



Solano County

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Minutes - Final Board of Supervisors

*John M. Vasquez (Dist. 4), Chair
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*Erin Hannigan (Dist. 1), Vice-Chair
(707) 553-5363*

*Monica Brown (Dist. 2)
(707) 784-3031*

*James P. Spering (Dist. 3)
(707) 784-6136*

*Skip Thomson (Dist. 5)
(707) 784-6130*

Tuesday, April 4, 2017

9:00 AM

Board of Supervisors Chambers

CALL TO ORDER

The Solano County Board of Supervisors met on the 4th day of April 2017 in regular session in the Board of Supervisors' Chambers at the Solano County Government Center, 675 Texas Street, Fairfield, California at 9:00 A.M. Present were Supervisors Brown, Hannigan, Spering, Thomson and Chair Vasquez. Chair Vasquez presided. Also present were County Administrator Birgitta E. Corsello and County Counsel Dennis Bunting.

ROLL CALL

Present 5 - John M. Vasquez, Erin Hannigan, Monica Brown, James P. Spering and Skip Thomson

SALUTE TO THE FLAG AND A MOMENT OF SILENCE

This meeting of the Solano County Board of Supervisors continued with the Salute to the Flag and a Moment of Silence.

PRESENTATIONS

- 1 [17-234](#) Adopt and present a resolution and plaque of appreciation honoring Lisa Simpkins, Clerical Operations Supervisor, upon her retirement from the Health & Social Services Department, Employment & Eligibility Services Division, with over 34 years of dedicated service to Solano County (Supervisor Hannigan)
- Attachments:* [A - Resolution](#)
 [Adopted Resolution](#)
 [Minute Order](#)
- On motion of Supervisor Hannigan, seconded by Supervisor Brown, the Board adopted and presented Resolution No. 2017-42 and a plaque of appreciation honoring Lisa Simpkins, Clerical Operations Supervisor, upon her retirement from the Health & Social Services Department, Employment & Eligibility Services Division, with over 34 years of dedicated service to Solano County. So ordered by 5-0 vote. (see Resolution Book)**
- Enactment No: Resolution 2017-42**
- 2 [17-233](#) Adopt and present a resolution recognizing April 3-9, 2017 as Public Health Week in Solano County (Supervisor Brown)
- Attachments:* [A - Resolution](#)
 [Adopted Resolution](#)
 [Minute Order](#)
- On motion of Supervisor Brown, seconded by Supervisor Thomson, the Board adopted and presented Resolution No. 2017-43 recognizing April 3-9, 2017 as Public Health Week in Solano County. So ordered by 5-0 vote. (see Resolution Book)**
- Enactment No: Resolution 2017-43**
- 3 [17-226](#) Adopt and present a resolution recognizing April 2-8, 2017 as National Crime Victims' Rights Week (Supervisor Thomson)
- Attachments:* [A - Resolution](#)
 [Adopted Resolution](#)
 [Minute Order](#)
- On motion of Supervisor Thomson, seconded by Supervisor Brown, the Board adopted and presented Resolution No. 2017-44 recognizing April 2-8, 2017 as National Crime Victims' Rights Week. So ordered by 5-0 vote. (see Resolution Book)**
- Enactment No: Resolution 2017-44**

- 4 [17-227](#) Adopt and present a resolution proclaiming April 2017 as “Children’s Month” in Solano County to commemorate observances for children during the month of April (Supervisor Hannigan)

Attachments: [A - Resolution](#)
 [Adopted Resolution](#)
 [Minute Order](#)

On motion of Supervisor Hannigan, seconded by Supervisor Brown, the Board adopted and presented Resolution No. 2017-45 proclaiming April 2017 as “Children’s Month” in Solano County to commemorate observances for children during the month of April. So ordered by 5-0 vote. (see Resolution Book)

Enactment No: Resolution 2017-45

- 5 [17-220](#) Adopt and present a resolution recognizing April 2017 as National County Government Month in Solano County (Supervisor Spering)

Attachments: [A - Resolution](#)
 [Adopted Resolution](#)
 [Minute Order](#)

