



# Solano County

675 Texas Street  
Fairfield, California 94533  
www.solanocounty.com

## Minutes - Draft Board of Supervisors

*Erin Hannigan (Dist. 1) Chairwoman  
(707) 553-5363*

*Monica Brown (Dist. 2), Vice-Chair  
(707) 784-3031*

*James P. Spering (Dist. 3)  
(707) 784-6136*

*John M. Vasquez (Dist. 4)  
(707) 784-6129*

*Skip Thomson (Dist. 5)  
(707) 784-6130*

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Tuesday, February 5, 2019

8:30 AM

Board of Supervisors Chambers

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### CALL TO ORDER

*The Solano County Board of Supervisors met on the 5th day of February 2019 in regular session in the Board of Supervisors' Chambers at the Solano County Government Center, 675 Texas Street, Fairfield, California at 8:30 A.M. Present were Supervisors Brown, Spering, Vasquez, Thomson and Chairwoman Hannigan. Also present were County Administrator Birgitta Corsello and County Counsel Dennis Bunting.*

### ROLL CALL

*Erin Hannigan, Monica Brown, James P. Spering, John M. Vasquez and Skip Thomson*

### CLOSED SESSION

*The Solano County Board of Supervisors recessed to Closed Session at 8:31 A.M. to discuss the following matters:*

**1**      **19-121**      Public Employee Performance Evaluation: County Administrator and County Counsel

Conference with Real Property Negotiators: Property: APNs: 0129-210-040, 0129-210-100, 0129-210-110, East Monte Vista Avenue, Vacaville; Agency negotiators: Birgitta E. Corsello, County Administrator, Nancy Huston, Assistant County Administrator, Megan Greve, General Services Director and Dave Daly, Nut Tree Airport Manager; Negotiating parties: Mark Heavey and Karl Higgins; Under negotiation: Price and terms

Attachments:      [A - Memorandum](#)

**RECONVENE**

*This meeting of the Solano County Board of Supervisors reconvened at 9:04 A.M. All members were present and Chairwoman Hannigan presided.*

**REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)**

*County Counsel Dennis Bunting advised that there were no reports from Closed Session.*

**SALUTE TO THE FLAG AND A MOMENT OF SILENCE**

*This meeting of the Solano County Board of Supervisors continued with the Salute to the Flag and a Moment of Silence.*

**PRESENTATIONS**

- 2**      [19-95](#)      Adopt and present a resolution and plaque of appreciation honoring Undersheriff Gary T. Elliott Jr. upon his retirement from the Sheriff's Office with 30 years of dedicated public service to Solano County (Supervisor Vasquez)

Attachments:      [A - Resolution](#)  
                                 [Executed Resolution](#)  
                                 [Minute Order](#)

**On motion of Supervisor Vasquez, seconded by Supervisor Spering, the Board adopted and presented Resolution No. 2019-25 honoring Undersheriff Gary T. Elliot Jr. upon his retirement from the Sheriff's Office with 30 years of dedicated public service to Solano County. So ordered by 5-0 vote. (See Resolution Book)**

**Enactment No: Resolution 2019-25**

- 3**      [19-57](#)      Approve and present a plaque of appreciation honoring Rollie Piltzer, Mental Health Clinician (Licensed), upon her retirement from the Department of Health & Social Services, Behavioral Health Division with over 18 years of dedicated public service to Solano County (Supervisor Brown)

Attachments:      [Minute Order](#)

**On motion of Supervisor Brown, seconded by Supervisor Thomson, the Board approved and presented a plaque of appreciation honoring Rollie Piltzer, Mental Health Clinician (Licensed), upon her retirement from the Department of Health & Social Services, Behavioral Health Division with over 18 years of dedicated public service to Solano County. So ordered by 5-0 vote.**

- 4      [19-110](#)      Adopt and present a resolution recognizing February 2019 as Black History Month in Solano County (Supervisor Brown)

Attachments:      [A - Resolution](#)  
                         [B - 2019 Black History Month Theme](#)  
                         [Executed Resolution](#)  
                         [Minute Order](#)

On motion of Supervisor Sperling, seconded by Supervisor Thomson, the Board adopted and presented Resolution No. 2019-26 recognizing February 2019 as Black History Month in Solano County. So ordered by 5-0 vote. (See Resolution Book)

Enactment No: Resolution 2019-26

## ITEMS FROM THE PUBLIC

*Chairwoman Hannigan invited members of the public to address the Board on matters not listed on the agenda but within the subject matter jurisdiction of the Board. The following comments were received:*

*A) Nancy Huston, Assistant County Administrator, introduced new Chief Information Officer and Registrar of Voters Tim Flanagan.*

*B) George Guynn, Jr., Suisun City, commented on the Metropolitan Transportation Commission.*

*C) Donald Tipton, unincorporated Vallejo, commented on redistricting.*

*D) Dennis Allen, Fairfield, commented on Proposition 64 and voter confidence.*

*E) Amber Robitaille, Vacaville, commented in opposition to the Tiny Shed Project.*

*F) Terry Fernandez, Vacaville, commented in opposition to the Tiny Shed Project.*

*G) Gaylene Robitaille, Vacaville, commented in opposition to the Tiny Shed Project.*

*H) Jason Bezis, Lafayette, commented on the need for reform for the Solano County City Selection Committee.*

*I) Sandra DeGeorge, Vacaville, commented on the Rural North Vacaville Water District.*

*County Administrator Birgitta Corsello noted that the Rural North Vacaville Water District was an independent entity.*

*J) Rebecca Hintz, Vacaville, commented on dog breeding.*

*K) Maria Quezada, Vacaville, commented in opposition to the Tiny Shed Project.*

*Supervisor Thomson announced that the Tiny Shed Project had just received a donation of \$25,000 for the project from an anonymous donor. He advised that he welcomed sitting down with the residents to discuss the project.*

## **ADDITIONS TO OR DELETIONS FROM THE AGENDA**

*There were no additions to or deletions from the Solano County Board of Supervisors' agenda for February 5, 2019*

## **APPROVAL OF THE AGENDA**

**On motion of Supervisor Vasquez, seconded by Supervisor Spering, the Board approved the agenda of the Solano County Board of Supervisors for February 5, 2019 as submitted. So ordered by 5-0 vote.**

## **PUBLIC COMMENT ON CONSENT CALENDAR**

*Chairwoman Hannigan invited members of the public to address the Board on items listed on the Consent Calendar. The following comments were received:*

