



October 18, 2019

Krishna A Abrams
District Attorney
Solano County - District Attorney
675 Texas Street, Suite 4500
Fairfield, CA 94533

Subject: **Approval of Subaward Modification #4**
County Victim Services Program
Subaward #: **XC16 01 0480**

Dear Ms. Abrams:

The California Governor's Office of Emergency Services (Cal OES) has received and approved the enclosed subaward modification request, for the subject grant.

Please contact your Program Specialist if you have any questions about this modification.

VSPS GRANTS PROCESSING

Enclosure

c: Subrecipient file
Program Specialist

GRANT SUBAWARD MODIFICATION

MAIL TO: California Governor's Office Of Emergency Services
3650 Schriever Ave
Mather, CA 95655:

1. Subaward #: XC16010480

2. Modification # 4

3. Subrecipient/Implementing Agency: County of Solano/Solano County District Attorney's Office

4. Project Title: County Victim Services Program

5. Contact Person: Jason Aguirre

Phone: 707-784-3267

Fax: 707-784-3267

Email Address: jlaguirre@solanocounty.com

6. Performance Period: 7/1/16

to 12/31/19

7. Payment Mailing Address: 675 Texas Street, Suite 4500, Fairfield CA 94533-6340

☐ Check here if new.

8. Revision to Budget

FISCAL YEAR	Current Allocation Select Acronym from list	Grant Funds				Required Match				Total
		A. Personal Services	B. Operating Expenses	C. Equipment	Fund Total	A. Personal Services	B. Operating Expenses	C. Equipment	Match Total	
15	VOCA	\$0	\$236,129	\$17,898	\$254,027	\$81,805	\$0	\$0	\$81,805	\$335,832
17	VOCA	\$281,326	\$105,423	\$0	\$386,749	\$0	\$96,687	\$0	\$96,687	\$483,436
Yr	Fund				\$0				\$0	\$0
Yr	Fund				\$0				\$0	\$0
Yr	Fund				\$0				\$0	\$0
Proposed Change (add (+) or subtract (-) from budgeted amount)										
15	VOCA	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
17	VOCA	(\$118,927)	\$80,105	\$38,822	\$0	\$0	\$0	\$0	\$0	\$0
Yr	Fund		\$118,927		\$0				\$0	\$0
Yr	Fund				\$0				\$0	\$0
Yr	Fund				\$0				\$0	\$0
Revised Allocation										
15	VOCA	\$0	\$236,129	\$17,898	\$254,027	\$81,805	\$0	\$0	\$81,805	\$335,832
17	VOCA	\$162,399	\$105,528	\$38,822	\$386,749	\$0	\$96,687	\$0	\$96,687	\$483,436
Yr	Fund	\$0	\$224,350	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Yr	Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Yr	Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

9. Justification for Modification: (If necessary, continue the justification on page 3.)

☐ Check to Total

Modify 17 VOCA Personal, Operating, and Equipment appropriations.

10. Subrecipient Approvals

Sharon Henry, Chief Deputy District Attorney

Phyllis Taynton, CPA, Auditor-Controller

Project Director (typed name)

Financial Officer (typed name)