On motion of Supervisor Spering, seconded by Supervisor Brown, the Board adopted and presented Resolution No. 2017-46 recognizing April 2017 as National County Government Month in Solano County. So ordered by 5-0 vote. (see Resolution Book)

Enactment No: Resolution 2017-46

ITEMS FROM THE PUBLIC

Chair Vasquez invited members of the public to address the Board on matters not listed on the agenda but within the subject matter jurisdiction of the Board. The following comments were received:

A) George Guynn, Jr., Suisun City, commented on his remarks at the last meeting, on free/reduced lunch programs in schools and veteran services.

ADDITIONS TO OR DELETIONS FROM THE AGENDA

There were no additions to or deletions from the Solano County Board of Supervisors' agenda for April 4, 2017.

APPROVAL OF THE AGENDA

On motion of Supervisor Hannigan, seconded by Supervisor Brown, the Board approved the agenda of the Solano County Board of Supervisors for April 4, 2017 as submitted. So ordered by 5-0 vote.

PUBLIC COMMENT ON CONSENT CALENDAR

Chair Vasquez invited members of the public to address the Board on items listed on the Consent Calendar. The following comments were received:

A) Donald Tipton, unincorporated Vallejo, commented on Item 9 regarding roads maintained by the County in the area of the County's Corporation Yard and funds used from the lighting district.

Supervisor Thomson requested that Item 11 be moved to the Regular Calendar for discussion.

APPROVAL OF THE CONSENT CALENDAR

On motion of Supervisor Hannigan, seconded by Supervisor Spring, the Board approved the following Consent Calendar items by 5-0 vote.

CONSENT CALENDAR

- 6** [17-177](#) Adopt the County's Equal Employment Opportunity (EEO) Harassment/Discrimination Policy, as amended and consistent with current state law; and Dissolve the Minority Task Force (EEO Committee) that has been inactive for two years by terminating the 1992 Memorandum of Understanding between the County of Solano and the Minority Task Force
- Attachments:* [A - County EEO Policy Redlined](#)
 [B - County EEO Policy Final](#)
 [C - Minority Task Force MOU](#)
 [Minute Order](#)
- Adopted**
- 7** [17-217](#) Accept the Quarterly Review of the Statement of Assets of the Solano County Treasury as of December 31, 2016
- Attachments:* [A - Treasury Review Report](#)
 [Minute Order](#)
- Accepted**
- 8** [17-189](#) Adopt a resolution and plaque of appreciation honoring Gary Bubar, Welfare Fraud Investigator, upon his retirement from the Health & Social Services Department, Special Investigations Bureau with over 23 years of dedicated service to Solano County
- Attachments:* [A - Resolution](#)
 [Adopted Resolution](#)
 [Minute Order](#)
- Adopted**
- Enactment No: Resolution 2017-47**

- 9 [17-225](#) Adopt a resolution certifying the maintained mileage of Solano County roads as 576.613 miles as of December 31, 2016

Attachments: [A - Resolution](#)
 [B - Maintained Mileage](#)
 [Adopted Resolution](#)
 [Minute Order](#)

Adopted

Enactment No: Resolution 2017-48

- 10 [17-235](#) Adopt a resolution to waive the day use parking fee in support of the 10th Anniversary of Lynch Canyon Open Space and 9th Annual Kite Festival, at Lynch Canyon Open Space on May 6, 2017

Attachments: [A - Resolution](#)
 [Adopted Resolution](#)
 [Minute Order](#)

Adopted

Enactment No: Resolution 2017-49

OTHER

- 12 [17-231](#) Approve a Workforce Development Board of Solano County contract with Quali-Serve Janitorial of Suisun CA, to provide janitorial, maintenance and facility support services beginning April 1, 2017 through March 31, 2018 for a total contract award of \$50,362

Attachments: [A - Contract](#)
 [Executed Contract](#)
 [Minute Order](#)

Approved

MISCELLANEOUS ITEMS

- 13 [17-205](#) Approve the appointment of Dave Marianno to the Montezuma Fire Protection District Commission, representing District 5, for a four year term to expire March 1, 2021

