

Memorandum of Understanding between MCE and County of Solano Exploring Inclusion in MCE

This Memorandum of Understanding (MOU), regarding MCE membership consideration is entered into by and between MCE and the County of Solano.

WHEREAS, the County of Solano has expressed interest in exploring membership in MCE, and

WHEREAS, MCE has a Policy to consider new community inclusion, subject to receipt of a complete application and subject to MCE analysis and approval, and

WHEREAS, MCE and County of Solano are collaborating to determine the feasibility of including County of Solano within MCE's Service area and approving the County of Solano application for membership; and

WHEREAS, MCE and County of Solano have a mutual interest in following the guidelines below,

NOW THEREFORE, the parties hereto agree as follows:

1. County of Solano agrees to assign one staff member as primary point of contact with MCE. Assigned staff member will support and facilitate communication with other County of Solano staff and officials, as well as provide input and high-level assistance on community outreach.
2. County of Solano will work with MCE to conduct public outreach about the MCE program to aid in outreach and education and to collect feedback from the community. Options to publicize include, but are not limited to, website, social media, public events, community workshops, and newsletter announcements, as well as distribution of flyers and handouts provided by MCE.
3. County of Solano will complete and submit 'MCE Membership Application' to MCE.
4. After receipt of complete Membership Application, MCE will conduct a quantitative analysis to determine feasibility of adding County of Solano to the MCE Service Area, and approve membership if analysis results are positive.
5. Subject to membership approval by the MCE Board, County of Solano agrees to publicize and share information about MCE within its community during the 6 month enrollment period. Options to publicize include, but are not limited to, website, social media, public events, community workshops, and newsletter announcements (where feasible), as well as distribution of flyers and handouts provided by MCE at County of Solano offices.

6. Subject to membership approval by the MCE Board, County of Solano agrees to provide desk space for up to 2 MCE staff during the 6 month enrollment period, and agrees to consider on-going desk space availability if needed for effective and efficient outreach.

IN WITNESS WHEREOF, the parties hereto have executed this MOU.

MCE:

By:

Dawn Weisz, CEO
MCE

Date

County of Solano:

By:

Birgitta E. Corsello, County Administrator
COUNTY OF SOLANO

Date