Project Director Signature

Date

Financial Officer Signature

Date

Cal OES Approval Signatures

CAL OES USE ONLY

Program Specialist

10/17/19
Date

Unit Chief

Date

Grants Processing

10/18/19
Date

RECEIVED
OCT 16 2019
BY 691446

BUDGET CATEGORY AND LINE ITEM DETAIL

Subrecipient: County of Solano				Subaward #: XC16010480			
A. Personal Services – Salaries/Employee Benefits	VOCA 17	VOCA MATCH 17	VOCA 15	VOCA MATCH 15			COST
Chief Deputy District Attorney							
Salary (\$8,343/pp x 52.2 pp x 2%)				\$8,710			\$8,710
Retirement (\$1,749/pp x 52.2 pp x 2%)				\$1,825			\$1,825
FICA (\$600/pp x 52.2 pp x 2%)				\$468			\$468
Medical Ins. (\$785/pp x 52.2 pp x 2%)				\$775			\$775
Vision Ins. (\$7/pp x 52.2 pp x 2%)				\$7			\$7
Dental Ins. (\$46/pp x 52.2 pp x 2%)				\$48			\$48
Life Ins. (\$22/pp x 52.2 pp x 2%)				\$21			\$21
Director, Solano Family Justice Center							
Salary (\$2,972/pp x 52.2 pp x 20.64%)				\$32,012			\$32,012
Retirement (\$623/pp x 52.2 pp x 20.64%)				\$6,302			\$6,302
FICA (\$222/pp x 52.2 pp x 20.64%)				\$2,385			\$2,385
Medical Ins. (\$740/pp x 52.2 pp x 20.64%)				\$6,985			\$6,985
Vision Ins. (\$7/pp x 52.2 pp x 20.64%)				\$65			\$65
Dental Ins. (\$41/pp x 52.2 pp x 20.64%)				\$353			\$353
Life Ins. (\$8/pp x 52.2 pp x 20.64%)				\$75			\$75
Limited Term Social Worker II (KP)							
Salary (\$2,565.76/pp x 21 pp)	\$53,881						\$53,881
Retirement (\$588.56/pp x 21 pp)	\$12,360						\$12,360
Deferred Comp (\$5.00/pp x 21 pp)	\$105						\$105
OPEB (\$51.32/pp x 21 pp)	\$1,078						\$1,078
FICA(\$196.58/pp x 21 pp)	\$4,128						\$4,128
Medical Ins. (\$739.20/pp x 19 pp)	\$14,045						\$14,045
Vision Ins. (\$7.26/pp x 19 pp)	\$138						\$138
Dental Ins. (\$53.99/pp x 19 pp)	\$1,026						\$1,026
Life Ins. (\$2.91/pp x 19 pp)	\$55						\$55
POB (\$39.59/pp x 21 pp)	\$831						\$831
Limited Term Social Worker II (RD)							\$0
Salary (\$2,705.57/pp x 18 pp)	\$48,700						\$48,700
Retirement (\$620.63/pp x 18 pp)	\$11,171						\$11,171
OPEB (\$54.11/pp x 18 pp)	\$974						\$974
FICA(\$219.78/pp x 18 pp)	\$3,956						\$3,956
Medical Ins. (\$511.29/pp x 17 pp)	\$8,692						\$8,692
Vision Ins. (\$7.34/pp x 17 pp)	\$125						\$125
Dental Ins. (\$19.56/pp x 17 pp)	\$333						\$333
Life Ins. (\$2.94/pp x 17 pp)	\$50						\$50
POB (\$41.75/pp x 18 pp)	\$751						\$751
Sr Staff Analyst							
Salary (\$3,500/pp x 52.2 pp x 5%)				\$8,249			\$8,249
Retirement (\$629/pp x 52.2 pp x 5%)				\$1,463			\$1,463
FICA (\$274/pp x 52.2 pp x 5%)				\$646			\$646
Medical Ins. (\$534/pp x 52.2 pp x 5%)				\$1,250			\$1,250
Vision Ins. (\$7/pp x 52.2 pp x 5%)				\$15			\$15
Dental Ins. (\$20/pp x 52.2 pp x 5%)				\$45			\$45
Life Ins. (\$9/pp x 52.2 pp x 5%)				\$20			\$20
Accounting Technician							
Salary (\$2,651/pp x 52.2 pp x 5%)				\$6,824			\$6,824
Retirement (\$476/pp x 52.2 pp x 5%)				\$1,190			\$1,190
FICA (\$210/pp x 52.2 pp x 5%)				\$540			\$540
Medical Ins. (\$558/pp x 52.2 pp x 5%)				\$1,388			\$1,388
Vision Ins. (\$7/pp x 52.2 pp x 5%)				\$17			\$17
Dental Ins. (\$46/pp x 52.2 pp x 5%)				\$120			\$120
Life Ins. (\$3/pp x 52.2 pp x 5%)				\$7			\$7
Personal Section Totals	\$162,399	\$0	\$0	\$81,805	\$0	\$0	\$244,204
PERSONAL SECTION TOTAL							\$244,204

