

Resolution No. 2018 -

RESOLUTION OF THE SOLANO COUNTY BOARD OF SUPERVISORS HONORING SANDRA J. HOFFERT, OFFICE ASSISTANT II, UPON HER RETIREMENT FROM THE SOLANO COUNTY ADMINISTRATOR'S OFFICE WITH OVER 20 YEARS OF DEDICATED PUBLIC SERVICE TO SOLANO COUNTY

WHEREAS, Sandra J. Hoffert began her career with the County Administrator's Office as a Clerk on November 2, 1998 and is retiring after more than 20 years; and

WHEREAS, Ms. Hoffert's was reclassified to Office Assistant I on April 4, 1999 and as her knowledge grew she was promoted to Office Assistant II on November 10, 2002; and

WHEREAS, Ms. Hoffert has been the helpful voice and public face that greets individuals seeking assistance whether on the phone or at the front counter; and

WHEREAS, Ms. Hoffert has dedicated herself to serving the public, providing essential support, answering questions and accepting countless forms, documents and report dropped off weekly for the County Administrator's Office, Clerk of the Board, County Counsel and the Board of Supervisors; and

WHEREAS, Ms. Hoffert has displayed a high level of professionalism and has been flexible to the ever-changing clerical and customer service responsibilities, taking pride in preparing the final touches to board resolutions, proclamations, and various certificates presented by the Board of Supervisors; and

WHEREAS, Ms. Hoffert's extensive knowledge of county processes has enabled her to guide the public respectfully to the proper resources, no matter the content of the question or inquiry, going above and beyond in her customer service; and

WHEREAS, in addition to her friendly demeanor and can-do attitude, Ms. Hoffert is well known for keeping a well-stocked candy bowl year around, available to all staff and visitors, and decorates for the season; and

WHEREAS, Ms. Hoffert is greatly valued and will be missed by her friends and colleagues in the County Administrator's Office, Board of Supervisors, County Counsel, and all the departments, agencies and public, she has interfaced with all these years. She will be missed for her integrity, breadth of knowledge, excellence, and pleasant demeanor.

NOW, THEREFORE BE IT RESOLVED, that the Solano County Board of Supervisors hereby recognizes Sandra J. Hoffert for her many years of outstanding and dedicated service to the people of Solano County, and joins her friends and colleagues of Solano County in wishing her a long, healthy, and happy retirement.

Dated this 11th day of December, 2018

JOHN M. VASQUEZ, Chair
Solano County Board of Supervisors

ATTEST:
BIRGITTA E. CORSELLO, Clerk
Solano County Board of Supervisors

By: _____
Jeanette Neiger, Chief Deputy Clerk