

# Grant Award Notification



<b>GRANTEE NAME AND ADDRESS</b> First 5 Solano Children and Families Commission 3375 Sonoma Boulevard, Suite 30, Vallejo, CA 94590					<b>Grant Agreement Number</b>	
					IMPACT 2020 – 48	
<b>Attention</b> Lisa Eckhoff <i>Megan Richards</i>					<b>Date</b>	
<b>Website</b> www.solanocoe.net <i>www.first5solano.com</i>					June 30, 2020	
<b>Telephone</b> 707-784-1340					<b>Number of Site Targets</b>	
<b>Name of Grant Program</b> First 5 IMPACT (Improve and Maximize Programs so All Children Thrive) 2020					44	
<b>GRANT DETAILS</b>	<b>Grant Award Amount</b>		<b>Grant Award Start Date</b>		<b>Grant Award End Date</b>	
	\$664,207.00		July 1, 2020		June 30, 2023	
<p>First 5 California is pleased to inform you that your agency has been funded for the First 5 IMPACT 2020 grant. Grantees agree to comply with the terms and conditions in the Quality Counts California (QCC) Local Consortia and Partnership Grants Request for Application (RFA), including IMPACT 2020 Funding Details outlined on page 80, which is made a part of this Grant Award Notification (Agreement). The QCC Local Consortia and Partnership Grants RFA is located here for your reference: <a href="http://www.ccfc.ca.gov/partners/gris.html#quality">http://www.ccfc.ca.gov/partners/gris.html#quality</a>.</p> <p>This Agreement is not valid until the grantee has submitted a QCC Local Consortia and Partnership Grants Application approved via e-mail by First 5 California. Any invoices submitted without final approval of the grantee's QCC Local Consortia and Partnership Grants application will not be accepted. Additionally, this Agreement is made contingent upon the availability of funds. If the First 5 California State Commission takes action to reduce or defer the funding upon which this Agreement is based, then this Agreement will be amended accordingly.</p> <p>Please return the signed Agreement to the IMPACT 2020 Team via e-mail at <a href="mailto:IMPACT@first5.ca.gov">IMPACT@first5.ca.gov</a>. The authorized agent may sign electronically, or sign with an original signature, and scan and e-mail the Agreement to First 5 California.</p>						
<b>First 5 California Contact</b> Kristin Torres				<b>Title</b> Child Development Consultant		
<b>E-mail Address</b> <a href="mailto:ktorres@ccfc.ca.gov">ktorres@ccfc.ca.gov</a>				<b>Telephone</b> 916-263-2054		
<b>Signature of the Executive Director of First 5 California or Designee</b> <i>Camille Nelson</i>				<b>Date</b> <i>8-4-20</i>		
<b>CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS</b>						
<p><i>On behalf of the grantee named above, I accept this grant award. I have read the applicable terms and conditions identified in the QCC Local Consortia and Partnership Grants RFA and agree to comply with all requirements as a condition of funding.</i></p>						
<b>Printed Name of Authorized Agent</b> <i>Michele Harris</i>				<b>Title</b> <i>Executive Director</i>		
<b>E-mail Address</b> <i>mdharris@solanocounty.com</i>				<b>Telephone</b> <i>707-784-1340</i>		
<b>Signature</b> <i>Michele Harris</i>				<b>Date</b> <i>7/28/20</i>		
<b>CCFC Fiscal Services Use Only</b>						
<b>Fund Title</b>	<b>Item</b>	<b>FY</b>	<b>Chapter</b>	<b>Statute</b>	<b>Projected Expenditures</b>	
Education	4250-601-0634	2020-21 thru 2022-23	Prop 10	1998	\$199,262.10	
Child Care	4250-601-0636	2020-21 thru 2022-23	Prop 10	1998	\$332,103.50	
Research & Development	4250-601-0637	2020-21 thru 2022-23	Prop 10	1998	\$132,841.40	

## Grant Award Notification (Continued)

1. All grantees shall agree to serve their community's children who are high-impact including those with high-needs, especially infants and toddlers, children living in poverty, dual language learners, foster children, children experiencing homelessness, children with disabilities, and children who are tribal, migrant, and/or live in rural/isolated communities.
2. All grantees shall be required to review and update their plans and budgets annually, or as directed by First 5 California, to reflect changes in policy, priorities, and focus of the First 5 California Commission, and to align with the priorities outlined in the Master Plan on Early Learning and Care.
3. All grantees shall comply with the IMPACT 2020 Funding Details located in Appendix H of the QCC Local Consortia and Partnership Grants RFA. Signing the Grant Award Agreement confirms that the grantee has read and agreed to those funding details.
4. At the direction of the Governor of California per Budget Letter 20-11 ([http://www.dof.ca.gov/budget/Budget\\_Letters/documents/BL20-11.pdf](http://www.dof.ca.gov/budget/Budget_Letters/documents/BL20-11.pdf)), all grantees shall be reimbursed for expenses related to contract activities necessary to respond and/or reduce the spread of COVID-19, and demonstrates a cost-savings to the State of California until otherwise notified. Upon cease of the order from the Governor related to Budget Letter 20-11, the grantee shall be reimbursed for activities related to the terms of this Grant Award Agreement.
5. All grantees are required to comply with the data and reporting requirements of this grant, including the following:
  - a. An annual site-level QCC Common Data File, due annually in September, on behalf of their county or regional consortia. For the Common Data File submission upload, refer to the First 5 California Common Data File Upload System webpage at <http://www.ccfcc.ca.gov/partners/datasystems.html#upload>.
  - b. The QCC Consortium Annual Performance Report, due annually in October, which reflects all QRIS activities within their respective county or region. The QCC Annual Performance will be completed via survey and available in the Summer of 2020.
6. All grantees will submit quarterly invoices through the QCC Reporting Portal within a three-week reporting window following the end of each quarterly reporting period. Any invoice received outside of the three-week reporting window without prior approval (extension requests must be submitted at least 10 days in advance of the closure of the reporting window) will be required to wait until the next subsequent quarterly reporting period.
7. To receive reimbursement for QCC expenditures, lead agencies must:
  - a. Have an approved grant agreement, which includes Budget Template and Narrative setting forth the planned expenditures.
  - b. Maintain accurate fiscal data, in accordance with generally accepted accounting principles and standards for governmental entities and report actual expenditures by category.
  - c. Maintain documentation to substantiate that all costs are reasonable, necessary, allowable, and allocable to the grant (e.g., invoices, receipts, agreements).
  - d. Maintain time and effort records to support all salaries, wages, and benefits charged to the grant in accordance with the California School Accounting Manual. If the employee works on more than one activity or cost objective, the lead agency must maintain time and effort records to support the distribution of the employee's salary or wages among the activities or cost objectives.
  - e. Certify that the IMPACT 2020 match requirement has been satisfied
  - f. Retain all records related to this grant for at least five years; or when an audit has been requested, until the date the audit is resolved, whichever is longer.