



Agenda Submittal

Agenda #: 8 **Status:** Consent Calendar
Type: Miscellaneous **Department:** Sheriff's Office
File #: 20-514 **Contact:** Angelica Russell, 784-7064
Agenda date: 8/11/2020 **Final action:** 8/11/2020
Title: Approve a plaque of appreciation honoring Correctional Officer Elbert Townsell upon his retirement from the Sheriff's Office with over 18 years of dedicated public service to Solano County
Governing body: Board of Supervisors
District: District 5
Attachments: 1. Minute Order

| Date | Ver. | Action By | Action | Result |
|-----------|------|----------------------|--------|--------|
| 8/11/2020 | 1 | Board of Supervisors | | |

Published Notice Required? Yes No
Public Hearing Required? Yes No

DEPARTMENTAL RECOMMENDATION:

The Sheriff recommends that the Board of Supervisors approve a plaque of appreciation honoring Correctional Officer Elbert Townsell upon his retirement from the Sheriff's Office with over 18 years of dedicated public service to Solano County.

SUMMARY/DISCUSSION:

Elbert Townsell began his career with Solano County's Sheriff's Office as a Correctional Officer (Entry) on March 19, 2001, and promoted to Correctional Officer on July 7, 2002, whereby he served until his retirement on June 1, 2020.

Officer Townsell worked numerous positions within the Custody Division including, but not limited to, Tower Officer, Floor Officer and Central Control Officer.

Officer Townsell was an asset to his work team, a very hard worker, flexible and willing to help others anytime. He was a highly respected and valued member of the Sheriff's Office and will be greatly missed by his friends and co-workers. The plaque honors Elbert Townsell for over 18 years of service and commends his dedication and public service to Solano County. Officer Townsell's official last date of employment with the Sheriff's Office was March 31, 2020

FINANCIAL IMPACT:

The cost associated with preparing the agenda item is nominal and absorbed by the department's FY2020/21 Preliminary Budget. The costs associated with purchase of the plaque are included in the Board's FY2020/21 Preliminary Budget.

ALTERNATIVES:

The Board may elect not to approve a plaque of appreciation; however, this is not recommended, as this is an opportunity to honor Correctional Officer Elbert Townsell for his years of public service to the Sheriff's Office and the citizens of Solano County.

OTHER AGENCY INVOLVEMENT:

None.

CAO RECOMMENDATION:

APPROVE DEPARTMENTAL RECOMMENDATION