



Solano County

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Meeting Minutes - Action Only - Draft Board of Supervisors

Erin Hannigan (Dist. 1) Chairwoman
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Monica Brown (Dist. 2), Vice-Chair
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James P. Spering (Dist. 3)
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John M. Vasquez (Dist. 4)
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Skip Thomson (Dist. 5)
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Tuesday, June 18, 2019

9:00 AM

Board of Supervisors Chambers

Special Meeting

- 1 [19-487](#) Conduct a noticed/published hearing to consider adoption of the FY2019/20 Recommended Budget
- a. County Administrator's presentation of the FY2019/20 Recommended and Supplemental Budget
 - b. Recommendations for consideration and action regarding the FY2019/20 Recommended Budget and Supplemental Budget documents, including technical adjustments proposed at this hearing
 - c. Public Comment of the FY2019/20 Recommended Budget
 - d. Selection of budget units for discussion and Board of Supervisor members' comments
 - e. Board discussion of budget units selected for discussion by functional area
 - f. Board discussion and action on contributions to Non-County Agencies (Attachment D)
 - g. Continue FY2019/20 Recommended Budget Hearings as needed until conclusion
 - h. Final Public Comment of the FY2019/20 Recommended Budget
 - i. Adopt the Budget and Position Resolutions for FY2019/20 and other recommendations included in the Recommended Budget, Supplemental Budget and technical adjustments from the Board budget hearings

Attachments: [A - Summary of Supplemental Budget Adjustments](#)
 [B - Supplemental Adjustments \(Explanations\)](#)
 [C - Changes in Permanent Positions Summary & Position Resolutions](#)
 [D - Contributions to Non County Agencies](#)
 [E - Federal and State Budget Supplemental Updates](#)
 [F - Projected CalPERS Rates and Costs](#)
 [G - Budget Resolution](#)
 [H - Link to the FY2019-20 Recommended Budget](#)
 [I - Budget Notice](#)

On motion of Supervisor Spering, seconded by Supervisor Thomson, the Board voted 5-0 to approve and take the following actions:

1. **Approved the addition of \$50,000 to BU 1117 – General Services for a Special Project fund; and Adopted Resolution 2019-133, adopting the budget for the County of Solano for the 2019/20 Fiscal Year.**
2. **Approved the Changes in Position Allocation List reflecting allocated positions included in the Recommended and Supplemental Budgets and Adopted Resolution No. 2019-131 and Resolution No. 2019-132 Amending the List of Numbers and Classifications of Positions incorporating the deletions and additions recommended in the FY 2019/20 Recommended Budget, as modified by the Supplemental Budget requests for FY2019/20.**
3. **Approved the Recommended Contributions to Non-County Agencies as included in the Recommended and Supplemental Budgets.**
4. **Approved the Fixed Assets included in the Recommended and Supplemental Budget.**
5. **Approved the Capital Projects included in the Recommended and Supplemental Budget.**
6. **Authorized the Auditor-Controller, with the concurrence of the County Administrator, to transfer appropriations within a fund to cover FY2018/19 year-end closeout if justified, subject to the transfer(s) not increasing the total appropriation within the fund.**
7. **As part of FY2018/19 closeout, transfer and/or redistribute BOS approved County General Fund Contribution between Departments within Fund 900 (Public Safety) and between Departments/Divisions for Fund 902 (Health & Social Services), provided that the BOS approved General Fund Contribution/appropriation amount directed to each of the individual Funds 900 and 902 remains within the approved County General Fund Contribution/appropriations amount.**
8. **In addition, as part of FY2018/19 closeout, if the Midyear projection of Fund Balance for the General Fund is not met (estimated at \$23.9 million), County Administrator will authorize the Auditor-Controller to reduce, in this order, Accrued Leave Payoff, Capital Renewal, CalPERS Reserve, and then General Fund Contingency for FY2019/20 by the amount short of the projection.**

