



Agenda Submittal

Agenda #: 15 **Status:** Approved
Type: Contract plus Resolution **Department:** General Services
File #: 17-659 **Contact:** Dianne Luna, 784-6320
Agenda date: 9/12/2017 **Final action:** 9/12/2017
Title: Approve an Eligibility Renewal Application for the State and Federal Surplus Personal Property Program; Adopt a resolution authorizing County designated representatives to acquire surplus property through the California State Agency for Surplus Property; Approve the certification for County covered transactions; and Execute Assurance of Compliance with GSA Regulations
Governing body: Board of Supervisors
District: All
Attachments: 1. A - Contract and Resolution, 2. B - Debarment Form, 3. C - Assurance of Compliance, 4. Adopted Contract and Resolution, 5. Minute Order

Date	Ver.	Action By	Action	Result
9/12/2017	1	Board of Supervisors	Adopted	

Published Notice Required? Yes ☐ No ☒
Public Hearing Required? Yes ☐ No ☒

DEPARTMENTAL RECOMMENDATION:

The Department of General Services recommends that the Board of Supervisors:

1. Approve an Eligibility Renewal Application for the State and Federal Surplus Personal Property Program;
2. Adopt a resolution authorizing designated County representatives to acquire surplus property through the California State Agency for Surplus Property;
3. Approve the certification for County covered transactions; and
4. Execute Assurance of Compliance with GSA Regulations.

SUMMARY/DISCUSSION:

The State of California Office of Surplus Property Reutilization (OSPR) is responsible for the allocation of Federal surplus personal property through the State and Federal Surplus Personal Property Program. The program determines an organization's eligibility to receive surplus personal property based on federal government guidelines. Participating agencies are required to renew applications every three years. Approval to renew Solano County's application was last approved by the Board in September 2014.

The surplus program has been used in the past to acquire items such as radio equipment, vehicles, and disaster relief supplies. Upon renewal of the application, the County will be eligible to participate in the State and Federal Surplus Personal Property Program.

The General Services Department is requesting that the Board approve the Eligibility Renewal Application

(Attachment A), adopt a resolution authorizing designated County representatives to acquire surplus property through the California State Agency for Surplus Property (Attachment A, Section B); approve the certification for lower tier covered transactions (Attachment B), and execute the Assurance of Compliance with GSA Regulations (Attachment C).

FINANCIAL IMPACT:

There is no cost to approve the Eligibility Renewal Application for the State and Federal Surplus Personal Property Program.

ALTERNATIVES:

The Board may choose to not participate in the State and Federal Surplus Property Program. This is not recommended as the program has the potential to provide equipment and supplies to the County at a lower cost than the purchase of new products.

OTHER AGENCY INVOLVEMENT:

County Counsel reviewed the application.

CAO RECOMMENDATION:

APPROVE DEPARTMENTAL RECOMMENDATION