

## SIDE LETTER OF AGREEMENT

To the Memorandum of Understanding  
Between the County of Solano and SEIU Local 1021, Unit # 7  
Regulatory, Technical and General Service Employees

This will confirm an understanding reached between the County of Solano, hereinafter referred to as the County, and the Service Employees International Union, Local 1021, hereinafter referred to as the Union, representing Unit #7, Regulatory, Technical and General Service Employees.

To promote career progression within the Agricultural Department, employees taking an exam with the California Department of Food and Agriculture pursuant to the California Food and Agriculture Code or Business & Professions Code, may be reimbursed for the costs of each exam or license provided the following conditions are met:

- A) At the time of the exam and at the time of requesting payment, employees must hold the classification of Agricultural Biologist Weights & Measures Inspector Trainee, Agricultural Biologist Weights & Measures Inspector, Agricultural Biologist Weights & Measures Inspector (Senior) of at least (50) percent of an allocated position (.5 FTE); and,
- B) The employee must successfully pass the exam (written and/or oral) required to obtain each certificate or license.

Eligible part-time employees will be reimbursed a percentage of the cost of the license or certification in proportion to the percentage of the time worked.

Any employee who avails him or herself of this provision who voluntarily leaves the County's service during the fiscal year in which the employee was reimbursed, shall reimburse the County on a pro-rata basis the amount the employee received.

Note: There are presently 4 exams which require an exam be passed as well as an oral board component which must also be passed. In those instances where an employee is taking an exam which requires an oral board component, in order to be reimbursed, the employee must pass both the written and oral board component.

COUNTY:

  
\_\_\_\_\_  
Marc A. Fox  
Director of Human Resources

Date 1-5-18

SEIU LOCAL 1021:

  
\_\_\_\_\_  
Greg Carter  
Representative

Date 1-5-18