

May 22, 2018

Solano County Board of Supervisors

Initial concepts for a new joint Area Agency on Aging serving PSA 28

Legal agreement concept - use a Joint Exercise of Powers Agreement between Solano & Napa

Form new Oversight Board - to include at least one Board of Supervisor member and a Board appointed representative, consider specific areas of interest/expertise in some appointments, each county would have specified set of appointments (total Board size and make up – pending further discussions between counties). Regular meetings of Oversight Committee (TBD – monthly or quarterly & location) Meetings to be held no less frequent then quarterly, agendas to include financial updates and service provider updates

Oversight Board to approve Annual Budget, direct service formulas and budget allocations

Form a new Advisory Council – each county shares in specified set of appointments must follow State requirements, details to be determined in next step of plan formation, prefer no duplication between Advisory Council & Oversight Board appointments

Designate the Administrative Agent – responsible for day to day operations, AAA staff, records, financial records and reporting, and staff support of the Oversight Board and Advisory Council- initial conversations suggest that Napa County maybe interested in this role.

Each County shall have ability to consider/provide for imbedded/hosted services whether staffed by AAA directly or contracting with a vendor.

Contracted Service Providers- Staff from each County to have ability to participate in required state RFP and vendor selection for shared services contracts, and each county have a role in county specific vendor selection.

Direct Contracted service provider: Napa specific - Service locations coordinated by Napa

Direct Contracted service provider: Solano specific – Service locations coordinated by Solano

Direct Contracted services shared provider Napa/Solano – each County to participate and assist with service space locations for staff or contracted services available in their respective County

Direct services provided by new AAA – each County to participate and assist with spaces available for staff or services available in their respective County, consider concept of embedded services in county facilities or with other non-profit providers