



## Agenda Submittal

**Agenda #:** 16 **Status:** Regular Calendar  
**Type:** Report **Department:** General Services  
**File #:** 18-311 **Contact:** Mark Hummel, 784-7908  
**Agenda date:** 5/8/2018 **Final action:** 5/8/2018  
**Title:** Conduct a public hearing to review and consider adopting the Updated Solano County 5-Year Capital Facilities Improvement Plan for Fiscal Years 2017/18 through 2021/22

**Governing body:** Board of Supervisors

**District:** All

**Attachments:** 1. A - 5 Yr Capital Facilities Improvement Plan, 2. B - Capital Project Budget Recommendation, 3. C - CIP Projects Update, 4. D - Presentation, 5. Minute Order

Date	Ver.	Action By	Action	Result
5/8/2018	1	Board of Supervisors	Adopted	

Published Notice Required? Yes ☒ No ☐

Public Hearing Required? Yes ☒ No ☐

### **DEPARTMENTAL RECOMMENDATION:**

The Department of General Services recommends that the Board of Supervisors conduct a Public Hearing to review and consider adopting the updated Solano County 5-Year Capital Facilities Improvement Plan for Fiscal Years 2017/18 through 2021/22.

### **SUMMARY:**

In accordance with Section 66002 of the California Government Code, the 5-year Capital Facilities Improvement Plan (CIP) has been updated for 2017/18 through 2021/22 (Attachment A). A copy of the CIP is also on file with the Clerk of the Board. The CIP is being presented in advance of the FY2018/19 Budget Hearings to allow Board input prior to finalizing the CIP funding request for the upcoming fiscal year. A preliminary budget summary for the recommended capital projects in FY2018/19 is included in Attachment B.

### **FINANCIAL IMPACT:**

The General Services Department capital projects budget recommendation for FY2018/19 will include requested funding in the amount of \$1,465,000 from the Capital Renewal Reserve Fund, \$345,800 from the Criminal Justice Temporary Construction Fund, and \$2,053,800 from the Accumulated Capital Outlay Fund. Funding for the recommended capital improvement projects will be presented to the Board for approval during the FY2018/19 Budget Hearings. An additional \$707,500 will be requested to support other Department funded capital projects. The total FY2018/19 capital project budget recommendation is \$4,572,100.

### **DISCUSSION:**

The CIP is essentially a planning document that is used as the basis to establish project priorities and develop estimated costs, annual budget requests, and financing plans for improvements to County facilities. The CIP is also used as a resource document to prepare the annual update for the County's Public Facilities Fees. The

updated CIP does not include projects administered by the Resource Management Department/Public Works, the Nut Tree Airport, and the County Fairgrounds in Vallejo since these projects are reported separately to the Board.

The CIP identifies planned facility renewal, renovation, new construction, and major maintenance over a five year period and provides a practical and qualified framework to assist the Board in making well-informed decisions for investing County funds to preserve the quality and value of the County's real estate assets. In developing the CIP, General Services Department works with Departments and the CAO to validate future County operational needs related to building space requirements and potential changes in service delivery models. In addition, the cost of facilities operations and maintenance is evaluated to determine replacement and renewal cycles for major building systems.

The CIP is updated annually and was last presented to the Board in February 2017. The CIP projects that have been completed since the last update, CIP projects to be completed by June 2018, CIP projects currently in progress that will carry over into the FY2018/19, and new projects that have been added to the updated CIP are included in Attachment C.

Review and adoption of the updated CIP does not commit the Board to funding specific projects and is exempt from the California Environmental Quality Act (CEQA). Individual projects in the CIP that have not been previously approved by the Board are presented for consideration through the annual budget process or on an individual basis as necessary. CEQA review of individual projects in the CIP will be conducted, if required, before each project is authorized to proceed with construction.

#### **ALTERNATIVES:**

The Board may choose not to adopt the updated CIP. This is not recommended because an approved CIP validates and confirms the prioritization of proposed County capital investments. The Board may direct staff to make changes to the CIP, or direct staff to return at a later date for approval of the revised CIP.

#### **OTHER AGENCY INVOLVEMENT:**

The projects included in the updated CIP were prepared and developed with input from County Departments and reviewed by the County Administrator's Office.

#### **CAO RECOMMENDATION:**

**APPROVE DEPARTMENTAL RECOMMENDATION**