Attachments: [Minute Order](#)

Approved

- 14 [17-232](#) Adopt a resolution reappointing Greg Pirie to serve in the technical expert position and appointing Victor Johnson to serve in the public at large position, on the Solid Waste Independent Hearing Panel, for terms to expire April 4, 2021

Attachments: [A - Resolution](#)
 [B - Biographies](#)
 [Adopted Resolution](#)
 [Minute Order](#)

Adopted

Enactment No: Resolution 2017-50

REGULAR CALENDAR

- 11 [17-236](#) Approve the recommendation of the Solano County Park and Recreation Commission to award one grant totaling \$2,500 to the Napa-Solano Audubon from the Fish and Wildlife Propagation Fund; and Authorize the Director of Resource Management or designee to execute the grant contract and any necessary modifications that fall within the grant award amount

Attachments: [A - Grant Applicant](#)
 [Minute Order](#)

Supervisor Thomson commented on funds set aside for the grant program and asked staff to consider offering one grant at a higher amount in order to make the grant more effective.

Parks Manager Christopher Drake commented on past practices for advertising the grant opportunity and advised that staff would be changing the way that the announcement was advertised in the future. He then noted that staff would look into the suggestion of changing the grant award amount.

County Administrator Birgitta Corsello noted that the grant funding was from fines and fees as a result of citations issued from the Department of Fish and Wildlife. She advised that the funds were dedicated and must be sent out per policy guidelines with a \$2,500 cap in order to distribute grant funds to more places.

Supervisor Thomson noted a need to look into the grant award and make it more effective and useful.

Chair Vasquez noted that the grant recommendations came from Parks and Recreation Commission. He then commented on past practices with the grant distribution and fee revenues. He then suggested that the commission look at how funds should be disbursed.

Supervisor Sperring noted support for limiting the grant to \$2,500 and suggested allowing applicants to apply for a supplemental request for additional funds.

In response to a question from Supervisor Brown, Mr. Drake provided information on follow up reporting that took place to evaluate the grant awards. He advised that a copy of this report would be sent to the Board.

On motion of Supervisor Thomson, seconded by Supervisor Brown, the Board approved the recommendation of the Solano County Park and Recreation Commission to award one grant totaling \$2,500 to the Napa-Solano Audubon from the Fish and Wildlife Propagation Fund; and Authorized the Director of Resource Management or designee to execute the grant contract and any necessary modifications that fall within the grant award amount. So ordered by 5-0 vote.

15 **17-237**

Review the January 18, 2017 Proclamation of Local Emergency; Adopt a resolution confirming the need for continuing the local emergency or a Proclamation Terminating the Local Emergency if the conditions merit; and Adopt a resolution designating the County Administrator as the Authorized Agent for Solano County

Attachments: [A - Proclamation Terminating Local Emergency](#)
[B - Resolution - Authorized Agent](#)
[C - Solano County Proclamation of Local Emergency](#)
[Adopted Resolution Terminating Local Emergency](#)
[Adopted Resolution Authorized Agent](#)
[Minute Order](#)

Emergency Services Manager Don Ryan introduced the item and provided the Board with information on the request to terminate the local emergency.

On motion of Supervisor Hannigan, seconded by Supervisor Brown, the Board adopted Proclamation No. 2017-51 terminating the local emergency and Resolution No. 2017-52 designating the agents authorized to execute any actions necessary to obtain state and federal financial assistance due to disaster conditions. So ordered by 5-0 vote. (see Resolution Book)

Enactment No: Proclamation 2017-51 and Resolution 2017-52

16 **17-218**

Receive a report on the history and status of the Solano County Integrated Property Tax System (SCIPS); Authorize departments to proceed with the replacement of SCIPS; Authorize the creation of a designated reserve fund for the SCIPS multiyear replacement project in the amount of \$10,000,000; Delegate authority to the County Administrator to enter into a contract with Thomson Reuters Incorporated for an amount not to exceed \$3,908,104; Delegate authority to the County Administrator to enter into contracts with technology service companies to assist with data conversion activities in an amount not to exceed \$500,000; and Authorize the County Administrator to approve contract change orders of up to 10% of the contract amount

Attachments: [A - Estimated Project Cost](#)
 [B - Counties Served](#)
 [C - Proposal](#)
 [D - Presentation](#)
 [Minute Order](#)

County Administrator Birgitta Corsello introduced the item.

