



Agenda Submittal

Agenda #: 15 **Status:** Consent Calendar
Type: Appointment **Department:** General Services
File #: 18-272 **Contact:** Dianne Luna, 784-3105
Agenda date: 4/24/2018 **Final action:** 4/24/2018
Title: Approve the re-appointments of Elissa DeCaro, Mary Ellsworth, and Jim Kern to the Solano County Historical Records Commission for terms to expire on April 26, 2022

Governing body: Board of Supervisors

District: All

Attachments: 1. A - SCHRC Membership Roster, 2. Minute Order

Date	Ver.	Action By	Action	Result
4/24/2018	1	Board of Supervisors	Approved	

Published Notice Required? Yes ☐ No ☒

Public Hearing Required? Yes ☐ No ☒

DEPARTMENTAL RECOMMENDATION:

The Department of General Services recommends that the Board of Supervisors approve the re-appointments of Elissa DeCaro, Mary Ellsworth, and Jim Kern to the Solano County Historical Records Commission (SCHRC) for terms to expire on April 26, 2022.

SUMMARY:

The SCHRC currently has three members whose terms expire on April 26, 2018 and all three members have applied to be considered for re-appointment. A list of the current SCHRC membership roster is included in Attachment A.

FINANCIAL IMPACT:

The costs associated with preparing the agenda item is nominal and absorbed by the department's FY2017/18 Adopted Budget.

DISCUSSION:

Elissa DeCaro has served on the SCHRC for six years and was recently elected by Commissioners to serve as the 2018 Chairperson. She also volunteers her time to the Petaluma Historical Museum and Library and acts as a docent and researcher for the Pena Adobe Historical Society, Vacaville Heritage Council, and the Solano County Historical Society.

Mary Ellsworth has served on the SCHRC for four years and has served as Secretary to the SCHRC. She served in the office of City Clerk in Vallejo for almost twenty years and served eight years as the City Clerk of Orinda. She is a member of the Solano County Genealogy Society and a Board member of the Fairfield-Suisun-Rockville Cemetery District.

Jim Kern has served on the SCHRC for eight years and was recently elected by Commissioners to serve as the 2018 Vice-Chairperson. He current serves as the Executive Director of the Vallejo Naval and Historical Museum (1990-present), is a member of Sacramento History Center Docent Council, and served as the Director of Education for the Lake County History Center in Ohio.

The County received one additional application for consideration for the SCHRC from Wayne Munson. He has over ten years of document and photographic preservation volunteer work in archive facilities. The General Services Department will retain his application for consideration as a new SCHRC member when a future SCHRC vacancy occurs.

ALTERNATIVES:

The Board could choose not to reappoint the existing three Commissioners or the Board could choose to appoint Mr. Munson in lieu of an existing Commissioner; however, this is not recommended as each of the re-appointments have extensive SCHRC experience and demonstrated commitment to supporting and achieving current SCHRC objectives.

OTHER AGENCY INVOLVEMENT:

None.

CAO RECOMMENDATION:

APPROVE DEPARTMENTAL RECOMMENDATION