



# Solano County

675 Texas Street  
Fairfield, California 94533  
www.solanocounty.com

## Minutes - Final Board of Supervisors

*John M. Vasquez (Dist. 4), Chair  
(707) 784-6129*

*Erin Hannigan (Dist. 1), Vice-Chair  
(707) 553-5363*

*Monica Brown (Dist. 2)  
(707) 784-3031*

*James P. Spering (Dist. 3)  
(707) 784-6136*

*Skip Thomson (Dist. 5)  
(707) 784-6130*

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Tuesday, April 25, 2017

8:30 AM

Board of Supervisors Chambers

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### CALL TO ORDER

*The Solano County Board of Supervisors met on the 25th day of April 2017 in regular session in the Board of Supervisors' Chambers at the Solano County Government Center, 675 Texas Street, Fairfield, California at 8:31 A.M. Present were Supervisors Hannigan, Spering, Thomson and Chair Vasquez. Supervisor Brown was absent. Chair Vasquez presided. Also present were County Administrator Birgitta E. Corsello and County Counsel Dennis Bunting.*

### ROLL CALL

**Present** 4 - John M. Vasquez, Erin Hannigan, James P. Spering and Skip Thomson

**Absent** 1 - Monica Brown

### CLOSED SESSION

*The Solano County Board of Supervisors recessed to Closed Session at 8:32 A.M. to discuss the following matters:*

1      [17-304](#)      Conference with Legal Counsel - Potential Litigation: One case

Attachments:      [A - Memorandum](#)

### RECONVENE

*This meeting of the Solano County Board of Supervisors reconvened at 9:00 A.M. All members were present and Chair Vasquez presided.*

**REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)**

*County Counsel Dennis Bunting advised that there were no reports from Closed Session.*

**SALUTE TO THE FLAG AND A MOMENT OF SILENCE**

*This meeting of the Solano County Board of Supervisors continued with the Salute to the Flag and a Moment of Silence.*

**PRESENTATIONS**

- 2      [17-284](#)      Present a plaque of appreciation to Suganthi Krishnan, Senior Staff Analyst, upon her retirement from the Department of Resource Management with over 16 years of distinguished service to Solano County (Supervisor Spering)

Attachments:      [Minute Order](#)

On motion of Supervisor Spering, seconded by Supervisor Hannigan, the Board presented a plaque of appreciation to Suganthi Krishnan, Senior Staff Analyst, upon her retirement from the Department of Resource Management with over 16 years of distinguished service to Solano County. So ordered by 4-0 vote.

- 3      [17-279](#)      Receive a presentation from the Solano County Public Defender's Office on the selection of Laurie Fischer for "Employee of the Month" for May 2017

Attachments:      [Minute Order](#)

Received

**ITEMS FROM THE PUBLIC**

*Chair Vasquez invited members of the public to address the Board on matters not listed on the agenda but within the subject matter jurisdiction of the Board. There was no public comment.*

**ADDITIONS TO OR DELETIONS FROM THE AGENDA**

*There were no additions to or deletions from the Solano County Board of Supervisors' agenda for April 25, 2017.*

**APPROVAL OF THE AGENDA**

On motion of Supervisor Spering, seconded by Supervisor Hannigan, the Board approved the agenda of the Solano County Board of Supervisors for April 25, 2017 as submitted. So ordered by 4-0 vote.

**PUBLIC COMMENT ON CONSENT CALENDAR**

*Chair Vasquez invited members of the public to address the Board on matters listed on the Consent Calendar. There was no public comment.*

*Supervisor Hannigan requested that Item 14 be moved to the Regular Calendar for discussion.*

**APPROVAL OF THE CONSENT CALENDAR**

On motion of Supervisor Hannigan, seconded by Supervisor Thomson, the Board approved the following Consent Calendar items by 4-0 vote.

