



## Agenda Submittal

**Agenda #:** 9 **Status:** Approved  
**Type:** Contract **Department:** First 5 Solano  
**File #:** 17-429 **Contact:** Michele Harris, 784-1332  
**Agenda date:** 6/13/2017 **Final action:** 6/13/2017  
**Title:** Approve the First 5 Solano Children and Families Commission Master List of Contract Amendments for 12 contracts effective July 1, 2017; Authorize the County Administrator to sign all amendments; Authorize the Executive Director of First 5 Solano to execute any future amendments which are administrative in nature and have no fiscal impact; and Delegate authority to the County Administrator to authorize grant submissions over \$50,000 to secure funding to maintain or expand programs which further the Commission's strategic plan  
**Governing body:** Board of Supervisors  
**District:** All  
**Attachments:** 1. A - Master List of Contract Amendments, 2. B - Links to Original Contracts and Amendments, 3. Executed Amendments, 4. Minute Order

Date	Ver.	Action By	Action	Result
6/13/2017	1	Board of Supervisors	Approved	

Published Notice Required? Yes ☐ No ☒  
Public Hearing Required? Yes ☐ No ☒

### **DEPARTMENTAL RECOMMENDATION:**

First 5 Solano recommends that the Board of Supervisors:

1. Approve the Master List of Contract Amendments for 12 contracts effective July 1, 2017 (Attachment A);
2. Authorize the County Administrator to sign all amendments;
3. Authorize the Executive Director of First 5 Solano to execute any future amendments which are administrative in nature and have no fiscal impact; and
4. Delegate authority to the County Administrator to authorize grant submissions over \$50,000 to secure funding to maintain or expand programs which further the Commission's strategic plan.

### **SUMMARY:**

First 5 Solano funds local community organizations, governmental agencies, and school districts which offer programs and services that align with the First 5 Solano Strategic Plan Priority areas of: Health and Well-Being; Early Childhood Learning and Development; and Family Support and Parent Education. In addition, First 5 Solano implements systems change efforts to strengthen, integrate, expand, and sustain the early childhood system.

In 2015, First 5 Solano completed a strategic planning process and adopted a two-year Program Investment Plan which outlines its investments by Priority Area for FY2016/17 and FY2017/18. Four of the twelve contract amendments before your Board today represent those investments.

In addition, included in this item are eight contracts that First 5 Solano manages on behalf of the Board of Supervisors. Amendments include:

1. Extend the Solano Children's Alliance contract for FY2017/18.
2. Based on the recommendation of the Children's Alliance, include funds from the Children's Trust Fund for FY2017/18 for the Family Resource Center (FRC) Network, which includes FRCs in each city to serve children ages 6-18 and FRC Coordination.

### **FINANCIAL IMPACT:**

Funding for the First 5 Solano contracts have been approved by the First 5 Solano Commission and is included in the FY2017/18 Requested Budget. First 5 Solano is funded by Proposition 10 tobacco tax revenues. In addition, contracts which fall under the Commission's Early Childhood Mental Health Initiative contain funding from the Mental Health Services Act Prevention and Early Intervention Plan through a Memorandum of Understanding with Health & Social Services. There is no impact the County General Fund for these contracts.

Funding for the additional 8 contracts managed by First 5 Solano for the FRC Network and the Solano Children's Alliance/Child Abuse Prevention Council comes from the General Fund and the Children's Trust Fund. The overall General Fund contribution for these contracts decreased slightly from \$558,157 in FY2016/17 to \$554,060 in FY 2017/18 due to changes in activities for one FRC. These amendments also include the \$90,000 from the Children's Trust Fund recommended for allocation by the Solano Children's Alliance for the Solano Children's Alliance and the FRC Network. Further details on the funding sources for individual contracts can be found in Attachment A.

### **DISCUSSION:**

The First 5 Solano Children and Families Commission is dedicated to promoting, supporting, and improving early childhood development by fostering and partnering with community resources and programs that support healthy children, families, and community. To achieve these goals, the Commission utilizes a community-driven strategic planning process to develop its priorities, goals, results expected, and program or initiative areas to be funded. The Commission also relies on its Long Term Financial Plan and Program Investment Plan to allocate funds and establish services.

In December 2015, the First 5 Solano Children and Families Commission approved its 2016 Strategic Plan Update and Program Investment Plan for a two-year funding cycle (2016-2018) allocating its increasingly limited funding in three direct service priority areas: Health and Well-Being, Early Childhood Learning and Development, and Family Support and Parent Education.

The four contract amendments before the Board that contain Proposition 10 funding (Applied Survey Research, Child Haven, Solano Family and Children's Services, and Uplift Family Services) represent one-year extensions of current contracts to complete the two-year funding cycle. In addition, at the March 2017 meeting of the Children's Alliance, Alliance members voted to recommend approval of \$90,000 from the Children's Trust Fund for allocation to the Solano Children's Alliance and the FRC Network. These amendments incorporate the \$90,000 across the FRC Network contracts primarily funded by the General Fund.

The contracts and funding sources can be found in Attachment A.

### **ALTERNATIVES:**

The Board may choose to address some or all of these contracts individually, request clarification or remand these contracts back to First 5 Solano for revision. This is not recommended because this will result in the delay of services for children and families.

For the contracts with funding allocated from the General Fund and Children's Trust Fund, the Board could also choose to not approve the contracts.

**OTHER AGENCY INVOLVEMENT:**

These contracts have been approved by County Counsel.