



Agenda Submittal

Agenda #: 8 **Status:** Consent Calendar
Type: Non-County Contributions **Department:** Board of Supervisors
File #: 20-69 **Contact:** Monica Brown, 784-3031
Agenda date: 1/28/2020 **Final action:** 1/28/2020
Title: Authorize the County's contribution of \$5,000 from the General Fund contribution allocated to District 2 to benefit the following organizations: Benicia Panthers Band Boosters (\$750); Rodriguez High School Education Unit (\$750); Benicia Unified School District (\$1,750): \$250 to the High School Debate Team, \$750 to Robert Semple Elementary for school supplies for the teachers, and \$750 to Mary Farmer Elementary School for supplies for the teachers; Vallejo School District (\$1,000): \$500 to Glen Cove Elementary School and \$500 to Pennycook Elementary School, both for school supplies for teachers; Benicia Community Action Council (\$250); Eric Reyes Foundation (\$125); Kyle Hyland Foundation (\$125) and Humane Society of the North Bay (\$250)
Governing body: Board of Supervisors
District: District 2
Attachments: 1. Minute Order

Date	Ver.	Action By	Action	Result
1/28/2020	1	Board of Supervisors		

Published Notice Required? Yes ____ No X
Public Hearing Required? Yes ____ No X

DEPARTMENTAL RECOMMENDATION:

Supervisor Brown requests that the Board of Supervisors authorize the County's contribution of \$5,000 from the General Fund contribution allocated to District 2 to benefit the following organizations: Benicia Panthers Band Boosters (\$750); Rodriguez High School Education Unit (\$750); Benicia Unified School District (\$1,750): \$250 to the High School Debate Team, \$750 to Robert Semple Elementary for school supplies for the teachers, and \$750 to Mary Farmer Elementary School for supplies for the teachers; Vallejo School District (\$1,000): \$500 to Glen Cove Elementary School and \$500 to Pennycook Elementary School, both for school supplies for teachers; Benicia Community Action Council (\$250); Eric Reyes Foundation (\$125); Kyle Hyland Foundation (\$125) and Humane Society of the North Bay (\$250)

SUMMARY/DISCUSSION:

Justification:

The Benicia Panthers Band Boosters is a 501(c)(3) nonprofit that raises money for middle school and high school music in Benicia schools. The Rodriguez High School Education Unit is a 501(c)(3) nonprofit that raises money for Rodriguez High School extracurricular activities. The Eric Reyes Foundation is a 501(c)(3) nonprofit that works against gun violence. The Kyle Hyland Foundation is a 501(c)(3) that provides support to young people in Benicia. The Humane Society of the North Bay is a 501(c)(3) nonprofit that provides services to animals.

Guidelines for Grant Funding Requests:

During the 2019/2020 Budget Hearings, the Board appropriated \$25,000, \$5,000 to each supervisorial district, to allow Board members to support community service programs. The Board directed County Counsel to provide guidelines on how to recommend funding for qualifying agencies or programs. The guidelines are as follows:

- 1) Each supervisor must submit the proposed expenditure to the County Counsel and the Auditor/Controller for initial review.
- 2) The Board must approve the expenditure by a majority vote.
- 3) The Board must determine that the expenditure is for a public purpose.
- 4) The Board may authorize an expenditure of public funds to a nonprofit organization so long as the County retains ultimate control over the exercise of judgment and discretion of the intended program.
- 5) To ensure accountability, all expenditures are subject to periodic audit by the Auditor/Controller; and
 - a) If the recipient provides an activity, program or service ("activity"), it shall provide an activity report within 30 days of the activity that states the number of persons attending (if applicable) or participating activities carried out, feedback from participants (if applicable) and benefits of the activity. The recipient's failure to provide a report may result in its being considered ineligible for future funding.
 - b) If the recipient is purchasing property or making improvements, it shall use the funds for only the specified purposes and allow representatives of the county to inspect and/or audit the purchase or the contractor's performance, the facility or the portion improved with the funds and/or the records pertaining to the expenditures. The recipient shall retain for inspection and audit purposes any and all books, receipts, documentation and other records of the expenditures for three (3) years from date of receiving funds.

FINANCIAL IMPACT:

This expenditure is included in the District 2 FY2019/20 Adopted Budget. The costs associated with preparing the agenda item are nominal and absorbed by the District 2 FY2019/20 Adopted Budget.

ALTERNATIVES:

The Board could choose not to authorize this expenditure. However, this is not recommended as this item is consistent with Board policy.

OTHER AGENCY INVOLVEMENT:

This report was prepared in coordination with the County Administrator's Office, County Auditor-Controller's Office and County Counsel.