*A) Donald Tipton, unincorporated Vallejo, commented on Items 8-11 regarding retirements from the County.*

*Chairwoman Hannigan advised that some employees did not want to be publicly recognized.*

## **APPROVAL OF THE CONSENT CALENDAR**

**On motion of Supervisor Vasquez, seconded by Supervisor Spering, the Board approved the following Consent Calendar items by 5-0 vote.**

## **CONSENT CALENDAR**

- 5**      **[19-77](#)**      Adopt a resolution authorizing the Treasurer-Tax Collector-County Clerk to hold a sale of tax-defaulted property at a Chapter 7 (Public Auction) sale via the Internet within 180 days of Board approval

Attachments:      [A - Resolution](#)  
                              [B - Parcel List](#)  
                              [Executed Resolution](#)  
                              [Minute Order](#)

**Adopted**

**Enactment No: Resolution 2019-27**

- 6      [19-98](#)      Accept the Solano County Treasurer's Quarterly Report for the period of October 1, 2018 through December 31, 2018

Attachments:      [A - Letter to the Board](#)  
                         [B - Statement of Compliance](#)  
                         [C - PARS 115 Report](#)  
                         [D - Treasury Portfolio](#)  
                         [E - Balance Sheet and Income Statement](#)  
                         [Minute Order](#)

**Accepted**

- 7      [19-67](#)      Approve the Registrar of Voters' billing of \$698,128 in reimbursable costs for election services provided to school districts participating in the November 6, 2018 General Election as required by Education Code §5421; and Authorize the Registrar of Voters to recognize the revenue from these jurisdictions

Attachments:      [A - Solano County BOE](#)  
                         [B - Yolo County BOE](#)  
                         [C - Solano CC](#)  
                         [D - San Joaquin Delta CC](#)  
                         [E - Benicia USD](#)  
                         [F - Davis USD](#)  
                         [G - Dixon USD](#)  
                         [H - Fairfield Suisun USD](#)  
                         [I - River Delta USD](#)  
                         [J - Travis USD](#)  
                         [K - Vacaville USD](#)  
                         [L - Vallejo USD](#)  
                         [M - Winters USD](#)  
                         [N - Cost Allocation Methodology](#)  
                         [Minute Order](#)

**Approved**

- 8      [19-54](#)      Adopt a resolution and plaque of appreciation honoring Arvis Seale, Office Assistant III, upon her retirement from the Department of Health and Social Services, Employment and Eligibility Division, with over 35 years of dedicated public service to Solano County

Attachments:      [A - Resolution](#)  
                         [Executed Resolution](#)  
                         [Minute Order](#)

**Adopted**

**Enactment No: Resolution 2019-28**

- 9        [19-52](#)        Adopt a resolution and plaque of appreciation honoring Charlene Baker, Special Programs Supervisor, upon her retirement from the Department of Health and Social Services, Employment & Eligibility Services Division with over 25 years of dedicated service to Solano County (Chairwoman Hannigan)

Attachments:    [A - Resolution](#)  
                         [Executed Resolution](#)  
                         [Minute Order](#)

**Adopted**

**Enactment No: Resolution 2019-29**

- 10       [19-62](#)        Adopt a resolution and plaque of appreciation honoring Lynn Toveg, Mental Health Clinician (Licensed), upon her retirement from the Department of Health & Social Services, Behavioral Health Division, with over 20 years of dedicated public service to Solano County

Attachments:    [A - Resolution](#)  
                         [Executed Resolution](#)  
                         [Minute Order](#)

**Adopted**

**Enactment No: Resolution 2019-30**

- 11       [19-53](#)        Approve a plaque of appreciation honoring Sandra L. Fulps, Office Assistant III, upon her retirement from the Department of Health and Social Services, Employment and Eligibility Services Division with over 17 years of dedicated public service to Solano County

Attachments:    [Minute Order](#)

**Approved**

## **MISCELLANEOUS ITEMS**

- 12       [19-109](#)       Consider the reappointment of Marcy Savala as a Trustee on the Silveyville Cemetery District, representing District 4, for a 4 year term to expire on February 5, 2023

Attachments:    [Minute Order](#)

**Approved**

## REGULAR CALENDAR

### OTHER

- 14      [19-124](#)      Receive a presentation from California State University Maritime Academy (CSU Maritime Academy) regarding their expansion plans
- Attachments:*      [A - Presentation](#)  
                                 [Minute Order](#)
- Vice President of Academic Affairs/Provost for California State University Maritime Academy (Academy) Susan Opp introduced the item.*  
*Vice President of Administration and Finance Franz Lozano and provided an overview of the Academy and its expansion plans.*  
*Chairwoman Hannigan thanked the speakers for their presentation.*
- Received**
- 13      [19-107](#)      Conduct a Public Hearing to consider the Workforce Development Board of Solano County Local Workforce Plan revisions; and Approve the proposed Workforce Local Plan revisions, including newly negotiated WIOA performance measures
- Attachments:*      [A - Solano Local Plan Revisions](#)  
                                 [B - State Negotiated Measures](#)  
                                 [C - Solano Past Negotiated Measures](#)  
                                 [D - Local Plan Attachment - CalFresh](#)  
                                 [E - Local Plan Attachment - Child Support](#)  
                                 [F - Local Plan Attachment - Competitive Integrated Employment](#)  
                                 [G - Local Plan Attachment - ELL and Foreign Born](#)  
                                 [H - Presentation](#)  
                                 [Minute Order](#)
- Workforce Development Board (WDB) Executive Director Heather Henry introduced the item.*
- WDB Planning and Industry Liaison Coordinator Brian Hooker and Ms. Henry provided an overview of the Solano County Local Workforce Plan.*
- In response to a question from Chairwoman Hannigan, Ms. Henry provided information on the WDB definition of sanctuary sites, noting that some stakeholders felt safer going to faith based or school sites they considered to be a sanctuary from retribution as opposed to going to a government building.*
- Chairwoman Hannigan opened the public hearing. There were no public speakers.*
- Supervisor Vasquez thanked Ms. Henry for all of her work.*
- Mr. Booker advised that the local plan was available on the WDB's website.*

*Chairwoman Hannigan commented on the importance of the work being done and for everyone to feel like they have a place and employment opportunities. She then commented on the number of individuals on CalFresh that had a job but didn't make enough to feed their families.*