BUDGET CATEGORY AND LINE ITEM DETAIL

Subrecipient: County of Solano				Subaward #: XC16010480			
B. Operating Expenses	VOCA 17	VOCA MATCH 17	VOCA 15	VOCA MATCH 15			COST
SafeQuest Solano Vallejo Court Advocate							
VOCA 15: \$43,680 x 150% FTE x 2 years(only charge \$112,759)			\$34,959				\$34,959
SafeQuest Solano Victim Advocate (Elder Abuse)							\$0
VOCA 15: \$20/hour x 2,193 hours			\$18,826				\$18,826
SafeQuest Solano Prev. Ed. Coordinator			\$0				\$0
VOCA 15: \$49,500 x 25% FTE x 2 years			\$4,038				\$4,038
SafeQuest Solano Prev. Ed. Victim Advocate			\$0				\$0
VOCA 15: 5458.5 hours x \$20/hour			\$75,008				\$75,008
SafeQuest Solano Victim Advocate			\$0				\$0
VOCA 15: 3471.4 hours x \$20/hour(only charge \$66,040)			\$5,486				\$5,486
SafeQuest Solano Victim Advocate			\$0				\$0
VOCA 15: \$85,000 x 5% FTE x 2 years			\$2,674				\$2,674
Overtime (48 hours/year at base rate of \$19.00x 1.5)			\$533				\$533
Benefits							\$0
Social Security/Medicare \$365,077 x 7.65%			\$961				\$961
Worker's Compensation \$365,077 x 1.28%			\$1,608				\$1,608
State Unemp. Ins. \$365,077 x 0.0809%			\$0				\$0
Sick Leave/Holidays : \$19/hour x 240 hours			\$5,664				\$5,664
Sick Leave & Overtime Payroll Taxes (\$5,928 x 7.65%)			\$13,097				\$13,097
Health Ins: \$870/month x 18 months			\$3,404				\$3,404
50% of 1.0 FTE CASA Volunteer Supervisor			\$0				\$0
VOCA 15: \$25,000/year x 2 years			\$37,500				\$37,500
VOCA 17: \$25,000/year x 1.5 years	\$37,500						\$37,500
VOCA 15 Volunteer hours: 1745.25 hours x \$28.46/hr				\$0			\$0
VOCA 17 Volunteer hours: 3,397.30 hours x \$28.46/hr		\$96,687					\$96,687
Solano Advocates for Victims of Violence Advocates							\$0
VOCA 17: 2500 hours x \$20/hour	\$50,000						\$50,000
SFJC Office Furniture							\$0
Desk Set (Merchandise, S&H, sales tax, installation)			\$5,636				\$5,636
4 Drawer File Cabinet (\$556 each x 4)			\$2,224				\$2,224
Multi-purpose room tables (\$368 each x 10)			\$3,680				\$3,680
Multi-purpose room chairs (\$262/ 4 x 10 packs)			\$2,620				\$2,620
Multi-purpose room chair racks (\$183 each x 2)			\$366				\$366
Playroom sofas (\$1449 each x 2)			\$2,898				\$2,898
Playroom loveseats (\$859 each x 2)			\$1,718				\$1,718
7 Panel room Partition (\$1650 each x 1)	\$1,650						\$1,650
Multi-purpose room chairs (\$164.35 each x 20)	\$3,287						\$3,287
Multi-purpose room chair storage cart(\$164.50 each x 2)	\$329						\$329
SFJC Office Furniture-Modification #4							\$0
Mesh Guest Chair (\$119 x 6)	\$714						\$714
High-Back Mesh Chair (\$178 x 18)	\$3,204						\$3,204
7 Panel room Partition (\$931 each x 1)	\$931						\$931
Storage Cabinet Mahogany (\$1047 x 6)	\$6,282						\$6,282
Corben 4 desk pack (\$4771 x 1)	\$4,771						\$4,771
5ft fabric modular wall (\$312 x 2)	\$624						\$624
Faux leather sofa (\$720 x 2)	\$1,440						\$1,440
Faux leather lounge chair (\$357 x3)	\$1,071						\$1,071
Flower rug (\$238 x 2)	\$476						\$476
Wall Clock (\$153 x 1)	\$153						\$153
Harper Faux leather chair (\$232 x12)	\$2,784						\$2,784
Clear Plastic magazine/pamphlet rack (\$216 x2)	\$432						\$432
Floor lamp (\$124 x1)	\$124						\$124
Mobile Nesting Training Table (\$246 x4)	\$984						\$984
Scraper mat (\$93 x2)	\$186						\$186
Three Drawer Pedestal (\$423 x4)	\$1,692						\$1,692
Single drawer rustic slate laminate cabinet (\$890 x2)	\$1,780						\$1,780
Partition 6' x 5' (\$298 x 6)	\$1,788						\$1,788
Tax	\$4,136						\$4,136
Freight/Delivery	\$14,255						\$14,255
							\$0
Video Monitor Labor Charge	\$6,269						\$6,269
							\$0
VS Tracking Software SFJC	\$2,250						\$2,250
JustWare Case Management Licenses							

