



Agenda Submittal

Agenda #:	4	Status:	Consent Calendar
Type:	Miscellaneous	Department:	Board of Supervisors
File #:	18-109	Contact:	Stephen Hallett, 784-2974
Agenda date:	4/3/2018	Final action:	4/3/2018
Title:	Authorize the County's contribution of \$3,500 from the General Fund contribution allocated to District 2 to benefit the Vallejo City Unified School District (\$1,500), Meals on Wheels of Solano County (\$500), Benicia Community Action Council (\$500), Food Bank of Contra Costa and Solano Counties (\$500) and the Benicia High School Panther Band Boosters (\$500)		
Governing body:	Board of Supervisors		
District:	District 2		
Attachments:	1. Minute Order		

Date	Ver.	Action By	Action	Result
4/3/2018	1	Board of Supervisors	Approved	

Published Notice Required? Yes ☐ No ☒
Public Hearing Required? Yes ☐ No ☒

DEPARTMENTAL RECOMMENDATION:

Supervisor Monica Brown requests that the Board of Supervisors the County's contribution of \$3,500 from the General Fund contribution allocated to District 2 to benefit the Vallejo City Unified School District (\$1,500), Meals on Wheels of Solano County (\$500), Benicia Community Action Council (\$500), Food Bank of Contra Costa and Solano Counties (\$500) and the Benicia High School Panther Band Boosters (\$500).

SUMMARY/DISCUSSION:

During the FY2017/18 Budget Hearings, the Board appropriated \$5,000 to allow District 2 to support community service programs. District 2 recommends the distribution of \$1,500 to the Vallejo City Unified School District (to be used at Grace Patterson Elementary, Franklin Middle School and Pennycook Elementary for school supplies for the teachers), \$500 to Meals on Wheels of Solano County, \$500 to the Benicia Community Action Council, \$500 to the Food Bank of Contra Costa and Solano Counties and \$500 to the Benicia High School Panther Band Boosters.

Meals on Wheels of Solano County is a nonprofit organization that provides meals to low income seniors in Solano County. The Benicia Community Action Council is a nonprofit organization that provides resources and services to people in need in Benicia. The Food Bank of Contra Costa and Solano Counties is a nonprofit that provides food to those in need. The Benicia High School Panther Band Boosters is a nonprofit that supports the band program at Benicia High School.

Guidelines for Grant Funding Requests:

During the FY2017/18 Budget Hearings, the Board appropriated \$25,000, \$5,000 to each supervisorial district, to allow Board members to support community service programs. The Board directed County Counsel to provide guidelines on how to recommend funding for qualifying agencies or programs. The guidelines are as follows:

- 1) Each supervisor must submit the proposed expenditure to the County Counsel and the Auditor/Controller for initial review.
- 2) The Board must approve the expenditure by a majority vote.
- 3) The Board must determine that the expenditure is for a public purpose.
- 4) The Board may authorize an expenditure of public funds to a nonprofit organization so long as the County retains ultimate control over the exercise of judgment and discretion of the intended program.
- 5) To ensure accountability, all expenditures are subject to periodic audit by the Auditor/Controller; and
 - a) If the recipient provides an activity, program or service ("activity"), it shall provide an activity report within 30 days of the activity that states the number of persons attending (if applicable) or participating activities carried out, feedback from participants (if applicable) and benefits of the activity. The recipient's failure to provide a report may result in its being considered ineligible for future funding.
 - b) If the recipient is purchasing property or making improvements, it shall use the funds for only the specified purposes and allow representatives of the county to inspect and/or audit the purchase or the contractor's performance, the facility or the portion improved with the funds and/or the records pertaining to the expenditures. The recipient shall retain for inspection and audit purposes any and all books, receipts, documentation and other records of the expenditures for three (3) years from date of receiving funds.

FINANCIAL IMPACT:

This expenditure is included in the District 2 FY2017/18 budget.

ALTERNATIVES:

The Board could choose not to authorize this expenditure. However, this is not recommended as this item is consistent with Board policy.

OTHER AGENCY INVOLVEMENT:

This report was prepared in coordination with the County Administrator's Office, County Auditor-Controller's Office and County Counsel.