*Supervisor Vasquez thanked the WDB for their efforts to give those in the child support system the ability to work with the state to modify their plans and become employed.*

**On motion of Supervisor Thomson, seconded by Supervisor Vasquez, the Board conducted a Public Hearing to consider the Workforce Development Board of Solano County Local Workforce Plan revisions; and Approved the proposed Workforce Local Plan revisions, including newly negotiated WIOA performance measures. So ordered by 5-0 vote.**

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[19-97](#)

Consider the appointment of a Solano County representative to the Metropolitan Transportation Commission for a 4 year term to commence on February 10, 2019, to be selected from the Solano County City Selection Committee's nominations of James P. Spering, Harry T. Price and Bob Sampayan

Attachments:     [A - Solano County City Selection Committee Draft Minutes](#)  
[Minute Order](#)

*Chairwoman Hannigan invited members of the public to address the Board on this matter and the following comments were received:*

*A) Donald Tipton, unincorporated Vallejo, commented on the selection process of the nominations for the appointment.*

*B) Jason Bezis, Bay Area Transportation Working Group, commented on the selection process of the nominations for the appointment.*

*C) George Guynn, Jr., Suisun City, commented on the selection process of the nominations for the appointment.*

*D) David Shipley, Vallejo, commented on declines in traffic as a result of tolls, Highway 37 future plans and the need for a Vallejo representative on the Metropolitan Transportation Commission.*

*Chairwoman Hannigan commented on the passage of Regional Measure 3. She then commented on the advantage of having Supervisor Spering on the MTC due to his experience, understanding of the processes and advocacy for roads and transportation. She advised that she was in support of Supervisor Spering as the appointment.*

*Supervisor Vasquez advised that he would second the appointment of Supervisor Spering. He commented on commuters and noted that competition for transportation funding was difficult as Solano County was not a self-help county. He noted that Supervisor Spering was the best person for the appointment.*



*Supervisor Thomson commented in support of Supervisor Spering, noting the need to have someone like him that understands how the system works and who was able to take a broader look.*

*Supervisor Spering advised that he respected the comments that had been made and noted that Solano County received \$2.5 billion from the two recent measures that resulted in two bridges being replaced. He then commented on the improvements to Interstate 80 and the benefits of those for commuters.*

**On motion of Chairwoman Hannigan, seconded by Supervisor Vasquez, the Board considered the appointment of a Solano County representative to the Metropolitan Transportation Commission for a 4 year term to commence on February 10, 2019 from the Solano County City Selection Committee's nominations of James P. Spering, Harry T. Price and Bob Sampayan; and Appointed James P. Spering to be the representative. Supervisor Brown voted no. So ordered by 4-1 vote.**

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[19-119](#)

Receive a verbal update on the status of the Solano County Fair Governance Subcommittee comprised of Supervisors Monica Brown and Skip Thomson; Receive a presentation from the Fair Manager; Receive comments from the County Auditor/Controller and County Administrator's Office Staff; Consider the recommendations of the subcommittee; and Consider directing staff to issue a Request for Proposals for Management and Operation services for the Fairgrounds

Attachments:    [A - Fair Governance Subcommittee Agendas](#)  
[B - Fairgrounds Management Agreement](#)  
[C - SCFA By-Laws Amended 2015](#)  
[D - Draft By-Laws Revision January 2019](#)  
[E - SCFA Draft Business Plan](#)  
[F - SCFA Draft Business Plan Revisions](#)  
[G - SCFA Audit 2016-2017](#)  
[H - SCFA Audit Management Memo](#)  
[I - SCFA Audit Management Memo Addendum](#)  
[J - SCFA Strategic Plan](#)  
[Minute Order](#)

*Supervisor Brown noted that the annual fair was not going away and that the County would still be required to put on a fair and conducting Ag Day. She then commented on an audit of the Fair Association, noting that the continual deficits and pension liabilities needed to be addressed, as well as facility assessments, needs and costs, financial reporting methods and a needed business plan that would show how the association could continue. She advised that the Fair Governance Subcommittee was recommending that the current agreement expire and county staff work on a transition plan.*

*Supervisor Thomson agreed with Supervisor Brown's comments and noted that it was a hard decision to make the recommendation. He advised that there was no easy way out and that the recommendation was a way to address deficits of the fair. He advised that things could not continue on the path they were and that the County did not have the \$750,000 to keep subsidizing the fair.*

*Principal Management Analyst James Bezek provided an overview of the agenda item noting that ending year round events was not part of the item.*

*Supervisor Vasquez noted that the County owned the property, made the appointments and was now looking for someone to manage the property itself. He advised that the Fair Association should manage the property in the end if they met the requirements, however he noted that the current contract should be allowed to expire so that the County could renegotiate with direction from the Board on what needed to be done differently.*

*Mr. Bezek commented on the subcommittee's recommendation, noting that it separated the provision of the annual fair and Ag Day from the operations and maintenance of the fairgrounds.*

*Fair Manager Mike Ioakimedes provided a handout of documents to the Board and then presented an overview of recent changes to the Fair Association business model.*

*Supervisor Sperring commented on the importance of hearing from Mr. Ioakimedes in response to the subcommittee's recommendation, why it was not a good idea and how change would be brought about at the Fair Association.*

*Supervisor Vasquez commented that .33 funds were not the Fair Association's funds and that the funds went to the General Fund.*

*Auditor-Controller Phyllis Taynton noted that the County used .33 funds to offset the costs for services from County Counsel, the Auditor and other general services that the County provided to the fair.*

*Mr. Ioakimedes provided information in response to the Auditor-Controller Management memorandum regarding cash flow issues and pension and payroll related liabilities.*

*In response to a question from Chairwoman Hannigan, Mr. Ioakimedes noted that the association's payroll included approximately \$149,000 a year for current CalPERS liabilities.*

*Mr. Ioakimedes continued to provide information in response to the Auditor/Controller Management memorandum.*

*In response to a question from Supervisor Vasquez, Mr. Ioakimedes noted that horseracing was not possible at the fairgrounds.*

*Supervisor Hannigan commented on the need for a modern accounting method to allow the association to better manage employee counts and costs charged. She noted that audits have shown a decline in revenues and that the association had dug into its reserve fund until it was gone. She commented on the lack of understanding of what was happening and noted the need for activities to keep happening at the fairgrounds as the Solano360 project moved forward.*

*Mr. Ioakimedes advised that he came from a career of self-employment and that he managed the association the same way. He noted that it was very apparent that the old set of books were not true management and advised that it would take some time to fully change everything.*

