

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Tuesday, June 20, 2017

9:00 AM

Board of Supervisors Chambers

Special Meeting

CALL TO ORDER

The Solano County Board of Supervisors met on the 20th day of June 2017 in special session in the Board of Supervisors' Chambers at the Solano County Government Center, 675 Texas Street, Fairfield, California at 9:00 A.M. Present were Supervisors Hannigan, Brown, Spering, Thomson and Chair Vasquez. Chair Vasquez presided. Also present were County Administrator Birgitta E. Corsello and County Counsel Dennis Bunting.

ROLL CALL

Present 5 - John M. Vasquez, Erin Hannigan, Monica Brown, James P. Spering and Skip Thomson

SALUTE TO THE FLAG AND A MOMENT OF SILENCE

This meeting of the Solano County Board of Supervisors continued with the Salute to the Flag and a Moment of Silence.

APPROVAL OF THE AGENDA

REGULAR CALENDAR

- 1 [17-461](#) Conduct a noticed/published hearing to consider adoption of the FY2017/18 Recommended Budget
- a. County Administrator's presentation of the FY2017/18 Recommended and Supplemental Budget
- b. Recommendations for consideration and action regarding the FY2017/18 Recommended Budget and Supplemental Budget

documents, including technical adjustments proposed at this hearing

- c. Public Comment of the FY2017/18 Recommended Budget
- d. Selection of budget units for discussion and Board of Supervisor members' comments
- e. Board discussion of budget units selected for discussion by functional area
- f. Continue FY2017/18 Recommended Budget Hearings as needed until conclusion
- g. Public Comment of the FY2017/18 Recommended Budget
- h. Adopt the Budget and Position Resolutions for FY2017/18 and other recommendations included in the Recommended Budget, Supplemental Budget and technical adjustments from the Board budget hearings

Attachments:

[A - Summary of Supplemental Budget Adjustments](#)

[B - Supplemental Adjustments \(Explanations\)](#)

[C - Changes in Permanent Position Allocation & Position Resolutions](#)

[D - Summary of Contributions to Non-County Agencies](#)

[E - Federal and State Updates](#)

[F - CalPERS Retirement Rates & Costs](#)

[G - Capital Facilities Improvement Plan](#)

[H - Budget Resolution](#)

[I - FY2017-18 Recommended Budget Hyperlink](#)

[J - Budget Notice](#)

[Executed Resolutions](#)

[Presentation](#)

PRESENTATION OF THE FY2017/18 RECOMMENDED AND SUPPLEMENTAL BUDGET

County Administrator Birgitta Corsello provided the Board with an overview of the FY2017/2018 Recommended and Supplemental Budget, including a budget overview, budget instructions for departments, revenues, expenditures, expenditure assumptions for FY2017/18, sources of General Fund revenue for FY2017/18, a General Fund property tax analysis, a Solano County property value trend chart, and a CSAC (California State Association of Counties) county property tax revenue per capita calculation.

Assistant County Administrator Nancy Huston provided the Board with an overview of General Fund contributions to other funds, General Fund appropriation for FY2017/18, public safety revenue sources, salary and benefits costs vs. staffing, employer retirement rate increases, employer retirement rate/cost increases, County contribution towards health insurance.

Budget Officer Ian Goldberg provided the Board with an overview of FY2017/18 budgeted positions and FY2017/18 recommended positions.

Ms. Corsello provided an overview of forecasting challenges, County population and public assistance, jail population trend, aging County population, and IHSS (In-Home Supportive Services) cost shift in sales tax.

Principal Management Analyst Debbie Vaughn provided information on the IHSS 1991 Realignment sales tax and Vehicle License Fee (VLF) growth funding distribution differences prior to and after IHSS caseload increase attributable to the dissolution by the state of the previous funding structure.

In response to a question from Supervisor Brown, Ms. Vaughn and Ms. Corsello clarified that the new SB 1 VLF fee increase included as part of that legislation would be directed to specific programs and would not be directed to fund the IHSS program.

Ms. Vaughn provided information on VLF growth fund shift partially funding the state General Fund IHSS offset, and provided estimated future IHSS costs subject to the release of the state allocation methodology.