Chief Information Officer Ira Rosenthal provided an overview of history and status of the Solano County Integrated Property Tax System (SCIPS).

In response to a question from Supervisor Brown, Mr. Rosenthal advised that the decision of where to host the system would be a few years out. He noted that other counties were looking at the hosted solution to save extra work by employees. He then provided information on the program and advised that the cost of the program depended on the amount of work that needed to be completed.

Supervisor Brown commented on the system's abilities and advised that it should be user friendly.

Supervisor Thomson commented on the creation of the SCIPS program and noted that it was time to move to the new generation of program. He noted that it was important that the three departments work together on this.

Ms. Corsello provided information on testing that the counties of Riverside and San Diego were doing on the software and noted that both counties were confident that the system would meet their needs. She advised that ensuring that adequate resources were committed to get data ready for the new system was the most important thing already learned by these counties.

In response to a question from Supervisor Thomson, Auditor-Controller Simona Padilla-Scholtens provided information on the cost of the system and noted that the County had not approached the cities because the responsibility of the tax system was that of the three county elected department heads, the Auditor-Controller, the Treasurer-Tax Collector-County Clerk and the Assessor-Recorder. She then commented on the current system and concerns that the three department heads had.

Ms. Corsello commented on the amount that cities and special districts paid for property tax administration fees and noted that they would be asked to continue playing the same amount with the new system.

County Treasurer-Tax Collector-County Clerk Chuck Lomeli commented in support of the recommendation.

Assessor-Recorder Marc Tonnesen also commented in support of the recommendation and advised that the Thomson Reuters system was the best system for what was needed.

Chair Vasquez commented on SCIPS and thanked everyone for their work on bringing the recommendation forward.

On motion of Supervisor Thomson, seconded by Supervisor Hannigan, the Board received a report on the history and status of the Solano County Integrated Property Tax System (SCIPS); Authorized departments to proceed with the replacement of SCIPS; Authorized the creation of a designated reserve fund for the SCIPS multiyear replacement project in the amount of \$10,000,000; Delegated authority to the County Administrator to enter into a contract with Thomson Reuters Incorporated for an amount not to exceed \$3,908,104; Delegated authority to the County Administrator to enter into contracts with technology service companies to assist with data conversion activities in an amount not to exceed \$500,000; and Authorized the County Administrator to approve contract change orders of up to 10% of the contract amount. So ordered by 5-0 vote.

BOARD MEMBER COMMENTS AND REPORTS ON MEETINGS

Chair Vasquez invited members of the Board to make comments or reports on meetings. The following comments were received:

A. Supervisor Hannigan requested that this meeting of the Solano County Board of Supervisors be adjourned in memory of Joseph Buckley, an active member of the Vallejo community.

B. Supervisor Hannigan encouraged everyone to attend a human trafficking awareness forum she was hosting on April 22, 2017 from 9:00 to 11:30 A.M. in Vallejo at the John F. Kennedy Library.

C. Chair Vasquez requested that this meeting of the Solano County Board of Supervisors be adjourned in memory of Tony L. Fernandez, an active member of the Vacaville community.

ADJOURN:

This meeting of the Solano County Board of Supervisors adjourned at 10:48 A.M. in memory of Joseph Buckley and Tony L. Fernandez. Next meeting of the Solano County Board of Supervisors will be April 11, 2017 at 8:30 A.M., Board Chambers, 675 Texas Street, Fairfield, California.

JOHN M. VASQUEZ, Chair
Solano County Board of Supervisors

BIRGITTA E. CORSELLO, Clerk
Solano County Board of Supervisors

By _____
Jeanette Neiger, Chief Deputy Clerk