**CONSENT CALENDAR**

- 4      [17-303](#)      Receive and file the Meeting Attendance Reports from the members of the Board of Supervisors
- Attachments:*      [A - Board Appointment List](#)  
                                 [Minute Order](#)
- Received and Filed**
- 5      [17-285](#)      Authorize the County's contribution of \$750 from the General Fund contribution allocated to District 5 to benefit the Robotics Clubs of Vanden High School (\$250), Armijo High School (\$250), and Grange Middle School (\$250)
- Attachments:*      [Minute Order](#)
- Approved**
- 6      [17-289](#)      Adopt a resolution honoring the retirement of California Highway Patrol Solano Area Lieutenant Kathy Bassett
- Attachments:*      [A - Resolution](#)  
                                 [Adopted Resolution](#)  
                                 [Minute Order](#)
- Adopted**
- Enactment No: Resolution 2017-63**
- 7      [17-291](#)      Adopt a resolution recognizing Georges Roumas, member of Boy Scout Troop 265 in Vacaville, California, on achieving the rank of Eagle Scout
- Attachments:*      [A - Resolution](#)  
                                 [Adopted Resolution](#)  
                                 [Minute Order](#)
- Adopted**
- Enactment No: Resolution 2017-64**

- 8      [17-300](#)      Approve an agreement for \$328,000 with CWS Construction Group, Inc. of Novato for the Vallejo Veterans Memorial Hall Improvement Project at 420 Admiral Callaghan Lane; and Authorize the County Administrator or designee to execute the agreement and any amendments within the approved project budget

Attachments:      [A - Agreement](#)  
                                 [Executed Agreement](#)  
                                 [Minute Order](#)

**Approved**

- 9      [17-277](#)      Approve overdue library material fine waivers for all Solano County Library customers who are military veterans from May 1 - 31, 2017 to bring awareness to the grant funded Veterans Resource Center located at the Vacaville Public Library-Cultural Center

Attachments:      [Minute Order](#)

**Approved**

- 10      [17-298](#)      Approve a first contract amendment with Solano Coalition for Better Health (SCBH) for \$90,000 for a total contract amount of \$190,000 utilizing supplemental Department of Health Care Services funding to provide additional outreach and application enrollment assistance for Solano County residents to retain and re-enroll into California's Medi-Cal health coverage program for the current period through June 30, 2017; and Authorize the County Administrator to execute the amendment

Attachments:      [A - Amendment](#)  
                                 [B - Link to Original Contract](#)  
                                 [Executed Amendment](#)  
                                 [Minute Order](#)

**Approved**

- 11      [17-297](#)      Adopt a resolution and plaque of appreciation honoring Edna Davis-Peters, Employment Resources Specialist III, upon her retirement from the Health & Social Services Department, Employment & Eligibility Services Division with over 28 years of distinguished service to Solano County

Attachments:      [A - Resolution](#)  
                                 [Adopted Resolution](#)  
                                 [Minute Order](#)

**Adopted**

**Enactment No: Resolution 2017-66**

- 12      [17-280](#)      Adopt a resolution authorizing the purchase of the 148.62 acres of real property on American Canyon Road in Fairfield (APN 0180-050-020) from TDC Brown, LLC for \$1,486,200 which is within the parameters of funding available under the George Miller SAFETEA-LU high priority project funding grant; Authorize the Director of Resource Management to execute all documents necessary to complete the purchase; and Authorize an Appropriation Transfer Request for \$1,500,000 of federal funds through the Road Fund to cover the purchase costs of the property acquisition (4/5 vote required)

Attachments:      [A - Purchase and Sale Agreement](#)  
                         [B - Location Map](#)  
                         [C - Agreement](#)  
                         [D - Resolution](#)  
                         [Adopted Resolution](#)  
                         [Minute Order](#)

**Adopted**

**Enactment No: Resolution 2017-65**

- 13      [17-292](#)      Approve submittal of the 2017-2021 Final Workforce Innovation and Opportunity Act Regional and Local Plans to the California Workforce Development Board

Attachments:      [A - WIOA Regional and Local Plans](#)  
                         [Minute Order](#)

**Approved**

**MISCELLANEOUS ITEMS**

- 15      [17-263](#)      Approve the appointment of Nicole Neff to the First 5 Commission, representing District 5, for a four year term to expire April 25, 2021

Attachments:      [Minute Order](#)

