

Dixon Public Library
Measure L Expenditures
Measure L Oversight Meeting on September 21, 2020

The passage of Measure L by the citizens of Solano County provides local library funding to: prevent library closures; maintain collections of books, prepare and maintain databases, and other materials. It preserves library hours; children, teen, and adult programs, including computer training, homework help, family literacy and children's Storytime. All of Measure L revenues stay in Solano County that support the libraries. Measure L is one-eighth of one percent (0.125%) for a maximum of 16 years.

Revenues are earmarked for:

- (a) Maintaining local public libraries throughout the county;
- (b) Maintaining open hours at Solano County Library branches in the cities of Fairfield, Rio Vista, Suisun City, Vacaville and Vallejo; the Benicia Public Library and the Dixon Public Library District;
- (c) Maintaining funding to the books and materials budgets at Solano County Library branches, Benicia Public Library and Dixon Public Library District;
- (d) Maintaining library programs for children and young adults at Solano County Library branches, Benicia Public Library and Dixon Public Library District.

Measure L ensures that the Dixon Public Library (DPL) can meet the needs of its patrons. The DPL is committed and accountable to their patrons within the City of Dixon and to Solano County citizens. Measure L monies account for approximately 75% of the Dixon Public Library's overall spending.

We have had multiple material formats over this past fiscal year, before contracting with Solano County to operate our Library: Hoopla; downloadable; books; magazines' and DVDs. The Library continued to partner with Friends of the Library, Adult Literacy volunteers, and the Dixon Unified School District.

Please view the Measure L Expenditure Table on the proceeding page:

Measure L Expenditure Table

2019/20 Fiscal Year (FY) - Measure L Funds				
9015 Library Sales Tax - \$1,117,064				
Line Item	Description			Year to Date (YTD)
1110	Salaries			324,315
1121	Extra Help			94,381
2120	Maintenance of Equipment			14,289
2140	Maintenance of building			113,932
2180	Subscriptions			4,753
2201	Equipment under \$1,500.00			1,220
1123	Health Insurance			75,525
2204	Computer Related Items			221
2245	Contracted Services			46,620
2261	Software Maintenance			10,550
2281	Advertising and Marketing			1,218
2285	Rents & Leases of Equipment			11,199
2322	Adult Books			9,873
2323	Juvenile Books			5,255
2324	Library Periodicals			1,979
2325	Audio-Visual Material			10,968
2327	Library Materials Processing			686
2328	Library Materials			1,707
2141	Materials & Supplies			826
4303	Equipment			98,865
2326	Library book rental			7,950
2310	Education Training			0
	Total Expenditures			\$836,332

Measure L Expenditures – Benicia
Fiscal year 2019-2020
For Measure L Oversight meeting on September 21, 2020

The Benicia Public Library (BPL) used the funds received from Measure L on the following items. More books, hours and programs as the Library continues to make a difference in the quality and quantity of services we are able to offer our community.

The Library has continued to maintain its existing hours of operation. Measure L pays for salaries and benefits for six full-time staff (one Children's Librarian, one Teen Services Librarian, one Administrative Secretary, and three Library Technicians). Additionally, Measure L pays for part-time staff who also assist at the customer service desk, help with story-time programs, shelve books, and assist with other technical services and circulation duties.

The 2019-20 Measure L book and materials budget, which includes the budget for children's materials, was approved at \$50,000, about 30% of the library's total materials budget.

In 2019-2020, staff pay increases caused Benicia Public Library to utilize \$102,485 from the Measure L fund balance of \$493,928, leaving that balance at the beginning of 2020-2021 at \$391,443. At the current rate of expenditures, therefore, the fund balance would be entirely depleted in just over three years. Staff will be looking at a proposal to move some of the current expenditures from Measure L to General Fund budgets over the course of the next two-year budget cycle, to eliminate this structural deficit.

It should also be noted here, for future reference, that the City of Benicia accrues its sales tax revenues for audit purposes in the year in which they originated, not in the year during which they were paid. For instance, while May and June remittance checks are received in the new fiscal year, we show those payments on our books in the previous fiscal year, in effect back-entering them.

Benicia Public Library Measure L 2019-2020

<u>Total revenues:</u>	\$742,249
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Expenditures:

Salary / Wages	\$ 510,252
Benefits	\$ 261,731
Worker's comp	\$ 21,405
Services/supplies/books	\$ 51,346
<u>Total expenditures:</u>	\$ 844,734

Measure L Expenditures – Solano County Library
Fiscal year 2019-2020
For Measure L Oversight meeting on September 21, 2020

Solano County Library (SCL) used the funds received from Measure L in the following ways: more materials, programs for children and youth and maintaining the complement of library hours at all eight facilities before the COVID-19 pandemic started.. The Library continues to be a well-used community resource.

The Library has maintained its existing hours of operation since the passage of Measure L in 2012. The Library plans to reinstate these hours when we go back to regular operations. With these monies, the Library was able to increase service hours by 150% from 199 per week to 498 hours per week.

The materials budget has increased 341% from \$432,000 to \$1,906,964 since the passage of Measure B, the first sales tax measure passed in 1998. In addition, the Library has increased the number of programs for youth by 119% from 895 to 1,963 programs.

Circulation continues to be strong, with 1,390,589 items circulating. More important than the number of items circulating is that this revenue has allowed the Library to purchase materials in multiple formats, including downloadable materials (e-book, e-audio, and RBdigital e-magazines) and in other digital formats, such as Hoopla, OverDrive, Enki E-books, Kanopy and Cloud Library.

With the additional staff, the Library has had an opportunity to do more community outreach and partnerships. Staff have visited schools to promote reading and literacy especially the Summer Reading Challenge. Prior to COVID-19, staff have participated in outreach programs at Farmer's Markets and community events. The Library has partnered with other county departments, cities and community organizations to promote library services and programs.

In addition, some of the sales tax measure monies have been used to fund the salaries of the literacy staff. The Literacy division provides four different programs for Solano County Library, a pediatric program, Reach Out and Read, a Families for Literacy program, an Adult Literacy Program and an English as a Second Language (ESL) program.

Measure L funds continue to allow Solano County Library to keep the promises it made to the community during Measure B and continuing with Measure L, which were more hours, more materials and more programming for children and youth.

Measure L monies account for about 20% of the Library's overall budget.

Solano County Library Measure L 2019-2020

Revenue:

Total revenues:	\$4,633,420
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Expenditures:

Materials budget:	\$720,862
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Salaries:	\$3,443,331
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Database costs:	\$148,833
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Operating costs	\$320,394
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Total	\$4,633,420
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