



Agenda Submittal

Agenda #: 10 **Status:** Approved
Type: Notice of Completion **Department:** General Services
File #: 18-97 **Contact:** Mark Hummel, 784-7908
Agenda date: 2/6/2018 **Final action:** 2/6/2018
Title: Approve the Notice of Completion for the Rio Vista Veterans Memorial Building Improvement Project at 610 Saint Francis Way constructed by Z Squared Construction of El Dorado Hills; and Authorize the Clerk of the Board to record the executed Notice of Completion
Governing body: Board of Supervisors
District: All
Attachments: 1. A - Notice of Completion, 2. B - Summary of Budget and Expense, 3. Recorded Notice of Completion, 4. Minute Order

Date	Ver.	Action By	Action	Result
2/6/2018	1	Board of Supervisors	Approved	

Published Notice Required? Yes ☐ No ☒
Public Hearing Required? Yes ☐ No ☒

DEPARTMENTAL RECOMMENDATION:

The Department of General Services recommends that the Board of Supervisors:

1. Approve the Notice of Completion (Attachment A) for the Rio Vista Veterans Memorial Building Improvement Project at 610 Saint Francis Way constructed by Z Squared Construction of El Dorado Hills; and
2. Authorize the Clerk of the Board to record the executed Notice of Completion.

SUMMARY:

On March 28, 2017, the Board awarded a construction contract to Z Squared Construction in the amount of \$773,650 to provide improvements to the Rio Vista Veterans Memorial Building (Project). During the course of the construction, the quality of work satisfied the requirements of the construction documents and has been deemed code compliant. The Department of General Services is requesting that the Board approve the Notice of Completion for the Project and authorize the Clerk of the Board to record the document and allow release of retention funds held by the County.

FINANCIAL IMPACT:

The Board approved \$1,000,000 from the Capital Renewal Fund and \$328,000 from Accumulated Capital Outlay Fund to fund the Project. (Budget Unit 1728) During the course of construction, two change orders totaling \$133,744 were approved, which resulted in a total construction cost of to \$907,394.

Other Project expenses, including construction, engineering and design fees, permits and inspections, environmental consultant fees, and project management totaled \$280,670 for a total Project cost of \$1,188,064. Remaining project funds of \$139,936 will be returned to the Accumulated Capital Outlay

Contingency Fund. The Project budget and expenses are summarized in Attachment B.

DISCUSSION:

The Project provided accessible improvements to the Veterans Building including remodeling the existing kitchen and restroom next to the kitchen, upgrading electrical equipment and plumbing, site and building accessibility, HVAC improvements and resurfacing the existing parking lot at 610 Saint Francis Way, Rio Vista. During the course of construction, two change orders totaling \$133,744 were approved for additional scope of work addressing capital renewal needs.

ALTERNATIVES:

The Board could choose not to execute and record the Notice of Completion. This action is not recommended since Z Squared Construction has successfully fulfilled the terms of the contract.

OTHER AGENCY INVOLVEMENT:

The Department of Resource Management Building and Safety Division provided building inspection and code compliance services for the Project.

CAO RECOMMENDATION:

APPROVE DEPARTMENTAL RECOMMENDATION