**Approved**

## REGULAR CALENDAR

- 14**      [17-296](#)      Ratify the selection of Ms. Heather Henry to serve as the Executive Director/President of the Workforce Development Board of Solano County, Inc.
- Attachments:*      [A - Resume](#)  
                                 [Minute Order](#)
- Supervisor Hannigan commented on the selection of Heather Henry as the Executive Director/President of the Workforce Development Board of Solano County.*
- On motion of Supervisor Hannigan, seconded by Supervisor Thomson, the Board ratified the selection of Ms. Heather Henry to serve as the Executive Director/President of the Workforce Development Board of Solano County, Inc. So ordered by 4-0 vote.**
- 16**      [17-276](#)      Conduct a Public Hearing on the proposed new and revised user fee schedules; Adopt a resolution authorizing a twelve month moratorium and reduction on the assessment and collection of certain Probation Department's Juvenile Administrative Fees effective May 1, 2017; Authorize the Sheriff's Animal Care to annually offer a dog license amnesty program by waiving the late fee for a 30-day period; Authorize the Resource Management's Parks and Recreation to add fee exemption periods to reflect fee waivers; and Adopt fee schedules by separate resolutions amending *the exhibits* to Chapters 2.4 and 11 of the Solano County Code, modifying and establishing various fees, effective July 1, 2017 for various departments
- Attachments:*      [A - Summary of Proposed FY201718 Fee Changes by Department](#)  
                                 [B - FY2017-18 Fee Resolutions and Exhibits](#)  
                                 [C1 - Notice of Public Hearing - April 13, 2017](#)  
                                 [C2 - Notice of Public Hearing - April 19, 2017](#)  
                                 [D - Resolution for Probation Department](#)  
                                 [Adopted FY2017-18 Fee Resolutions and Exhibits](#)  
                                 [Adopted Resolution for Probation Department](#)  
                                 [Presentation](#)  
                                 [Minute Order](#)
- Chair Vasquez opened the public hearing.*
- Senior Management Analyst Magen Yambao provided the Board with an overview of the FY2017/18 Countywide User Fee schedules.*
- Supervisor Hannigan commented on the Ad Hoc Committee's recommendation regarding the proposed moratorium and reduction on the assessment and collection of certain Probation Department's Juvenile Administrative Fees.*
- Ms. Yambao continued to provide information to the Board on the recommendations within the agenda item.*

*Supervisor Hannigan then thanked the Sheriff's Animal Care Division for reduction of adoption related fee costs.*

*Supervisor Thomson commented on the Sheriff's Animal Care fees related to the number of adoptions.*

*Lt. Ramos provided information on activities at the animal shelter related to animal adoptions.*

*In response to a question and comments from Supervisor Thomson, Sheriff Tom Ferrara provided information on the organizational structure of the Animal Control division related to management of the animal shelter and advised that the structure was working well.*

*In response to a question from Supervisor Thomson, Lt. Ramos provided the Board with information on costs associated with expanding the shelter and opening the new spay/neuter clinic.*

*Supervisor Thomson advised that he would be asking to have this issue addressed during budget hearings and noted that it was unreasonable to raise fees.*

*Supervisor Spering commented that all seven cities appreciated how the animal shelter was being run and noted his support of the model in place.*

*Sheriff Ferrara advised that he could look at changing the model back to management by a manager if the Board directed him to do that.*

*Administrative Manager Angelica Russel noted that Lt. Ramos had done a great job implementing the new and changing programs within the division.*

*Supervisor Thomson advised that the issue was not whether the Lieutenant was doing a good job or not but was an issue of having the responsibility to look at whether or not cost savings could be found to reduce the impact on the General Fund.*

*Ms. Russel provided information on the department's efforts to streamline and make fees equitable.*

*Chair Vasquez commented on the past Parvo outbreak in the late 1990s and thanked the department for their work.*

*Chair Vasquez closed the public hearing.*

**On motion of Supervisor Thomson, seconded by Supervisor Spering, the Board adopted Resolution No. 2017-67 through Resolution 2017-83 and Resolution 2017-85, amending the exhibits to Chapters 2.4 and 11 of the Solano County Code, modifying and establishing various fees, effective July 1, 2017 for various departments. So ordered by 4-0 vote. (see Resolution Book)**

On motion of Supervisor Hannigan, seconded by Supervisor Spering, the Board adopted Resolution No. 2017-84 adopting a revised fee schedule for the Sheriff's Department Animal Care Services. Supervisor Thomson voted no. So ordered by 3-1 vote.

