

**COUNTY DEPARTMENTS — REVISED CONFLICT OF INTEREST CODES**  
**December 2019**

| LOCAL AGENCY                                    | SUMMARY OF ADOPTED/ PROPOSED REVISIONS  |
|---|---|
| <b>A-1 DEPARTMENT OF INFORMATION TECHNOLOGY</b> | <ul style="list-style-type: none"><li>• Update language of Conflict of Interest Code</li><li>• Added Positions:<ul style="list-style-type: none"><li>▪ Assistant Director</li><li>▪ IT Infrastructure &amp; Operations Manager</li><li>▪ Information Technology Manager</li></ul></li></ul> |

CONFLICT OF INTEREST CODE  
FOR THE  
SOLANO COUNTY DEPARTMENT OF INFORMATION TECHNOLOGY

The Political Reform Act, Government Code Section 81000, et seq., requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation, 2 California Code of Regulations, Section 18730, which contains the terms of a standard conflict of interest code. It can be incorporated by reference and may be amended by the Fair Political Practices Commission after public notice and hearings to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations, Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference and, along with the attached Exhibits in which members and employees are designated and disclosure categories are set forth, constitute the conflict of interest code of the agency named above.

Designated employees shall file statements of economic interests with the agency who will make the statements available for public inspection and reproduction. (Government Code Section 81008). Upon receipt of the statements ~~of the County's board members and Chief Information Officer~~, the Department ~~County~~ shall make and retain a copy and forward the original of these statements to the Solano County Registrar of Voters ~~Elections Department~~, Attention: Statement of Economic Interests Filing Officer. ~~Statements for all other designated employees will be retained by the agency.~~

Revised

**SOLANO COUNTY**  
**DEPARTMENT OF INFORMATION TECHNOLOGY**

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**EXHIBIT A**

**DESIGNATED EMPLOYEES**

Chief Information officer/ Registrar of Voters - Department of Information Technology

Assistant Director

IT Finance & Administration - Information Technology Division

IT Infrastructure & Operations Manager

Information Technology Manager

Systems & Programming Manager-Information Technology Division

Assistant Registrar of Voters - Elections Division

Deputy Registrar of Voters - Elections Division ADD

Consultants•

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**EXHIBIT B**

**INTERESTS TO BE DISCLOSED**

Reportable Income

Reportable Interests in Real Property

Reportable Investments

Reportable Business Positions

**\*Disclosure by Consultants**

Consultants are included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitation:

The Chief Information Officer/Registrar of Voters may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The Chief Information officer/Registrar of Voters' determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.

DolT

Add

Assistant Director

IT Infrastructure & Operations Manager

Information Technology Manager

**CONFLICT OF INTEREST CODE  
FOR THE DEPARTMENT OF INFORMATION TECHNOLOGY**

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Original

**SOLANO COUNTY  
DEPARTMENT OF INFORMATION TECHNOLOGY**

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**EXHIBIT A  
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Chief Information officer / Registrar of Voters – Department of Information Technology  
IT Finance & Administration – Information Technology Division  
Systems & Programming Manager – Information Technology Division  
Assistant Registrar of Voters – Elections Division  
Deputy Registrar of Voters – Elections Division **ADD**  
Consultants\*

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*Original*

DEPARTMENT OF INFORMATION TECHNOLOGY

**TIM FLANAGAN**  
Chief Information Officer  
Registrar of Voters  
tpflanagan@solanocounty.com  
(707) 784-2703



**SOLANO  
COUNTY**

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09/11/2019

RE: Updates to the Department of Information Technology conflict of interest designee list:

Please include the following classifications (with noted incumbents) in the annual disclosure process for documenting potential conflicts of interest:

Chief Information Officer/ROV – Tim Flanagan  
Assistant Director – Aaron Barak  
Assistant Registrar of Voters – John Gardner  
Deputy Registrar of Voters – Michael Lopez  
IT Infrastructure and Operations Manager:

- Shakeel Ajam
- Craig Cooper
- Jamie Fontelera
- Azhar Syed

Information Technology Manager:

- Carol Cain
- Melissa Cuevas
- Dan Tolvtvar

Thank you for your assistance with this matter.

A handwritten signature in black ink, appearing to read "Tim Flanagan".

Tim Flanagan

**Solano County**

**SEP 11 2019**

**Registrar of Voters**

Administration • Communications • Health & Social Services IT Support  
Integrated Property Systems Support • Law & Justice IT Support • MIS IT Support  
Registrar of Voters • Integrated Property Systems IT Support

A handwritten signature in black ink, appearing to read "Renzel".

**Parrish-Salinas, Heather Y.**

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**From:** Flanagan, Timothy P.  
**Sent:** Tuesday, November 19, 2019 8:15 AM  
**To:** Parrish-Salinas, Heather Y.  
**Subject:** RE: Conflict of Interest

Negative – the Finance and Admin position should remain in the conflict of interest listing.

**From:** Parrish-Salinas, Heather Y. <HYParrishSalinas@SolanoCounty.com>  
**Sent:** Tuesday, November 19, 2019 8:13 AM  
**To:** Flanagan, Timothy P. <TPFlanagan@SolanoCounty.com>  
**Subject:** Conflict of Interest

Good Morning Tim,  
Can you please confirm if the IT Finance & Administration position needs to be deleted from your conflict of interest code?

Thank you,

*Heather Parrish-Salinas  
Office Coordinator  
Solano County Registrar of Voters  
675 Texas Street, Suite 2600  
Fairfield, CA 94533  
(707) 784-3359*