Ms. Corsello commented on the IHSS program costs impact to the County noting that methodology was still being worked on by the state and that the exact monetary impact was to be determined. She then provided information on immediate impacts of the IHSS cost shift on County departments, non-County agency contributions, current and anticipated issues and on exposures.

In response to a question from Supervisor Spering, Ms. Vaughn advised that funding for non-County agency contributions came from a variety of revenue sources and noted that some had to be used for specific purposes.

Ms. Huston noted that many non-County agency contributions were not General Fund and were funded through a pass-through process.

Ms. Corsello then provided information on the General Fund Contingency and recommended Board actions.

In response to a question from Supervisor Thomson, Ms. Corsello provided information on the County's policy related to vacant positions.

PUBLIC COMMENT OF THE FY2017/18 RECOMMENDED BUDGET

Chair Vasquez invited members of the public to address the Board on this matter and the following comments were received:

A) Donald Tipton, unincorporated Vallejo, commented on the recommended budget in regards to the Board members' budgets, utility franchise fees, ATM fees, the manager position in the Sheriff's Animal Care Services, audits and studies, the airport, lighting improvements at the Cordelia campus, requested a camera for the pedestrian overpass on I-780, increase in Library staffing, more part-time help for real estate management, the JPA Safety Net Consortium and Board member contributions.

B) Jane Garcia, Chief Executive Officer of La Clinica, commented on health care coverage for individuals, health care mandates and the need to continue funding for community clinics.

C) Alvaro Fuentes, Executive Director of Community Clinic Consortium, commented on challenges of providing health care services, future challenges that could be coming and the need to continue funding for community clinics.

D) Joanie Erickson, Executive Director of the Solano Coalition For Better Health, commented on the agency's services provided to the community, potential loss of matching federal funding, current activities to improve health care access and the need for funding to be provided to the agency.

E) George Guynn, Jr., Suisun City, commented on the recommended budget, reducing the number of employees to save funds, retirement costs for former county administrators, health insurance increases and containment of costs.

F) Viola Luhan, Director of Business and Community Relations of La Clinica, commented on the number of uninsured patients the agency currently had, impacts of funding cuts on the agency and patients and the need to continue funding for community clinics.

Supervisor Hannigan thanked all of the County staff that worked to put the budget together and for their daily efforts to provide service to residents. She then commented on the challenges and risks being experienced by the County as a result of the state and thanked the departments for their continuous efforts to provide services.

SELECTION OF BUDGET UNITS FOR DISCUSSION AND BOARD OF SUPERVISOR MEMBERS' COMMENTS

The following budget units were selected for further discussion:

1001 - District 1, 1117 - General Services, 1200 - Auditor Controller, 1750 - Promotions, 1820 - Fairgrounds Development Project, 1903 - General Fund Expenditures, 2910 - Resource Management, 5800 - Veteran Services, 6530 - Public Defender, 6550 - Sheriff, 6650 - Probation, and 7501 - H&SS Administration.

Supervisor Hannigan requested that the topic of allowing board aides to be included in the auto allowance policy be brought back for discussion.

In response to a question from Supervisor Spering, Ms. Huston advised that staff would bring back a separate Board item regarding SB 1 funding.

Supervisor Spering requested that staff to look at how the SB 1 funds could be used for other programs or whether it could be flexed or supplemented for other things besides streets and roads. He then commented on the funding for the maintenance of the Network of Care and asked if additional FTE positions were revenue neutral.

Ms. Huston noted that approximately 1.5 of the positions were funded through the General Fund and that the rest were grant or revenue offset.

In response to questions from Supervisor Spering, Ms. Huston provided information on the CAP Solano JPA funding allocation.

Supervisor Spering commented on the need to separate mental health and housing for homeless, and on demolition of the fairgrounds. He requested that there be a discussion with the City of Vallejo to review the benefits and review revenue sharing opportunities. Lastly, he requested that staff respond to the reason why the recommendation to reduce funds to the coalition and community clinics was being made.