BUDGET CATEGORY AND LINE ITEM DETAIL

Subrecipient: County of Solano				Subaward #: XC16010480			
B. Operating Expenses	VOCA 17	VOCA MATCH 17	VOCA 15	VOCA MATCH 15			COST
Licenses: \$2000 each x 13	\$26,000						\$26,000
Annual support for licenses: \$469 x 13	\$6,097						\$6,097
Lease: Multifunctional Printers	\$6,725						\$6,725
36ppm Color ImageRUNNER C356if II x 2 copiers							\$0
28 ppm Color HP Laserjet Pro M477fdw x 1 printer							\$0
Panasonic Desktop Scanners (\$426 each x 6)	\$2,556						\$2,556
Video monitor (merchandise, sales tax, installation)							\$0
Desk Phones (\$482.50 x 4)			\$1,216				\$1,216
3 Cell phones and monthly service	\$3,054		\$0				\$3,054
Audit Expense			\$1,200				\$1,200
Car Seats (CASA)	\$900						\$900
5 Laptop computer (\$1,800 each x 5)			\$9,481				\$9,481
5 docking stations (\$190 each x 5)			\$1,332				\$1,332
Environmental fees/Sales Tax							\$0
Hope After Counseling Center - Clinician							\$0
VOCA 17: \$45/hour x 300 hours	\$13,500						\$13,500
Hope After Counseling Center - Group Facilitation							\$0
VOCA 17: \$100 per session x 85 sessions	\$8,500						\$8,500
SFJC Vallejo Satellite Office Furniture							\$0
Urban 2 seat bench	\$345						\$345
Mesh back stackable guest chair (\$117 x4)	\$468						\$468
Urban Collaborative Office Suite	\$4,910						\$4,910
High back mesh chair w/slider (\$239 x2)	\$478						\$478
Freight/Delivery	\$1,189						\$1,189
Tax	\$516						\$516
Operating Section Totals	\$224,350	\$96,687	\$236,129	\$0	\$0	\$0	\$557,166
OPERATING SECTION TOTAL							\$557,166

BUDGET CATEGORY AND LINE ITEM DETAIL

Subrecipient: County of Solano				Subaward #: XC16010480			
C. Equipment	VOCA 17	VOCA MATCH 17	VOCA 15	VOCA MATCH 15			COST
Security equipment			\$9,882				\$9,882 \$0 \$0 \$0 \$0
Video Monitor: 90" LED Display Wall Mount Hardware			\$8,016 \$0				\$8,016 \$0
Equipment Section Totals	\$0	\$0	\$17,898	\$0	\$0	\$0	\$17,898
EQUIPMENT SECTION TOTAL							\$17,898
Category Totals							
Same as Section 12G on the Grant Subaward Face Sheet	\$386,749	\$96,687	\$254,027	\$81,805	\$0	\$0	
Total Project Cost							\$819,269

Budget Narrative

The attached budget modification reflects 17 VOCA funding for the program period of July 1, 2018 through December 31, 2019.

Personal Services

\$162,399 of VOCA 17 funding will support 2.0 FTE Limited Term Social Workers.

One Social Worker will be tasked with Youth Advocacy, and will work as part of a collaborative team with the Office of Family Violence Prevention, Child Welfare Services, CASA, the District Attorney's Office Victim Witness Unit, law enforcement, and the Solano County Office of Education to develop and implement a CSEC screening tool for school districts to identify children at risk of becoming CSEC victims. This Social Worker will also be on campus at local continuation schools throughout Solano County offering victim advocacy, peer support, and service referrals to child victims of crime.

A second Social Worker will be tasked with providing services and referrals to Elder Abuse victims. This Social Worker will receive specialized training on elder abuse, and will work with SJFC partners to help victims of elder abuse. This Social Worker will also have office hours twice a week at the Vallejo courthouse campus, which will increase access to services and programs to County residents who have transportation challenges getting to our Fairfield location. This Social Worker will also review daily filing of DV, sexual assault, elder abuse, and CSEC cases, and seek to contact victims to offer programs and services prior to arraignment.