Enactment No: Resolution 2017-67 through Resolution 2017-85

## RECESS

*This meeting of the Solano County Board of Supervisors recessed at 9:52 A.M. and reconvened at 10:00 A.M. All members were present and Chair Vasquez presided.*

## 10:00 A.M.

- 17      [17-266](#)      Receive a status report on the progress of implementing the Workforce Development Review recommendations approved by the Board on August 26, 2016

Attachments:      [A - Solano County Workforce Development Review Presentation](#)  
[Minute Order](#)

*Consultant Patrick Duterte provided the Board with a status report on the progress of the implementing the Workforce Development Review recommendations approved by the Board on August 26, 2016.*

*Former Santa Clara and Sacramento Director of Human Services Bruce Wagstaff provided an overview of the project's partners and the Workforce Development Steering Committee. He then invited members of the steering committee to make comments.*

*Celia Esposito-Noy, representing Solano Community College, commented on the project and the importance of workforce development.*

*Jon Riley, representing the Napa-Solano Central Labor Council, commented on the project and the importance of workforce development.*

*County Administrator Birgitta Corsello noted that the effort to change the term "essential skills" to "soft skills" was brought forward from Mr. Riley and she thanked him for that effort.*

*Debi Tavey, representing the Fairfield-Suisun Chamber of Commerce, commented on the project and the importance of workforce development.*

*Sandy Person, representing the Solano Economic Development Corporation, commented on the project and the importance of workforce development.*

*Mr. Wagstaff continued to provide information on taskforce initial meeting key takeaways, key outcomes achieved and need for common outcome measures.*



*Gillie Miller, Manager of the Career Technical Education/Workforce Development for Solano County Office of Education, provided the Board with information on the Work Ready Certification program.*

*Mr. Duterte provided information on activities for the next six months and recommendations to the Board moving forward.*

*Supervisor Hannigan thanked all of the participants in the project and commented on the need for tracking of performance measures.*

*In response to a question from Supervisor Spering, Mr. Duterte commented on measuring success and noted that continuous improvement was key to being successful.*

*Supervisor Spering commented on the need for the program to have a public face and be personalized on the front end. He then thanked all the participants and efforts on the project.*

*Supervisor Thomson commented on the importance of sharing and collaborating resources and thanked participants.*

*Chair Vasquez commented on the project and thanked all of the participants.*

**On motion of Supervisor Hannigan, seconded by Supervisor Spering, the Board accepted the recommendations as presented. So ordered by 5-0 vote.**

### **10:30 A.M.**

- 18**      [17-271](#)      Adopt a resolution and receive a presentation proclaiming the week of April 23 - 29, 2017 as National Volunteer Week in Solano County

Attachments:      [A - Resolution](#)  
                              [B - Volunteer Hours and Descriptions](#)  
                              [Adopted Resolution](#)  
                              [C - Presentation](#)  
                              [Minute Order](#)

**On motion of Supervisor Thomson, seconded by Supervisor Hannigan, the Board adopted and presented Resolution No. 2017-86 proclaiming the week of April 23 - 29, 2017 as National Volunteer Week in Solano County. So ordered by 4-0 vote. (see Resolution Book)**

*Public Information Officer Matthew Davis provided the Board with an overview of the County's volunteer hours.*

*Volunteer Coordinator Tina Chechourka provided information on the County's volunteer program and invited the public to sign up on the program's website at (insert web address here)*

*Parks Manager Christopher Drake commented on the volunteers that participated in the Parks and Recreation division.*

*Chair Vasquez commented on staff and volunteer efforts to assist with conducting a recent Celebration of Life that had taken place at the Nature Center.*

*Supervisor Hannigan commented on the number of hours performed by volunteers and thanked all of the volunteers for their service.*

*Supervisor Spering commented on the example set for young people by volunteers and thanked all of the volunteers for their service.*

*Supervisor Thomson thanked all of the volunteers for their service and commented on volunteers that worked in the NorthBay Guild.*

**Adopted**

**Enactment No: Resolution 2017-86**

**RECESS/LUNCH BREAK**

*The Board recessed at 10:57 A.M. to a reception honoring Solano County volunteers. This meeting of the Solano County Board of Supervisors reconvened at 1:00 P.M. All members were present and Chair Vasquez presided.*

**1:00 P.M.**

**19**

**17-286**

Receive a presentation and accept a new five-year Strategic Plan for the Department of Library Services (2017- 2022)