Ms. Corsello provided the Board with information on direction she had provided to Health and Social Services regarding new contracts and noted that it was likely that an error had been made and that contracts were sent out. She noted that she had advised the Board and the Coalition For Better Health last year concerning the need to cut back for this coming year.

In response to a question from Supervisor Thomson, Ms. Corsello provided information on past Board actions concerning funding for children's health insurance and noted that there were sufficient safety net programs in place to provide that service. She then provided information on past Board actions concerning funding for community clinics and noted that there were other options available for healthcare other than those paid for by the General Fund.

Ms. Huston noted that the prior year budget for community clinics included a recommendation to end funding for these programs in the future.

DISCUSSION OF SELECTED BUDGET UNITS

Budget Unit 1001 - District 1

Supervisor Hannigan commented on the need to add \$2,500 to the District 1 budget for ergonomic office improvements.

Budget Unit 1750 - Promotions

Supervisor Thomson requested clarification on what was included in the budget difference of approximately \$44,000. Ms. Corsello advised that staff would provide the Board with that information later in the hearing.

Budget Unit 1820 - Solano360

Supervisor Thomson asked what costs were being anticipated to prepare the fairgrounds property for development. Ms. Huston provided information on the recommendations for the budget unit and the County's responsibilities for the fairgrounds property. She then provided an overview of the project tasks and costs for the Fairgrounds Development Project (Solano360). Lastly, she noted that the total loan to the project would be \$8.2 Million at the conclusion of FY2017/18 and that staff was asking the Board to approve appropriations of \$4 Million for deferred maintenance.

Supervisor Thomson thanked Ms. Huston for the information and commented on the importance of making sure the public could see the project costs.

Supervisor Sperring commented on the project costs and the County's responsibilities concerning the site.

Budget Unit 1200 - Auditor Controller

Supervisor Thomson commented on the wind down of redevelopment and asked if there would be a reduction in positions as a result.

Auditor-Controller Simona Padilla-Scholtens provided information on the amount of work still being required of the department to manage debt obligations and various reporting of redevelopment activities and processes.

Chair Vasquez asked about potential reorganization of the State Board of Equalization. Ms. Padilla-Scholtens advised that she did not see any impacts on the Auditor's budget as a result of this.

Budget Unit 6530 - Public Defender

Supervisor Thomson asked about Proposition 57 impacts on the department.

Public Defender Lesli Caldwell noted that she was taking the impacts step by step.

Ms. Corsello provided information on Proposition 57. She advised that the exact budget exposure was not yet known but that staff was actively working on this. She noted that there may be adjustments needed at Midyear.

Ms. Caldwell provided information on Proposition 57 requirements for youthful offenders.

Budget Unit - 6550 Sheriff/Coroner

Supervisor Thomson commented on the Animal Care Manager position, concerns about arbitrary use of employees and a letter he had received and shared with the Board members.

Sheriff Tom Ferrara provided information on the current Animal Care Manager position.

Supervisor Thomson commented on concerns that employees were being worked out of class.

Sheriff Ferrara commented on the use of the positions and noted that the Animal Care Manager position had been approved by the Board in the past.

Supervisor Thomson commented on the Sheriff's budget and the importance of cost recovery.

Ms. Corsello noted that staff was prepared to provide information about the Animal Care Services budget.

Supervisor Thomson commented on the Sheriff's budget concerning the vacant Animal Care Manager position.

Ms. Huston provided information on Animal Care Services appropriations and position allocations.

Supervisor Thomson commented on the budget description for Animal Care Services.

Sheriff Ferrara commented on his responsibility to assign personnel appropriately.

Supervisor Thomson commented on the results of a past audit of the Stolen Vehicle Taskforce.

Sheriff Ferrara also commented on the audit.

Supervisor Thomson commented on the audit and concerns about misappropriated funds.

Auditor-Controller Simona Padilla-Scholtens provided information on a whistleblower complaint that was received and investigated. She noted that a correction of funding had been done and that no labor distribution was found. She advised that this has happened in other programs within the County where positions were shared amongst a variety of programs. She noted that a memo had been sent to all Sheriff employees concerning proper recording of time allocation.

Supervisor Thomson advised that he would not vote in support of Budget Unit 6550 - Sheriff.

