



Agenda Submittal

Agenda #: 2 **Status:** Presentation
Type: Presentation **Department:** Board of Supervisors
File #: 17-210 **Contact:** Terry Schmidtbauer 784-3157
Agenda date: 3/28/2017 **Final action:** 3/28/2017
Title: Receive a presentation from the Department of Resource Management on the selection of Carol Pierson for "Employee of the Month" for April 2017
Governing body: Board of Supervisors
District: All
Attachments: 1. Minute Order

Date	Ver.	Action By	Action	Result
3/28/2017	1	Board of Supervisors	Received	

Published Notice Required? Yes ☐ No ☒
Public Hearing Required? Yes ☐ No ☒

DEPARTMENTAL RECOMMENDATION:

It is recommended that the Board receive a presentation from the Department of Resource Management on the selection of Carol Pierson for "Employee of the Month" for April 2017, making her eligible to use the parking space designated for this program.

SUMMARY/DISCUSSION:

On September 13, 2005, the Board of Supervisors established the County Government Center "Employee of the Month" parking program for County employees. Each month a County department is designated to select one of its employees as "Employee of the Month." The Department of Resource Management has been designated to select an employee for April 2017. The Department has selected Carol Pierson as the deserving employee.

Carol began working with the Department of Resource Management as an Office Assistant II on October 29, 2001. Since that time she has been one of the key members of the Department's administrative staff providing the first point of contact to the public and community on the wide range of inquiries reflective of the Department's responsibilities. Carol has a broad understanding of the work performed within the Department and is able to provide courteous, thorough and helpful responses to the public and businesses as she responds to them directly, or routes them to the proper individual to resolve their questions or concerns. Carol also assists Department functions by filing, performing data entry, and assisting with other administrative needs.

Carol is recognized throughout the Department for her commitment and excellent customer service skills, both to the public and to other county staff. She is always willing to step in and assist with any administrative needs. Her demonstrated professionalism and excellence in performance of her duties serves as a role model for others and reflects well on the Department and County given the large number of public contacts she receives. Because of her abilities, her work ethic and her positive attitude, Carol is deserving of the "Employee of the Month" recognition.

FINANCIAL IMPACT:

No additional financial impact is associated with this agenda item.

ALTERNATIVES:

The Board could elect to name someone else as the "Employee of the Month"; however, this alternative is not recommended as Carol Pierson is deserving of the Board's "Employee of the Month" parking program.

OTHER AGENCY INVOLVEMENT:

None.

CAO RECOMMENDATION:

APPROVE DEPARTMENTAL RECOMMENDATION