

**FIRST AMENDMENT TO STANDARD CONTRACT  
BETWEEN COUNTY OF SOLANO and Vavrinek, Trine, Day & Co., LLP (VTD)**

This First Amendment ("First Amendment") is entered into as of the 1<sup>st</sup> day of July, 2018, between the COUNTY OF SOLANO, a political subdivision of the State of California ("County") and VTD, ("Contractor").

1. Recitals

A. The parties entered into a contract dated 04/01/2015 (the "Contract"), in which Contractor agreed to provide the County's Comprehensive Annual Financial Report (CAFR), Single Audit and prepare the Report to the Board of Supervisors on applying Agreed Upon Procedures for fiscal years ended June 30, 2015, 2016 and 2017 (formally referenced as GAAN Appropriations limit).

B. The County now needs to extend the Contract for services for two additional years, (fiscal years ending June 30, 2018 and 2019).

C. This First Amendment represents an increase of \$240,000 and a two (2) year extension of the Contract.

D. The parties agree to amend the Contract as set forth below.

2. Agreement.

A. Term of Contract.

Section 2 is deleted in its entirety and replaced with: The term of this contract is from April 1, 2015 to June 30, 2020.

B. Amount of Contract

Section 3 is deleted in its entirety and replaced with: The maximum amount of the Contract is \$555,000, payable in accordance with the fee schedule set forth in Exhibit A-1 for the additional scope.

C. Scope of Work

Exhibit A is amended to add Audit years 2018 and 2019 and to include the additional scope of work attached as Exhibit A-1.

D. Budget.

Exhibit B is amended to include the following for Audit Year 2018 and 2019 and the additional scope in Exhibit A-1:

|                 |                                      |
|-----------------|--------------------------------------|
| Audit Year 2018 | \$105,000/County<br>\$15,000/First 5 |
| Audit Year 2019 | \$105,000/County<br>\$15,000/First 5 |

3. Effectiveness of Contract.

Except as set forth in this First Amendment, all other terms and conditions specified in the Contract remain in full force and effect.

COUNTY OF SOLANO, a Political  
Subdivision of the State of California

Vavrinek, Trine, Day & Co., LLP

By \_\_\_\_\_

By David E. Showalter

APPROVED AS TO FORM

By Kimberley Block  
County Counsel



**VAVRINEK, TRINE, DAY & CO., LLP**  
Certified Public Accountants

VALUE THE *difference*

February 23, 2017

Ms. Simona Padilla-Scholtens, CPA  
Auditor-Controller  
County of Solano, California

Dear Ms. Padilla-Scholtens:

We appreciate the opportunity to serve the County of Solano (County) as the independent auditor. This letter is intended to set-forth the understanding that, at the request of the County we will continue to provide the County with independent auditing services for the Fiscal Years Ending June 30, 2018 and 2019. The description of the auditing services we will provide the County is contained in our agreement for audit services dated March 10, 2015. This proposal demonstrates our capability and commitment to serve.

At the request of the County, we have prepared a fee quotation for auditing services for the Fiscal Year Ending June 30, 2018 and 2019. Vavrinek, Trine, Day & Co., LLP is strongly committed to our governmental clients and we value serving as the County's independent auditors. In accordance with our Proposal for Audit Services, dated December 3, 2014, the FY 2018 and FY 2019 audit fee will be consistent with the FY 2017 fee.

Additionally, we have prepared a fee quote to audit the Solano First 5 Commission for the Fiscal Years Ending June 30, 2018 and 2019. Our proposed fee is outlined as follows:

| Description of Services   | Estimated Hours | Proposed Audit Fees   |            |
|---|-----------------|-----------------------|------------|
|   |                 | Not to Exceed Amounts |            |
|   |                 | 2017-2018             | 2018-2019  |
| 1. County of Solano CAFR, including GANN Limit  | 768             | \$ 80,000             | \$ 80,000  |
| 2. Single Audit (Assuming 4 Major Programs)   | 282             | 25,000                | 25,000     |
| <i>Additional major programs will be audited at an additional cost of \$5,000 per program</i> |                 |                       |            |
| Total for Fiscal Year (not-to-exceed) - CAFR and Single Audit                                 |                 | \$ 105,000            | \$ 105,000 |
| Additional Audit Services   |                 |                       |            |
| 1. Solano First 5   | 150             | \$ 15,000             | \$ 15,000  |
| Total for Fiscal Year (not-to-exceed) - First 5   |                 | \$ 15,000             | \$ 15,000  |

**QUOTED HOURLY RATES OF THE FIRM'S PROFESSIONALS:**

|                  | 2017-2018 | 2018-2019 |
|------------------|-----------|-----------|
| Partner          | 235       | 235       |
| Manager          | 170       | 170       |
| Supervisor       | 130       | 130       |
| Senior           | 100       | 100       |
| Staff            | 85        | 85        |
| Paraprofessional | 65        | 65        |

We feel that Vavrinek, Trine, Day & Co., LLP is the best selection for the County. There are numerous changes affecting governmental agencies including new accounting standards issued by the Governmental Accounting Standards Board (GASB), and new federal uniform grant guidance requirements for Federal Awards. As one of the leading firms in governmental auditing in California, we have invested significant time and resources to proactively address these changes and provide efficient and timely audits.

Our investment of time and resources includes:

- Providing several training sessions to industry groups and clients regarding new GASB pronouncements and Single Audit reporting requirements including GASB 74 and GASB 75.
- Providing in excess of 80 hours per year of governmental continuing professional education (CPE) to our staff working on governmental audits.
- Attendance at national training sessions so that we can address implementation issues with key representatives of the Office of Management and Budget (OMB), U.S. Government Accountability Office (GAO), American Institute of Certified Public Accountants (AICPA) and the various Offices of the Inspector General's (OIG) relating to all areas of governmental auditing.
- Investing a significant amount of time in developing our understanding of new Single Audit requirements, including the new uniform grant guidance of 2 CFR 200. We regularly present to industry groups on new reporting and compliance requirements.
- Researching new professional pronouncements so that we are at the leading edge in preparing our clients to respond to all new requirements.
- Devoting resources to a strict quality control program including the funding of a quality control department.

As a result of our efforts Vavrinek, Trine, Day & Co., LLP places within the top three California based CPA firms and is a top 100 CPA firm nationally, and provides governmental auditing services to over 300 governmental agencies.

We value serving as the County of Solano's independent auditors. Should you have any questions, please feel free to call me at (916) 570-1880.

Sincerely,



David E. Showalter

Partner

Vavrinek, Trine, Day & Co., LLP