Supervisor Spering commented on Animal Care Services management and noted that it had been turned around and was working well.

Supervisor Thomson commented on the importance of adherence to processes and policies that were in place.

Budget Unit 6650 - Probation

Supervisor Thomson commented on the importance of cost recovery and conducting time studies. He commented in support of the department's Quality Analyst position.

Budget Unit 7501 - H&SS Administration

Supervisor Brown commented on funding within the Crisis Stabilization Unit in FY2016/17 for washer, dryer and plumbing that had not happened yet and asked if the funding could be carried over.

Director of Health and Social Services Gerald Huber noted that staff had an upcoming meeting with Exodus to address these issues and other issues.

Supervisor Brown commented on the importance of retaining the funding for the washer, dryer and plumbing.

Supervisor Thomson commented on homeless and emergency shelter funding.

Mr. Huber noted that this was a placeholder for emergency shelter.

Director of Administrative Services Tess Lapira noted that the emergency shelter funding funded by General Fund and is a placeholder for funds if needed. She advised that its use was flexible for emergency outreach and shelter.

Mr. Huber provided information on Adult Protective Services' use of the funds.

Supervisor Thomson commented on effort to get a mobile shower unit for the homeless in the cities and asked the Board to consider adding a mobile shower pilot program to the budget to assist the homeless.

Mr. Huber commented that all the homeless shelters were struggling and noted a need to collaboratively look at how they can be sustainable.

Chair Vasquez noted that this was a countywide issue and suggested having a workshop to look at this issue again

Ms. Corsello advised that there was an effort being led by city managers to host a workshop or summit in the fall on this issue to determine best practices and find resolutions.

Supervisor Hannigan commented that the City of Vallejo had done a lot on this issue and that a lot was going on currently.

Supervisor Thomson noted that it was important that the interested cities show seriousness of addressing the issue and asked that the pilot program be brought back for discussion at Midyear. He then commented on detox and sober living.

Mr. Huber commented that Proposition 47 implementation would begin to address this and noted that hospitals were interested in expanding different aspects of detox and sober living.

In response to comments from Supervisor Thomson, Deputy Director of H&SS - Employment and Eligibility Angela Shing provided information on the department's efforts to contract with outside agencies that assist the public with the social security benefits process.

Chair Vasquez asked that an update on these efforts be provided to the Board in the Significant Issues memorandum.

Supervisor Brown commented on the number of homeless students and asked that staff include the K-12 schools and colleges when discussions take place regarding mobile showers.

Budget Unit 5800 - Veterans Services

Supervisor Thomson thanked the Veterans Services Office for their work.

Budget Unit 2910 - Resource Management

In response to a question from Supervisor Thomson, Director of Resource Management Bill Emlen provided information on the department's cost recovery efforts.

Supervisor Thomson commented on the inclusion of a half time code enforcement officer in the department's budget and asked whether the position needed to be a full time position now that cannabis was being looked at. He volunteered reducing the \$5,000 in funding allocated to District 5 for non-County contributions in order to assist with funding for the code enforcement position.

Chair Vasquez noted that the Board Cannabis Committee was working on this to bring back to the Board and asked that the discussion be brought back at Midyear.

Supervisor Thomson requested that his budget be reduced by the \$5,000 allocated to District 5 for non-County contributions.

On motion of Supervisor Hannigan, seconded by Supervisor Spering, the Board approved the addition of \$2,500 to the District 1 budget for ergonomic improvements. So ordered by 5-0 vote.

PUBLIC COMMENT OF THE FY2017/18 RECOMMENDED BUDGET

Chair Vasquez invited members of the public to address the Board on this matter and the following comments were received:

A) Donald Tipton, unincorporated Vallejo, commented on his earlier request for a camera on the pedestrian overpass for I-780, addition of lights in Vacaville and the contingencies and resources for the consolidated lighting fund, using the fairgrounds for the homeless and Animal Care Services.

B) George Guynn, Jr., Suisun City, commented on the Board members' budgets, mileage reimbursement, the number of employees with high benefit costs, employee contributions towards benefit costs, and comparing data to encourage job promotion.

