

DISCUSSION:

The County issued a Request for Qualifications (RFQ) between August 9 and September 8, 2017 inviting a Statement of Qualifications (SOQ) in response to the RFQ by airport engineering consulting firms. Three SOQ's were received from IMEG, Brandley Engineering, and Mead & Hunt, Inc (Attachment B). Following evaluation and ranking of each firm's qualifications, Mead & Hunt, Inc. was deemed the best qualified and experienced firm to support airport capital improvement projects including engineering design and construction services. Mead & Hunt, Inc. has a broad base of experience and can provide a variety of professional engineering disciplines.

Mead & Hunt has previously provided airport engineering design and construction services to the County on major runway and taxiway construction projects. Mead & Hunt, Inc. has satisfactorily performed work in the past for the County, has been responsive to the needs of the Airport, and delivered design and construction projects on schedule and within or under budget.

ALTERNATIVES:

1. The Board may elect to not approve the recommended contract. This action is not recommended since the design of capital projects planned for FY2017/18 needs to proceed to allow development to occur during the 2018 construction season.
2. The Board could elect not to delegate signing authority the County Administrator or designee. This action is not recommended since delegated authority will enable efficient authorization and management of consulting services to support airport capital projects.

OTHER AGENCY INVOLVEMENT:

County Counsel provided legal guidance during the solicitation process and approved the recommended contract as to form.

CAO RECOMMENDATION:

APPROVE DEPARTMENTAL RECOMMENDATION