*Ms. Taynton provided an overview of the audit findings regarding the association's reporting structure, management reports, the 2019 budget of the association and its compliance with CalPERS reporting requirements. She then provided additional information regarding her observations of the submitted 2019 association budget.*

*In response to questions from Chairwoman Hannigan, Ms. Taynton provided information on financial reporting by the association.*

*In response to questions from Supervisor Brown, Ms. Taynton noted that the association was required to maintain the buildings under the contract. She then noted that a different source of revenue would need to be found to cover costs if the County's funding was taken away.*

*Ms. Huston noted that many of the ground leases were directly with the County and that the money from them was passed along to the fair.*

*Supervisor Vasquez noted that the fairground buildings were in a state of repair and the need to be able to reconcile past actions that led to the deterioration of the fairgrounds. He commented on past discussions about cost centers and pension liability of the association.*

*Chairwoman Hannigan invited members of the public to address the Board on this matter and the following comments were received:*

*A) Julie Knell, Welsh Springer Spaniel Club of America, commented in support of dog shows at the fairgrounds.*

*B) Cyndy Pace, Fairfield, commented in support of dog shows at the fairgrounds.*

*Supervisor Sperling noted that the agenda item and discussion was not about eliminating the dog shows but was about who would manage the events.*

*C) Robert Miller, American Kennel Club, commented in support of dog shows at the fairgrounds.*

*D) Sheryl Sindt, Vallejo, commented in support of dog shows at the fairgrounds and in support of fixing financial issues for the fair.*

*E) Lori Jackson, Vallejo, commented in support of dog shows at the fairgrounds.*

*F) James Cooper, President/CEO of the Vallejo Chamber of Commerce, read a letter from the Chamber regarding economic impacts associated with canceling events at the fairgrounds.*

*G) Mike Browne, President/CEO of Visit Vallejo, commented in support of the association and concerns with who will be managing future events at the fairgrounds.*

*H) Dave Shipley, Vallejo Dog Training Club, commented in support of dog shows at the fairgrounds and noted that it had become too expensive for the club to rent facilities, charging too much, not enough people in there*

*I) Steven Hoagland, Boys Scouts Advance Camp, commented in support of the association.*

*J) Kelly Fletcher, Dixon, commented in support of youth events, Ag Day and the annual fair, in support of the association and concerns about future management of the fair.*

*K) Kenneth Berg, Woodstock Dog Club, commented in support of dog shows at the fairgrounds.*

*L) Rebecca Hintz, Vallejo, commented in support of dog shows and other events at the fairgrounds.*

*M) Rick Weyrich, Vallejo, commented in support of dog shows at the fairgrounds.*

*N) Suzie Rose, Napa, commented in support of dog shows at the fairgrounds and of the association.*

*O) Ray Miller, Vallejo, commented in support of gem and mineral shows at the fairgrounds.*

*P) Patricia Conklin, Dixon, commented on funding in the fair industry, concerns with separating the association from events at the fairgrounds and in support of the association.*

*Q) Kelly Abbott, Vacaville, commented in support of the association and on concerns with future management of the fair.*

*Supervisor Spering commented that there was plenty of blame to go around and that there had always been an expectation for the association to do something. He noted that the Board had not held the association to any standard or measured whether it was making success or not. He recommended a one year probationary period where the Board sets up the standards or criteria that the association was to meet in order to know whether it was making progress or not. He then commented in appreciation of the association's proposals and willingness to make things work.*

*Supervisor Spering noted that he had met with Mr. Ioakimedes and the association members and advised that the governance issue was a major issue. He commented that he did not agree with a third appointment for District 1 or how the vacancies would be filled. He noted that he had hoped that criteria for the appointments had been developed to include appointments of individuals with a financial background, a business background and a fair operations background. He then commented on the lack of correct financial reports and the need to be able to measure whether progress was being made on correcting the issues being discussed.*

*Supervisor Spering recommended that the association board make recommendations to the Board of Supervisors on appointments that included individuals that had certain disciplines or that could really help the association. He then noted that he had asked for a footprint of the area that the association wanted to operate and a plan from the association on how it would maintain and operate the area of responsibility it had. He advised that this was still an expectation currently. He stated that there needed to be an in-depth financial analysis and some performance measures put in the place. He advised that he felt that the two terms may be too short and that he did not want to discontinue the contract with the association at this time. He noted that the Board should come together to develop some criteria and what its expectations were moving forward.*

*Supervisor Spering noted that the Board had some responsibility for programs that he felt could be looked at as public service events. He noted that the County should participate but that he was not supportive of a big subsidy for the association. He reiterated his recommendation that there be a one year probation and that the Board develop criteria instead of discontinuing the contract to try to find someone else at such a challenging point in time.*

*Chairwoman Hannigan asked when the contract with the association expired on January 31, 2020?*

*Supervisor Spering advised that he was receptive to a 2 year plan with a one year report back to the Board on whether progress was being made or not.*

*Chairwoman Hannigan noted that she would appreciate the additional year but advised that there needed to be a six month touch point to work on getting through the incremental changes that the association was working on.*

*Supervisor Thomson thanked Mr. Ioakimedes and staff for their work. He advised that he could not agree with continuing the contract because it would just be kicking the issues down the road. He commented on his support of the fair but noted that the association was losing money every year even with the subsidy from the County and could not meet the requirements of the current contract. He advised that it came down to a financial decision and that the fair and County would be better served if there was a transition out in 2020. He noted that the association could then decide whether it wanted to contract with the County to put on the fair and Ag Day and whether it wanted to bid on the fairgrounds management contract.*

*Supervisor Thomson commented on the importance of determining who would run the fair and Ag Day and who would maintain the property. He then commented on the importance of keeping events like the dog shows going.*

*Supervisor Vasquez commented that the discussion was really about how long to give the association to muster up and do all it was proposing. He noted that some of the fairground buildings were old and that doing anything but patch and paint would be difficult. He advised that the buildings needed to be scheduled for demolition. He then commented that he was in support of adding one more year to give the association an opportunity to do the work they proposed and to prove that it can meet and qualify to continue to be the provider of the fair and provide maintenance of the fairgrounds.*

*Supervisor Vasquez advised that the buildings would need to come down at some point and that there would need to be a transition period as those buildings came down to determine what was going to happen in the meantime.*

