



categories to be filled. The Older Americans Act as reauthorized in 2016 requires the advisory council to be comprised of the following representative categories:

1. More than 50 percent older persons, including minority individuals, who are participants or who are eligible to participate in programs under 45 CFR 1321.57;
2. Representatives of older individuals;
3. Representatives of health care provider organizations; including providers of veterans' health care;
4. Representatives of supportive services provider organizations;
5. Persons with leadership experience in the private and voluntary sectors;
6. Local elected officials;
7. Family caregiver representative; and
8. The general public.

AAA staff will also notify the Napa Commission on Aging, the Solano County Senior Coalition, and AAA providers of the vacancies and explain the application process. Recruitment is expected to begin in December with member recommendations returning to the Board in January and February.

Staff is recommending the Board consider either Wednesday, December 5 at 3:00 p.m. or Thursday, December 6 at 3:00 p.m. in the Solano County Board chambers for the first oversight board meeting to approve bylaws and provider and consultant contracts necessary to continue AAA services beginning January 1, 2019. The existing California Department of Aging provider and consultant contracts expire on December 31, 2018.

**FINANCIAL IMPACT:**

The costs associated with preparing the agenda item are nominal and absorbed by the County Administrator's Office and H&SS' FY2018/19 Adopted Budget.

**ALTERNATIVES:**

The Board could choose not to appoint its AAA oversight board members and alternate; however, the oversight board is a required component of implementation for the new AAA and for the continuation of services provided through the AAA. The Board can choose to approve the recruitment process as outlined for either the oversight board or the advisory council or make suggestions for an alternate recruitment process for the remaining Board appointed oversight board members and alternates or the advisory council. The Board may choose not to set a meeting date/time/location for a December oversight board meeting; however, it is necessary for the oversight board to meet in December and providing notice of a date/time/location in advance can assist in ensuring oversight board attendance.

**OTHER AGENCY INVOLVEMENT:**

None.

**CAO RECOMMENDATION:**

**APPROVE DEPARTMENTAL RECOMMENDATION**