9. Authorized the Auditor-Controller, with the County Administrator's approval to fund the net General Fund cost for Supplemental Budget Adjustments, by utilizing any year-end available Fund Balance in the General Fund and/or by reducing the transfer to the General Fund Committed Fund Balance for Capital Renewal.
10. Authorized the Auditor-Controller, with the concurrence of the County Administrator, to increase (from the 6/30/2019 year-end close/Fund Balance) the following:
- i. Committed Fund Balance - Capital Renewal by \$8 million; and
 - ii. Committed Fund Balance - Employer CalPERS Rate by \$4.8 million
11. Authorized the County Administrator, assisted by the Auditor-Controller, to draw down:
- i. Committed Fund Balance - Capital Renewal by \$8.2 million to fund the various capital projects
 - ii. Committed Fund Balance - Employer PERS Rate Increase by \$2 million.
 - iii. Committed Fund Balance - Accrued Leave Payoff by \$1.5 million.
12. In the event the General Fund's year-end Fund Balance exceeds the amount needed to balance the FY2019/20 Budget, as may be authorized by the Board of Supervisors following Budget Hearing deliberations, authorized the County Administrator to direct the Auditor-Controller to:
- i. Increase the General Fund Committed Fund Balance for Capital Renewal up to \$5.0 million; and
 - ii. Increase the General Fund Committed Fund Balance for the Employer CalPERS Rate Increases and/or 115 Trust up to \$5.0 million;
 - iii. Increase the General Fund Committed Fund Balance for General Fund Reserves up to \$4.0 million;
13. Authorized the Auditor-Controller to apply year-end available Fund Balance at 6/30/2019 as an Operating Transfers-Out to the Library Contingency (BU 9304) in the following Budget Units: Library Zone 1 (BU 6150), Library Zone 2 (BU 6180), Library Zone 6 (BU 6166), and Library Zone 7 (BU 6167).
14. Authorized the Auditor-Controller to increase (decrease) appropriations in the Department of Child Support Services Operations Division (BU 2488, subobject 0002312) by the available year-end Fund Balance at 6/30/2019.
15. Authorized the Auditor-Controller to increase (decrease) appropriations in the East Vallejo Fire Protection District (BU 9814, subobject 0002245) by available year-end Fund Balance.
16. Authorized the Director of Human Resources, with the concurrence of the County Administrator, to make technical changes to the Position Allocation List.
17. Authorized the Auditor-Controller, with the concurrence of the County Administrator, to make adjustments after the close of the Budget Hearings and the end of the fiscal year as needed and where applicable to balance the FY2019/20 Adopted Budget.

18. Authorized the County Administrator to delete positions that have been vacant for over six months, in accordance with the 2011 Budget Reduction Strategy of eliminating or freezing vacant positions and only filling positions that are "Mission Critical" to the organization, and to accordingly direct the Director of Human Resources to make technical changes to the Position Allocation List as needed.

19. Authorized the Auditor-Controller, with the concurrence of the County Administrator to increase the committed Employer CalPERS Rate Reserve by repayments to the General Fund from Pension Debt Service Fund.

20. Authorized the Auditor-Controller, with concurrence of the County Administrator to increase General Fund Committed Reserves for Capital Renewal, Employer PERS Rate Increases or General Fund Reserves by repayments from General Fund Loans.

21. Authorized the Auditor-Controller, with the County Administrator's approval to increase the General Fund Balance for Accrued Leave Payoff by the amount appropriated in the General Expenditures Budget for Accrued Leave payoff not used by the end of the fiscal year.

22. Authorized the County Administrator, to complete all actions necessary, including approval of any necessary Appropriation Transfer Requests (ATR's) related to the Intergovernmental Transfer funds (IGT) previously approved by the Board in 2019.

23. Authorized the County Administrator to sign all agreements and/or contract amendments resulting from the Board's approval of the FY2019/20 Recommended Budget and Supplemental Budget requests.

Enactment No: Resolution 2019-131 through Resolution 2019-133