*Supervisor Sperling offered a compromise to not add the extra year right now and to give the association 6 months to report back, at which time the Board could make the decision on whether to give the association more time or to terminate and figure out who would be responsible for what.*

*Supervisor Thomson advised that the Board needed to decide who was responsible for what.*

*County Administrator Birgitta Corsello advised that the scheduling of the dog shows and events became an issue the longer things lingered because they had to be scheduled very far in advance. She advised that the question was whether the County would continue to work with the association to come up with a new management model or whether to give the association an extra year.*

*Chairwoman Hannigan advised that the compromise had been withdrawn and the original motion stood.*

*Supervisor Brown commented on the need to look at the issue in terms of money. She advised that she saw two separate entities, the association for the fair and Ag Day and another management group for the management of the land. She commented on the amount of unfunded liabilities that would amount with an additional year being added to the contract and recommended ending the contract when it expired.*

*Chairwoman Hannigan commented on the association's changes noting that the association had become a much more responsive entity. She then commented on past decisions concerning the fair and the work of the Solano360 Implementation Committee to redevelop the fairgrounds. She commented on the need to revise the association's board appointments, for the association to improve financial reporting with the help of the Auditor's office and for the County to give clear direction to the association in regards to the demolition of the buildings and what the maintenance expenses should be spent on.*

*Chairwoman Hannigan noted that she was in support of extending the contract to January 31, 2021 but wanted touchstones put in place for the next six months that the Solano360 Implementation Committee would work on with the association and staff. She advise that she would like to see a cost accounting process that was satisfactory to the Auditor-Controller and one that the Board could accept. She noted that she would like to see changes proposed that the Board could work on in terms of the appointments and parts of the management contract.*

*Supervisor Sperring commented on concerns with trying to determine when to decide that things weren't working out and recommended a check-in point to avoid waiting two more years to make the decision. He advised that he would know within 6 months if things were not working and that a whole year more may not be needed. He then added a 6 month check-in to his motion.*

*Chairwoman Hannigan asked Mr. Ioakimedes to come forward to weigh in on the motion.*

*In response to questions from Supervisor Vasquez, Mr. Ioakimedes advised that 6 months wasn't optimal but that there was a need for benchmarks to help the association perform. He advised that it was critical to the association to have the next year due to time constraints for booking future events. He advised that the association wasn't able to book future events at the moment due to not having a contract for next year.*

*Chairwoman Hannigan noted that the management agreement stated that either party could terminate without cause with a 90 day notice to the other party.*

*Supervisor Vasquez asked whether it would be possible to taken on contracts that had been booked out in order to maintain assurances to the contractor should the association's contract be terminated.*

*Mr. Bunting advised that it would depend on who the contractor was and what the terms were. He indicated that the other party would need to allow for the Board or County to assume the responsibility of the association in the contract. He then advised that it could be difficult to sever the contract with the association given it was a 501c and that its employees were public employees. He then provided information on additional ways the contracts with contractors could be taken on.*

*In response to comments from Supervisor Thomson, Ms. Huston advised that there was language in the leases between the association and the dog show group that the facilities could change or that other notices could be provided to the other party during the redevelopment of the Solano360 facilities. She advised that there were two events that were scheduled beyond the contract end date in 2020 and noted that these would be honored and worked on by the County immediately should there be a transition.*

*Supervisor Thomson noted that part of the subcommittee's recommendation was to conduct an RFP process for fairgrounds management services that the association could submit for. He advised that events were not going to stop just because the association was going to move on after 2020 and that the contracts out there would be honored.*

*Ms. Corsello offered a compromise to direct staff to work with Mr. Ioakimedes on a management agreement with the fair that is more up to date, to settle on a footprint, to come up with a facilities master plan in terms of what facilities can be used in exchange for asking him to include language in event agreements that they are transferable to another manager so that the contractor has confidence that there will still be a facility for that site to be for the event to be held at.*

*Ms. Corsello noted that there were several things that needed to be done concurrently despite whether the association was given an extra year or not. She advised that Mr. Ioakimedes needed more than 6 months to get through the current fair and get the books in order enough to sit down with him to look at how much he can commit to facilities and what facilities have value to the Board.*

*Supervisor Spering commented on cancelation language in the current contract with the association and noted that he would support Supervisor Vasquez's motion to extend the contract to January 31, 2021 with work starting on the issues now. He advised that he would vote to cancel the contract if no progress was made by the end of this year. He commented on the amount of outstanding issues and advised that it was worth it to try to work with the association to hammer some of them out.*

*Chairwoman Hannigan confirmed with Supervisor Spering that substitute motion would be to include bringing things under the Solano360 Implementation Committee.*



*Supervisor Vasquez noted that there was a 90 day termination clause in the contract and that 6 months down the road from now would give a better idea of where things were at.*

*Supervisor Thomson asked if the motion was to extend the contract to 2021 right now.*

*Chairwoman Hannigan noted that the motion was to extend the contract to 2021 because of the 90 day termination clause.*

*Supervisor Thomson advised that he felt it was giving false hope by giving it another year when in December the Board could say it was done.*

*Supervisor Spering advised that there was no risk and that it was manageable and that there was a need at some point to clarify whether the County had a relationship with the association or not or not, and to take this next step on how to move forward with the fair and manage the property there if the answer was no. He noted that the action to terminate could be taken 6 months or a year from now and was up to the Board.*

*Supervisor Brown advised that the only thing that was being changed was to extend the current contract with the association to 2021 and noted that a 90 day termination was not enough time to do a transition.*

*Supervisor Vasquez noted that what was on the table was an end date of January 31, 2021 for the current contract. He advised that if all the work got done there could be an option to extend it one more year. He noted that the 90 day clause being in the contract also helped.*

*Ms. Corsello advised that staff needed direction on authorization to work with association on revisions to the association management agreement between now and 2021 and needed authorization to work with General Services and the association to look at the fairground facilities.*

*Chairwoman Hannigan noted that it was not explicit on what happens in the next 6 months and advised that all of it was on the table to be addressed.*

*Supervisor Spering clarified that the Board was saying to direct the establishment of a new management agreement with the fair association, period, and was not limiting it to delivering only the annual fair and Ag Day events. He noted the other piece was the facility maintenance and operations. He asked if the motion could include these things.*

*Supervisor Vasquez noted that the split of the fair and the management of the grounds would continue to be worked on. He noted that the option was to continue with the current fair or use an RFP process to go with something else.*

