



Agenda Submittal

Agenda #:	1	Status:	Approved
Type:	Resolution-Presentation	Department:	Health and Social Services
File #:	17-234	Contact:	Gerald Huber, 784-8400
Agenda date:	4/4/2017	Final action:	4/4/2017
Title:	Adopt and present a resolution and plaque of appreciation honoring Lisa Simpkins, Clerical Operations Supervisor, upon her retirement from the Health & Social Services Department, Employment & Eligibility Services Division, with over 34 years of dedicated service to Solano County (Supervisor Hannigan)		
Governing body:	Board of Supervisors		
District:	All		
Attachments:	1. A - Resolution, 2. Adopted Resolution, 3. Minute Order		

Date	Ver.	Action By	Action	Result
4/4/2017	1	Board of Supervisors	Adopted	

Published Notice Required? Yes _____ No X
Public Hearing Required? Yes _____ No X

DEPARTMENTAL RECOMMENDATION:

The Department of Health and Social Services (H&SS) recommends the Board adopt and present a resolution and plaque of appreciation honoring Lisa Simpkins, Clerical Operations Supervisor, upon her retirement from the Health & Social Services Department, Employment & Eligibility Services Division, with over 34 years of dedicated service to Solano County.

SUMMARY/DISCUSSION:

Ms. Simpkins began her career on September 27, 1982 as a Typist Clerk III in the Agriculture Department located on West Texas St. in Fairfield where, over the years, her job title changed to Clerical Support Specialist and then to Office Assistant II. In 2001, Ms. Simpkins joined the Sheriff's Office in the newly formed Cash Handling office before transferring to the Alternative Sentencing office to handle cash and take fees.

In 2005, Ms. Simpkins promoted to Office Assistant III in H&SS' Employment & Eligibility Services (E&E) Division. Shortly after joining E&E, she became the Bureau OA III for Medi-Cal at the Georgia Street office in Vallejo. In 2008, Ms. Simpkins again promoted and assumed a new leadership role as Clerical Operations Supervisor in the Reception Unit in the Vallejo Regional office. Ms. Simpkins eventually went on to be the Clerical Operations Supervisor in the Vallejo Clerical Pool of E&E.

Ms. Simpkins's dedication and commitment to clients and to Solano County has made a difference in the lives of residences and employees. She is a positive and upbeat supervisor and inspires her staff to maintain the highest standards of professionalism and courtesy promoting a supportive work environment for everyone who enters the office.

Ms. Simpkins has retired effective March 18, 2017 with over 34 years of dedicated service to Solano County.

FINANCIAL IMPACT:

The cost of providing the plaque is included in the County's FY2016/17 Approved Budget. There is no additional impact to the County General Fund.

ALTERNATIVES:

The Board may choose not to adopt the resolution and plaque of appreciation honoring Lisa Simpkins. This is not recommended as it is an opportunity to acknowledge the dedicated service of Solano County employees.

OTHER AGENCY INVOLVEMENT:

There is no other agency involvement.

CAO RECOMMENDATION:

APPROVE DEPARTMENT RECOMMENDATION