On motion of Supervisor Thomson, seconded by Supervisor Brown, the Board approved the reduction of \$5,000 from the funding allocated to District 5 for non-County contributions. So ordered by 5-0 vote.

Supervisor Brown requested that the 1903 General Expenditures budget for funding Community Clinics be funded for six months in the amount of \$395,000.

Supervisor Hannigan offered an amendment that the 1903 General Expenditures budget for funding Community Clinics be funded in the amount of \$197,500

Supervisor Brown commented on the ability of the clinics to absorb the amount of patient visits of those clinics that were not receiving funding. She then noted she would be acceptable to the amendment with the direction that the funding would be for six months only.

On motion of Supervisor Hannigan, seconded by Supervisor Brown, the Board approved the addition of \$197,500 to the 1903 General Expenditures budget for funding Community Clinics for a term of six months, at which point the funding would not be renewed. Supervisor Thomson and Chair Vasquez voted no. So ordered by 3-2 vote.

Senior Management Analyst James Bezek provided the Board with detailed information on the 1750 - Promotions budget noting that overhead, memberships and various small expenditures made up the difference of the funding.

On motion of Supervisor Spering, seconded by Supervisor Hannigan, the Board adopted Resolution No. 2017-125 adopting the budget for the County of Solano for the 2017/18 fiscal year, with the exception of the Sheriff/Coroner budget, in the amount of \$928,767,480. So ordered by 5-0 vote.

On motion of Supervisor Spering, seconded by Supervisor Hannigan, the Board approved the Sheriff/Coroner budget for FY2017/18, in the amount of \$114,081,276. Supervisor Thomson voted no. So ordered by 4-1 vote.

On motion of Supervisor Spering, seconded by Supervisor Hannigan, the Board adopted Resolution No. 2017-126 and Resolution No. 2017-127 amending the List of Numbers and Classifications of Positions, and adopted Resolution No. 2017-128 amending the Alphabetical Listing of Classes and Salaries. So ordered by 5-0 vote.

On motion of Supervisor Spering, seconded by Supervisor Hannigan, the Board approved the Recommended Contributions to Non-County Agencies as included in the Recommended and Supplemental Budgets. So ordered by 5-0 vote.

On motion of Supervisor Spering, seconded by Supervisor Hannigan, the Board voted 5-0 to take the following actions on the items 4-21 of the staff report's Budget Considerations and Recommended Actions:

- 4. Authorized the Director of Human Resources, with the concurrence of the County Administrator, to make technical changes to the Position Allocation List;**
- 5. Authorized the County Administrator to delete positions that have been vacant for over six months, in accordance with the 2011 Budget Reduction Strategy of eliminating or freezing vacant positions and only filling positions that are "Mission Critical" to the organization, and to accordingly direct the Director of Human Resources to make technical changes to the Position Allocation List as needed;**
- 6. Authorized the Auditor-Controller, with the concurrence of the County Administrator, to make adjustments after the close of the Budget Hearings and the end of the fiscal year as needed and where applicable to balance the FY2017/18 Adopted Budget;**
- 7. Authorized the Auditor-Controller, with the concurrence of the County Administrator, to transfer appropriations within a fund to cover FY2016/17 year-end close-out if justified, subject to the transfer(s) not increasing the total appropriation within the fund;**
- 8. Authorized the Auditor-Controller, with the concurrence of the County Administrator to increase the committed Employer CalPERS Rate Reserve by repayments to the General Fund from Pension Debt Service Fund;**

9. *Authorized the Auditor-Controller to apply year-end available fund balance at 6/30/2017 as an Operating Transfer Out to the Library Contingency (BU 9304) in the following Budget Units: Library Zone 1 (BU 6150), Library Zone 2 (BU 6180), Library Zone 6 (BU 6166), and Library Zone 7 (BU 6167);*

10. *Authorized the Auditor-Controller to increase (decrease) appropriations in the Department of Child Support Services Operations Division (BU 2488, subobject 0002312) by the available year-end fund balance at 6/30/2017;*

11. *Authorized the Auditor-Controller to increase (decrease) appropriations in the East Vallejo Fire Protection District (BU 9814, subobject 0002245) by available year-end fund balance;*

