



## Agenda Submittal

**Agenda #:** 2 **Status:** Presentation  
**Type:** Resolution-Presentation **Department:** Health and Social Services  
**File #:** 18-305 **Contact:** Gerald Huber, 784-8400  
**Agenda date:** 5/8/2018 **Final action:** 5/8/2018  
**Title:** Adopt and present a resolution and plaque of appreciation honoring Kelli Sewell-Cavaness, Eligibility Benefits Specialists Supervisor, upon her retirement from Health and Social Services, Employment & Eligibility Services Division with over 29 years of dedicated service to Solano County (Supervisor Spering)  
**Governing body:** Board of Supervisors  
**District:** District 3  
**Attachments:** 1. A - Resolution, 2. Adopted Resolution, 3. Minute Order

Date	Ver.	Action By	Action	Result
5/8/2018	1	Board of Supervisors	Adopted	

Published Notice Required? Yes ☐ No ☒  
Public Hearing Required? Yes ☐ No ☒

### DEPARTMENTAL RECOMMENDATION:

The Department of Health and Social Services (H&SS) recommends that the Board adopt and present a resolution and plaque of appreciation honoring Kelli Sewell-Cavaness, Eligibility Benefits Specialist Supervisor, upon her retirement from the Employment & Eligibility Services (E&ES) Division with over 29 years of dedicated service to Solano County.

### SUMMARY/DISCUSSION

Kelli Sewell-Cavaness began her career with Solano County on June 26, 1988 as an Eligibility Worker II for Health & Social Services, Employment & Eligibility Services Division assigned to the Medi-Cal Unit. Ms. Sewell-Cavaness was the first outstation worker stationed at Sutter Solano Hospital in 1989 where she provided outreach to individuals including initial processing of applications and providing information and referrals.

In 1994, Ms. Sewell-Cavaness promoted to Eligibility Worker Supervisor with her first assignment being the "On the Job" Training Supervisor. In 1997, Ms. Sewell-Cavaness was reassigned to supervise a Medi-Cal Unit in Fairfield. Since 2008, Ms. Sewell-Cavaness has provided supervision to the Fairfield Multi-Program Intake, a unit that processes and performs eligibility determination for Medi-Cal, CalFresh, and CalWORKs, core components that help support low-income, underserved residents meet basic needs such as food, employment, and health coverage.

Ms. Sewell-Cavaness' knowledge of Multi-Program public assistance has been valuable in training new employees on various complex rules and regulations. Her expertise and know-how have assisted Solano County eligible residents in receiving core services which enable them to work towards self-sufficiency. Additionally, Ms. Sewell-Cavaness helps strengthen the rapport among colleagues who have had the pleasure of interacting with her.

Ms. Sewell-Cavaness retires from Solano County on May 17, 2018 and her retirement is one that will bring

closure to years of being a steadfast, unmovable, dedicated and loyal employee to the County of Solano. H&SS wishes Ms. Sewell-Cavaness all the best in her retirement and future endeavors which include vacation and traveling, home improvement projects, continuing her volunteer work, and enjoying her life in the City of Fairfield where she resides.

**FINANCIAL IMPACT:**

The cost associated with preparing the agenda item is nominal and absorbed by the Department's FY2017/18 Adopted Budget. The costs associated with preparation and purchase of the resolution materials and plaque are included in the Board's FY2017/18 Adopted Budget.

**ALTERNATIVES:**

The Board may choose not to adopt this resolution and plaque of appreciation. This is not recommended as it is an opportunity to acknowledge Ms. Sewell-Cavaness for her dedication and service to Solano County.

**OTHER AGENCY INVOLVEMENT:**

There is no other agency involvement.

**CAO RECOMMENDATION:**

APPROVE DEPARTMENT RECOMMENDATION