

position classification, employee relations, training, employee benefits, workplace accommodations, and conduct analytical studies in human resources issues. Ms. Mickens provides human resources' support to the departments of District Attorney's Office, Public Defender's Office, and Treasurer/Tax Collector/County Clerk and is the Human Resources' Department contact for classification studies, competency-based interviews, and the organizational charts software.

As noted by one of her colleagues, Ms. Mickens "embodies all that Human Resources stands for. She is always kind but truthful, she has the historical knowledge behind our rules, policies and procedures and is willing to share her knowledge. She takes in new employees and helps shepherd them through the on-boarding process, she has excellent customer services skills which has led to having devoted customers. She is the ultimate professional. Despite having some extraordinary personal challenges in the past several years, she still comes to work with a smile on her face and a willingness to take on the day's many obstacles."

ALTERNATIVES:

The Board could elect to name someone else as the Employee of the Month or dissolve the award program; however, these alternatives are not consistent with the Board's "Employee of the Month" parking program or of the process for selection used within Human Resources.

OTHER AGENCY INVOLVEMENT:

The County Administrator's Office concurs with the Department's recommendation.

CAO RECOMMENDATION:

APPROVE DEPARTMENTAL RECOMMENDATION