*Mr. Ioakimedes advised that he was clear on the motion that there needed to be separation of the operational side of what the association was doing and what costs were involved from the ownership of the property.*

*Mr. Bunting advised that this could be part of the report back to the Board and that it did not need to give direction.*

*Supervisor Thomson noted that he was not encouraged by what he had heard and wouldn't be supportive of the motion.*

*Chairwoman Hannigan commented on the need for the Board members to make appointments for current vacancies.*

*Supervisor Vasquez asked how many appointments were needed.*

*Supervisor Spering advised that he would not support the motion if discussion was going to include talking about making appointments. He noted that he did not want new people appointed yet until the other issues could be dealt with.*

*Supervisor Vasquez advised that what Supervisor Spering had said needed to be incorporated into the motion.*

*Supervisor Spering noted that the motion included the issues that were being talked about including governance, identifying a footprint, what are the association's responsibilities in operations, the association's financial plan, to talk about the separation of the fair from facilities, to look at new management agreement with association, who would be responsible for the facilities and to conclude the fair governance committee with the work falling under the Solano360 Implementation Committee.*

**On motion of Supervisor Vasquez, seconded by Supervisor Spering, the Board approved an extension of the current Fair Management and Operations Agreement to January 31, 2021 with a 6 month check-in and report back to the Board regarding the status of activities by the Solano County Fair Association (SCFA) to address the discussed issues; Directed the establishment of a new management agreement with the SCFA; Directed the County Administrator's Office and General Services staff to work with the SCFA to develop a transition plan for delivery of year-round events and to look at the maintenance of facilities and management and operations of the fairgrounds; Affirmed that the work and purpose of the Fair Governance Subcommittee had concluded; and Directed that further work to be done on the matter would fall to the Solano360 Implementation Committee. Supervisor Brown and Supervisor Thomson voted no. So ordered by 3-2 vote.**

- 24      [19-116](#)      Authorize the Chair of the Board to execute a Memorandum of Understanding regarding Cooperative Solutions for the Lakes Water System with the City of Vallejo and any amendments thereto; and Designate two Board Members to serve on a Policy Committee called for in the MOU

Attachments:      [A - Lakes Water System MOU](#)  
                         [B - Working Group Meeting Chronology](#)  
                         [Executed MOU](#)  
                         [Minute Order](#)

*Chairwoman Hannigan invited members of the public to address the Board on this matter. There were no speakers.*

**On motion of Supervisor Spering, seconded by Supervisor Vasquez, the Board authorized the Chair of the Board to execute a Memorandum of Understanding regarding Cooperative Solutions for the Lakes Water System with the City of Vallejo and any amendments thereto; and Designated Supervisor Hannigan and Supervisor Spering to serve on a Policy Committee called for in the MOU. Supervisor Brown voted no. So ordered by 4-1 vote.**

## RECESS

*This meeting of the Solano County Board of Supervisors recessed at 1:35 P.M. and reconvened at 2:00 P.M. Supervisors Vasquez, Spering and Chairwoman Hannigan were present and Chairwoman Hannigan presided.*

- 19      [19-90](#)      Receive a presentation from the Sheriff's Office of Emergency Services on interoperable communications, recent wildfire events, grant programs, public alerting and staffing changes

Attachments:      [A - Presentation](#)  
                         [B - Minute Order](#)  
                         [Minute Order](#)

**On motion of Supervisor Vasquez, seconded by Supervisor Spering, the Board continued this item to the February 26, 2019 meeting. So ordered by 3-0 vote.**

- 17      [19-114](#)      Receive a presentation and accept the following reports for the fiscal year ended June 30, 2018: Solano County Comprehensive Annual Financial Report (CAFR), Report to the Board of Supervisors, Report to Management and the Single Audit Report; and the Report on Applying Agreed-Upon Procedures (AUP, GANN Limit) for the fiscal year ended June 30, 2019

Attachments:      [A - Link to FY2017-18 CAFR](#)  
                         [B - Report to the Board of Supervisors](#)  
                         [C - Report to Management](#)  
                         [D - Single Audit Report](#)  
                         [E - GANN Limit \(AUP\)](#)  
                         [Minute Order](#)

*Supervisors Brown and Thomson arrived at 2:03 P.M.*

*Chairwoman Hannigan invited members of the public to address the Board on this matter. There were no speakers.*

*Supervisors Vasquez commented on the recognition of the work done by the Auditor's Office.*

**On motion of Supervisor Vasquez, seconded by Supervisor Spering, the Board accepted the following reports for the fiscal year ended June 30, 2018: Solano County Comprehensive Annual Financial Report (CAFR), Report to the Board of Supervisors, Report to Management and the Single Audit Report; and the Report on Applying Agreed-Upon Procedures (AUP, GANN Limit) for the fiscal year ended June 30, 2019. So ordered by 5-0 vote.**

18

[19-115](#)

Accept the Auditor-Controller's Office Report on Countywide Overtime Review for the fiscal year ending June 30, 2018

Attachments:     [A - Countywide Overtime Review](#)  
                             [B - HSS Response](#)  
                             [Minute Order](#)

*Auditor-Controller Phyllis Taynton provided an overview of the report.*

*Chairwoman Hannigan commented on the amount of overtime being charged for the Sheriff's office.*

*Undersheriff Gary Elliot provided information on the department's overtime expenses, noting that the department was a 24/7 operation with a large number of vacancies that had to be filled with overtime.*

*Director of Administrative Services Angelica Russell also provided information on the number of vacancies in the department each day. She noted that it was an industry standard to use overtime to fill the vacancies until the position was filled.*

*Chairwoman Hannigan noted that in some instances the salary was doubled and asked if these were the only people that can do the overtime.*

*Undersheriff Eliot commented that the individuals shown were selected by the Auditor and that there were others that worked overtime as well.*

*Ms. Taynton advised that the three individuals were the ones that came to the top and appeared to be performing administrative functions. She noted that controls were in place for proper authorization overtime and that the department was adhering to the established policies and procedures.*

*In response to questions from Supervisor Brown, Ms. Taynton provided information on what was found concerning overtime requests that should have been pre-approved but was not properly documented in advance, noting that it was a matter of the timing of the approval. She noted that the issue was brought to the department's attention. She then advised that in one instance where an employee was working overtime, the supervisor didn't realize the employee may be coming in late was being followed up on.*

