Solano County

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Agenda Submittal

Agenda #:	4	**Status:**	ALUC-Regular-NW
Type:	ALUC-Document	**Department:**	Airport Land Use Commission
File #:	AC 18-027	**Contact:**	Jim Leland, 784.6765
Agenda date:	9/13/2018	**Final action:**	
Title:	Amendment to the ALUC Bylaws Public hearing to consider a Special Rule of Order establishing a procedure for the use of a Consent Calendar on the Agenda		
Governing body:	Airport Land Use Commission		
District:			
Attachments:			

Date	Ver.	Action By	Action	Result

RECOMMENDATION:

Conduct a public hearing and adopt a resolution establishing a Special Rule of Order to use a Consent Calendar on the Agenda

DISCUSSION:

Pursuant to a request to Staff from the Commission at its July 2018 meeting, Staff is providing the attached draft “Resolution Regarding Adoption of Special Rule of Order Regarding Consent Calendars.” The Commission’s adopted bylaws do not currently include a provision allowing for use of a consent calendar. The Bylaws do provide, however, that in the absence of a rule to govern a point of procedure, “Robert’s Rules of Order, Newly Revised” shall be used to decide a point of procedure.

Rule 41 of Robert’s Rules provides that a body can establish the use of consent calendars by adopting a Special Rule of Order. Rule 2 of Robert’s Rules provides that a Special Rule of Order should be adopted separately from the Bylaws but (1) adopted by the same procedure as the Bylaws and (2) published together with the Bylaws in the same document.

The function of a consent calendar is to allow a body to address certain items at the same time by means of a single motion and vote. That is, they are listed and brought up on the agenda all together and are then considered “in gross” without debate or amendment, when being considered as part of the consent calendar. The other feature of a consent calendar is typically some means for “pulling” items off of the consent calendar when it is preferable to instead consider an item individually with debate or amendment.

The items that are typically appropriate to be initially placed on a consent calendar are those that are of a routine or non-controversial nature. If a commissioner then sees that an item has been placed on the consent calendar and wishes instead to debate, discuss, or amend the recommended action, the commissioner can “pull” the item from the consent calendar when the agenda is being discussed. Also, in the proposed resolution for this Special Rule, there is a mechanism for items being pulled from the consent calendar where members of the public wish to speak to an item.