



Agenda Submittal

**Agenda #:** 12    **Status:** Approved  
**Type:** Contract                                      **Department:** Probation  
**File #:** 17-684                                        **Contact:** Christopher Hansen, 784-4803  
**Agenda date:** 9/26/2017                          **Final action:** 9/26/2017  
**Title:** Approve a contract with Aramark Correctional Services, LLC. to provide on-site food service management at Solano County Juvenile Detention Facility, for an amount not to exceed \$255,500 for the term of October 1, 2017 through June 30, 2018; and Delegate authority to the County Administrator, pending County Counsel concurrence, to execute the contract and any future amendments including changes to terms and conditions, scope of services and modifications to contract limits up to 20% of the total contract amount not to exceed \$50,000  
**Governing body:** Board of Supervisors  
**District:** All  
**Attachments:** 1. A - Contract, 2. B - Link to RFP, 3. Executed Contract, 4. Minute Order

Date	Ver.	Action By	Action	Result
9/26/2017	1	Board of Supervisors	Approved	

Published Notice Required? Yes  No   
Public Hearing Required? Yes  No

**DEPARTMENTAL RECOMMENDATION:**

The Probation Department recommends that the Board of Supervisors:

- 1. Approve a contract with Aramark Correctional Services, LLC. to provide on-site food service management at Solano County Juvenile Detention Facility, for an amount not to exceed \$255,500 for the term of October 1, 2017 through June 30, 2018.
- 2. Delegate authority to the County Administrator pending County Counsel concurrence to execute the contract and any future amendments including changes to terms and conditions, scope of services and modifications to contract limits up to 20% of the total contract amount not to exceed \$50,000.

**SUMMARY/DISCUSSION:**

The Probation Department issued a competitive Request for Proposals (RFP) in January 2017 to solicit bids for food service management and oversight at the Juvenile Detention Facility for the period of October 1, 2017 through June 30, 2018. After careful consideration of the bid criteria, and taking into account the bidders' qualifications as determined by the information provided by the proposals received as well as the overall price and value to the County, the department determined that Aramark Correctional Services was the most responsible bidder to provide these services.

With extensive culinary and nutrition expertise, Aramark Correctional Services has been providing food service management to correctional facilities for over 35 years. Aramark's correctional services division manages food service operations in more than 500 correctional facilities nationwide. They prepare over 1 million meals daily and 400 million annually for municipal and state facilities. Numerous operations under Aramark management are fully accredited by the American Correctional Association (ACA). Currently, Aramark Correctional Services

provides correctional food services to several counties throughout the state including: Alameda, Amador, Sacramento, San Francisco, San Joaquin, and 13 other counties.

The on-site food service program reflects the department's commitment to maintain youths' nutritional well-being and improve their health by providing them with fresher, nutritious, and fulfilling meals. Solano County participates in the United States Department of Agriculture (USDA) National School Lunch Program, requiring meals must to meet or exceed the guidelines and regulations for the School Meals Initiative for Healthy Children. Aramark's proposed menu is developed by their registered dietitian and approved by the County's Senior Health Services Manager. This ensures that all meals meet the National School Lunch program requirements as well as the dietary standards for juvenile facilities set on Title 15 as required by the State of California. Moreover, this program addresses the diverse dietary needs of the Juvenile Detention Facility population by offering, religious, medical, holiday and special diet menus.

**FINANCIAL IMPACT:**

The maximum amount for the contract is \$255,500 and it is included in the FY2017/18 Probation Department Adopted Budget. The County will pay the contractor at a fixed rate of \$3.569 per meal and \$1.22 per two snacks. The department anticipates grant reimbursements from California Department of Education - School Nutrition Breakfast and Lunch Program which offsets a portion of the cost.

**ALTERNATIVES:**

The Board of Supervisors could choose:

1. Not to award the contract to Aramark Correctional Services, LLC. for on-site food services. This action is not recommended since this is a mandated service which will provide nutritious meals to youths entrusted to County's care.
2. Not to delegate signing authority to the County Administrator to execute the standard contract and amendments that remain within budget appropriations. This action is not recommended since it would reduce flexibility and timeliness in completing the scope of work.

**OTHER AGENCY INVOLVEMENT:**

The County Administrator's Office, County Counsel, and the California Department of Education concur with Department's recommendation.

**CAO RECOMMENDATION:**

**APPROVE DEPARTMENTAL RECOMMENDATION**