Attachments:     [A - Strategic Plan Presentation](#)  
                              [B - Strategic Plan Executive Summary](#)  
                              [Minute Order](#)

*Director of Library Services Bonnie Katz introduced the item.*

*Deputy Director of Library Services Mark Fink provided an overview of the Solano County Library department.*

*Civic Technologies Principal Mark Futterman provided an overview of the proposed five-year strategic plan.*

*In response to a question from Chair Vasquez, Mr. Fink noted that Benicia and Dixon libraries were operated by the cities and not the County, therefore they were not included in the list of libraries that held public town hall meetings.*

*In response to questions from Supervisor Spering, Mr. Futterman provided information on future activities and programs for youth and on the need for the library to provide more virtual services.*

*Supervisor Sperring commented on the need to keep family and community engagement a priority for the library.*

*Mr. Futterman and Mr. Fink commented on the role of the library branches to engage their surrounding community through different levels of public engagement.*

*Supervisor Hannigan commented on the amount of public outreach conducted, the value of a library on the community and the importance of using different methods of information delivery.*

*Chair Vasquez commented on the importance of library locations and at looking at future delivery methods of information.*

***On motion of Supervisor Hannigan, seconded by Supervisor Sperring, the Board received a presentation and accepted a new five-year Strategic Plan for the Department of Library Services (2017- 2022) So ordered by 4-0 vote.***

*County Administrator Birgitta Corsello noted that the next steps would be to take the strategic plan to partners. She also noted that the library was actively participating in training programs, literacy programs and preparing children for Kindergarten.*

**Accepted**

20

[17-224](#)

Receive a progress report from the Department of Information Technology on the implementation of their Service Delivery Model; Consider recommendations for organizational changes and adopting a resolution amending the List of Numbers and Classifications of Positions by adding 1.0 FTE IT Manager (TBD), 4.0 FTE IT Analyst, Principals (TBD), and 1.0 IT Analyst IV (TBD) effective May 7, 2017; Authorize the Chief Information Officer to negotiate and execute contracts for the acquisition of service management software licenses in an amount not to exceed \$75,000 and implementation services not to exceed \$460,000; and Authorize the Chief Information Officer to proceed with developing and issuing requests for proposals for contracted technology services

Attachments:    [A - Presentation](#)  
                         [B - Resolution](#)  
                         [Adopted Resolution](#)  
                         [Minute Order](#)

*In response to a question from Chair Vasquez, Chief Information Officer Ira Rosenthal provided the Board with information on the purpose of the item.*

*Chair Vasquez commented on past presentations and the County's ability to keep up with technology changes and needs. He thanked Mr. Rosenthal for his efforts.*

*Mr. Rosenthal provided the Board with a progress report on the implementation of the Department of Information Technology Service Delivery Model.*

*In response to questions from Supervisor Hannigan, Mr. Rosenthal provided information on the costs associated with operating and maintaining systems and on positions that had been and would be needed.*

*Department of Information Technology Assistant Director Ramiro Carrasco provided the Board with an overview of IT Service Management and IT Service Delivery Strategy.*

*In response to a question from Supervisor Thomson, Mr. Rosenthal provided budget information related to the requested change between contract staffing and county employee positions.*

*County Administrator Birgitta Corsello advised that she had asked Mr. Rosenthal to bring this item forward so that the department could provide the Board with information on what they were working on and to allow sufficient time for the department to begin processes and off ramping of services. She then commented on recent work by staff to review concepts and processes for the department.*

*In response to a question from Supervisor Thomson, Ms. Corsello noted that costs would either be paid to the service industry or to internal staff and would have to be paid one way or the other.*

*Mr. Rosenthal noted that some of the staff would be focused on internal processes in order to increase or improve productivity and reduce costs in the future.*

**On motion of Supervisor Hannigan, seconded by Supervisor Sperling, the Board received a progress report from the Department of Information Technology on the implementation of their Service Delivery Model; Considered recommendations for organizational changes; Adopted Resolution 2017-87 amending the List of Numbers and Classifications of Positions by adding 1.0 FTE IT Manager (TBD), 4.0 FTE IT Analyst, Principals (TBD), and 1.0 IT Analyst IV (TBD) effective May 7, 2017; Authorized the Chief Information Officer to negotiate and execute contracts for the acquisition of service management software licenses in an amount not to exceed \$75,000 and implementation services not to exceed \$460,000; and Authorized the Chief Information Officer to proceed with developing and issuing requests for proposals for contracted technology services. So ordered by 4-0 vote.**

