



Agenda Submittal

Agenda #: 9 **Status:** Approved
Type: Contract **Department:** Information Technology - Registrar of Voters
File #: 18-113 **Contact:** Ira Rosenthal, 784-2703
Agenda date: 2/27/2018 **Final action:** 2/27/2018
Title: Approve an \$87,116 agreement with CherryRoad Technologies, Inc. for technical services associated with an implementation of eBenefits in the County's Human Resources Benefits Administration Application
Governing body: Board of Supervisors
District: All
Attachments: 1. A - Contract, 2. Executed Contract, 3. Minute Order

Date	Ver.	Action By	Action	Result
2/27/2018	1	Board of Supervisors	Approved	

Published Notice Required? Yes ☐ No ☒
Public Hearing Required? Yes ☐ No ☒

DEPARTMENTAL RECOMMENDATION:

The Department of Information Technology recommends that the Board of Supervisors:

1. Approve an agreement for \$87,116 with CherryRoad Technologies, Inc. to provide technical support services in the implementation of new functionality in Solano County's PeopleSoft eBenefits Application.
2. Authorize the Chief Information Officer to execute the agreement and any amendments within 10% of the contract amount.

SUMMARY/DISCUSSION:

The Department of Information Technology is recommending that the Board approve an agreement for \$87,116 with CherryRoad Technologies, Inc. to provide technical services for the implementation of PeopleSoft's eBenefits functionality.

The PeopleSoft Human Resources and Payroll System has been in use by the County since the 1990's. It currently provides payroll processing and benefit tracking for all County employees. As part of the software suite, the County owns the eBenefits module but has never configured it for use. The implementation of eBenefits will allow for the automation of benefits enrollment and maintenance processes and allow the County to realize the following improvements:

- Automate benefits-related workflows and processes triggered by changes in life events such as Birth, Adoption, Marriage, and Divorce.
- Add additional life events such as Domestic Partner and customize eligibility rules where needed.
- Review/Modify New Hire enrollment processes (rehires, newly eligible for benefits) and automate as many related workflows as possible.
- Enable "self-service" functionality for employees to be able to review benefits, dependents/beneficiaries

on-line.

FINANCIAL IMPACT:

The agreement provides for the County to pay a maximum of \$87,116. There are sufficient budget appropriations for this project in the Department of Information Technology's FY2017/2018 budget and it is already included in budgeted allocations to departments.

ALTERNATIVES:

The Board could choose to not approve this agreement but this is not recommended. CherryRoad Technology, Inc. is familiar with the County's Oracle/PeopleSoft Human Resources/Payroll system and has historically provided excellent service. More significantly, the eBenefits implementation automates the benefits enrollment process for Human Resources which will significantly reduce manual entry and errors and allow staff to improve efficiencies and provide better service to employees.

OTHER AGENCY INVOLVEMENT:

County Counsel, County Administrator's Office, Human Resources, and the Department of Information Technology were involved in the development and review of the contract with CherryRoad Technologies, Inc. and concur with the recommendation to approve this amendment.

CAO RECOMMENDATION:

APPROVE DEPARTMENTAL RECOMMENDATION