Operating Expenses

The budget includes \$47,827 of VOCA 17 funding for the following Solano Family Justice Center office furniture (including \$4,136 tax and \$14,225 freight/delivery expense):

6 mesh guest chairs, 18 high-back mesh chairs, 1 seven-panel room partition, 6 mahogany storage cabinets, 1 Corben 4-desk pack, 2 modular walls, 2 faux leather sofas, 2 flower rugs, 1 wall clock, 12 Harper faux leather chairs, 2 clear plastic magazine/pamphlet racks, 1 floor lamp, 4 mobile training tables, 2 outdoor scraper mats, 4 three-drawer pedestals, 2 single drawer laminate cabinets, and 6 six-feet by five feet partitions.

The budget also includes \$6,269 for labor expense related to 90" video monitor. The budget also includes \$22,000 for a contract with Hope After Counseling to provide 300 hours of clinician services at \$45 per hour, and 85 group counselling sessions at \$100 per session. These clinician services and counseling sessions will provide grief and loss support, as well as support for children experiencing bullying and domestic violence at home.

The budget includes \$7,906 of VOCA 17 funding for the following Solano Family Justice Center Vallejo Satellite location office furniture (including \$516 tax and \$1,189 freight/delivery expense):

1 Urban two seat bench, 4 mesh back stackable chairs, 1 Urban collaborative office suite, and 2 high back mesh chairs.

Equipment

The budget includes \$26,000 of VOCA 17 funding for 13 licenses for the department's Justware Case Management System, and \$6,097 for annual support for the 13 licenses.

The budget includes \$6,725 of VOCA 17 funding for the lease of 2 Canon copiers and 1 HP printer.

VSPS Budget Summary Report

XC16 County Victim Services Program
Solano County
 County Victim Services Program

Subaward #: XC16 01 0480
Performance Period: 07/01/16 - 12/31/19
Latest Request: June 2019, Not Final 201

A. Personal Services - Salaries/Employee Benefits

<u>F/S/L</u>	<u>Funding Source</u>	Budget Amount	Paid/Expended	Balance	Pending	Pending Balance
F	15VOCA	0	0	0	0	0
L	15VOCA	81,805	81,805	0	0	0
F	17VOCA	162,399	46,860	115,539	0	115,539
L	17VOCA	0	0	0	0	0
Total A. Personal Services - Salaries/Employee Benefits:		244,204	128,665	115,539	0	115,539

B. Operating Expenses

<u>F/S/L</u>	<u>Funding Source</u>	Budget Amount	Paid/Expended	Balance	Pending	Pending Balance
F	15VOCA	236,129	236,129	0	0	0
L	15VOCA	0	0	0	0	0
F	17VOCA	224,350	58,616	165,734	0	165,734
L	17VOCA	96,687	18,750	77,937	0	77,937
Total B. Operating Expenses:		557,166	313,495	243,671	0	243,671

C. Equipment

<u>F/S/L</u>	<u>Funding Source</u>	Budget Amount	Paid/Expended	Balance	Pending	Pending Balance
F	15VOCA	17,898	17,898	0	0	0
L	15VOCA	0	0	0	0	0
F	17VOCA	0	0	0	0	0
L	17VOCA	0	0	0	0	0
Total C. Equipment:		17,898	17,898	0	0	0

F/S/L (Funding Types): F=Federal, S=State, L=Local Match

Paid/Expended=posted in ledger w/Claim Schedule, Pending=Processed, but not yet in Claim Schedule

10/18/19

VSPS Budget Summary Report

XC16 County Victim Services Program
Solano County
 County Victim Services Program

Subaward #: XC16 01 0480
Performance Period: 07/01/16 - 12/31/19
Latest Request: June 2019, Not Final 201

	<u>Budget Amount</u>	<u>Paid/Expended</u>	<u>Balance</u>	<u>Pending</u>	<u>Pending Balance</u>
Total Local Match:	178,492	100,555	77,937	0	77,937
Total Funded:	640,776	359,503	281,273	0	281,273
Total Project Cost:	819,268	460,058	359,210	0	359,210

F/S/L (Funding Types): F=Federal, S=State, L=Local Match

Paid/Expended=posted in ledger w/Claim Schedule, Pending=Processed, but not yet in Claim Schedule

10/18/19