*In response to a comment from Supervisor Brown, Ms. Taynton advised that the Auditor's Office was making revisions to the overtime policy and noted that the general premise of the policy was that employees were responsible for accurately reporting time and that supervisors needed to approve overtime in advance to the extent they could do that.*

*In response to a question from Supervisor Vasquez, Ms. Taynton noted that overtime for emergencies would be submitted under the same process. Ms. Russel noted that approximately \$147,000 had been reimbursed from the Federal Emergency Management Association (FEMA) for recent fire emergencies.*

*County Administrator Birgitta Corsello provided clarification on the process for recording and submitting for reimbursement of overtime from FEMA.*

*Supervisor Thomson commented on Undersheriff Elliot's remarks at a recent Veterans Subcommittee meeting concerning the need for correctional officers to fill positions and noted that there were several employees working out of class. He suggested that there may be savings if administrative employees were put in these positions instead of correctional officers. He then commented that the department was paying more than what was needed and asked how the department was going to address this.*

*Undersheriff Elliot advised that the Sheriff did not agree with the assessment about these three correction officers potentially working out of class in the administrative field. He advised that County Counsel and Human Resources agreed with the Sheriff and noted that a consultant hired to do a job classification study on one of those positions did not recommend a reclassification for that position.*

*Supervisor Thomson commented on the need to figure out how to move correctional officers back to where they were needed and get qualified people in the administrative positions. He then commented on a clause in the DSA MOU that said that the Deputy Sheriff's classification could be flexed with 7 days notice and asked why the department wasn't flexing schedules to avoid overtime.*

*Undersheriff Elliot advised that the department did on occasion flex the Resident Deputy Sheriff's schedule and that it was something the department should look at.*

*Supervisor Thomson commented on the need to use what was in the MOU to alleviate the burden on taxpayers.*

*Ms. Russell advised that the department needed to work on flexing of time with Auditor and Human Resources to look at how to make that happen with the current structure of Intellitime.*

*In response to a question from Supervisor Spering, Ms. Corsello advised that staff had looked at the tradeoff of traditional staff verses using overtime and all the parameters that came with it. She noted that staff was also looking at how recruitments were being done and provided information on the challenges of filling positions in any department given the low unemployment rate. She advised that vacancies and recruitment was being monitored closely.*

*Chairwoman Hannigan invited members of the public to address the Board on this matter. There were no speakers.*

**On motion of Supervisor Vasquez, seconded by Supervisor Spering, the Board accepted the Auditor-Controller's Office Report on Countywide Overtime Review for the fiscal year ending June 30, 2018. So ordered by 5-0 vote.**

20

[19-126](#)

Receive an update on the collaboration with the Superior Court related to Assembly Bill 1810 (Mental Health Diversion), and Senate Bill 10 (California Money Bail Reform Act); Receive an update on potential grant opportunities to address substance abuse and mental health needs for adults; and Consider a recommendation to extend the hours of the Probation Department's Centers for Positive Change

Attachments: [Minute Order](#)

*Director of Probation Chris Hansen provided an overview of the item.*

*Supervisor Thomson, Mr. Hansen provided information on the process to include the community regarding the Vallejo Day Reporting Center program, noting that things were very contentious in the beginning but noted that there had been no incidents, public outcry or calls for service since the start of the program.*

*Chairwoman Hannigan also commented on the contentious beginning of the Vallejo Day Reporting Center program noting that none of the anticipated issues had happened.*

*Supervisor Thomson noted that the quickest way to quiet opposition was to show success and commented that lives were being changed.*

*Mr. Hansen advised that the center was open to the public.*

*Chairwoman Hannigan commented on the success of the program and the number of graduates that were happening there.*

**On motion of Supervisor Vasquez, seconded by Supervisor Spering, the Board approved the recommendation to extend the hours of the Probation Department's Centers for Positive Change. So ordered by 5-0 vote.**

- 21      [19-100](#)      Receive an update on juvenile diversion programs; Adopt the change in name of the Juvenile Day Reporting Center to the Youth Achievement Center; and Allow for alternative hours of operation

Attachments:      [Minute Order](#)

*Director of Probation Chris Hansen provided an overview of the item.*

*Chairwoman Hannigan noted that the California State Association of Counties (CSAC) has a Juvenile Justice Committee that she would connect Mr. Hansen with.*

**On motion of Supervisor Spering, seconded by Supervisor Thomson, the Board received an update on juvenile diversion programs; Adopted the change in name of the Juvenile Day Reporting Center to the Youth Achievement Center; and Allowed for alternative hours of operation. So ordered by 5-0 vote.**

- 22      [19-120](#)      Consider continuing a noticed Public Hearing to March 12, 2019 at 2 P.M. to consider a time extension for Tentative Subdivision Map No. S-01-03, Dove Creek Ranch Subdivision, located at the southwest terminus of Dove Creek Trail, within the unincorporated portion of Vacaville

Attachments:      [A - Links to Supporting Documents and Prior Board Approvals](#)  
                                 [Minute Order](#)

*Director of Resource Management Bill Emlen suggested that the Board open the public hearing, take comments and then continue the item to March 12th.*

*Chairwoman Hannigan opened the public hearing.*

*Chairwoman Hannigan invited members of the public to address the Board on this matter and the following comments were received:*

*A) Art Aronsen, June Bug and Lady Bug Road Association, commented on concerns with increased traffic and advised that the association didn't want less than 2.5 acres if the subdivision went through.*

*B) Sandra DeGeorge, Vice President of the Rural Vacaville Preservation Association, commented on the continuance of the item.*

*In response to a question from Supervisor Vasquez, County Counsel Dennis Bunting noted that the Board could consider not to approve the continuance.*

**On motion of Supervisor Vasquez, seconded by Supervisor Brown, the Board approved the continuance of a noticed Public Hearing to March 12, 2019 at 2 P.M. to consider a time extension for Tentative Subdivision Map No. S-01-03, Dove Creek Ranch Subdivision, located at the southwest terminus of Dove Creek Trail, within the unincorporated portion of Vacaville. So ordered by 5-0 vote.**

23

[19-108](#)

Receive the annual report and Capital Improvement Plan for the English Hills Transportation Impact Fee Program for FY2017/18; and Conduct a Public Hearing to consider adoption of a resolution which approves the updated English Hills Transportation Impact Fee Area Capital Improvement Plan and makes findings on unexpended funds in the English Hills Area Road Improvement Reserve Account

