



Agenda Submittal

Agenda #: 7 **Status:** Consent Calendar
Type: Non-County Contributions **Department:** Board of Supervisors
File #: 18-715 **Contact:** Alexandra Winston, 784-6131
Agenda date: 10/23/2018 **Final action:** 10/23/2018
Title: Authorize the County’s contribution of \$3,000 from the General Fund contribution allocated to District 5 to benefit Church of the Epiphany, Vacaville (\$1,500) and Community Action North Bay (\$1,500)
Governing body: Board of Supervisors
District: District 5
Attachments: 1. Minute Order

Date	Ver.	Action By	Action	Result
10/23/2018	1	Board of Supervisors	Approved	

Published Notice Required? Yes ___ No X
Public Hearing Required? Yes ___ No X

DEPARTMENTAL RECOMMENDATION:

Supervisor Thomson requests that the Board of Supervisors authorize the County’s contribution of \$3,000 from the General Fund contribution allocated to District 5 to benefit Church of the Epiphany, Vacaville (\$1,500) and Community Action North Bay (\$1,500).

SUMMARY/DISCUSSION:

Justification:

On August 28, 2018, the Solano County Board of Supervisors voted to approve an Appropriation Transfer Request (ATR) to appropriate \$5,000 to District 5 for non-County contributions subject to the Guidelines for Grant Funding Requests. District 5 recommends a distribution of funding as follows:

Church of the Epiphany, Vacaville (\$1,500)

Since March 2000 Church of the Epiphany’s community meal program has been serving free hot meals every Friday evening from 4:30 to 6:00 PM, and a hearty soup lunch on Tuesdays from 1:00 to 2:00 PM. Between 250 to 350 meals are served each week. Guests include not only the homeless, but the unemployed, the working poor, the elderly, seniors, veterans, and those just looking for company. The program has earned a reputation among local social service agencies and the community for providing a delicious meal in a friendly, caring, non-judgmental atmosphere. Navigators are on site to help guests with services such as mobile medical, and dental, nursing, access to local services and needed resources. Partnerships with seven different churches and a host of local merchants help to make this program a true community center.

Community Action North Bay (\$1,500)

Community Action North Bay (also known as CAN-B) strengthens communities by providing housing and

safety net services to assist those-in-need in living healthy and productive lives. CAN-B serves veterans, the physically and mentally disabled, seniors, and other vulnerable persons living in Solano County who are socially and economically at risk. CAN-B provides:

transitional and permanent supportive housing, food, clothing, financial assistance, cell phones, bicycles, case management, money management/payee services, life skills classes, employment and job training, mail, phone, internet and fax.

Guidelines for Grant Funding Requests:

The Board directed County Counsel to provide guidelines on how to recommend funding for qualifying agencies or programs. The guidelines are as follows:

- 1) Each supervisor must submit the proposed expenditure to the County Counsel and the Auditor/Controller for initial review.
- 2) The Board must approve the expenditure by a majority vote.
- 3) The Board must determine that the expenditure is for a public purpose.
- 4) The Board may authorize an expenditure of public funds to a nonprofit organization so long as the County retains ultimate control over the exercise of judgment and discretion of the intended program.
- 5) To ensure accountability, all expenditures are subject to periodic audit by the Auditor/Controller; and
 - a) If the recipient provides an activity, program or service ("activity"), it shall provide an activity report within 30 days of the activity that states the number of persons attending (if applicable) or participating activities carried out, feedback from participants (if applicable) and benefits of the activity. The recipient's failure to provide a report may result in its being considered ineligible for future funding.
 - b) If the recipient is purchasing property or making improvements, it shall use the funds for only the specified purposes and allow representatives of the county to inspect and/or audit the purchase or the contractor's performance, the facility or the portion improved with the funds and/or the records pertaining to the expenditures. The recipient shall retain for inspection and audit purposes any and all books, receipts, documentation and other records of the expenditures for three (3) years from date of receiving funds.

FINANCIAL IMPACT:

This expenditure is included in the District 5 FY2018/19 Adopted Budget. The costs associated with preparing the agenda item are nominal and absorbed by the District 5 FY2018/19 Adopted Budget.

ALTERNATIVES:

The Board could choose not to authorize this expenditure. However, this is not recommended as this item is consistent with Board policy.

OTHER AGENCY INVOLVEMENT:

This report was prepared in coordination with the County Administrator's Office, County Auditor-Controller's Office and County Counsel.