



## Agenda Submittal

**Agenda #:** 2 **Status:** Approved  
**Type:** Contract **Department:** County Administrator  
**File #:** 17-579 **Contact:** Matthew A. Davis, 784-6111  
**Agenda date:** 8/8/2017 **Final action:** 8/8/2017  
**Title:** Approve a second contract amendment with William Bruce Wagstaff for \$44,400 for a new contract total of \$93,425 to continue the Workforce Development recommendations and implementation for the current period through December 31, 2017; and Authorize the County Administrator to execute the contract amendment  
**Governing body:** Board of Supervisors  
**District:** All  
**Attachments:** 1. A - Second Amendment, 2. B - Links to Original Contract and First Amendment, 3. Executed Second Amendment, 4. Minute Order

Date	Ver.	Action By	Action	Result
8/8/2017	1	Board of Supervisors	Approved	

Published Notice Required? Yes \_\_\_ No X  
Public Hearing Required? Yes \_\_\_ No X

### **DEPARTMENTAL RECOMMENDATION:**

The County Administrator's Office recommends that the Board of approve a second contract amendment with William Bruce Wagstaff for \$44,400 for a new contract total of \$93,425 to continue the Workforce Development recommendations and implementation for the current period through December 31, 2017; and Authorize the County Administrator to execute the contract amendment.

### **SUMMARY AND DISCUSSION:**

On November 1, 2016, a contract with William Bruce Wagstaff was approved for \$24,975 to implement a review of the Workforce Development system in Solano County. Work included the development of an employer-driven set of Essential Skills that would be focused on throughout the system, the establishment of an improved approach to Skills Assessments that are completed by the various workforce development programs to avoid duplication, and the promotion of an improved collaboration and leveraging of resources among the organizations involved in workforce development. On April 1, 2017, the contract was extended by three months, representing an increase of \$24,050, for a total contract amount of \$49,025. On August 8, 2017, the County Administrator's Office is recommending the Board of Supervisors approve a second amendment to the contract in the amount of \$44,400 - extending the existing contract by six months - bringing the total contract amount to \$93,425.

### **FINANCIAL IMPACT:**

The contract costs have been appropriated in the FY2017-18 Adopted Budget.

### **ALTERNATIVES:**

The Board could choose not to approve this contract amendment; however, this is not recommended, as it

would bring to a halt all the work done up to this point to implement the County's Workforce Development review and implementation that was approved by the Board of Supervisors in July, 2016.

**OTHER AGENCY INVOLVEMENT:**

County Counsel has reviewed and approved the contract amendment as to form.

**CAO RECOMMENDATION:**

APPROVE DEPARTMENTAL RECOMMENDATION