



**DISCUSSION:**

The Department of Resource Management administers the grant application process, and grant awards are recommended by the Park and Recreation Commission, serving in its dual role as the Fish and Wildlife Commission. The current grant cycle began October 1, 2017, when Staff distributed the FWPF grant application materials and e-mail notices to previous grant applicants and other prospective applicants. Staff also placed advertisements in local newspapers and made the grant application materials available on the County's website. The Commission set the maximum allowable grant request at \$2,500. The application deadline was October 31, 2017, and 10 applications were received. To assist in evaluating the applications, the Commission appointed an ad hoc, FWPF Evaluation Committee consisting of Commissioner Steve Michael Whited, Commissioner Mike Alvarez, and subject matter expert Teri Luchini, a Park Ranger with the City of Fairfield. Staff distributed copies of the applications to the FWPF Evaluation Committee members and Park and Recreation Commissioners for their individual review and evaluation, and facilitated an Evaluation Committee meeting. Applicants presented their projects at the November 9, 2017 Park and Recreation Commission meeting.

The FWPF Evaluation Committee reviewed the ten applications and scored and ranked the applications, based on criteria in the FWPF application materials. At its March 8, 2018 meeting, the Park and Recreation Commission received the scoring recommendations from the FWPF Evaluation Committee, and recommended nine funding awards totaling \$13,398 (listed in Attachment A).

**ALTERNATIVES:**

The Board may choose not to approve the recommendation of the Park and Recreation Commission. This alternative is not recommended because the applications were received extensive evaluation by the Commission and FWPF Evaluation Committee, and the projects recommended for funding are eligible and consistent with the funding guidelines.

**OTHER AGENCY INVOLVEMENT:**

The Solano County Park and Recreation Commission recommended approval of the nine grant awards at its scheduled, public meeting of March 8, 2018.

**CAO RECOMMENDATION:**

**APPROVE DEPARTMENTAL RECOMMENDATION**