# Solano County

675 Texas Street
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## Agenda Submittal

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| **Agenda #:** | 17 | **Status:** | Consent Calendar |
| **Type:** | Miscellaneous | **Department:** | Information Technology - Registrar of Voters |
| **File #:** | 19-960 | **Contact:** | John Gardner, 784-3366 |
| **Agenda date:** | 12/10/2019 | **Final action:** | 12/10/2019 |
| **Title:** | Approve a plaque of appreciation honoring Willette Lee, Election Coordinator, upon her retirement from the Solano County Registrar of Voters with over 10 years of dedicated public service to Solano County | | |
| **Governing body:** | Board of Supervisors | | |
| **District:** | All | | |
| **Attachments:** | 1. Minute Order | | |

| Date | Ver. | Action By | Action | Result |
|---|---|---|---|---|
| 12/10/2019 | 1 | Board of Supervisors | | |

Published Notice Required? Yes ____ No _X_
Public Hearing Required? Yes ____ No _X_

**DEPARTMENTAL RECOMMENDATION:**

The Registrar of Voters recommends the Board of Supervisors approve a plaque of appreciation honoring Willette Lee, upon her retirement from the Solano County Registrar of Voters with over 10 years of dedicated public service to Solano County.

**SUMMARY/DISCUSSION:**

Willette Lee started her career with the County of Solano with the Registrar of Voters on June 15, 2009. Ms. Lee has been a highly respected and valued member of the Registrar of Voters. She has been a contributing team member, a hard worker, and a leader to the Registrar of Voter's staff. Ms. Lee's last day of service was October 16, 2019, and she will be greatly missed by her friends and coworkers.

**FINANCIAL IMPACT:**

The costs associated with preparing the agenda item is nominal and absorbed by the department's FY2019/20 Adopted Budget. The costs associated with preparation and purchase of the resolution materials and plaque are included in the Board's FY2019/20 Adopted Budget.

**ALTERNATIVES:**

The Board could choose not to approve the plaque of appreciation. This is not recommended as this is an opportunity to recognize Willette Lee's dedication and contributions to Solano County.

**OTHER AGENCY INVOLVEMENT:**

There is no other agency involvement.

**CAO RECOMMENDATION:**

# APPROVE DEPARTMENTAL RECOMMENDATION