



implementation of the Benefits Administration functionality impacts both the timeline and the technical support need from CherryRoad Technologies Inc. This has resulted in a reset of the go live date and the need for additional funding in the amount of \$49,995 to complete the implementation of the eBenefits functionality.

In addition, it was identified that formal Benefit Administration training would be needed to better position County resources to support the application post implementation. The training consists of 3-4 days of onsite training for ten staff, for a cost of \$14,800.

**FINANCIAL IMPACT:**

The amendment provides for the County to pay an additional \$64,795. There are sufficient budget appropriations for this project in the Department of Information Technology's FY2018/2019 budget to fund the increase of \$49,995 in implementation scope and it is already included in budgeted allocations to departments. There is sufficient budget appropriations in the Human Resources budget appropriation to fund the \$14,800 on-site training event. The costs associated with preparing the agenda item are nominal and absorbed by the department's FY2018/19 Adopted Budget.

**DISCUSSION:**

None.

**ALTERNATIVES:**

The Board could choose to not approve this amendment, but this is not recommended. The eBenefits implementation automates the benefits enrollment process for Human Resources which will significantly reduce manual entry and errors and allow staff to improve efficiencies and provide better service to employees.

**OTHER AGENCY INVOLVEMENT:**

County Counsel, County Administrator's Office, Human Resources, and the Department of Information Technology were involved in the development and review of the contract with CherryRoad Technologies, Inc. and concur with the recommendation to approve this amendment.

**CAO RECOMMENDATION:**

**APPROVE DEPARTMENTAL RECOMMENDATION**