



April 20, 2018

Ms. Lora Connolly
Director, Department of Aging
1300 National Drive, Suite 200
Sacramento, CA. 95834

Dear Ms. Connolly:

This letter and the attached Resolutions are to notify your Department of our requested for approval, effective 6/30/18, of our "voluntary termination" as provided for under 22 CCR Section 7210, *Voluntary Termination of AAA's Grant Agreements*.

Your Department and other organizations have been aware of our Agency's lack of performance. As such, we are requesting termination.

1. The most recent Single Audit Report for Fiscal year 2015/16 prepared by Grant Bennett, dated 8/20/17, and provided to your Department, contained **5** material weaknesses identified in the area of internal control over financial reporting and **6** material weakness identified in the area of internal control over major programs. Excerpts from Audit attached. Page 42 of the excerpt identifies three of these material weaknesses were contained in the prior year Single Audit for year ending June 30/2015. Your Department was provided a copy in March of 2015. This situation continued despite the Board of Directors annually approving the audits results and recommendations to management.
2. Sometime in January of 2018 our Interim Director, Bruce Wagstaff was told by your Department that our Agency was now classified as "High Risk". The 15/16 Single Audit Report states the agency did not qualify as a low-risk auditee.
3. Because of your Department's Program Audit in January, the Agency received a letter from your agency identifying an "unfavorable variance" of \$51,236.00, between funds received and what the audit reported. The letter stated this issue "will be subject to further examination". The areas in question are Title III-E, Title III-B, SNAP-ED and OVRI State.
4. For more than a year the Agency has been unable to file requests for reimbursement on a timely and/or comprehensive manner resulting in continued delay in payment to providers, vendors, and other subcontractors. This situation was cited in your letter to me dated March 26, 2018.
5. The Agency has lacked sufficient funds available to hire an Executive Director, Fiscal Officer or Planner since the end of last year. The Agency has been in fiscal disarray for some time which was not known by the Board of Directors until August of 2017.

We look forward to your confirmation of acceptance of our "Voluntary Termination" as provided for in the above cited California Code of Regulations

Sincerely,

JoAnn Busenbark

Cc: Senator Bill Dodd
Supervisor Brad Wagenknecht, Napa County
Supervisor Jim Spering, Solano County
Jerry Huber, Director HHS Solano County
Howard Hines, Director HHS Napa County
AAoA Napa Solano Board Members