12. *Authorized, as part of FY2016/17 closeout, transfer and/or redistribution of BOS approved County General Fund contribution between Departments within Fund 900 (Public Safety) and between Departments/Divisions for Fund 902 (Health & Social Services), provided that the BOS approved General Fund contribution/appropriation amount directed to each of the individual Funds 900 and 902 remains within the approved County General Fund contribution/appropriations amount;*

13. *Authorized the Auditor-Controller, with the concurrence of the County Administrator, to increase (from the 6/30/2017 year-end close/fund balance) the following (please refer to Schedule 4 of the FY2017/18 Recommended Budget):*

- i. Committed Fund Balance - Capital Renewal by \$4.3 million; and*
- ii. Committed Fund Balance - Employer CalPERS Rate by \$4.0 million;*
- iii. Committed Fund Balance - Property Tax System Replacement by \$10 million;*

14. *Authorized the County Administrator, assisted by the Auditor-Controller, to draw down:*

- i. Committed Fund Balance - General Reserve by \$10.0 million to fund the Property Tax System Replacement reserve;*
- ii. Committed Fund Balance - Capital Renewal by \$7.8 million to fund the various projects in the Accumulated Outlay Fund; and*
- iii. Committed Fund Balance - Unfunded Employee Leave Payouts by \$1.0 million to fund employee leave payouts that cannot be absorbed within the departmental budgets;*

15. *In addition, as part of FY2016/17 closeout, if the Third Quarter projection of fund balance for the General Fund is not met (estimated at \$24.5 million), the Board authorized the County Administrator to authorize the Auditor-Controller to reduce the General Fund Contingency for FY2017/18 by the amount short of the projection;*

16. *In the event the General Fund's year-end fund balance exceeds the amount needed to balance the FY2017/18 Budget, as may be authorized by the Board of Supervisors following Budget Hearing deliberations, authorize the County Administrator to direct the Auditor-Controller to (please refer to page D-14 of the Budget Construction & Legal Requirements of the FY2017/18 Recommended Budget):*

- i. Increase the General Fund Committed Fund Balance for Deferred Maintenance/Capital Renewal up to \$5.0 million; and*

- ii. Increase the General Fund Committed Fund Balance for the Employer CalPERS Rate Increases and/or 115 Trust up to \$5.0 million;*
 - iii. Increase the General Fund Committed Fund Balance for General Fund Reserves up to \$4.0 million in anticipation of funding shortfalls in FY2018/19.*
 - iv. Partially or wholly payoff the outstanding principal balance of the General Fund loan for Pension Obligation Bonds;*
- 17. Authorized the transfer of up to 10% of Public Health 1991 Realignment to Social Services to address caseload growth in In Home Support Services (IHSS);**
- 18. Authorized the County Administrator, to complete all actions necessary, including approval of any necessary Appropriation Transfer Requests (ATR's) related to the Intergovernmental Transfer funds (IGT) previously approved by the Board in March 2017;**
- 19. Authorized the Auditor-Controller, with the concurrence of the County Administrator, to transfer any General Fund savings resulting from the FY2017/18 mandated IHSS program to the General Fund Contingency;**
- 20. Authorized the Auditor-Controller to make a technical correction to the PARS rate from 1.39% to 3.29% for impacted departments due to an increase in unfunded liabilities for this plan; and**
- 21. Authorized the County Administrator to sign all agreements and/or contract amendments resulting from the Board's approval of the Recommended Budget and Supplemental Budget requests.**

Adopted

Enactment No: Resolutions 2017-125 through 2017-128

RECESS/ADJOURN:

This meeting of the Solano County Board of Supervisors adjourned at 12:42 P.M. Next meeting of the Solano County Board of Supervisors will be June 27, 2017 at 8:30 A.M., Board Chambers, 675 Texas Street, Fairfield, California.

JOHN M. VASQUEZ, Chair
Solano County Board of Supervisors

BIRGITTA E. CORSELLO, Clerk
Solano County Board of Supervisors

By _____
Jeanette Neiger, Chief Deputy Clerk