Attachments:     [A - English Hills Boundary Map](#)  
                             [B - Annual Report](#)  
                             [C - Capital Improvement Plan](#)  
                             [D - Fact Sheet](#)  
                             [E - Public Notice](#)  
                             [F - Resolution](#)  
                             [Executed Resolution](#)  
                             [Minute Order](#)

*Director of Resource Management Bill Emlen introduced the item.*

*Engineering Manager Matt Tuggle provided an overview of the item.*

*Chairwoman Hannigan invited members of the public to address the Board on this matter and the following comments were received:*

*A) Sandra DeGeorge, Vacaville, commented on noticing requirements for the permit fees.*

*Mr. Tuggle noted that both the Daily Republic and The Reporter newspapers were supposed to publish more than 10 days in advance of the hearing and that staff had posted corridor notices on all of the intersections in English Hills and notices at public noticing locations.*

*In response to a question from Chairwoman Hannigan, Mr. Tuggle advised that the notice was given in a timely manner.*

*In response to a question and comments from Supervisor Vasquez, Mr. Tuggle noted that the fee was on new residential buildings and that the biggest change was the second home requirement that was allowed which changed the traffic model a bit. He advised that more units were added to reduce the costs.*

**On motion of Supervisor Vasquez, seconded by Supervisor Spering, the Board adopted Resolution No. 2019-31 which approves the updated English Hills Transportation Impact Fee Area Capital Improvement Plan and makes findings on unexpended funds in the English Hills Area Road Improvement Reserve Account. So ordered by 5-0 vote. (see Resolution Book)**

**Enactment No: Resolution 2019-31**



**25**      **19-63**

Receive and approve Solano County's Public Works Five Year Capital Improvement Plan for FY2019/20 through FY2023/24 from the Department of Resource Management

Attachments:      [A - Capital Improvement Plan 2019](#)  
                             [Minute Order](#)

*Director of Resource Management Bill Emlen introduced the item.*

*Engineering Manager Matt Tuggle provided an overview of the item.*

*Supervisor Brown noted that some of the projects in District 2 were moved to a later time and asked why she wasn't notified of the change. She requested a report on everything that was listed in last year's report that was deferred and an explanation as to why the projects were not completed. In addition, she requested a breakdown of the uncompleted projects as well as what district each project listed in the current report resided in.*

*Chairwoman Hannigan noted that Lake Herman Road was missing from the report.*

*In response to a question from Supervisor Spering, Mr. Tuggle noted the remainder of FY2018/19 projects were funded and that the FY2019/20 projects were required to be reported to the state with this plan. He advised that future years were at the discretion of the County and noted that there was still an unfunded portion of projects estimating about \$20 million that staff would like to do.*

*Supervisor Spering advised that he hoped SB 1 funding could supplement projects to free up funds the County was paying.*

*Supervisor Vasquez commented on discussions with cities and thanked staff for work done on Weber Road.*

*Mr. Tuggle provided information on recent discussions with cities on projects. He noted that SB 1 funding allowed for coordination work to be done.*

*Supervisor Vasquez commented on the importance of not spending money if the neighbor doesn't take care of its portion of the road.*

*Mr. Tuggle advised that there were some missed opportunities to work with cities and that this should improve.*

*Chairwoman Hannigan commented on the need to include improvements to Lake Herman Road.*

*Mr. Tuggle commented on political issues in Benicia and noted that staff could revisit the issues on Lake Herman Road.*

*Chairwoman Hannigan invited members of the public to address the Board on this matter and the following comments were received:*

A) Donald Tipton, unincorporated Vallejo, commented on problems with roads in the Homeacres area and funding for the unincorporated Vallejo roads.

In response to questions from Chairwoman Hannigan, Mr. Tuggle noted that staff had chosen areas with the biggest needs and provided information on improvements for Benicia Road and other unincorporated roads in Vallejo, including work done by PG&E for LED light conversion and signal modernization in Vallejo that was being looked at. He noted that the signal light at Benicia Road and Rollingwood was within the city jurisdiction.

B) George Guynn, Jr., Suisun City, commented on SB 1 funds and public input.

On motion of Supervisor Brown, seconded by Supervisor Vasquez, the Board approved Solano County's Public Works Five Year Capital Improvement Plan for FY2019/20 through FY2023/24 from the Department of Resource Management. So ordered by 5-0 vote.

## **BOARD MEMBER COMMENTS AND REPORTS ON MEETINGS**

Chairwoman Hannigan invited members of the Board to make comments or reports on meetings. The following comments were received:

A. Supervisor Thomson requested that this meeting of the Solano County Board of Supervisors be adjourned in memory of William Rauschert Dally, an active member of the Vacaville community.

B. Supervisor Brown requested that discussion be placed on the February 26th agenda regarding the scheduled November 26th Board meeting. She then asked for an update on March 12th of the amount of money received on the short term rentals Transient Occupancy Tax.

C. Supervisor Brown requested that this meeting of the Solano County Board of Supervisors be adjourned in memory of Ricardo (Rick) Henley, an active member of the Vallejo community.

D. Supervisor Vasquez requested that this meeting of the Solano County Board of Supervisors be adjourned in memory of Larry Simmons, Jr., an active member of the Dixon community.

E. Supervisor Spering requested that this meeting of the Solano County Board of Supervisors be adjourned in memory of Josephine "Jo" Palacky, an active member of the Fairfield community.

## **CLOSED SESSION**

Chairwoman Hannigan invited members of the public to address the Board on this matter and the following comments were received:

A) George Guynn, Jr., Suisun City, asked if an appointment would be made today.

*Chairwoman Hannigan advised that there would be no report out from Closed Session.*

*The Solano County Board of Supervisors adjourned to Closed Session to discuss the following matters:*

26

[19-125](#)

Public Employee Appointment: Public Defender

Attachments:     [A - Memorandum](#)

**ADJOURN:**

*This meeting of the Solano County Board of Supervisors adjourned at 3:15 P.M. in memory of William Rauschert Dally, Ricardo (Rick) Henley, Larry Simmons, Jr. and Josephine "Jo" Palacky. Next meeting of the Solano County Board of Supervisors will be February 26, 2019 at 8:30 A.M., Board Chambers, 675 Texas Street, Fairfield, California.*

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ERIN HANNIGAN, Chairwoman  
Solano County Board of Supervisors

BIRGITTA E. CORSELLO, Clerk  
Solano County Board of Supervisors

By \_\_\_\_\_  
Jeanette Neiger, Chief Deputy Clerk