**Enactment No: Resolution 2017-87**

## **RECESS**

*This meeting of the Solano County Board of Supervisors recessed at 2:19 P.M. and reconvened at 2:21 P.M. All members were present and Chair Vasquez presided.*

- 21      [17-294](#)      Receive a report on the Solano County 2016 Index of Economic and Community Progress

Attachments:      [A - 2016 Index](#)  
                                 [Presentation](#)  
                                 [Minute Order](#)

*Senior Management Analyst James Bezek introduced the item.*

*Economic Forensics and Analytics President Dr. Robert Eyler provided a report on the Solano County 2016 Index of Economic and Community Progress.*

*In response to comments from Supervisor Thomson, Dr. Eyler provided information on the correlation between education and median household income.*

*Supervisor Hannigan commented on expensiveness of rentals in the Vallejo community.*

*Dr. Eyler noted the difference in size between Vallejo and Benicia and that there was not a lot of difference in the number of bachelor degree holders.*

*In response to a question from Supervisor Hannigan, Dr. Eyler noted that the housing and rental prices were rising all over the area and that reductions in the building of housing were impacting those prices. He then continued to provide the Board with the overview of the report.*

*President of the Solano Economic Development Corporation Sandy Person commented on undeveloped sites and noted that there was a demand for them.*

*Chair Vasquez asked how to balance housing needs for individuals that were working and those that are homeless or low income.*

*Dr. Eyler noted that developer incentives had shifted over the last ten years and that he did not see a large number of housing units coming online any time soon due to land and water issues and because developers were concerned about new units sitting empty.*

*In response to comments from Supervisor Hannigan, Dr. Eyler provided the Board with information on the gig economy and the impacts of increased online retail and non-employer businesses on the future economy. He also provided information of how economists were trying to figure out the impacts on markets as a result of the gig economy.*

*Ms. Person noted the importance of analyzing economic data in order to make policy decisions moving forward. She then thanked the County for conducting the analysis on a consistent basis.*

*Chair Vasquez commented on the importance of keeping track of the changing market.*

Received

## **BOARD MEMBER COMMENTS AND REPORTS ON MEETINGS**

*Chair Vasquez invited members of the Board to make comments or reports on meetings. The following comments were received:*

*A. Supervisor Spering requested that this meeting of the Solano County Board of Supervisors be adjourned in memory of Al "Coach" Pimentel, an active member of the Fairfield community.*

*B. Supervisor Spering requested that this meeting of the Solano County Board of Supervisors be adjourned in memory of Bebe Bea Moretti, an active member of the Suisun City community.*

*C. Supervisor Spering requested that this meeting of the Solano County Board of Supervisors be adjourned in memory of Helen Marie Ramirez, an active member of the Fairfield community.*

*D. Supervisor Hannigan requested that this meeting of the Solano County Board of Supervisors be adjourned in memory of John Lipsey, Jr., an active member of the Vallejo community.*

*E. Supervisor Hannigan requested that this meeting of the Solano County Board of Supervisors be adjourned in memory of Bill Hallett, an active member of the Vallejo community.*

*F. Chair Vasquez requested that this meeting of the Solano County Board of Supervisors be adjourned in memory of David Arnold Jagdeo, an active member of the Vacaville community.*

## **ADJOURN:**

*This meeting of the Solano County Board of Supervisors adjourned at 3:10 P.M. in memory of Al "Coach" Pimentel, Bebe Bea Moretti, Helen Marie Ramirez, John Lipsey, Jr., Bill Hallett and David Arnold Jagdeo. Next meeting of the Solano County Board of Supervisors will be May 2, 2017 at 8:30 A.M., Board Chambers, 675 Texas Street, Fairfield, California.*

\_\_\_\_\_  
JOHN M. VASQUEZ, Chair  
Solano County Board of Supervisors

BIRGITTA E. CORSELLO, Clerk  
Solano County Board of Supervisors

By \_\_\_\_\_  
Jeanette Neiger, Chief Deputy Clerk

